

July 2021

Auditor & Inspector  
Attn: Nancy Grantham  
State Capital – Rm. 100  
2300 N. Lincoln  
Oklahoma City, OK 73105

RE: City of Nowata  
2021/2022 FY Budget

Enclosed please find copy of the annual budget for the Fiscal Year 2021-2022.  
Resolution #2021-06-01-3 approved by the Nowata City Council is included.

Sincerely,



Melanie Collins  
City Manager / Clerk

Enclosure

RECEIVED  
JUL 15 2021  
State Auditor  
and Inspector

*Nowata*

**CITY OF NOWATA OKLAHOMA  
ANNUAL CAPITAL/OPERATING BUDGET  
FISCAL YEAR 2020-2021**

**GENERAL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	Prior Year Actual Fiscal 2019-2020	Current Year Budget Fiscal 2020-2021	Current Year Actual (est) Fiscal 2020-2021	Proposed Budget Year FY 21/22 2021-2022
<b>REVENUE SUMMARY</b>				
Sales tax	\$ 946,745.01	\$ 810,150.72	1,169,410.35	934,351.88
Use tax	0.00	0.00	0.00	194,800.92
Tobacco tax	8,726.16	7,511.77	9,984.76	7,853.54
Beverage tax	80,067.56	76,143.46	80,854.24	71,165.89
Vehicle/Gasoline tax	25,256.31	24,596.73	22,381.75	20,593.29
Other tax	400.00		400.00	495.00
Franchise fees	80,744.96	72,094.59	126,816.24	86,117.68
Fines & fees	85,007.26	88,747.58	68,854.04	100,105.50
Licenses & permits	13,399.40	4,071.60	18,210.59	0.00
Charges for services	840.00	1,513.80	1,200.00	1,152.00
Misc income	3,817.00	33,554.03	3,162.32	0.00
Grants/donations	1,811.00	0.00	233.33	0.00
Interest	100.00	0.00		0.00
Reimbursement	71,681.05	13,111.03	15,158.53	19,666.54
Cemetery Revenue	23,367.75		46,734.67	30,096.00
Park Fees	5,180.00		13,163.33	0.00
	0.00			0.00
<b>Total General Fund Revenues</b>	<b>\$ 1,347,143.46</b>	<b>\$ 1,131,495.31</b>	<b>1,576,564.15</b>	<b>1,466,398.23</b>
<b>EXPENDITURE SUMMARY</b>				
<b>General Government:</b>				
<b>City Manager</b>				
Personal services	\$ 76,845.16	82,951.34	84,784.99	42,392.50
Materials & supplies		0.00		
Other services/charges	340.00	79,728.03		
Capital outlay	0.00			
<b>City Clerk</b>				
Personal services	84,072.16	139,534.62	94,121.85	142,000.00
Materials & supplies			4,750.00	5,000.00
Other services/charges	9,483.00		4,987.50	
<b>Administrative</b>				
Personal services	20,019.21	0.00	0.00	
Materials & supplies	7,948.92	5,000.00	15,472.17	
Other services/charges	651,723.76	20,000.00	603,927.48	500,000.00
Capital outlay	0.00			
<b>Sub-Total - General Government</b>	<b>850,432.21</b>	<b>327,213.99</b>	<b>808,043.99</b>	<b>689,392.50</b>
<b>Court:</b>				
Personal services	0.00	0.00		
Materials & supplies	0.00	0.00		
Other services/charges	500.00	12,000.00	12,000.00	12,000.00
<b>Sub-Total - Court</b>	<b>500.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>12,000.00</b>

**GENERAL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	Prior Year Actual Fiscal 2019-2020	Current Year Budget Fiscal 2020-2021	Current Year Actual (est) Fiscal 2020-2021	Proposed Budget Year FY 21/22 2021-2022
<b>Police:</b>				
Personal services	335,954.28	418,954.15	426,000.00	418,000.00
Materials & supplies	5,800.64	30,000.00	14,273.36	10,000.00
Other services/charges	71,084.15	15,000.00	87,279.57	39,999.00
Capital outlay	2,283.18	30,000.00	18,600.00	
Debt Service	4,566.36	0.00	21,323.55	36,908.04
<b>Sub-Total - Police</b>	<u>419,688.61</u>	<u>493,954.15</u>	<u>567,476.48</u>	<u>504,907.04</u>
<b>Parks:</b>				
Personal services	<b>38,090.09</b>	<b>24,667.10</b>		10,154.00
Materials & supplies	<b>203.24</b>			25,000.00
Other services/charges	5,159.64		27,102.88	
Capital outlay				
<b>Sub-Total - Parks</b>	<u>43,452.97</u>	<u>24,667.10</u>	<u>27,102.88</u>	<u>35,154.00</u>
<b>Fire:</b>				
Personal services	197,712.57	285,670.39	269,744.68	296,000.00
Materials & supplies	42,332.78	60,000.00	19,181.61	60,000.00
Other services/charges	82,838.42	15,000.00	61,769.08	20,000.00
Capital outlay		0.00		
Debt service				
<b>Sub-Total - Fire</b>	<u>322,883.77</u>	<u>360,670.39</u>	<u>350,695.37</u>	<u>376,000.00</u>
<b>Cemetery:</b>				
Personal services	31,425.72	39,822.33	37,077.89	41,000.00
Materials & supplies	48.54		1,359.60	5,000.00
Other services/charges	71,115.95	45,000.00	53,346.97	45,000.00
<b>Sub-Total - Cemetery</b>	<u>102,590.21</u>	<u>84,822.33</u>	<u>91,784.46</u>	<u>91,000.00</u>
<b>Street Department:</b>				
Personal services	75,135.04	70,561.84	37,987.61	38,000.00
Materials & supplies	29,746.23	400,000.00	40,000.00	40,000.00
Other services/charges	51,489.34	7,000.00	60,000.00	60,000.00
Capital Outlay				
Debt service		13,182.96		
<b>Sub-Total - Street</b>	<u>156,370.61</u>	<u>490,744.80</u>	<u>137,987.61</u>	<u>138,000.00</u>
<b>Shop:</b>				
Personal services	0.00		45,012.31	
Materials & supplies	6,412.50		84,326.48	
Other services/charges	2,707.50			
<b>Sub-Total - Shop</b>	<u>9,120.00</u>	<u>0.00</u>	<u>129,338.79</u>	<u>0.00</u>
<b>Total Expenditures</b>	<b>\$ <u>2,061,408.99</u></b>	<b>\$ <u>2,284,817.56</u></b>	<b><u>2,262,417.19</u></b>	<b><u>1,984,453.54</u></b>

**GENERAL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	Prior Year Actual Fiscal 2019-2020	Current Year Budget Fiscal 2020-2021	Current Year Actual (est) Fiscal 2020-2021	Proposed Budget Year FY 21/22 2021-2022
<b>Transfers In &amp; Other Revenue Sources:</b>				
Transfer In	\$ 627,118.11	\$ 170,000.00	526,000.00	381,000.00
Transfer Out	0.00	0.00	-145,904.30	
Net Transfers	<u>\$ 627,118.11</u>	<u>\$ 170,000.00</u>	<u>380,095.70</u>	<u>381,000.00</u>
NET OPERATING INCOME	\$ 1,974,261.57	\$ 1,301,495.31	1,956,659.85	1,847,398.23
Net Change in Fund balance	<u>\$ -87,147.42</u>	<u>\$ -983,322.25</u>	<u>-305,757.34</u>	<u>-137,055.31</u>
BEGINNING FUND BALANCE	\$ 112,666.27	\$ 80,728.92	80,728.92	137,287.64
ENDING FUND BALANCE	<u>\$ 25,518.85</u>	<u>\$ -902,593.33</u>	<u>-225,028.42</u>	<u>232.33</u>

**CITY OF NOWATA OKLAHOMA  
ANNUAL CAPITAL/OPERATING BUDGET  
FISCAL YEAR 2021-22**

**NOWATA MUNICIPAL AUTHORITY  
SUMMARY OF REVENUES AND EXPENDITURES**

	Prior Year Actual Fiscal Year 2019-2020	Current Budget Fiscal Year 2020-2021	Current Year Actual (EST) Fiscal Year 2020-2021	Proposed Budget Fiscal Year 2021-2022
<b>REVENUE SUMMARY</b>				
Water utilities	\$ 981,698.64	961,646.28	1,183,723.95	978,443.18
Rate increase				0.00
Rural water district increase				0.00
Sewer utilities	509,325.54	450,170.04	529,782.25	464,452.43
Rate increase				0.00
Garbage	558,433.44	468,721.44	573,657.69	511,912.85
Rate increase				0.00
Admin Fee -	86,002.71	56,295.36	86,973.27	78,004.02
Late payment fee	81,664.84	55,754.16	92,795.40	72,230.99
Other fees	10,969.82		13,575.15	0.00
Interest				0.00
Other	2,962.08			0.00
<b>Total NMA Revenues</b>	\$ <u>2,231,057</u>	\$ <u>1,992,587</u>	# <u>2,480,508</u>	<u>2,105,043</u>
<b>EXPENDITURE SUMMARY</b>				
<b>Administration Department:</b>				
Personal services	\$ 8,916	\$ 450,225.00		293,000.00
Materials & supplies	-	0.00		
Other services/charges	26,167	31,659.24	2,606.78	28,000.00
Capital Outlay	-			60,000.00
Debt Service	-	205,440.00		214,241.76
<b>Sub-Total - Administration</b>	<u>35,083</u>	<u>687,324</u>	# <u>2,607</u>	<u>595,242</u>
<b>Sanitation Department:</b>				
Personal services	-			
Materials & supplies	-			
Other services/charges	429,423	420,000.00	434,957.63	435,000.00
Capital Outlay	-			
Debt Service	-			
<b>Sub-Total - Sanitation</b>	<u>429,423</u>	<u>420,000</u>	# <u>434,958</u>	<u>435,000</u>
<b>Water Department:</b>				
Personal services	54,747		85,202.20	
Materials & supplies	3,000	24,000.00	3,973.07	15,000.00
Other services/charges	322	6,000.00		
Repairs & Maintenance		33,354.00		
Capital Outlay	-			
Debt Service	-			
<b>Sub-Total - Water</b>	<u>58,069</u>	<u>63,354</u>	<u>89,175</u>	<u>15,000</u>

**NOWATA MUNICIPAL AUTHORITY  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>Prior Year Actual Fiscal Year 2019-2020</b>	<b>Current Budget Fiscal Year 2020-2021</b>	<b>Current Year Actual (EST) Fiscal Year 2020-2021</b>	<b>Proposed Budget Fiscal Year 2021-2022</b>
<b>Sewer Department:</b>				
Personal services	100,297		182,016.17	
Materials & supplies		15,000.00	25,000.00	15,000.00
Other services/charges	530	3,600.00	54,000.00	
Capital Outlay	-			
Debt Service	20,929	19,254.12	233,324.00	20,000.00
<b>Sub-Total - Sewer</b>	<b>121,756</b>	<b>37,854 #</b>	<b>494,340</b>	<b>35,000</b>
<b>Sewer Plant:</b>				
Personal services	88,073	104,900.00	70,689.73	72,000.00
Materials & supplies	19,486	2,400.00	13,211.35	15,000.00
Other services/charges	23,202		63,078.61	40,000.00
Capital Outlay	-			
Debt Service	-			
<b>Sub-Total - Sewer</b>	<b>130,761</b>	<b>107,300 #</b>	<b>146,980</b>	<b>127,000</b>
<b>Water Plant:</b>				
Personal services	112,960	182,800.00	146,482.24	141,000.00
Materials & supplies	103,042	2,400.00	132,303.79	120,000.00
Other services/charges	89,214		46,467.57	50,000.00
Capital Outlay	-			230,000.00
Debt Service	-			
<b>Sub-Total - Sewer</b>	<b>305,216</b>	<b>185,200 #</b>	<b>325,254</b>	<b>541,000</b>
<b>Utilities:</b>				
Personal services	64,601	4,000.00	94,428.86	113,000.00
Materials & supplies	5,358	6,000.00		4,000.00
Other services/charges	1,449		5,229.21	
Capital Outlay	-			
Debt Service	-			
<b>Sub-Total - Sewer</b>	<b>71,407</b>	<b>10,000 #</b>	<b>99,658</b>	<b>117,000</b>
<b>Street Department:</b>				
Personal services	-			
Materials & supplies	-	62,400.00		
Other services/charges	-	7,500.00		
Capital Outlay	-			
Debt service	-	13,182.96		
<b>Sub-Total - Street</b>	<b>-</b>	<b>83,082.96</b>	<b>0.00</b>	<b>0.00</b>
<b>Shop:</b>				
Personal services	-	6,000.00	10,750.00	
Materials & supplies	-	1,650.00	1,914.01	5,000.00
Other services/charges	-		0.00	
<b>Sub-Total - Shop</b>	<b>-</b>	<b>7,650.00</b>	<b>12,664.01</b>	<b>5,000.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,151,716</b>	<b>1,601,765</b>	<b>1,605,635</b>	<b>1,870,242</b>
<b>NET OPERATING INCOME</b>	<b>1,079,341</b>	<b>390,822 #</b>	<b>874,872</b>	<b>234,802</b>

**NOWATA MUNICIPAL AUTHORITY  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>Prior Year Actual Fiscal Year 2019-2020</b>	<b>Current Budget Fiscal Year 2020-2021</b>	<b>Current Year Actual (EST) Fiscal Year 2020-2021</b>	<b>Proposed Budget Fiscal Year 2021-2022</b>
<b>Non-operating Expenses</b>				
Transfers:				
Transfer In	\$ -			
Transfer Out	(661,907)	-94,000.00	-439,039.85	-381,000.00
Sub-Total - Transfers	\$ (661,907)	(94,000) #	(439,040)	(381,000)
NET INCOME	\$ 417,435	296,822 #	435,833	(146,198)
BEGINNING FUND BALANCE	\$ 100,954	<b>157,522.34</b>	<b>157,522.34</b>	<b>539,196.17</b>
ENDING FUND BALANCE	\$ 518,389	454,344 #	593,355	392,998

**CITY OF NOWATA OKLAHOMA  
ANNUAL CAPITAL/OPERATING BUDGET  
FISCAL YEAR 2021-2022**

**WATA EMERGENCY MEDICAL AUTHORITY  
REVENUES & EXPENDITURES**

	Prior Year Actual Fiscal Year 2019-2020	Current Year Budget Fiscal Year 2020-2021	Current Year Actual (Est) Fiscal Year 2020-2021	Proposed Budget Fiscal Year 2021-2022
<b>REVENUES</b>				
Ambulance subscriptions	\$ 279,080.14	\$ 172,140	343,932 #	188,474.40
EMS run payments	158,030.43	60,258	218,451 #	300,126.60
Reimbursements		-		-
Patient Charges - Other	2,339.00		145,904	-
Interest	54.80		469	-
<b>Total EMSt Fund Revenues</b>	<b>\$ 439,504</b>	<b>\$ 232,397.80</b>	<b>\$ 708,755.34</b>	<b>488,601</b>
<b>EXPENDITURES</b>				
Personal services	\$ 406,600.64	\$ 272,347	\$ 444,129	400,000
Materials & supplies	60,167.15	80,000		50,000
Other services and charges	82,810.94	87,285	111,551	
Capital Outlay				-
<b>TOTAL EXPENDITURES</b>	<b>\$ 549,579</b>	<b>\$ 439,632.00</b>	<b>\$ 555,680</b>	<b>450,000</b>
<b>Transfers</b>				
Transfers In	\$ 125,900	193,000.00	\$ 44,784	
Transfers Out	-		(145,904)	
<b>Sub-Total Transfers</b>	<b>\$ 125,900</b>	<b>\$ 193,000.00</b>	<b>\$ (101,120)</b>	<b>-</b>
<b>NET INCOME</b>	<b>\$ 15,826</b>	<b>\$ -14,234.20</b>	<b>\$ 51,955</b>	<b>38,601</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 20,992</b>	<b>\$ 14,908</b>	<b>\$ 1,492</b>	<b>61,526</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 36,818</b>	<b>\$ 673.80</b>	<b>\$ 53,447</b>	<b>100,127</b>



**CITY OF NOWATA OKLAHOMA  
 ANNUAL CAPITAL/OPERATING BUDGET  
 FISCAL YEAR 2021-2022**

**AIRPORT ECONOMIC DEVELOPMENT AUTHORITY  
 REVENUES & EXPENDITURES**

	Prior Year Actual Fiscal Year 2019-2020	Current Year Budget Fiscal Year 2020-2021	Current Year Actual (EST) Fiscal Year 2020-2021	Proposed Budget Fiscal Year 2021-2022
<b>REVENUES</b>				
City Use Tax	\$ 216,445.00	\$ 127,638.32	212,965.84	210,836.00
Interest	66.28		0.00	
Donations			0.00	
<b>Total Airport Fund Revenues</b>	<b>\$ 216,511.28</b>	<b>\$ 127,638.32</b>	<b>\$ 212,965.84</b>	<b>210,836.00</b>
<b>EXPENDITURES</b>				
Other services and charges	\$ 18,240.00	\$ 70,000.00	1,408.00	91,000.00
Capital outlay	0.00	0.00	0.00	10,000.00
Debt Service:	0.00	0.00		
<b>TOTAL EXPENDITURES</b>	<b>\$ 18,240.00</b>	<b>\$ 70,000.00</b>	<b>\$ 1,408.00</b>	<b>101,000.00</b>
<b>Transfers</b>				
Transfers In	\$	\$ 0.00	0.00	
Transfers Out	-30,808.00	-60,000.00	-102,840.00	
<b>Sub-Total Transfers</b>	<b>\$ -30,808.00</b>	<b>\$ -60,000.00</b>	<b>\$ -102,840.00</b>	<b>0.00</b>
<b>NET INCOME</b>	<b>\$ 167,463.28</b>	<b>\$ -2,361.68</b>	<b>\$ 108,717.84</b>	<b>109,836.00</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 22,000.00</b>	<b>\$ 192,491.61</b>	<b>\$ 192,491.61</b>	<b>225,613.09</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 189,463.28</b>	<b>\$ 190,129.93</b>	<b>\$ 301,209.45</b>	<b>335,449.09</b>

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the the proposed City of Nowata Fiscal Year 2021/2022 Annual Budget will be considered at a public hearing held **June 7, 2021** at the Regular Meeting of the City Council. Copies of the proposed budget are available for review in the Office of the City Clerk at the Nowata City Hall. Notice is hereby given that the City of Nowata FY22 Annual Budget will be considered for adoption during a meeting of the City Council on **June 7, 2021**.

**CITY OF NOWATA OKLAHOMA**  
Fiscal Year 2021/2022 Annual Budget

**BUDGET SUMMARY**

	BEGINNING BUDGET BALANCE	REVENUES	EXPENSES	TRANSFERS	Net Change	ENDING BALANCE
<b>GENERAL FUND</b>	<u>137,287.64</u>	\$ 1,466,398	\$ (1,984,454)	\$ 381,000	\$ (137,055)	\$ 232
<b>ENTERPRISE FUNDS</b>						
Nowata Municipal Authority	\$ 539,196	\$ 2,105,043	\$ (1,870,242)	\$ (381,000)	\$ (146,198)	\$ 392,998
Nowata Emergency Medical Authority	\$ 61,526	488,601	(450,000)	-	38,601	100,127
Airport Economic Development Authority	225,613	210,836	(101,000)	-	109,836	335,449
<b>TOTAL ENTERPRISE FUNDS</b>	<u>\$ 826,335</u>	<u>\$ 2,804,480</u>	<u>\$ (2,421,242)</u>	<u>\$ (381,000)</u>	<u>\$ 2,239</u>	<u>\$ 828,574</u>
<b>SPECIAL REVENUE FUNDS</b>						
Capital Improvement (Harmon)	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 100
Cemetery Care Fund	19,441	2,310	-	-	2,310	21,751
Police Capital Outlay	8,537	10,000	(10,000)	-	-	8,537
Fire Special Revenue	47,949	20,539	(21,780)	-	(1,241)	46,708
Grant Management	673	-	-	-	-	673
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<u>\$ 76,699</u>	<u>\$ 32,849</u>	<u>\$ (31,780)</u>	<u>\$ -</u>	<u>\$ 1,069</u>	<u>\$ 77,768</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u>\$ 1,040,322</u>	<u>\$ 4,303,728</u>	<u>\$ (4,437,475)</u>	<u>\$ -</u>	<u>\$ (133,748)</u>	<u>\$ 906,575</u>