



Financial Statement Audit Oklahoma Tax Commission

For the Fiscal Year Ended June 30, 2006



Office of the Oklahoma State Auditor and Inspector
Jeff A. McMahan, CFE

OKLAHOMA TAX COMMISSION
FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006

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STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

Jeff A. McMahan
State Auditor and Inspector

April 19, 2007

**TO THE HONORABLE BRAD HENRY
GOVERNOR OF THE STATE OF OKLAHOMA**

Transmitted herewith are the Oklahoma Tax Commission financial statements and audit reports for the fiscal year ended June 30, 2006. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States.

We wish to take this opportunity to express our appreciation for the assistance and cooperation extended to our office during the course of the audit.

The Office of the State Auditor and Inspector is committed to serving the public interest by providing independent oversight and issuing reports that serve as a management tool to the state to ensure a government which is accountable to the people of the State of Oklahoma.

Sincerely,

A handwritten signature in blue ink, reading "Jeff A. McMahan".

JEFF A. McMAHAN
State Auditor and Inspector

OKLAHOMA TAX COMMISSION
FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR’S REPORTS
FOR THE YEAR ENDED JUNE 30, 2006

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Management's Discussion and Analysis

As management of the Oklahoma Tax Commission, we offer readers of the Agency's financial statements this overview and analysis of the financial activities for the fiscal year ended June 30, 2006.

FINANCIAL HIGHLIGHTS

- Total net assets of the Agency decreased 124.4% to (\$10.1) million during the fiscal year ending June 30, 2006. The primary reason for the decline was a deficit in the Ad Valorem Reimbursement Fund. Reimbursements from the fund exceeded cash resources available at June 30, 2006. This fund is a pass-through to counties and schools and is not used for the general operations of the Agency.
- The Agency's program revenues for the fiscal year decreased 13% or \$3.9 million over the prior year while expenses increased \$.6 million or .5%. The decrease in program revenues is primarily attributable to \$3.5 million less in available federal funding.
- The assets of fiduciary funds, which represent taxes held in trust for distribution to state and local governments and others, totaled \$1.1 billion at June 30, 2006.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Agency.

The first two statements are government-wide financial statements that provide both long-term and short-term information about the Agency's overall financial status.

The remaining statements are fund financial statements that focus on individual parts of the Agency, reporting the Agency's operations in more detail than the government-wide statements.

- The governmental statements tell how the general government services were financed in the short term as well as what remains for future spending.
- Fiduciary fund statements provide information about the financial relationships in which the agency acts solely as trustee or agent for the benefit of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

Government-wide Statements

The government-wide statements report information about the Agency as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the Agency's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the Agency's net assets and how they have changed. Net assets -- the difference between the Agency's assets and liabilities -- is one way to measure the Agency's financial health, or position.

- Over time, increases or decreases in the Agency's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Agency you need to consider additional non-financial factors such as changes in administrative requirements added by legislation and changes in state and local tax rates and the overall tax base.

The government-wide financial statements of the Agency consist of only one category:

- Governmental activities -- All of the basic activities are included here, such as the general administration, taxpayer services, tax return processing, audit and compliance.

Fund Financial Statements

The fund financial statements provide more detailed information about the Agency's most significant funds -- not the Agency as a whole. Funds are accounting devices that the Agency uses to keep track of specific sources of funding and spending for particular purposes.

All funds are required by State law.

The Agency has two kinds of funds:

- Governmental funds -- Most of the Agency's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Agency's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement that explains the relationship (or differences) between them.
- Fiduciary funds -- The Agency is the trustee, or fiduciary, for taxes levied by local governments and the majority of all state taxes levied for funding the essential services and infrastructure of the State Government of Oklahoma. The Agency is responsible for ensuring that the assets reported in these funds are apportioned or distributed as provided by law. All of the Agency's fiduciary activities are reported in a separate statement of fiduciary net assets. We exclude these activities from the Agency's government-wide financial statements because the Agency cannot use these assets to finance its operations.

FINANCIAL ANALYSIS OF THE AGENCY AS A WHOLE

Net assets. The Agency's combined net assets decreased between fiscal years 2005 and 2006 to (\$10.1) million. Table A-1 illustrates the changes between the two years in more detail.

TABLE A-1
Oklahoma Tax Commission's Net Assets
(in millions of dollars)

	Governmental Activities		Percentage Change
	<u>2005</u>	<u>2006</u>	<u>2005 - 2006</u>
Current and other asset	\$11.0	\$40.5	268.2%
Capital assets	<u>2.5</u>	<u>2.4</u>	(4.0)%
Total assets	13.5	42.9	217.8%
Long-term liabilities	3.0	3.2	6.7%
Other liabilities	<u>15.0</u>	<u>49.8</u>	232.0%
Total liabilities	18.0	53.0	194.4%
Net assets			
Invested in capital assets	2.5	2.4	(4.0)%
Unrestricted	<u>(7.0)</u>	(12.5)	(78.6)%
Total net assets	<u>(4.5)</u>	<u>(10.1)</u>	(124.4)%

Net assets of the Agency's governmental activities decreased 124.4% to (\$10.1) million.

Unrestricted net assets showed a \$5.5 million decrease during the year due to constitutionally required reimbursements to counties from the Ad Valorem Reimbursement Fund as specified in 74 O.S. 2001, Section 194. Obligations for these reimbursements exceeded available funding at year-end.

Statement of Activities

The Agency's program revenues for the Fiscal year ending June 30, 2006 decreased 13% or \$3.9 million over the prior year while expenses increased \$.6 million or .5%. The decrease in program revenues is primarily attributable to \$3.5 million less in available federal funding for FY-2006.

See Table A-2 below.

TABLE A-2
Comparison of Revenues and Expenses
(in millions of dollars)

	<u>2005</u>	<u>2006</u>	<u>Percentage Change 2005 - 2006</u>
Program Revenues:			
Charges for Services	\$ 25.6	\$ 25.3	(1.2)%
Grants	4.3	.7	(83.7)%
General Revenues:			
Taxes	26.7	31.3	17.2%
Fees	4.7	4.8	2.1%
Other	<u>0</u>	<u>.2</u>	100.0%
Total Revenues	\$ 61.3	\$ 62.3	1.6%
State Appropriations	42.0	45.6	8.6%
Transfers In	25.0	11.7	(53.2)%
Expenses:			
General Government	(124.2)	(124.8)	.5%
Depreciation	<u>(.4)</u>	<u>(.4)</u>	0%
Total Expenses	(124.6)	(125.2)	.5%
Change in Net Assets	3.7	(5.6)	(251.4)%

Fiduciary Fund Statements

The Agency, acting on statutory authority and contractual agreements, collects taxes, licenses and fees, which are distributed to state and local governments and private entities. At June 30, 2006 the Agency maintained as a fiduciary \$1.1 billion in total assets for others. Of that amount \$3 million was due to taxpayers for refunds and the balance is due to state entities, local government subdivisions and private entities.

BUDGET INFORMATION

Budget Versus Actual Variances

Budgeted charges to appropriations for the fiscal year exceeded actual totals by \$1,160,173 while actual resources were lower than budgeted resources available by \$18,220,094 resulting in a negative overall variance of \$17,059,921. The primary reason for the overall negative variance was because actual expected deposits from collection agency fees were significantly lower than budgeted reimbursements and available funds were less than actual reimbursements to counties and schools from the Ad Valorem Reimbursement Fund. A variance of \$32.5 million occurred between the original and final budget of the Ad Valorem Reimbursement Fund. The increase resulted from additional funds made available by the legislature in the last quarter of fiscal year 2006 and the use of deposits to the fund subsequent to year-end.

Next Year's Budget

The Agency budget for Fiscal Year 2007 was developed with available appropriations and estimated income from tax collections and fees associated with operating activities. The original budget totaled \$96.1 million, down \$30.3 million from the final budget of \$126.4 million for Fiscal Year 2006. The decrease in budget between Fiscal Years 2006 and 2007 consists primarily of a reduction in the amount available for reimbursements from the Ad Valorem Reimbursement Fund.

Of the \$96.1 million total budget, \$74.7 is designated as General Fund, representing expenditures necessary for the performance of the Agency's statutory functions, and auditing, collection and legal activities. The remaining \$21.4 million consists of \$16.3 million for the Ad Valorem Reimbursement Fund, \$4.9 million for the Waste Tire Indemnity Fund and \$200,000 for the Film Enhancement Rebate Fund.

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and the executive and legislative branches with a general overview of the Agency's finances and to demonstrate the Agency's accountability for the money it receives. If you have questions about this report or need additional information, contact the Oklahoma Tax Commission Comptroller's Office at 2501 North Lincoln, Oklahoma City, OK 73194.



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

Jeff A. McMahan
State Auditor and Inspector

INDEPENDENT AUDITOR'S REPORT

**TO THE COMMISSIONERS OF THE
OKLAHOMA TAX COMMISSION**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Oklahoma Tax Commission (OTC), a part of the primary government of the State of Oklahoma, as of and for the year ended June 30, 2006, which collectively comprise OTC's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the OTC's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 1.B., the financial statements of OTC are intended to present the financial position and changes in financial position, of only that portion of the governmental activities, each major fund, and the aggregate remaining fund information of the State of Oklahoma that is attributable to the transactions of OTC. They do not purport to, and do not, present fairly the

financial position of the State of Oklahoma as of June 30, 2006, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Oklahoma Tax Commission, as of June 30, 2006, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 11, 2007, on our consideration of the OTC's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 1 through 5 and budgetary comparison information on pages 23 through 25 are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



JEFF A. McMAHAN
State Auditor and Inspector

April 11, 2007

OKLAHOMA TAX COMMISSION
STATEMENT OF NET ASSETS
JUNE 30, 2006

	Governmental Activities
ASSETS	
Current Assets:	
Cash	\$33,726,117
Investments	54,187
Accounts receivable	4,529
Taxes & fees receivable	6,653,300
Inventory	84,911
Total Current Assets	<u>40,523,044</u>
Noncurrent Assets:	
Capital assets (Net of accumulated depreciation)	<u>2,428,037</u>
Total Noncurrent Assets	<u>2,428,037</u>
TOTAL ASSETS	<u><u>\$42,951,081</u></u>
 LIABILITIES	
Current Liabilities:	
Accounts Payable	\$49,380,589
Deferred Revenue	33,123
Accrued Payroll	228,217
Compensated Absences	172,066
Total Current Liabilities	<u>49,813,995</u>
Noncurrent Liabilities:	
Compensated Absences	<u>3,218,905</u>
Total Noncurrent Liabilities	<u>3,218,905</u>
TOTAL LIABILITIES	<u><u>53,032,900</u></u>
 NET ASSETS	
Invested in Capital Assets	2,428,037
Unrestricted (deficit)	<u>(12,509,856)</u>
TOTAL NET ASSETS	<u><u>(\$10,081,819)</u></u>

The notes to the financial statements are an integral part of this statement.

OKLAHOMA TAX COMMISSION
STATEMENT OF ACTIVITIES
JUNE 30, 2006

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Assets
		Charges For Services	Operating Grants and Contributions	
Governmental Activities				
General Government	\$124,845,657	\$25,271,735	\$737,744	(\$98,836,178)
Depreciation Expense	397,828			(397,828)
Total Governmental Activities	125,243,485	25,271,735	737,744	(99,234,006)
General Revenues:				
Taxes:				
Personal and Corporate Income				31,308,744
Fees:				
Waste Tire				4,779,036
Other				220,624
State Appropriations				45,626,294
Transfers In				11,719,234
Total Revenues				93,653,932
Change in Net Assets				(5,580,074)
Net Assets - beginning				(4,498,818)
Prior Year Adjustment				(\$2,927)
Net Assets - ending				(\$10,081,819)

The notes to the financial statements are an integral part of this statement.

**OKLAHOMA TAX COMMISSION
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2006**

	General Fund	Waste Tire Indemnity Fund	Ad Valorem Reimbursement Fund	Total Governmental Funds
ASSETS				
Cash	\$3,102,912		\$30,623,205	\$33,726,117
Investments		\$54,187		54,187
Accounts receivable			\$4,529	4,529
Taxes and fees receivable	1,588,230	33,485	5,031,585	6,653,300
Inventory	84,911			84,911
TOTAL ASSETS	<u>\$4,776,053</u>	<u>\$87,672</u>	<u>\$35,659,319</u>	<u>\$40,523,044</u>
LIABILITIES				
Accounts Payable	\$2,029,155	\$420,567	\$46,930,867	\$49,380,589
Deferred Revenue	33,123			33,123
Accrued Payroll	228,217			228,217
Compensated Absences	11,790			11,790
TOTAL LIABILITIES	<u>2,302,285</u>	<u>420,567</u>	<u>46,930,867</u>	<u>49,653,719</u>
FUND BALANCES				
Reserved for Encumbrances	45,792			45,792
Reserved for Inventory	84,911			84,911
Unreserved	2,343,065	(332,895)	(11,271,548)	(9,261,378)
TOTAL FUND BALANCES	<u>2,473,768</u>	<u>(332,895)</u>	<u>(11,271,548)</u>	<u>(9,130,675)</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$4,776,053</u>	<u>\$87,672</u>	<u>\$35,659,319</u>	<u>\$40,523,044</u>

**Reconciliation of the Governmental Funds Balance Sheet to the
Statement of Net Assets
June 30, 2006**

Total Fund Balances - Governmental Funds (\$9,130,675)

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds: These consist of :

Furniture and Equipment	11,575,931
Accumulated Depreciation	(9,147,894)

Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:

Compensated Absences	<u>(3,379,181)</u>
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Net Assets of Governmental Activities (\$10,081,819)

The notes to the financial statements are an integral part of this statement.

OKLAHOMA TAX COMMISSION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
June 30, 2006

	General	Waste Tire Indemnity Fund	Ad Valorem Reimbursement Fund	Total Governmental Funds
Revenues				
Taxes	\$20,877,359		\$31,308,744	\$52,186,103
Licenses Permits and Fees	4,317,259	\$4,779,036		9,096,295
Federal Revenue	737,744			737,744
Other	77,116	3,092	217,532	297,740
Total Revenues	<u>26,009,478</u>	<u>4,782,128</u>	<u>31,526,276</u>	<u>62,317,882</u>
Expenditures				
Current:				
Salaries and Benefits	47,347,895			47,347,895
Professional Services	8,196,358			8,196,358
Inter-Agency Personal Services	46,546			46,546
Travel	858,973			858,973
Miscellaneous Administrative	5,146,164			5,146,164
Rent of Buildings and Equipment	3,555,506			3,555,506
Maintenance	2,519,886			2,519,886
Supplies	2,134,624			2,134,624
Waste Tire Payments		4,889,508		4,889,508
Film Rebate Payments				0
Building Renovation	894,859			894,859
Payments to Local Governments	150,145		46,930,867	47,081,012
Other Expenditures	173,605			173,605
Capital Outlay:				
Equipment	2,206,749			2,206,749
Total Expenditures	<u>73,231,310</u>	<u>4,889,508</u>	<u>46,930,867</u>	<u>125,051,685</u>
Revenues Over (Under) Expenditures	<u>(47,221,832)</u>	<u>(107,380)</u>	<u>(15,404,591)</u>	<u>(62,733,803)</u>
Other Financing Sources (Uses)				
State Appropriations	45,626,294			45,626,294
Transfers In			11,719,234	11,719,234
Total Other Financing Sources (Uses)	<u>45,626,294</u>	<u>0</u>	<u>11,719,234</u>	<u>57,345,528</u>
Net Change in Fund Balances	(1,595,538)	(107,380)	(3,685,357)	(5,388,275)
Fund Balance - Beginning of Year	4,069,306	(225,515)	(7,586,191)	(3,742,400)
Fund Balance - End of Year	<u>\$2,473,768</u>	<u>(\$332,895)</u>	<u>(\$11,271,548)</u>	<u>(\$9,130,675)</u>

Reconciliation of the change in fund balances of governmental funds to the Statement of Activities
June 30, 2006

Net change in fund balances - total governmental funds	(\$5,388,275)
Amounts reported for governmental activities in the statement of activities are different because:	
Capital outlays are reported as expenditures in the governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense.	(75,653)
Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. These consist of a increase in compensated absences.	(116,146)
Change in net assets of governmental activities	<u>(\$5,580,074)</u>

The notes to the financial statements are an integral part of this statement.

OKLAHOMA TAX COMMISSION
STATEMENT OF FIDUCIARY NET ASSETS
AGENCY FUND
JUNE 30, 2006

ASSETS

Cash	\$580,862,460
Investments	295,504,368
Accounts receivable	795,848
Taxes receivable	267,765,541
TOTAL ASSETS	\$1,144,928,217

LIABILITIES

Tax Refunds Payable	\$2,998,344
Due to State General Funds	893,682,692
Due to Enterprise Funds	3,524,989
Due to Pension Trust Funds	31,808,626
Due to Other Accounts	5,615,472
Due to Local Governments	192,802,992
Due to Others	14,265,375
Amount to be Apportioned	229,727
TOTAL LIABILITIES	\$1,144,928,217

The notes to the financial statements are an integral part of this statement.

OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
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NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

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**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

The Oklahoma Tax Commission complies with generally accepted accounting principles (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this Note.

A. Reporting Entity

The Oklahoma Tax Commission, as established under 68 O.S. § 101 et seq., is a part of the primary government of the State of Oklahoma. The Oklahoma Tax Commission is composed of three members appointed by the Governor with the advice and consent of the State Senate, for six year terms. No more than two members of the Tax Commission shall be, or shall have been in the previous six months, members of the same political party.

The Oklahoma Tax Commission shall appoint an administrator who serves at the pleasure of the Commission and who shall be the administrative officer of the Commission and manage the activities of the employees.

The Commission is a full-time working body which is responsible for the administration and enforcement of state tax laws, the collection of a majority of all state-levied taxes, fees, and licenses, and the subsequent apportionment and allocation of revenue designated for various state agencies and local units of government. In its quasi-judicial capacity, the Commission has the authority to subpoena witnesses and records, administer oaths, and render decisions appealable directly to the State Supreme Court.

The organizational make-up of the Oklahoma Tax Commission includes three separate departments. These departments include Taxpayer Services, Revenue Administration, and Support Services. The Taxpayer Services department includes Taxpayer Assistance, Communications, Central Processing, Account Maintenance, and Collections. The Revenue Administration department includes Tax Policy, Audit, Motor Vehicle, and Ad Valorem. The Support Services department includes Human Resources, Information Technology, Legal, and Management Services.

COMMISSION MEMBERS

Thomas E. Kemp, Jr., Chairman
Term Expires January, 2007

Jerry Johnson, Vice Chairman
Term Expires January, 2009

Connie Irby, Secretary-Member
Term Expires January, 2011

ADMINISTRATOR

Larry Shropshire, Administrator to the Commission

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

1. Summary of Significant Accounting Policies (cont...)

B. Basis of Presentation

Government-Wide Financial Statements:

The statement of net assets and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The Agency is involved only in governmental activities. Governmental activities are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts which constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into categories: governmental and fiduciary. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the Agency or meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund are at least 5 percent of the corresponding total for all governmental funds combined.

The funds of the financial reporting entity are described below:

Governmental Funds

General Fund

The General Fund is the primary operating fund of the Agency and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally or administratively restricted to expenditures for certain purposes.

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

1. Summary of Significant Accounting Policies (cont...)

Fiduciary Funds (Not included in government wide statements)

Agency Funds

Agency funds account for assets held by the Agency in a purely custodial capacity. The reporting entity includes one agency fund. Since agency funds are custodial in nature they do not involve the measurement of results of operations.

The Oklahoma Tax Commission is the official depository and collector of taxes for the State of Oklahoma, as well as for county and municipal governments in Oklahoma. The Oklahoma Tax Commission is responsible for the apportionment of monies collected for the State of Oklahoma.

Major Funds

The types of major funds utilized by the Oklahoma Tax Commission are as follows:

General Fund See above for description.

The agency's two major special revenue funds include:

Waste Tire Indemnity Fund - The fund's purpose is to receive the proceeds from statutory fees assessed on tires sold in the state and to reimburse facilities for the disposal of waste tires from designated sites, provide payments for end users of tire products and provide funds for soil erosion control.

Ad Valorem Reimbursement Fund - The fund's purpose is to reimburse counties and schools for lost ad valorem tax revenue from tax exemptions to qualified manufacturing facilities and double homestead exemptions granted to qualifying homeowners. The fund's income is based on one percent of net individual and corporate income tax revenues.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe which transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Assets and the Statement of Activities, governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets and financial position. All assets and liabilities (whether current or non-current) associated with their activities are reported. No fiduciary funds are included in the government-wide statement of net assets.

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

1. Summary of Significant Accounting Policies (cont...)

In the fund financial statements all governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (e.g., revenues and other financing sources) and decreases (e.g., expenditures and other financing uses) in net current assets.

Basis of Accounting

In the government-wide Statement of Net Assets and Statement of Activities governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, assets and liabilities resulting from exchange transactions are recognized when the exchange takes place.

In the fund financial statements, all governmental funds are maintained and reported on the modified accrual basis of accounting while agency funds are presented using the accrual basis of accounting. Under the modified accrual basis of accounting, revenues and related current assets are recognized when measurable and available to finance operations during the year or liquidate liabilities existing at the end of the year; expenditures and liabilities are recognized when obligations are incurred as a result of receipt of goods and services. Revenues are recognized as available when collected within 60 days of year-end. Modifications to the accrual basis of accounting include:

- Employees' vested annual leave is recorded as expenditures when utilized. The amount of accumulated annual leave unpaid at June 30, 2006, has been reported in the Statement of Net Assets.
- Executory purchase orders and contracts are recorded as a reservation of fund balance.

D. Assets, Liabilities, and Equity

Inventories

Inventories are valued at cost. The flow assumption used to determine cost is weighted average. The costs of inventories for the Oklahoma Tax Commission are recorded as expenditures when purchased. Reported inventories are equally offset by a fund balance reserve, which indicates that it does not constitute available spendable resources even though it is a component of total assets.

Capital Assets

The Department of Central Services (formerly the Office of Public Affairs), in accordance with 74 O.S. 2001, § 110.1 of the Oklahoma Statutes has primary responsibility to maintain control of all

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

1. Summary of Significant Accounting Policies (cont...)

property and equipment owned by the State of Oklahoma with a cost in excess of \$500. The Department of Central Services has delegated to each of the various state agencies the responsibility to maintain the accounting records for property and equipment purchased and used by each agency. Capital assets held by the Oklahoma Tax Commission and reflected in the accompanying financial statements are stated at original cost or estimated cost as determined from available records maintained by the Commission net of accumulated depreciation. Assets valued by estimate represent less than one percent of total capitalized assets. The asset values were based on equipment fair market values at the time of acquisition.

Additional capital asset disclosures are presented in Note 4.

Compensated Absences

Employees earn annual vacation at the average rate of 10 hours per month for up to 5 years service and may accumulate to a maximum of 240 hours. Employees earn an average of 12 hours per month for 5 to 10 years, an average of 13.33 hours per month for 10 to 20 years, and an average of 16.67 hours per month for over 20 years of service. Annual leave for employees over 5 years service may accumulate to a maximum of 480 hours. All accrued annual leave is payable upon layoff, resignation, retirement, or death.

The general fund records expenditures when the employee is paid for annual leave, and the cost of accumulated annual leave is recorded in the statement of net assets. Payments for employee vested annual leave for the year ended June 30, 2006, were made in the amount of \$148,348. Total amount outstanding at June 30, 2006, is \$3,390,971 of which \$3,218,905 is recorded as a long-term liability.

Reserve for Encumbrances

The reserve for encumbrances represents executed but unperformed purchase orders. In the accompanying governmental fund balance sheet, encumbrances are recorded as a reserve of fund balance if expected to be presented for payment by November 15 following the end of the fiscal year.

E. Program Revenues

In the Statement of Activities, revenues are derived directly from governmental activities and reported as program revenue.

The agency has the following types of program revenues in the governmental activities:

Charges for Services

Statutorily the Agency is authorized to retain a percentage or fee associated with certain tax collections such as sales and use taxes, levied by local governments and collected through a contractual agreement by the Agency. These types of

OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006

1. Summary of Significant Accounting Policies (cont...)

revenues are specifically related to the government activity program.

Operating Grants
and Contributions

The Agency participates in a federal grant program for the purpose of reimbursing direct expenses relating to motor fuel audits for tax evasion identification and compliance. These revenues are specifically attributed to the governmental activity.

During FY-2004, per H.B. 2007, federal funds were appropriated from the Jobs and Growth Tax Relief Fund for essential agency services, which produce revenue for the State of Oklahoma. These funds were also expended during FY-2006.

2. Pension Plan

Plan Description. Substantially all of the Oklahoma Tax Commission full-time state employees participate in the Oklahoma Public Employees Retirement Plan (the Plan), a division of the Oklahoma Public Employees Retirement System (OPERS), a multiple-employer cost-sharing defined benefit public employee retirement system. The official text governing the operation of the system, contributions, and the payment of benefits is found in Title 74, O.S. 2001, § 901, et. seq. OPERS issues a publicly available financial report that includes financial statements and required supplementary information for the Plan. This report can be obtained by writing to OPERS, PO Box 53007, Oklahoma City, Oklahoma 73105 or by calling 1-800-733-9008.

Funding Policy. The contribution rates for each member category of the Plan are established by and can be amended by the Oklahoma Legislature and are based on an actuarial calculation, which is performed to determine the adequacy of contribution rates. Active members for fiscal year 2006 made a 3.0% contribution on the first \$25,000 of wages, and 3.5% thereafter. State agencies contributed 11.5% of active members' monthly salaries for fiscal year 2006. Contributions from the agency for fiscal years 2004, 2005 and 2006 totaled \$3,269,318, \$3,227,425 and \$3,852,157, respectively, equal to the established required contributions for each year.

- 2.1.1 In addition to the pension benefits described in Note 2, the State provides post-retirement health care benefits (OPEB). The Oklahoma Public Employees Retirement system (OPERS) by which the Oklahoma Tax Commission employees are covered, provides \$105 per month for all retirants who elect coverage at time of retirement. OPERS benefits are financed on a pay-as-you-go basis. OPERS fiscal year 2006 OPEB expenditures for all State retirants were \$17,000,000.

OPERS funds post employment health care benefits as part of the overall retirement requirement. No separation of pension obligation and health insurance obligation is made and assets are not allocated between obligations.

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

3. Deposits and Investments

At June 30, 2006, all cash and investments under the control of the State Treasurer were collateralized in accordance with 62 O.S. 2001, § 72.1, titled, "Security For Public Deposits Act."

A. Deposits

As of June 30, 2006, the bank balances of deposits are fully insured or collateralized with securities held by the State's agent in the State's name.

B. Investments

The State Treasurer maintains two investment portfolios. The Treasurer's Portfolio, which is used to manage the investments of all State monies that are under the control of the Treasurer where earnings accrue to the general fund of the State, and the State Agency Portfolio, for the investment of a limited number of state agencies specifically authorized by statute to direct the activities of certain funds and accounts where the earnings accrue to those funds and accounts. Ancillary to the Treasurer's Portfolio is an internal investment pool, OK INVEST, for all state funds and agencies that are considered part of the State of Oklahoma. All cash balances held through the State Treasurer for the Primary Government, Component Units and Fiduciary Funds earn a return through the OK INVEST pool program.

State Treasurer Investment Policy Diversification Limits

<u>Investment Type</u>	<u>Percentage of Total Invested</u>	<u>Percentage of Total by Issuer</u>	<u>Maturity Limit</u>	<u>Rating</u>
U.S. Government Agency Securities	10.0%	2.5%	3 Years	AA
Tri-party Repurchase Agreements	30.0%	15.0%	1 Day	A or higher
Money Market Mutual Funds	30.0%	15.0%	1 Day	AAA

Investments for governmental and fiduciary funds at June 30, 2006, by investment type, are listed below:

	<u>Carrying Amount</u>	<u>Reported Amount/ Fair Value</u>
Repurchase Agreements		
<u>Governmental Funds</u>	\$ 54,187	\$ 54,187
<u>Fiduciary (Agency) Fund</u>	\$295,504,368	\$295,504,368

Investment securities are exposed to custodial credit risk if they are uninsured, not registered in the name of the State, or counterparty or the counterparty's trust department but not in the State's name. All investments held by the State Treasurer are insured, registered, or held in the name of the State Treasurer.

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

4. Capital Assets

In accordance with guidelines established by the Office of State Finance, capital assets reflected in the accompanying financial statements are those with a cost in excess of \$25,000. Expenditures for capital assets are recorded as period costs when the assets are recorded in the governmental funds. A provision for depreciation has been recorded in the governmental activities of the Statement of Net Assets and Statement of Activities. The depreciation method used for capital assets is straight-line with half-year convention. Capital asset activity for the year ended June 30, 2006, was as follows:

Governmental Activities:

	<u>Equipment</u>	<u>Accumulated Depreciation</u>	<u>Capital Assets-Net</u>
Beginning Balance	\$ 12,278,983	(\$9,772,367)	\$2,506,616
Increases	390,059	(400,755)	(10,696)
Decreases	<u>(1,093,111)</u>	<u>1,025,228</u>	<u>(67,883)</u>
Ending Balance	\$ 11,575,931	(\$9,147,894)	\$2,428,037

5. Operating Lease Commitments

The Oklahoma Tax Commission has commitments to lease certain buildings and equipment. Future minimum rental commitments for operating leases as of June 30, 2006, are as follows:

2007	\$ 2,800,000
2008	2,884,000
2009	2,970,520
2010	3,059,635
2011	<u>3,151,425</u>
Total Future Minimum Lease Payments	\$14,865,580

6. Due To Other Funds

Amounts due to other funds are presented in the Fiduciary Fund. To the extent that transactions between funds had not been executed at June 30, 2006, the balances are included.

7. Risk Management

The Risk Management Division of the Department of Central Services is empowered by the authority of 74 O.S. 2001, § 85.34 et seq. The Division is responsible for the acquisition and administration of all insurance purchased by the State or administration of any self-insurance plans and programs adopted for use by the State or for certain organizations and bodies outside of state government, at the sole expense of such organization and bodies.

The state Risk Management Division is authorized to settle claims of the State and shall govern the dispensation and/or settlement of claims against a political subdivision. In no event shall self-insurance coverage provided to the State, an agency or other covered entity exceed the limitations on the maximum

**OKLAHOMA TAX COMMISSION
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2006**

7. Risk Management (cont...)

dollar amount of liability specified by the Oklahoma Governmental Tort Claims Act, as provided by 51 O.S. 2001, § 154. The Risk Management Division oversees the collection of liability claims owed to the State incurred as the result of a loss through the wrongful or negligent act of a private person or other entity.

The Risk Management Division is also charged with the responsibility to immediately notify the Attorney General of any claims against the State presented to the Risk Management Division.

8. Long-Term Obligations

Long-term obligations at June 30, 2006, and changes for the fiscal year are as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
<u>Governmental Activities</u>				
Compensated Absences	\$3,046,582	\$172,323	\$ 0	\$3,218,905

9. Litigation and Contingencies

The Oklahoma Tax Commission is party to numerous lawsuits of which the outcome is uncertain. There are numerous lawsuits pending before the Oklahoma Tax Commission that, in the aggregate, could have a material effect on the Commission's financial statements. However, the outcome at this time is uncertain. The General Counsel of the Commission has determined that individual cases are pending and could have a material effect on the Commission's financial statements. These cases are designated as a reasonably possible loss and involve a protest to a corporate income tax assessment and a claim for refund of sales taxes. The range of possible loss to the state is \$1 to \$500,000 for the corporate income tax assessment and \$150,000 to \$250,000 for the refund of sales taxes. Additionally, there are numerous tax assessments under taxpayer protest that could have a material effect on the Commission's financial statements. It is reasonably possible that these assessments could result in gains to the state. However, an estimate of such gains cannot be made.

10. Net Assets Deficit

Total net assets on the Statement of Net Assets are stated at a negative balance at June 30, 2006. Due to the constitutional requirement to fully fund reimbursements to counties from the Ad Valorem Reimbursement Fund as specified in 74 O.S. 2001, § 194, obligations exceeded available funding at year end. \$16,307,662 in unpaid claims was paid from funds available during the subsequent fiscal year. The Ad Valorem Reimbursement Fund is a pass through and not used for the general operations of the agency.

REQUIRED SUPPLEMENTARY INFORMATION
OKLAHOMA TAX COMMISSION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2006

	Budgeted Amounts		Actual Amounts (Budgetary Basis) (See Note A)	Variance with Final Budget - Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$2,176,869	\$2,176,869	\$2,176,869	\$0
Resources (inflows)				
Taxes	19,822,000	22,342,000	21,757,136	(584,864)
Other Revenues	4,608,000	5,388,000	4,310,400	(1,077,600)
State Appropriations	45,626,291	45,626,291	45,626,294	3
Amount Available for Appropriation	72,233,160	75,533,160	73,870,699	(1,662,461)
Charges to Appropriations (outflows)				
Salaries and Benefits	47,059,227	47,259,227	47,347,896	(88,669)
Professional Services	7,249,650	8,219,650	8,196,358	23,292
Inter-Agency Personal Services	571,334	571,334	46,546	524,788
Travel	722,000	812,000	858,973	(46,973)
Miscellaneous Administrative	4,725,329	5,625,219	5,146,164	479,055
Rent of Buildings and Equipment	3,866,291	3,996,291	3,555,505	440,786
Maintenance	1,584,160	1,734,160	2,519,886	(785,726)
Supplies	1,965,000	2,790,000	2,134,624	655,376
Equipment	985,300	1,875,976	2,206,748	(330,772)
Lease Purchase	150,000	150,000	0	150,000
Buildings - Renovation	1,000,000	1,000,000	894,859	105,141
Other Expenditures	38,000	38,000	173,605	(135,605)
Payments to Local Governments	140,000	140,000	150,145	(10,145)
Total Charges to Appropriations	70,056,291	74,211,857	73,231,309	980,548
Budgetary Fund Balance - June 30	\$2,176,869	\$1,321,303	\$639,390	(\$681,913)

BUDGETARY COMPARISON SCHEDULE - WASTE TIRE INDEMNITY FUND
FOR THE YEAR ENDED JUNE 30, 2006

	Budgeted Amounts		Actual Amounts (Budgetary Basis) (See Note A)	Variance with Final Budget - Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	(\$296,035)	(\$296,035)	(\$296,035)	\$0
Resources (inflows)				
Tire Fees	4,849,000	4,999,000	4,816,071	(182,929)
Other Revenues	1,000	1,000	3,092	2,092
Amount Available for Appropriation	4,553,965	4,703,965	4,523,128	(180,837)
Charges to Appropriations (outflows)				
Waste Tire Reimbursements	4,850,000	5,000,000	4,889,508	110,492
Other Expenditures	0	0	0	0
Transfers to Other Funds	0	0	0	0
Total Charges to Appropriations	4,850,000	5,000,000	4,889,508	110,492
Budgetary Fund Balance - June 30	(\$296,035)	(\$296,035)	(\$366,380)	(\$70,345)

BUDGETARY COMPARISON SCHEDULE - AD VALOREM REIMBURSEMENT FUND
FOR THE YEAR ENDED JUNE 30, 2006

	Budgeted Amounts		Actual Amounts (Budgetary Basis) (See Note A)	Variance with Final Budget - Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	(\$11,925,682)	(\$11,925,682)	(\$11,925,682)	\$0
Resources (inflows)				
Taxes	26,407,681	47,206,447	30,612,120	(16,594,327)
Transfers In	0	11,719,234	11,719,234	0
Other Revenue	0	0	217,531	217,531
Amount Available for Appropriation	14,481,999	46,999,999	30,623,203	(16,376,796)
Charges to Appropriations (outflows)				
County Reimbursements	14,482,000	47,000,000	46,930,867	69,133
Transfers to Other Funds	0	0	0	0
Total Charges to Appropriations	14,482,000	47,000,000	46,930,867	69,133
Budgetary Fund Balance - June 30	(\$1)	(\$1)	(\$16,307,664)	(\$16,307,663)

See independent auditor's report.

The notes to the Required Supplementary Information are an integral part of this schedule

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
NOTES TO RSI

Note A. Budgeting, Budgeting Control and Budgetary Reports

The State's annual budget is prepared on the cash basis utilizing encumbrance accounting. Encumbrances represent executed but unperformed purchase orders. In the accompanying budgetary comparison schedules, encumbrances are recorded as expenditures for budgetary purposes if expected to be presented for payment by November 15 following the end of the fiscal year and as reservations of fund balance in the governmental funds balance sheet for GAAP purposes. Since the budgetary basis differs from generally accepted accounting principles, budget and actual amounts in the accompanying Budgetary Comparison Schedules - Budget and Actual (Non-GAAP Budgetary Basis) are presented on the budgetary basis.

The Governor prepares and submits to the Legislature at the beginning of each annual session a balanced budget based on budget requests prepared by the various state agencies. The General Fund, Waste Tire Indemnity Fund, Ad Valorem Reimbursement Fund and the Oklahoma Film Enhancement Fund (there was no activity in this fund for fiscal year 2006) are the only funds for which an annual budget is legally adopted. The Governor has the power to approve or veto each line item appropriation. Any other changes to the budget must be approved by the Legislature in a supplemental appropriation. All 2006 appropriation line items of the State were within their authorized spending level.

The legal level of budgetary control is maintained at the line item level (i.e. General Operations, Personal Services, Duties, etc.) Identified in the appropriation acts. Budgets may be modified subject to statutory limits on transfers. The Director of the Office of State Finance can approve transfers between line items up to 25%. Agencies can obtain approval from the Contingency Review Board to transfer up to an additional 15%; however, all transfers are subject to review by the Joint Legislative Committee on Budget and Program Oversight to determine if the transfer tends to effectuate or subvert the intention and objectives of the Legislature.

Current policy allows agencies to use unexpended monies for one-time purchases or non-recurring expenditures in the next fiscal year. This policy provides an incentive for management to distribute resources efficiently; however, it is subject to annual approval by the Legislature. Unexpended balances not carried forward to the new fiscal year by November 15 may: 1) lapse to unrestricted balances and be available for future appropriation, 2) lapse to restricted balances and be available for future appropriations restricted for specific purposes as defined by statute, or 3) be non-fiscal, and may be spent from one to 30 months from the date of appropriation.

Note B. Excess of Expenditures Over Appropriations

Within the Waste Tire Indemnity Fund, expenditures exceeded the amount available for appropriations. Each month, funds are exhausted with reimbursement claims exceeding available cash on hand. June's reimbursement claims are received in July and paid from July resources.

Expenditures from the Ad Valorem Reimbursement Fund exceeded the amount available for appropriation due to inadequate funding for all claims submitted. Legislative appropriations and income tax receipts were used to fully fund claims subsequent to year-end.

See independent auditor's report.

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
NOTES TO RSI

Note C - Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	General Fund	Waste Tire Indemnity Fund	Ad Valorem Reimbursement Fund
Sources/inflows of resources			
Actual amounts (budgetary basis) "Resources (inflows)" from the budgetary comparison schedule	\$71,693,830	\$4,819,163	\$42,548,886
Differences - budget to GAAP:			
State appropriations are inflows of budgetary resources but are not revenues for financial reporting purposes.	(45,626,294)	0	0
Transfers from other funds are inflows of budgetary resources but are not revenues for financial reporting purposes.	0	0	(11,719,234)
Accrual adjustments for receivables are made for financial reporting purposes but not for the budgetary comparison.	(58,057)	(37,035)	696,624
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u>\$26,009,479</u>	<u>\$4,782,128</u>	<u>\$31,526,276</u>
Uses/outflows of resources			
Actual amounts (budgetary basis) " total charges to appropriations" from the budgetary comparison schedule	\$73,231,309	\$4,889,508	\$46,930,867
Differences - budget to GAAP:			
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.	0	0	0
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	<u>\$73,231,309</u>	<u>\$4,889,508</u>	<u>\$46,930,867</u>

See independent auditor's report.



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

Jeff A. McMahan
State Auditor and Inspector

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING
STANDARDS**

**TO THE COMMISSIONERS
OF THE OKLAHOMA TAX COMMISSION**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Oklahoma Tax Commission (OTC), a part of the primary government of the State of Oklahoma, as of and for the year ended June 30, 2006, which collectively comprise the Oklahoma Tax Commission's basic financial statements and have issued our report thereon dated April 11, 2007, which includes an explanatory paragraph stating that the basic financial statements of OTC are intended to present the financial position and results of operations of only that portion of the state of Oklahoma attributable to the transactions of OTC. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Oklahoma Tax Commission's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of

performing their assigned functions. We noted no matters involving the internal controls over financial reporting and its operation that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Oklahoma Tax Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the management of the Oklahoma Tax Commission and should not be used for any other purpose. This report is also a public document pursuant to the Oklahoma Open Records Act (51 O.S., section 24A.1 et seq.), and shall be open to any person for inspection and copying.



JEFF A. McMAHAN
State Auditor and Inspector

April 11, 2007

Protecting Your Tax Dollars



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