

City Council

Item # 9. A. 1.

Meeting Date: 06/27/2016

Submitted For: Nancy Kennedy

Submitted By: Kay
Northcutt,
Engineering

Information

Item

Approval of Transfer of Appropriation within Drainage Utility Fund; \$21,400.

Background

It is necessary to transfer unused funds from the 8300 Other Services & Charges group to the 8100 Personal Services group to ensure the 8100's group has a positive balance at the end of this fiscal year. This will accommodate costs associated with the one-time stipends, incentive bonus pays, and step-raises with their associated costs.

Time Frame

Immediate upon approval.

Issue

Approval of Transfer of Appropriation between Drainage Utility FY15-16 100's groups to balance at year-end.

Recommendations

Staff recommends approval.

Action Needed

Approval of Transfer of Appropriation.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$21,400

Budgeted Item Y/N or N/A: N/A

Account:

FROM: 568038-8361 - Contract Services; \$21,400
TO: 568038-8101 Regular Pay Civilians; \$21,400

Attachments

No file(s) attached.

City Council

Item # 6. A. 3.

Meeting Date: 06/27/2016

Submitted For: Ryan Ochsner

Submitted By: Ryan
Ochsner,
Community
Image

Information

Item

Approval of Transfer of Appropriation for Urban Forestry; \$3,000.

Background

As the Urban Forestry department has had the opportunity to perform an increased level of duties in house, paying the cost of corresponding materials and supplies has shifted to the department rather than to as part of a contract service.

Time Frame

Upon City Council approval.

Issue

Due to the need to pay material and supply costs directly, rather than through a contractor performing a service, the Urban Forestry department needs funds to be transferred within the Streetscape/Median Maintenance budget (001163). Funds are available in the budget to cover the cost of materials and supplies. At this time, \$3,000 needs to be transferred from 8361 - Contract Services, to 8299 - Miscellaneous Materials & Supplies to cover cost for the year.

Recommendations

Staff recommends approval.

Action Needed

Approval of a transfer of appropriation

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost:

\$3,000

Budgeted Item Y/N or N/A: Y

Account:

From:

001163 -8361 General Fund - Streetscape Median Maint.- Contract Services \$3,000

To:

001163-8299 General Fund - Streetscape Medina Maint. - Misc Materials & Supplies
\$3,000

Attachments

No file(s) attached.

City Council

Item # 6. A. 4.

Meeting Date: 06/27/2016

Submitted For: Jerry Cullum

Submitted By: Jan Wells, Public Works

Information

Item

Approval of Transfer of Appropriation for Facility Maintenance; \$60,000.

Background

Facility Maintenance has less personnel costs than budgeted for the current fiscal year due to unexpected vacancies. With the completion and the opening of the Public Safety Center, as well as ongoing maintenance for other City facilities, janitorial supplies and building material costs have come in higher than expected creating a budget shortfall in those line items. The approval of the \$60,000 transfer of appropriations will balance the Facility Maintenance Personnel and Supplies budgets.

Time Frame

Immediate upon approval

Issue

Approval of a Transfer of Appropriation for Facility Maintenance

Recommendations

Staff recommends approval

Action Needed

Approval of a Transfer of Appropriation

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$60,000

Budgeted Item Y/N or N/A: Y

Account:

From: Regular Pay – Civilians 652057-8101: \$50,000
Group Insurance Premium 652057-8117: \$10,000

To: Janitorial Supplies 652057-8205: \$34,000
Bldg Material/Supplies 652057-8216: \$26,000

Attachments

No file(s) attached.

City Council

Item # 9. A. 2.

Meeting Date: 06/27/2016

Submitted For: Dean Sherrick

Submitted By: Dean
Sherrick,
Edmond
Electric

Information

Item

Approval of Transfer of Appropriations for Edmond Electric; \$158,639.

Background

Edmond Electric has a 2005 model mini digger/derrick which is in need of replacement due to continued repairs necessary to keep it operational. The mini digger/derrick is used to replace poles and work on lines in backyard easements that are inaccessible by larger aerial devices and digger/derrick trucks. This is not a budgeted item but is believed to be in our best interest to replace now rather than it not be available when needed.

Time Frame

Upon Approval.

Issue

This transfer is necessary to replace the mini digger/derrick. It has been competitively bid and the award of the successful bidder is on this agenda if this transfer is approved.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve transfer of funds.

Public Notification

N/A

Fiscal Impact

Funding/Cost: \$158,639

Budgeted Item Y/N or N/A: N

Account:

From: Electric Fleet Management Fund Reserve Balance \$158,639

To: Electric Fleet Fund-Machinery/Equipment 653032-8413 \$158,639

Attachments

No file(s) attached.

City Council

Item # 6. A. 2.

Meeting Date: 06/27/2016

Submitted For: Craig Dishman

Submitted By: Craig
Dishman,
Parks

Information

Item

Approval of Transfer of Appropriation for Parks and Recreation-Pelican Bay Repairs; \$125,000.

Background

We have had several repairs for Pelican Bay Aquatic Center. This is a 14-year old facility and several aesthetic improvements and mechanical repairs have recently taken place with more repairs will take place in the next few weeks. Items include painting of restrooms, water amenities, splay structure, slide structure, doors, counters and signage; concrete crack repairs; new shade structures; deck chairs; chlorinator; controller; pool tile; new ADA lift, lifejacket racks, and surge tank repair.

Time Frame

Upon City Council Approval

Issue

Funds need to be paid from the appropriate account to reflect this as a maintenance expense and not a capital outlay.

Recommendations

Staff recommends approval

Action Needed

Approval of a Transfer of Appropriation

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost:

\$125,000

Budgeted Item Y/N or N/A: N

Account:

From:

116044-8405 Park Tax-Building and Improvements

To:

116044-8314 Park Tax-Maintenance/Repairs Building and Land

Attachments

No file(s) attached.
