

CITY OF EDMOND, OKLAHOMA
BUDGET AND FINANCIAL PLAN
FISCAL YEAR 2016-17

RECEIVED.

JUN 2 2 2016

and Inspector

Oklahoma

RESOLUTION NO. 15-16

A RESOLUTION APPROVING THE APPROPRIATIONS OF THE VARIOUS CITY FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBIT "A", ATTACHED HERETO FOR THE FISCAL YEAR 2016-2017.

WHEREAS, the City Council of the City of Edmond has reviewed and evaluated the departmental proposals presented by City staff, and

WHEREAS, the City Council of the City of Edmond has solicited and incorporated public input into the budget proposal, and

WHEREAS, the City Council of the City of Edmond has determined that the proposed appropriations adequately meets the needs of the citizens of the City of Edmond for the Fiscal Year 2016-2017, and

WHEREAS, the City Council of the City of Edmond acknowledges that encumbered funds remaining from the Fiscal Year 15-16 appropriations shall be carried forward and re-appropriated to become a part of the City's Fiscal Year 16-17 appropriations adopted by this resolution, and

WHEREAS, the City Council acknowledges current lease agreements in existence and the renewals of such leases through the appropriation of sufficient funding for lease payments, and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF EDMOND, OKLAHOMA;

THAT the City Council of the City of Edmond do adopt said appropriations for the following objects and purposes for which approval is made pursuant to attached Exhibit "A".

BE IT FURTHER RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF EDMOND, OKLAHOMA:

THAT the City Clerk be and is hereby directed to assure publication of said appropriation according to the Statutes of the State of Oklahoma,

BE IT FURTHER RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF EDMOND, OKLAHOMA;

THAT the Mayor and City Clerk be and the same hereby are directed to sign said appropriation for the City.

PASSED AND APPROVED by the Mayor and City Council of the City of Edmond, this the 20^{th} day of June, 2016.

MAYOR CHARLES LAMB

Attest:

City Clerk

APPROVED as to form this 20th day of June, 2016.

STEPHEN T. MURDOCK

CITY ATTORNEY

I, Kory Atcuson, City Clerk of the City of Edmond, OK, hereby certify that the foregoing is a true and correct copy of the instrument of record in the official files of the City of Edmond, OK.

KORY ATCUSON, City Clerk

DATE

EXHIBIT A City of Edmond Funds

Paramet	City of Edmond Funds											
Services Services Supplies A Cluster Services Tempores Propose Propose A South Services	FUND	Personal	Materials &	Other Services	Capital	Debt		Assigned for Council	Reserve for Capital	Reserve for Other Committed	Restricted Reserve for Specific Fund	Reserve for Emergencies
General Comment						Service	Transfers	Special Projects	Improvements			& Shortfalls
Control Communic S									411 - 414 4			
Concent 9 24-66 8 7-602 9 17-720 8 - 9 8 - 9 8 5 8 5 8 9 9 9 9 9 9 9 9 9		S -	S -	\$ 104,352	\$ -	\$ -	\$ 43,708,635	\$ 100,000	\$ -	\$ -	\$ 2,191,183	\$ 5.943.800
Prints and Recentation		\$ 24.545	\$ 7.050		\$ -	\$ -	\$ 525,684	\$ -	\$ -	\$ -		
Second Approximation					\$ -	\$.	\$ 477,341	\$ -	\$.	\$.	\$ -	S -
Count Sevision Sev					\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -		
Secont American Second American Second American Second American Secont American Second Ame					\$ -	\$ -	\$ 275,979	\$ -	\$ -	\$ -		
Scord Agencies S					\$ -	\$.	\$ 96,868	\$ -	\$ -	\$ -	\$ -	S -
Community Development A Presentation Agence \$ \$ \$ \$ \$ \$ \$ \$ \$					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Emigraty Management \$ 215,127 \$ 21,028 \$ 46,976 \$ 50,000 \$ \$ 5 160,000 \$ \$ 5 160,000 \$ \$ 5 160,000 \$ \$ \$ 5 1 \$ \$ \$ \$ \$ \$ \$ \$ \$				\$ 186,017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	S -
Community Image					\$ 50,000	\$ -	\$ 186,856	\$ -	\$ -	\$ -		
Participal Programme S									\$ -	\$ -		
Particular Scring	001110101				\$ 50,000	\$ -	\$ 305,362	\$ -	\$ -	\$ -	S -	S -
February Mandergrabe					\$ -	\$ -	\$ 164,981	\$ -	\$ -		\$ -	
Building					\$ -	\$ -	\$ 18,359	\$ -	\$ -	s -	S -	S -
Department Community Center \$ 8,099 \$ 5,295 \$ 4,4450 \$ \$ \$ \$ \$ \$ \$ \$ \$					s -	s .	\$ 311,707	\$ -	s -			S -
Hallores Society S						s -	\$ 35,636	s -				
Semont S												
Petis Special Events Fund Petis Special Events Fund Senior Citizens Fund Senior Citiz												
SPECIAL REVENUE FUNDS												
Senior Cinzens Fund		· -	5,480	4,550	-	•	-			-	.5,112	
Community Development Block Cream Fund			e 9.162	\$ 58.250	٠ .	٠ .	\$.	s .	\$.	\$.	\$ 243.208	•
Energy Efficiency Conservation Block Cream Fund S												
Asset Forfetume Fund												
Fire Public Safety, Limited Tax Fund		\$ -										
Potest Public Safery Limited Tax Fund												
Hespital State Trust Fund											0,000,000	
Rosel Property Fund												
Convention & Visitors Bureau Fund \$ 246,386 \$ 8,425 \$ 200,495 \$ \$ \$ \$ \$ \$ \$ \$ \$												
Ambulatory Services Fund												
Delt Sprivice Fund												
Debt Service Fund S		\$ -	\$ 10,000	\$ 810,000	\$.	\$.	\$ 41,043	3 .	\$.	\$ -	\$ 450,699	\$ -
CAPITAL DROLECT FUNDS			•		•		•	•	e	e	•	
Capital Improvements Fund		\$ -	\$ -	\$ -	<u> </u>	3 -	3 -	, -	•	3 -	3 -	3 -
Campaign Company Com			_	6 200	6 480.000	e	c	e	\$ 349,200	e	e	•
1996 Capital Improvements Tax Fund S	Cupital IIII										4	
Art in Public Places Fund \$ \$. \$ 25 \$ 20.001 \$ 20.000 \$. \$ 1,000 \$. \$ 1,000 \$ \$. \$ 1,000 \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$. \$ 1,000 \$. \$ 1,000 \$ \$. \$ 1,000 \$ \$. \$ 1,000 \$												
Cemetery Care Fund												
Purise Tax Fund S 383,775 S 50,720 S 430,091 S 2195,000 S S 843,031 S S S S S S S S S												
Pails Tax Fund S	Completely Care Laria											
2012 Public Safety Center-Capital Imp. Tax Fund \$ \$ \$ \$ \$ \$ \$ \$ \$												
NTERNAL SERVICE FUNDs:										-Y		
LiabilityTort Claim Fund		3 -	\$ 100,000	\$ 50,000	\$ 3,800,200	\$ 500,000	9 7,011,000	<u> </u>	\$ 2,000,002	Ψ	*	<u>, </u>
Embloyee Group Insurance Fund S		005 220	6 14 225	2 256 700	· ·	· .	\$ 64.886	۹ .	٠ .	¢ .	\$ 3 272 542	c
Vehicle Maintenance Fund												9 -
Administrative Support Services Fund: General Government \$												
General Government		9 902,201	φ 1,/54,64/	9 399,220	-	· ·	112,100	-	<u> </u>	*	02,369	ψ 124,388
City Treasurer		e	e 45.000	\$ 202.040	•	s	\$ 50.417	S	S	S	S	\$
City Manager												
Central Communications \$ 1,999,494 \$ 57,983 \$ 773,100 \$ 39,500 \$ - \$ 507,658 \$ - \$ - \$ - \$ - \$ - \$ - \$												
Management Information Services \$ 1,811,286 \$ 325,550 \$ 1,951,308 \$ 400,000 \$ \$ \$ \$ \$ \$ \$ \$ \$	Oil) mariego.											
### ### ### ### ### ### ### ### ### ##												
Human Resources	THE THE PERSON NAMED IN TH											
City Clerk/Government Relations \$ 132,754 \$ 3,950 \$ 73,500 \$ \$ \$ \$ \$ \$ 104,753 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	THE THE PARTY OF T											
Chy Cleft Maintenance \$ 723,359 \$ 144,830 \$ 596,701 \$ - \$ - \$ 397,113 \$ - \$ - \$ - \$ - \$ - \$ 5 -												
Legal Services \$ 499,971 \$ 12,375 \$ 415,983 \$ - \$ - \$ 80,035 \$ - \$ - \$ \$ \$ \$ \$ \$	Oil Giorie Gertainine											
Engineering \$ 1,809,901 \$ 48,752 \$ 83,200 \$ - \$ - \$ \$ 381,034 \$ - \$ - \$ - \$ \$ - \$ \$ \$ \$ \$	Tability Manifestion											
Marketing \$ 391,567 \$ 30,350 \$ 371,750 \$ 20,000 \$ - \$ 119,219 \$ - \$ - \$ - \$ - \$ - \$ - \$	Edgar Corridor											
Public Works Administration \$ 820,688 \$ 10,625 \$ 94,540 \$ - \$ - \$ 226,499 \$ - \$ - \$ - \$ - \$ - \$											~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
Public Works Administration												
Utility Customer Service \$ 2,800,130 \$ 297,545 \$ 697,065 \$ 5,000 \$ - \$ 1,278,202 \$ - \$ - \$ - \$ - \$ - \$ - \$ Fleet Management Fund \$ 63,297 \$ 7,500 \$ 104,020 \$ 4,912,081 \$ - \$ 11,839 \$ - \$ - \$ - \$ - \$ 5,833,303 \$ Field Services Fund \$ 4,758,741 \$ 1,292,778 \$ 1,634,100 \$ - \$ - \$ 2,979,573 \$ - \$ - \$ - \$ - \$ 5 \$ - \$ 5 \$ (0) \$												
Control Cont												
Field Services Fund \$ 4,759,741 \$ 1,292,778 \$ 1,634,100 \$ - \$ - \$ 2,979,573 \$ - \$ - \$ - \$ (0) \$												
\$ 58,656,130 \$ 6,806,958 \$ 27,597,065 \$ 17,330,362 \$ 8,740,838 \$ 69,353,108 \$ 100,000 \$ 13,084,875 \$ 468,600 \$ 42,582,672 \$ 6,068,18	Field Services Fund										1-7	
		\$ 58,656,130	\$ 6,806,958	\$ 27,597,065	\$ 17,330,362	\$ 8,740,838	\$ 69,353,108	\$ 100,000	\$ 13,084,875	\$ 468,600	\$ 42,582,672	\$ 6,068,188

RESOLUTION NO. 2-16

A RESOLUTION APPROVING THE FINANCIAL PLAN "BUDGET" OF THE VARIOUS EDMOND PUBLIC WORKS AUTHORITY FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBIT "A", ATTACHED HERETO FOR THE FISCAL YEAR 2016-2017.

WHEREAS, the Edmond Public Works Authority of the City of Edmond has reviewed and evaluated the fund proposals presented by Authority staff, and

WHEREAS, the Edmond Public Works Authority of the City of Edmond has solicited and incorporated public input into the financial plan "budget", and

WHEREAS, the Edmond Public Works Authority of the City of Edmond has determined that the proposed non-appropriated budget adequately meets the needs of the citizens of the City of Edmond for the Fiscal Year 2016-2017, and

WHEREAS, the Edmond Public Works Authority of the City of Edmond acknowledges that encumbered funds remaining from the Fiscal Year 15-16 financial plan "budget" shall be carried forward and re-budgeted to become a part of the Authority's Fiscal Year 16-17 financial plan "budget" adopted by this resolution, and

WHEREAS, the Edmond Public Works Authority acknowledges current lease agreements in existence and the renewals of such leases through the financial plan "budget" of sufficient funding for lease payments, and

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE EDMOND PUBLIC WORKS AUTHORITY OF THE CITY OF EDMOND, OKLAHOMA;

THAT the Edmond Public Works Authority of the City of Edmond does adopt said financial plan "budget" for the following objects and purposes for which approval is made pursuant to attached Exhibit "A",

BE IT FURTHER RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE EDMOND PUBLIC WORKS AUTHORITY OF THE CITY OF EDMOND, OKLAHOMA;

THAT the Secretary be and is hereby directed to assure publication of said financial plan "budget" according to the Statutes of the State of Oklahoma,

BE IT FURTHER RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE EDMOND PUBLIC WORKS AUTHORITY OF THE CITY OF EDMOND, OKLAHOMA;

THAT the Chairman and Secretary be and the same hereby are directed to sign said financial plan "budget" for the Authority.

PASSED AND APPROVED by the Chairman and Trustees of the Edmond Public Works Authority of the City of Edmond, this the 20th day of June, 2016.

CHAIRMAN

Attest:

Secretary

APPROVED as to form this 20th day of June, 2016.

TRUST COUNSEL

 Kory Atcuson, City Clerk of the City of Edmond, OK, hereby certify that the foregoing is a true and correct copy of the instrument of record in the official files of the City of Edmond, OK.

KORY AT USON, City Clerk

DATE

EXHIBIT A

Edmond Public Works Authority Funds

FUND: Department	Personal Services	Materials & Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Reserve for Council Contingency	Reserve for Capital Improvements	Reserve for Other Restricted Purposes	Reserve for Specific Fund Purposes	Reserve for Emergencies & Shortfalls
EPWA UTILITY FUNDS:											
Electric Utility	\$ 4,896,189	\$ 1,134,300	\$ 70,008,551	\$ 3,419,382	s -	\$ 8,726,089	\$ -	\$ -	\$ -	\$ -	\$ 16,180,342
Water Utility	\$ 2,226,241	\$ 820,515	\$ 3,842,475	\$ 18,092,007	\$ 1,927,669	\$ 9,377,124	\$ -	\$ -	\$ -	\$ -	\$ 25,300,725
Solid Waste Utility	\$ 1,494,231	\$ 551,550	\$ 4,011,188	\$ -	\$ -	\$ 2,785,505	\$ -	\$ -	\$ -	\$ -	\$ 4,283,604
Wastewater Utility	\$ 1,015,803	\$ 635,483	\$ 1,513,625	\$ 49,035,000	\$ 2,285,000	\$ 2,792,600	\$ -	\$ -	\$ -	\$ -	\$ 12,011,945
Drainage Utility	\$ 406,588	\$ 15,939	\$ 182,995	\$ 785,000	\$ -	\$ 318,985	\$ -	\$ -	\$ -	\$ -	\$ 6,857,438
Arcadia Lake	\$ 572,615	\$ 109,855	\$ 185,209	\$ -	\$ -	\$ 683,554	\$ -	s -	\$ -	\$ -	\$ 202,475
EPWA Sewer Impact Fund	\$ -	\$ -	\$	\$ -	\$ -	\$ 7,783	s -	\$ -	\$ (0)	\$ -	\$ -
EPWA Revenue Bond	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,573,435	\$ -	\$ -	\$ -	\$ 9,353,274	\$ -	\$ -
OTHER ENTERPRISE FUNDS:											
Kickingbird Golf Course Fund	\$ 1,147,363	\$ 500,450	\$ 168,785	\$ 88,000	\$ -	\$ 422,874	\$ -	\$ -	s -	\$ -	\$ 357,927
Your Gov Shop Fund	\$ 32,506	\$ 1,400	\$ 36,200	\$ -	\$ -	\$ 2,743	\$ -	\$ -	<u> </u>	s -	\$ 227,936
CityLink Fund	\$ 31,975	\$ 140,650	\$ 1,113,973	\$ -	\$ -	\$ 332,843	\$ -	s -	\$ -	s -	\$ 38,363
	\$ 11,823,509	\$ 3,910,122	\$ 81,066,000	\$ 71,419,389	\$ 9,786,104	\$ 25,450,100	\$ -	\$ -	\$ 9,353,273	\$-	\$ 65,460,755

1

RESOLUTION NO. 13-16

A RESOLUTION AUTHORIZING THE SPENDING ABOVE THE 90% LIMIT AS DESIGNATED BY THE OKLAHOMA MUNICIPAL BUDGET ACT OF 1979, AS ADOPTED BY THE CITY OF EDMOND, OKLAHOMA

WHEREAS, the City Manager of the City of Edmond, Oklahoma, has heretofore submitted to the City Council proposed revenues for the General Fund and Public Works Authority Fund for the 2015-16 budget year; and

WHEREAS, the City Council of the City of Edmond, Oklahoma, has adopted revenues for the General Fund and Public Works Authority Fund for the 2015-16 budget year; and

WHEREAS, the City Council of the City of Edmond, Oklahoma, has heretofore caused to be prepared documentation showing that 90% of the budgeted revenues are now on hand; and

WHEREAS, the City Council of the City of Edmond, Oklahoma, does hereby recognize and adopt the documentation showing 90% of the budgeted revenues for the General Fund and Public Works Authority Fund are on hand.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Edmond, Oklahoma, that the City Manager may proceed with spending above the 90% limit, provided, however, no expenditures above the 90% limit shall be made in excess of the money that is available.

ADOPTED this	day of	June	, 2016.
ammun a	mm Ela	box B. Wany	N
Attest:	MAYOR PA	O TEM	
City Clerk	The state of the s		
City Clork	OK Athir		
APPROVED as to form and lea	rality this	day of June 20	116

CITY ATTORNEY

Kory Atcuson, City Clerk of the City

EXHIBIT A City of Edmond Funds

City of Edmond Funds Assigned for Reserve											
FUND: Department	Personal Services	Materials & Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Council Special Projects	Capital Improvements	Other Committed Purposes	Specific Fund Purposes	Emergencies & Shortfalls
GENERAL FUND:	Scivicus	очрыез	a onarges	Guilay	CCIVICO	Hunsiers	opeciai i rojects	mprovements	, ui poses	ruiposes	G GHOILIANS
General Government	s -	S -	\$ 104,352	S -	\$ -	\$ 43,708,635	s 100,000	s -	\$ -	\$ 2,191,183	\$ 5.943.800
City Council	\$ 24,545	\$ 7,050	\$ 174,750	\$ -	\$ -	\$ 525,684	\$ -	\$ -	\$ -	\$ -	s -
	\$ 1,091,323		\$ 832,400	\$ -	\$ -	\$ 477,341	\$ -	\$ -	\$ -	\$ -	\$ -
Street Maintenance & Construction	\$ -	\$ -	\$ -	\$ 850,000	\$.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Court Services	\$ 698,516	\$ 17,547	\$ 152,215	\$ -	\$ -	\$ 275,979	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Citizens Center	\$ 339,208	\$ 16,209	\$ 59,680	\$ -	\$ -	\$ 96,868	\$ -	\$ -	\$ -	\$	\$ -
Social Agencies	\$ -	\$ -	\$ 629,745	\$ -	\$ -	\$ -	\$ -			\$.	\$ -
Community Development & Preservation Agencies	\$ -		\$ 186,017		\$ -		\$ -			\$	\$.
Emergency Management	\$ 215,127	\$ 21,828	\$ 48,575	\$ 50,000	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 143,517				\$ -		\$ -				
Community Image	\$ 768,563						-		\$ -		\$ -
Planning & Zoning	\$ 599,227		\$ 31,250		\$ -				\$ -		\$ -
Festival Marketplace					\$ -				\$ -		\$ -
Building	\$ 1,210,268	\$ 42,946				\$ 311,707	\$ -			\$ -	\$ -
Downtown Community Center	\$ 83,969	\$ 5,285			\$ -			\$ -	\$ -	\$ -	\$ -
Historical Society		\$ 250			\$ -				\$ -		s -
Edmond Electric Economic Development Fund	\$ -		\$ 141,000		\$.					\$ 661,804	
Parks Special Events Fund	\$ -	\$ 3,490	\$ 4,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,772	\$ -
SPECIAL REVENUE FUNDS:											
Senior Citizens Fund	\$ -	\$ 8,162			\$ -		\$ -			\$ 243,208	
Community Development Block Grant Fund	\$ 43,965				\$ -				s -	101110	
Energy Efficiency Conservation Block Grant Fund	\$ -	\$ -	\$ -		\$ -				\$ -		\$ -
Asset Forfeiture Fund	\$ -	\$ 28,350	\$ 5,700		\$.		\$ -		\$ -	\$ 563,665	\$ -
Fire Public Safety Limited Tax Fund	\$ 15,764,286		\$ 894,690		\$ -			\$ -	\$ -		
Police Public Safety Limited Tax Fund	\$ 17,569,458	\$ 1,096,724	\$ 567,279	\$ 70,000	\$ -	\$ 4,254,937	\$ -		\$ 425,000	\$ 4,721,547	\$ -
Hospital Sale Trust Fund		\$ -	\$ 2,200		\$ -			\$ 7,098,616			
Real Property Fund		\$ -		\$ 1,095			-		\$ -		
Convention & Visitors Bureau Fund	\$ 246,336		\$ 200,495		\$ -				\$ -		
Ambulatory Services Fund	\$ -	\$ 10,000	\$ 810,000	\$ -	\$ -	\$ 41,843	\$ -	\$ -	\$ -	\$ 450,699	\$ -
DEBT SERVICE FUND:											
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT FUNDS:											
Capital Improvements Fund			\$ 200					\$ 349,290			\$ -
Roadway Improvements Fund			\$ -						\$ -		
1996 Capital Improvements Tax Fund			\$ 25						\$ -		
Art In Public Places Fund						\$ 1,000			\$ 43,600		
Cemetery Care Fund		\$ -	\$ 75		\$ -				\$ -		
Parks Tax Fund	\$ 363,775					\$ 68,337		\$ 844,071			
2000 Capital Improvements Tax Fund		\$ 200	\$ 35,000					\$ 2,411,996			
2012 Public Safety Center-Capital Imp. Tax Fund INTERNAL SERVICE FUNDS:	\$ -	\$ 100,000	\$ 50,000	\$ 3,988,238	\$ 300,000	\$ 7,011,986	\$ -	\$ 2,380,902	\$ -	\$ -	s -
Liability/Tort Claim Fund	\$ 265,330	\$ 14,225	\$ 2,356,700	\$ -	\$.	\$ 64,886	\$ -	\$ -	\$ -	\$ 3,272,542	\$ -
Employee Group Insurance Fund	\$.	\$ 1,500	\$ 10,428,387	\$ -	\$ -	\$ 5,400	\$.	\$ -	\$ -	\$ 5,298,381	
Vehicle Maintenance Fund	\$ 902,201	\$ 1,754,647	\$ 399,220	\$ -	\$ -	\$ 112,108	\$ -	\$ -	\$ -	\$ 62,389	\$ 124,388
Administrative Support Services Fund:											
General Government		\$ 45,000	\$ 292,940		\$ -		\$ -				s -
City Treasurer	\$ 103,908		\$ 30,650	\$ -	\$ -		\$ -	\$ -	\$ -	\$.	\$ -
City Manager	\$ 876,401	\$ 8,425	\$ 224,480	\$ -	\$ -	\$ 182,398	\$ -	\$ -	\$ -	\$ -	\$ -
Central Communications	\$ 1,999,494	\$ 57,983	\$ 773,100				\$ -			\$ -	\$ -
	\$ 1,811,286		\$ 1,951,308	\$ 400,000	\$ -	\$ 207,817	\$ -	\$ -	\$ -	\$ -	\$ -
Financial Services	\$ 638,078		\$ 169,661		\$ -		\$ -		\$ -	\$ -	\$ -
Human Resources	\$ 653,904		\$ 196,510	\$ -	\$ -	\$ 205,390	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk/Government Relations	\$ 132,754		\$ 73,500		\$ -	\$ 104,753	\$ -			\$ -	\$ -
Facility Maintenance	\$ 723,359		\$ 596,701		\$ -		\$ -			\$ -	\$ -
Legal Services	\$ 499,971		\$ 415,983	\$ -	\$ -		\$ -				\$ -
Engineering	\$ 1,809,901		\$ 83,200	\$ -	\$ -	\$ 361,034	\$ -	\$ -	\$ -	\$ -	s -
Marketing	\$ 391,567		\$ 371,750		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Public Works Administration	\$ 820,688	\$ 10,625	\$ 94,540	\$ -	\$ -	\$ 226,499	\$ -	\$ -	\$ -	\$ -	s -
Operations Warehouse	\$ 236,578				\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Utility Customer Service	\$ 2,800,130		\$ 697,065		\$ -	\$ 1,278,202	\$ -	\$ -	\$ -	\$ -	\$ -
Fleet Management Fund	\$ 63,297			\$ 4,912,081	\$ -	\$ 11,839	\$ -		\$ -	\$ 5,833,303	\$ -
	\$ 4,758,741		\$ 1,634,100	9	s -	\$ 2,979,573	\$ -	S -	\$ -	\$ (0)	
Field Services Fund	\$ 4,750,741	1,202,110	1,001,100	4	4						

RESOLUTION NO. 2-16

A RESOLUTION APPROVING THE FINANCIAL PLAN "BUDGET" OF THE VARIOUS EDMOND PUBLIC WORKS AUTHORITY FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBIT "A", ATTACHED HERETO FOR THE FISCAL YEAR 2016-2017.

WHEREAS, the Edmond Public Works Authority of the City of Edmond has reviewed and evaluated the fund proposals presented by Authority staff, and

WHEREAS, the Edmond Public Works Authority of the City of Edmond has solicited and incorporated public input into the financial plan "budget", and

WHEREAS, the Edmond Public Works Authority of the City of Edmond has determined that the proposed non-appropriated budget adequately meets the needs of the citizens of the City of Edmond for the Fiscal Year 2016-2017, and

WHEREAS, the Edmond Public Works Authority of the City of Edmond acknowledges that encumbered funds remaining from the Fiscal Year 15-16 financial plan "budget" shall be carried forward and re-budgeted to become a part of the Authority's Fiscal Year 16-17 financial plan "budget" adopted by this resolution, and

WHEREAS, the Edmond Public Works Authority acknowledges current lease agreements in existence and the renewals of such leases through the financial plan "budget" of sufficient funding for lease payments, and

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE EDMOND PUBLIC WORKS AUTHORITY OF THE CITY OF EDMOND, OKLAHOMA;

THAT the Edmond Public Works Authority of the City of Edmond does adopt said financial plan "budget" for the following objects and purposes for which approval is made pursuant to attached Exhibit "A",

BE IT FURTHER RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE EDMOND PUBLIC WORKS AUTHORITY OF THE CITY OF EDMOND, OKLAHOMA:

THAT the Secretary be and is hereby directed to assure publication of said financial plan "budget" according to the Statutes of the State of Oklahoma,

BE IT FURTHER RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE EDMOND PUBLIC WORKS AUTHORITY OF THE CITY OF EDMOND, OKLAHOMA;

THAT the Chairman and Secretary be and the same hereby are directed to sign said financial plan "budget" for the Authority.

PASSED AND APPROVED by the Chairman and Trustees of the Edmond Public Works Authority of the City of Edmond, this the 20th day of June, 2016.

CHAIRMAN

Attest:

Secretary

APPROVED as to form this 20th day of June, 2016.

TRUST COUNSEL

I, Kory Atcuson, City Clerk of the City of Edmond, OK, hereby certify that the foregoing is a true and correct copy of the instrument of record in the official files of the City of Edmond, OK.

KORY ATCUSON, City Clerk

DATE

EXHIBIT A

Edmond Public Works Authority Funds

FUND:Department	Personal Services	Materials & Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Reserve for Council Contingency	Reserve for Capital Improvements	Reserve for Other Restricted Purposes	Reserve for Specific Fund Purposes	Reserve for Emergencies & Shortfalls
EPWA UTILITY FUNDS:											
Electric Utility	\$ 4,896,18	9 \$ 1,134,300	\$ 70,008,551	\$ 3,419,382	\$ -	\$ 8,726,089	\$ -	\$ -	\$ -	s -	\$ 16,180,342
Water Utility	\$ 2,226,24	1 \$ 820,515	\$ 3,842,475	\$ 18,092,007	\$ 1,927,669	\$ 9,377,124	\$ -	\$ -	\$ -	\$	\$ 25,300,725
Solid Waste Utility	\$ 1,494,23	1 \$ 551,550	\$ 4,011,188	\$	\$ -	\$ 2,785,505	\$ -	\$	\$ -	\$ -	\$ 4,283,604
Wastewater Utility	\$ 1,015,80	3 \$ 635,463	\$ 1,513,625	\$ 49,035,000	\$ 2,285,000	\$ 2,792,600	\$ -	\$ -	\$ -	\$ -	\$ 12,011,945
Drainage Utility	\$ 406,58	\$ 15,939	\$ 182,995	\$ 785,000	ş -	\$ 318,985	\$	\$ -	\$ -	\$ -	\$ 6,857,438
Arcadia Lake	\$ 572,61	5 \$ 109,855	\$ 185,209	\$ -	\$ -	\$ 683,554	\$	\$ -	\$ -	\$ -	\$ 202,475
EPWA Sewer Impact Fund	\$	- \$	s -	\$ -	\$ -	\$ 7,783	\$ -	\$ -	\$ (0)	\$ -	\$ -
EPWA Revenue Bond	\$	- s <u>-</u>	\$ 5,000	\$ -	\$ 5,573,435	\$	\$ -	\$	\$ 9,353,274	\$ -	\$ -
OTHER ENTERPRISE FUNDS:			<u> </u>			· · · · · · · · · · · · · · · · · · ·					
Kickingbird Golf Course Fund	\$ 1,147,36	3 \$ 500,450	\$ 168,785	\$ 88,000	\$ -	\$ 422,874	s -	\$	\$ -	\$ -	\$ 357,927
Your Gov Shop Fund	\$ 32,50	8 \$ 1,400	\$ 36,200	s -	\$ -	\$ 2,743	\$ -	\$	\$ -	\$ -	\$ 227,936
CityLink Fund	\$ 31,97	5 \$ 140,650	\$ 1,113,973	\$ -	\$ -	\$ 332,843	\$ -	s <u>-</u>	\$ -	\$ -	\$ 38,363
	\$ 11,823,50	\$ 3,910,122	\$ 81,066,000	\$ 71,419,389	\$ 9,786,104	\$ 25,450,100	\$ -	\$ -	\$ 9,353,273	\$ -	\$ 65,460,755

RESOLUTION NO. 13-16

A RESOLUTION AUTHORIZING THE SPENDING ABOVE THE 90% LIMIT AS DESIGNATED BY THE OKLAHOMA MUNICIPAL BUDGET ACT OF 1979, AS ADOPTED BY THE CITY OF EDMOND, OKLAHOMA

WHEREAS, the City Manager of the City of Edmond, Oklahoma, has heretofore submitted to the City Council proposed revenues for the General Fund and Public Works Authority Fund for the 2015-16 budget year; and

WHEREAS, the City Council of the City of Edmond, Oklahoma, has adopted revenues for the General Fund and Public Works Authority Fund for the 2015-16 budget year; and

WHEREAS, the City Council of the City of Edmond, Oklahoma, has heretofore caused to be prepared documentation showing that 90% of the budgeted revenues are now on hand; and

WHEREAS, the City Council of the City of Edmond, Oklahoma, does hereby recognize and adopt the documentation showing 90% of the budgeted revenues for the General Fund and Public Works Authority Fund are on hand.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Edmond, Oklahoma, that the City Manager may proceed with spending above the 90% limit, provided, however, no expenditures above the 90% limit shall be made in excess of the money that is available.

ADOPTED this day of	June , 2016.
OF EDMONMAY	Elabor B. Wann
Attest:	
City Clerk OND. OKAMINI	
APPROVED as to form and legality this	day of June 2016.
Kory Atcuson, City Clerk of the City Edmond, OK, hereby certify that the egoing is a true and correct copy of	ATTORNEY

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Introduction Tab



Honorable Mayor and Members of the City Council

The proposed annual budget and Five-Year Financial Plan for the City of Edmond is presented for your consideration. Our new fiscal (budget) year begins on July 1, 2016, and the budget years 16-17 through 20-21 are included in this new multi-year financial plan.

City staff has dedicated this year's budget to our Finance Director Ross VanderHamm.

The City has been very fortunate to have Ross as our point person for the annual budget process and our financial expert for the past nine years. Unfortunately for us, this is the last City budget process for Ross, as he is retiring this July 1. Ross will be sorely missed, since as you know he has been such a critical part of our top management team, and his credibility is well-known and relied upon throughout our entire organization. We certainly wish Ross and Karin all the best in their retirement.

Kelly Neal, our Assistant Finance Director, is also very involved in the entire budget process. I also appreciate the people from our various City departments that have been involved in their respective areas.

Trustworthy Service through Continuous Improvement continues to be our constantly-evolving organizational culture as our internal mission and focus. Our seven constant core values remain a focus as well, and these include *Customer Service, Communication, Accountability, Integrity, Teamwork, Professionalism, and Innovation.*

A BALANCED PICTURE

Total estimated expenditures (total estimated costs) in next year's budget are \$297,708,897 which reflects an increase of about 18%, the result of major capital expenditures in primarily the Wastewater and also the Water utility budgets.

Even in the current economic downturn, Edmond remains very blessed in comparison to most other cities in the state. While we do not anticipate that sales tax collections will meet the 2.5% budget projection for the year, this critical revenue source is still above last year (1.28%) at the ten-month mark.

The 2000 sales taxes approved by voters remain vital sources of revenue for fire, police and capital projects. These taxes include a quarter-cent for fire, an eighth-cent for police and three-quarters of a penny for capital improvements. In addition to the public safety sales taxes, two-thirds of the General Fund revenue is automatically transferred to police and fire operations.

Edmond's total sales tax rate remains at 8.25%, the lowest in the metro area. This percentage includes both a 4.5% state tax that is charged to all cities and our local tax mix of 3.75%. We are very pleased that our local voters recently said yes, overwhelmingly, to both a 10-year extension of one cent of the two cent allocation to the General Fund, and a 10-year repurposing of the half-cent tax currently earmarked for the new Public Safety Center, to be used in the future for capital improvements. This strong voter support positions us very favorably to maintain adequate operational funding and also helps address the need for major funding for capital projects.

It should also be noted that our "Performeter" rating for overall financial health (an independent review every year by Crawford & Associates) is 7.8 out of a maximum possible score of 10. They noted that "The 2015 overall reading of 7.8 indicates the evaluator's opinion that Edmond's overall financial health remains well above satisfactory, and remains relatively consistent with a number of prior periods." The full Performeter is available for public review on the City's web site.

The "elephant in the room" for the future of our local and state economies remains the price of oil. We have again been fortunate in Edmond to be less directly affected by the continuing downturn than many other cities in Oklahoma, but we believe the local impact may increase to some degree during the next budget year.

We are trying to proactively react to this uncertain environment through a variety of adjustments that will be identified throughout this budget. One of these adjustments involves projecting fuel costs, and for next year we are projecting a notable decrease from our estimate a year ago, from \$1.1M to \$870,912 a drop of 20%.

CITY COUNCIL STRATEGIC PLAN

Your formal plan is formally reviewed twice each year and updated annually.

GENERAL FUND: REVENUES

Of course sales tax remains the most essential source of revenue in the General Fund. We are even more dependent in Edmond on sales tax because we do not have any property tax (ad valorem) funding, whereas most medium and larger cities in the state have a small levy that is used to help fund capital projects. We are all acutely aware of our over-reliance on sales tax. We are hopeful and encouraged by the initiative of both the OKC and Tulsa Mayors and the Oklahoma Municipal League to begin a statewide dialogue concerning the need to diversify municipal revenue sources.

Based on the current unsettled situation a ZERO growth percentage in sales tax revenue is projected for the next budget year. The growth for the outer four years of the Plan are conservatively estimated at 1.5% for the second year and then 2% for each of the final three years.

Based on your formally adopted policy of a preferred minimum of 10% level of unreserved General Fund balance, page 9 identifies that a 10.70% balance is projected for the end of this year, and for 16-17 the balance is estimated at 10.61%.

The total revenue for the General Fund is projected to decrease slightly (page 9), mainly from a reduction in prior year reserves.

All five years of the Plan continue an annual \$100,000 allocation to the Reserve for Council Special Projects.

Very nominal income from City investments is projected to continue, slightly decreasing to \$65,000.

The automatic transfers to Public Safety are estimated at \$15,609,724 for Fire and \$19,147,929 for Police.

GENERAL FUND: ASSISTANCE FOR OUTSIDE AGENCIES

Social Agencies and Community Enrichment

These two categories include the sixteen entities identified on pages 23 and 24. The maximum allocation for both categories is 3.19% of estimated sales tax collections for the current year, divided into 1.44% for Social Agencies and 1.75% for Community Enrichment. These programs are thoroughly reviewed each year by the Community Agency Review Commission, and their funding recommendations are included in the proposed budget.

The CD&P category also includes \$166,000 for the Guthrie/Edmond Regional Airport and \$20,000 for the Edmond Historic Preservation Trust.

Guthrie/Edmond Regional Airport

This partnership between the two communities is now in its twelfth year, and both operating and capital expenses are equally shared. Next year each city will provide a total of \$166,000 which includes both \$150,000 for operating and \$16,000 for capital projects. While the recent history of airport budgets has featured minimal funding, we are encouraged by recent discussions that seem to indicate a growing awareness that increased future activity at the airport is in the best long-term interests of both communities.

Electric Economic Development Fund

This fund (page 43) was created several years with allocations mainly from our electric utility (Edmond Electric) and also the General Fund. It was designed to help provide economic development financial enhancements to both help grow existing businesses and attract appropriate new businesses. This fund now has a healthy balance of over \$660,000 and as a result no additional allocations are included in any of the five years of the Plan.

Public Safety Limited Tax Funds

Unlike most years, both the Police and Fire Departments will actually receive slightly less revenue than budgeted in the current budget year since it is anticipated that sales tax collections will not meet budget projections.

Police Department

Unfortunately a situation has recurred from a year ago in the outer years of the Plan in the Police Department, in that negative balances are projected in years three through five (page 60). The primary reason for this imbalance is the increased cost of Personal Services. Of course we will never propose an annual budget with a projected negative balance. We will be reviewing this budget in detail over the coming months to determine an appropriate course of action. One of the advantages of our five-year financial plan is that it provides an advance look at future situations and allows us to address such situations proactively.

The major accomplishment is of course the completion of the Public Safety Center and South Support facility this year. This combined project addressed a major longstanding need, and it was funded with a five-year half-cent sales tax that will expire in April of next year. Any additional revenue not needed for this project will be used for capital improvements as determined by the City Council.

The graduation of 12 new officers from our last recruit class has helped significantly to reduce response times and increased traffic stops. As Chief Ricks noted, we are in the best shape we have been for at least 5 years concerning having the full number of authorized officers available.

Fire Department

All five years of the Plan identify balanced budgets and significant reserves (page 58). Thanks to a recent 11-member recruit class we are now at full authorized strength in the Fire Department.

The major project involves the relocation of Station # 2 to the west side of the railroad tracks, from the current location north of 15th & Kelly to City property acquired several years ago for this purpose on the northwest corner of Kelly and 15th Streets. We hope to award a contract and start construction in the first quarter of the 16-17 budget. At this point funding is anticipated to come from reserves in this budget.

Administrative Support Services Fund

This fund provides for the sixteen internal departments that provide the critical support to our other departments that directly deliver services to our citizens (pages 112-153). "Cost allocations" provide the funding for these departments, and these are internally budgeted charges. We have used the same outside consultant for many years to facilitate the determination of the cost allocations through a high level of interaction between the various departments.

Edmond Public Works Authority

Right-of-Way Use Fees

All City utilities except Solid Waste and Drainage contribute an annual amount for their use of City rights-of-way (ROW), and this helps identify a cost of doing business that is more comparable to private utilities. This fee was recently adjusted from 5% to 3.8% after an internal review, the first such modification in many years. This fee now includes all charges for services. The total ROW fees for next year's budget will be \$4,920,265.

Electric Fund

Edmond Electric is our City-owned and operated electric utility that includes a proud history of over a hundred years of providing competitive rates and reliable service to most Edmond residents (pages 88-89). Our City organization and also the Edmond community continue to benefit from the ongoing support of general government operations from EE. In the 16-17 budget this support will be \$3,841,682 as a direct transfer to the General Fund, and \$3,475,144 in ROW use fees.

The general financial condition of this fund has improved over the past few years, as now all five years of the Plan are balanced and revenue has been stabilized.

The fund balance will continue to be monitored and, if necessary, another rate increase, effective November 1 of this year, would be presented to Council. This would be the final 2.5% base rate increase recommended in the 2013 cost-of-service study.

Water Fund

Over 500 miles of distribution lines, 56 water wells and the Arcadia Lake treatment plant are included in this fund (pages 90-91). The rate study for both water and wastewater that was done in 2013 and approved by the City Council provides for annual increases for five years of between 4 and 6% annually, beginning last November 1. These increases will include both base and volumetric charges for both residential and non-residential customers.

The increases in both the water and wastewater utilities are needed to fund the debt service needed for approximately \$300M of capital improvements in the next five years. Both utilities are operated as Enterprise Funds, meaning they pay their own way. The only source of revenue for both utilities are user fees. It also needs to be remembered that such utility upgrades are certainly not unique to Edmond, and other municipal utilities in the metro area and around the state are having to deal with similar issues. In addition, this utility will be adding 7 new positions to operate and maintain the new and expanded facilities.

In this fund the capital projects include the replacement of 40-yr. old water lines and the expansion of the plant.

The program to rehabilitate water wells continues to make progress as outlined in the earlier study regarding groundwater supply. The current rate of rehabilitation is five wells per year and has been successful in keeping our system reliable.

Water conservation remains a priority. The City continues to participate in the mandatory outdoor watering schedule identified by Oklahoma City a couple of years ago for all metro cities that purchase water from OKC.

This fund continues to help support general City services through an allocation of \$1,158,737 in next year's budget for both operating transfers and ROW use fees.

Wastewater Fund

Over 400 miles of distribution lines, lift stations, the Coffee Creek Wastewater Treatment Plant and other wastewater facilities are included in this fund (pages 94-95). Annual rate increases for five years between 10 and 11% from the same study as identified above are included, beginning last November 1. These increases also include both base and volumetric charges for both residential and non-residential customers. This utility will also be adding 5 new positions as well to operate and maintain the new and expanded facilities.

In this fund the capital projects include the replacement of 60-yr. old sewer lines and expanded capacity for the treatment plant, along with renovations and upgrades of both the Spring Creek and Chisholm Creek lift stations.

This fund also helps support general City services through an allocation of \$579,368 in next year's budget for both operating transfers and ROW use fees.

Solid Waste Fund

Collection and disposal services for over 28,000 residential customers and 1,500 commercial customers are provided through this fund (pages 92-93). User fees remain the only source of revenue, as the solid waste operation is also an Enterprise Fund.

The possibility of a City-operated composting program is still being considered, but the cost of additional regulations remains a concern.

The enhanced recycling program initiated three years ago continues to be a resounding success, as the participation of residents has increased from 45% to over 90%. The program features single-stream recycling, full-size carts with lids and rollers, the inclusion of cardboard, and every other week curbside pickup.

As the volume increases with population growth, an additional route and truck is projected for the 2018-2019 fiscal year. We have retained one of the trucks in the fleet for use on specific days when additional assistance is necessary to complete on time. We believe that the need will be full time by 2018-2019.

The owner of the Transfer Station has increased the cost of disposal due to landfill fee rate changes from the landfill management. This increase was announced after the budget was finalized. At this point our people believe that the increase can be absorbed by the budget. They will monitor this situation closely and re-evaluate on a quarterly basis.

The General Fund will continue to receive support from an operating transfer of \$353,424.

Drainage Fund

Inadequate revenue has been the basic longstanding concern of this fund (pages 98-99), as a \$3 monthly residential fee is the only source of revenue. Projects are accomplished as revenue is "pooled" for a period of two or more years until sufficient funding becomes available.

The Meadowlakes storm sewer project was completed in the '15-16 budget year. The next project in the queue is the Brookhaven project. All easements are obtained, and this project should be constructed in '16-17. Additional projects to be completed in future years are the Morningstar and Crossbow storm sewer improvements in Faircloud, as well as the Taurus Drive and Craig Boulevard

Arcadia Fund

This fund finances recreational opportunities at Arcadia Lake (pages 96-97). It remains our goal that the fees charged will generate enough revenue to pay for the operating expenses. The five-year Plan projects that this goal will be met for all five years. Arcadia Lake continues to enjoy a growing attendance as more people continue to enjoy the variety of activities available.

Our staff continues to explore significant new improvements to serve the growing number of patrons. The next stage of development at Carl Reherman Park is to start construction in the current budget year on a boat launch and boat parking for this park. We are hopeful that this additional boat area will take pressure off of Spring Creek Park which experiences heavy boat traffic on weekends and holidays. We are also looking at building a pavilion for the park along with a restroom. This will be a day use park with

picnic sites and hopefully soon, a paved trail to connect it with the Spring Creek trail currently under construction in Spring Creek Park.

As previously mentioned, the Spring Creek Trail from I-35 to Spring Creek Park is under construction. This 18' trail is to be completed this summer. This particular trail is anticipated to only be the initial leg of a trail system that will ultimately circle the lake. Major private fundraising is proceeding to build this trail that will provide a significant distance of off-roadway biking and running on a paved trail. We see this additional trail as an outstanding regional attraction for users of the lake.

Staff continues to work on a potential public-private partnership for the development of a marina, some lake cabins and an attractive recreational vehicle park. This partnership would provide significant new services for the lake patrons. We continue to work with the Corps of Engineers and the private partner to make this investment in the lake a possibility. We also continue our partnership with UCO with their boathouse and ropes course now available at the lake. They are providing rental opportunities for paddle boating on the lake which has previously not been available.

The second year of the plan shows a \$250,000 reduction in the revenue bond transfer. These revenue bonds were for recreation improvements at Arcadia Lake. Money is transferred from the General Fund to make this payment which continues until 2024. This reduced payment level will continue until the bonds are paid off.

Golf Course Fund

Kickingbird Golf Course continues to operate as an enterprise fund, with the goal that revenues will cover the operating expenses of the facility (pages 104-105). At times we use Park Tax funds to assist with improvements at the course. In the 16-17 budget nearly \$1M is identified from Park Tax funds to pay for the construction of a much needed new maintenance facility and to fund a study to look at long term water storage. This is discussed in specific detail in the Park Tax fund category of the Capital Outlay section. Another impact on this budget involves some expenditures in the current year that were greater than anticipated due to the flooding we experienced at the course last summer.

We work to maintain a 15%-20% reserve, which is a sound fiscal goal for this operation. Some years may reflect balances which are below these levels. We will monitor and work to raise those levels. However, necessary rate or spending adjustments will be made as needed to maintain appropriate reserves. Good or bad weather will always have a big impact on the level of play and course revenue. In past years, funds have been transferred from the Park Tax fund to support operating expenses. We have worked to avoid that transfer except for major capital purchases.

Edmond is in a competitive marketplace for golf services and we will continue to run the course in a professional businesslike manner. Our staff is dedicated to growing the sport by providing youth golf opportunities, family night events, and tournaments that accommodate people of all ages and skill levels. This fund continues to pay off the revenue bonds issued many years ago for course and clubhouse improvements. In the second year this amount reduces from around \$155,000 to \$74,000, and all the bonds will be paid off in 2023.

Park Tax Fund

The ongoing 1/8 cent sales tax for parks provides the financing for this fund, which has mainly been used for capital improvements (pages 79-80). Regular replacements and upgrades to playground equipment

in all our City parks are financed by this tax. This tax has also provided support for major capital improvements at the golf course and the lake.

The tax also supports operating expenses at Mitch Park which now include our operational expenses associated with the competitive pool. Our agreement with the Edmond Public Schools is that they will provide up to \$50,000 for operational expenses. The YMCA operates the entire facility and we have agreements to provide expenses for the competitive pool area, and those expenses are offset by pool rentals by swim clubs. The expenses have been greater than we anticipated, but we continue to draw more events to the venue which not only provides revenue to help offset our expenses, but attracts visitors to our community. As we work through billing processes with the YMCA our expenses in the current year are higher, but we expect more consistent expenditures in the future budget years. Our net expenses should be between \$175-200,000 per year to operate the competition pool.

This fund has supported the startup in recent years of some major projects such as Edmond 66 Softball Complex, the Splash Pad and as we previously discussed the Mitch Park YMCA/Edmond Public Schools Competition Pool project. The second phase of the Splash Pad is currently under construction and will provide additional shade structures and seating area around the very popular Splash Pad. A public restroom is also being constructed with this project which will serve the Barnett Field area and the adjacent Chitwood Park. We are still working on water reuse opportunities, but our initial plans to reuse the water at the soccer complex became too expensive. We are looking at a smaller scale reuse project for watering around the splash pad and filling a storage tank which we would reuse for tree watering.

The main construction projects in the 16-17 budget will involve the continued development of Carl Reherman Park at Arcadia Lake, development of a new restroom in Stephenson Park along with some planned playground upgrades in that park. We are doing some refurbishing work at Pelican Bay with the current year budget and next year's budget to spruce things up. It was starting to look a little tired and the facility needs some updating. We are still working on the development of a new maintenance building at the golf course and coordinating that effort with long term water storage needs. The water storage tank in the maintenance facility area needs replacement and we want to coordinate how we plan to proceed with that project with building the maintenance building.

With the completion of the Park Master Plan as a guide, staff is working with the Park Board to identify the next major projects the City needs to pursue. In future years we will be looking at the further development of Edmond 66 Park, additional trail development, replacement of the west Restroom/Concession building at the Blake-Service Soccer Complex and building a second splash pad.

Ambulatory Services Fund

The City has been a long-time participant in the regional ambulance service operated by EMSA (Emergency Medical Services Authority) (pages 67-68). It is important for our residents to remember that EMSA has been and continues to be recognized nationally for excellent clinical care. It was also recently announced that an Edmond ambulance hub is being added to the EMSA system, which should help with local response times.

For several years the City's subsidy to EMSA has been provided through a \$3.00 monthly charge on all residential utility bills. Most cities have adopted this procedure to help reduce pressure on the General Fund. The charge covers out-of-pocket expenses for the EMSACare ambulance program. Residents are

automatically enrolled in this program, but have an opportunity to opt-out in October of every year. Such a choice carries a significant risk however, as it means that residents will then be responsible for these significant ambulance expenses. The amount was initially set at \$3.00 with the hope that it would not need to be increased for 5 years. However, we are pleased to identify some very good news for our residents--this amount has remained at the same \$3.00 level for seven years, and we do not anticipate having to consider an increase for at least another couple of years.

Next year's subsidy request for EMSA is identified in the letter in Appendix A. Edmond's subsidy will increase approximately 5%, primarily due to increased operating costs, and the first year of anticipated reductions in Medicaid funding assistance from the state. The Oklahoma legislature is considering significant decreases in Medicaid reimbursements to address state budget shortfalls. If enacted, such reductions would result in increases in local emergency transport rates, as the cost of an ambulance run will increase from the current \$1,300 rate to \$1,650 plus mileage. The amount of the reduction and resulting rate increase should be known by June 1.

CAPITAL IMPROVEMENT FUNDS

CIP—General Fund

This fund (pages 69-70) provides limited capital funding for smaller, specific needs from the General Government budget in the General Fund. An annual allocation will continue from this fund for ADA (Americans with Disabilities Act) improvements, as the 16-17 budget will have a \$200,000 allocation and this will be increased to \$250,000 in the four outer years. The annual \$60,000 allocation for school zone traffic improvements will also continue for all five years of the Plan.

Next year we are also proposing a \$200,000 allocation for a feasibility study of "Quiet Zones" for the 11 at-grade railroad crossings in Edmond. We continue to get periodic questions about this possibility, and when we have briefly reviewed the concept in the past it was very expensive (\$3M per crossing). Federal law requires a train engineer to sound the train horn when approaching all at-grade crossings, but the law also provides an opportunity for the local jurisdiction to mitigate the effects of train horn noise by establishing "Quiet Zones". Cities interested in such zones are first required to mitigate the increased risk caused by the absence of a horn. The proposed feasibility study will assess those risks and also identify the various types of crossing designs and associated costs.

1996 Capital Improvements Fund

This fund was closed in the current budget year and the remaining funds allocated to the Safe Routes to Schools program.

2000 Capital Improvements Sales Tax Fund

This fund continues to provide the primary financing for capital improvements in Edmond (pages 81-82). This 3/4 cent tax was initially approved by voters in 1996 and indefinitely extended in 2000. Since it was approved in 2000 this fund has issued over \$110M in bonds to finance most of the significant improvement projects constructed in Edmond over the last 15 years. Total value of projects constructed from this fund exceeds \$160M. Last year saw the successful completion of the roadway improvements adjacent to the new elementary and middle schools on Penn. This was a cooperative project with

Oklahoma County and the City. A major traffic-way project that will be completed soon is at 33rd and Broadway which involves substantial funding from state grants for this intersection improvement. Adding additional turn lanes and other traffic control improvements will increase the capacity of one of our busiest intersections in the community.

The current budget year will see a number of smaller projects get started and probably be completed in the next budget year. Though the projects might be smaller, they will have very noticeable improvements for the area in which the improvement occurs. Intersection improvement on Covell at Santa Fe and at Bryant will provide dedicated turn lanes that will allow more free movement of through traffic without being impeded with turning traffic. These improvements are only interim improvements until we construct the parkway style street improvements planned for this roadway. To aid in future development of the parkway, the right-of-way acquisitions to construct these interim improvements will be based on our right-of-way standards to build the future parkway road design for this corridor. A couple of projects downtown will work on improving the storm water runoff to mitigate flooding situations that have been experienced. Along with the storm water improvement, additional streetscape parking will be provided on the northern end of the urban district. Engineering work has been contracted to develop conceptual plans for lighting, electrical demands to support our street festivals and some district banding; these are the first steps being pursued in the Downtown Master Plan. We will also be spending some money to help preserve the Museum building downtown. It has been a number of years since there has been substantial money invested in this property. The current work is to better seal the Museum from water seeping into the building. Roof work, exterior and foundation wall sealing will help protect the museum collections. Future improvements will look at better lighting and climate control of the facility.

In the next few months construction will be completed on the Spring Creek Trail from I-35 to Spring Creek Park at Arcadia Lake. This represents what we hope is the first phase of a significant regional trail project which would go around the entire lake. Private funding and pursuit of additional grants is being followed to continue this trail which when constructed will provide a significant biking, running and walking trail network for the citizens of Edmond and the people of Central Oklahoma.

The Covell and I-35 area is already starting to change significantly. Infrastructure installation for the Hotel/Conference Center (HCC) is nearly completed and is setting the stage for the long-awaited HCC. Construction is scheduled begin on or before June 1, 2016. The project should be open prior to the end of calendar year 2017. In conjunction with that project are the improvements on Covell from I-35 to Fairfax Boulevard. This road improvement will be completed by the summer of 2017. The City will commit a total of \$12M from this fund for the purchase of land for the HCC (\$2.2M), the purchase of land for an Indoor Sports Complex (\$2M), infrastructure improvements to serve development on the west side of the interchange (\$3M), and funding assistance for the construction of the Conference Center (\$4.8M). The HCC has been identified as a longstanding need for the community, and the Indoor Sports Complex supports a City Council goal of Edmond being a major activity hub for youth sports. The private investment side for both projects has been challenging. The HCC has overcome their challenges and is ready to proceed. The Sports Complex is still working to find the lender to make the project work. Once that occurs they are ready to proceed to construction. The development agreements provide that the City will be repaid \$9M in future years or receive a market rate lease payment on the land the City owns for these developments. This major economic development project will encourage significant new visitor traffic to Edmond, and the development area will provide new construction-ready sites for new retail opportunities for additional sales tax collections along the I-35 corridor.

A multi-year program continues on the development of an intelligent traffic system, which features improved traffic control equipment at local intersections that includes continuous communication with a central computer system. This centralized control can be monitored and adjusted in real time to meet specific traffic issues as they arise to improve traffic flow. This projects also replaces old signal equipment that was in need of replacement which will make our signal infrastructure system more reliable. The first improvement corridor is completed along 2nd Street/Edmond Road from Santa Fe on the west to Saints Boulevard on the east, and highway grant funds are also providing major funding for these improvements. The design of the next phase of this project (26 intersections along Broadway) is completed which includes signals along Broadway is scheduled for construction in the budget year. Phase III is also being designed, which will probably include 22 intersections that are primarily along 15th from Santa Fe to I-35. The total cost of the first three phases is estimated \$10M, and ODOT will fund 80% and the City 20%, from the 2000 capital improvements sales tax.

The very popular annual program to resurface, reconstruct and rehabilitate local streets will continue. The 16-17 budget include \$2.15M, with a 2.5% inflation adjustment added to the outer four years of the Plan.

The community made a substantial investment in our capital funding needs with the adoption in April of the repurposed ½ cent sales tax for ten years for additional capital project funding. With the adoption of the 2000 Capital Improvement Sales Tax, bonds were issued to allow needed capital improvements to proceed immediately. To service the existing debt takes around \$8.4 million of the \$12.8 million sales tax income. The initial bond that was issued when this tax was passed will be paid out in 2021. The additional capital improvement sales tax will help bridge the funding needs for capital improvements until those initial bonds are all paid out in 2026. The current 5 year plan identifies a significant reduction in the number of projects being considered because the additional sales tax funding is not budgeted because it does not go into effect until April, 2017. The Capital Improvement and Financing Task Force will be working in the next budget year on plans to recommend funding of projects with the 2000 CIP Sales Tax, the unexpended funds from the Public Safety Center Sales Tax and from the new 10 year 2017 CIP Sales Tax. This will be busy working committee for the City Council in the coming fiscal year.

2012 Public Safety Center—Capital Improvements Fund

Revenues and expenditures associated with the design and construction of the Public Safety Center project are accounted for in this fund (pages 83-84). The City began collecting this voter-approved five-year half-cent sales tax in April of 2012. The tax will be repurposed in April of 2017, by recent voter approval, to fund major capital improvement projects. The repurposed sales tax will expire in April of 2027.

CITYLINK Public Transportation Fund

Eight years ago Edmond began its own public transportation service (CITYLINK), which includes four local routes, an express route to and from OKC, and an on-demand paratransit service available within three-quarters of a mile from the fixed local routes (pages 108-109). CITYLINK ridership has steadily increased each year since it was started, and in the last budget year over 290,000 people used this service.

All of the City's costs for this service come from the General Fund. Costs continue to increase with increased demand, and also because grant funding has been reduced or eliminated. For the past several years city staff and the Transportation Committee have been exploring various revenue options that were identified in a revenue study conducted two years ago. The first step in revenue enhancement has

been the addition of advertising on the buses, initiated this year. Currently the possibility of a nominal fare for the five-day per week express route is being reviewed.

The revised budget for CITYLINK this year will be around \$1.4M, with the City providing \$1M and the balance coming from grants and some nominal revenue.

The total CITYLINK budget for FY16-17 is \$1,619,441, with the City's net cost projected at \$861,638 – covered through a General Fund transfer of \$900,000. The FTA Grant through the Central Oklahoma Transportation and Parking Authority (COTPA) is included as part of a phased five-year increase. Next year's budget also includes capital expenditures for 2 new buses.

Edmond is also one of six cities initially participating in the Central Oklahoma Regional Task Force, for the purpose of creating a Regional Transit Authority (RTA).

The six cities include Oklahoma City, Norman, Edmond, Moore, Midwest City and Del City, and each community has agreed to pay a proportionate share (based on population) of initial expenses for a three-year period. Edmond's three-year contribution totals \$190,000 and the current budget includes the first-year contribution of \$46,063. The 16-17 budget allocation will be \$86,352, and the second year of the Plan includes the third allocation of \$56,787.

Art in Public Places Fund

The financing of public art in Edmond is provided through this fund (pages 75-76). Through the years with a consistent level of public support and significant private investment, the collection of public art totals nearly 170 pieces. Most of these art pieces are sculptures located along roadways or within public parks in the community. Several pieces of art are normally placed in the community each year, and the program features a public/private partnership that features a dollar-for-dollar match up to \$30,000 for one piece of art. The matching funds will only be spent as private donations are received. The Visual Arts Commission is requesting \$100,000 again for the budget year to be used for the matching funds program. They are also requesting an additional allocation of \$10,000 for expenses to maintain the art pieces and for some basic operating expenses associated with our public art program.

A new request this year is an allocation of \$5,000 to build a reserve fund for repair and replacement of art pieces. We have been paying over \$10,000 per year for special insurance coverage of our public art collection. Our experience of any loss or damage is extremely small. The Visual Arts Commission would like to build a \$20,000 reserve to cover the art collection. They will request \$5,000 per year until they reach the \$20,000 reserve level.

All five years of the Plan also include revenue from the Utility Bill Check-Off Program. These donations come from utility customers who choose to participate and is budgeted at \$3,000 annually.

The City's contribution of up to 1% to public art for municipal construction projects over \$250,000 (as authorized by ordinance) is the third component of this fund.

Hospital Sale Trust Fund

This fund accounts for the proceeds from the 1982 City sale of the hospital facility that is now known as OU Medical Center Edmond, and a portion of the accrued interest is included here annually as well (pages 61-62). The principal cannot be spent without a public vote, and in 2011 voters did approve a

LOAN of the full principal amount (\$7,098,616) to provide interim initial financing of the Public Safety Center project.

The entire amount of the principal will be repaid no later than April of 2017, from the proceeds of the five-year half-cent sales tax that has funded the PSC.

Real Property Fund

This fund (pages 63-64) accounts for the balance of the interest from the Hospital Trust Fund and can be used for the purchase of property for City use as needed. This fund currently has a very nominal balance, but \$1M is budgeted to be transferred in for FU16-17.

CDBG Fund

The City's Community Development Block Grant program is operated through this fund (pages 53-54). The annual federal CDBG allocation to Edmond as a designated "entitlement" community (over 50,000 population) is the only source of funding. This budget is only identified on a year-to-year basis, as the amount of the federal allocation is never known until after the budget is prepared. The only funds spent are those that are actually received.

Convention and Visitors Bureau Fund

The 4% hotel/motel (bed) tax is the only revenue available for this fund (pages 65-66). **Employee Pension Fund**

All City employees except uniformed police and fire personnel and the City Manager are included in this self-funded program, and the individual fund budgets identify the projected contributions.

An actuary hired by the Employee Pension Board annually determines the City's contribution rate that is needed to maintain full funding, and for the 16-17 budget this amount is recommended at 8.99%, an increase from the current 8.61%. I support this recommendation. This rate will be used for all five years of the Plan, since we do not know how future economic conditions might affect this program. The employee contribution will again remain at 5.25%.

The growing disparity between the City's contribution rate and the rate contributed by individual employees was formally addressed by the Board two years ago, and a review of the employee rate will now be automatically triggered if the City's rate reaches 9.5%.

HUMAN RESOURCES

The detailed report from Human Resources Director Lisa Goodpasture includes the proposed personnel budget, and it is found in the personnel section at the end of the budget document.

Due to the ongoing economic downturn and the uncertain economic environment, I feel it is appropriate to recommend that *no cost-of-living adjustments (COLAs)* be included for any employees in the 16-17 budget. I made our employees aware that this would probably be my recommendation several months ago. While this is never a preferred or popular option, I believe it is financially responsible at this time.

In addition, Lisa's report identifies a recommendation to add 18 new full-time employee positions, resulting in a total City full-time work force of 746 employees. This is a higher number of new positions than we have had for many years, but 12 of these 17 additional positions are for our Water and Sewer utilities, reflecting the major capital projects and expansions that will be occurring in these areas.

Employee Group Insurance Fund

The most significant employment benefit for full-time and some part-time City employees has long been the City's self-funded health insurance program (pages 114-115). The full cost of individual employee coverage is provided by the City, except that those employees who select the enhanced plan pay \$50 per month. The City also provides 75% of the cost for optional dependent coverage. There continues to be a lot of unknowns concerning the changes to be required by the federal Affordable Care Act, and the Employee Insurance Committee continues to work with our insurance consultant in trying to be as proactive as possible.

The City's Employee Health Clinic has now been open about 2 years (August of '14) in the downtown Community Center, providing a more accessible, centralized and no direct cost alternative for primary health care. It has been incredibly popular with our employees and their dependents. The entire funding for the clinic comes from the Reserve for Other Restricted Purposes in this fund. The current budget of \$673,422 will remain stable, as the 16-17 budget will be \$687,216. No major changes in the clinic operation are anticipated for next year at this time. Since the clinic operation is very new, we cannot yet quantify the impact on the City's employee wellness efforts. However, this will become possible, and indeed a priority as well, as we are able to collect more data in the next several years from the clinic operation. We are also optimistic that the anticipated increase in employee wellness/prevention through the clinic will result in some point in some stabilizing of costs in this fund.

Conclusion

The professionalism, transparency and openness of the City of Edmond budget process is an ongoing focus and source of pride. The culture of our organization reflects the basic fact that the **City of Edmond exists to provide services.** We have incredibly talented people who focus on this priority every day, It is my privilege to work with them in being accountable to our citizens for the tax dollars entrusted to us.

Respectfully submitted,

- the

Larry Stevens City Manager

Budget Summary Tab

THE CITY OF EDMOND, OKLAHOMA BUDGET SUMMARY - ALL FUNDS FISCAL YEAR 16-17

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECT	UTILITY		INTERNAL	COMPINED
	FUND	FUNDS	FUNDS	FUNDS	OTHER FUNDS	SERVICE FUNDS	COMBINED FUNDS
ESTIMATED RESOURCES							
REVENUES:							
Taxes	40,855,442	6,885,919	22,330,423				70,071,78
nter-governmental	1,723,161	517,744	22,000,420		447,942		2,688,84
Licenses & Permits	1,458,777	017,744	-	1,882,654	441,342	54,211	3,395,64
Fines & Forfeitures	1,895,219	-		1,002,004		34,211	1,895,21
Charges for Services	5,325,709	856,787	18,514	140,640,776	2,497,897	11,713,058	161,052,74
nterest	65,000	136,750	259,825	576,000	5,500	148,000	1,191,0
Miscellaneous Revenue	227,356	182,113	213,000	497,587	37,684	154,957	1,312,6
Subtotal - Revenues	51,550,664	8,579,313	22,821,762	143,597,017	2,989,023	12,070,226	241,608,0
OTHER RESOURCES:						12,010,220	211,000,0
Debt/Loan Proceeds	-	300,000	-				300,0
Restricted Prior Year Reserves	3,069,047	20,351,854	18,762,398	9,284,579	-	17,179,669	68,647,5
Committed Prior Year Reserves	100,000	350,000	42,170	-	-	- 17,170,000	492,1
Unrestricted Prior Year Reserves	5,792,595			114,670,577	737,411	2,578,956	123,779,5
TOTAL ESTIMATED RESOURCES	60,512,307	29,581,167	41,626,330	267,552,174	3,726,434	31,828,851	434,827,26
STIMATED USES							
DIRECT COSTS BY FUNCTION:							
General Government/ Central Services	2,092,406	-	3,873,663	-	<u> </u>	33,748,948	39,715,0
Public Safety	1,683,595	37,872,737	1,000,000		-	4,636,677	45,193,0
Park & Recreation	2,940,482		3,259,686	867,679	1,904,598	-	8,972,4
Streets & Highways	850,000		3,799,448	-	-	4,188,551	8,837,9
Health & Welfare	487,500	450,600	-		1,286,598	-	2,224,6
Jtility Services		-		164,090,039	-	7,296,808	171,386,8
Other Activities	1,684,451	524,963	-	-	70,106	-	2,279,5
Economic Infrastructure Development DEBT SERVICE COST:	-	-	(-	572,420	-	-	572,4
Principal and Interest	-	-	8,740,838	9,786,104	-	-	18,526,9
Issuance Costs TOTAL ESTIMATED COSTS	9,738,434	38,848,300	20,673,635	175,316,242	3,261,302	49,870,984	297,708,8
TOTAL LOTIMATED GOOTS	3,730,434	30,040,300	20,013,033	173,310,242	3,201,302	45,670,504	257,700,0
TRANSFERS IN:							
Sales Tax	4 400 000	10.000.710	-	-		-	
Other Transfers	4,488,089	42,638,713	131,250	493,179	900,000		48,651,2
Debt Service Transfers	-		-	5,579,912	47.554	-	5,579,9
nternal Service Charges & Allocations			-	-	17,554	36,161,372	36,178,9
TOTAL TRANSFERS IN:	4,488,089	42,638,713	131,250	6,073,091	917,554	36,161,372	90,410,0
TRANSFERS OUT:							
Sales Tax				-	•		
Other Transfers	(36,258,049)	(1,000,000)	(6,897,310)	(4,495,872)	-	-	(48,651,2
Debt Service Charges	-	-	-	(5,424,364)	(155,548)	-	(5,579,9
Fleet Assessment Charges	(95,546)	(1,395,875)	(3,522)	(1,023,045)	(143,479)	(617,238)	(3,278,7
/ehicle Maintenance Charges	(69,244)	(662,000)	(2,500)	(934,272)	(211,300)	(483,650)	(2,362,9
nsurance Cost Allocation	(110,381)	(1,194,795)	(3,418)	(410,061)	(17,032)	(490,465)	(2,226,1
Administrative Indirect Cost Allocation	(4,437,579)	(4,253,673)	(242,657)	(7,379,141)	(231,101)	(1,936,883)	(18,481,0
Field Services Cost Allocation	(5,377,604)		-	(4,452,465)	11.7	-	(9,830,0
TOTAL TRANSFERS OUT:	(46,348,403)	(8,506,343)	(7,149,407)	(24,119,220)	(758,460)	(3,528,236)	(90,410,0
TOTAL NET TRANSFERS	(41,860,313)	34,132,370	(7,018,157)	(18,046,129)	159,094	32,633,136	-
OTHER USES:							
Assigned (Reserve for Council Special Projects)	100,000	-	-	-	•	-	100,0
Committed for Other Purposes		425,000	43,600	-	•	-	468,6
Restricted (Reserve for Other Restricted Purposes)	2,869,759	7,098,616	5,986,259	9,353,273		14,466,615	39,774,5
Restricted (Reserve for Specific Fund Purposes)	-,,	17,341,621	7,904,678	-,-,-,-,-			25,246,2
Jnassigned (Res for Emergencies & Shortfalls*)	5,943,800		- 100-1010	64,836,529	624,226	124,388	71,528,9
TOTAL OTHER USES	8,913,559	24,865,237	13,934,538	74,189,802	624,226	14,591,003	137,118,30
TOTAL ESTIMATED USES	60,512,307	29,581,167	41,626,330	267,552,173	3,726,434	31,828,851	434,827,2

* LEVEL OF EMERGENCY RESERVES: Percentage of Total Revenue Number of Days of Revenue

10.61% 39

16.05%

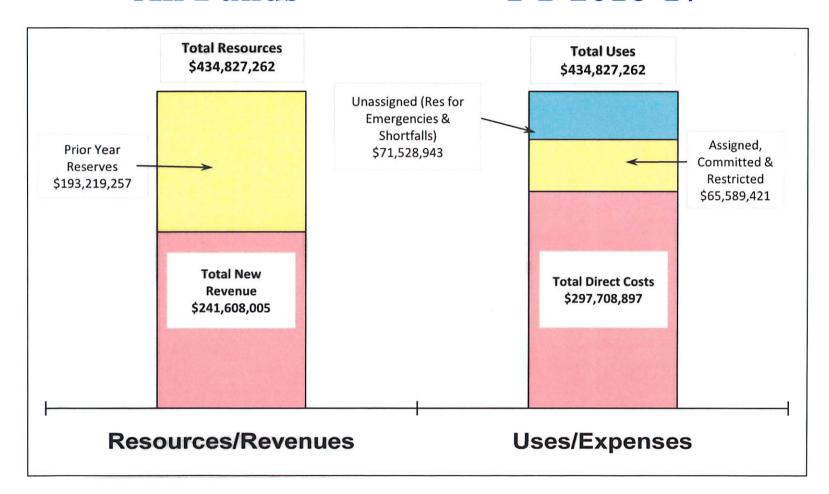
GENERAL FUND RESOURCES SUMMARY BY SOURCES

	Prior Year	Current Year	Current Year	DUDGETVELD	Projected	Projected	Projected	Projected
REVENUE SOURCES	Actual FY 14-15	Budget	Actual (Est.)	BUDGET YEAR	Budget	Budget	Budget	Budget
TAXES	FT 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Sales Tax	33,700,651	34,132,640	34,072,793	0.0% 34,072,793	1.5%	2.0%	2.0%	2.0%
Use Tax	4,076,928	3,633,865	4,222,791	4,222,791	34,583,885	35,275,563	35,981,074	36,700,695
Hotel/Motel Tax	4,070,920	3,033,003	4,222,791	4,222,791	4,286,133	4,371,856	4,459,293	4,548,478
Franchise Tax	2,327,317	2,472,812	2,445,221	2 516 214	2 550 617	2 602 020	2 600 006	0.770.004
Liquor Tax	44,433	42,324		2,516,214	2,559,617	2,603,020	2,689,826	2,776,631
			47,418	43,644	44,963	46,283	47,602	48,922
Sub-Total	40,149,329	40,281,641	40,788,223	40,855,442	41,474,598	42,296,721	43,177,794	44,074,727
LICENSES & PERMITS								
City Clerk	8,730	6,857	9,429	7,528	7,696	7,864	8,032	8,200
Building Department	1,727,566	1,417,526	1,364,094	1,420,734	1,454,456	1,499,663	1,543,129	1,586,567
Oil & Gas Fees	33,060	37,323	32,853	30,515	31,877	33,238	34,600	35,961
Sub-Total	1,769,355	1 404 700	4 400 270	4 450 777				
FINES & FORFEITURES	1,769,333	1,461,706	1,406,376	1,458,777	1,494,029	1,540,765	1,585,761	1,630,728
	1 000 000	2 120 100	4 707 705	4 005 040	4.000.044	0.000.000	0.000.505	
Court Fines	1,809,208	2,129,109	1,727,725	1,895,219	1,963,011	2,030,803	2,098,595	2,166,388
Sub-Total	1,809,208	2,129,109	1,727,725	1,895,219	1,963,011	2,030,803	2,098,595	2,166,388
INTERGOVERNMENTAL								
Grant Revenues	757,197		1,000,000					
Alcoholic Beverage & Cigarette Tax	875,621	875,502	1,001,932	931,405	945,569	959,732	973,896	988,059
Vehicle & Gas Tax	818,358	774,976	754,378	791,756	808,538	825,318	842,099	858,881
Sub-Total	2,451,176	1,650,478	2,756,310	1,723,161	1,754,107	1,785,050	1,815,995	1,846,940
CHARGES FOR SERVICES								
Right of Way Fees	5,289,132	4,962,817	4,962,817	4,920,265	5,140,250	5,358,315	5,570,287	5,777,302
Right of Way Fees-True Up		-	695,854		-	·	-	-
Recreational Program Fees	57,445	60,347	71,661	64,553	65,755	66,957	68,158	70,562
Swimming Pool Fees	214,601	-	-	-	-	-	-	
Cemetery Fees	180,940	155,590	163,378	161,946	165,297	168,647	171,997	175,348
Emergency 911 Fees	35,920	46,751	36,074	36,929	37,098	37,267	37,437	37,606
Animal Welfare Fees	48,422	51,830	53,536	52,571	52,818	53,066	53,313	53,560
Curb Cut Fees	10,770	9,710	10,752	9,953	10,196	10,440	10,683	10,926
Filing Fees	69,132	59,608	70,145	69,194	71,591	73,988	76,384	78,781
Miscellaneous Charges	9,779	5,801	2,789	7,048	7,412	7,777	8,142	8,506
Sub-Total	5,916,140	5,352,454	6,067,006	5,322,459	5,550,417	5,776,457	5,996,401	6,212,591
INTEREST	3,310,140	0,002,404	0,007,000	3,322,433	3,330,417	3,770,437	3,330,401	0,212,331
Earnings on Deposit	94,950	70,000	66,491	60,000	60,000	60,000	60,000	60,000
							60,000	60,000
Sub-Total	94,950	70,000	66,491	60,000	60,000	60,000	60,000	60,000
MISCELLANEOUS REVENUES								
Miscellaneous Revenues	232,581	224,850	227,116	222,356	224,770	227,183	229,597	232,011
Sub-Total	232,581	224,850	227,116	222,356	224,770	227,183	229,597	232,011
Sub-10tal	232,301	224,000	227,110	222,330	224,770	227,103	223,331	232,011
SUBTOTAL-REVENUES	52,422,739	51,170,238	53,039,247	51,537,414	52,520,932	E2 746 070	E4 0C4 444	EC 222 20E
30BTOTAL-REVENUES	32,422,139	31,170,230	33,033,247	31,337,414	32,320,332	53,716,979	54,964,144	56,223,385
TO ANOTEDO IN								
TRANSFERS IN	1 0 10 505	1 001 500	4 004 500	4 400 000	1051700	1 100 501	1 000 000	
E.P.W.A.	1,942,585	1,081,526	1,081,526	4,488,089	4,051,730	4,139,504	4,236,989	4,343,120
Neighborhood Stablization Fund	•	-		-				-
Hospital Trust Fund	•		-	· ·	-			
Convention Visitors Bureau Fund					-		-	-
Capital Improvement Fund	15.		-	-	-		-	
Parks Special Events Fund	-	-	-	-	-	-	-	
Sub-Total Transfers In	1,942,585	1,081,526	1,081,526	4,488,089	4,051,730	4,139,504	4,236,989	4,343,120
OTHER RESOURCES.								
OTHER RESOURCES:								
Debt/Loan Proceeds	•	•	•	-	•	•	•	
Restricted Prior Year Reserves:		1.000.000		4 00 1 - 1-				
Street & Alley	2,244,231	1,930,287	1,930,287	1,224,048	1,165,804	1,274,342	1,149,660	1,041,759
Juvenile Court	712,935	701,873	701,873	704,729	699,575	701,422	710,033	725,409
Capital Infrustruture Improvement	234,697	325,804	325,804	325,804	325,804	325,804	325,804	325,804
Transportation Comm. Development	5,890	4,290	4,290					
Council Special Projects	10,000	31,112	31,112	100,000	100,000	100,000	100,000	100,000
Unassigned (Unrestricted) Prior Year Reserves	8,986,171	7,460,797	7,460,797	5,792,595	5,943,800	5,669,719	5,342,979	5,379,452
Sub-Total Other Resources	12,193,924	10,454,163	10,454,163	8,147,176	8,234,983	8,071,287	7,628,476	7,572,424
TOTAL CONTINUES DECOMES	00 550 015	00 707 007	04 574 005	04 470 000	C4 007 C45	CE 007 770	00 000 000	00 400 000
TOTAL ESTIMATED RESOURCES	66,559,248	62,705,927	64,574,936	64,172,680	64,807,645	65,927,770	66,829,608	68,138,929

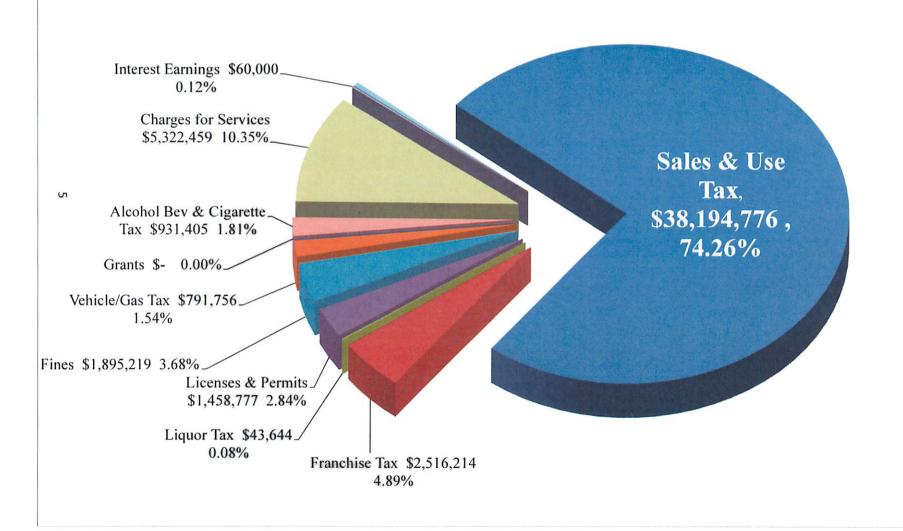
PUBLIC WORKS RESOURCES SUMMARY BY SOURCES

REVENUE SOURCES	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
INTER-GOVERNMENTAL						111010	1113-20	1120-21
Electricity	12,609	-	37-1		-	-	-	-
Water		-	-		-	-		-
Solid Waste	-	-	-		-	-	2	
Wastewater		-	-		-		-	-
Drainage Utility Arcadia Lake	295,142	- :	-	-		-		
Arcadia Lake	-	-	-	•	-	-	-	
Sub-Total	307,751	-						
LICENSES & PERMITS	507,701						-	•
Electricity								
Water	1,269,219	1,125,825	1,162,933	1,172,289	1,217,664	1,223,030	1,213,498	1,203,412
Solid Waste	.,200,2.0	1,120,020	1,102,000	1,172,200	1,217,004	1,223,000	1,213,430	1,203,412
Wastewater	761,676	680,801	651,725	710,365	739,929	743,381	733.344	723,308
Drainage Utility	-	-		-	-	- 10,001	700,044	720,000
Arcadia Lake	•	-	-					-
Sub-Total	2,030,895	1 900 020	1 014 050	4 000 054	4.057.502	4.000.444	4 0 4 0 0 4 0	
CHARGES FOR SERVICES	2,030,895	1,806,626	1,814,658	1,882,654	1,957,593	1,966,411	1,946,842	1,926,720
Electricity	87,856,039	79 051 072	99 114 250	01 451 140	02 200 472	0E 14E 77E	07.040.004	00.000.005
Water	21,249,155	78,951,872 23,980,954	88,114,259	91,451,149	93,280,172	95,145,775	97,048,691	98,989,665
Solid Waste	8,963,562	8,639,744	23,352,031	25,129,710	27,410,690	29,464,038	31,180,105	32,682,431
Wastewater	11,783,750	11,688,502	8,791,817	8,404,669	8,490,865	8,555,750	8,880,434	9,018,029
Drainage Utility	1,763,872	1,707,185	12,070,457 1,760,681	12,899,810	14,578,877	16,398,478 1,736,955	18,357,705	20,362,162
Arcadia User Fees				1,782,285	1,731,918		1,741,992	1,747,028
nicadia Osci Fees	891,644	943,092	1,001,314	973,153	1,003,325	1,035,139	1,066,955	1,098,769
Sub-Total	132,508,020	125,911,349	135,090,559	140,640,776	146,495,847	152,336,135	158,275,882	163,898,084
INTEREST								
Electricity	52,260	18,000	114,200	75,000	75,000	75,000	75,000	75,000
Water	197,848	180,000	234,108	210,000	210,000	210,000	210,000	210,000
Solid Waste	19,530	15,000	27,767	25,000	25,000	25,000	25,000	25,000
Wastewater	128,637	100,000	169,764	150,000	150,000	150,000	150,000	150,000
Drainage Utility	43,693	40,000	54,986	40,000	40,000	40,000	40,000	40,000
Arcadia Lake	2,355	2,000	1,290	1,000	1,000	1,000	1,000	1,000
Sub Total	444 222	255.000	COD 445	504.000	504.000	504.000	504.000	
Sub-Total	444,323	355,000	602,115	501,000	501,000	501,000	501,000	501,000
MISCELLANEOUS REVENUES	044.077	200 000	202 522	****				
Electricity	211,977	300,386	326,509	293,720	298,054	302,387	306,721	311,055
Water	176,222	210,104	200,915	152,206	156,780	160,061	164,304	169,624
Solid Waste	1,581	-	-		-	•	-	<u> </u>
Wastewater	4,130	-		-	-	-	-	·
Drainage Utility	4 51.016			F1 CC1			-	-
Arcadia Lake	51,016	50,125	56,927	51,661	53,195	54,731	56,266	57,802
Sub-Total	444,931	560,615	584,351	497,587	508,029	517,179	527,291	538,481
SUBTOTAL-REVENUES	135,735,920	128,633,590	138,091,683	143,522,017	149,462,469	155,320,725	161,251,015	166,864,285
OTHER RESOURCES:								
OTHER RESOURCES:								
DEBT/LOAN PROCEEDS								
Electricity	-	20,000,000	4 000 000		-	-	-	-
Water Solid Wests	•		4,000,000			•	•	
Solid Waste	•		20 500 000	-		-	-	
Wastewater Designated Hillita			39,500,000	•				
Drainage Utility Arcadia Lake	<u>:</u>				<u>:</u>			
nivadia Lake				-	<u> </u>		· ·	
Sub-Total			-	•		-	1070	-
RESTRICTED PRIOR YEAR RESERVES								
Electricity		-				-		
Water	•				-		S. 	
Solid Waste		-	-		-	-	-	-
Wastewater	-	-	-			-		
Drainage Utility		-			-	-		
Arcadia Lake		-	-		-	-	-	-
Sub-Total			-	-			-	<u>-</u>
UNRESTRICTED PRIOR YEAR RESERV								
Electricity	2,894,319	14,291,621	14,291,621	12,542,983	16,180,342	20,085,007	24,131,271	28,419,274
Water	29,799,510	30,933,116	30,933,116	34,922,551	25,300,725	27,220,979	32,207,435	41,987,061
Solid Waste	3,004,612	4,239,623	4,239,623	4,696,409	4,283,604	3,680,398	2,916,945	2,270,861
Wastewater	17,599,899	23,492,312	23,492,312	55,521,478	12,011,945	15,727,984	19,317,437	24,845,901
Drainage Utility	6,461,058	7,488,504	7,488,504	6,744,658	6,857,438	6,653,304	6,585,946	7,347,766
Arcadia Lake	290,940	211,969	211,969	242,498	202,475	167,709	149,630	157,636
Sub-Total	60,050,338	80,657,145	80,657,145	114,670,577	64,836,529	73,535,381	85,308,664	105,028,500
TOTAL ESTIMATED RESOURCES	195,786,258	209,290,735	218,748,828	258,192,594	214,298,998	228,856,106	246,559,679	271,892,785

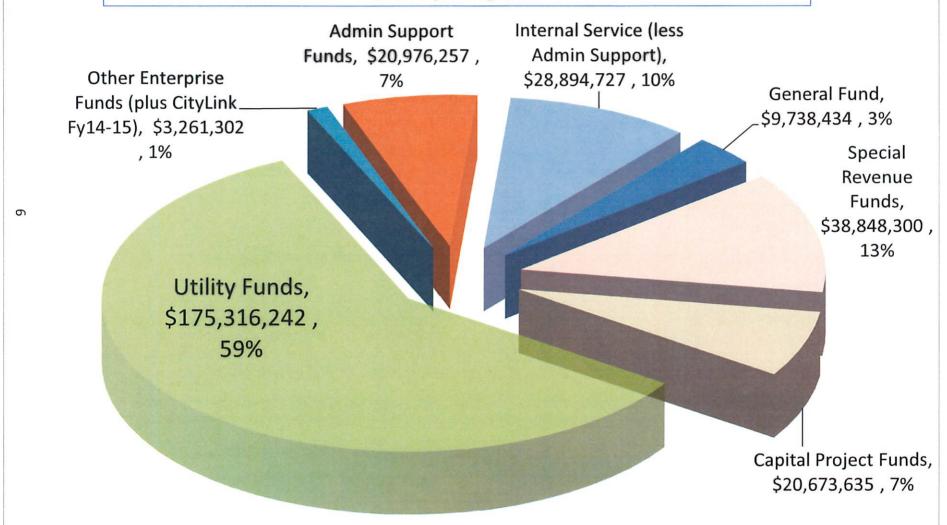
"Balanced" Budget All Funds FY 2016-17



Edmond's Budgeted FY16-17 General Fund Revenues \$51,436,606







ASSIGNED (Reserve for Council Special Projects) \$100,000 0.07%

Unassigned (Reserve for Emergencies & Shortfalls) \$71,528,943 52.17%

Committed for Other Purposes \$468,600 0.34%

Restricted (Reserve for Other Restricted Purposes) \$39,774,522 29.01%

Restricted (Reserve for Specific Fund Purposes) \$25,246,299 18.41%

General Fund Tab

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General Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The General Fund is the principal fund of the City which accounts for all transactions not accounted for in the other funds. It accounts for the costs of operating many of the City's general basic services, such as street maintenance, parks and recreation, and general government. Financing is primarily provided by City sales tax, franchise taxes and EPWA transfers, fines, licenses, and permits, charges for services and interest earnings.

FUND BUDGET SUMMARY

General Fund									FY 16-17
		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget	Projected Budget	Projected Budget	Projected Budge
ESTIMATED RESOURCES:		111413	71 13-10	F1 13-10	FT 10-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
REVENUES:									
Taxes		40,149,329	40,281,641	40,788,223	40,855,442	41,474,598	42,296,721	43,177,794	44,074,727
Inter-governmental		2,451,176	1,650,478	2,756,310	1,723,161	1,754,107	1,785,050	1,815,995	1,846,940
Licenses & Permits Fines & Forfeitures		1,769,355 1,809,208	1,461,706 2,129,109	1,406,376 1,727,725	1,458,777 1,895,219	1,494,029	1,540,765	1,585,761	1,630,728
Charges for Services		5,921,004	5,352,954	6.070.468	5,325,709	1,963,011 5,553,667	2,030,803 5,779,707	2,098,595 5,999,651	2,166,388 6,215,841
Interest Miscellaneous Revenue		100,432 241,991	70,000 229,850	73,186 232,899	65,000 227,356	65,000 229,770	65,000 232,183	65,000	65,000
Subtotal - Revenues		52,442,495	51,175,738	53,055,187	51,550,664	52,534,182	53,730,229	234,597 54,977,394	237,011 56,236,635
OTHER RESOURCES: Debt/Loan Proceeds				00,000,107	01,000,004	02,004,102	33,730,223	04,377,034	30,230,033
Restricted Prior Year Reserves	***************************************	4,037,836	3,919,392	3,919,392	3,069,047	2,869,759	2,984,854	2,873,543	2 705 270
Assigned Prior Year Reserves (Council	Projects)	10,000	31,112	31,112	100.000	100,000	100,000	100,000	2,785,278 100,000
Unrestricted Prior Year Reserves		8,986,171	7,460,797	7,460,797	5,792,595	5,943,800	5,669,719	5,342,979	5,379,452
TOTAL ESTIMATED RESOURCES		65,476,502	62,587,039	64,466,488	60,512,307	61,447,741	62,484,802	63,293,916	64,501,365
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
General Government		104,840	177,545	300,634	245,352	74,787	18,500	18,500	18,900
City Council Park & Recreation		123,140 1,889,668	218,195 1,861,352	195,914 1,946,218	206,345 2,104,956	166,445	206,445	166,445	207,945
Street Maintenance & Construction		1,649,799	1,465,000	1,460,617	850,000	2,142,235 700,000	2,176,442 950,000	2,209,597 950,000	2,232,179 1,000,000
Municipal Court		774,187	882,812	799,723	868,278	869,539	983,145	895,916	908,045
Senior Citizens Center		356,640	409,424	412,492	415,097	422,840	429,532	445,400	441,935
Outside Agencies Emergency Management		688,454 257,877	812,517 352,690	812,517 315,133	815,762 335,530	815,762 339,736	815,762 339,764	815,762	815,762
Cemetery		177,168	191,712	183,262	199,995	203,295	205,223	344,725 207,184	343,774 209,195
Community Image		966,384	1,317,662	1,241,550	1,275,439	1,245,895	1,272,226	1,294,767	1,317,991
Planning & Zoning		953,415	646,598	628,592	638,727	647,742	657,739	666,498	675,108
Festival Marketplace Building Services Department		23,957 1,217,759	38,904 1,388,806	33,779 1,265,079	38,084 1,348,065	44,347 1,366,115	36,962 1,405,789	36,682	31,331
Downtown Community Center		108,349	146,920	135,338	133,704	135,598	136,333	1,440,002	1,474,342
Historical Society		253,131	264,000	263,100	263,100	263,100	263,100	263,100	263,100
TOTAL ESTIMATED COSTS		9,544,766	10,174,137	9,993,948	9,738,434	9,437,436	9,896,962	9,891,660	10,078,967
TRANSFERS:									
Transfers In Transfers Out (See detail below)		35,632,319 (80,152,754)	1,081,526 (45,924,097)	1,081,526 (46,592,424)	4,488,089 (46,348,403)	4,051,730 (47,307,462)	4,139,504 (48,410,822)	4,236,989 (49,374,514)	4,343,120 (50,472,355)
NET TRANSFERS IN (OUT)		(44,520,435)	(44,842,571)	(45,510,898)	(41,860,313)	(43,255,733)	(44,271,318)	(45,137,525)	(46,129,235)
OTHER USES:									(,
Restricted (Reserve for Other Restricted	Purposes)	3,919,392	3,183,719	3,069,047	2,869,759	2,984,854	2,873,543	2,785,278	2,428,778
Committed for Other Purposes Assigned (Reserve for Council Special F	Projects)	31,112	100,000	100,000	100,000	100,000	100,000	100.000	100.000
Unassigned (Res for Emergencies & S	***************************************	7,460,797	4,286,612	5,792,595	5,943,800	5,669,719	5,342,979	100,000 5,379,452	100,000 5,764,385
TOTAL OTHER USES		11,411,301	7,570,331	8,961,642	8,913,559	8,754,573	8,316,522	8,264,730	8,293,163
TOTAL ESTIMATED USES		65,476,502	62,587,039	64,466,488	60,512,307	61,447,741	62,484,802	63,293,916	64,501,365
* LEVEL OF EMERGENCY RESERVES								,-50,0.0	5 ,,50 ,,000
Percentage of Total Revenue	•	13.72%	8.20%	10.70%	10.61%	10.02%	9.23%	9.08%	9.52%
Number of Days of Revenue		50	30	39	39	37	34	33	35
Percentage of Total Expenses		8.32%	7.64%	10.24%	10.60%	9.99%	9.16%	9.08%	9.52%
Number of Days of Revenue		30	28	37	39	36	33	33	35
DETAIL OF TRANSFERS OUT:		22 502 72							
Sales Tax Other Transfers		33,589,734 37,219,749	35,202,321	35,855,620	36,258,049	35,910,660	36,770,041	27 660 206	38,557,490
Fleet Transfer for additional fleet		30,000	10,000	10,000	-	35,910,000	30,770,041	37,660,206	36,357,490
Fleet Assessment Charges		88,641	93,958	93,958	95,546	100,011	104,696	109,615	104,613
Vehicle Maintenance Charges	÷	32,623	67,796	68,835	69,244	70,234	71,270	72,353	73,539
Insurance Cost Allocation	Allocation Credit	178,792 (51,091)	161,214 (61,563)	161,214 (61,563)	126,954 (16,573)	128,513	131,621	133,606	124,954
Administrative Support Cost Allocation		4,799,730	5,297,483	5,317,857	5,210,591	5,211,486	5,342,354	5,355,700	5,475,986
Field Seniore Cost Allegation	Allocation Credit	(579,412)	(1,201,336)	(1,207,721)	(773,012)	E 000 FF0	-		0.105.3
Field Services Cost Allocation	Allocation Credit	5,233,503 (389,514)	6,664,439 (310,215)	6,664,439 (310,215)	5,683,522 (305,918)	5,886,558	5,990,840	6,043,034	6,135,773
		80,152,754	45,924,097	46,592,424	46,348,403	47,307,462	48,410,822	49,374,514	50,472,355
	_								



General Government 2016-2017 Departmental summary

DEPARTMENTAL DESCRIPTION

This department details the transfers that come out of the General Fund which are listed on the following page. In previous years, this included the costs that are now a part of the Central Communications budget.

DEPARTMENT: General Government FUND: GENERAL FUND FY 16-17

EXPENDITURE CLASSIFICATION		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services		-	-	-	•	•	-		-
Materials & Supplies		•		-	•	•	-		
Other Services & Charges		104,655	161,545	159,522	104,352	74,787	18,500	18,500	18,900
Capital Outlay		-	•		-	-	-	-	-
Debt Service		-	-	-	•	•	•	•	
Transfers		77,309,814	43,963,754	44,040,325	43,708,635	44,990,165	45,993,755	46,910,345	47,864,262
TOTAL		77,414,469	44,125,299	44,199,847	43,812,987	45,064,952	46,012,255	46,928,845	47,883,162
DETAIL OF TRANSFERS:									
Edmond Public Works Author	ority (Sales Tax) **	33,589,734	-	-	-	-	-	-	-
Fire Public Safety Limited Ta	ax Fund	15,388,515	14,998,728	15,227,030	15,609,724	15,904,780	16,264,494	16,642,243	17,023,015
Police Public Safety Limited	Tax Fund	18,876,578	18,398,440	18,678,490	19,147,929	19,509,863	19,951,112	20,414,485	20,881,566
Capital Improvement Fund		719,600	311,000	331,000	•	150,000	200,000	250,000	300,000
Arcadia Lake		436,911	166,053	491,000	485,396	231,018	239,435	238,478	237,909
Arts in Public Places Fund		182,725	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Edmond Economic Develop	ment Fund (EEDA)	565,419	576,728	-	•	-	-	-	•
Edmond Electric Economic I	Development Fund	50,000	-	-					
Administrative Support		1,775,500	2,293,360	2,293,360	2,352,273	2,492,947	2,582,874	2,607,105	2,670,999
	Allocation Credit	(155,078)	(446,881)	(446,881)	(275,318)	-	-	-	•
Insurance Assessment		46,389	26,277	26,277	•	•	-	-	-
	Allocation Credit	(10,469)	(29,175)	(29,175)	(3,973)	•	•	•	•
Field Services		5,233,503	6,664,439	6,664,439	5,683,522	5,886,558	5,990,840	6,043,034	6,135,773
	Allocation Credit	(389,514)	(310,215)	(310,215)	(305,918)		<u>-</u>		-
CityLink		1,000,000	1,200,000	1,000,000	900,000	700,000	650,000	600,000	500,000
Vehicle Maintenance	_		•	<u> </u>	•		•	· · · · · · · · · · · · · · · · · · ·	•
		77,309,814	43,963,754	44,040,325	43,708,635	44,990,165	45,993,755	46,910,345	47,864,262

^{**}Appropriation of the City's sales tax revenue to the Edmond Public Works Authority is in accordance with the senior lien bond Indenture.



City Council 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Edmond City Council's vision is that Edmond will be a diverse and innovative hometown committed to excellence through leadership, balanced growth, and cooperation. These high standards will only be accomplished in full partnership with the community. The mission of the Edmond City Council is to lead by setting policy for City direction, by balancing growth, and by serving as stewards of assets for today's, as well as tomorrow's, community & citizens. The following goals were adopted Fall 2014.

Current Goals (< 2 years, short term in nature, defined with a specific time range for completion)

1.	Complete the Hotel/Conference Center
2.	Develop a more effective Plan Amendment Request review process for Edmond Plan IV to include the
	incorporation of the following: Parks and Trails Plan, Transportation Plan, Bicycle Plan, Basin
	Drainage/Flood Plan Studies and Downtown Master Plan
3.	Promote Edmond's unique and historical downtown, including a closer connection with Central
	Edmond Urban District Board on implementing the 2014 Edmond Downtown Master Plan
4.	Identify plans for development of the current Police Department building and other City of Edmond
	buildings that need repurposing
5.	Implement Phase II of Intelligent Traffic System
6.	Renew existing General Fund second penny sales tax
7.	Develop a process to determine items on capital expenditures project list
8.	Create a unified brand to enhance communication with citizens
9.	Establish tree canopy percentage goal and identify steps for implementation

Future Goals (> 2 years, long term in nature, time range will be defined through Council discussions)

1.	Continue development to become a destination to experience art, entertainment, amateur sporting events and outdoor recreation, including possible development of a performing arts center
2.	Continue economic development of I-35 corridor
3.	Promote Edmond as a livable community with access to recreation and transportation via: a. Participation in Association of Central Oklahoma Governments' Regional Transit Planning
	b. Development of bike and multi-use trails
4.	Explore expansion of library services

DEPARTMENT: City Council			FUND: GE	NERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	24,450	24,545	24,544	24,545	24,545	24,545	24,545	24,545
Materials & Supplies	3,058	5,450	5,070	7,050	6,150	6,150	6,150	6,150
Other Services & Charges	95,631	188,200	166,300	174,750	135,750	175,750	135,750	177,250
Capital Outlay		-	-	-	-	-	-	-
Debt Service	-	-	-	•	-	•	-	
Transfers	599,574	514,032	514,032	525,684	561,955	580,820	574,641	594,808
TOTAL	722,714	732,227	709,946	732,029	728,400	787,265	741,086	802,753
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	663,833 (65,926)	647,515 (135,170)	647,515 (135,170)	571,295 (47,806)	559,467 -	578,263	572,041	592,378
Insurance Assessment Allocation Credit	2,363 (696)	2,154 (467)	2,154 (467)	2,455 (260)	2, 488 -	2,557 -	2,600	2,430
	599,574	514,032	514,032	525,684	561,955	580,820	574,641	594,808



Park Department 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION:

The Parks and Recreation Department's vision is to provide a premier parks and recreation system with well-maintained facilities, outstanding programs and a customer loyalty focus. Funding for maintenance operations recreational programs comes from general tax revenues and the Park Tax Fund. New projects construction/renovations are funded thru Park Tax Fund and Edmonds Capital Improvement Project Fund (CIP). Community trails, increasing interactive programming and development of community parks are our current focus.

1.	Assure that the quality of parks and facilities meet the public's expectations.
2.	Provide for additional recreational opportunities with an emphasis on outdoor and non-traditional athletic programs.
3.	Increase entertainment offered at Hafer Park and Mitch Park Amphitheater stages.
4.	Use effective and efficient marketing methods to ensure that the public is well-informed of our offerings.
5.	Explore partnerships in recreational programs.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
20.5*-7-127	20.5*-7-127	20.5*-7-127	20.5*-7-127	20.5*-7-127	20.5*-7-127

^{*}Staffing level includes Park Admin-Park Maintenance-Cemetery-Recreation-Pelican Bay-Parks Tax (Mitch Park Maintenance crew). The MAC building custodian is counted as .5 FT in Parks and .5FT in Senior Center.

DEPARTMENT: Parks & Recreation	1		FUND: GE	NERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	1,093,105	1,083,052	1,010,176	1,091,323	1,117,265	1,141,876	1,166,877	1,191,812
Materials & Supplies	187,225	177,315	160,784	173,093	172,030	173,676	176,030	171,017
Other Services & Charges	606,823	583,485	757,758	832,400	844,400	852,400	857,700	858,100
Capital Outlay	*			•			-	_
Debt Service	•			•	-	-	•	
Transfers	589,464	475,152	475,152	477,341	550,308	556,452	556,882	568,480
TOTAL	2,476,616	2,319,004	2,403,870	2,574,157	2,684,003	2,724,404	2,757,489	2,789,409
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	602,123 (97,306)	483,084 (111,488)	483,084 (111,488)	465,457 (66,436)	465,818 -	469,485	467,813 -	480,946
Fleet Lease Assessment Fees	23,336	24,503	24,503	22,935	24,082	25,286	26,550	27,878
Insurance Assessment	73,850	65,680	65,680	44,715	45,408	46,681	47,519	44,656
Allocation Credit	(23,216)	(16,227)	(16,227)	(4,330)	-	-	-	-
Fleet Transfer for additional fleet Vehicle Maintenance Charges	- 10,677	13,100 16,500	13,100 16,500	15,000	15.000	- 15,000	15,000	15,000
	589,464	475,152	475,152	477,341	550,308	556,452	556,882	568,480



Street Maintenance & Construction 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

This department included all maintenance activities with Street Maintenance until the creation of the Field Services operation which started in FY 06-07 Budget. The remaining funds involve the expenditures of resources which are dedicated through the gasoline tax from the state. These will be used for major maintenance projects. Unused gasoline tax funds remain in the General Fund as "Other Restricted Purposes".

DEPARTMENT: Street Maint. & Const. FUND: GENERAL FUND FY 16-17

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	•	Projected Budget FY 20-21
Personal Services	-	-	-	•	•	-	-	-
Materials & Supplies	-	•	•	•	-	-	-	
Other Services & Charges	-	•	•	•	-	•		-
Capital Outlay	1,649,799	1,465,000	1,460,617	850,000	700,000	950,000	950,000	1,000,000
Debt Service	-	-		•	-		•	-
Transfers		-	-	•	-			•
TOTAL	1,649,799	1,465,000	1,460,617	850,000	700,000	950,000	950,000	1,000,000
DETAIL OF TRANSFERS: Administrative Support Allocation Credit	-	<u>-</u>	<u>-</u>		:	:	ī	-
Fleet Lease Assessment Fees Insurance Assessment	-	-	-		-	-	-	•
Allocation Credit	-	-	-	-	-	-	-	-
Vehicle Maintenance Charges Fleet Management-additional flee	<u> </u>	<u>.</u>	<u> </u>	<u>.</u>	<u>-</u>	-	<u>.</u>	

Streets Maint., Sign and Signals moved to Field Services Fund starting FY06/07.



Court Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Municipal Court is the judicial branch of city government and must maintain the independence of the Judiciary while strengthening relations with the citizens and the other branches of government. The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens, ensure due process of law procedures and a commitment to administering justice in a fair, efficient and timely manner.

The Municipal Court is responsible for case management, collection of fines, fees, and state costs; filing citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records of collections, convictions, and statistical data.

The Court Services Department supports three divisions of the Edmond Municipal Court, which is of limited jurisdiction and a Court Not of Record (cases heard by Oklahoma Municipal Courts 'not of record' are limited to misdemeanor violations of municipal ordinances) – (1) Municipal Criminal Court; (2) Municipal Traffic/Complaint Court; (3) Municipal Juvenile Court.

Mission Statement:

"Committed to providing a POSITIVE SERVICE by acting as a LINK between the CUSTOMERS and COURT PROCESSES."

- 1. To proceed with the assessment plan of the Court's case management software system, Journal Technologies'-JustWare / Solution Suite, in efforts toward more automation of processes to maintain proficiency and effectiveness in daily operations as iteration of enhancements and/or upgrades are made. A "business process review" of the current procedures and processes, has been scheduled April 19, 20, 21, 2016, whereas, a skilled expert/consultant of the software would shadow the Court's end-users (i.e. taking notes, screenshots, and samples of the various forms and reports used in the process or produced by the process. (Software Background The Court initially purchased the case management software version 5.6 in FY09-10 with a go- live date of Dec 2011 and currently is running on version 5.11. The launch of the version 6.0 was scheduled for July 2014 has been pushed into the undetermined date. The 6.0 version is being promoted as a better looking and higher performing JustWare product. It is recommended not to be any more than 2 versions behind.)
- 2. To continue to maintain the model of teamwork between the Judiciary, the Court support staff and other City departments, as teamwork improves efficiencies and manages case workflow. The world is essentially organized around teams working together to achieve a common goal. The dictionary defines teamwork as "cooperative effort by the members of a group to achieve a common goal" and cooperation as "the act or practice of willingly working together toward a common purpose." Teamwork and cooperation, then, are fundamental to our providing excellent customer service and fulfilling the public's trust in us as public servants.
- 3. To enhance the Court's web page informational contents for usefulness in efforts of meeting the user's expectations and to ensure a good user experience by use of easy to read and understandable words and phrases, as well as, continual efforts of attentiveness and monitoring of the "request tracker" users' requests.

STAFFING (FT-PT-S)

Support Staff	Year 1	Year 2	Year 3	Year 4	Year 5
8-1-0	8-1-0	8-1-0	8-1-0	8-1-0	8-1-0
Judicial Staff	Year 1	Year 2	Year 3	Year 4	Year 5
0-2-0	0-2-0	0-2-0	0-2-0	0-2-0	0-2-0

DEPARTMENT: Municipal Cour	rt		FUND: GE	NERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	655,146	708,347	665,915	698,516	712,516	726,122	738,893	751,014
Materials & Supplies	14,612	13,645	11,846	17,547	14,808	14,808	14,808	14,808
Other Services & Charges	104,428	160,820	121,962	152,215	142,215	242,215	142,215	142,223
Capital Outlay	-	-	-	•	-	-	-	
Debt Service	•	-	-	•		-	-	
Transfers	480,836	277,767	277,767	275,979	503,613	505,247	505,666	509,611
TOTAL	1,255,023	1,160,579	1,077,490	1,144,257	1,373,152	1,488,392	1,401,582	1,417,656
DETAIL OF TRANSFERS: Administrative Support	578,379	459,965	459,965	488,296	495,037	496,441	496,716	501,287
Allocation Credit Insurance Assessment Allocation Credit	(102,080) 6, 444 (1,907)	(187,715) 7,015 (1,498)	(187,715) 7,015 (1,498)	(219,854) 8,468 (931)	8,576	8,806	8,950	8,32 4
Allocation credit	480,836	(1,496) 277,767	277,767	275,979	503,613	505,247	505,666	509,611



Senior Citizens Center 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The mission of the Edmond Senior Center is:

"To improve the quality of life for senior adults in the Edmond community by providing comprehensive programming including recreational, nutritional, social, educational and referral."

Our continuing focus will be to strive for the highest quality leisure programs and activities for senior adults 55 years old and better, through diligent attention to our customers' needs, interests and concerns.

1.	Generate quality leisure programs to attract older adults.
2.	Promote public awareness of center activities to attract community resources & support.
3.	Promote wellness awareness through exercise, diet, and education.
4.	Promote safety awareness through educational programs.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
4.5 - 1 - 0	4.5 -1 - 0	4.5 - 1 - 0	4.5 - 1 - 0	4.5 - 1 - 0	4.5 - 1 - 0

^{*.5} FT custodian split between Senior Center budget and Parks & Recreation budget.

DEPARTMENT: Senior Center			FUND: GEN	IERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	303,110	329,479	340,797	339,208	346,951	352,434	358,630	364,517
Materials & Supplies	10,989	21,045	20,645	16,209	16,209	17,418	27,090	16,568
Other Services & Charges	42,540	58,900	51,050	59,680	59,680	59,680	59,680	60,850
Capital Outlay	<u>-</u>	-		•	-		-	
Debt Service				-	-	-	-	
Transfers	92,805	90,248	90,248	96,868	111,847	112,659	113,078	114,876
TOTAL	449,444	499,672	502,740	511,965	534,687	542,191	558,478	556,811
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	83,496	88,866	88,866	79,321	81,529	81,399	80,894	82,944
Fleet Lease Assessment Fees	(9,612) 9,766	(21,124) 10,255	(21,124) 10,255	(10,832) 10,767	11,306	- 11,871	12.465	13,088
Insurance Assessment	8,830	6,384	6,384	11,215	11,284	11,429	11,520	10,645
Allocation Credit	(2,709)	(1,418)	(1,418)	(1,106)	-	-	-	-
Vehicle Maintenance Charges	3,034	7,285	7,285	7,503	7,728	7,960	8,199	8,199
	92,805	90,248	90,248	96,868	111,847	112,659	113,078	114,876



Community Agency Review Commission 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Community Agency Review Commission performs an annual review of local community agencies to determine eligibility and necessity for funding. After the annual review the Commission issues a formal recommendation to the Edmond City Council, for funding of the agencies. A community agency is directly engaged in charitable, educational, health, social services, community enrichment or related activities, which provide a direct and distinct benefit to the City of Edmond and its residents. The community agency primarily serves those residing in the City of Edmond.

- 1. Provide oversight of the supplemental funding request process pertaining to agencies requesting funding within the City of Edmond that serve a charitable, education, health, or social service that meet the requirements set forth in the criteria and receive approval from the City Council.
- Oversee contracts between the City of Edmond and the funded agencies, reviewing progress there under, determining accountability, and forwarding the Community Agency Review Commission recommendations to Council no later than forty-five days prior to the date of the formal adoption of the City Budget, as to agencies monetary requests, program formats and related matters.

CRITERIA FOR FUNDING

- 1. Applying organizations shall conduct a recognized program of contracted service in or for the community, and must show evidence to the City of Edmond that it is effectively meeting a social need, and providing a direct and distinct benefit to the City of Edmond and its residents.
- Applying organizations shall have a plan of organization which gives evidence of a properly chosen Board of Directors which meets at least quarterly, and which in actual fact assumes responsibility to the public for efficient management of the agency it represents.
- 3. Applying organizations must provide the City of Edmond with annual financial statements and annual statistical reports of services rendered. Agency shall have its finances audited annual by an auditing concern acceptable to the City of Edmond.
- 4. Applying organizations must provide to the City of Edmond a statement of budgetary needs and provide any other operational information upon request by the City of Edmond.
- 5. Applying organizations must complete and submit for approval the contract services application form.

 Submission of an application does not assure the social agency of financial assistance from the City of Edmond.

DEPARTMENT: Social Agencies			FUND: G	ENERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
<u></u>	1114-10	11 13-10	1 1 10-10	1110-17	11 17-10	L1 10-19	F1 13-20	F 1 20-21
Personal Services	-	•	-	•	-	-		-
Materials & Supplies	-	-	-	•	-	-	•	•
Other Services & Charges	570,337	621,500	621,500	629,745	629,745	629,745	629,745	629,745
Capital Outlay	-	-	-	•	•	-	-	-
Debt Service	-	-	-	•	•	-	-	•
Transfers	-	-	-	•	-	-	•	•
TOTAL	570,337	621,500	621,500	629,745	629,745	629,745	629,745	629,745
SOCIAL AGENCIES DETAIL:								
Edmond Family Counseling	147,500	167,500	167,500	167,500	167,500	167,500	167.500	167,500
Liberty Fest	60,000	60.000	60,000	60,000	60,000	60.000	60,000	60,000
HOPE Center	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000
UCO Sports & Recreation	12,000	12,000	12,000	16,000	16,000	16,000	16,000	16,000
U R Special Ministries	18,069	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Ministries of Jesus	50,000	50,000	50,000	55,000	55,000	55,000	55,000	55,000
Project Read	12,000	12,000	12,000	•	•	•	-	-
Edmond Mobile Meals	56,069	55,000	55,000	60,000	60,000	60,000	60,000	60,000
Edmond Round-Up Club	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Parents Helping Parents	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Fine Arts Institute	25,000	25,000	25,000	26,245	26,245	26,245	26,245	26,245
Character Council of Edmond	7,700	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Project 66 Food Pantry	-	20,000	20,000	25,000	25,000	25,000	25,000	25,000
Mitch Park YMCA	<u> </u>	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL_	570,337	621,500	621,500	629,745	629,745	629,745	629,745	629,745

The maximum amount of funds available for appropriations to the Social Agencies is 3.2% of estimated sales tax collections for FY13-14 with 1.44% to Social Agencies and 1.76% for Community Enrichment agencies.

Funding from the Social Agencies allocation includes \$50,000 for CityLink's Paratransit expenses beginning FY13-14.



Community Development & Enrichment Agencies 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The following department is the area for expensing contracts that are between the City and other agencies. Airport Services with the Edmond Guthrie Regional Airport, Land Conservancy activities with the Edmond Land Conservancy and support of historic preservation projects with the Edmond Historic Preservation Trust.

DEPARTMENT: Community Dylpmt 8	Enrichment Ag	jencies	FUND: GENERAL FUND					FY 16-17
EXPENDITURE	Prior Year Actual	Current Year Budget	Actual (ESC)		Projected Budget	Projected Budget	Projected Budget	Projected Budget
CLASSIFICATION	FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Personal Services	•	•	•		-	-	•	_
Materials & Supplies	-	•	-	-	•	•	-	-
Other Services & Charges	118,116	191,017	191,017	186,017	186,017	186,017	186,017	186,017
Capital Outlay	-	-	_	•	-	-	-	-
Debt Service	_	-	_		-	-	-	-
Transfers	-	-		•	-	-	-	_
TOTAL	118,116	191,017	191,017	186,017	186,017	186,017	186,017	186,017
COMMUNITY DEVELOPMENT and PR								
Guthrie Edmond Airport	93,116	166,017	166,017	166,017	166,017	166,017	166,017	166,017
Edmond Land Conservancy Edm Historic Preservation Trust	25,000	25,000	25,000	20,000	20,000	20,000	20,000	20,000
TOTAL	118,116	191,017	191,017	186.017	186,017	186,017	186,017	186,017



Emergency Management 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Committed to protecting our citizens from the effects of disasters through mitigation, preparedness and response and recovery actions.

GOALS

1.	Increase training levels for Emergency Management staff personnel.
2.	Ensure the City of Edmond Emergency Operation Plan (EOP) is current and
	accurate. (2 nd quarter)
3.	Continue to expand and enhance the Public Education Program, with special
	emphasis on the Community Emergency Response Teams (CERT).
4.	Upgrade the existing Outdoor Warning Device (OWD) system and expand the system
ļ	to fill in remaining gaps.
5.	Expand the NOAA Programmable "All Hazards" Alert Radio Program
6.	Maintain a viable and supportable Emergency Operation Center (EOC).
7.	Successfully move EOC and Administrative functions to the new Public Safety
	Center

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
2.2-0-0	2.2-0-0	2.2-0-0	2.2-0-0	2.2-0-0	2.2-0-0

^{*.2} Split with Public Safety Communications

DEPARTMENT: Emergency Manage	ment		FUND: GE	NERAL FUND				FY 16-17	
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21	
Personal Services	199,565	209,323	221,724	215,127	218,120	221,131	224,166	226,699	
Materials & Supplies	22,765	16,717	10,746	21,828	23,041	20,058	21,984	18,500	
Other Services & Charges	35,547	76,650	32,663	48,575	48,575	48,575	48,575	48,575	
Capital Outlay	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Debt Service	•	-	-	-	-	-	-		
Transfers	168,209	168,105	168,105	186,856	209,838	211,566	212,272	204,329	
TOTAL	426,086	520,795	483,238	522,386	549,574	551,330	556,997	548,103	
DETAIL OF TRANSFERS:									
Administrative Support	180,441	206,384	206,384	201,389	194,861	196,130	196,374	197,661	
Allocation Credit Insurance Assessment	(20,971) 1,634	(52,156) 2,156	(52,156) 2,156	(28,882) 1,993	2,015	2,062	2 002	1.042	
Allocation Credit	(459)	(475)	(475)	(213)	2,015	2,002	2,092	1,943	
Fleet Lease Assessment Fees	7,115	7,471	7,471	7,844	8,237	8,649	9,081	1-	
Fleet Transfer for additional fleet	(i)	(A)	: :=		-	-	-	-	
Vehicle Maintenance Charges	449	4,725	4,725	4,725	4,725	4,725	4,725	4,725	
=	168,209	168,105	168,105	186,856	209,838	211,566	212,272	204,329	



Cemetery 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Cemetery's mission is to serve the Public with their interment needs and provide landscape maintenance for 50 acres of Cemetery grounds. The Cemetery averages 130 interments per year, sets approximately 70 monuments/footings and sells an average of 120 burial spaces per year. Estimate of availability of burial spaces is 15 years.

DEPARTMENT: Cemetery	FUND: GENERAL FUND							
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	130,352	138,027	137,462	143,517	146,960	148,888	150,849	152,810
Materials & Supplies	11,315	12,175	8,600	12,968	12,825	12,825	12,825	12,875
Other Services & Charges	35,501	41,510	37,200	43,510	43,510	43,510	43,510	43,510
Capital Outlay	-	•	-	•	•		-	-
Debt Service	•	-	-	•	•	-	_	
Transfers	74,829	67,966	67,966	133,721	131,155	133,025	133,838	136,827
TOTAL	251,998	259,678	251,228	333,716	334,450	338,248	341,022	346,022
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	70,858 (11,312)	70,469 (18,228)	70,469 (18,228)	120,736 (720)	116,876	118,257	118,578	121,155
Fleet Lease Assessment Fees	7,609	7,989	7,989	8,389	8,808	9,249	9,711	10,197
Insurance Assessment Allocation Credit	5,971 (1,757)	4,924 (1,388)	4,924 (1,388)	1,248 (132)	1,271	1,319	1,349	1,275
Vehicle Maintenance Charges	3,460	4,200	4,200	4,200	4,200	4,200	4,200	4,200
	74,829	67,966	67,966	133,721	131,155	133,025	133,838	136,827



Community Image 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Community Image department is comprised of two divisions: Code Enforcement & Urban Forestry. Even though their daily duties differ significantly, their primary goal is to preserve and improve the overall appearance of our community.

Code Enforcement Division - OPERATIONAL DUTIES:

Code Enforcement works to identify violations of City Ordinances and State Laws within the Edmond City Limits and seeks voluntary compliance from citizens through proactive enforcement. Once a code violation is identified the responsible party is notified to take corrective action. In addition to working Health, Safety and Welfare issues, Code Enforcement also issues Temporary Business Promotional Sign permits and patrols the business districts daily to insure all sign ordinances are being followed. All Code staff have been trained in emergency 1st responder's positions with advanced First Aide, Search and Rescue, Search and Recovery and Damage Assessment. Another enterprise of Code Enforcement is the Edmond Neighborhood Initiative Program (ENIP). ENIP matches citizens with volunteer groups that assist in correcting any Code Enforcement issues that have been found. The Code Enforcement Division also monitors existing and new Oil and Gas wells, pipelines and pipeline crossings and the EPA Fats, Oils and Grease (FOG) program within the City limits. Annual inspections are made to insure Ordinances, State Laws and safety issues are adhered to and that illicit discharges into the sanitary sewer systems do not occur.

GOALS

Code Enforcement

1.	Develop programs that partner with community groups and citizens.
2.	Implement Phase V of the Fats, Oil & Grease (FOG) program (Education for residential)
3.	Review ordinances used by Code Enforcement to meet developing community issues

Urban Forestry

1.	Recommend landscape code revisions and improve site plan process
2.	Correct median landscapes where needed. Install trees/landscapes in unimproved medians.
3.	Expand foster a tree program, complete canopy study project, expand arbor week events.

STAFFING (FT-PT-S)

Code Enforcement

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
4.75-0-0	5.75-0-0	5.75-0-0	5.75-0-0	5.75-0-0	5.75-0-0

In the coming years, an additional staff position will need to be considered as inspection responsibilities grow with the additional programs (like the FOG Program) and community growth so the department can maintain a proactive approach of identifying problems.

Urban Forestry

•	Oldan I diestiy									
	Current Level	Year 1	Year 2	Year 3	Year 4	Year 5				
	2.25-0-0	3.25-0-0	3.25-0-0	3.25-0-0	3.25-0-0	3.25-0-0				

^{*}Administrative Specialist II position is split .75 with Code and .25 with Urban Forestry

DEPARTMENT: Community Image			FUND: GE	NERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	627,369	752,612	743,479	768,563	788,410	808,626	828,807	847,271
Materials & Supplies	61,341	88,900	82,200	89,926	88,740	90,680	91,180	92,680
Other Services & Charges	277,674	476,150	415,871	366,950	368,745	372,920	374,780	378,040
Capital Outlay	-	-	-	50,000	*	*	-	-
Debt Service	-		-	•	-	-	-	-
Transfers	277,177	277,247	277,247	305,362	332,369	340,086	338,755	344,714
TOTAL	1,243,561	1,594,909	1,518,797	1,580,801	1,578,264	1,612,312	1,633,522	1,662,705
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	291,695 (48,683)	288,149 (75,042)	288,149 (75,042)	286,568 (44,153)	266,357	272,439	269,590	275,724
Fleet Lease Assessment Fees	21,692	23,647	23,647	24,703	25,813	26,977	28,200	28,850
Fleet Management-additional fleet Insurance Assessment Allocation Credit	- 8,971 (2,557)	10,000 12,837 (2,844)	10,000 12,837 (2,844)	- 17,476 (1,732)	17,699 -	- 18,170	- 18,465 -	17,340
Vehicle Maintenance Charges	6,059	20,500	20,500	22,500	22,500	22,500	22,500	22,800
=	277,177	277,247	277,247	305,362	332,369	340,086	338,755	344,714



Planning and Zoning Department 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The mission statement of the Planning & Zoning department is:

"To provide impartial, accurate and timely interpretation of the development codes and communication to individuals, organizations, Boards and Commissions."

The core business of the Planning and Zoning Department includes a review and action of development applications and sign permits. Many of the applications are required to be considered by the Planning Commission and City Council or the Board of Adjustment or Appeals. Special purpose studies include work for the Edmond Bicycle Committee, Urban Board, Edmond Plan IV, and Sustainability Programs.

1.	Complete staff reports and permits in the 10 core work activities and present reviews to the required committees.
2.	Provide staff support to active committees or special study committees, such as the Bicycle Committee, Urban Board, and Transportation Committee.
3.	Organize Planning/Zoning Department information, meeting long term record requirements, sign compliance, and land use projections for the Edmond Plan.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
6-0-0	6-0-0	6-0-0	6-0-0	6-0-0	6-0-0

DEPARTMENT: Planning & Zo		FUND: GE	NERAL FUND				FY 16-17	
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	549,124	588,353	580,612	599,227	607,777	616,674	625,333	633,908
Materials & Supplies	8,250	8,850	7,300	8,250	8,750	9,850	9,950	9,950
Other Services & Charges	396,040	49,395	40,680	31,250	31,215	31,215	31,215	31,250
Capital Outlay	-	-	-	-		-	-	-
Debt Service	_		-	•	-	•	-	-
Transfers	173,426	236,491	236,491	164,981	158,487	165,188	165,576	163,396
TOTAL	1,126,841	883,089	865,083	803,708	806,229	822,927	832,074	838,504
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	190,714 (20,410)	285,672 (53,243)	285,672 (53,243)	184,963 (22.764)	154,149	160,731	161,044	159,205
Insurance Assessment Allocation Credit	4,448 (1,326)	5,152 (1,090)	(53,243) 5,152 (1,090)	(23,764) 4,281 (499)	4,338	4,457 -	4,532 -	4,191
_	173,426	236,491	236,491	164,981	158,487	165,188	165,576	163,396



Festival Market Place 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Festival Market Place's mission is to be a focal point for community life and a setting for cultural and civic activities and special events, which complement the Festival Market Place and its location in the Downtown Edmond business district. The Festival Market Place is home to the Edmond Farmers Market (spring, summer and fall), many City of Edmond-Sponsored and Affiliated events, and can be rented for private functions, such as wedding receptions and customer appreciation events as well.

1.	Provide a high quality Farmers Market that will provide regional produce, Made in Oklahoma items
	and educate the community on the benefits of buying local.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
0-0-1	0-1-0	0-1-0	0-1-0	0-1-0	0-1-0

DEPARTMENT: Festival Market	FUND: GENERAL FUND						FY 16-17	
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	4,718	6,459	4,169	6,459	6,622	6,787	6,957	7,131
Materials & Supplies	1,807	1,370	1,320	1,350	1,450	1,400	1,450	1,525
Other Services & Charges	17,431	31,075	28,290	30,275	36,275	28,775	28,275	22,675
Capital Outlay	•	•	•	•	-	-	-	
Debt Service	•	-	-		-	•	-	-
Transfers	13,954	9,319	9,319	18,359	21,410	20,760	20,804	21,930
TOTAL	37,911	48,223	43,098	56,443	65,757	57,722	57,486	53,261
DETAIL OF TRANSFERS:	45.00							
Administrative Support Allocation Credit	15,639 (1,742)	12,647 (3,363)	12,647 (3,363)	19,842 (1,517)	21,370	20,718	20,761 -	21,889
Insurance Assessment	69	45	45	39	40	42	43	41
Allocation Credit	(12) 13,954	(10) 9,319	(10) 9,319	(5) 18,359	21,410	20,760	20,804	21,930
	,		0,010	10,000	21,710	20,700	20,00-1	21,000



Building & Fire Code Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Building & Fire Code Services Department exists to promote safe quality living and working conditions to the citizens of Edmond through efficient use of available resources in every aspect of the department. The activities encompassed by the department include

building and trades permitting, plan reviews, and inspections.

1.	Expand on our opportunities for communications with external customers.
2.	Expand communication and cooperation for all our internal customers with
	emphasis on our top 3 internal customers.
3.	Focus on our reconfiguration of our plan review department and training of three new inspectors.
4.	Continue to explore ways to enhance our customer service through upgrades in our levels of service.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
13	14	14	14	14	14

DEPARTMENT: Building Services			FUND: GE	NERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
								1051500
Personal Services	1,128,213	1,237,590	1,147,263	1,210,268	1,246,573	1,284,324	1,320,606	1,354,568
Materials & Supplies	29,822	51,415	44,515	42,946	44,691	46,614	44,545	44,923
Other Services & Charges	59,723	99,801	73,301	94,851	74,851	74,851	74,851	74,851
Capital Outlay	-	•	-	•			-	-
Debt Service	-	-			•	-	-	-
Transfers	290,406	345,362	345,362	311,707	318,823	327,408	328,196	328,683
TOTAL	1,508,165	1,734,168	1,610,441	1,659,772	1,684,938	1,733,197	1,768,198	1,803,025
DETAIL OF TRANSFERS:								
Administrative Support	255,854	372,920	372,920	289,378	250,163	256,434	255,053	255,762
Allocation Credit Fleet Lease Assessment Fees	(32,150)	(78,824)	(78,824)	(41,483)	- 04 705	-	22 609	24,600
Fleet Transfer-additional fleet	19,123 30,000	20,093	20,093	20,908	21,765	22,664	23,608	24,000
Insurance Assessment	12,164	22,164	22,164	30,526	30,814	31,425	31,806	29,706
Allocation Credit	(3,528)	(5,577)	(5,577)	(2,938)	-	-	,	
Vehicle Maintenance Charges	8,943	14,586	14,586	15,316	16,081	16,885	17,729	18,615
	290,406	345,362	345,362	311,707	318,823	327,408	328,196	328,683



Downtown Community Center 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Downtown Community Center delivers high quality, cost effective best in class trustworthy service to our customers. The department provides a clean, safe, reasonably priced, and quality rental facility to accommodate City of Edmond related events and functions as well as diverse events and functions held by and for the public and private sectors. The department strives for excellence in customer service and maintains the building in a manner that prompts a positive customer response. The department evaluates written and verbal customer requests for service and facility use as a consideration for future annual budget needs and, as possible, promote those requests which best promote the public interest.

1.	Provide unparalleled customer service to internal and external customers.
	Improve the performance of the technical staff with at least one job related training course per
2	year.
	Update rental information on DCC services and provide to Marketing Department for use on
3	the COE website.
4	Promote continuous improvement within the department.
5	Reduce departmental operations & maintenance costs.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
1-1-0	1-1-0	1-1-0	1-1-0	1-1-0	1-1-0

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Downtown Comm	nunity Ctr.		FUND: GE	NERAL FUND				FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	73,462	84,414	75,213	83,969	85,723	86,458	87,207	87,972
Materials & Supplies	4,936	5,481	5,375	5,285	5,300	5,300	5,300	6,813
Other Services & Charges	29,951	57,025	54,750	44,450	44,575	44,575	44,575	44,575
Capital Outlay	-	-	-	-	-	-	-	-
Debt Service	-	-	-		-	-	-	
Transfers	29,052	26,340	26,340	35,636	41,512	40,601	40,394	41,808
TOTAL	137,401	173,260	161,678	169,340	177,110	176,934	177,476	181,168
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	31,632 (3,009)	32,496 (7,136)	32,496 (7,136)	38,297 (3,553)	40,497	39,552	39,324	40,804
Insurance Assessment Allocation Credit	605 (176)	1,252 (272)	1,252 (272)	1,000	1,015	1,049	1,070	1,004
- modulon ordan	29,052	26,340	26,340	35,636	41,512	40,601	40,394	41,808



Historical Society 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Edmond Historical Society is a 501(c) (3) non-profit organization that was formed in 1983 and incorporated in 1984. It was formed to establish, maintain and operate a local museum of history; to collect, preserve and exhibit artifacts, photographs and documents that interpret the history and development of Edmond and the surrounding area.

PURPOSE OF THE MUSEUM

1.	The Society shall assume the responsibility of all functions of the Museum under the
	direction of the Board of Directors.
2.	The Museum shall exhibit and interpret the history of Edmond and the surrounding area,
	shall engage traveling exhibits, and shall offer educations programs, including off-site
	exhibits.
3.	The Museum collection shall be the sole property of the Society as defined in the
	collection policy.
4.	The Museum shall be open to the public on an established schedule at a minimum of 120
	days a calendar year and closed on legal holidays; shall schedule special events, and shall

be staffed by docents, volunteers, and/or staff during open hours.

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: Historical Society FUND: GENERAL FUND FY 16-17

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	-	-		•	•	-	4	
Materials & Supplies	436	750	250	250	250	250	250	250
Direct Contribution-Society	215,000	225,750	225,750	225,750	225,750	225,750	225,750	225,750
Other Services & Charges	37,695	37,500	37,100	37,100	37,100	37,100	37,100	37,100
Capital Outlay	-	•	-	-			-	•
Debt Service	•	-	-	•	_	-	-	•
Transfers	53,208	49,042	49,042	107,274	75,980	73,255	74,067	78,631
TOTAL	306,339	313,042	312,142	370,374	339,080	336,355	337,167	341,731
DETAIL OF TRANSFERS:								
Administrative Support	59,566	55,956	55,956	112,776	72,415	69,631	70,407	75,232
Allocation Credit Insurance Assessment	(11,133) 7, 054	(10,966) 5,174	(10,966) 5,174	(8,694) 3,538	3,565	- 3,624	3,660	3,399
Allocation Credit	(2,27 9)	(1,122)	(1,122)	(348)	-	J,UZ-7 -	-	-
_	53,208	49,042	49,042	107,274	75,980	73,255	74,067	78,631

The direct contribution to the Historical Society is shown separately above while the *TOTAL* line represent the complete support provided to the Society and the facilities occupied.



Edmond Electric Economic Development Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Edmond Electric Economic Development Fund has been established to stimulate the growth of Edmond's economy by offering services that facilitate the growth and expansion of new and existing businesses and generating opportunities to increase the sales tax base of the City of Edmond. Funding for this activity the past 3 years has been provided by Edmond Electric and the General Fund with the transfer of \$50,000 each annually.

General Fund: Edmond Electric Economic Development Fund

FY 16-17

Para de la constanta de la con	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Interest	5,535	-	6,695	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	-		-					-
Subtotal - Revenues	5,535	-	6,695	5,000	5,000	5,000	5,000	5,000
OTHER RESOURCES:								
Debt/Loan Proceeds	-	-	-		-	-	-	-
Restricted Prior Year Reserves	826,871	932,221	932,221	797,804	661,804	666,804	671,804	676,804
Unrestricted Prior Year Reserves	-	-	-	-	-	-	-	-
TOTAL ESTIMATED RESOURCES	832,406	932,221	938,916	802,804	666,804	671,804	676,804	681,804
ESTIMATED USES DIRECT COSTS BY FUNCTION:								
Personal Services	-	-	-		15	-	-	-
Materials & Supplies		-	112	-	-	-	-	-
Other Services & Charges	185	16,000	141,000	141,000	-	-	-	-
Capital Outlay	-	-	-	•	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
TOTAL ESTIMATED COSTS	185	16,000	141,112	141,000	-	=1	-	-
TRANSFERS:								
Transfers In	100,000	-	-			-	-	-
Transfers Out (See detail below)	-	-	-	-	-	-	-	_
NET TRANSFERS IN (OUT)	100,000	-	-		-			-
OTHER USES:								
Reserve for Council Special Projects	-	-	-	•	-	-	-	-
Committed for Other Purposes	-	-		-	-	-	-	-
Restricted (Reserve for Other Purposes)	-	-	-			-	-	-
Restricted (Reserve for Specific Fund Purposes)	932,221	916,221	797,804	661,804	666,804	671,804	676,804	681,804
TOTAL OTHER USES	932,221	916,221	797,804	661,804	666,804	671,804	676,804	681,804
TOTAL ESTIMATED USES	832,406	932,221	938,916	802,804	666,804	671,804	676,804	681,804



Parks & Recreation Special Events Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Parks Special Events Fund tracks activity and fees for special events provided through the Edmond Parks & Recreation Department's Program Division.

General Fund: Parks Special Events Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Charges for Services	4,864	500	3,462	3,250	3,250	3,250	3,250	3,250
Interest	(53)	-	-					
Miscellaneous Revenue	9,410	5,000	5,783	5,000	5,000	5,000	5,000	5,000
Subtotal - Revenues	14,221	5,500	9,245	8,250	8,250	8,250	8,250	8,250
OTHER RESOURCES:								
Debt/Loan Proceeds	-	-		•	-			
Restricted Prior Year Reserves	13,212	24,917	24,917	16,662	16,772	16,482	16,242	15,502
Unrestricted Prior Year Reserves	-	-	-	•	-	-	-	-
TOTAL ESTIMATED RESOURCES	27,433	30,417	34,162	24,912	25,022	24,732	24,492	23,752
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services	-	-	-	-	-	-	-	-
Materials & Supplies	16	2,500	2,500	3,490	3,490	3,490	3,990	4,000
Other Services & Charges	2,500	15,000	15,000	4,650	5,050	5,000	5,000	7,250
Capital Outlay	-	-	-	•	-	•		-
Debt Service	-	-		•	-		•	-
TOTAL ESTIMATED COSTS	2,516	17,500	17,500	8,140	8,540	8,490	8,990	11,250
TRANSFERS:								
Transfers In		-	-		-	-	-	-
Transfers Out (See detail below)		-				-	-	-
NET TRANSFERS IN (OUT)	-	-	-	•	-	·	-	-
OTHER USES:								
Reserve for Council Special Projects	-	-	-		-	-		-
Committed for Other Purposes	<u> </u>	-	-			-	-	-
Restricted (Reserve for Other Purposes)		-						
Restricted (Reserve for Specific Fund Purposes)	24,917	12,917	16,662	16,772	16,482	16,242	15,502	12,502
TOTAL OTHER USES	24,917	12,917	16,662	16,772	16,482	16,242	15,502	12,502
TOTAL ESTIMATED USES	27,433	30,417	34,162	24,912	25,022	24,732	24,492	23,752
DETAIL OF TRANSFERS OUT:								
Administrative Support	-		-			-	() - -1	-
		-	-		-		•	:

Special Revenue Fund Tab

Special Revenue - Sub-Directory

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FUND DESCRIPTION

-SPECIAL REVENUE FUNDS-

SENIOR CITIZENS FUND

The Senior Citizens Fund has been established to account for dedicated revenues received for the benefit of the Senior Center and its patrons which include grants, donations, and other sources. Expenditures of the fund are administratively restricted for the benefit of senior citizen's activities or programs.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant Fund has been established to account for revenues and expenditures under the Federal Community Development Block Grant Entitlements Program for qualifying low and moderate income citizens of Edmond.

ASSET FORFEITURE FUND

The Asset Forfeiture Fund has been established to account for assets that are equitably distributed by the Drug Enforcement Administration to state and local agencies that directly participate in the law enforcement investigation efforts that leads to the seizure of assets used in criminal activities. The assets received must be used for only law enforcement purposes such as enhancements to future investigations, law enforcement training, equipment, operations and overtime for enforcement activities.

FUND DESCRIPTION

-SPECIAL REVENUE FUNDS-

PARKS TAX FUND

The Parks Tax Fund has been established to account for operations and facility improvement costs of the City's parks and recreation system. Financing is provided by a permanent one-eighth cent sales tax approved by the voters on September 15, 1992 and expanded in 2000 to include all city parks.

CEMETERY CARE FUND

The Cemetery Care Fund has been established to account for 12.5% of all monies received from the sale of lots and interments in accordance with state law. Monies received must be used to purchase lands for cemeteries and for making capital improvements. Interest earned may be used for improving, caring for, and beautifying cemetery property.

FIRE PUBLIC SAFETY LIMITED TAX FUND

The Fire Public Safety Limited Tax Fund has been established to account for a permanent one-fourth cent sales tax approved by the voters on December 12, 2000. The tax became effective January 1, 2001, for the purpose of providing additional firefighting personnel and equipment, additional firefighting and rescue equipment, competitive compensation and benefits for existing and retired personnel. In addition, effective July 1, 2001, the General Fund transfers 30% of its revenues to this fund which currently come from the following sources: taxes, licenses and permits, fines and forfeitures, charges for services, interest and miscellaneous revenues. All Fire department revenues and expenditures are budgeted and accounted for in this fund.

FUND DESCRIPTION

-SPECIAL REVENUE FUNDS-

POLICE PUBLIC SAFETY LIMITED TAX FUND

The Police Public Safety Limited Tax Fund has been established to account for a permanent one-eighth cent sales tax approved by the voters on December 12, 2000. The tax became effective January 1, 2001, for the purpose of providing additional commissioned police personnel and equipment, additional equipment for law enforcement purposes, competitive compensation and benefits for existing and retired officers. In addition, effective July 1, 2001, the General Fund transfers 36.8% of its revenues to this fund which currently come from the following sources: taxes, licenses and permits, fines and forfeitures, charges for services, interest and miscellaneous revenues. All Police department revenues and expenditures are budgeted and accounted for in this fund.

ART IN PUBLIC PLACES FUND

The Art in Public Places Fund has been established to account for art acquisitions by the City. A Visual Arts Commission (VAC) was created to develop guidelines and standards for the selection, display and maintenance of art for the City's collection. Financing is provided by donations, investment earnings and other City funds as determined by the City Council.

FUND DESCRIPTION

-SPECIAL REVENUE FUNDS-

EDMOND ELECTRIC ECONOMIC DEVELOPMENT FUND

The Edmond Electric Economic Development Fund has been established to stimulate the growth of Edmond's economy by offering services that facilitate the growth and expansion of new and existing businesses and generating opportunities to increase the sales tax base of the City of Edmond.

HOSPITAL SALE TRUST FUND

This fund accounts for the proceeds received from the 1981 sale of the Edmond Memorial Hospital. Its only revenue source is interest earnings from the investment of the proceeds. The interest earnings may be used for capital improvements as determined by the City Council and the proceeds may be used for projects only as approved by a vote of the citizens of Edmond.

REAL PROPERTY FUND

The Real Property Fund has been established to accumulate resources for future real property acquisitions of the City. Initially financing was provided by a one-time transfer of \$463,230 reserved for land acquisition in the Capital Improvements Fund. Current funding is being provided by annual transfers from the Hospital Sale Trust Fund.

FUND DESCRIPTION

-SPECIAL REVENUE FUNDS-

CONVENTION & VISITORS BUREAU FUND

The Convention and Visitors Bureau (CVB) special revenue fund was established to operate the CVB while under the City's control which became effective July 1, 2004 when their contract was not renewed by Edmond's Chamber of Commerce. CVB is completely funded by the 4% hotel/motel tax received by the City in the General Fund. The CVB uses this tax revenue source for the purpose of encouraging, promoting and fostering conventions and tourism for the City of Edmond.

AMBULATORY SERVICES FUND

The Ambulatory Services Fund has been established to accumulate resources for the regional ambulance service, including the TotaCare Program. Initially, these expenses were paid through the General Fund, but in FY09-10, a small fee was added to utility bills for those who elected to participate in the TotalCare Program offered by EMSA.

PARKS SPECIAL EVENTS FUND

The Parks Special Events Fund has been established to account for the various special recreational events put on by the Park Department and paid for by private donations and fees.



Senior Citizens Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Senior Citizens Fund has been established to account for dedicated revenues received for the benefit of the Senior Center and its patrons which include grants, donations and other sources. Expenditures of the fund are administratively restricted for the benefit of senior citizen's activities or programs.

Senior Citizens Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Charges for Services	1,787	2,981	1,264	1,379	1,503	1,626	1,750	1,874
Interest	1,779	1,500	2,067	1,750	1,750	1,750	1,750	1,750
Miscellaneous Revenue	59,035	12,414	56,435	53,732	55,704	57,278	58,850	60,422
Subtotal - Revenues	62,601	16,895	59,766	56,861	58,957	60,654	62,350	64,046
OTHER RESOURCES:	02,001	10,000	00,700	00,001	50,557	00,004	02,000	04,040
Debt/Loan Proceeds								
Restricted Prior Year Reserves	248,051	254,893	254,893	252,759	243,208	234.625	227,672	222,415
Committed Prior Year Reserves	240,001	204,000	204,000	202,700	243,200	234,023	227,072	222,413
TOTAL ESTIMATED RESOURCES	310,652	271,788	314,659	309,620	302,165	295,279	290,022	286,461
DIRECT COSTS BY FUNCTION: Personal Services								
Materials & Supplies	4,151	8,150	7,925	8.162	8.290	8.357	8.357	8,357
Other Services & Charges	51,608	56,950	53,975	58,250	59,250	59,250	59,250	59,250
Capital Outlay	01,000	-		30,230	39,230	39,230	35,230	39,230
Debt Service		_					_	
TOTAL ESTIMATED COSTS	55,759	65,100	61,900	66,412	67,540	67,607	67,607	67,607
TRANSFERS:								
Transfers In		-	-		-	7-	-	_
Transfers Out (See detail below)	-	-	-		-	-	-	-
NET TRANSFERS IN (OUT)		-	-	-	-	-	-	-
OTHER USES:								
Reserve for Council Special Projects	-	-	-		-	-	-	-
Committed for Other Purposes		-	-		-	-	-	-
Restricted (Reserve for Other Purposes)			-	-	-	-	: -	-
Restricted (Reserve for Specific Fund Purposes)	254,893	206,688	252,759	243,208	234,625	227,672	222,415	218,854
TOTAL OTHER USES	254,893	206,688	252,759	243,208	234,625	227,672	222,415	218,854
TOTAL OTHER USES	204,000	200,000	202,700	240,200	201,020	LLI,OIL	222,110	210,001



Community Development (CDBG) 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Within the Community Development Division of the Planning Department, there are 2 current functions: CDBG and Edmond Rental Housing Education Program. Grant funds pay for the administrative costs for these functions.

- 1. Community Development Block Grant (CDBG) Each year, the US Department of HUD provides eligible metropolitan cities with Community Development Block Grant (CDBG) funds to revitalize neighborhoods, develop affordable housing, expand economic opportunities and provide public services, principally to benefit low and moderate income persons or households. The amount of the 2014-15 CDBG allocations was \$379,783 and the 2015-16 allocation will be \$386,354. Edmond's 10 CDBG programs benefit more than 2,700 residents per year.
- 2. Edmond Rental Housing Education Program In conjunction with UCO and Metro Fair Housing of Greater OKC, the city launched the Edmond Rental Housing Education Program to thoroughly educate landlords and tenants about the many facets of leasing a home in Edmond. This program consists of three main components: educational materials, outreach and enforcement.

1.	Eliminate barriers and improve access to affordable, safe, energy efficient, and fair housing.
2.	Provide needed public and social services, especially for those with functional needs
3.	Support neighborhood organization and community
4.	Prevent and eliminate safety hazards and crime in the target area

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
.5-0-0	.5-0-0	.5-0-0	.5-0-0	.5-0-0	.5-0-0

Subtotal - Revenues	۶۲۲, ۱ 8۵	704,774	486,354	77L'11G
Inter-governmental **	477,48 <u>2</u>	704,774	486,354	447,718
Charges for Services	•	-		
REVENUES:				
ESTIMATED RESOURCES:				
	FY 14-15	FY 15-16	FY 15-16	71-91 YF
	Actual	Budget	Actual (Est.)	BUDGET YEAR
	Prior Year	Current Year	Current Year	avax 110dila
CDBG Fund				

282,149

375

204,358

(13,386)

486,729

375

477,782

375

ESTIMATED USES

Debt/Loan Proceeds OTHER RESOURCES:

TOTAL ESTIMATED RESOURCES Committed Prior Year Reserves

Restricted Prior Year Reserves

204,358	486,729	477,782	285,149	TOTAL ESTIMATED USES
914,04	(385,51)	(724,88)	375	TOTAL OTHER USES
914'07	(385,51)	(33,427)	375	Restricted (Reserve for Specific Fund Purposes)
-	•	-	-	Restricted (Reserve for Other Purposes)
-	-	-	-	Committed for Other Purposes
-	- 3	-	-	Reserve for Council Special Projects
				OTHER USES:
(13,342)	(22,883)	(22,883)	(640,91)	NET TRANSFERS IN (OUT)
(13,342)	(22,883)	(22,883)	(6,0,01)	Transfers Out (See detail below)
-	-	-		Transfers In - General Fund
				TRANSFERS:
420,600	262,774	488,326	268,725	TOTAL ESTIMATED COSTS
-	-	-	-	Debt Service
-	-	_	-	Capital Outlay
405,885	426,927	420,977	766,567	Other Services & Charges
094	275	098	163	Materials & Supplies
43,965	920'09	667'99	900,29	Personal Services
				DIRECT COSTS BY FUNCTION:

13,342	22,883	22,883	640,81		
(84)	(011)	(011)	(141)	Allocation Credit	
814	909	909	0470		Insurance Assessment
-	= 8	-	= "		Transfer - General Fund
(2,513)	(4,656)	(999'+)	(894,6)	Allocation Credit	
12,485	27,143	27,143	881,91		Administrative Support
					DETAIL OF TRANSFERS OUT:

intergovernmental revenue. ** CDBG 2016 allocation award amount will be \$367,744, plus prior year carry over amounts have been budgeted as



Asset Forfeiture Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Asset Forfeiture Fund has been established to account for the Edmond Police Department's share of assets that have been seized. Assets seized can vary from monetary instruments (cash, checks, stocks, bonds, etc.), hauling conveyances (cars, trucks, boats, airplanes, etc.) or any other real property with monetary value. The seizures are the result of a criminal investigation and are divided among all the agencies assisting in the investigation based on their level of involvement. While these have historically been derived from narcotics investigations, they can be initiated on other criminal investigations where the seized property was used in the commission of or was derived from the criminal act.

Asset Forfeiture Funds must be used to increase or supplement the resources of the Edmond Police Department and shall not be used to replace or supplant the normal police department budget. Regulations require that these funds be tracked and the police department must benefit directly from them. The Edmond Police Department completes a Federal Annual Certification Report with the United States Department of the Treasury documenting the activity in this fund.

Acceptable uses of these monies include:

- Activities Calculated to Enhance Future Investigations
- Law Enforcement Training
- Law Enforcement Equipment and Operations
- Law Enforcement Facilities and Equipment
- Overtime for Enforcement Activities

Asset Forfeiture Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Interest	3,588	2,000	3,836	2,000	2,000	2.000	2,000	2,000
Inter-governmental	- 11272	-		-		•	-	-
Miscellaneous Revenue	232,081	25,000	17,605	41,920	10,000	10,000	10,000	10,000
Subtotal - Revenues	235,669	27,000	21,441	43,920	12,000	12,000	12,000	12,000
OTHER RESOURCES:		to the same of the						-
Debt/Loan Proceeds	-	-	-	-	-	-	-	-
Restricted Prior Year Reserves	322,281	539,927	539,927	553,795	563,665	557,965	552,265	546,565
Committed Prior Year Reserves	-	-	-				-	-
TOTAL ESTIMATED RESOURCES	557,950	566,927	561,368	597,715	575,665	569,965	564,265	558,565
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services			-	-				
Materials & Supplies	1,911	12,000	5,000	28,350	12,000	12,000	12,000	12,000
Other Services & Charges	458	5,700	2,573	5,700	5,700	5,700	5,700	5,700
Capital Outlay	15,655	-	-					
Debt Service		-	-	•	-	-		-
TOTAL ESTIMATED COSTS	18,023	17,700	7,573	34,050	17,700	17,700	17,700	17,700
TRANSFERS:								
Transfers In	-	-	-		-	-	•	-
Transfers Out	-	-	-	-	-	-	-	-
NET TRANSFERS IN (OUT)	-	-		-	-	-	-	-
OTHER USES:								
Reserve for Council Special Projects	-	-			-	-	-	-
Committed for Other Purposes	-				-	-	-	-
Restricted (Reserve for Other Purposes)	-	-	-	-	-	-	-	-
Restricted (Reserve for Specific Fund Purposes)	539,927	549,227	553,795	563,665	557,965	552,265	546,565	540,865
TOTAL OTHER USES	539,927	549,227	553,795	563,665	557,965	552,265	546,565	540,865
TOTAL ESTIMATED USES	557,950	566,927	561,368	597,715	575,665	569,965	564,265	558,565
DETAIL OF TRANSFERS OUT:								
Other Purposes	2,542	5,5000	950		929	450	=	NPG
Office Larboses	<u> </u>							
	-			THE RESERVE OF THE PARTY OF THE				



Fire Department 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The mission statement of the Edmond Fire Department is "To faithfully provide trustworthy service necessary to safeguard life, health, and the welfare of our community through preparedness, emergency response, prevention, education, and training." The Edmond Fire Department is dedicated to a unified set of values that define who we are and how we operate. We value Integrity, Professionalism, Trustworthiness, Dedication, and Ethics.

1.	Deliver trustworthy service
2.	Revise and implement standard operating procedures
3.	Revise and implement updated policy manual
4.	Complete Standard of Cover for all hazards emergency response.
5.	Improve communications to better serve the department and community.
6.	Review and implement the department strategic plan including organizational analysis recommendations.
7.	Implement a collaborative CAD and Records Management Systems with Edmond Police and Communications
8.	Develop a contingency plan for the delivery of emergency medical services within the City of Edmond.

PERFORMANCE MEASURES

1.	Evaluate 100% of all call types and response areas within twelve (12) months.
2.	Revise and implement the target hazard identification program within the next six(6) months.
3.	Complete ISO evaluation within the next four (4) months
4.	Decrease fractal response time cumulatively by fifteen (15) percent within twelve (12) months.
5.	Identify mutual and automatic aid opportunities and establish formal agreements for emergency response within six (6) months.
6.	Revise 100% of existing policies and procedures within the next twelve (12) months.
7.	Implement an officer develop/succession plan within nine (9) months.
8.	Implement department wide continuing training plan within the nine (9) months.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
122-0-0	122-0-0	122-0-0	122-0-0	122-0-0	122-0-0

^{*}Currently staffed with 123 of the 124 FT approved positions. Two civilian positions are supervised by Fire and budgeted through Building Services.

		Prior Year	Current Vaca	Current Vees		Destant	5		
		Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:									
REVENUES:					0.0%	1.5%	2.0%	2.0%	2.0%
Taxes		4,212,581	4,259,494	4,258,527	4,258,527	4,322,405	4,408,853	4,497,030	4,586,971
Inter-governmental		3,362					•		
Licenses & Permits		-	•	•		•		•	
Fines & Forfeitures Charges for Services		6,000	6,000	6,000	6,000				
Interest		59,975	65,000	86,369	80,000	6,000 80,000	6,000 80,000	6,000 80,000	6,000
Miscellaneous Revenue		54,491	39,124	61,481	39,531	39,937	40,344	40,750	80,000 41,157
Subtotal - Revenues		4,336,410	4,369,618	4,412,377	4,384,058	4,448,342	4,535,197	4,623,780	4,714,128
OTHER RESOURCES:									
Debt/Loan Proceeds Committed for Other Purposes		•	•	<u> </u>	•		•	-	
Restricted Prior Year Reserves		10,255,516	11,239,134	11,239,134	10,709,102	9,850,668	8,400,599	6,350,423	4,277,000
TOTAL ESTIMATED RESOURCES		14,591,926	15,608,752	15,651,511	15,093,160	14,299,010	12,935,796	10,974,203	8,991,128
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:					The section				
Personal Services		13,791,544	14,697,721	14,735,081	15,764,286	16,593,796	17,428,395	17,819,377	17,962,448
Materials & Supplies		1,033,442	1,213,036	868,887	1,006,250	620,750	620,750	745,750	1,080,750
Other Services & Charges	In-11-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	664,141 551,099	938,143	751,029	894,690	680,940	750,940	778,440	798,440
Capital Outlay Debt Service		551,099	1,196,660	1,135,364	50,000	269,000	320,000	156,000	510,000
TOTAL ESTIMATED COSTS		16,040,226	18,045,560	17,490,361	17,715,226	18,164,486	19,120,085	19,499,567	20,351,638
TRANSFERS:									
Transfers In		15,388,515	14,998,728	15,227,030	15,609,724	15,904,780	16,264,494	16,642,243	17,023,015
Transfers Out (See detail below)		(2,701,081)	(2,729,078)	(2,679,078)	(3,136,990)	(3,638,705)	(3,729,781)	(3,839,879)	(3,941,921)
NET TRANSFERS IN (OUT)		12,687,434	12,269,650	12,547,952	12,472,734	12,266,075	12,534,713	12,802,364	13,081,094
OTHER USES:									
Reserve for Council Special Projects Committed for Other Purposes					-	J. * E	3.5		
Restricted (Reserve for Other Purpos	.es)								
Restricted (Reserve for Specific Fund		11,239,134	9,832,842	10,709,102	9,850,668	8,400,599	6,350,423	4,277,000	1,720,585
TOTAL OTHER USES		11,239,134	9,832,842	10,709,102	9,850,668	8,400,599	6,350,423	4,277,000	1,720,585
TOTAL SETULATED LISES		44 504 006	45 600 750	45.054.544	45 000 400	44,000,040			
TOTAL ESTIMATED USES		14,591,926	15,608,752	15,651,511	15,093,160	14,299,010	12,935,796	10,974,203	8,991,128
DETAIL OF TRANSFERS OUT: Administrative Support		1,460,161	1,517,813	1,517,813	1,703,916	1,726,087	1,741,916	1,738,607	1,814,346
Fleet Lease Assessment Fees	Allocation Credit	(230,923) 598,043	(353,086) 816,751	(353,086) 816,751	(351,929) 850,035	906,343	966,464	1,070,427	1,140,045
Fleet Transfer for additional fleet Insurance Assessment		949,331	702,435	702,435	748,358	756,275	771,401	780,845	737,530
	AH	(005 405)	(204 025)	(204 025)	(02 200)				
Vehicle Maintenance Charges	Allocation Credit	(295,465) 219,934	(204,835) 250,000	(204,835)	(63,390) 250,000	250.000	250.000	250,000	250,000

Footnote: Oklahoma Fire Pension and Retirement System participating employer Net Pension Liability as of 6/30/2014 has been allocated to Edmond in the amount of \$36,628,970.



Police Department 2016-2017 Department Summary

DEPARTMENTAL DESCRIPTION

The mission of the Edmond Police Department is: "Trustworthy Service". We work hard to maintain a good relationship with the community, which in turn allows us to provide a higher degree of service. Some of the ways we do this is with Community Oriented Policing and the Citizen's Police Academy. Through these venues the citizens can begin to get an understanding of the complexities encountered policing the City of Edmond. The citizens get to know the Officers and feel they have someone they can call if they have problems or a question. This cooperation and trust is critical to accomplishing the mission.

GOALS

1.	Provide a Safe Community Environment
2.	Deliver Trustworthy Service
3.	Maintain High Levels of Professionalism
4.	Expand Community Partnerships

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
157-0-0	159-0-0	159-0-0	161-0-0	162-0-0	164-0-0

^{*}Includes Special Services, Patrol, Investigations, and Animal Welfare.

		FUND B	UDGET SUMMA	RY				
Police Public Safety Limited Tax Fund								FY 16-1
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budge FY 20-2
ESTIMATED RESOURCES:							111020	1120-2
REVENUES:				0.0%	1.5%	2.0%	2.0%	2.09
Taxes	2,106,291	2,141,944	2,132,392	2,132,392	2,164,378	2,207,665	2,251,819	2,296,855
Inter-governmental	130,835	213,000			211011010	2,201,000	2,201,010	2,230,000
Licenses & Permits	-	-	-			_		
Fines & Forfeitures			-	•	-	-		-
Charges for Services	2,250	3,000	-	1,500	1,500	1,500	1,500	1,500
Interest	34,609	35,000	56,588	50,000	50,000	50,000	50,000	50,000
Miscellaneous Revenue	87,169	25,000	274,976	27,930	29,523	31,116	32,710	34,303
Subtotal - Revenues	2,361,154	2,417,944	2,463,956	2,211,822	2,245,401	2,290,281	2,336,029	2,382,658
OTHER RESOURCES:								
Debt/Loan Proceeds	-		-	er entrance.		•	15	-
Committed for Other Purposes		275,000	275,000	350,000	425,000	500,000	500,000	500,000
Restricted Prior Year Reserves	6,814,142	7,528,564	7,528,564	6,995,195	4,721,547	1,555,940	(2,079,092)	(5,793,713
TOTAL ESTIMATED RESOURCES	9,175,296	10,221,508	10,267,520	9,557,017	7,391,948	4,346,222	756,937	(2,911,055
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services	14,642,693	16,444,172	16,469,974	17,569,458	18,447,602	19,305,374	19,816,837	20,090,182
Materials & Supplies	1,081,494	1,079,554	792,842	1,096,724	920,793	988,632	990,990	1,035,263
Other Services & Charges	366,926	600,805	413,393	567,279	644,418	669,983	695,551	721,122
Capital Outlay Debt Service	160,922	191,068	169,218	70,000	12		- :	-
TOTAL ESTIMATED COSTS	16,252,034	18,315,599	17,845,427	19,303,461	20,012,813	20,963,989	21,503,378	21,846,567
TRANSFERS:								
Transfers In	10 076 570	10 200 440	10 070 400	40 447 000	40 500 000	10.051.110		
Transfers In Transfers Out (See detail below)	18,876,578	18,398,440	18,678,490	19,147,929	19,509,863	19,951,112	20,414,485	20,881,566
	(3,996,276)	(3,817,681)	(3,755,388)	(4,254,937)	(4,833,058)	(4,912,437)	(4,961,757)	(5,095,622
NET TRANSFERS IN (OUT)	14,880,302	14,580,759	14,923,102	14,892,992	14,676,805	15,038,675	15,452,728	15,785,944
OTHER USES:								
Reserve for Council Special Projects	-	-	-	-	•	-		-
Committed for Other Purposes	275,000	350,000	350,000	425,000	500,000	500,000	500,000	500,000
Restricted (Reserve for Other Purposes) Restricted (Reserve for Specific Fund Purposes)	7,528,564	6,136,668	6,995,195	4,721,547	1,555,940	(2.070.002)	/E 702 742\	10 474 670
TOTAL OTHER USES	7,803,564	6,486,668	7,345,195	5,146,547		(2,079,092)	(5,793,713)	(9,471,679
TOTAL OTHER USES	7,803,364	0,400,000	7,345,195	5,146,547	2,055,940	(1,579,092)	(5,293,713)	(8,971,679)
TOTAL ESTIMATED USES	9,175,296	10,221,508	10,267,520	9,557,017	7,391,948	4,346,222	756,937	(2,911,055
DETAIL OF TRANSFERS OUT:								
Administrative Support	3,023,586	3,073,647	3,073,647	3,205,611	3,264,086	3,292,587	3,294,001	3,425,155
Allocation Credit	(304,253)	(612,620)	(612,620)	(416,228)		-	-	
Fleet Lease Assessment Fees	462,388	519,848	519,848	545,840	573,132	601,789	631,878	663,472
Fleet Transfer for additional fleet	130,000	-	-	•	-	-		-
Insurance Assessment	518,476	588,068	588,068	563,124	573,340	585,061	592,378	552,995
Allocation Credit	(163,711)	(153,262)	(153,262)	(55,410)		-	•	
Vehicle Maintenance Charges	329,790 3,996,276	402,000 3,817,681	339,707 3,755,388	412,000 4,254,937	422,500 4,833,058	433,000 4,912,437	443,500 4,961,757	454,000 5,095,622

Footnote: Oklahoma Police Pension and Retirement System participating employer Net Pension Liability as of 6/30/2014 has been allocated to Edmond in the amount of \$1,016,693



Hospital Sale Trust Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

This fund accounts for the proceeds received from the 1981 sale of the Edmond Memorial Hospital. Its only revenue source is interest earnings from the investment of the proceeds. The interest earnings may be used for capital improvements as determined by the City Council and the proceeds may be used for projects only as approved by a vote of the citizens of Edmond.

Hospital Sale Trust Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Interest and Investment Income	44,009	2,000	-					
Miscellaneous Revenue	-	-	-		-	-	-	
Subtotal - Revenues	44,009	2,000	-		-	-	-	-
OTHER RESOURCES:								
Debt/Loan Proceeds-interest earnings		75,000	42,591	300,000				
Restricted Prior Year Reserves	8,074,066	1,234,815	1,234,815	1,275,206	7,454,066	7,451,866	7,449,666	7,447,466
Committed Prior Year Reserves		.,201,010	- 1,201,010	.,,		-	-	7,111,100
TOTAL ESTIMATED RESOURCES	8,118,075	1,311,815	1,277,406	1,575,206	7,454,066	7,451,866	7,449,666	7,447,466
ESTIMATED USES DIRECT COSTS BY FUNCTION:								
Personal Services	•	-	-		-	-		
Materials & Supplies	-	-	-		-	-		
Other Services & Charges	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
Capital Outlay	-	-	-	-	-	-	-	-
Debt Service: Revenue Loan Note	-				-	-	-	
TOTAL ESTIMATED COSTS	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
TRANSFERS:								
Transfers In	-	-	-	6,881,060	-	-	-	-
Transfers Out (See detail below)	(6,881,060)	-	-	(1,000,000)	-	-	-	-
NET TRANSFERS IN (OUT)	(6,881,060)	-	-	5,881,060	-	-	-	-
OTHER USES:								
Reserve for Council Special Projects	-	-	-		-	-	-	
Committed for Other Purposes	-	-	-	· /•	-	-	-	-
Restricted (Reserve for Capital Improvements)			-	7,098,616	7,098,616	7,098,616	7,098,616	7,098,616
Restricted (Reserve for Specific Fund Purposes) **	1,234,815	1,309,615	1,275,206	355,450	353,250	351,050	348,850	346,650
TOTAL OTHER USES	1,234,815	1,309,615	1,275,206	7,454,066	7,451,866	7,449,666	7,447,466	7,445,266
TOTAL ESTIMATED USES	8,118,075	1,311,815	1,277,406	1,575,206	7,454,066	7,451,866	7,449,666	7,447,466
DETAIL OF TRANSFERS OUT:								
DETAIL OF TRANSFERS OUT.								
				1 000 000				
Other Purposes - Real Property Fund 2012 Public Safety Center Fund	6,881,060	-	-	1,000,000		-	1.5 1.0	5 7 .

^{**} Transfers & Debt Service Interest: Relates to the Public Safety Center vote to borrow funds from the Hospital Trust and a Construction Loan.
PSC only borrowed funds from the Hospital Trust Fund in FY14/15 as approved by voters and established in Ordinance No. 3294 that established funding for new PSC.



Real Property Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Real Property Fund has been established to accumulate resources for future real property acquisitions of the City. Initially financing was provided by a one-time transfer of \$463,230 reserved for land acquisition in the Capital Improvements Fund. Current funding is being provided by annual transfers from the Hospital Sale Trust Fund.

Real Property Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Interest	766	1,000	1,355	500	-		-	
Miscellaneous Revenue	-				-	-	-	-
Subtotal - Revenues	766	1,000	1,355	500	-	-	-	_
OTHER RESOURCES:								
Debt/Loan Proceeds	-	-	-		-			
Restricted Prior Year Reserves	152,688	153,438	153,438	595	1,000,000	1,000,000	1,000,000	1,000,000
Committed Prior Year Reserves	-	-	-	•	-	-	-	-,000,000
TOTAL ESTIMATED RESOURCES	153,453	154,438	154,793	1,095	1,000,000	1,000,000	1,000,000	1,000,000
DIRECT COSTS BY FUNCTION: Personal Services			_	_				
Materials & Supplies								-
Other Services & Charges	15	75	35	<u>-</u>	-		-	
Capital Outlay	-	154,163	154,163	1,095				
Debt Service		-	-	1,000	_			
TOTAL ESTIMATED COSTS	15	154,238	154,198	1,095		-	-	-
TRANSFERS:								
Transfers In		-	-	1,000,000	-	-	-	
Transfers Out (See detail below)		-	-	The second second	-	7=		-
NET TRANSFERS IN (OUT)		_	-	1,000,000	-	-	-	-
OTHER USES:								
Reserve for Council Special Projects				-	-	-	-	-
Committed for Other Purposes	-	-	-		-	-	-	-
Restricted (Reserve for Capital Improvements)	-	-	-	wata A •	-	-	-	-
Restricted (Reserve for Specific Fund Purposes)	153,438	200	595	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL OTHER USES	153,438	200	595	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL ESTIMATED USES	153,453	154,438	154,793	1,095	1,000,000	1,000,000	1,000,000	1,000,000



Convention & Visitors Bureau 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

As a City of Edmond agency, the strategic planning process established the mission of the Edmond Convention & Visitors Bureau (ECVB) as "Serving the Community by Promoting Destination Edmond." That same process established the vision of the ECVB as follows:

"Promote Edmond Events, Amenities and Attractions outside of the Edmond community and to Facilitate Positive Visitor Experiences for tourists, convention and sporting event attendees, potential visitors as well as Edmond residents in order to become recognized as an established premier travel destination in this region."

The City of Edmond has recognized the core values of Customer Service, Integrity, Teamwork, Accountability, Professionalism, Communication and Innovation as defining the internal culture of our organization. These guiding principles are incorporated in all ECVB activities, goals and strategies.

1.	Work to bring a convention center and full service hotel to Edmond.
2.	Bring Conferences & Group business to Edmond
3.	Develop new group business by administration of the grant & event support program
4.	Work towards Edmond being perceived as a travel destination
5.	Work with community organizations and travel industry business partners to
į	promote Edmond activities and amenities
6.	Develop & Maintain adequate staffing and accountability to be fully integrated with
	all COE processes

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
3-0-0	3-0-0	3-1-0	4-0-0	4-0-0	4-1-0

Convention & Visitors Bureau	Fund								FY 16-17
-		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:									
REVENUES:									
Taxes		453,376	476,000	473,829	495,000	495,000	498,000	510,000	520,000
Interest		479	500	633	500	500	500	500	500
Miscellaneous Revenue		28,216	18,000	25,000	19,000	19,500	20,000	22,000	22,000
Subtotal - Revenues		482,071	494,500	499,462	514,500	515,000	518,500	532,500	542,500
OTHER RESOURCES:									
Debt/Loan Proceeds			-			•		-	
Restricted Prior Year Reserves		111,749	109,672	109,672	115,954	115,967	94,412	66,930	46,340
Committed Prior Year Reserves		-	-	-	-	-			-
TOTAL ESTIMATED RESOURCE	CES	593,820	604,172	609,134	630,454	630,967	612,912	599,430	588,840
ESTIMATED USES									
DIRECT COSTS BY FUNCTION	l:								
Personal Services		207,699	224,928	214,850	246,336	252,232	256,144	259,938	264,288
Materials & Supplies		6,222	13,525	9,725	8,425	14,250	9,250	11,550	10,650
Other Services & Charges		213,360	215,050	215,050	200,495	201,275	212,025	213,625	222,125
Capital Outlay			•		•	-	-	-	-
Debt Service		-	-	-	•	-	-	-	-
TOTAL ESTIMATED COSTS		427,281	453,503	439,625	455,256	467,757	477,419	485,113	497,063
TRANSFERS:									
Transfers In		-		-		-	-	-	-
Transfers Out (See detail below)		(56,867)	(53,555)	(53,555)	(59,231)	(68,798)	(68,563)	(67,977)	(69,490)
NET TRANSFERS IN (OUT)		(56,867)	(53,555)	(53,555)	(59,231)	(68,798)	(68,563)	(67,977)	(69,490)
OTHER USES:									
Reserve for Council Special Projection	ects	-	•	-	•	-	-	-	-
Committed for Other Purposes		-	-	-	-	-	-	-	-
Restricted (Reserve for Capital In		-	-	-		-	-	-	-
Restricted (Reserve for Specific	Fund Purposes)	109,672	97,114	115,954	115,967	94,412	66,930	46,340	22,287
TOTAL OTHER USES		109,672	97,114	115,954	115,967	94,412	66,930	46,340	22,287
TOTAL ESTIMATED USES		593,820	604,172	609,134	630,454	630,967	612,912	599,430	588,840
DETAIL OF TRANSFERS OUT:									
General Fund		-				-			-
Administrative Support		61,640	66,269	66,269	65,042	66,802	66,506	65,882	67,540
L	Allocation Credit	(6,421)	(14,576)	(14,576)	(7,554)	-		-	
Insurance Assessment	Allegation Centil	2,360	2,369	2,369	1,967	1,996	2,057	2,095	1,950
	Allocation Credit	(712) 56,867	(507) 53,555	(507)	(224) 59,231	68,798	68,563	67.977	69,490
		20,867	53,555	53,555	59,231	08,798	68,563	67,977	69,490



Ambulatory Services Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Ambulatory Services Fund provides funding of the City of Edmond's Ambulance Services through the regional Emergency Medical Services Authority (EMSA). It primarily covers those citizens who have elected to participate in the TotalCare Program which began in FY09-10.

Ambulatory Services Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budge FY 20-2
ESTIMATED RESOURCES:								
REVENUES:								
Charges for Services	916,853	900,000	850,000	847,908	856,387	864,951	873,600	882,336
Interest	1,776	1,200	2,892	2,000	2,000	2,000	2,000	2,000
Miscellaneous Revenue	3	-	-		-	-	-	-
Subtotal - Revenues	918,632	901,200	852,892	849,908	858,387	866,951	875,600	884,336
OTHER RESOURCES:								
Debt/Loan Proceeds			-		-	-		
Restricted Prior Year Reserves	302,651	432,042	432.042	462,634	450.699	418,845	369,792	304.264
Committed Prior Year Reserves		402,042	402,042	402,004	400,000	410,045		304,204
TOTAL ESTIMATED RESOURCES	1,221,284	1,333,242	1,284,934	1,312,542	1,309,086	1,285,796	1,245,392	1,188,600
ESTIMATED USES DIRECT COSTS BY FUNCTION:								
Personal Services			-					
Materials & Supplies	8,434	10,000	8,879	10,000	10,000	10,000	10,000	10,000
Other Services & Charges	739,693	775.765	777,656	810,000	834,300	859,329	885,109	911,662
Capital Outlay		-	-		-	-	-	011,002
Debt Service	-	_	-		-	-		
TOTAL ESTIMATED COSTS	748,128	785,765	786,535	820,000	844,300	869,329	895,109	921,662
TRANSFERS:								
Transfers In	-	-	-	-	-	-	-	-
Transfers Out (See detail below)	(41,114)	(35,765)	(35,765)	(41,843)	(45,941)	(46,675)	(46,020)	(46,810
NET TRANSFERS IN (OUT)	(41,114)	(35,765)	(35,765)	(41,843)	(45,941)	(46,675)	(46,020)	(46,810
OTHER USES:								
Reserve for Council Special Projects	-	-	-	-	-	-	-	-
Committed for Other Purposes	-	-	-	•		-	-	
Restricted (Reserve for Capital Improvements)	422.042	- 	400 004	450.000	440.045	200 700	204.004	200 400
Restricted (Reserve for Specific Fund Purposes)	432,042	511,712	462,634	450,699	418,845	369,792	304,264	220,128
TOTAL OTHER USES	432,042	511,712	462,634	450,699	418,845	369,792	304,264	220,128
TOTAL ESTIMATED USES	1,221,284	1,333,242	1,284,934	1,312,542	1,309,086	1,285,796	1,245,392	1,188,600
DETAIL OF TRANSFERS OUT:								
Administrative Support	44,716	43,596	43,596	45,391	45,941	46.675	46,020	46,810
Insurance Assessment	(3,602)	(7,831)	(7,831)	(3,548)	45,541	40,070	40,020	40,010
modrance / todesoment	41,114	35,765	35,765	41,843	45,941	46,675	46,020	46,810
	71,117	00,700	55,765	41,043	40,041	40,073	70,020	70,010

Capital Projects Fund Tab

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Capital Improvement Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Capital Improvements Fund has been established to account for major capital improvements and ADA (Americans with Disability Act) projects that are financed by the General Fund and other designated sources.

Capital Improvements Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budge FY 20-2
ESTIMATED RESOURCES:								
REVENUES:								
Interest	9,506	2,500	9,000	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	-							
Subtotal - Revenues	9,506	2,500	9,000	5,000	5,000	5,000	5,000	5,000
OTHER RESOURCES:								
Debt/Loan Proceeds	-	-				-	-	-
Restricted Prior Year Reserves	1,296,568	1,281,857	1,281,857	804,490	349,290	194,040	88,790	33,540
Committed Prior Year Reserves	-	-	-	-	-		-	
TOTAL ESTIMATED RESOURCES	1,306,074	1,284,357	1,290,857	809,490	354,290	199,040	93,790	38,540
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Other Services & Charges	341	150	220	200	250	250	250	250
Capital Outlay:								
General Government	629,862	593,931	510,207	400,000	250,000	250,000	250,000	250,000
Streets and Highways	-	179,275	172,793	60,000	60,000	60,000	60,000	60,000
Parks & Recreation	63,534	199,813	134,147					
TOTAL ESTIMATED COSTS	693,737	973,169	817,367	460,200	310,250	310,250	310,250	310,250
TRANSFERS:								
Transfers In	665,000	331,000	331,000		150,000	200,000	250,000	300,000
Transfers Out (See detail below)	4,520	-	-			•	•	-
NET TRANSFERS IN (OUT)	669,520	331,000	331,000	•	150,000	200,000	250,000	300,000
OTHER USES:								
Reserve for Council Special Projects					-	-		-
Committed for Other Purposes								
Restricted (Reserve for Capital Improvements)	1,281,857	642,188	804,490	349,290	194,040	88,790	33,540	28,290
Restricted (Reserve for Specific Fund Purposes)								
TOTAL OTHER USES	1,281,857	642,188	804,490	349,290	194,040	88,790	33,540	28,290
TOTAL ESTIMATED USES	1,306,074	1,284,357	1,290,857	809,490	354,290	199,040	93,790	38,540
DETAIL OF TRANSFERS OUT:								
Other Purposes-General Fund	(4,520)	10 <u>4</u> 0	_		_	_		_
Sales - diposes Certeral i and	(4,520)							
	(4,520)		-					



Roadway Improvements Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Roadway Improvements Fund has been established to account for street construction and improvement projects as approved by the voters on May 10, 1994. The improvements were financed by a temporary seven-eight cent sales tax totaling \$2,495,703. The remaining funds are planned to be expended in the Budget year for street improvements.

Roadway Improvement Fund							1	FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Interest	68	-	60	25				
Miscellaneous Revenue	-	-	-	- 3 -	-	-	-	-
Subtotal - Revenues	68	-	60	25	-	-	-	-
OTHER RESOURCES:								
Debt/Loan Proceeds	9. -	-	-	-	-	-	-	-
Restricted Prior Year Reserves	10,850	10,916	10,916	6,851		-		-
Committed Prior Year Reserves	-	-	-	-	-	-	-	-
TOTAL ESTIMATED RESOURCES	10,918	10,916	10,976	6,876	-	-		-
ESTIMATED USES DIRECT COSTS BY FUNCTION:				* -				
Materials & Supplies	×.	-	-		-	-	-	-
Other Services & Charges	2	-	2		-		-	-
Capital Outlay - Streets and Highways		4,123	4,123	6,876	-		-	-
TOTAL ESTIMATED COSTS	2	4,123	4,125	6,876	-	-	-	-
TRANSFERS:								
Transfers In		-	-	-	-	-	-	-
Transfers Out (See detail below)	-	-	-	-	-		-	-
NET TRANSFERS IN (OUT)	-	-	-	-	-	-	-	-
OTHER USES:								
Reserve for Council Special Projects		-	-		-	-	-	-
Committed for Other Purposes	-		-		-	-	-	-
Restricted (Reserve for Capital Improvements)	10,916	6,793	6,851	•	-	-	-	_
Restricted (Reserve for Specific Fund Purposes)	-	-	-	•	-	-	-	-
TOTAL OTHER USES	10,916	6,793	6,851	-	-	-	-	-
TOTAL ESTIMATED USES	10,918	10,916	10,976	6,876	-	•	-	



1996 Capital Improvements Tax Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The 1996 Capital Improvements Tax Fund was established to account for various capital improvements recommended by the Citizens Capital Improvements Planning Committee and approved by the voters on August 27, 1996. The improvements were financed by a three-fourths cent sales tax for a five year period beginning November 1, 1996. Funded from the tax were street improvements, radio communication system and computer aided dispatch, water treatment plant expansion, library expansion, senior citizen center, and a city wide sidewalk project. This sales tax was replaced by the 2000 Capital Improvement Tax.

1996 Capital Improvement Tax Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budge FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Interest	1,390	-	1,031	800	-	-	-	-
Miscellaneous Revenue	-		-		•	-	-	-
Subtotal - Revenues	1,390	-	1,031	800	-	-	-	-
OTHER RESOURCES:								
Debt/Loan Proceeds	-	-		-		-	-	-
Restricted Prior Year Reserves	236,148	184,689	184,689	177,797	-	-	-	-
Committed Prior Year Reserves		-					-	-
TOTAL ESTIMATED RESOURCES	237,538	184,689	185,720	178,597	-	-	-	-
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Other Services & Charges	46	-	30	25	-	-		-
Capital Outlay:								
Street and Highways	52,803	7,893	7,893	178,572				
Parks and Recreation	-			•	-	-	-	
Utilities	-	-	-	-	-	-	-	-
TOTAL ESTIMATED COSTS	52,849	7,893	7,923	178,597	-	-	·-	-
TRANSFERS:								
Transfers In	-	-	-	•	-	-	-	
Transfers Out (See detail below)	-	-	-		-	-	-	-
NET TRANSFERS IN (OUT)	•			•			-	
OTHER USES:								
Reserve for Council Special Projects		-			-	-	-	-
Committed for Other Purposes	-	-			12	-		-
Restricted (Reserve for Capital Improvements)	184,689	176,796	177,797		-	-		-
Restricted (Reserve for Specific Fund Purposes)	-	-	-		MB/(-	-	-
TOTAL OTHER USES	184,689	176,796	177,797	-		-	-	-
TOTAL ESTIMATED USES	237,538	184,689	185,720	178,597	-	-	-	-
				Lesgon C				
DETAIL OF TRANSFERS OUT:								
Other Purposes - Art in Public Places Fund		-	J a ta		-	1/4	-	-
AND STATE OF THE S	-	-	-		-	-	-	-



Art In Public Places (VAC) 2016-2017

Departmental Summary

DEPARTMENTAL DESCRIPTION

Ordinance purpose is to provide means to fund the acquisition of works of art by the City and which art shall be in the City's collection, to create a Visual Arts Commission, to provide a means to select works of art for the collection, to provide for the display of the collection, and to provide for the maintenance and repair of the works of art in the collection (Ord.2653, 1, Oct.8, 2001).

GOALS

1.	Control methods of selection of art objects and appropriate locations for display.
2.	Identify and preserve art objects that may be displayed in public places.
3.	Build partnerships with private and corporate entities to purchase artwork

Art in Public Places Fund									FY 11-12
		Prior Year Actual	Current Year Budget FY 15-16	Current Year Actual (Est.)	BUDGET YEAR	Projected Budget	Projected Budget	Projected Budget	Projected Budge
		FY 14-15	F 1 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
ESTIMATED RESOURCES:									
REVENUES:					7.5 ¹⁰				
Interest		1,030	350	3,902	3,000	3,000	3,000	3,000	3,000
Miscellaneous Revenue - Donations		32,830	103,000	103,000	103,000	103,000	103,000	103,000	103,000
Subtotal - Revenues		33,860	103,350	106,902	106,000	106,000	106,000	106,000	106,000
OTHER RESOURCES:									
Debt/Loan Proceeds		-	-	-	•	-		-	-
Restricted Prior Year Reserves		267,170	225,578	225,578	108,327	123,122	120,327	123,402	126,042
Committed Prior Year Reserves			42,170	42,170	42,170	43,600	60,370	77,270	94,105
TOTAL ESTIMATED RESOURCES		301,031	371,098	374,650	256,497	272,722	286,697	306,672	326,147
ESTIMATED USES DIRECT COSTS BY FUNCTION:									
Personal Services		-	•		•	-	-	-	-
Materials & Supplies		39	25	25	25	25	25	25	25
Other Services & Charges		14,174	24,000	23,830	20,000	20,000	15,000	15,000	15,000
Capital Outlay		467,260	314,826	314,826	200,000	200,000	200,000	200,000	200,000
Debt Service		-	-	-		-	-	-	-
TOTAL ESTIMATED COSTS		481,474	338,851	338,681	220,025	220,025	215,025	215,025	215,025
TRANSFERS:									
Transfers In		452,767	126,000	126,000	131,250	129,000	130,000	129,500	122,500
Transfers Out (See detail below)		(4,576)	(11,472)	(11,472)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
NET TRANSFERS IN (OUT)		448,192	114,528	114,528	130,250	128,000	129,000	128,500	121,500
OTHER USES:									
Reserve for Council Special Projects		-					-	-	-
Committed for Other Purposes		42,170	42,170	42,170	43,600	60,370	77,270	94,105	110,030
Restricted (Reserve for Capital Improvement	ts)	12,110	12,110		,				
Restricted (Reserve for Specific Fund Purpo		225,578	104,605	108,327	123,122	120,327	123,402	126,042	122,592
TOTAL OTHER USES	303/	267,748	146,775	150,497	166,722	180,697	200,672	220,147	232,622
TOTAL ESTIMATED USES		301,031	371,098	374,650	256,497	272,722	286,697	306,672	326,147
TOTAL ESTIMATED 03E3		301,031	371,090	374,050	250,457	212,122	200,097	300,672	320,147
DETAIL OF TRANSFERS OUT:									
Administrative Support		4,576	1,000	1,000	1,000	1,000	1,000	1,000	1,000
A	llocation Credit	-	-	-	*	-	-	-	-
Insurance Assessment		-	14,731	14,731	<u>-</u>				
	llocation Credit		(4,259)	(4 2ED)					
A	liocation Credit		(4,259)	(4,259)	<u> </u>	1.000	1,000		



Cemetery Care Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Cemetery Care Fund has been established to account for 12.5% of all monies received from the sale of lots and interments in accordance with state law. Monies received must be used to purchase lands for cemeteries and for making capital improvements. Interest earned may be used for improving, caring for and beautifying cemetery property.

Cemetery Care Fund								FY 16-1
demotery dure rand								
	Prior Year	Current Year	Current Year	BUDGET YEAR	Projected	Projected	Projected	Projecte
	Actual	Budget	Actual (Lat.)		Budget	Budget	Budget	Budge
	FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-2
ESTIMATED RESOURCES:								
REVENUES:								
Charges for Services	23,845	19,449	18,580	18,514	18,889	19,265	19,641	20,017
Interest	860	600	1,077	1,000	1,000	1,000	1,000	1,000
Miscellaneous Revenue	-	-	-	•	-	-	-	
Subtotal - Revenues	24,705	20,049	19,657	19,514	19,889	20,265	20,641	21,017
OTHER RESOURCES:								
Debt/Loan Proceeds	-						-	
Restricted Prior Year Reserves	126,223	150,899	150,899	43,531	62,970	82,759	102,924	123,465
Committed Prior Year Reserves	-	-	-	-	-	-	-	
TOTAL ESTIMATED RESOURCES	150,928	170,948	170,556	63,045	82,859	103,024	123,565	144,482
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services	-	-			-	•	-	
Materials & Supplies	-							
Other Services & Charges	29	75	25	75	100	100	100	100
Capital Outlay	-	127,000	127,000	-	-	-	•	-
Debt Service	-	407.075	407.005	-	-	-	-	400
TOTAL ESTIMATED COSTS	29	127,075	127,025	75	100	100	100	100
TRANSFERS:								
Transfers In			-		-	•		
Transfers Out	-	-	-	-	-	-	•	2.
NET TRANSFERS IN (OUT)	-	-	-		-	-	-	
OTHER USES:								
Reserve for Council Special Projects	-	02			-	-		
Committed for Other Purposes				-				
Restricted (Reserve for Capital Improvements)		79	-	•	-	•		
Reserve for Other Restricted Purposes	-	-	-	-	-	-	-	
Restricted (Reserve for Specific Fund Purposes)	150,899	43,873	43,531	62,970	82,759	102,924	123,465	144,382
TOTAL OTHER USES	150,899	43,873	43,531	62,970	82,759	102,924	123,465	144,382
TOTAL ESTIMATED USES	150,928	170,948	170,556	63,045	82,859	103,024	123,565	144,482
DETAIL OF TRANSFERS OUT:								
Other Purposes		-		<u> </u>	-		-	
	-		-			-		



Park Tax Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Park Tax Fund is a dedicated 1/8 cent City sales tax for operations and improvements within the Parks & Recreation Department and its various divisions such as Arcadia Lake, KickingBird Golf & Tennis and our sports partners—such as EASI, Edmond Soccer, Rodeo, Adult Softball, Lacrosse benefit from this funding source.

			10110 00	DOET SUMMAR	•				
Parks Tax Fund									FY 16-17
		Prior Year	Current Year	Consent Vana			-		200, 25, 3
		Actual	Budget	Actual (Est.)	BUDGET YEAR	Projected	Projected	Projected	Projected
		FY 14-15	FY 15-16	FY 15-16	FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	FY 20-21
ESTIMATED RESOURCES:									
REVENUES:					0.0%	1.5%	2.0%	2.0%	2.0%
Taxes		2,106,291	2,141,944	2,132,392	2,132,392	2,164,378	2,207,665	2,251,819	2,296,855
Inter-governmental			•					•	-
Interest Miscellaneous Revenue		9,959	10,000	13,235	10,000	10,000	10,000	10,000	10,000
		54,200	56,000	52,000	50,000	50,000	50,000	50,000	50,000
Subtotal - Revenues		2,170,450	2,207,944	2,197,627	2,192,392	2,224,378	2,267,665	2,311,819	2,356,855
OTHER RESOURCES: Debt/Loan Proceeds									
Restricted Prior Year Reserves		1,688,993	1,391,097	1,391,097	1,759,602	844,071	441,411	145,559	405 442
Committed Prior Year Reserves		- 1,000,000	1,551,057	1,001,001	1,735,002	- 044,071	441,411	145,559	185,112
TOTAL ESTIMATED RESOURCES		3,859,443	3,599,041	3,588,724	3,951,994	3,068,449	2,709,076	2,457,378	2,541,967
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
Personal Services Materials & Supplies		342,998 49,670	363,775	372,372	363,775	428,783	439,092	449,205	460,339
Other Services & Charges		486,981	50,720 430,094	46,000 432,500	50,720 430,091	50,720 449,980	50,720 449,980	50,720	50,720
Capital Outlay		1,547,272	1.830.795	940,900	2,195,000	1,625,000	1,550,000	449,980 1,250,000	449,980 850,000
Debt Service					-	-	-	1,200,000	-
TOTAL ESTIMATED COSTS		2,426,921	2,675,384	1,791,772	3,039,586	2,554,483	2,489,792	2,199,905	1,811,039
TRANSFERS:									
Transfers In							-	-	
Transfers Out (See detail below)		(41,425)	(48,350)	(37,350)	(68,337)	(72,555)	(73,725)	(72,361)	(66,183)
NET TRANSFERS IN (OUT)		(41,425)	(48,350)	(37,350)	(68,337)	(72,555)	(73,725)	(72,361)	(66,183
OTHER USES:									
Reserve for Council Special Projects					•				
Committed for Other Purposes Restricted (Reserve for Capital Improve	omonts)	1,391,097	875,307	1,759,602	844,071	444 444	445.550	405 440	-
Restricted (Reserve for Specific Fund F		1,591,097	675,307	1,759,602	044,071	441,411	145,559	185,112	664,745
TOTAL OTHER USES		1,391,097	875,307	1,759,602	844,071	441,411	145,559	185,112	664,745
TOTAL ESTIMATED USES		2 950 442	3 500 044	2 500 724	2.054.004	2.000.440	0.700.070		
TOTAL ESTIMATED USES		3,859,443	3,599,041	3,588,724	3,951,994	3,068,449	2,709,076	2,457,378	2,541,967
DETAIL OF TRANSFERS OUT:									
Administrative Support		37,126	35,818	35,818	48,631	48,541	48,466	47,406	48,349
Art in Dublic Dioces Total	Allocation Credit	(5,656)	(7,807)	(7,807)	(5,984)	4 / 222	40.000		2020
Art in Public Places Fund Fleet Lease Assessment Fund		3.627	11,000 3,809	3,809	16,250 3,522	14,000	15,000	14,500	7,500
Insurance Assessment		4,346	3,809	3,809	3,522 3,823	3,627 3,887	3,736 4,023	3,848 4,107	3,964
The state of the s	Allocation Credit	(1,332)	(859)	(859)	(405)	3,007	4,023	4, 107	3,870
Vehicle Maintenance Fund	access of the control	3,314	2,500	2,500	2,500	2,500	2,500	2,500	2,500
2000 Capital Improvement Tax Fund				-		-			-,
Arcadia Lake Fund		-	•	18	•	•			-
Golf Course Fund	\(\frac{1}{2}\)	41,425	48,350	37.350	68,337	72 555	72 725	70.004	60.400
	_	41,425	40,350	37,350	08,337	72,555	73,725	72,361	66,183



2000 Capital Improvements Tax Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The 2000 Capital Improvements Tax Fund has been established to account for capital improvements as recommended to the City Council by the Capital Financing Task Force. The improvements are being financed by a permanent three-fourths cent sales tax approved by the voters December 12, 2000. In addition, this fund accounts for payment of principal and interest due each year on the outstanding balance of sales tax revenue bonds. There are five bond issues outstanding with total indebtedness of \$62,153,107.

Bond Issues

	Issues	Issue Amount	Principal Balance 6/30/2015	Final Maturity
1.	2001 Sales Tax Revenue Bonds	20,000,000	*	*
2.	2003 Sales Tax Revenue Bonds	20,000,000	*	*
3.	2004 Sales Tax Revenue Bonds	20,000,000	*	*
4.	2005 Sales Tax Revenue Bonds	30,000,000	*	*
5.	2010 Sales Tax Revenue Bonds	13,900,000	8,460,000	7/1/2021
6.	2012 Sales Tax Revenue Bonds	13,255,000	10,660,000	7/1/2023
7.	2013 Sales Tax Revenue Bonds	13,710,000	11,215,000	7/1/2023
8.	2014 Sales/Utility System Revenue Refinancing Bonds	12,644,906	11,538,107	7/1/2024
9.	2014B Sales Tax Refinancing Bonds	20,755,000	20,280,000	7/1/2026

- * 2001 Sales Tax Revenue Bond was refinanced to the 2010 Sales Tax Revenue Bond with same final maturity.
- * 2003 Sales Tax Revenue Bond was refinance to the 2012 Sales Tax Revenue Bond with same final maturity.
- * 2004 Sales Tax Revenue Bond was refinanced to the 2014 Sales Tax/Utility System Refinancing Revenue Bond with same final maturity.
- * 2005 Sales Tax Revenue Bond was refinanced to the 2014B Sales Tax Refinancing Revenue Bond with the same final maturity.

## Actual End Budget End	2000 Capital Improvement Tax Fund								FY 16-17
## STRATED RESOURCES REVENUES		Actual	Budget	Actual (Est.)	BUDGET TEAR	Budget	Budget	Budget	Projected Budget FY 20-21
Taxes	ESTIMATED RESOURCES:								112021
Taxes	REVENUES:				0.0%	1.5%	2.0%	2.0%	2.0%
Lecenies A Permits 4,488,861 350,000 223,403 225,000 2		12,637,744	12,769,448	12,724,946					13,706,372
Infernet		2,356,323							-
Miscellaneous Revenue		400.004	250,000	200 400	-				
Subtool - Revenues									
Debth can Proceeds	Subtotal - Revenues	15 552 928	13 662 864	13 017 429					
Debt. Communic Development 2,282,717		10,002,020	10,002,004	10,017,423	13,003,340	13,200,020	13,433,137	13,722,019	13,391,372
Committed Proc Year Reserves		23,222,717	-					-	-
### TOTAL ESTIMATED RESOURCES 71,153,407 41,938,433 41,292,998 22,528,705 23,331,403 24,411,527 24,321,648 21,752,131 ### ESTIMATED USES 29,281 55,000 200		32,377,762	28,275,569	28,275,569	9,518,759	10,130,583	10,952,390	10,599,029	7,760,766
### STIMATED USES DIRECT COSTS BY FUNCTION: Materias & Supplies	Committed Prior Year Reserves		•	-	•	-	-		
Materials & Supplies 79 200	TOTAL ESTIMATED RESOURCES	71,153,407	41,938,433	41,292,998	22,528,705	23,331,403	24,411,527	24,321,648	21,752,138
Materials & Supplies 79 200	ESTIMATED USES								
Other Services & Charges 299,281 35,000 20,000 35,000 30,000 35,000 30,000 35,000 30,000 35,000 30,000 35,000 30,000 35,000 30,000									
Capital Outley: Capital Ou									200
StreetHighways 7,488,188 18,848,950 15,111,318 3,554,000 3,408,000 4,813,000 7,570,000 3,228,000 Parks and Recreation 376,859 3,569,089 3,308,056 - - - Downtown Development 12,850 5,726,000 - - - - Cenomical Government 12,850 5,726,000 - - - - Cenomical Government 12,850 5,726,000 - - - - Cenomical Government 467,559 - - - - Debt Service:		299,281	35,000	20,000	35,000	30,000	35,000	30,000	35,000
Parks and Recreation 376,899 3,569,089 3,380,056		7 488 188	18 848 950	15 111 318	3 554 000	3 408 000	4 813 000	7 570 000	3 228 000
Economic Development									3,220,000
Allocation Credit		-			-	-		-	-
Public Safety Community Development		12,850				-	-	-	-
Debt Service: Serv		-		410,000	300,000	300,000	300,000	300,000	300,000
Debt Service:		467 559							
Interest 2,333,240 2,078,881 2,078,881 1,911,533 1,732,913 1,496,060 1,249,816 994,635 1,858,000 1,249,816 994,635 1,858,000 1,249,816 994,635 1,496,060 1,249,816 994,635 1,496,060 1,249,816 994,635 1,496,060 1,249,816 994,635 1,496,060 1,249,816 994,635 1,496,060 1,249,816 994,635 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060 1,249,816 1,496,060									
Sesurance Fees ED Debt Service (P8th)		5,328,285			6,529,305	6,701,393	6,956,633	7,194,765	7,455,246
ED Debt Service (P&I) TOTAL ESTIMATED COSTS 16,306,340 37,033,110 36,286,303 12,330,038 12,172,506 13,600,893 16,344,781 12,013,084 TRANSFERS: Transfers In 18 - 4,700,000		2,333,240	2,078,881	2,078,881	1,911,533	1,732,913	1,496,060	1,249,816	994,638
TRANSFERS: Transfers In									
TRANSFERS: Transfers In									
Transfers In 18	TOTAL ESTIMATED COSTS	16,306,340	37,033,110	36,286,303	12,330,038	12,172,506	13,600,893	16,344,781	12,013,084
Transfers Out (See detail below) (26,571,516) (93,936) (187,936) (68,084) (206,507) (211,605) (216,101) (221,691) NET TRANSFERS IN (OUT) (26,571,499) (93,936) 4,512,064 (68,084) (206,507) (211,605) (216,101) (221,691) NET TRANSFERS IN (OUT) (26,571,499) (93,936) 4,512,064 (68,084) (206,507) (211,605) (216,101) (221,691) NET TRANSFERS IN (OUT) (206,507) (211,605) (216,101) (221,691) NET TRANSFERS IN (OUT) (206,507) (211,605) (216,101) (221,691) NET TRANSFERS IN (OUT) (211,605) (216,101) (211,605) (2				4 700 000					
NET TRANSFERS IN (OUT) (26,571,499) (93,936) 4,512,064 (68,084) (206,507) (211,605) (216,101) (221,697) OTHER USES: Reserve for Council Special Projects			(03 036)		(68 084)	(206 507)	(211 605)	/216 101)	(221 601)
OTHER USES: Reserve for Council Special Projects									
Reserve for Council Special Projects			(/			(===,==,	(=::,:::)	(2:0):0:/	(22.,001)
Committed for Other Purposes Restricted (Reserve for Capital Improvements) 21,880,130 (3,018,206) 1,800,172 2,411,996 3,233,804 2,880,442 42,179 1,798,776 Restricted (Reserve for Specific Fund Purposes) 6,395,439 7,829,593 7,718,587 7,7									
Restricted (Reserve for Capital Improvements) 21,880,130 (3,018,206) 1,800,172 2,411,996 3,233,804 2,880,442 42,179 1,798,776 Restricted (Reserve for Specific Fund Purposes) 6,395,439 7,829,593 7,718,587 <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td>			-					-	
Restricted (Reserve for Specific Fund Purposes) 6,395,439 7,829,593 7,718,587 7,718,58		21 880 130	/3.018.206)			2 222 004		42 170	1 700 776
### TOTAL ESTIMATED USES									7,718,587
DETAIL OF TRANSFERS OUT: Interfund Transfer-CIP	TOTAL OTHER USES	28,275,569	4,811,387	9,518,759	10,130,583	10,952,390	10,599,029	7,760,766	9,517,363
DETAIL OF TRANSFERS OUT: Interfund Transfer-CIP	TOTAL ESTIMATED USES	71,153,407	41,938,433	41,292,998	22,528,705	23,331,403	24,411,527	24,321,648	21,752,138
Interfund Transfer-CIP									
Other Purposes - Art in Public Places Fund 85,220 - 94,000 -	DETAIL OF TRANSFERS OUT:								
Tranfers-Debt Refinance 21,731,628				240					
Other Purposes - Real Property Fund			2.70	94,000		(*)			
Administrative Support 60,179 98,574 98,574 85,350 206,507 211,605 216,101 221,691 (4,638) (4,638) (17,266)		21,731,628	-	-	•	-			
Allocation Credit (5,511) (4,638) (4,638) (17,266)		60 170	08 574	OR 574	95 350	206 507	211 605	216 104	224 604
						200,307	211,005	210,101	221,091
	oca.or ordan	26,571,516	93,936	187,936	68,084	206,507	211,605	216,101	221,691



2012 Public Safety Center -Capital Improvements Tax Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The 2012 Public Safety Center -Capital Improvements Tax Fund was established to account for the capital construction costs of a new Public Safety Center. The improvements are being financed by a 5-year one-half cent sales tax approved by the voters October 11th, 2011.

The one-half cent sales tax began April 1st, 2012 and will end March 31st, 2017.

	Prior Year	Current Year	Current Year	BUDGET YEAR	Projected	Projected	Projected	Projected
	Actual FY 14-15	Budget FY 15-16	Actual (Est.) FY 15-16	FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budge FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Taxes	8,425,163	8,512,800	8,469,493	7,473,085				-
Inter-governmental	-	-	.,					-
Licenses & Permits		-						
Interest	35,533	15,000	25,545	15,000				
Miscellaneous Revenue	•							
Subtotal - Revenues	8,460,696	8,527,800	8,495,038	7,488,085	-	(-)	-	
OTHER RESOURCES:								
Debt/Loan Proceeds								
Restricted Prior Year Reserves	7,294,411	6,910,032	6,910,032	6,343,041	2,380,902	2,380,902	2,380,902	2,380,902
Committed Prior Year Reserves		2	-	-	-	-	•	-
TOTAL ESTIMATED RESOURCES	15,755,106	15,437,832	15,405,070	13,831,126	2,380,902	2,380,902	2,380,902	2,380,902
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Materials & Supplies	234,572	150,000	216,150	100,000			-	-
Other Services & Charges	84,039	663,747	49,620	50,000				
Capital Outlay:								
Street/Highways	21,266	-	-				•	
Public Safety	19,828,821	11,180,613	3,000,000	1,000,000				-
General Government	-	840,000	1,000,000	2,988,238			•	-
Debt Service:	-	75.000						
Principal Retirement	20.040	75,000	-	-			-	
Interest Issuance Fees	30,640	-	-	300,000		•	· .	
			-(-			•	-
TOTAL ESTIMATED COSTS	20,199,338	12,909,359	4,265,770	4,438,238	-	-	-	
TRANSFERS:								
Transfers In	11,581,060		-	-		-		() -
Transfers Out (See detail below)	(226,796)	(96,259)	(4,796,259)	(7,011,986)	-		-	-
NET TRANSFERS IN (OUT)	11,354,264	(96,259)	(4,796,259)	(7,011,986)	-			-
OTHER USES:								
Reserve for Council Special Projects		-	1.0		-			-
Committed for Other Purposes		-	-		-			
Restricted (Reserve for Capital Improvements) **	6,910,032	2,432,214	6,343,041	2,380,902	2,380,902	2,380,902	2,380,902	2,380,902
Restricted (Reserve for Specific Fund Purposes)	-	-	-	•	-	-	-	-
TOTAL OTHER USES	6,910,032	2,432,214	6,343,041	2,380,902	2,380,902	2,380,902	2,380,902	2,380,902
TOTAL ESTIMATED USES	15,755,106	15,437,832	15,405,070	13,831,126	2,380,902	2,380,902	2,380,902	2,380,902
DETAIL OF TRANSFERS OUT:								
Other Purposes - Art in Public Places Fund	184,822							
Transfer-Hospital Trust Fund	,	12	-	6,881,060				
Transfer-2000 CIP Tax Fund	-		4,700,000	-,,-,				
Administrative Support	43,347	112,256	112,256	143,884				
Allocation Credit	(1,373)	(15,997)	(15,997)	(12,958)				

143,884 (12,958) 7,011,986

4,700,000 112,256 (15,997) 4,796,259

112,256 (15,997) 96,259

43,347 (1,373) 226,796

^{**} Transfers & Debt Service Interest: Relates to the Public Safety Center vote to borrow funds from the Hospital Trust and a Construction Loan.
PSC only borrowed funds from the Hospital Trust Fund in FY14/15 as approved by voters and established in Ordinance No. 3294 that established funding for new PSC.

EPWA Utility Funds Tab

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THE CITY OF EDMOND, OKLAHOMA

FUND DESCRIPTION

-EPWA UTILITY FUNDS-

The EPWA Utility Funds are used to account for the cost of providing all utility services (electricity, water, wastewater, drainage, solid waste) to the citizens of Edmond funded with the revenue generated by the charges for services represented by the utility bills. The costs incurred include personnel, operation and maintenance and capital outlay costs necessary to adequately develop and maintain a high level of service in the utility facilities. The fund also accounts for the operations of the Arcadia Lake recreational facilities. These facilities are financed through user fees and General Fund and Park Tax Fund transfers.

EPWA SEWER IMPACT FUND

The EPWA Sewer Impact Fund is used to account for impact fees collected on new developments in accordance with Ordinance #2077. This ordinance, which was repealed in July 2002, established a fee of \$100 per toilet to be used for the sole purpose of acquiring, equipping, and/or making capital improvements to the City's sewer facilities. The funds may also be used for debt service under certain conditions.

THE CITY OF EDMOND, OKLAHOMA FUND DESCRIPTION

EPWA UTILITY FUNDS

EPWA REVENUE BOND FUNDS

The EPWA Revenue Bond Funds are utilized to account for the construction costs and improvement costs related to utility system capital improvements funded by the sale of Public Works Authority revenue bonds. In addition, the Bond Funds account for payment of principal and interest due each year on the outstanding balance of revenue bonds. At present, the Authority has three (3) revenue bond issues outstanding with total indebtedness equaling \$46,625,000.

ISSUE	ISSUE AMOUNT	PRINCIPAL BAL. 6-30-14	FINAL <u>MATURITY</u>
2004 Utility System Refunding Revenue Bonds	14,700,000	690,000	12//2014
2005 Utility System Revenue Bonds	40,435,000	27,120,000	4/2014
2014 Utility/Sales Tax Refund Revenue Bonds	10,085,094	0	7/01/2024
2015 Utility System Refund Revenue Bonds	20,465,000	0	7/01/2024

	Prior Year	Current Year	Current Year		Destanted			
	Actual FY 14-15	Budget FY 15-16	Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Inter-governmental	307,751							
License and Permits	2,030,895	1,806,626	1,814,658	1,882,654	1,957,593	1,966,411	1,946,842	1,926,720
Charges for Services Interest	132,508,020	125,911,349	135,090,559	140,640,776	146,495,847	152,336,135	158,275,882	163,898,084
Miscellaneous Revenue	444,323 444,931	355,000 560,615	602,115 584,351	501,000 497,587	501,000 508,029	501,000 517,179	501,000 527,291	501,000
Subtotal - Revenues	135,735,920	128,633,590	138,091,683	143,522,017	149,462,469	155,320,725	161,251,015	538,481 166,864,285
OTHER RESOURCES:					,	100,020,120	101,201,010	100,004,200
Debt/Loan Proceeds		20,000,000	43,500,000	•		•		
Restricted Prior Year Reserves			-	•		•	-	
Unrestricted Prior Year Reserves TOTAL ESTIMATED RESOURCES	60,050,338	80,657,145	80,657,145	114,670,577	64,836,529	73,535,381	85,308,664	105,028,500
TOTAL ESTIMATED RESOURCES	195,786,258	229,290,735	262,248,828	258,192,594	214,298,998	228,856,106	246,559,679	271,892,785
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Electric Utility	71,924,627	79,298,084	77,702,714	79,456,422	81,109,032	82,733,775	84,346,294	85,985,359
Water Utility Solid Waste Utility	11,645,048	20,816,320	24,942,059	26,908,907	17,374,403	18,164,328	14,925,971	19,483,474
Wastewater Utility	5,340,726 3,879,095	5,963,812 15,785,221	5,813,709 17,583,913	6,056,969 54,484,891	6,181,641	6,309,255	6,439,477	6,571,706
Arcadia	830,399	821,856	853,727	867,679	8,609,057 868,830	10,518,565 882,986	10,497,847 891,624	10,524,694 902,106
Drainage	675,999	2,666,327	2,218,341	1,390,520	1,630,732	1,492,045	666,165	1,090,286
TOTAL ESTIMATED COSTS	94,295,894	125,351,620	129,114,463	169,165,387	115,773,695	120,100,955	117,767,378	124,557,626
TRANSFERS:								
Transfers In	34,026,645	1,666,053	8,193,500	493,179	231,018	239,435	238,478	237,909
Transfers Out (See detail below)	(54,862,149)	(18,728,301)	(27,017,028)	(24,683,857)	(25,220,940)	(23,685,921)	(24,002,280)	(24,361,561)
NET TRANSFERS IN (OUT)	(20,835,504)	(17,062,248)	(18,823,528)	(24,190,678)	(24,989,922)	(23,446,486)	(23,763,802)	(24,123,652)
OTHER USES:								
Reserve for Council Special Projects	-	-	-					-
Reserve for Capital Improvements Reserve for Other Restricted Purposes	•		•	-		-	-	-
Unassigned (Res for Emergencies & Shortfalls*)	80,657,145	87,236,607	114,670,577	C4 92C E20	72 525 204	05 200 664	405 000 500	-
TOTAL OTHER USES	80,657,145	87,236,607	114,670,577	64,836,529 64,836,529	73,535,381 73,535,381	85,308,664 85,308,664	105,028,500	123,211,507
			114,010,311	04,030,323	73,333,361	85,308,004	105,028,500	123,211,507
TOTAL ESTIMATED USES	195,788,543	229,650,475	262,608,568	258,192,594	214,298,998	228,856,106	246,559,679	271,892,785
* LEVEL OF EMERGENCY RESERVES:	2200							
Percentage of Total Revenue	59%	68%	83%	45%	49%	55%	65%	74%
Number of Days of Revenue Percentage of Total Expenses	217 54%	248 61%	303	165	180	200	238	270
	34%	0176	73%	33%	52%	59%	74%	83%
Number of Days of Expenses	197	221	268	122	190	217	270	
	197	221	268	122	190	217	270	302
Number of Days of Expenses DETAIL OF TRANSFERS OUT: General Fund-Sales Tax		221	268	122	190	217	270	302
DETAIL OF TRANSFERS OUT:	33,589,734 8,001,975	7,730,522	7,730,522	7,950,315				-
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit	33,589,734	r <u>e</u> r	ě	5345	8,011,846	8,136,137	8,099,001	8,259,607
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement	33,589,734 8,001,975	7,730,522	7,730,522 (1,292,056) 7,702,500	7,950,315 (571,174)	8,011,846			-
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA)	33,589,734 8,001,975 (572,146)	7,730,522 (1,292,056)	7,730,522 (1,292,056)	7,950,315				-
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund	33,589,734 8,001,975 (572,146)	7,730,522 (1,292,056) 1,500,000	7,730,522 (1,292,056) 7,702,500 576,728	7,950,315 (571,174) - 572,420	8,011,846 - - 572,420	8,136,137 - 572,420	8,099,001 - 572,420	8,259,607 - - 572,420
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund Fleet Lease Assessment Fee	33,589,734 8,001,975 (572,146) 50,000 831,533	7,730,522 (1,292,056) 1,500,000	7,730,522 (1,292,056) 7,702,500 576,728 - 848,612	7,950,315 (571,174) - 572,420 - 931,245	8,011,846	8,136,137	8,099,001	8,259,607 -
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund	33,589,734 8,001,975 (572,146) 50,000 831,533 121,169	7,730,522 (1,292,056) 1,500,000 848,612 10,050	7,730,522 (1,292,056) 7,702,500 576,728 848,612 8,000	7,950,315 (571,174) 572,420 931,245 91,800	8,011,846 572,420 977,188	8,136,137 572,420 975,356	8,099,001 572,420 1,075,955	8,259,607 - 572,420 - 1,129,074
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund Fleet Lease Assessment Fee Fleet Management Fund	33,589,734 8,001,975 (572,146) 50,000 831,533 121,169 1,942,585	7,730,522 (1,292,056) 1,500,000 - 848,612 10,050 1,081,526	7,730,522 (1,292,056) 7,702,500 576,728 - 848,612 8,000 1,081,526	7,950,315 (571,174) 572,420 931,245 91,800 4,488,089	8,011,846 - 572,420 977,188 4,051,730	8,136,137 572,420 975,356 4,139,504	8,099,001 572,420 1,075,955 4,236,989	8,259,607 572,420 1,129,074 4,343,120
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund Fleet Lease Assessment Fee Fleet Management Fund General Fund Insurance Assessment Allocation Credit	33,589,734 8,001,975 (572,146) 50,000 831,533 121,169	7,730,522 (1,292,056) 1,500,000 848,612 10,050	7,730,522 (1,292,056) 7,702,500 576,728 848,612 8,000	7,950,315 (571,174) 572,420 931,245 91,800	8,011,846 572,420 977,188	8,136,137 572,420 975,356	8,099,001 572,420 1,075,955	8,259,607 - 572,420 - 1,129,074
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund Fleet Lease Assessment Fee Fleet Management Fund General Fund Insurance Assessment Revenue Bond Funds	33,589,734 8,001,975 (572,146) 50,000 831,533 121,169 1,942,585 286,865 (99,598) 5,007,485	7,730,522 (1,292,056) 1,500,000 - 848,612 10,050 1,081,526 439,474 (122,102) 2,707,271	7,730,522 (1,292,056) 7,702,500 576,728 - 848,612 8,000 1,081,526 439,474	7,950,315 (571,174) 572,420 931,245 91,800 4,488,089 460,456	8,011,846 - 572,420 977,188 4,051,730	8,136,137 572,420 975,356 4,139,504	8,099,001 572,420 1,075,955 4,236,989 527,156	8,259,607 - 572,420 1,129,074 4,343,120 491,782
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund Fleet Lease Assessment Fee Fleet Management Fund General Fund Insurance Assessment Allocation Credit Revenue Bond Funds Vehicle Maintenance Fees	33,589,734 8,001,975 (572,146) 50,000 831,533 121,169 1,942,585 286,865 (99,598) 5,007,485 818,896	7,730,522 (1,292,056) 1,500,000 	7,730,522 (1,292,056) 7,702,500 576,728 - 848,612 8,000 1,081,526 439,474 (122,102) 4,242,000 891,124	7,950,315 (571,174) 572,420 931,245 91,800 4,488,089 460,456 (50,395) 5,424,364 934,272	8,011,846 572,420 977,188 4,051,730 508,044 5,164,854 974,719	8,136,137 572,420 975,356 4,139,504 519,710 3,281,355 1,010,091	8,099,001 572,420 1,075,955 4,236,989	8,259,607 572,420 1,129,074 4,343,120
DETAIL OF TRANSFERS OUT: General Fund-Sales Tax Administrative Support Allocation Credit Capital Improvement Edmond Economic Development Fund (EEDA) Edmond Electric Economic Development Fund Fleet Lease Assessment Fee Fleet Management Fund General Fund Insurance Assessment Revenue Bond Funds	33,589,734 8,001,975 (572,146) 50,000 831,533 121,169 1,942,585 286,865 (99,598) 5,007,485	7,730,522 (1,292,056) 1,500,000 - 848,612 10,050 1,081,526 439,474 (122,102) 2,707,271	7,730,522 (1,292,056) 7,702,500 576,728 - 848,612 8,000 1,081,526 439,474 (122,102) 4,242,000	7,950,315 (571,174) 572,420 931,245 91,800 4,488,089 460,456 (50,395) 5,424,364	8,011,846 - 572,420 977,188 - 4,051,730 508,044 - 5,164,854	8,136,137 572,420 975,356 4,139,504 519,710 3,281,355	8,099,001 572,420 1,075,955 4,236,989 527,156 3,347,859	8,259,607 572,420 1,129,074 4,343,120 491,782 3,340,298



Edmond Electric 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Edmond Electric's mission is to provide high quality electric service at a competitive price responding to our customers' needs with trustworthy service.

Edmond Electric is Oklahoma's largest community-owned electric utility. Edmond Electric has served the Edmond community since 1908. Today, Edmond Electric provides electric services to more than 36,000 customers within the City of Edmond corporate city limits.

As a publicly owned power company and a city department, Edmond Electric returns profits to the community annually. Our profits support vital city services such as police, fire, streets and parks. Because of Edmond Electric's support, our community maintains a high quality of living yet has one of the lowest sales tax rates in the state for a city our size. Plus, Edmond Electric provides fast, reliable service and a reliability rating of over 99.98%!

GOALS

1.	Provide High Quality Electric Service
2.	Maintain Cost Competitiveness and Responsive Rates
3.	Maintain Long-Term Investment Value of System
4.	Provide Responsive Customer Service
5.	Provide Proactive Employee Development

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
50.6-0-0	50.6-0-0	50.6-0-0	50.6-0-0	50.6-0-0	50.6-0-0

^{*}Staffing Level adjusted for transfer of .4 full-time equivalent personnel to Warehouse budget.

Current level includes Utility Forester position. Year 1-5 will reflect Utility Forester/Forester Technician split.

							FY 16-1
Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projecte Budge FY 20-2
12,609	-	-	-		-	-	
							98,989,665
							75,000
			THE RESERVE OF THE PERSON NAMED IN COLUMN 1				311,05
88,132,885	79,270,258	88,554,968	91,819,869	93,653,226	95,523,162	97,430,412	99,375,720
	20 000 000	_					
	20,000,000						
2,894,319	14,291,621	14,291,621	12,542,983	16,180,342	20.085.007	24.131.271	28,419,27
91,027,203	113,561,879	102,846,589	104,362,852	109,833,568	115,608,169	121,561,683	127,794,99
						5,148,900	5,204,614
							1,203,800
							69,484,14
							6,319,90° 3,772,89
-	1,675,332				5,013,100	3,030,230	3,112,03
71,924,627	79,298,084	77,702,714	79,456,422	81,109,032	82,733,775	84,346,294	85,985,35
-	-	150	•	35	-	-	
(4,810,955)	(5,799,038)	(12,600,892)	(8,726,089)	(8,639,529)	(8,743,123)	(8,796,115)	(8,936,517
(4,810,955)	(5,799,038)	(12,600,892)	(8,726,089)	(8,639,529)	(8,743,123)	(8,796,115)	(8,936,51
	-				-	-	
	-	-	-	-	-		
14,291,621	28,464,757	12,542,983	16,180,342	20,085,007	24,131,271	28,419,274	32,873,117
14,291,621	28,464,757	12,542,983	16,180,342	20,085,007	24,131,271	28,419,274	32,873,117
91 027 203	113 561 979	102 946 590	104 262 062	100 022 500	115 000 100	404 504 600	407.704.00
31,027,203	113,301,673	102,040,303	104,362,632	109,633,366	115,608,169	121,561,683	127,794,994
		20220					
							339
							121
							359 126
00	122	31	o,	02	30	111	120
4,164,392	4,004,517	4,004,517	4,162,616	4,204,315	4,271,708	4,251,552	4,339,559
(268,917)	(655,838)	(655,838)	(263,283)	-			,,30
-	1,300,000		572 420	572 420	572 420	570 400	E70 404
50,000		5/0,/20	372,420	512,420	312,420	312,420	572,420
60,000	-	-					
		-					
				2 274 424	2 444 000	2 540 750	3,580,973
486,321	662,797	662,797	3,841,682	3,374,431	3,441,920	3,510,758	3,300,373
66,885	122,896	122,896	162,331	206,302	210,778	213,635	
66,885 (31,184)	122,896 (40,592)	122,896 (40,592)	162,331 (23,783)	206,302	210,778	213,635	
66,885	122,896	122,896	162,331				195,946 88,119 159,500
	Actual FY 14-15 12,609 87,856,039 52,260 211,977 88,132,885	12,609	Actual FY 14-15 Budget FY 15-16 Actual (Est.) FY 15-16 12,609 - - 87,856,039 78,951,872 88,114,259 52,260 18,000 114,200 211,977 300,386 326,509 88,132,885 79,270,258 88,554,968 - 20,000,000 - - - - 2,894,319 14,291,621 14,291,621 988,097 1,100,800 895,946 60,263,111 61,953,537 61,478,820 2,647,381 5,922,885 7,138,965 3,413,990 3,801,120 3,418,171 - 1,675,332 - 71,924,627 79,298,084 77,702,714 (4,810,955) (5,799,038) (12,600,892) (4,810,955) (5,799,038) (12,600,892) - - - - 14,291,621 28,464,757 12,542,983 14,291,621 28,464,757 12,542,983 19% 33% 14%	Actual FY 14-15 Budget FY 15-16 FY 15-16 FY 16-17 12,609	Actual FY 15-16 Actual (Est.) BUDGET YEAR FY 17-18 12,609	Actual FY 14-15 FY 15-16 FY 15-16 FY 16-17 FY 16-17 FY 17-18 Budget FY 18-19 FY 15-16 FY 15-16 FY 16-17 FY 17-18 Budget FY 18-19 FY 15-16 FY 15-16 FY 16-17 FY 17-18 FY 17-18 FY 18-19	Actual Budget FY 14-15 FY 15-16 FY 15-16 FY 16-17 FY 17-18 Budget FY 18-19 FY 19-20 FY 14-15 FY 15-16 FY 15-16 FY 16-17 FY 17-18 FY 17-18 FY 18-19 FY 19-20 FY 19-20 FY 18-19 FY 18-19 FY 19-20 FY 18-19 FY 18-19 FY 19-20 FY 18-19 FY 18-19 FY 18-19 FY 19-20 FY 18-19



Water Resources 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Water Resources has three (3) divisions: 1. Water Production comprised of the Edmond Water Plant, water towers, storage tanks, and water pumping stations; 2. Water Wells charged with operation and maintenance of the City's 56 water wells; and 3. Wastewater Treatment, consisting of the Coffee Creek Wastewater Treatment Plant and 9 lift stations. The overall mission of Water Resources is to meet the water and wastewater needs of Edmond's customers by providing effective, efficient and trustworthy water and wastewater services.

GOALS

1.	Compliance with EPA and ODEQ Regulations, Reporting and Rules
2.	Implementation of the Water and Wastewater Master Plan
3.	Program Development
4.	Work Process Improvement

Water Quality:

- 1) Drinking Water Compliance Rate (percent): 100 X (number of days in full compliance for the year ÷ 365 days). Goal: 100%
- 2) Wastewater Treatment Effectiveness Rate (percent): 100 X (365 total number of standard non-compliance days ÷ 365 days). Goal: 100%
- 3) Chemical use per volume delivered/processed: Amount of chemicals used ÷ MG delivered/processed.

Customer Service:

- 1) Drinking water flow and pressure: Flow and pressure will be maintained in adequate volumes to meet customer needs for potable, fire safety and non-potable uses. This will be determined by dividing days experiencing water volume issues by 365 days per year.
- 2) Customer service complaint rate: 1,000 X (customer service associated complaints ÷ number of active customer accounts).

Continuous Improvement:

- 1) Planned maintenance ratio by hours (percent): 100 X ((hours of planned maintenance) ÷ (hours of planned + corrective maintenance)). Goal: 75% Planned Maintenance
- 3) Training hours per employee: Total of qualified formal training hours for all employees ÷ total FTE's worked by employees during the year.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
32-0-0	44-0-0	44-0-0	44-0-0	44-0-0	44-0-0

^{*}Includes Water Plant, Water Wells, and Wastewater Plant

## Actual Budget PY1-15 PY1-16 PY1-17 PY1-17 Budget Budget PY2-202 ## ESTAM TED RESOURCES: ##	Water Fund									FY 16-17
### REVENUES:			Actual	Budget	Actual (Est.)		Budget	Budget	Budget	Projected Budget
Inter-governmental	ESTIMATED RESOURCES:							111010	111020	1120-21
Inter-governmental	REVENUES:									
Value Price Pric					-			-	•	
Capacity Free										
Charges for Services 12,404,155 22,580,054 22,352,071 27,740,690 29,440,038 31,180,105 32,822,751 19,740 19,740,000 10,700										281,948
Image: 197,848										
Macelanous Revenue 176,222 21,0104 200,915 152,206 156,705 100,061 164,304 169,025 100,065 100		1								
Subtool - Revenues										
DEPLICA PROCESS	Subtotal - Payanues		22 802 444	25 406 992	24 040 097	26 664 205	20 005 424	24 057 420		
Debt/Control Proceeds			22,092,444	25,490,003	24,949,967	26,664,205	28,995,134	31,057,129	32,767,907	34,265,467
Restricted Prior Year Reserves 29,796,510 30,593,116 30,593,116 30,593,116 30,593,116 25,007,725 27,220,670 32,207,435 41,987,081 TOTAL ESTIMATED RESOURCES 52,891,955 56,429,999 59,883,103 61,586,766 54,295,899 58,278,108 64,975,342 76,222,228 ESTIMATED USES DIRECT COSTS BY FUNCTION: PERSON ISSPINACE SUBJECT SUBJEC	The second secon				4,000,000			-		
## TOTAL ESTIMATED RESOURCES 52,691,955 56,429,999 59,883,103 61,586,756 54,295,859 58,278,108 64,975,342 76,225,228 ## ESTIMATED USES					-			-		-
### ESTIMATED USES DIRECT COSTS BY FUNCTION: Personal Services	Unrestricted Prior Year Reserves		29,799,510	30,933,116	30,933,116	34,922,551	25,300,725	27,220,979	32,207,435	41,987,061
DIRECT COSTS BY FUNCTION: Personal Services 1,636,025 1,773,403 1,723,850 2,226,241 2,279,746 2,331,222 2,382,872 2,437,779 Personal Services 1,636,025 1,773,403 1,723,850 22,26,241 2,279,746 2,331,222 2,382,872 2,437,879 Personal Services 1,676,678 1,956,554 3,285,153 3,842,475 4,521,634 4,461,188 4,615,537 4,206,1030 Cher Services & 1,676,678 1,950,408 1,960,408 1,927,669 1,920,007 5,1929,308 1,928,675 1,931,943 Debt Issuaine Costs 1,676,678 1,890,408 1,690,408 1,927,669 1,920,075 1,929,308 1,928,675 1,931,943 Debt Issuaine Costs 1,676,678 1,690,408 1,690,408 1,927,669 1,920,075 1,929,308 1,928,675 1,931,943 Debt Issuaine Costs 1,676,678 2,081,6302 24,942,099 26,989,907 17,374,403 18,164,328 14,925,971 19,483,474 TOTAL ESTIMATED COSTS 1,685,948 20,816,302 24,942,099 26,989,907 17,374,403 18,164,328 14,925,971 19,483,474 Transfers In	TOTAL ESTIMATED RESOURCES		52,691,955	56,429,999	59,883,103	61,586,756	54,295,859	58,278,108	64,975,342	76,252,528
Personal Services	ESTIMATED USES									
Materials & Supplies 599, 459 775,439 613,039 820,515 814,991 828,653 854,860 878,705	DIRECT COSTS BY FUNCTION:									
Materials & Supplies 559,489 775,439 4156,554 3,285,153 3,842,76 4,4911 828,653 854,880 878,705 60 60 60 60 60 60 60	Personal Services		1,636,025	1,773,403	1,723,850	2,226,241	2,279,746	2,331,222	2,382,872	2.437.679
Capital Outlay					613,039	820,515	814,991	828,653		878,709
Debt Savince 1,676,878 1,690,408 1,690,408 1,927,669 1,929,025 1,929,308 1,928,675 1,931,943 Debt Savane Costs 1,600,408 1,927,669 1,929,025 1,929,308 1,928,675 1,931,943 Debt Savane Costs 235,000 1,000,000 1,000,000 Debt Savane Costs 1,645,048 20,816,320 24,942,059 26,908,907 17,374,403 18,164,328 14,925,971 19,483,474 TRANSFERS:									4,615,537	4,206,136
Debt Saurance Costs 100,0000 1										10,029,007
Debt Reserves			1,676,878			1,927,669	The second secon			
TRANSFERS: Transfers In 33,589,734 1,500,000 7,702,500 (6,554,725) (7,720,993) (9,377,124) (9,700,477) (7,906,344) (8,062,310) (8,130,488) (8,164,328) (8,164,314) (8,164,314) (8,164,314) (8,164,314					The second secon					
TRANSFERS: Transfers In 33,589,734 1,500,000 7,702,500										
Transfers In 33,589,734 1,500,000 7,702,500	TRANSFERS									
Transfers Out (See detail below) (43,703,525) (6,554,725) (7,720,993) (9,377,124) (9,700,477) (7,906,344) (8,062,310) (8,130,488) NET TRANSFERS IN (OUT) (10,113,791) (5,054,725) (18,493) (9,377,124) (9,700,477) (7,906,344) (8,062,310) (8,130,488) STHER USES: Reserve for Council Special Projects			22 500 724	1 500 000	7 700 500					
NET TRANSFERS IN (OUT)						(9 377 124)	(9 700 477)	(7 006 244)	/0.063.340)	(0.420.400)
Content Cont					7.000,000,000,000		222200000000000000000000000000000000000	(7,300,344)	(0,002,310)	(0,130,400)
Reserve for Council Special Projects			(10,113,791)	(5,054,725)	(18,493)	(9,377,124)	(9,700,477)	(7,906,344)	(8,062,310)	(8,130,488)
Reserve for Capital Improvements Reserve for Other Restricted Purposes Unassigned (Res for Emergencies & Shortfalls*) 30,933,116 30,558,954 34,922,551 25,300,725 27,220,979 32,207,435 41,987,061 48,638,565 707AL OTHER USES 30,933,116 30,558,954 34,922,551 25,300,725 27,220,979 32,207,435 41,987,061 48,638,565 707AL OTHER USES 52,691,955 56,429,999 59,883,103 61,586,756 54,295,859 58,278,108 64,975,342 76,252,528 707AL ESTIMATED USES 52,691,955 56,429,999 59,883,103 61,586,756 54,295,859 58,278,108 64,975,342 76,252,528 707AL ESTIMATED USES 52,691,955 56,429,999 59,883,103 61,586,756 54,295,859 58,278,108 64,975,342 76,252,528 707AL ESTIMATED USES 52,691,955 56,429,999 59,883,103 61,586,756 54,295,859 58,278,108 64,975,342 76,252,528 707AL ESTIMATED USES 70.00 70.0										
Reserve for Other Restricted Purposes								•		
Unassigned (Res for Emergencies & Shortfalls*) 30,933,116 30,558,954 34,922,551 25,300,725 27,220,979 32,207,435 41,987,061 48,638,565 TOTAL OTHER USES 30,933,116 30,558,954 34,922,551 25,300,725 27,220,979 32,207,435 41,987,061 48,638,565 TOTAL ESTIMATED USES 52,691,955 56,429,999 59,883,103 61,586,756 54,295,859 58,278,108 64,975,342 76,252,528 **LEVEL OF EMERGENCY RESERVES: Percentage of Total Revenue 135% 120% 140% 95% 94% 104% 128% 142% Number of Days of Revenue 493 437 511 346 343 379 468 518 Percentage of Total Expenses 142% 1112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 519 408 390 254 367 451 667 643 DETAIL OF TRANSFERS OUT: General Fund - Sales Tax 33,589,734 -					· ·	•				
TOTAL OF TRANSFERS OUT: General Fund - Sales Tax General Fund - Sales Tax Allocation Credit 1,774,416 1,774,616 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,736,515 1,816,625 1,848,073 1,876,029 1,874,842 1,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 41,987,061 48,638,565 54,295,859 58,278,108 64,975,342 76,252,528 10,429 10,446 10,446 10,446 10,446 10,446 10,446 10,446 10,446 10,446 10,446,746 10,446,746 10,446,746 10,446,746 10,446,746 10,446,746,74 10,446,74 11,446,7					34 922 551	25 300 725	27 220 070	22 207 425		40 000 505
**LEVEL OF EMERGENCY RESERVES: Percentage of Total Revenue 135% 120% 140% 95% 94% 104% 128% 142% Number of Days of Revenue 493 437 511 346 343 379 468 518 Percentage of Total Expenses 142% 112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 519 408 390 254 367 451 667 643 **DETAIL OF TRANSFERS OUT: General Fund - Sales Tax 33,589,734 68,278 1940 104% 104% 104% 104% 104% 104% 104% 10		onordano /				The state of the s				
LEVEL OF EMERGENCY RESERVES: Percentage of Total Revenue 135% 120% 140% 95% 94% 104% 128% 142% 142% Number of Days of Revenue 493 437 511 346 343 379 468 518 Percentage of Total Expenses 142% 112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 519 408 390 254 367 451 667 643 **DETAIL OF TRANSFERS OUT: General Fund - Sales Tax 33,589,734				30,000,00	O NOLLIOO I	20,000,720	27,220,373	02,207,400	41,507,001	40,030,303
Percentage of Total Revenue 135% 120% 140% 95% 94% 104% 128% 142% Number of Days of Revenue 493 437 511 346 343 379 468 518 Percentage of Total Expenses 142% 112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 142% 112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 519 408 390 254 367 451 667 643 1667 643 1667 643 1667 1	TOTAL ESTIMATED USES		52,691,955	56,429,999	59,883,103	61,586,756	54,295,859	58,278,108	64,975,342	76,252,528
Number of Days of Revenue 493 437 511 346 343 379 468 518 Percentage of Total Expenses 142% 112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 519 408 390 254 367 451 667 643 DETAIL OF TRANSFERS OUT: General Fund - Sales Tax 33,589,734	* LEVEL OF EMERGENCY RESER	VES:								
Number of Days of Revenue 493 437 511 346 343 379 468 518 Percentage of Total Expenses 142% 112% 107% 70% 101% 124% 183% 176% Number of Days of Expenses 519 408 390 254 367 451 667 643 DETAIL OF TRANSFERS OUT: General Fund - Sales Tax 33,589,734				120%	140%	95%	94%	104%	128%	142%
Number of Days of Expenses 519 408 390 254 367 451 667 643 DETAIL OF TRANSFERS OUT: General Fund - Sales Tax 33,589,734 General Fund 1,074,416 63,992 63,992 203,808 209,512 230,007 238,789 256,173 Revenue Bond Funds 4,288,477 2,317,672 3,500,000 4,648,717 4,647,522 2,792,081 2,858,075 2,851,292 Administrative Support Fund 1,786,685 1,736,515 1,736,515 1,816,625 1,848,073 1,876,029 1,874,842 1,915,783 Insurance Assessment 55,533 101,890 101,890 73,678 74,503 76,126 77,167 71,945 Allocation Credit (17,928) (22,097) (22,097) (7,323)			V00000			346	343	379	468	
DETAIL OF TRANSFERS OUT: General Fund - Sales Tax General Fund Bond Funds Allocation Credit Insurance Assessment Allocation Credit Vehicle Maintenance Fees Fleet Management Fund Allocation Credit Insurance Assessment Allocation Credit Vehicle Management Fund Allocation Credit Insurance Assessment Insurance Assessment Allocation Credit Insurance Assessment Insuran										176%
General Fund - Sales Tax 33,589,734 - 1,074,416 63,992 63,992 203,808 209,512 230,007 238,789 256,173 Revenue Bond Funds 4,288,477 2,317,672 3,500,000 46,48,717 4,647,522 2,792,081 2,858,075 2,851,292 Administrative Support Fund Allocation Credit (143,914) (290,144) (290,144) (129,218) 1,915,783 76,126 77,167 71,945	Number of Days of Expenses		519	408	390	254	367	451	667	643
General Fund - Sales Tax 33,589,734 - 1,074,416 63,992 63,992 203,808 209,512 230,007 238,789 256,173 Revenue Bond Funds 4,288,477 2,317,672 3,500,000 46,48,717 4,647,522 2,792,081 2,858,075 2,851,292 Administrative Support Fund Allocation Credit (143,914) (290,144) (290,144) (129,218) 1,915,783 76,126 77,167 71,945	DETAIL OF TRANSFERS OUT:									
General Fund Revenue Bond Funds Revenue Bond Funds Administrative Support Fund Allocation Credit Insurance Assessment Allocation Credit Vehicle Maintenance Fees Fleet Management Fund Field Services Fund Allocation Credit Allocat			33,589.734		(-)	3. - 1	_			220
Revenue Bond Funds Administrative Support Fund Allocation Credit Insurance Assessment Vehicle Maintenance Fees Fleet Lease Assessment Fund Fleet Lease Assessment Fund Allocation Credit Allocat	General Fund			63,992	63,992	203,808	209.512	230.007	238 789	256 173
Administrative Support Fund										
Allocation Credit (143,914) (290,144) (290,144) (129,218)					1,736,515	1,816,625				
Vehicle Maintenance Fees Allocation Credit (17,928) (22,097) (22,097) (7,323) - - - - - - - - -		Allocation Credit							-	
Vehicle Maintenance Fees 20,946 40,000 26,000 41,200 42,437 43,709 45,020 28,982 Fleet Lease Assessment Fee 44,867 52,509 52,509 55,850 58,420 11,057 63,858 66,800 Fleet Management Fund 121,169 10,050 8,000 47,800 -		Allocation Credit					74,503	76,126	77,167	71,945
Fleet Lease Assessment Fee		modation Gredit					12 127	42 700	45.000	-
Fleet Management Fund 121,169 10,050 8,000 47,800										
Field Services Fund 2,896,586 2,785,431 2,785,421 2,722,965 2,820,010 2,877,335 2,904,559 2,939,513 Allocation Credit (13,046) (241,093) (241,093) (96,978)								. 1,037		00,000
Allocation Credit (13,046) (241,093) (241,093) (96,978)							2,820,010	2,877.335	2,904.559	2,939.513
43,703,525 6,554,725 7,720,993 9,377,124 9,700,477 7,906,344 8,062,310 8,130,488	A	Allocation Credit _	(13,046)	(241,093)	(241,093)	(96,978)	•			_,
		=	43,703,525	6,554,725	7,720,993	9,377,124	9,700,477	7,906,344	8,062,310	8,130,488



Solid Waste 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Solid Waste Utility's vision is to continuously improve solid waste services for the benefit of delivering "Trustworthy Service" to citizens.

Solid Waste department delivers safe, high quality, cost effective trustworthy solid waste collection service to our customers. Department focuses on streamlined solid waste route management and promotes safe vehicle operations with employee safety incentive programs. The department is accelerating use of new technologies to continuously improve delivery and lower cost of service to our customers.

Provide quality and consistent customer service to internal and external customers.
Reduce maintenance costs/overtime within the department.
Improve overall department performance with emphasis on work practices review and routing efficiencies.
Reduce departmental maintenance costs by 10 %.
Improve department safety by reducing number of vehicle accidents.
Promote continuous improvement within the department.
Make necessary changes in equipment to modernize the fleet.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
20-0-0	20-0-0	20-0-0	20-0-0	20-0-0	20-0-0

^{*}Includes Solid Waste Administration, Residential, Commercial, Recycling, and Roll Off

Solid Waste Fund								FY 16-17
	Prior Year	Current Year	Current Year	BUDGET YEAR	Projected	Projected	Projected	Projected
	Actual FY 14-15	Budget FY 15-16	Actual (Est.) FY 15-16	FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Inter-governmental		(1)	-	-	(-		-	-
Charges for Services	8,963,562	8,639,744	8,791,817	8,404,669	8,490,865	8,555,750	8,880,434	9,018,029
Interest Miscellaneous Revenue	19,530 1,581	15,000	27,767	25,000	25,000	25,000	25,000	25,000
Subtotal - Revenues OTHER RESOURCES:	8,984,673	8,654,744	8,819,584	8,429,669	8,515,865	8,580,750	8,905,434	9,043,029
Debt/Loan Proceeds						_	-	
Restricted Prior Year Reserves	-	-	-		-			
Unrestricted Prior Year Reserves	3,004,612	4,239,623	4,239,623	4,696,409	4,283,604	3,680,398	2,916,945	2,270,861
TOTAL ESTIMATED RESOURCES	11,989,285	12,894,367	13,059,207	13,126,078	12,799,469	12,261,148	11,822,379	11,313,890
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services	1,318,744	1,449,226	1,406,979	1,494,231	1,516,901	1,539,779	1,562,762	1,585,010
Materials & Supplies Other Services & Charges	403,579 3,509,590	645,494 3,829,359	537,144 3,829,853	551,550	568,771	586,599	605,055	624,167
Capital Outlay	108,814	39,733	39,733	4,011,188	4,095,969	4,182,877	4,271,660	4,362,529
Debt Service	-	-	-	-	-	1.0	-	
TOTAL ESTIMATED COSTS	5,340,726	5,963,812	5,813,709	6,056,969	6,181,641	6,309,255	6,439,477	6,571,706
TRANSFERS:								
Transfers In	-	-	-	-	-	-	-	-
Transfers Out (See detail below)	(2,408,936)	(2,545,004)	(2,549,089)	(2,785,505)	(2,937,430)	(3,034,948)	(3,112,041)	(3,206,080)
NET TRANSFERS IN (OUT)	(2,408,936)	(2,545,004)	(2,549,089)	(2,785,505)	(2,937,430)	(3,034,948)	(3,112,041)	(3,206,080)
OTHER USES:								
Reserve for Council Special Projects	-		-	•			-	
Reserve for Capital Improvements			-		-		-	
Reserve for Other Restricted Purposes	-		-	-	-	-		-
Unassigned (Res for Emergencies & Shortfalls*) TOTAL OTHER USES	4,239,623 4,239,623	4,385,551	4,696,409	4,283,604	3,680,398	2,916,945	2,270,861	1,536,104
TOTAL OTHER USES	4,239,623	4,385,551	4,696,409	4,283,604	3,680,398	2,916,945	2,270,861	1,536,104
TOTAL ESTIMATED USES	11,989,285	12,894,367	13,059,207	13,126,078	12,799,469	12,261,148	11,822,379	11,313,890
* LEVEL OF EMERGENCY RESERVES:								
Percentage of Total Revenue	47%	51%	53%	51%	43%	34%	25%	17%
Number of Days of Revenue	172	185	194	185	158	124	93	62
Percentage of Total Expenses	55%	52%	56%	48%	40%	31%	24%	16%
Number of Days of Expenses	200	188	205	177	147	114	87	57
DETAIL OF TRANSFERS OUT:	700.45							
Administrative Support Allocation Credit	703,101	718,390	718,390	744,435	742,287	752,765	740,875	754,047
Fleet Lease Assessment Fee	(52,132) 680,095	(122,220) 747,958	(122,220) 747,958	(64,199) 824,907	965 040	000 705	050.010	4.000
General Fund	342,228	354,737	354,737	353,424	865,818 358,725	908,765 365,900	953,849	1,001,176
Insurance Assessment	133,340	158,631	158,631	173,247	175,258	179,297	373,218 181,865	380,682 172,459
Allocation Credit		(45,753)	(45,753)	(14,411)	5,255		- 101,003	172,459
Fleet Management Fund		:=::	-		<u>=</u>	-	-	-
Revenue Bond Funds Vehicle Maintenance Fees	42,113	37,915	42,000	42,952	38,954	39,233	39,225	39,200
Torrido Maritaria i des	599,541 2,408,936	695,346 2,545,004	695,346	725,150	756,388	788,988	823,009	858,516
	2,400,930	2,545,004	2,549,089	2,785,505	2,937,430	3,034,948	3,112,041	3,206,080



Wastewater Treatment 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Wastewater Treatment is a division of the Water Resources Department. It is comprised of the Coffee Creek Wastewater Treatment Plant and Lift Stations. The overall mission of Water Resources is:

"To meet the water and wastewater needs of Edmond's customers by providing effective, efficient, and trustworthy water and wastewater services."

The Wastewater Treatment Division provides operations, maintenance, and monitoring of the Coffee Creek Wastewater Treatment Plant and 9 lift stations. Divisional staff is eight (8) persons. Those positions, and divisional performance measures, are included in the Water Resources Departmental Summary information.

GOALS

1.	Compliance with EPA and ODEQ Regulations, Reporting and Rules
2.	Implementation of the Water and Wastewater Master Plan
3.	Program Development
4.	Work Process Improvement

	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budge FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Inter-governmental								-
License and Permits:								
Wastewater Tap Fees	910	793	820	850	907	965	1,022	1,080
Capacity Fees	760,766	680,008	650,905	709,515	739,022	742,416	732,322	722,228
Charges for Services	11,783,750	11,688,502	12,070,457	12,899,810	14,578,877	16,398,478	18,357,705	20,362,162
Interest	128,637	100,000	169,764	150,000	150,000	150,000	150,000	150,000
Miscellaneous Revenue	4,130	-						
Subtotal - Revenues	12,678,193	12,469,303	12,891,946	13,760,175	15,468,806	17,291,859	19,241,049	21,235,470
OTHER RESOURCES:								
Debt/Loan Proceeds			39,500,000		-	-	-	-
Restricted Prior Year Reserves		-	•	-	-	-	-	-
Unrestricted Prior Year Reserves	17,599,899	23,492,312	23,492,312	55,521,478	12,011,945	15,727,984	19,317,437	24,845,901
TOTAL ESTIMATED RESOURCES	30,278,092	35,961,615	75,884,258	69,281,653	27,480,751	33,019,843	38,558,486	46,081,371
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services	579,781	653,272	637,634	1,015,803	1,040,684	1,065,913	1,090,961	1,118,088
Materials & Supplies	438,911	537,448	493,227	635,463	587,479	606,205	623,881	644,144
Other Services & Charges	1,294,310	1,683,148	1,453,185	1,513,625	1,695,894	1,761,447	1,898,005	1,977,462
Capital Outlay	1,566,092	12,911,353	12,264,867	49,035,000	3,000,000	4,800,000	4,600,000	4,500,000
Debt Service				2,285,000	2,285,000	2,285,000	2,285,000	2,285,000
Debt Issuance Costs	-	-	450,000	_	-	-	-	
Debt Reserves		-	2,285,000	·	-	-	<u> </u>	-
TOTAL ESTIMATED COSTS	3,879,095	15,785,221	17,583,913	54,484,891	8,609,057	10,518,565	10,497,847	10,524,694
TRANSFERS:								
Transfers In Transfers Out (See detail below)	(2,906,685)	(2,784,294)	(2,778,867)	7,783 (2,792,600)	(3,143,710)	(2 402 044)	(2.244.720)	(2.207.400)
THE SALE OF THE PROPERTY OF THE SALE OF TH						(3,183,841)	(3,214,738)	(3,267,109)
NET TRANSFERS IN (OUT)	(2,906,685)	(2,784,294)	(2,778,867)	(2,784,817)	(3,143,710)	(3,183,841)	(3,214,738)	(3,267,109)
OTHER USES:								
Reserve for Council Special Projects			-	-	-			
Reserve for Capital Improvements	-	-	-	-	-	-		
Reserve for Other Restricted Purposes			-			-		-
Unassigned (Res for Emergencies & Shortfalls*)	23,492,312	17,392,100	55,521,478	12,011,945	15,727,984	19,317,437	24,845,901	32,289,568
TOTAL OTHER USES	23,492,312	17,392,100	55,521,478	12,011,945	15,727,984	19,317,437	24,845,901	32,289,568
TOTAL ESTIMATED USES	30,278,092	35,961,615	75,884,258	69,281,653	27,480,751	33,019,843	38,558,486	46,081,371
* LEVEL OF EMERGENCY RESERVES:								
Percentage of Total Revenue	185%	139%	431%	87%	102%	112%	129%	152%
Number of Days of Revenue	676	509	1,572	319	371	408	471	555
Percentage of Total Expenses	346%	94%	273%	21%	134%	141%	181%	234%
Number of Days of Expenses	1,264	342	995	77	488	515	661	855
DETAIL OF TRANSFERS OUT:								
Administrative Support	749,457	714,059	714,059	723,479	729,051	740,482	738,318	751,510
Allocation Cred	(,,	(117,134)	(117,134)	(52,841)	848		•	
Field Services Fund	2,080,490	2,125,279	2,125,279	2,065,773	2,140,129	2,174,013	2,192,918	2,220,855
Allocation Cred Fleet Lease Assessment Fee	fit (80,380) 22,264	(118,647) 23,315	(118,647)	(239,295)	25 575	20.704		00.465
Fleet Management Fund	22,204	23,313	23,315	24,417 44,000	25,575	26,791	28,067	29,408
General Fund	39,620			89,176	109,062	101,678	114 224	105 004
nsurance Assessment	13,387	20,427	20,427	16,334	16,594	17,068	114,224 17,380	125,291
volume and the second s		(4,432)	(4,432)	(1,663)	10,054	17,000	17,300	16,267
Allocation Cred	14 34111							
Allocation Cred Revenue Bond Funds					123 200	123 800	122 221	100 770
Allocation Cred Revenue Bond Funds Vehicle Maintenance Fees	122,953 13,054	123,257 18,170	124,000 12,000	123,221	123,299	123,809	123,831	123,778



Arcadia Lake 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Arcadia Lake provides quality outdoor recreational experiences such as, camping, boating, swimming, hiking/biking, fishing, hunting and picnicking to the community.

1.	Search for New Revenue Sources
2.	Improve Internal Operations to Best Meet Customer Needs
3.	Provide Quality Maintenance Services
4.	Identify Capital Improvements and schedule appropriately.
5.	Engage in Partnerships to Benefit Arcadia Lake services.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
6-4-23	6-5-23	6-5-23	6-5-23	6-5-27	6-5-27

Arcadia Fund									FY 16-17
		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget	Projected Budget	Projected Budget	Projected Budge
ESTIMATED RESOURCES:		PT 14-15	F1 15-16	FT 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-2
REVENUES:									
Inter-governmental				-			-		
Charges for Services		891,644	943.092	1,001,314	973,153	1,003,325	1,035,139	1,066,955	1,098,769
Interest		2,355	2,000	1,290	1,000	1,000	1,000	1,000	1,000
Miscellaneous Revenue		51,016	50,125	56,927	51,661	53,195	54,731	56,266	57,802
Subtotal - Revenues		945,015	995,217	1,059,531	1,025,814	1,057,520	1,090,870	1,124,221	1,157,571
OTHER RESOURCES:						.,,,	.,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,101,011
Debt/Loan Proceeds							-	-	-
Restricted Prior Year Reserves		-	-	-				-	-
Unrestricted Prior Year Reserves		290,940	211,969	211,969	242,498	202,475	167,709	149,630	157,636
TOTAL ESTIMATED RESOURCES		1,235,955	1,207,186	1,271,500	1,268,312	1,259,995	1,258,579	1,273,851	1,315,207
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
Personal Services		551,958	551,888	565,713	572,615	583,976	596,012	607,730	618,212
Materials & Supplies		89,352	99,685	92,443	109,855	99,645	101,765	98,685	98,685
Other Services & Charges		189,089	170,283	195,571	185,209	185,209	185,209	185,209	185,209
Capital Outlay Debt Service								-	
TOTAL ESTIMATED COSTS		830,399	821,856	853,727	867,679	868,830	882,986	891,624	902,106
		300,000		000,112.		000,000	002,000	031,024	302,100
TRANSFERS: Transfers In-General Fund		436,911	166,053	491,000	485,396	231,018	220 425	222 472	207.000
Transfers In-Park Tax Fund		430,911	100,033	491,000	485,396	231,018	239,435	238,478	237,909
Transfers Out (See detail below)		(630,498)	(344,328)	(666,275)	(683,554)	(454,474)	(465,398)	(463,069)	(464,310
NET TRANSFERS IN (OUT)		(193,587)	(178,275)	(175,275)	(198,158)	(223,456)	(225,963)	(224,591)	(226,401
								1	\
OTHER USES:									
Reserve for Council Special Projects			-	-	•	-		-	-
Reserve for Capital Improvements Reserve for Other Restricted Purposes		•	•			•		•	
Unassigned (Res for Emergencies & S		211,969	207.055	242,498	202,475	167,709	149,630	157.000	400 700
TOTAL OTHER USES	mortialis)	211,969	207,055	242,498	202,475	167,709	149,630	157,636 157,636	186,700 186,700
TOTAL ESTIMATED USES		4 225 255	4 007 400	4 074 500					
TOTAL ESTIMATED USES		1,235,955	1,207,186	1,271,500	1,268,312	1,259,995	1,258,579	1,273,851	1,315,207
* LEVEL OF EMERGENCY RESERV	ES:								
Percentage of Total Revenue		15%	18%	16%	13%	13%	11%	12%	13%
Number of Days of Revenue		56	65	57	49	48	41	42	49
Percentage of Total Expenses		15%	18%	16%	13%	13%	11%	12%	14%
Number of Days of Expenses		53	65	58	48	46	41	42	50
DETAIL OF TRANSFERS OUT:									
Administrative Support		166.967	165.339	165.339	164,307	165,121	165,887	162,907	104 500
	ocation Credit	(20,839)	(36,991)	(36,991)	(21,224)	100,121	100,007	102,907	164,583
Fleet Lease Assessment Fee		20,706	21,741	21,741	22,828	23,970	25,168	26,427	27,748
Insurance Assessment		14,964	17,404	17,404	19,085	19,365	19,908	20,257	19,070
Alle	ocation Credit	(6,005)	(4,218)	(4,218)	(1,838)		.0,000	20,207	13,070
Revenue Bond Funds		437,162	166,053	491,000	485,396	231,018	239.435	238.478	237,909
Vehicle Maintenance Fees		17,543	15,000	12,000	15,000	15,000	15,000	15,000	15,000
		630,498	344,328	666,275	683,554	454,474	465,398	463,069	464,310



Drainage Utility 2016-2017 **Departmental Summary**

DEPARTMENTAL DESCRIPTION

Drainage Utility is one of the three divisions comprising the Engineering Department. It is funded by the stormwater drainage system service charge that is collected through the utility billing system. Drainage Utility focuses on all aspects of stormwater drainage including stormwater planning, floodplain management, and environmental protection of Edmond's waterways.

- Work towards making the public aware of the benefits as well as the hazards of floodplains using public outreach activities. Work towards making the public aware of what it can do to help improve the quality of stormwater runoff using public outreach activities. Improve the quality of Edmond's waterways through an Illicit Discharge Detection and 3.
- Elimination (IDDE) Program to curtail pollution.

STAFFING (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
5 - 0 - 0	5 - 0 - 0	5 - 0 - 0	5 - 0 - 0	5 - 0 - 0	5 - 0 - 0

Drainage Fund									FY 16-1
		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projecte Budge FY 20-2
ESTIMATED RESOURCES:									
REVENUES:									
Inter-governmental		295,142	-	-		(7)	8.5%		
Licenses & Permits		2,285		_	-	-	-	-	
Charges for Services		1,763,872	1,707,185	1,760,681	1,782,285	1,731,918	1,736,955	1,741,992	1,747,028
Interest		43,693	40,000	54,986	40,000	40,000	40,000	40,000	40,000
Miscellaneous Revenue		4	•			0.0000000000000000000000000000000000000			
Subtotal - Revenues		2,104,995	1,747,185	1,815,667	1,822,285	1,771,918	1,776,955	1,781,992	1,787,028
OTHER RESOURCES:									
Debt/Loan Proceeds			-			-		-	-
Restricted Prior Year Reserves Unrestricted Prior Year Reserves		6,461,058	7,488,504	7,488,504	6,744,658	6,857,438	C CE2 204	C EDE 040	7 0 47 700
							6,653,304	6,585,946	7,347,766
TOTAL ESTIMATED RESOURCES		8,566,053	9,235,689	9,304,171	8,566,943	8,629,356	8,430,259	8,367,938	9,134,794
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
Personal Services		378,394	385,377	387,809	406,586	410,566	414,975	419,095	423,216
Materials & Supplies		4,557	14,035	5,896	15,939	17,021	13,775	13,775	13,775
Other Services & Charges Capital Outlay		65,433 227,615	220,868 2,046,047	153,769 1,670,867	182,995 785,000	183,145	183,295 880,000	183,295	183,295
Debt Service		227,013	2,040,047	1,070,007	785,000	1,020,000	880,000	50,000	470,000
TOTAL ESTIMATED COSTS		675,999	2,666,327	2,218,341	1,390,520	1,630,732	1,492,045	666,165	1,090,286
TRANSFERS: Transfers In									
Transfers Out (See detail below)		(401,550)	(341,172)	(341,172)	(318,985)	(345,320)	(352,268)	(354,007)	(357,056
NET TRANSFERS IN (OUT)		(401,550)	(341,172)	(341,172)	(318,985)	(345,320)	(352,268)	(354,007)	(357,056
		(101)000)	(011,112)	(011,172)	(010,000)	(040,020)	(552,200)	(354,007)	(337,036
OTHER USES:									
Reserve for Council Special Projects Reserve for Capital Improvements		-	-		•	-			-
Reserve for Other Restricted Purpos	oc		11.0		•	-	•	-	
Unassigned (Res for Emergencies &		7,488,504	6,228,190	6.744.658	6,857,438	6,653,304	6,585,946	7,347,766	7,687,452
TOTAL OTHER USES		7,488,504	6,228,190	6,744,658	6,857,438	6,653,304	6,585,946	7,347,766	7,687,452
TOTAL ESTIMATED USES		8,566,053	9,235,689	9,304,171	8,566,943	9 620 256	9.420.250	0.267.020	0.404.704
220,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		0,000,000	3,233,003	3,304,171	0,000,343	8,629,356	8,430,259	8,367,938	9,134,794
* LEVEL OF EMERGENCY RESER	EVES:								
Percentage of Total Revenue		356%	356%	371%	376%	375%	371%	412%	430%
Number of Days of Revenue		1,298	1,301	1,356	1,374	1,371	1,353	1,505	1,570
Percentage of Total Expenses		695%	207%	264%	401%	337%	357%	720%	531%
		2,537	756	962	1,464	1,229	1,303	2,629	1,939
Number of Days of Expenses									
Number of Days of Expenses									
Number of Days of Expenses DETAIL OF TRANSFERS OUT:		424.070	201 705	001			y garg generation		
Number of Days of Expenses DETAIL OF TRANSFERS OUT: Administrative Support	Allocation Cradit	431,373	391,702	391,702	338,853	322,999	329,266	330,507	334,125
Number of Days of Expenses DETAIL OF TRANSFERS OUT: Administrative Support	Allocation Credit	(36,524)	(69,729)	(69,729)	(40,409)	-	-		
Number of Days of Expenses DETAIL OF TRANSFERS OUT: Administrative Support Fleet Lease Assessment Fee	Allocation Credit	(36,524) 3,601	(69,729) 3,089	(69,729) 3,089	(40,409) 3,243	3,405	3,575	3,754	3,942
Number of Days of Expenses DETAIL OF TRANSFERS OUT: Administrative Support Fleet Lease Assessment Fee Insurance Assessment		(36,524) 3,601 2,756	(69,729) 3,089 18,226	(69,729) 3,089 18,226	(40,409) 3,243 15,781	-	-		334,125 - 3,942 16,095
Number of Days of Expenses DETAIL OF TRANSFERS OUT: Administrative Support Fleet Lease Assessment Fee Insurance Assessment	Allocation Credit	(36,524) 3,601	(69,729) 3,089	(69,729) 3,089	(40,409) 3,243	3,405	3,575	3,754	3,942



EPWA Sewer Impact Fund 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The EPWA Sewer Impact Fund is used to account for impact fees collected on new developments in accordance with ordinance #2077. This ordinance, which was repealed in July 2002, established a fee of \$100 per toilet to be used for the sole purpose of acquiring, equipping, and/or making capital improvements to the City's sewer facilities. The funds may also be used for debt service under certain conditions.

Prior Year Actual FY 14-15	Current Year Budget FY 15-16 20,000 - 20,000 - 2,095,139	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
17,112 - 17,112 - 2,629,593	20,000	13,234	•	-		-	-
17,112 - 17,112 - 2,629,593	20,000	13,234	•	-		-	-
17,112 - 17,112 - 2,629,593	20,000	13,234	•	-		-	-
17,112 - 17,112 - 2,629,593	20,000	-	<u> </u>	-	-		
17,112 - 2,629,593	20,000	-	-	-			-
17,112 - 2,629,593 -	-	13,234			-		
2,629,593	-	13,234	-	-		-	-
2,629,593		_					-
2,629,593		-					
-	2,095,139			-	-	-	
		2,095,139	7,783	(0)	(0)	(0)	(0)
2 646 705	-	-	-	-	-	-	-
2,646,705	2,115,139	2,108,373	7,783	(0)	(0)	(0)	(0)
	_			_	-		-
-	-	-	•	-	•	•	-
551,565	2,200,130	2,100,591					
-	-			•	-	•	-
-	-	-	-	-	-	-	-
551,565	2,200,130	2,100,591	•	-	-	-	-
-	-	-	•	-	•	-	-
-	-	-		-	-	-	-
-	-		(7,783)	-	-		-
-	-		•	-			-
-	-		•	-		-	-
2,095,139	(84,990)	7,783	(0)	(0)	(0)	(0)	(0)
-	-	-	-	-	-	-	-
2,095,139	(84,990)	7,783	(0)	(0)	(0)	(0)	(0)
2,646,705	2,115,139	2,108,373	7,783	(0)	(0)	(0)	(0)
	551,565 - 551,565 - - - - - - - - - - - - - - - - - -		551,565	551,565	551,565	551,565	551,565



EPWA Revenue Bond Funds 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The EPWA Revenue Bond Funds are utilized to account for the construction costs and improvement costs related to utility system capital improvements funded by the sale of Public Works Authority revenue bonds. In addition, the Bond Funds account for payment of principal and interest due each year on the outstanding balance of revenue bonds. At present, the Authority has two revenue bond issues outstanding with total indebtedness equaling \$28,716,893.

Revenue Bond Issues

	Issue	Issue Amount	Principal Bal. 6/30/2015	Final Maturity
1.	2014 Utility/Sales Tax System Refunding Revenue Bonds	10,085,094	9,978,608	7/1/2024
2.	2015 Utility System Refunding Revenue Bonds	20,465,000	20,465,000	7/1/2023

Revenue Bonds Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Inter-governmental	-	-	-	-	-	-	-	-
Charges for Services	-	-						
Interest	189,696	275,000	75,000	75,000	50,000	50,000	50,000	50,000
Miscellaneous Revenue		-	-	•	-	-	-	-
Subtotal - Revenues	189,696	275,000	75,000	75,000	50,000	50,000	50,000	50,000
OTHER RESOURCES:					THE RESERVE OF THE PROPERTY OF			
Debt/Loan Proceeds	-	-	-	•	-	-	-	-
Restricted Prior Year Reserves	7,891,861	7,889,437	7,889,437	9,276,797	9,353,274	9,088,909	9,177,512	9,254,388
Unrestricted Prior Year Reserves	-	-	-	-	-	-	-	-
TOTAL ESTIMATED RESOURCES	8,081,557	8,164,437	7,964,437	9,351,797	9,403,274	9,138,909	9,227,512	9,304,388
DIRECT COSTS BY FUNCTION: Personal Services	-	-			-		<u> </u>	
Materials & Supplies	-	-	-	-	-	_	-	-
Other Services & Charges	282,760	-	5,000	5,000	5,000	5,000	5,000	5,000
Capital Outlay	997,787		325,000	-	-	-	-	-
Debt Service:								
Principal Retirement	3,156,486	1,775,150	1,726,715	4,445,695	4,588,610	2,488,370	2,680,235	2,799,735
Bond Interest Expense	1,093,908	1,017,220	1,030,365	1,127,740	959,640	826,110	712,170	588,845
Debt Reserves								
TOTAL ESTIMATED COSTS	5,530,941	2,792,370	3,087,080	5,578,435	5,553,250	3,319,480	3,397,405	3,393,580
TRANSFERS:								
Transfers In	5,241,506	2,760,484	4,399,440	5,579,912	5,238,885	3,358,083	3,424,281	3,416,537
Transfers Out (See detail below)	97,316	-	-		-	-	-	-
NET TRANSFERS IN (OUT)	5,338,821	2,760,484	4,399,440	5,579,912	5,238,885	3,358,083	3,424,281	3,416,537
OTHER USES:								
Reserve for Council Special Projects	<u> </u>	-	-	-	-	-	-	-
Reserve for Capital Improvements	7 000 407	0.400.554	0.070.707	0.050.074	0.000.000	0.477.540	-	- 0.007.045
Reserve for Other Restricted Purposes	7,889,437	8,132,551	9,276,797	9,353,274	9,088,909	9,177,512	9,254,388	9,327,345
Unassigned (Res for Emergencies & Shortfalls*)	7 000 407	0.400.554	0.070.707	0.050.074	0.000.000	0.477.546	-	- 0.007.015
TOTAL OTHER USES	7,889,437	8,132,551	9,276,797	9,353,274	9,088,909	9,177,512	9,254,388	9,327,345
TOTAL ESTIMATED USES	8,081,557	8,164,437	7,964,437	9,351,797	9,403,274	9,138,909	9,227,512	9,304,388

Other Funds Tab

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KickingBird Golf Club 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

KickingBird Golf Club opened in May of 1971 making it the City of Edmond's oldest golf facility and only municipal golf course. KickingBird has an 18-hole championship golf course, lighted driving range, full service pro shop and a restaurant that serves breakfast and lunch. Our mission is "To provide patrons with a well-manicured golf course, excellent customer service, high quality amenities and a valuable golfing experience." We realize that our business is relational and we must provide exceptional customer service both externally and internally. Our strategic plan has been developed around our mission and if executed properly should allow us to be successful in a very competitive market place.

GOALS

1.	Generate enough revenue to cover operational expenses
2.	Improve golf course condition and enhance landscaping
3.	Upgrade the physical assets of our facility
4.	Utilize social media more to increase customer awareness and build customer base
5.	Develop more evening leagues or events to increase revenue opportunity

PERFORMANCE MEASURES

	Measure	FY 14-15	FY 15-16	FY 16-17
1.	Number of Paid Rounds Played	38,374	39,500	42,000
2.	Average Dollar per paid player	\$52.27	\$52.00	\$51.59

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
11-19-19	12-16-21	12-16-21	12-16-21	12-16-21	12-16-21

FUND BUDGET SUMMARY

Golf Course Fund									FY 16-17
		Prior Year Actual	Current Year Budget	Current Year Actual (Est.)	BUDGET YEAR	Projected Budget	Projected Budget	Projected Budget	Projected Budget
ESTIMATED RESOURCES:		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
REVENUES:									
Inter-governmental		-	-	-	-	-	-	(*)	
Charges for Services		1,957,095	2,115,200	2,033,727	2,186,200	2,186,200	2,258,200	2,258,200	2,258,182
Interest		11,536	3,500	4,006	3,500	3,500	3,500	3,500	3,500
Miscellaneous Revenue		60,834	37,684	40,333	37,684	37,684	37,684	37,684	37,684
Subtotal - Revenues		2,029,465	2,156,384	2,078,066	2,227,384	2,227,384	2,299,384	2,299,384	2,299,366
OTHER RESOURCES:									
Capital Lease Proceeds		•	-	-		-	-	-	
Debt/Loan Proceeds		· ·				•	•	•	
Restricted Prior Year Reserves		700 207			450.045	-	-	202 424	405 000
Unrestricted Prior Year Reserves		708,287	609,790	609,790	458,015	357,927	351,232	393,131	405,229
TOTAL ESTIMATED RESOURCES	5	2,737,752	2,766,174	2,687,856	2,685,399	2,585,311	2,650,616	2,692,515	2,704,595
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
Personal Services		1,017,015	1,066,076	1,038,934	1,147,363	1,162,953	1,178,169	1,194,460	1,211,326
Materials & Supplies		460,994	496,900	494,547	500,450	497,660	484,725	477,725	477,500
Other Services & Charges		175,223	255,395	274,373	168,785	172,785	168,785	172,785	172,635
Capital Outlay		67,639	28,500	26,796	88,000	16,500	40,000	60,000	65,000
Debt Service						-	•	-	-
TOTAL ESTIMATED COSTS		1,720,872	1,846,871	1,834,650	1,904,598	1,849,898	1,871,679	1,904,970	1,926,461
TRANSFERS:									
Transfers In							-		-
Transfers Out (See detail below)		(407,090)	(291,064)	(395,191)	(422,874)	(384,181)	(385,806)	(382,316)	(389,176)
NET TRANSFERS IN (OUT)		(407,090)	(291,064)	(395,191)	(422,874)	(384,181)	(385,806)	(382,316)	(389,176)
OTHER USES:									
Reserve for Council Special Project	S		-	-		•	-	•	-
Reserve for Capital Improvements					•	·	<u> </u>	-	•
Reserve for Other Restricted Purpo									
Unassigned (Des for Emeropaise		1,656	1,656	459.015	257.027	254 222		405 220	200.050
Unassigned (Res for Emergencies		608,134	626,583	458,015 458,015	357,927 357,927	351,232	393,131	405,229	388,958
TOTAL OTHER USES				458,015 458,015	357,927 357,927		393,131 393,131	405,229 405,229	388,958
		608,134	626,583	THE RESIDENCE OF THE PARTY OF T	THE RESERVE OF THE PARTY OF THE	351,232	393,131	405,229	NAME AND ADDRESS OF THE OWNER, WHEN PERSONS ADDRESS
TOTAL OTHER USES TOTAL ESTIMATED USES * LEVEL OF EMERGENCY RESE	& Shortfalls*)	608,134 609,790 2,737,752	626,583 628,239 2,766,174	458,015 2,687,856	357,927 2,685,399	351,232 351,232 2,585,311	393,131 393,131 2,650,616	405,229 405,229 2,692,515	388,958 2,704,595
TOTAL OTHER USES TOTAL ESTIMATED USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue	& Shortfalls*)	608,134 609,790 2,737,752	626,583 628,239 2,766,174	458,015 2,687,856 22%	357,927 2,685,399 16%	351,232 351,232 2,585,311	393,131 393,131 2,650,616 17%	405,229 405,229 2,692,515	388,958 2,704,595 17%
TOTAL OTHER USES TOTAL ESTIMATED USES * LEVEL OF EMERGENCY RESE	& Shortfalls*)	608,134 609,790 2,737,752	626,583 628,239 2,766,174	458,015 2,687,856	357,927 2,685,399	351,232 351,232 2,585,311	393,131 393,131 2,650,616	405,229 405,229 2,692,515	388,958 2,704,595
TOTAL OTHER USES TOTAL ESTIMATED USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue	& Shortfalls*)	608,134 609,790 2,737,752	626,583 628,239 2,766,174	458,015 2,687,856 22%	357,927 2,685,399 16%	351,232 351,232 2,585,311	393,131 393,131 2,650,616 17%	405,229 405,229 2,692,515	388,958 2,704,595 17%
TOTAL OTHER USES TOTAL ESTIMATED USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT:	& Shortfalls*)	608,134 609,790 2,737,752 30% 109	626,583 628,239 2,766,174 29% 106	458,015 2,687,856 22% 80	357,927 2,685,399 16% 59	351,232 351,232 2,585,311 16% 58	393,131 393,131 2,650,616 17% 62	405,229 405,229 2,692,515 18% 64	388,958 2,704,595 17% 62
TOTAL OTHER USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT: Fleet Lease Assessment Fee	& Shortfalls*)	608,134 609,790 2,737,752 30% 109	2,766,174 29% 106	458,015 2,687,856 22% 80 37,297	357,927 2,685,399 16% 59	351,232 351,232 2,585,311 16% 58	393,131 393,131 2,650,616 17% 62	405,229 405,229 2,692,515 18% 64	388,958 2,704,595 17% 62 43,653
TOTAL OTHER USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT: Fleet Lease Assessment Fee Revenue Bond Funds	& Shortfalls*)	608,134 609,790 2,737,752 30% 109 35,722 140,091	626,583 628,239 2,766,174 29% 106	458,015 2,687,856 22% 80 37,297 157,440	357,927 2,685,399 16% 59 38,435 155,548	351,232 351,232 2,585,311 16% 58 39,714 74,031	393,131 393,131 2,650,616 17% 62 40,984 76,728	405,229 405,229 2,692,515 18% 64 42,296 76,422	388,958 2,704,595 17% 62 43,653 76,239
TOTAL OTHER USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT: Fleet Lease Assessment Fee	& Shortfalls*) RVES:	608,134 609,790 2,737,752 30% 109 35,722 140,091 254,805	626,583 628,239 2,766,174 29% 106 37,297 53,213 235,505	458,015 2,687,856 22% 80 37,297 157,440 235,505	357,927 2,685,399 16% 59 38,435 155,548 238,694	351,232 351,232 2,585,311 16% 58	393,131 393,131 2,650,616 17% 62	405,229 405,229 2,692,515 18% 64	388,958 2,704,595 17% 62 43,653
TOTAL OTHER USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT: Fleet Lease Assessment Fee Revenue Bond Funds Administrative Support	& Shortfalls*)	608,134 609,790 2,737,752 30% 109 35,722 140,091 254,805 (34,920)	626,583 628,239 2,766,174 29% 106 37,297 53,213 235,505 (50,120)	458,015 2,687,856 22% 80 37,297 157,440 235,505 (50,120)	357,927 2,685,399 16% 59 38,435 155,548 238,694 (28,135)	351,232 351,232 2,585,311 16% 58 39,714 74,031 249,893	393,131 393,131 2,650,616 17% 62 40,984 76,728 247,052	405,229 405,229 2,692,515 18% 64 42,296 76,422 242,245	388,958 2,704,595 17% 62 43,653 76,239 249,252
TOTAL OTHER USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT: Fleet Lease Assessment Fee Revenue Bond Funds	& Shortfalls*) RVES: Allocation Credit	30% 109 35,722 140,091 254,805 (34,920) 15,889	626,583 628,239 2,766,174 29% 106 37,297 53,213 235,505 (50,120) 17,996	458,015 2,687,856 22% 80 37,297 157,440 235,505 (50,120) 17,996	357,927 2,685,399 16% 59 38,435 155,548 238,694 (28,135) 19,007	351,232 351,232 2,585,311 16% 58 39,714 74,031	393,131 393,131 2,650,616 17% 62 40,984 76,728	405,229 405,229 2,692,515 18% 64 42,296 76,422	388,958 2,704,595 17% 62 43,653 76,239
TOTAL OTHER USES * LEVEL OF EMERGENCY RESE Percentage of Total Revenue Number of Days of Revenue DETAIL OF TRANSFERS OUT: Fleet Lease Assessment Fee Revenue Bond Funds Administrative Support	& Shortfalls*) RVES:	608,134 609,790 2,737,752 30% 109 35,722 140,091 254,805 (34,920)	626,583 628,239 2,766,174 29% 106 37,297 53,213 235,505 (50,120)	458,015 2,687,856 22% 80 37,297 157,440 235,505 (50,120)	357,927 2,685,399 16% 59 38,435 155,548 238,694 (28,135)	351,232 351,232 2,585,311 16% 58 39,714 74,031 249,893	393,131 393,131 2,650,616 17% 62 40,984 76,728 247,052	405,229 405,229 2,692,515 18% 64 42,296 76,422 242,245	388,958 2,704,595 17% 62 43,653 76,239 249,252



YourGovShop 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

YourGovShop's mission is to aggregate material purchase for member cities to obtain discounted pricing. Our plan is to generate sufficient revenues through supplier rebates to cover its operational costs and generate a profit. Financial activity and results of operations will be monitored separately. Profits generated (if any) from the plan will be used to offset the expenses of the City's Purchasing department or to expand this joint purchasing program into other areas.

1.	Generate sufficient revenue to cover cost of operations.
2.	Increase awareness and participation in the program through marketing
3.	Expand our customer base annually.

Current Level	Current Level Year 1		Year 3	Year 4	Year 5	
.3	.3	.3	.3	.3	.3	
4	4 1 11 - 11					

^{*}The remaining .7 of the YourGovShop employee is accounted for in the Finance staffing levels as the Purchasing Manager.

FUND BUDGET SUMMARY

YourGovShop Fund									FY 16-17
		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:					10.27				
REVENUES:									
Inter-governmental		-	-	-		-		-	-
Charges for Services		71,762	50,000	48,000	50,000	50,000	50,000	50,000	50,000
Interest		1,373	1,500	1,431	1,000	1,000	1,000	1,000	1,000
Miscellaneous Revenue		-	-			-	•	-	-
Subtotal - Revenues		73,135	51,500	49,431	51,000	51,000	51,000	51,000	51,000
OTHER RESOURCES:									
Debt/Loan Proceeds			-	-		•		•	-
Restricted Prior Year Reserves		-	-	-	•	-	-	-	-
Unrestricted Prior Year Reserv		208,388	235,637	235,637	232,231	227,936	222,108	216,393	209,782
TOTAL ESTIMATED RESOUR	RCES	281,524	287,137	285,068	283,231	278,936	273,108	267,393	260,782
ESTIMATED USES									
DIRECT COSTS BY FUNCTION	ON:								
Personal Services		30,067	31,406	31,235	32,506	33,162	33,249	33,338	33,429
Materials & Supplies		-	1,400	1,100	1,400	1,700	1,400	2,600	1,400
Other Services & Charges		31,267	34,950	35,700	36,200	36,350	36,350	36,350	36,350
Capital Outlay		•	-				-	-	-
Debt Service		-	-	-		-			-
TOTAL ESTIMATED COSTS	5	61,335	67,756	68,035	70,106	71,212	70,999	72,288	71,179
TRANSFERS:				10.100					
Transfers In		17,754	18,167	18,167	17,554	17,838	17,785	18,106	17,830
Transfers Out (See detail below		(2,306)	(2,969)	(2,969)	(2,743)	(3,454)	(3,501)	(3,429)	(3,484)
NET TRANSFERS IN (OUT))	15,448	15,198	15,198	14,811	14,384	14,284	14,677	14,346
OTHER USES:									
Reserve for Council Special Pr		-	-	•		•	•	•	
Reserve for Capital Improvement Reserve for Other Restricted P			•	<u>-</u>	Carrier House	•	-	•	-
Unassigned (Res for Emergen		235,637	234,579	232,231	227,936	222,108	216,393	209,782	203,949
TOTAL OTHER USES	icies & Shortians)	235,637	234,579	232,231	227,936	222,108	216,393	209,782	203,949
TOTAL OTTILK USES		233,037	234,373	232,231	221,930	222,100	210,393	209,702	203,545
TOTAL ESTIMATED USES		281,524	287,137	285,068	283,231	278,936	273,108	267,393	260,782
* LEVEL OF EMERGENCY R	RESERVES:								
Percentage of Total Reve		259%	337%	344%	332%	323%	315%	304%	296%
Number of Days of Rever		946	1,229	1,254	1,214	1,178	1,148	1,108	1,082
•				1.000000		45.000x5	ANT \$4500000		
DETAIL OF TRANSFERS OU	T·								
Administrative Support	•	3,370	3,551	3,551	3,411	3,454	3,501	3,429	3,484
	Allocation Credit	(1,064)	(582)	(582)	(668)	5,454	5,501	5,425	5,454
Insurance Assessment	· ····	.,,55.,	(552)	(552)	(000)	-	-	-	-
	Allocation Credit	-		-		-	-		-
		2,306	2,969	2,969	2,743	3,454	3,501	3,429	3,484



Public Transportation - Citylink 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The mission of Edmond's public transportation service, Citylink, is to provide quality, reliable, affordable, customer-friendly transportation service to the residents of Edmond for access to employment, shopping, medical, education and social destinations.

Citylink is operated by McDonald Transit and Associates through a 5-year agreement with the Edmond Public Works Authority. Citylink utilizes 11 transit buses to operate 4 local fixed routes and a door-to-door paratransit service, Monday through Saturday. It also provides 12 daily round trips between Edmond and Oklahoma City, Monday through Friday. All Citylink services are fare-free, including Expresslink and paratransit. All Citylink buses are equipped with bike racks and 2 wheel-chair tie-down and lifts.

Since Citylink started in July 2009, ridership has increased more than 300% compared to the previous service.

GOALS

1.	Create a 3 to 5-Year Citylink Operations and Financial Plan.
2.	Continue marketing and communications with citizens, EPTC, UCO and private-partners.
3.	Continue to seek funding for operations, capital needs and the Edmond Multimodal Transit Center.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
.5-0-0	.5-0-0	.5-0-0	.5-0-0	.5-0-0	.5-0-0

FUND BUDGET SUMMARY

DEPARTMENT BUDGET MOVED TO CITYLINK ENTERPRISE FUND ADOPTED JANUARY 2014

CITYLINK								FY 16-17
	Prior Year Actual	Current Year Budget	Actual (Est.)	UDGET YEAR	Projected Budget	Projected Budget	Projected Budget	Projected Budge
ESTIMATED RESOURCES:	FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
REVENUES:	245 204	200 400	200 420	447.040	676 556	754 604	050 007	074 407
Inter-governmental	245,894	220,136	220,136	447,942	676,556	754,681	852,337	974,407
Charges for Services	226,136	191,770	251,317	261,697	261,697	261,697	261,697	261,697
Interest Miscellaneous Revenue	1,256	1,000	2,756	1,000	1,000	1,000	1,000	1,000
Property and the second	473.287	440.000	474.209	740.020	020.052	4.047.070	4.445.004	4 007 404
Subtotal - Revenues	4/3,28/	412,906	4/4,209	710,639	939,253	1,017,378	1,115,034	1,237,104
OTHER RESOURCES:								
Debt/Loan Proceeds		•	-	· ·	•		•	-
Restricted Prior Year Reserves	70 775	40.000	40.000					
Unrestricted Prior Year Reserves	78,775	12,620	12,620	47,165	38,363	7,914	10,330	9,368
TOTAL ESTIMATED RESOURCES	552,062	425,526	486,829	757,804	977,616	1,025,292	1,125,364	1,246,472
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
Personal Services	60,893	64,447	61,446	31,975	32,821	33,667	34,521	35,371
Materials & Supplies	106,985	140,700	95,000	140,650	140,650	140,650	140,650	140,650
Other Services & Charges	910,409	1,076,139	964,511	1,113,973	1,153,144	1,141,802	1,186,405	1,195,073
Capital Outlay							-	-
Debt Service			-		-			-
TOTAL ESTIMATED COSTS	1,078,287	1,281,286	1,120,957	1,286,598	1,326,615	1,316,119	1,361,576	1,371,094
TRANSFERS:								
Transfers In	1,054,600	1,200,000	1,000,000	900,000	700,000	650,000	600,000	500,000
Transfers Out (See detail below)	(515,755)	(328,476)	(318,707)	(332,843)	(343,087)	(348,843)	(354,420)	(360,757)
NET TRANSFERS IN (OUT)	538,845	871,524	681,293	567,157	356,913	301,157	245,580	139,243
OTHER USES:								
Reserve for Council Special Projects	_		-			-		-
Reserve for Other Restricted Purposes	-	-	-	-	-		-	-
Unassigned (Res for Emergencies & Shortfalls*)	12,620	15,764	47,165	38,363	7,914	10,330	9,368	14,621
TOTAL OTHER USES	12,620	15,764	47,165	38,363	7,914	10,330	9,368	14,621
TOTAL ESTIMATED USES	552,062	425,526	486,829	757,804	977,616	1,025,292	1,125,364	1,246,472
* LEVEL OF EMERGENCY RESERVES: Percentage of Total Revenue								
Number of Days of Revenue								
DETAIL OF TRANSFERS:								
Administrative Support	26,390	20,374	20,374	23,028	22,791	23,032	22,818	23,075
Allocation Credit	(5,120)	(6,385)	(6,385)	(5,229)	(7 5)	0.000,000 0000 00000 00000 00000 00000 00000 0000		
Insurance Assessment	406	448	448		-	-		-
Allocation Credit	(121)	(98)	(98)	-		57.0	-	
Fleet Management Fund-addtl fleet	67,749	-	8 <u>8</u> 2	-		•	-	-
Fleet Lease Assessment Fees	211,164	104,137	104,137	105,044	110,296	115,811	121,602	127,682
Vehicle Maintenance Charges TOTAL	215,287 515,755	210,000 328,476	200,231 318,707	210,000 332,843	210,000 343,087	210,000 348,843	210,000 354,420	210,000 360,757

Internal Services Funds Tab

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THE CITY OF EDMOND, OKLAHOMA

FUND DESCRIPTION

-INTERNAL SERVICE FUNDS-

LIABILITY/TORT CLAIM FUND

The Liability/Tort Claim Fund has been established to account for direct and indirect costs for the payment of judgments and settled claims relating to torts and Workers' Compensation. Financing is provided through billings to user departments.

EMPLOYEE GROUP INSURANCE FUND

The Employee Group Insurance Fund has been established to account for the direct and indirect costs of administering a self-funded and fully insured group health insurance plan. Financing is provided by the General Fund, Public Safety Tax Funds, Edmond Public Works Authority, City employees, and interest earnings on fund investments. Costs associated with the plan include the payment of employee, dependent and retiree health, dental and vision claims, third party administrative costs, re-insurance (specific and aggregate), and insurance premium payments for catastrophic claims, COBRA administration, fully insured life, accidental death and dismemberment, long term disability insurance and Wellness Program expenses.

VEHICLE MAINTENANCE FUND

The Vehicle Maintenance Fund has been established to account for expenditures necessary to maintain City vehicles. Financing is provided through billings to user departments.

THE CITY OF EDMOND, OKLAHOMA

FUND DESCRIPTION

-INTERNAL SERVICE FUNDS-

ADMINISTRATIVE SUPPORT SERVICES FUND

The Administrative Support Services Fund has been established to allocate administrative overhead costs to user departments of the City. Financing is provided through billings to user departments based upon applicable cost accounting methods.

FLEET MANAGEMENT FUND

The Fleet Management Fund has been established to accumulate resources for the replacement of vehicles and other equipment on a systematic basis. Financing is provided by fleet lease assessments from those funds that purchase City vehicles and equipment through the Fleet fund.

FIELD SERVICES FUND

The Field Services Fund has been established to provide street maintenance, water/wastewater line maintenance and traffic control systems maintenance. By combining this workforce, it allows the employees to develop diverse skill sets. Financing is provided by the General Fund, Water and Wastewater Fund based upon applicable cost accounting methods.



Risk Management Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Risk Management Department has and will continue to help prevent losses for the City. If a loss does occur, Risk Management will continue to look for ways to minimize the costs. We continue to focus on the four main areas of greatest expenses for the City: workers compensation, property and subrogation, torts, and insurance. Our listed goals explain our plan of action, which provide the means to track and monitor throughout the given time frame.

1.	Lowering Cost/Claims of Property Damage.
2.	Lowering Cost/Claims of Worker's Comp.
3.	Lowering Cost/Claims of Tort Claims.
4.	Obtain Quality Insurance Coverage at Competitive Pricing.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
3-0-0	3-0-0	3-0-0	3-0-0	3-0-0	3-0-0

FUND BUDGET SUMMARY

Liability/Tort Claims Fund									FY 16-17
		Prior Year Actual FY 14-15	Current Year Budget	Current Year Actual (Est.)	BUDGET YEAR	Projected Budget	Projected Budget	Projected Budget	Projected Budget
		FT 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
ESTIMATED RESOURCES:									
REVENUES:									
Interest		26,643	25,000	30,178	25,000	25,000	25,000	25.000	25,000
Charges for Services		-	-	-		-	-	-	-
Miscellaneous Revenue		248,242	150,000	199,925	150,000	150,000	150,000	150,000	150,000
Subtotal - Revenues		274,885	175,000	230,103	175,000	175,000	175,000	175,000	175,000
OTHER RESOURCES:									
Debt/Loan Proceeds								-	-
Restricted Prior Year Reserves		5,066,530	4,219,989	4,219,989	3,572,529	3,272,542	3,200,400	3,127,844	3,056,263
Unrestricted Prior Year Reserves		-	-	-		-	-		
TOTAL ESTIMATED RESOURCES		5,341,415	4,394,989	4,450,092	3,747,529	3,447,542	3,375,400	3,302,844	3,231,263
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
Personal Services		261,819	273,252	272,952	265,330	272,264	278,867	284.705	288.869
Materials & Supplies		4,256	12,950	9,533	14,225	12,000	14,856	12.000	12,075
Other Services & Charges:					,==0	,2,000	71,000	12,000	12,070
Workers Compensation Claims		684,568	1,029,000	1,029,000	1,029,000	1,083,000	1,115,490	1,148,956	1,183,423
Tort Claims		661,056	253,488	253,488	225,000	225,000	225,000	225,000	225,000
Vehicle and Other Property Claims		344,330	215,020	215,020	165,000	165,000	165,000	165,000	165,000
Insurance Premiums		656,983	811,000	706,557	811,000	835,330	852,037	852,037	869,077
Other Charges		81,161	123,900	111,712	126,700	134,095	131,222	131,221	134,443
TOTAL ESTIMATED COSTS		2,694,173	2,718,610	2,598,262	2,636,255	2,726,689	2,782,472	2,818,919	2,877,887
TRANSFERS:									
Transfers In		1,635,500	1,769,679	1,769,679	2,226,154	2,555,431	2,612,011	2,647,860	2,481,828
Transfers Out (See detail below)		(62,753)	(48,980)	(48,980)	(64,886)	(75,884)	(77,095)	(75,522)	(76,013)
NET TRANSFERS IN (OUT)		1,572,747	1,720,699	1,720,699	2,161,268	2,479,547	2,534,916	2,572,338	2,405,815
OTHER USES:									
Reserve for Council Special Projects			-	-			-	-	-
Reserve for Capital Improvements			-	-	•	•	-	-	-
Reserve for Other Restricted Purpose		4,219,989	3,397,078	3,572,529	3,272,542	3,200,400	3,127,844	3,056,263	2,759,191
Unassigned (Res for Emergencies & S	shortfalls*)	-	-	-	•	-	-	-	-
TOTAL OTHER USES		4,219,989	3,397,078	3,572,529	3,272,542	3,200,400	3,127,844	3,056,263	2,759,191
TOTAL ESTIMATED USES		5,341,415	4,394,989	4,450,092	3,747,529	3,447,542	3,375,400	3,302,844	3,231,263
DETAIL OF TRANSFERS OUT:			47- <u>2</u> -18-2	(1) DOOD - DOOD					
Administrative Support		68,327	60,771	60,771	66,214	66,236	66,580	65,561	66,503
	location Credit	(8,596)	(17,767)	(17,767)	(10,985)	-		_	-
Fleet Lease Assessment Fee		1,677	1,761	1,761	1,849	1,942	2,039	2,141	2,141
Insurance Assessment	Innation Cradit	(433)	2,202	2,202	5,873	5,906	5,976	6,020	5,569
Vehicle Maintenance Fees	location Credit	(474) 2,252	(487) 2,500	(487) 2,500	(565)	1,800	2,500	1.800	4 000
Tomore Maintenance Fees		62,753	48,980	48,980	2,500 64,886	75,884	77,095	75,522	1,800
		02,700	40,500	40,900	04,000	13,004	77,095	13,522	76,013



HR/Training/Employee Group Insurance 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Human Resources Department is comprised of three divisions: Human Resources Administration, Training, and Benefits. We are dedicated to providing quality HR services to attract, develop, motivate and retain a productive and diverse workforce within a supportive work environment by:

- Providing friendly trustworthy service to all internal and external customers;
- Attracting and hiring through comprehensive Human Resources selection and planning;
- Retaining qualified employees through training and recognition programs;
- Providing sustainable benefit products and services responsive to and valued by employees.

GOALS

1.	Promote a high quality workforce and collaborative relationships between management and employees.
2.	Develop and provide citywide training and recognition programs to enhance personal and professional growth.
3.	Provide a competitive benefits package that enhances recruitment and retention through prudent management of resources.
4.	Provide a comprehensive wellness program to assist and promote employee well being.
5.	Review processes, making changes as needed, to improve efficiency and/or greater customer service.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
5-0-0	5-0-0	5-0-0	5-0-0	5-0-0	5-0-0

FUND BUDGET SUMMARY

Employee Group Insurance	Fund								FY 16-17
		Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
ESTIMATED RESOURCES:									
REVENUES:									
Interest		45,269	40.000	48.512	45,000	45.000	45,000	45.000	45,000
Charges for Services		8.917.477	9,500,000	9,628,561	10,447,502	10,656,452	10,869,581	10,869,581	11.086,973
Miscellaneous Revenue		32,330	-	-)			,		1.1,000,000
Subtotal - Revenues		8,995,076	9,540,000	9,677,073	10,492,502	10,701,452	10,914,581	10,914,581	11,131,973
OTHER RESOURCES:							1010111101		
Debt/Loan Proceeds									
Restricted Prior Year Reserves		7,062,692	6,363,770	6,363,770	5,241,166	5,298,381	4,879,420	3,899,486	2,090,262
Unrestricted Prior Year Reserves		7,002,002	0,000,770	0,000,770	0,241,100	5,250,501	4,010,420	3,000,400	2,000,202
TOTAL ESTIMATED RESOURCE	S	16,057,768	15,903,770	16,040,843	15,733,668	15,999,833	15,794,001	14,814,067	13,222,235
DIRECT COSTS BY FUNCTION: Personal Services Materials & Supplies Other Services & Charges:		459	1,500	1,300	1,500	1,500	1,500	- 1,500	1,500
Claims		7,901,956	8,423,580	8.843.631	8,446,171	9.103.547	9.812.271	10.576.532	11,400,259
Insurance Premiums		579.288	620,000	630,000	640,000	660,000	680,000	700,000	720,000
Health Clinic		603,468	673,422	625,000	625,000	650,000	675,000	700,000	750,000
Other Charges		589.350	684.840	676,953	687,216	669.156	689,448	709,717	726,100
Wellness Program		14.492	30,000	15,000	30,000	30,000	30,000	30,000	30,000
TOTAL ESTIMATED COSTS		9,689,014	10,433,342	10,791,884	10,429,887	11,114,203	11,888,219	12,717,749	13,627,859
TRANSFERS:									
Transfers In Transfers Out (See detail below)		(4,984)	(7.702)	(7,793)	(F 400)	/C 240\	(0.000)	(0.050)	(0.405)
			(7,793)		(5,400)	(6,210)	(6,296)	(6,056)	(6,185
NET TRANSFERS IN (OUT)		(4,984)	(7,793)	(7,793)	(5,400)	(6,210)	(6,296)	(6,056)	(6,185)
OTHER USES:									
Reserve for Council Special Project	ts	-	-	-		-	-	•	-
Reserve for Capital Improvements		-		-		-	-	-	-
Reserve for Other Restricted Purpo		6,363,770	5,462,635	5,241,166	5,298,381	4,879,420	3,899,486	2,090,262	(411,809)
Unassigned (Res for Emergencies	& Shortfalls*)	-	-	-		-	-	-	
TOTAL OTHER USES		6,363,770	5,462,635	5,241,166	5,298,381	4,879,420	3,899,486	2,090,262	(411,809)
TOTAL ESTIMATED USES		16,057,768	15,903,770	16,040,843	15,733,668	15,999,833	15,794,001	14,814,067	13,222,235
DETAIL OF TRANSFERS OUT									
DETAIL OF TRANSFERS OUT: Administrative Support		6,993	8,324	8,324	6 467	6 210	6,296	6.056	6 405
Administrative Support	Allocation Credit	(2,009)			6,167	6,210	6,296	6,056	6,185
	Allocation Credit	4,984	(531) 7,793	(531) 7,793	(767) 5,400	6,210	6,296	6,056	6,185
	_	4,504	1,183	1,193	5,400	0,210	0,290	0,050	0,185

^{**} GASB Statement 45-Other Post Employment Benefits (OPEB) per the December, 2014 Actuarial Study's assumption of 30% utilization by retirees and 50% utilization by spouses of covered retirees amounts to \$2,180,240 in the 6th year we have this obligation and anticipated approximately \$5.2 million in OPEB Unfunded Liability.



Vehicle Maintenance 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Vehicle Maintenance is an ASE Certified Blue Seal Facility. Vehicle maintenance delivers high quality, cost effective best in class trustworthy service to our customers. The department provides repair and preventative maintenance support services for the City's approximately 480 vehicles and equipment. Employees are responsible for maintaining and repairing vehicles/equipment, ordering and installing parts, tire repair and tire replacement. The department also provides "on call" mechanic available when the shop is not open who provides emergency repair service for any type of vehicle/equipment.

1.	Provide unparalleled customer service to customers.
2.	Maintain the ASE Blue Seal of Excellence program for departmental technicians and
	facility.
3.	Diagnose, analyze and repair vehicles/equipment and/or outsource for repairs not
	provided in-house.
4.	Develop an alternate fuel infrastructure to provide Expand use of L.P.G. and C.N.G.
	for selected owned vehicles.
5.	Promote continuous improvement within the department.
6.	Evaluate all new technologies in an effort to protect the environment.
7.	Examine new technologies and training opportunities to lower departmental costs.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
11.35-0-0	11.35-0-0	11.35-0-0	11.35-0-0	11.35-0-0	11.35-0-0

^{*.65} Split with Fleet Management Fund

FUND BUDGET SUMMARY

3,245 1,098,934 3,030 1,105,209 	2,000 1,275,284 12,450 1,289,734 - 749,281 2,039,015	3,841 685,000 4,854 693,695	3,000 842,698 1,845 847,543 - 144,356 - 991,899	3,000 913,614 1,954 918,568	3,000 984,530 2,063 989,593 - 249,579 - 1,239,172	3,000 1,005,455 2,172 1,010,627 - 346,592 - 1,357,219	3,000 1,126,361 2,281 1,131,642 - 431,335 - 1,562,977
3,245 1,098,934 3,030 1,105,209 - 634,478 - 1,739,687	2,000 1,275,284 12,450 1,289,734 - 749,281 - 2,039,015	3,841 685,000 4,854 693,695	3,000 842,698 1,845 847,543	3,000 913,614 1,954 918,568 - 186,777	3,000 984,530 2,063 989,593 - 249,579	3,000 1,005,455 2,172 1,010,627 - 346,592	3,000 1,126,361 2,281 1,131,642
1,098,934 3,030 1,105,209 - 634,478 - 1,739,687	1,275,284 12,450 1,289,734 - 749,281 - 2,039,015	685,000 4,854 693,695	842,698 1,845 847,543	913,614 1,954 918,568 - 186,777	984,530 2,063 989,593 - 249,579	1,005,455 2,172 1,010,627 - 346,592	1,126,361 2,281 1,131,642 - 431,335
1,098,934 3,030 1,105,209 - 634,478 - 1,739,687	1,275,284 12,450 1,289,734 - 749,281 - 2,039,015	685,000 4,854 693,695	842,698 1,845 847,543	913,614 1,954 918,568 - 186,777	984,530 2,063 989,593 - 249,579	1,005,455 2,172 1,010,627 - 346,592	1,126,361 2,281 1,131,642 - 431,335
1,098,934 3,030 1,105,209 - 634,478 - 1,739,687	1,275,284 12,450 1,289,734 - 749,281 - 2,039,015	685,000 4,854 693,695	842,698 1,845 847,543	913,614 1,954 918,568 - 186,777	984,530 2,063 989,593 - 249,579	1,005,455 2,172 1,010,627 - 346,592	1,126,361 2,281 1,131,642 - 431,335
3,030 1,105,209 - 634,478 - 1,739,687	12,450 1,289,734 - 749,281 - 2,039,015	4,854 693,695 - 749,281	1,845 847,543 - 144,356	1,954 918,568 - 186,777	2,063 989,593 - 249,579	2,172 1,010,627 - 346,592	2,281 1,131,642 - 431,335
1,105,209 - 634,478 - 1,739,687	1,289,734 - 749,281 - 2,039,015	693,695 - 749,281 -	847,543 - 144,356	918,568	989,593 - 249,579	1,010,627 - 346,592	1,131,642 - 431,335
634,478 - 1,739,687	749,281 - - 2,039,015	749,281 -	- 144,356 -	186,777 -	249,579	346,592 -	- 431,335 -
634,478 - 1,739,687	749,281 - 2,039,015	749,281	144,356	186,777	-	-	-
634,478 - 1,739,687	749,281 - 2,039,015	749,281	144,356	186,777	-	-	-
1,739,687 806,158	2,039,015	<u>-</u>	-	-	-	-	-
806,158		- 1,442,976	991,899	1,105,345	1,239,172	1,357,219	-
806,158		1,442,976	991,899	1,105,345	1,239,172	1,357,219	1,562,977
	831.037						
	831.037						
	831.037						
875,293		842,324	902,201	920,488	938,311	953,973	968.829
	925,926	923,526	925,207	969,553	1,016,116	1,065,009	1,114,809
875,927	1,100,000	900,000	829,440	870,912	914,458	960,180	1,008,190
426,372	410,998	405,715	399,220	403,487	401,200	401,200	402,134
		-		-	-	-	-
-	-	-	•	-	-		-
2,983,750	3,267,961	3,071,565	3,056,068	3,164,440	3,270,085	3,380,362	3,493,962
2,107,278	2,365,040	1,933,251	2,363,054	2,433,734	2,506,746	2,581,948	2,659,096
(113,934)	(160,306)		(112,108)				(125,685)
1,993,344	2,204,734	1,772,945	2,250,946	2,308,674	2,377,506	2,454,478	2,533,411
-	-	-		-	-	-	-
-	-	-		. .		-	-
		49,131	62,389	105,091	175,163	220,438	338,609
749,281	975,788	95,225	124,388	144,488	171,429	210,897	263,818
749,281	975,788	144,356	186,777	249,579	346,592	431,335	602,427
1,739,687	2,039,015	1,442,976	991,899	1,105,345	1,239,172	1,357,219	1,562,977
	2,983,750 2,107,278 (113,934) 1,993,344 - - 749,281 749,281	2,983,750 3,267,961 2,107,278 2,365,040 (113,934) (160,306) 1,993,344 2,204,734 749,281 975,788 749,281 975,788	2,983,750 3,267,961 3,071,565 2,107,278 2,365,040 1,933,251 (113,934) (160,306) (160,306) 1,993,344 2,204,734 1,772,945 - - - - <t< td=""><td>2,983,750 3,267,961 3,071,565 3,056,068 2,107,278 2,365,040 1,933,251 2,363,054 (113,934) (160,306) (160,306) (112,108) 1,993,344 2,204,734 1,772,945 2,250,946 - - - - - -</td><td>2,983,750 3,267,961 3,071,565 3,056,068 3,164,440 2,107,278 2,365,040 1,933,251 2,363,054 2,433,734 (113,934) (160,306) (160,306) (112,108) (125,060) 1,993,344 2,204,734 1,772,945 2,250,946 2,308,674 - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -</td><td>2,983,750 3,267,961 3,071,565 3,056,068 3,164,440 3,270,085 2,107,278 2,365,040 1,933,251 2,363,054 2,433,734 2,506,746 (113,934) (160,306) (160,306) (112,108) (125,060) (129,240) 1,993,344 2,204,734 1,772,945 2,250,946 2,308,674 2,377,506 - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -</td><td>2,983,750 3,267,961 3,071,565 3,056,068 3,164,440 3,270,085 3,380,362 2,107,278 2,365,040 1,933,251 2,363,054 2,433,734 2,506,746 2,581,948 (113,934) (160,306) (160,306) (112,108) (125,060) (129,240) (127,470) 1,993,344 2,204,734 1,772,945 2,250,946 2,308,674 2,377,506 2,454,478 -</td></t<>	2,983,750 3,267,961 3,071,565 3,056,068 2,107,278 2,365,040 1,933,251 2,363,054 (113,934) (160,306) (160,306) (112,108) 1,993,344 2,204,734 1,772,945 2,250,946 - - - - - -	2,983,750 3,267,961 3,071,565 3,056,068 3,164,440 2,107,278 2,365,040 1,933,251 2,363,054 2,433,734 (113,934) (160,306) (160,306) (112,108) (125,060) 1,993,344 2,204,734 1,772,945 2,250,946 2,308,674 - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	2,983,750 3,267,961 3,071,565 3,056,068 3,164,440 3,270,085 2,107,278 2,365,040 1,933,251 2,363,054 2,433,734 2,506,746 (113,934) (160,306) (160,306) (112,108) (125,060) (129,240) 1,993,344 2,204,734 1,772,945 2,250,946 2,308,674 2,377,506 - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	2,983,750 3,267,961 3,071,565 3,056,068 3,164,440 3,270,085 3,380,362 2,107,278 2,365,040 1,933,251 2,363,054 2,433,734 2,506,746 2,581,948 (113,934) (160,306) (160,306) (112,108) (125,060) (129,240) (127,470) 1,993,344 2,204,734 1,772,945 2,250,946 2,308,674 2,377,506 2,454,478 -



Administrative Support Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Administrative Support Services Fund has been established to allocate administrative overhead costs to user departments of the City. Financing is provided through billings to user departments based upon applicable cost accounting methods.

FUND BUDGET SUMMARY

AdminSuppSvc Fund								FY 16-17
	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budge FY 20-21
ESTIMATED RESOURCES:								
REVENUES:								
Taxes	-		-		-		1.5	
Inter-governmental	-		-		-	-	-	
Licenses & Permits	56,160	59,500	46,549	54,211	56,510	58,809	61,107	63,406
Charges for Services	373,878	345,974	350,000	211,018	215,887	216,338	216,354	216,772
Interest	35,255	20,000	37,789	20,000	20,000	20,000	20,000	20,000
Miscellaneous Revenue	118,587	11,836	2,948	3,112	3,354	3,597	3,839	4,081
Subtotal - Revenues	583,880	437,310	437,286	288,341	295,751	298,744	301,300	304,259
OTHER RESOURCES:								
Debt/Loan Proceeds	-			•	-	-		-
Restricted Prior Year Reserves	-	•	-		-	-		-
Unrestricted Prior Year Reserves	4,328,597	5,272,746	5,272,746	2,578,956	-	-	-	-
TOTAL ESTIMATED RESOURCES	4,912,477	5,710,056	5,710,032	2,867,297	295,751	298,744	301,300	304,259
ESTIMATED USES								
DIRECT COSTS BY FUNCTION:								
General Government	512,310	305,390	337,959	337,940	337,940	337,940	57,740	98,240
City Treasurer	117,576	145,053	108,751	135,408	139,537	143,859	146,125	149,479
City Manager	1,192,744	1,131,127	1,044,041	1,109,306	1,087,673	1,144,699	1,118,681	1,167,503
Central Communications	2,566,681	3,003,851	2,690,691	2,870,077	2,869,084	2,913,570	2,952,802	3,118,289
Information Technology	3,441,841	4,341,577	3,861,083	4,488,144	4,578,913	4,638,178	4,659,621	4,704,796
Financial Services	981,131	1,226,910	1,223,051	821,039	824,038	829,703	835,115	841,881
Human Resources	582,049	713,073	633,196	872,614	869,714	877,172	903,977	889,874
City Clerk/Government Relations	187,075	198,361	227,234	210,204	200,407	204,783	207,430	210,772
Facility Maintenance	1,084,017	1,410,109	1,351,928	1,464,890	1,491,319	1,431,978	1,459,402	1,563,627
Legal Services	557,148	922,943	614,078	928,329	930,142	931,895	933,687	935,154
Engineering	1,501,812	1,886,948	1,850,521	1,941,853	1,969,738	1,988,921	2,022,054	2,040,755
Marketing	536,610	818,581	715,721	813,667	755,227	776,589	797,753	808,836
Operations Central Warehouse	235,638	264,289	245,021	257,193	259,937	264,533	266,461	269,724
Public Works-Administration	735,043	916,843	873,150	925,853	943,451	956,702	921,243	936,627
Utility Customer Service	3,281,189	3,635,904	3,498,039	3,799,740	3,880,328	3,963,002	4,064,357	4,148,327
TOTAL ESTIMATED COSTS	17,512,864	20,920,961	19,274,464	20,976,257	21,137,448	21,403,524	21,346,448	21,883,884
TRANSFERS:								
Transfers In	18,116,035	16,448,600	16,448,600	18,463,390	21,225,117	21,496,621	21,443,505	21,976,394
Transfers Out (See detail below)	(242,901)	(305,742)	(305,212)	(354,430)	(383,420)	(391,841)	(398,357)	
NET TRANSFERS IN (OUT)	17,873,133	16,142,858	16,143,388	18,108,960	20,841,697	21,104,780		(396,769)
OTHER USES:				70,100,000	20,041,037	21,104,780	21,045,148	21,579,625
Reserve for Council Special Projects								
Reserve for Capital Improvements		-	-					
Reserve for Other Restricted Purposes			-		-			-
	5,272,746	931,953	2,578,956					-
Unassigned (Res for Emergencies & Shortfalls*) TOTAL OTHER USES	5 070 740	-						•
	5,272,746	931,953	2,578,956	0.7				
TOTAL ESTIMATED USES	4,912,477	5,710,056	5,710,032	2,867,297	295,751	298,744	301,300	304,259
DETAIL OF TRANSFERS OUT:		/						
Fleet Lease Assessment Fee Fleet Management Fund	62,821	65,289	68,289	68,376	71,115	73,985	76,995	80,118
Insurance Assessment	12,500		200 000				-,	00,110
	173,147	211,525	211,525	224,598	227,305	232,856	236,362	221,791
	(54 040)	10						
Allocation Credit	(51,343)	(55,222)	(55, 222)	(21,694)	-	-	-	221,731
	(51,343) 45,776 242,901	(55,222) 84,150 305,742	(55,222) 80,620 305,212		85,000 383,420	85,000 391.841	85,000	94,860



General Government 2016-2017 Departmental summary

DEPARTMENTAL DESCRIPTION

This department details the general, non-specific operating costs for the Administrative Support Service Departments listed on the following pages.

DEPARTMENT: General Government

FUND: ADMIN SUPPORT SERVICES

FY 16-17

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services *	220,630	_	_		-	-		-
Materials & Supplies	17,111	12,500	39,000	45,000	45,000	45,000	4,500	45,000
Other Services & Charges	274,570	292,890	298,959	292,940	292,940	292,940	53,240	53,240
Capital Outlay	-	-	-	•	•	•	-	-
Debt Service		-	-	•	-	-	-	
Transfers	12,785	35,308	35,308	50,417	58,624	58,291	57,227	59,419
TOTAL	525,095	340,698	373,267	388,357	396,564	396,231	114,967	157,659
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	19,635	40,925	40,925	55,707	58,624	58,291	57,227	59,419
Allocation Credit	(6,850) 12,785	(5,617) 35,308	(5,617) 35,308	(5,290) 50,417	58,624	- 58,291	<u>-</u> 57,227	59,419

^{*} Year end accruals for Pension GASB 68 and OPEB obligations



Treasury Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Mission Statement for Treasury Services is:

"To provide money management services to City departments"

Treasury Services manages, invests, and analyzes the City general and operating funds, as well as the Public Works Authority and pension funds. All funds are invested in securities that comply with City-Council-approved investment policies and adhere to the laws of the State of Oklahoma.

Treasury services also direct all banking transactions/accounts, coordinates merchant services, administers the two City-sponsored retirement plans, serves as staff liaison on various committees, and provides fiscal reporting and reconciliation to Financial Services.

1.	Improve and refine treasury management systems.
2.	Provide assistance and project coordination to the Edmond Employees' Retirement Board, and City Finance/Audit Committee
3.	Administer and provide education of the 457 Deferred Compensation Plan and the City's Civilian Employee Retirement Plan.

Current Level	Year 1	Year 2	Year 3	Year 4*	Year 5
15-0	15-0	15-0	15-0	15-0	15-0

^{*}Note: The City Treasurer is no longer an elected position as of June 2013, instead, it is a PT position appointed by the City Manager

DEPARTMENT: City	Treasurer
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FUND: ADMIN SUPPORT SERVICES

FY 16-17

EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	96,864	112,595	84,138	103,908	106,987	109,734	112,525	115,779
Materials & Supplies	493	958	180	850	850	1,875	850	850
Other Services & Charges	20,219	31,500	24,433	30,650	31,700	32,250	32,750	32,850
Capital Outlay	-	-	-		-	-		
Debt Service	-	-	-	-	-	-	-	-
Transfers	20,054	13,881	13,881	18,725	20,962	20,954	19,633	20,137
TOTAL	137,630	158,934	122,632	154,133	160,499	164,813	165,758	169,616
DETAIL OF TRANSFERS:					*			
Administrative Support Allocation Credit	21,444	17,358	17,358	20,214	20,065	20,028	18,689	19,256
Insurance Assessment	(2,150) 1,085	(4,247) 980	(4,247) 980	(2,272) 883	897	926	- 944	881
Allocation Credit	(325)	(210)	(210)	(100)	-	920	944	-
	20,054	13,881	13,881	18,725	20,962	20,954	19,633	20,137



City Manager's Office 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The City Manager's office has primary responsibility for both the day-to-day administration of Edmond's city government, including all city departments and operations, and also the carrying out of City Council policies and directives.

STATEMENT OF VALUES

1.	The City of Edmond exists only to provide SERVICES, and our internal mission of Trustworthy
	Service Through Continuous Improvement reflects our constant dedication to this reality.
2.	We are committed to our thoughts, words, and actions reflecting our seven core values of Customer
	Service, Integrity, Teamwork, Accountability, Professionalism, Communication, and Innovation.
3.	We intend to lead by example in the development of our organization to provide quality public
	services while balancing cost effectiveness and responsiveness.
4.	We will work to create and maintain effective partnerships with elected officials, employees, and
	members of our community (customers).

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5	
7-0-2	7-0-2	7-0-2	7-0-2	7-0-2	7-0-2	

^{*}FT employees include the City Manager, Assistant City Manager of Administration, Assistant City Manager of Operations and support staff. Seasonal employees(S) include the Carl Reherman City Management Intern(s).

DEPARTMENT: City Manager		ı	FUND: ADMIN S	SUPPORT SERVICES	FY 16-17			
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	997,530	933,777	870,441	876,401	890,208	904,519	918,501	928,463
Materials & Supplies	6,989	11,810	2,660	8,425	12,925	15,520	15,520	13,965
Other Services & Charges	188,225	185,540	170,940	224,480	184,540	224,660	184,660	225,075
Capital Outlay	-	-	-	•	-	-	•	-
Debt Service		•		•	•	•	•	<u> </u>
Transfers	186,097	172,052	172,052	182,398	200,891	205,255	207,222	209,060
TOTAL	1,378,841	1,303,179	1,216,093	1,291,704	1,288,564	1,349,954	1,325,903	1,376,563
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	217,833	231,120	231,120	212,747	195,768	199,999	201,883	204,131
Insurance Assessment Allocation Credit Allocation Credit	(36,427) 6,664 (1,973)	(64,315) 6,656 (1,409)	(64,315) 6,656 (1,409)	(34,821) 5,060 (588)	5,123 -	5,256 -	5,339 -	4,929 -
	186,097	172,052	172,052	182,398	200,891	205,255	207,222	209,060



Public Safety Communications 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Professionally committed to providing quality emergency communications services for the City of Edmond and surrounding areas.

1.	Attract & retain long-term, career-minded employees.
2.	Process emergency calls within 20 seconds (ready for dispatch) and dispatch calls
	within 30 seconds (once calls are ready for dispatch.)
3.	Provide at least 24 hours of recurring training to each employee in the
	communications center.
4.	Maintain a quality rating of more than 95%.
5.	Successfully move 911, Technical and Administrative functions to the new Public
	Safety Center

STAFFING

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
23.8-1-0	25.8-1-0	25.8-1-0	25.8-1-0	25.8-1-0	25.8-1-0

^{*.8} split with Emergency Management

DEPARTMENT: Central Comm	!	FUND: ADMIN S	SUPPORT SERVICES	3			FY 16-17	
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	1,691,178	2,002,284	1,834,470	1,999,494	2,040,059	2,080,003	2,119,391	2,281,860
Materials & Supplies	71,535	115,690	74,789	57,983	55,925	60,467	60,311	63,329
Other Services & Charges	664,795	846,677	742,232	773,100	773,100	773,100	773,100	773,100
Capital Outlay	139,173	39,200	39,200	39,500	-	-		-
Debt Service	-	-	-	. •	-	-	-	-
Transfers	376,909	321,929	321,929	507,658	555,286	558,861	555,733	559,157
TOTAL	2,943,590	3,325,780	3,012,620	3,377,735	3,424,370	3,472,431	3,508,535	3,677,446
DETAIL OF TRANSFERS:								
Administrative Support	411,528	396,153	396,153	528,633	528,461	531,439	527,937	533,128
Allocation Credit Insurance Assessment Allocation Credit	(57,841) 31,522 (8,300)	(92,558) 27,484 (9,150)	(92,558) 27,484 (9,150)	(44,951) 26,542 (2,566)	26,825 -	27,422	27,796 -	26,029
	376,909	321,929	321,929	507,658	555,286	558,861	<u>55</u> 5,733	559,157



Information Technology 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Information Technology (IT) department is responsible for implementing technology solutions that enable departments throughout the city to provide efficient, high quality services to the citizens of Edmond. The IT Department is comprised of three teams. These teams are Application Support, Infrastructure Support and Geographic Information Systems (GIS). The Application Support Team is responsible for server based applications such as those used by the Finance Department, Utility Customer Service and Municipal Court. The Infrastructure Support team is responsible for the hardware (servers, PCs, network switches, routers, etc.) as well as operating systems and PC applications. GIS has become an integral part of the operations of many departments by linking information to geographic locations. This has provided increased productivity and enhanced decision making. Together, these teams support 722 users and over 800 desktop computers and mobile devices combined.

GOALS

1.	Provide efficient, reliable access to City data and ensure the security of the City's technology environment through research and implementation of new technology as well as proper life cycle management practices to ensure the health of existing technology.
2.	Implement major enhancements to improve the efficiency and productivity of departments throughout the city. Seek to find Enterprise Solutions encompassing stakeholders from multiple departments rather than implementing one-off solutions.
3.	Implement and support GIS projects to provide improved mapping capabilities as well as integration with other application systems.
4.	Implement policies, processes, procedures and tools in an effort to continually improve the operations of the IT department.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5	
17	17	18	18	18	18	

DEPARTMENT: Information Techn	ı	FUND: ADMIN S	UPPORT SERVICES				FY 16-17	
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	1,478,455	1,676,020	1,583,758	1,811,286	1,849,714	1,889,238	1,925,681	1,961,416
Materials & Supplies	139,221	240,550	327,325	325,550	345,550	325,550	325,550	325,550
Other Services & Charges	1,598,404	1,925,007	1,770,600	1,951,308	1,968,649	2,008,390	2,008,390	2,017,830
Capital Outlay	225,761	500,000	179,400	400,000	415,000	415,000	400,000	400,000
Debt Service		-		-	-	-	-	-
Transfers	209,723	189,539	189,539	207,817	236,700	238,757	235,297	241,152
TOTAL	3,651,564	4,531,116	4,050,622	4,695,961	4,815,613	4,876,935	4,894,918	4,945,948
DETAIL OF TRANSFERS:								
Administrative Support	227,345	220,695	220,695	222,197	224,453	226,143	222,453	229,217
Allocation Credit	(29,029)	(45,194)	(45, 194)	(25,068)	=	-	-	-
Fleet Lease Assessment Fees Insurance Assessment	1,451	1,524	1,524	40.070	40.047	10.614	10.044	11.035
Allocation Credit	13,363 (3,823)	13,996 (2,982)	13,996	12,073	12,247	12,614	12,844	11,935
Vehicle Maintenance Charges	416	1,500	(2,982) 1,500	(1,385)	-			
	209,723	189,539	189,539	207,817	236,700	238,757	235,297	241,152



Financial Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Mission Statement for the Financial Services Department is:

"To provide quality management of financial information"

The Financial Service Department contains four divisions: Finance, Payroll, Purchasing and Treasury. The Finance division administers the day-to-day accounting functions, including the development of the Comprehensive Annual Financial Report (CAFR) and Audit, as well as the annual 5 Year Budget Plan.

Payroll manages all employee payroll related items, including bi-weekly checks, tracking of earned vacation and sick leave benefits, and all related federal and state payroll taxes.

Purchasing directs the competitive bid process for various city-wide services and products, as well as accounts payable.

Treasury manages all banking transactions/accounts, as well as investments.

1.	Continue refinement and implementation of IFAS software
2.	Strengthen controls and internal policies and procedures
3.	Continuous Customer Service Improvement
4.	Automate Employee Time and Attendance Capabilities
5.	Improve and refine Treasury Management Systems

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
7.7*-0-0	7.7*5-0	7.7*5-0	7.7*5-0	7.7*5-0	7.7*5-0

^{*} Staffing level includes the Financial Services, Payroll, Treasury, and Purchasing Departments. .3 of the Purchasing Manager is accounted for in the YourGovShop budget and 1 FT & .5 PT is in Treasury.

DEPARTMENT: Financial Ser	1	FUND: ADMIN S	UPPORT SERVICES	3			FY 16-17	
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	757,941	814,426	785,401	638,078	640,252	642,010	643,805	646,101
Materials & Supplies	11,032	15,375	11,025	13,300	15,050	15,000	13,650	13,200
Other Services & Charges	212,158	397,109	426,625	169,661	168,736	172,693	177,660	182,580
Capital Outlay	-	***			-	-	-	-
Debt Service		•	•		•	-	-	-
Transfers	234,645	370,878	370,878	378,343	417,873	424,343	373,012	387,868
TOTAL	1,215,776	1,597,788	1,593,929	1,199,382	1,241,911	1,254,046	1,208,127	1,229,749
DETAIL OF TRANSFERS: Administrative Support	276,009	433,407	433,407	408,748	412,217	418,515	367,077	382,360
Allocation Credit Insurance Assessment	(45,473) 5,820	(67,733) 6,605	(67,733) 6,605	(35,329) 5,574	5,656	5,828	5,935	5,508
Allocation Credit	(1,711) 234,645	(1,401) 370,878	(1,401) 370,878	(650) 378,343	417,873	424,343	373,012	387,868



Human Resources 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Human Resources Department is comprised of three divisions: Human Resources Administration, Training, and Benefits. We are dedicated to providing quality HR services to attract, develop, motivate and retain a productive and diverse workforce within a supportive work environment by:

- Providing friendly trustworthy service to all internal and external customers;
- Attracting and hiring through comprehensive Human Resources selection and planning;
- Retaining qualified employees through training and recognition programs;
- Providing sustainable benefit products and services responsive to and valued by employees.

GOALS

1.	Promote a high quality workforce and collaborative relationships between management and
	employees.
2.	Develop and provide citywide training and recognition programs to enhance personal and professional growth.
3.	Provide a competitive benefits package that enhances recruitment and retention through prudent management of resources.
4.	Provide a comprehensive wellness program to assist and promote employee well being.
5.	Review processes, making changes as needed, to improve efficiency and/or greater customer service.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
5-0-0	5-0-0	5-0-0	5-0-0	5-0-0	5-0-0

DEPARTMENT: Human Resor	!	FUND: ADMIN S	SUPPORT SERVICES			FY 16-17		
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
<u> </u>	1114-13	11 13-16	FT 10-10	F1 10-17	F1 17*10	F1 10-13	F1 13-20	1120-21
Personal Services	444,898	468,038	435,921	653,904	667,279	677,437	687,467	696,214
Materials & Supplies	13,939	19,350	14,911	22,200	22,200	24,200	21,450	17,700
Other Services & Charges	123,211	225,685	182,364	196,510	180,235	175,535	195,060	175,960
Capital Outlay	-	-	-		-	_	-	-
Debt Service	*		-	•		•	-	-
Transfers	184,724	169,352	169,352	205,390	209,236	211,303	133,205	146,664
TOTAL	766,773	882,425	802,548	1,078,004	1,078,950	1,088,475	1,037,182	1,036,538
DETAIL OF TRANSFERS: Administrative Support Allocation Credit	191,790 (10,033)	194,212 (27,873)	194,212 (27,873)	205,388 (2,790)	206,027	207,997	129,837	143,539
Insurance Assessment Allocation Credit	4,159 (1,192)	3,825 (812)	3,825 (812)	3,162 (370)	3,209	3,306	3,368	3,125
,	184,724	169,352	169,352	205,390	209,236	211,303	133,205	146,664



City Clerk 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The City Clerk's office will continue to provide diverse administrative services to support city departments. Internal services include city clerk responsibilities, records administration and management, and Gracelawn Cemetery lot sales, working with local Funeral Homes and families to arrange funerals and all other record management associated with operations of the Cemetery.

- 1. Continue working with local Funeral Homes and families to arrange burials in Gracelawn Cemetery plus accurate records management of cemetery records. Also issue invoices for monument setting services and collection of all fees associated with these services.
- 2. Accurately issue, document, maintain and organize official city records.
- 3. Timely issuance of occupational licenses, permits, collection of miscellaneous charges and fees, abatement and certification of nuisances, processing requests for information, coordination of legal publications and codification of ordinances

STAFFING LEVELS

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
2-0-0	2-0-0	2-0-0	2-0-0	2-0-0	2-0-0

DEPARTMENT: City Clerk/Governme	ent Relations	ı	FUND: ADMIN S	UPPORT SERVICES	3			FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	139,091	145,961	163,196	132,754	135,057	137,833	140,280	142,722
Materials & Supplies	4,098	3,200	3,972	3,950	4,050	4,150	4,250	4,350
Other Services & Charges	43,887	49,200	60,066	73,500	61,300	62,800	62,900	63,700
Capital Outlay	-	-	-	•	· · · · · · · · · · · · · · · · · · ·	•	•	
Debt Service	-	•	•	•	-	•	-	-
Transfers	79,091	64,835	64,835	104,753	117,457	119,150	118,920	122,412
TOTAL	266,166	263,196	292,069	314,957	317,864	323,933	326,350	333,184
DETAIL OF TRANSFERS: Administrative Support Allocation Credit	91,480 (13, 96 2)	83,208 (20,328)	83,208 (20,328)	122,352 (19,140)	115,705 -	117,351	117,092	120,712
Fleet Lease Assessment Fees Insurance Assessment Allocation Credit	2,239 (666)	2,594 (639)	2,594 (639)	1,730 (189)	1,752	1,799	1,828 -	1,700 -
Vehicle Maintenance Charges	79,091	64,835	64,835	104,753	- 117,457	- 119,150	- 118,920	122,412



Facility Maintenance 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Facility Maintenance delivers high quality, cost effective best in class trustworthy service to our customers. The department provides a clean, safe, quality working environment for City of Edmond employees and the public by maintaining, repairing, cleaning and improving City facilities. The department tracks processes and procedures through use of City works for asset management and timely response to the needs of internal and external customers. This encompasses 60 different C.O.E. divisions and over 600,000 square feet of occupied working space. The Facility Maintenance Department's service is to ensure a safe and comfortable working environment for our customers.

1.	Provide unparalleled customer service – meet with Department Heads
2.	Improve the performance of the technical staff with at least one job related training course per
	year, if possible, bring to our campus for a group type training
3.	Diagnose, analyze, and repair buildings and associated equipment and /or outsource for repairs
	not provided in house.
4.	Reduce COE energy costs by implementing Led lighting
5.	Reduce departmental operations & maintenance costs.
6.	Promote continuous improvement within the department.
	Reduce COE energy costs by implementing predictive maintenance- changing out older HVAC
7.	units with newer, efficient equipment.
8.	When possible on roof replacements, use a white color to help in reflection of heat during the
	summer months reducing COE energy costs.

Objectives:

The Facility Maintenance Department's objective and vision is to continuously improve facility maintenance services for the benefit of delivering "Trustworthy Service" to internal and external customers.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
11-0-0	12-0-0	14-0-0	14-0-0	15-0-0	15-0-0

DEPARTMENT: Facility Maintenance	FUND: ADMIN SUPPORT SERVICES							
EXPENDITURE	Prior Year Actual	Current Year Budget	Current Year Actual (Est.)	BUDGET YEAR	Projected Budget	Projected Budget	Projected Budget	Projected Budget
CLASSIFICATION	FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Personal Services	550,704	654,183	598,200	723,359	740,784	757,340	775,515	793,872
Materials & Supplies	172,237	158,605	155,328	144,830	145,825	148,383	149,538	151,325
Other Services & Charges	345,886	597,321	598,400	596,701	604,710	526,255	534,349	618,430
Capital Outlay	15,190	-		:	-	-		-
Debt Service	•	•	-	•	-	-	•	-
Transfers	337,035	348,414	352,884	397,113	432,720	438,119	432,619	440,680
TOTAL	1,421,052	1,758,523	1,704,812	1,862,003	1,924,039	1,870,097	1,892,021	2,004,307
DETAIL OF TRANSFERS:								
Administrative Support	290,254	318,595	318,595	318,680	316,233	319,368	312,150	316,919
Allocation Credit	(10,175)	(49,279)	(49,279)	(29,198)	-	-	-	-
Fleet Lease Assessment Fees	14,176	14,737	17,737	15,327	15,947	16,597	17,280	17,963
Fleet Management Fund	12,500	-	-	-	-	-	-	-
Insurance Assessment	28,452	60,938	60,938	76,719	77,540	79,154	80,189	75,798
Allocation Credit	(9,273)	(17,577)	(17,577)	(6,415)	-	-		-
Vehicle Maintenance Charges	11,101	21,000	22,470	22,000	23,000	23,000	23,000	30,000
	337,035	348,414	352,884	397,113	432,720	438,119	432,619	440,680



Legal Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Edmond City Attorney is appointed by the Mayor and City Council to direct the management of all legal matters for the City. The Legal Services office provides legal assistance to the Mayor and Council, the Edmond Public Works Authority and other City departments. The office also provides assistance to various committees, boards and city agencies.

The City Attorney or the Assistant City Attorney represents the City in all litigation in Edmond Municipal Court, Oklahoma County District Court, Oklahoma State Court and the Federal Court System.

Risk Management, a division of the City Attorney's office, handles subrogation recovery, liability, property insurance as well as other multiple lines of insurance for the City.

GOALS

1.	Provide advice and legal services for the Mayor and City Council
2.	Provide quality legal services for the City of Edmond
3.	Provide advice and training for City departments as needed
4.	Defend City of Edmond in lawsuits, and traffic and juvenile court

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5	
4-0-0	4-0-0	4-0-0	4-0-0	4-0-0	4-0-0	

DEPARTMENT: Legal Services	ì	FUND: ADMIN SUPPORT SERVICES							
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21	
Personal Services	473,958	492,043	486,908	499,971	501,265	502,585	503,880	505,147	
Materials & Supplies	6,643	13,875	12,775	12,375	12,525	12,775	12,875	12,875	
Other Services & Charges	76,547	417,025	114,395	415,983	416,352	416,535	416,932	417,132	
Capital Outlay	-	-		-	-	-	_		
Debt Service	-	-	-	-	-	-	-	-	
Transfers	70,155	61,219	61,219	80,035	93,476	93,102	93,597	94,420	
TOTAL	627,303	984,162	675,297	1,008,364	1,023,618	1,024,997	1,027,284	1,029,574	
DETAIL OF TRANSFERS:	64.005	00 244	60.244	62.500	66.540	05 077	OF 007	00.000	
Administrative Support Allocation Credit	64,825 (7,993)	60,344 (15,063)	60,344 (15,063)	63,590 (7,992)	66,540 -	65,677 -	65,867 -	68,292 -	
Insurance Assessment	19,382	22,315	22,315	26,705	26,936	27,425	27,730	26,128	
Allocation Credit	(6,059) 70,155	(6,377) 61,219	(6,377) 61,219	(2,268) 80,035	93,476	93,102	93,597	94,420	



Engineering Department 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Engineering Department is dedicated to effective, timely, and reliable technical service and expertise to Council, developers, contractors, City departments, staff, and citizens, as it relates to the expansion of the City's infrastructure and the capital improvements.

1.	Conduct traffic studies on Major Transportation Corridors.
2.	Improve services provided to other City departments and improve quality and efficiency of service to both internal and external customers.
3.	Continued implementation of TRAKiT Software as it relates to Engineering projects.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
16-0-0	17-0-0	17-0-0	17-0-0	17-0-0	17-0-0

^{*}Includes Engineering Administration and Inspections

DEPARTMENT: Engineering		ı	FUND: ADMIN S	UPPORT SERVICES	3			FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	1,445,548	1,741,743	1,712,591	1,809,901	1,841,541	1,869,916	1,897,475	1,921,350
Materials & Supplies	20,455	42,705	35,030	48,752	49,061	40,405	45,779	40,405
Other Services & Charges	35,808	102,500	102,900	83,200	79,136	78,600	78,800	79,000
Capital Outlay	-			•	-	-	-	-
Debt Service	-	• • • • • • • • • • • • • • • • • • •	-	-	•	-	_	-
Transfers	369,791	427,401	427,401	361,034	369,462	379,081	378,811	377,698
TOTAL	1,871,602	2,314,349	2,277,922	2,302,887	2,339,200	2,368,002	2,400,865	2,418,453
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	381,500 (38,821)	463,428 (94,698)	463,428 (94,698)	371,844 (46,423)	331,406	340,008	338,847	338,200
Fleet Management	(00,02.7	25,000	25,000	*	-	-	_	_
Fleet Lease Assessment Fees	8,429	8,851	8,851	11,393	11,963	12,560	13,188	13,848
Insurance Assessment	13,533	16,426	16,426	14,895	15,093	15,513	15,776	14,650
Allocation Credit	(3,972)	(3,606)	(3,606)	(1,675)	-	-	-	-
Vehicle Maintenance Charges	9,122	12,000	12,000	11,000	11,000	11,000	11,000	11,000
	369,791	427,401	427,401	361,034	369,462	379,081	378,811	377,698



Marketing and Public Relations 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Marketing/Public Relations Department has several different functions, including media relations, public information, marketing and communications, design and maintenance of the website, graphic design and television programming for the government access cablevision channel, Edmond Life TV, internal and external special event coordination. Our mission statement is:

"Providing timely, accurate information through professional, creative communication"

Our purpose is to keep our citizen/customers informed about city issues, programs, services, activities, accomplishments and plans.

GOALS

1.	Produce quality printed & electronic materials to inform citizen/customers about
	services, programs and functions of the City of Edmond
2.	Provide programming detailing the functions of city departments and personnel and how
	the community benefits from them on Edmond Life TV
3.	Maintain a dynamic, interactive city web site
4.	Provide timely & accurate Media Relations
5.	Publish consistent communications via social media sites; Facebook, Twitter, LinkedIn,
	Pinterest and YouTube.
6.	Coordinate all internal employee events and serve as main point of contact for all
	external events taking place in Edmond.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
5-0-0	5-0-0	5-0-0	5-0-0	5-0-0	5-0-0

^{*}Currently staffed with 5 of the 5 funded & approved positions.

DEPARTMENT: Marketing		I	FUND: ADMIN S	SUPPORT SERVICES	3			FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	341,436	380,331	377,671	391,567	403,127	414,489	425,653	436,736
Materials & Supplies	6,040	35,250	29,650	30,350	30,350	30,350	30,350	30,350
Other Services & Charges	181,447	363,000	268,400	371,750	311,750	321,750	331,750	331,750
Capital Outlay	7,687	40,000	40,000	20,000	10,000	10,000	10,000	10,000
Debt Service	-	-	-	•	-	-	•	
Transfers	71,400	50,818	50,818	119,219	138,259	139,933	139,372	144,357
TOTAL	608,010	869,399	766,539	932,886	893,486	916,522	937,125	953,193
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	77,948 (8,597)	65,019 (17,096)	65,019 (17,096)	132,102 (15,698)	135,032	136,605	135,981	141,200
Insurance Assessment Allocation Credit	2,883 (834)	3,683 (788)	3,683 (788)	3,180 (365)	3,227	3,328 -	3,391 -	3,157 -

119,219

138,259

139,933

139,372

144,357

50,818

71,400

50,818



Public Works Administration 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Public Works Administration provides a call center for Public Works, handles the recording of field work and asset history, payroll, budget management, and accounts payable for Field Services, Solid Waste and Facility Maintenance, analyzes the quality of data, and facilitates accurate reporting and assistance to division heads. Also included in this Public Works division is the offices of the Public Works Director and Public Works Training Coordinator.

1.	Improve Public Works administrative staff's software and professional communication
	skills.
2.	Maintain cross-functional competency for all Public Works office support staff
ŀ	members.
3.	Improve Public Works daily, monthly and quarterly reports.
4.	Review and improve the viability of the service request/work order data collections
	systems as they pertain to Public Works.
5.	Revise the Public Works Administration Procedural Manual.
6.	Oversee Public Works training and Center for Municipal Excellence services.
7.	Maintain and update Public Works APWA accreditation and re-certification
	requirements.
8.	Maintain and ensure Public Works emergency response plans and capabilities.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
11-0-0	11-0-0	11-0-0	11-0-0	11-0-0	11-0-0

DEPARTMENT: Public Works	Administration	1	FUND: ADMIN S	SUPPORT SERVICES	5			FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	651,235	811,103	778,526	820,688	836,286	852,362	868,553	883,937
Materials & Supplies	5,502	8,850	8,450	10,625	10,625	9,800	8,150	8,150
Other Services & Charges	78,306	96,890	86,174	94,540	96,540	94,540	44,540	44,540
Capital Outlay			-	-	_	•	-	_
Debt Service	-	•	•	•	-	•	-	-
Transfers	240,785	219,438	219,438	226,499	236,682	239,106	239,683	243,003
TOTAL	975,828	1,136,281	1,092,588	1,152,352	1,180,133	1,195,808	1,160,926	1,179,630
DETAIL OF TRANSFERS:								
Administrative Support Allocation Credit	256,948 (21,501)	269,924 (57,625)	269,924 (57,625)	245,476 (28,797)	225,533	227,673	228,073	232,210
Insurance Assessment Allocation Credit	7, 6 07 (2,269)	9,080 (1,941)	9,080 (1,941)	11,015 (1,195)	11,149	11,433	11,610	10,793
	240,785	219,438	219,438	226,499	236,682	239,106	239,683	243,003



Operations Central Warehouse 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Warehouse mission is to provide high quality warehouse service at a competitive cost that supports the missions of Electric, Public Works, and Facility Maintenance departments with trustworthy service.

The Operations Central Warehouse core services include:

- 1. Purchasing material following all City of Edmond Purchasing Department policies.
- 2. Maintaining inventory stock levels to provide uninterrupted work flow for all departments utilizing Operations Central Warehouse services.
- 3. Providing a record of materials received and transferred to trucks or issued to work orders.
- 4. Operations Central Warehouse performs regular scheduled inventory counts and audits.

GOALS

1.	Provide High Quality Warehouse Service
2.	Provide Responsive Customer Service
3.	Provide Proactive Employee Development

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
3.7-0-0	3.7-0-0	3.7-0-0	3.7-0-0	3.7-0-0	3.7-0-0

^{*.7} split with Electric and Public Works Administration

DEPARTMENT: Operations Centra	l Warehousing	j l	FUND: ADMIN S	SUPPORT SERVICES	6			FY 16-17	
EXPENDITURE	Prior Year Actual	Current Year Budget	Current Year Actual (Est.)	BUDGET YEAR	Projected Budget	Projected Budget	Projected Budget	Projected Budget	
CLASSIFICATION	FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
Personal Services	220,834	242,484	227,271	236,578	239,087	241,493	244,661	247,574	
Materials & Supplies	4,204	6,150	4,150	4,775	4,875	6,565	5,075	5,175	
Other Services & Charges	10,600	15,655	13,600	15,840	15,975	16,475	16,725	16,975	
Capital Outlay	-	-	-	•		-	-		
Debt Service	-	_	-	-		-	-		
Transfers	39,464	47,938	42,938	57,546	60,274	60,955	60,816	61,341	
TOTAL	275,102	312,227	287,959	314,739	320,211	325,488	327,277	331,065	
DETAIL OF TRANSFERS:									
Administrative Support	26,993	39,274	39,274	44,444	41,760	42,246	41,933	42,397	
Allocation Credit Fleet Lease Assessment Fees	(3,406) 6,753	(9,439) 6.879	(9,439) 6,879	(5,102) 7,008	- 7,140	- 7,275	- 7,412	. 7,551	
Insurance Assessment	1,444	1,576	1,576	1,346	1,374	1,434	1,471	1,393	
Allocation Credit	(407)	(352)	(352)	(150)	•	-	•	-	
Vehicle Maintenance Charges	8,087	10,000	5,000	10,000	10,000	10,000	10,000	10,000	
_	39,464	47,938	42,938	57,546	60,274	60,955	60,816	61,341	



Utility Customer Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Utility Customer Services is comprised of five (5) customer service divisions:

- Financial Services Utility statement production, reconciliation of financial transactions and complete service order process;
- Contractual Services Establishes new service, maintain customer contracts, initiate active and inactive collections;
- Customer Services Operates inbound call center and post incoming payment transactions;
- Meter Services Monthly reading of all electric and water meters;
- Utility Field Services Completes all field orders including service initiations,
 disconnections, reconnections, collections, meter rereads, energy audits, and rebates;

Our mission is to offer each citizen exceptional Customer Services.

GOALS

1.	Enhance our customer communications in all 5 service areas.
2.	Accelerate Utility Customer Services technology to maximize service.
3.	Invest in our employee improvement process to enhance organizational and individual
	success.

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
42-3-0	44-3-0	44-3-0	44-3-0	44-3-0	44-3-0

^{*}Includes Utility Customer Services and Meter Services

DEPARTMENT: Utility Customer Se	ervice		FUND: ADMIN S	UPPORT SERVICES	3			FY 16-17
EXPENDITURE CLASSIFICATION	Prior Year Actual FY 14-15	Current Year Budget FY 15-16	Current Year Actual (Est.) FY 15-16	BUDGET YEAR FY 16-17	Projected Budget FY 17-18	Projected Budget FY 18-19	Projected Budget FY 19-20	Projected Budget FY 20-21
Personal Services	2,333,805	2,661,403	2,594,629	2,800,130	2,860,985	2,924,268	2,988,390	3,050,762
Materials & Supplies	229,923	289,400	257,190	297,545	305,165	307,238	329,217	335,045
Other Services & Charges	708,597	685,101	646,220	697,065	714,178	731,496	746,750	762,520
Capital Outlay	8,864	-	-	5,000	-	-	-	
Debt Service	•	-		-	-	-		-
Transfers	1,375,876	973,226	973,226	1,278,202	1,411,813	1,430,104	1,308,033	1,344,882
TOTAL	4,657,065	4,609,130	4,471,265	5,077,942	5,292,141	5,393,106	5,372,390	5,493,209
DETAIL OF TRANSFERS:								
Administrative Support	1,455,088	1,112,560	1,112,560	1,300,038	1,298,471	1,314,133	1,189,777	1,224,501
Allocation Credit Fleet Lease Assessment Fees	(152,730) 32,012	(239,671) 33,298	(239,671) 33,298	(128,570) 34,648	36,065	37,553	39,115	40,756
Fleet Management Fund Insurance Assessment	34,994	35,367	35,367	35,714	36,277	37,418	- 38,141	35,765
Allocation Credit	(10,539)	(7,978)	(7,978)	(3,778)	-		-	-
Vehicle Maintenance Charges	17,051	39,650	39,650	40,150	41,000	41,000	41,000	43,860
· -	1,375,876	973,226	973,226	1,278,202	1,411,813	1,430,104	1,308,033	1,344,882



Fleet Management 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

Fleet Management provides administrative support in the most cost efficient manner to all City departments who operate city owned vehicles/equipment. The department manages the fleet replacement fund and establishes budget figures for each fiscal year for fuel, parts accounts, car wash expense and vehicle/equipment replacement. The department manages the bid process for new vehicle and equipment. Personnel are committed to exploring all means in which to aid departments in meeting the needs of their customers and the public sector.

GOALS:

- Increase the awareness of city's personnel in the need to support the preventive maintenance service program for vehicle/equipment so that safety standards are continually met, liabilities are reduced and an overall reduction in maintenance costs can be achieved.
- Work with city departments to obtain vehicles/equipment that will be utilized to their maximum potential and remove obsolete and under-utilized vehicles/equipment from inventory.
- Draft specifications that combine the needs of the division and the financial aspects of the purchase together so as to ensure the most cost effective purchase.
- Continue to provide a more streamlined process for the replacement of city vehicles/equipment through the use of unit expense reporting.
- Support and assist all departments with new programs that will help reduce the costs and support city policies.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
.65-0-0	.65-0-0	.65-0-0	.65-0-0	.65-0-0	.65-0-0

^{*} Split with Vehicle Maintenance

FUND BUDGET SUMMARY

Fleet Management Fund									FY 16-17
		Prior Year	Current Year	Current Year	BUDGET YEAR	Projected	Projected	Projected	Projected
		Actual FY 14-15	Budget FY 15-16	Actual (Est.) FY 15-16	FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budget FY 20-21
ESTIMATED RESOURCES:									
REVENUES:									
Charges for Services		20,271	21,000	29,385	20,000	20,000	20.000	20.000	20.000
Interest		50,973	35,000	56,449	50,000	50,000	50,000	50,000	50,000
Miscellaneous Revenue		75,013		50,445	00,000	50,000	50,000	50,000	30,000
Subtotal - Revenues		146,257	56,000	85,834	70,000	70,000	70,000	70,000	70,000
OTHER RESOURCES:		110,207	00,000	00,001	70,000	10,000	70,000	10,000	70,000
Debt/Loan Proceeds		-							
Restricted Prior Year Reserves		6,797,975	7,553,733	7,553,733	7,583,335	5,833,303	7,294,564	8,497,161	8,305,253
Unrestricted Prior Year Reserves		-	- 1,000,100	7,000,700	- 1,000,000	0,000,000	1,204,004	0,451,101	0,000,200
TOTAL ESTIMATED RESOURCES		6,944,232	7,609,733	7,639,567	7,653,335	5,903,303	7,364,564	8,567,161	8,375,253
ESTIMATED USES									
DIRECT COSTS BY FUNCTION:									
Personal Services		60,489	61,865	61,014	63,297	64,424	6,550	66,360	66,546
Materials & Supplies		2,218	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Other Services & Charges		106,998	98,020	99,020	104,020	104,020	104,020	1,492,020	104,020
Capital Outlay:									
Fire		546,620	803,675	153,271	1,250,000	235,000	815,000	795,000	1,280,000
Police		465,683	795,852	784,334	516,600	543,300	593,800	593,000	593,000
Electric		56,648	35,000	31,504	•	-	-	-	-
All Other Depts.		1,428,258	2,140,200	2,127,200	3,145,481	1,014,073	880,194	1,077,362	1,978,127
Debt Service						-	_	-	-
TOTAL ESTIMATED COSTS		2,666,913	3,942,112	3,263,843	5,086,898	1,968,317	2,407,064	4,031,242	4,029,193
TRANSFERS:									
Transfers In		3,332,151	3,296,003	3,261,953	3,278,705	3,372,204	3,552,195	3,781,738	3,926,058
Transfers Out (See detail below)		(55,737)	(54,342)	(54,342)	(11,839)	(12,626)	(12,534)	(12,404)	(12,786)
NET TRANSFERS IN (OUT)		3,276,414	3,241,661	3,207,611	3,266,866	3,359,578	3,539,661	3,769,334	3,913,272
OTHER USES:									
Reserve for Council Special Projects						-	-		-
Reserve for Capital Improvements			-				-		-
Reserve for Other Restricted Purposes	s:		-	-	-	(0.00)	(0.00)	(0.00)	(0.00)
Reserve for Fire		2,031,674	1,994,520	2,650,654	2,263,109	2,953,852	3,141,546	2,930,929	2.739.197
Reserve for Police		825,073	528,678	542,522	561,991	581,029	583,263	519,593	580,867
Reserve for Electric		429,140	418,534	423,240	415,614	407,633	403,594	332,682	326,738
Reserve for All Other Funds		4,267,846	3,967,549	3,966,919	2,592,588	3,352,050	4,368,757	4,522,049	4,612,530
Unassigned (Res for Emergencies & S	Shortfalls*)		-	-	-,002,000	-	.,000,107	1,022,010	1,012,000
TOTAL OTHER USES		7,553,733	6,909,282	7,583,335	5,833,303	7,294,564	8,497,161	8,305,253	8,259,332
TOTAL ESTIMATED USES		6,944,232	7,609,733	7,639,567	7,653,335	5,903,303	7,364,564	8,567,161	8.375,253
TOTAL ESTIMATED USES		0,544,232	7,005,733	7,035,307	7,000,000	5,505,303	7,304,304	8,507,101	0,375,253
DETAIL OF TRANSFERS OUT:									
Administrative Support		20,270	15,019	15,019	12,088	11,317	11,183	11,027	11,473
	ocation Credit	(3,221)	(2,538)	(2,538)	(1,424)	-			-
Insurance Assessment	a a convenience and a second	1,338	2,459	2,459	1,290	1,309	1,351	1,377	1,313
	ocation Credit	(331)	(598)	(598)	(115)	-		=	-
Vehicle Maintenance Fees		37,681	40,000	40,000					
		55,737	54,342	54,342	11,839	12,626	12,534	12,404	12,786



Field Services 2016-2017 Departmental Summary

DEPARTMENTAL DESCRIPTION

The Field Services Department has four primary areas of responsibility: streets, which includes rights-of-ways and drainage, water distribution line maintenance, wastewater collection line maintenance and traffic, which includes signals, signs, pavement markings and roadway lighting. The department will accomplish a level of performance consistent with the character and integrity of a professional organization. Although maintenance services typically occur in a reactive environment, Field Services will continue to focus on proactive planning and maintenance activities, and will actively seek out opportunities for continuous improvement.

GOALS

- 1. Field Services will proactively maintain Edmond's over 1,300 lane miles of streets, over 128 miles of storm water infrastructure and applicable rights-of-ways, to a safe and dependable condition, while responding to emergency situations such as snow and ice events, flooding, high winds and other weather related events, in a timely and effective manner.
- 2. Field Services will proactively maintain Edmond's 99 signalized intersections, 38 school zone flashers, over 8,000 traffic signs, pavement markings and over 6,000 street/security lights, to ensure the safe travel of motorist on Edmond roads.
- 3. Field Services will proactively maintain Edmond's over 449 miles of sanitary sewer collection system, including over 10,000 manholes, to ensure safe collection and delivery of wastewater to the Wastewater Treatment Plant, while minimizing sanitary sewer overflows (SSOs).
- 4. Field Services will proactively maintain Edmond's over 500 miles of water distribution system, including over 4,000 hydrants, and over 27,000 service connections, to ensure the safe delivery of quality drinking water, in a cost effective manner.

S T A F F I N G (FT-PT-S)

Current Level	Year 1	Year 2	Year 3	Year 4	Year 5
67-1-0	68-1-0	68-1-0	68-1-0	68-1-0	68-1-0

^{*}Includes Field Services Street, Traffic, Water Line, and Wastewater Line

FUND BUDGET SUMMARY

1	Fi	A	Ы	Se	rvi	Ces	FII	ne

FY 16-17

		Prior Year Actual	Current Year Budget	Current Year Actual (Est.)	BUDGET YEAR	Projected Budget	Projected Budget		Projected Budget
		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
ESTIMATED RESOURCES:									
REVENUES:									
Intergovernmental		-	-	-					
Charges for Services		153,340	165,000	165,000	191,840	192,840	194,840	196,840	197,840
Interest		8,011	5,000	8,908	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue									
Subtotal - Revenues		161,351	170,000	173,908	196,840	197,840	199,840	201,840	202,840
OTHER RESOURCES:									
Debt/Loan Proceeds					·	-	-	-	-
Restricted Prior Year Reserves		925,045	1,060,537	1,060,537	638,283	(0)	(0)	(0)	(0)
Unrestricted Prior Year Reserves		-		-	•	-	-	-	-
TOTAL ESTIMATED RESOURCE	S	1,086,396	1,230,537	1,234,445	835,123	197,840	199,840	201,840	202,840
ESTIMATED USES DIRECT COSTS BY FUNCTION:									
Personal Services		4,332,399	4,623,304	4,592,184	4,758,741	4,826,963	4,904,810	4,977,716	5,049,796
Materials & Supplies		1,110,129	1,272,426	1,019,750	1,292,778	1,321,325	1,355,633	1,352,032	1,365,803
Other Services & Charges		1,205,380	3,057,812	3,054,807	1,634,100	1,651,300	1,674,150	1,686,250	1,714,600
Capital Outlay		-	-	-	-	-	-	-	-
Debt Service		-	-	-		-	-	-	-
TOTAL ESTIMATED COSTS		6,647,908	8,953,542	8,666,741	7,685,619	7,799,588	7,934,593	8,015,998	8,130,199
TRANSFERS:									
Transfers In		9,727,640	10,905,194	10,905,184	9,830,069	10,846,697	11,042,188	11,140,511	11,296,141
Transfers Out (See detail below)		(3,105,591)	(2,871,605)	(2,834,605)	(2,979,573)	(3,244,949)	(3,307,435)	(3,326,353)	(3,368,782)
NET TRANSFERS IN (OUT)		6,622,049	8,033,589	8,070,579	6,850,496	7,601,748	7,734,753	7,814,158	7,927,359
OTHER USES:									
Reserve for Council Special Project	rte			-	-		-	-	
Reserve for Capital Improvements	, to				<u>-</u>			<u>-</u>	
Reserve for Other Restricted Purpo	nees	1,060,537	310,584	638,283	(0)	(0)	(0)	(0)	(0)
Unassigned (Res for Emergencies		1,000,007	- 010,004	- 030,203	- (0)	(0)	- (0)	- (0)	(0)
TOTAL OTHER USES	a chichaga y	1,060,537	310,584	638,283	(0)	(0)	(0)	(0)	(0)
TOTAL ESTIMATED USES		1,086,396	1,230,537	1,234,445	835,123	197,840	199,840	201,840	202,840
DETAIL OF TRANSFERS OUT:									
Administrative Support		1,955,359	1,868,945	1,868,945	1,949,215	1,937,242	1,956,811	1,934,503	1,961,237
	Allocation Credit	(88,370)	(298,892)	(298,892)	(185,801)	-	-	-	•
Fleet Lease Assessment Fee		478,117	523,391	523,391	547,013	583,652	611,819	641,116	671,873
Fleet Transfers - Additional Fleet		197,001	175,000	175,000	-	-	-	-	-
Insurance Assessment		240,541	295,442	295,442	300,270	319,555	327,805	333,234	313,672
	Allocation Credit	(78,222)	(84,781)	(84,781)	(29,124)	v .	-	-	-
Vehicle Maintenance Fees		401,165	392,500	355,500	398,000	404,500	411,000	417,500	422,000
		3,105,591	2,871,605	2,834,605	2,979,573	3,244,949	3,307,435	3,326,353	3,368,782

Personnel Tab





TO:

Larry Stevens, City Manager

CC:

Steve Commons, ACM-Administration Ross VanderHamm, Director of Finance

FROM:

Lisa Goodpasture, HR Director

DATE

April 21, 2016

SUBJECT:

2016-2017 HR Annual Budget Report

This has been a very busy year for the Human Resources Department as we faced new challenges related to labor relations, new and/or revised regulatory requirements and training development for employees. Overall a very positive and productive year.

Employment: Since July 1, 2015, (to date) we have processed 1947 applications for full-time and part-time positions. We only accept applications when we have open positions. During this same period we hired 52 new full-time employees to fill existing vacancies and approved new positions. There were a total of 43 full-time employees that separated from the City. Separation includes resignations, retirements, and discharges. Based on 728 full-time active positions, our turnover rate to date for FY 2015 is 5.92%. The turnover rate is up .62% from this time last fiscal year. According to the Bureau of Labor Statistics the national turnover rate (for all industries) in January 2016 is 5.0%. As of January 2016 the average turnover rate for Oklahoma is 4.4%.

Labor Relations:

- General Employees: A comprehensive benchmark study was conducted in December 2015. Salary data was gathered from all of the major cities in Oklahoma and equivalent cities outside of Oklahoma in order to compare our civilian positions and salary ranges to the average of the other cities included in the survey. These cities included: Moore, Norman, Stillwater Oklahoma City, Stillwater, Tulsa, Broken Arrow, Columbia, MO, City of Lawrence, KS, McKinney, TX, and Fort Smith AR. After review of all the relevant information, the City of Edmond salaries are consistent or above market with the benchmarked cities. The general employee salaries are 5.31% above the overall average salaries of the benchmarked cities. As a result of the benchmarked information there were no positions that received an upgrade in salary.
- FOP The City and the FOP agreed to dissolve their current three year contract that was set to expire on 06-30-16 and agree to substitute a one year agreement effective 07-01-15 through 06-30-16. Both parties agreed to the following increases to the pay scale:

Fiscal Year 2015/16

2.0% increase effective 07-01-15 2.0% increase effective 01-01-16

The City and FOP also agreed to a three year contract beginning FY 2016-17 through FY 2018-19 based on available revenues and City Council approved allocation of funds in each of the applicable years.

Fiscal Year 2016

2.0% increase effective 07-01-16

2.0% increase effective 01-01-17

Fiscal Year 2017

2.0% increase effective 07-01-17

2.0% increase effective 01-01-18

Fiscal Year 2018

2.0% increase effective 07-01-18

2.0% increase effective 01-01-19

The City's and FOP's negotiation team will open FY 2019-20 contract discussions approximately January 2019. We believe we will be able to continue the productive relationship we have enjoyed in the past as we move forward.

IAFF –The City and the IAFF agreed to amend the Wage Agreement that was adopted in the FY 2013 –
2016 Collective Bargaining Agreement. Effective 01-01-16 both parties and agreed to the following
increases to the pay scale.

Fiscal Year 2015/16
3.0% increase effective 01-01-16

The City and IAFF also agreed to a three year contract beginning FY 2016-17 through FY 2018-19 based on available revenues and City Council approved allocation of funds in each of the applicable years.

Fiscal Year 2016

2.5% increase effective 07-01-16

2.5% increase effective 01-01-17

Fiscal Year 2017

2.5% increase effective 07-01-17

2.5% increase effective 01-01-18

Fiscal Year 2018

2.5% increase effective 07-01-18

2.5% increase effective 01-01-19

The City's and IAFF's negotiation team will open FY 16/17 contract discussions approximately January 1, 2019. Again, we believe we will continue the productive relationship we have enjoyed in the past as we move forward.

Personnel Budget: The proposed FY 2016/2017 personnel budget (includes base, overtime, holiday pay, allowances, part time pay, FICA, Medicare & pensions – all 100 accounts) of \$70,560,710 increased 3.95 percent or \$2,683,601 over the FY 2015/2016 personnel budget of \$67,877,109.

On-Line Application: The City will be moving from accepting paper applications to also accepting on-line applications approximately mid May, 2016. On-line application will allow us to leverage technology and enable an applicant to submit an application electronically to the City which in turn will let supervisors immediately view and better manage applications, along with track activity including notes, reviews, status changes, etc. All applications will be electronically stored.

Employee Training: The City of Edmond continues to place a high priority on training for employees at all levels within the organization. During this past year we have provided training opportunities through our partnerships with Francis Tuttle - Center for Municipal Excellence (CME) and Performance Management Training, the Oklahoma Municipal Power Authority (OMPA), Municipal Electric Systems of Oklahoma (MESO), Oklahoma Municipal League (OML) and our own Human Resources Department. Training will continue through these partnerships for this next fiscal year as well as selection of our own internal department subject matter experts to assist with offering/presenting customer service training and additional Performance Management/professional development courses.

Performance Management Training: The eight, 4-hour session (32-hour) course was completed by 90 leaders. An internal Focus Group identified management training needs, customized the curriculum and partnered with Francis Tuttle to develop and deliver the training. The 90 attendees were divided into six groups, attending the eight sessions September – December 2015. To continue organization training momentum, during FY 16/17, the Focus Group has two work streams in progress:

- (1) Following post-course completion feedback, the curriculum for the next Performance Management series is being condensed. The next series is targeted to start fall/winter 2016. Three out of the eight sessions will be facilitated by internal subject matter experts and each session will be reduced to 3-hours
- (2) Continued training offerings for leaders that graduated from the Performance Management series are being developed, initiatives include:
 - Build a centralized training library on Ednet. Upload training video's with a link
 - Offer Lunch & Learn training sessions. Identify topics and in-house talent to present
 - Incorporate leadership training sessions in CI meetings
 - Hold table topic discussions, leaders to network and share wisdom they learned
 - Managers offer a mentor program within their department, pass on knowledge to their supervisors/staff
 - Send monthly e-mail blasts from the Performance Management Focus Group to Performance Management attendees with pearls from the training
 - Certificate of Training: Award continued Performance Management Training hours by participation of training (facilitate training and/or attend continued training)

Center for Municipal Excellence (CME): Francis Tuttle Technology Center School District No. 21 and the City of Edmond formed a partnership for the purpose of providing a high quality, comprehensive training program for the Municipal Services Profession Program. The Program focuses on safety culture, professional aptitude, behavioral skills, customer services, and operational readiness for Public Works employees. Since inception of Field Services Skill Based Pay Program, the CME has granted Technician Level Certifications to 19 participants and 21 still in training. The certification requires a theoretical 4 years to obtain. FY16/17 initiative includes implementation of On-Line and Blended training

opportunities to increase paid participation of outside municipalities. Long range goal is the continual and innovative skill development of Field Services Personnel to include re-certifying of skills obtained. Edmond and Francis Tuttle have each agreed to \$40,000 to support and fund operations.

- Additional 2016-17 training opportunities for City employees:
 - Five (5) sessions focused on Customer Service techniques provided by MESO (each session presented twice for staggered attendance)
 - A 3-hour Customer Service motivational presentation sponsored by OMPA (offered over two days at different times to stagger attendance)
- Multiple trainings conducted by internal personnel:
 - o Three levels of orientation for new employees provided throughout the year
 - Crucial Conversations provided internally twice per year

Health Benefits and Wellness Programs: We have continued our aggressive approach to providing information to all employees related to our insurance plans, both during our annual open enrollment as well as other opportunities throughout the year.

Health Benefits: We have two plan levels of health insurance (what we call "standard" and "enhanced") with different premiums, co-pays, etc. to allow employees to more effectively choose a health plan that meets their individual needs.

We continue to look at cost saving measures related to this major expenditure and benefit for our organization and employees. The Insurance Committee recommended for calendar year 2016 to implement an increase to the enhanced plan deductible, out of pocket maximum and urgent care copay, along with an 11% increase to the City and Employee premiums on both plans. Healthcare costs and all services related to those costs continue to rise. However, we are seeing an increasing awareness and sense of ownership from employees regarding the need to be vigilant in the use of those benefits.

Claims Cost	2014	2014			2015	
Expenses		Annual		Annual		PEPM
Gross Medical Paid Claims	\$	5,040,164.16	\$	5,228,747.29		
Specific Stop Loss Recoveries	\$	(76,476.91)	<u>\$</u>	(151,012.89)		
Net Medical Claims	\$	4,963,687.25	\$	5,077,734.40	\$	583.65
Net RX Claims	\$	1,980,414.18	\$	2,199,372.99	\$	252.80
Dental Claims	\$	629,658.44	\$	616,852.86	\$	70.90
Vision Claims	\$	98,372.00	\$	102,851.00	\$	11.82
Administration Costs	\$	412,508.48	\$	420,281.58	\$	48.31
Stop Loss Premiums	\$	489,754.54	\$	544,536.37	\$	62.59
Total	\$	8,574,394.89	\$	8,961,629.20	\$	1,030.07

The City's total claims cost per employee per month is \$1,030.07, which is higher than the national average, yet lower than the municipality average. The National average is \$995.50 per employee per month and the Municipality average is \$1,063.41 per employee per month.

Health Care Reform Law, Patient Protection and Affordable Care Act (PPACA) of 2010: Federal health care reform law imposes new fees on health insurance carriers and self-funded plans to fund a new

entity known as the Patient-Centered Outcomes Research Institute (PCORI). The City's Fee for 2014 was \$3827.20. This fee is based on per member per year count on the health plan at a rate of \$2.08 for the 2014 plan year. Under current law, the fee is effective for plan years after September 30, 2012 and before October 1, 2019 and will continue to increase each year.

Section 1341 of the Affordable Care Act established a transitional reinsurance program to stabilize premiums in the individual market inside and outside of the Marketplaces. Under current law, transitional reinsurance program will collect contributions from health insurance issuers and certain self-insured group health plans in the 2014, 2015 and 2016 benefit years to fund reinsurance payments to issuers of non-grandfathered reinsurance-eligible individual market plans, the administrative costs of operating the reinsurance program, and the General Fund of the US Treasury. This fee will decrease each year. The City's payment for the reinsurance program was \$56,760.00 for the 2015 plan year. This fee is based on per member per year monthly factor count on the health plan at a rate of \$44.00 for the 2015 plan year.

The Affordable Care Act (ACA) added section 6055 and 6056 to the Internal Revenue Code, which requires that large employers (defined as having 50 or more full-time employees) report each calendar year that they are meeting the regulations required to provide affordable and credible health insurance to full-time employees working 30 or more hours per week. These reporting obligations are intended to provide detailed health care coverage information to the IRS for each covered person. At the end of the year, taxpayers and their dependents must be able to prove they were participating in a qualified health plan, either through a Health Care Exchange or through their employer's qualified health care benefits. For calendar year 2015, all large employers (50 or more full-time employees) are required to report. The City issued 897 Form 1095-C's for the 2015 calendar year to comply with this code.

Wellness Programs: The wellness program is well received by our City employees. We will continue to hold a bi-annual Employee Wellness Fair as part of our effort to promote employee health and wellness, next fair will be held in 2017. The fairs will provide valuable information from participating vendors and interactive services and screenings related to health, eye care, hearing, vision, chiropractic care, fitness, safety etc. Other events we have throughout the year are:

- Monthly wellness luncheons with speakers on health and wellness related topics
- Annual Flu Shots
- On-site digital mammograms
- Walking challenges
- Self Defense Classes
- Participants can earn points which lead to incentives (time off of work, wellness merchandise, gift cards etc.) for completion of risk assessments, annual physicals, walking/running/bicycling/gym workout programs, and participation is charity walk/run events etc.

Employee Health Clinic: Has been officially open for over a year (opened August 13, 2014). <u>An</u> overview of the clinic's utilization reflects:

• During the first 12 months there were 2,304 clinic visits in the 1,300 hours of operation and over 1,000 phone calls taken

- The average number of appointments per month is 193. The clinics max capacity in a month is 240 appointments
- The clinic is being used by: Almost 50% employees, 25% spouses and 20% dependents
- The clinic dispensed over 3,600 medications and provided over 2,100 labs
- The Personal Health Assessment (PHA) results were compared to national averages. Edmond scored well on high blood pressure and is on par with cholesterol. An area of concern reflects we are significantly above the national average Body Mass Index (BMI) scores

Employee Health Clinic total cost from 01/01/2015 - 12/31/2015: \$532,054

The Employee Health Clinic provided the services above at no cost to employees, their family members (dependents, age 2 & up) and retirees covered by the benefits plan.

Clinic initiatives for FY 2016-17 include:

- Implementation of enhanced communication and notification options to offer patients
- Enhancements to the CareATC Mobile App
- Broader Retiree access and communication
- Refreshed Ednet clinic website & monthly wellness flyer updates

RECOMMENDED POSITION INCREASES/DECREASES/CHANGES: Included with this report is a detailed listing of the recommended position requests received and reviewed by the Personnel Review Committee. This Committee, made up primarily of rank and file employees, meets annually to review requests from departments for new positions, both additions as well as position changes due to departmental reorganization. Budgeted positions for FY 2015/16 was at 726. Due to the changing needs of various departments, 2 additional positions were approved in FY 2015/16, bringing the total of authorized full-time positions to 728. If the attached personnel changes are approved for FY 2016/17, this will bring our total number of authorized full-time positions to 746.

	Positions added during the current fiscal year or presented to the Personnel Review Committee and recommended for immediate (FY 15/16) position changes based on needs of the department										
Department	Division	Position Title	Change	Net Gain - FT Positions							
Police	Police - Special Services	Technology Support Technician	New	1							
Police	Police - Special Services	Tech Coordinator to Tech Manager	Reclass/Title	0							
Vehicle Maintenance	Vehicle Maintenance	Vehicle Maintenance Helper	New	1							
		Eliminated Transportation Coordinator									
	1	position. Duties added to CDBG/Public									
Planning	Planning / CDBG	Transit position.	Elimination of Position	-1							
Park and Recreation	Maintenance	Maintenance Worker II	Reclass PT to FT	1							
		POSITION ADJUSTMENTS TO FY 15/16		2							

	RECOMMENDED POSITION INCREASES/DECREASES/CHANGES FOR FISCAL YEAR 2016/2017											
Department	Division	Position Title	Change	Net Gain - FT Positions								
Facility Maintenance	Facility Maintenance	Custodian / Delivery Driver	New	1								
Fire	Fire	Deputy Fire Chief	New	1								
Fire	Fire	Asst Training Officer	New	1								
Park and Recreation	Administration	Front Desk Attendant	Reclass PT to FT	1								
Utility Customer Service	Customer Service	Customer Service Rep I	Reclass PT to FT	1								
Utility Customer Service	New Accounts	Customer Service Rep I	New	1								
Utility Customer Service	New Accounts	Customer Service Rep I to Rep II	Reclass in Grade	0								
Water Resources	Wastewater Plant	Wastewater Plant Operators	New	4								
Water Resources	Water Plant	Water Plant Operators	New	6								
Water Resources	Water/WW Plant	Electric Supervisor	New	1								
Water Resources	Water/WW Plant	Electrician/Instrumentation & Controls	New	1								
Water Resources	Water/WW Plant	Lab Techs to Environmental Chemist	Reclass/Title	0								
		2015-2016 TOTAL NET	GAIN	18								

Positions subm	nitted to the Personnel Review	Committee. May be considered in future	years, based on justificat	tion and availability of funds.
Department	Division	Position Title	Change	Proposed Year
Water Resources	Water/Wastewater Plant	1 New - Full-time	Laboratory Technician	17/18

Capital Outlay Tab

	Description	Fund	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
1	Sirens	Emergency Management	50,000	50,000	50,000	50,000	50,000
		Subtotal Emergency Management 001014	50,000	50,000	50,000	50,000	50,000
2	Street Rehab Resurf & Reconst	General Fund - Street & Alley - Equip.					
_	Olicel Nellab Nesali a Nessilst	General Fund - Street & Alley	910,000	705.000	950,000	950,000	1,000,000
		Subtotal General Fund 001073	910,000	705,000	950,000	950,000	1,000,000
3	Development of Carl Reherman Park	Parks Tax Fund	275,000	250,000			
•	Mitch Park Playground Improvements	Parks Tax Fund	75,000				
	MAC & Senior Center Architectural Services	Parks Tax Fund	25,000				
	Mitch Park Signage & Building Letters	Parks Tax Fund	50,000				
	Mitch Park - East Park Road from Cheyenne	Parks Tax Fund		100,000			
	Bickham-Rudkin Park Restrooms	Parks Tax Fund		200,000			
	Bickham-Rudkin Park new playgrounds	Parks Tax Fund	25,000				
	Downtown Detention Park	Parks Tax Fund			25,000		
	Pelican Bay Repairs	Parks Tax Fund	100,000		,		
	Splash Pads	Parks Tax Fund			500,000		
	Lake RR & pavillion upgrades	Parks Tax Fund		100,000	,		100,000
	Lake Road Reconstruction, RV Pads & Erosion control	Parks Tax Fund			150,000		
	Lake Dock Upgrades	Parks Tax Fund				50,000	
	Lake grinder pump	Parks Tax Fund	50,000			·	
	Stephenson Park - Restroom	Parks Tax Fund	250,000				
	Stephenson Park - Refurbish	Parks Tax Fund	250,000			300,000	
	Resurface Neighborhood Basketball Court	Parks Tax Fund	40,000				
	Hafer Park - Tot Lot Playground	Parks Tax Fund	45,000				
	Hafer Playground Circle	Parks Tax Fund	•	200,000			
	Hafer RR Upgrades	Parks Tax Fund		•	100,000		
	Blake Soccer Complex-Fence Imp on Danforth	Parks Tax Fund	25,000		,		
	Blake Soccer Complex-West Concession Stand/RR	Parks Tax Fund	•	250,000	250,000		
	Blake Soccer Complex-Install Synthetic Turf	Parks Tax Fund		•	·	400,000	
	Trail Development	Parks Tax Fund	25,000	500,000	250.000	250.000	500.000
	Edmond 66 Master Plan	Parks Tax Fund	•	·	250,000	250,000	250,000
	KB Golf Maint Bldg	Parks Tax Fund	850,000		•	•	
	KB Fence replacement along Danforth	Parks Tax Fund	•	25,000	25,000		
	KB Water Tank Analysis	Parks Tax Fund	110,000	-,			
	•	Subtotal Parks Tax Fund 116	2,195,000	1,625,000	1,550,000	1,250,000	850,000
A	Extractor/Hose Dryer Sta #3	Fire Public Safety Limited Tax	25,000				
7	Tech Rescue Rubble Pile	Fire Public Safety Limited Tax	20,000	30,000			
	Tower Smoke Machines	Fire Public Safety Limited Tax		14,000			
	Fire Prevention Prop	Fire Public Safety Limited Tax		10,000			
	Children's Safety Village Educational Prop	Fire Public Safety Limited Tax		10,000		11,000	
	Children's Safety Village Shade Structure	Fire Public Safety Limited Tax			10,000	11,000	
	Training Grounds Infrastructure	Fire Public Safety Limited Tax		100,000	265,000	100,000	265,000
	Vehicle Extrication Equipment	Fire Public Safety Limited Tax	25,000	25,000	200,000	100,000	200,000
	SCBA Additions	Fire Public Safety Limited Tax	20,000	20,000			80,000
	CODI I Additions	. no r agno outery Emittou Tun					55,000

	Description	Fund	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
	Telestaff	Fire Public Safety Limited Tax					50,000
	Defibulator - Life Pak	Fire Public Safety Limited Tax		90,000	45,000	45,000	45,000
	Medic 2 Emerg Response Unit	Fire Public Safety Limited Tax					70,000
		Subtotal Fire Public Safety Fund 121	50,000	269,000	320,000	156,000	510,000
5	Demo of old lake house	Police Public Safety Limited Tax	70,000				
		Subtotal Police Public Safety Limited Tax Fund 122	70,000	•	•	•	-
6	Art	Visual Art Fund	200,000	200,000	200,000	200,000	200,000
		Subtotal VAC Fund 123	200,000	200,000	200,000	200,000	200,000
7	Community Entrance Signage on Broadway	Streetscape/Median Maintenance	50,000				
		Subtotal Streetscape Fund 001163	50,000	•	•	•	-
R	ADA Improvements	Capital Improvements Fund	200,000	250,000	250.000	250,000	250,000
Ŭ	Traffic Control Equipment/School Zones	Capital Improvements Fund	60,000	60,000	60,000	60,000	60,000
	Quiet Zone Study	Capital Improvements Fund	200,000	00,000	00,000	00,000	00,000
	•	Subtotal Capital Improvements Fund 331	460,000	310,000	310,000	310,000	310,000
9	Reconst. & Resurfacing of Streets	2000 Capital Impr Tax Fund	2,154,000	2.208.000	2,263,000	2,320,000	2.378.000
•	15th & Broadway Intersection Improvements	2000 Capital Impr Tax Fund	2,104,000	2,200,000	200,000	2,320,000	2,370,000
	Kelly - Danforth Intersection Improvements	2000 Capital Impr Tax Fund		1,200,000	200,000		
	Covell Parkway - Next Section	2000 Capital Impr Tax Fund		, ,		4,500,000	
	Intelligent Traffic Systems	2000 Capital Impr Tax Fund	850,000		850,000		850,000
	Bus Stop Improvements	2000 Capital Impr Tax Fund	450,000				
	Sooner Road Bridge (N of Covell)	2000 Capital Impr Tax Fund				750,000	
	Danforth & Thomas Intersection & Roadway	2000 Capital Impr Tax Fund			1,500,000		
	Bike Route Development	2000 Capital Impr Tax Fund	100,000				
	Capitalized Consulting Costs	2000 Capital Impr Tax Fund	300,000	300,000	300,000	300,000	300,000
		Subtotal 2000 Capital Impr. Tax Fund 338	3,854,000	3,708,000	5,113,000	7,870,000	3,528,000
10	Elec Dist Construction	PWA Electric Utility Fund	3,021,382	3,130,810	3,191,186	3,252,236	3,324,896
	Machinery & Tools	PWA Electric Utility Fund	6,000	6,000	6,000	6,000	6,000
	Radio/Communication Equipment	PWA Electric Utility Fund	150,000	150,000	150,000	150,000	150,000
	Substation Projects	PWA Electric Utility Fund	230,000	250,000	260,000	270,000	280,000
	Testing Equipment	PWA Electric Utility Fund	12,000	12,000	12,000	12,000	12,000
		Subtotal PWA Electric Utility Fund 562	3,419,382	3,548,810	3,619,186	3,690,236	3,772,896

	Description	Fund	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
11	New Meter Installs Existing Line Replacement Master Plan Engineering Master Plan Construction	PWA Water Utility Fund PWA Water Utility Fund PWA Water Utility Fund	200,000 1,000,000 7,200,000	200,000 1,000,000 1,100,000	200,000 1,000,000 500,000	200,000 1,000,000 500,000	200,000 1,000,000 1,300,000
	Software Upgrades Install New VFD's on Well Rehab Heated Powerwashing Unit	PWA Water Utility Fund PWA Water Utility Fund PWA Water Utility Fund PWA Water Utility Fund	5,500,000 35,000 40,000 15,000	5,000,000 40,000	6,400,000 40,000	2,900,000 40,000	7,000,000 40,000
	Service Cart ofr Maintennace Well down hole pipe replacement Well services	PWA Water Utility Fund PWA Water Utility Fund PWA Water Utility Fund	15,000 22,007 185,000	24,007 185,000	24,007 185,000	15,000 24,007 185,000	24,007 185,000
	Well pumps and motors	PWA Water Utility Fund	220,000	220,000	220,000	220,000	220,000
	Well House Electrical	PWA Water Utility Fund	60,000	60,000	60,000	60,000	60,000
		Subtotal PWA Water Utility Fund 563	14,492,007	7,829,007	8,629,007	5,144,007	10,029,007
12	Containers New & Replacement	PWA Solid Waste Utility Fund					
		Subtotal PWA Solid Waste Utility Fund 564	•	-	•	•	•
13	Master Plan Engineering	PWA Wastewater Utility Fund	6,300,000		1,500,000	1,100,000	700,000
	Software Upgrades	PWA Wastewater Utility Fund	35,000	400.000	400.000	400.000	400.000
	Replacement Pump Program Existing line replacement	PWA Wastewater Utility Fund PWA Wastewater Utility Fund	100,000 2,700,000	100,000 2,900,000	100,000 3,200,000	100,000 3,400,000	100,000 3,700,000
	Existing the replacement	Subtotal PWA Wastewater Utility Fund 565	9,135,000	3,000,000	4,800,000	4,600,000	4,500,000
		•		.,,		.,,	.,,
14	Brookwood Easements Brookwood Easements Pond Rehab Design	Drainage Utility Drainage Utility Drainage Utility	20,000 725,000				20,000
	Cedar Ridge STS Cedar Ridge STS Easements Rain Garden Rehab	Drainage Utility Drainage Utility Drainage Utility	40,000		130,000		30,000
	Morning Star/Crossbow ESMTS Morning Star/Crossbow STS Tarus/Craig Drainage	Drainage Utility Drainage Utility Drainage Utility		20,000 1,000,000	750,000		
	Huntwick STS Design Huntwick Drng	Drainage Utility Drainage Utility				50,000	20,000 400,000
		Subtotal Drainage Utility Fund 568	785,000	1,020,000	880,000	50,000	470,000
15	Spray Unit Gas Carts 4x2 Flootric I Hilliby Cart	KickingBird Golf Course Fund KickingBird Golf Course Fund KickingBird Golf Course Fund	8 000	8,000			40,000
	Electric Utility Cart Carryall 252 Replacement Large Tractor 65 Horse	KickingBird Golf Course Fund KickingBird Golf Course Fund KickingBird Golf Course Fund	8,000	8,500 25,000			
	Small Tractor	KickingBird Golf Course Fund					25,000

	Description	Fund	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
	Trim Mower	KickingBird Golf Course Fund			39.000		
	Greens Mowers	KickingBird Golf Course Fund	55,000		39,000	60,000	
		Subtotal KickingBird Golf Course Fund 570	63,000	41,500	39,000	60,000	65,000
16	Audio/Visual Equipment Upgrades	Admin Support Services-Marketing/Channel 20	20,000	10.000	10.000	10.000	40.000
	Furniture/Office Equipment	Admin Support Services-Warketing/Charmer 20	400,000	415,000	10,000 415,000	10,000 400,000	10,000
	Furniture/Office Equipment	Admin Support Services-UCS	5.000	413,000	415,000	400,000	400,000
	Software for PCI compliance for Recorder	Admin Support Services-Central Comm	39,500				
	·	Subtotal Admin Support Services 652	464,500	425,000	425,000	410,000	410,000
17	Machinery & Tools	Fleet Management Fund	328,310	113,428	484,917	200 240	220.460
•	Motor Vehicle Fleet Replacement	Fleet Management Fund (All divisions)	4,583,771	1,678,945	1,804,917	399,210 2,066,152	220,468 3,630,659
		Subtotal Fleet Management Fund 653	4,912,081	1,792,373	2,288,994	2,465,362	3,851,127
		T-14101410					
		Total Capital Outlay	41,109,970	\$ 24,523,690	\$ 29,174,187	\$ 27,205,605	\$ 29,546,030

FIVE YEAR TOTAL \$ 151,559,482