

**City Council**

**Item # 5. A. 1.**

**Meeting Date:** 08/26/2019

**Submitted For:** Warren Porter

**Submitted By:** Nagesh Chopra,  
Finance

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## **Information**

### **Item**

Approval of Budget Amendment for 2017 Capital Improvement Fund - \$66,178 and 2000 Capital Improvement Fund - \$17,404.

### **Background**

The City of Edmond is making end of year accrual adjustments. Part of the adjustments are related to capitalized engineering services that are charged back to projects. Below projects received internal charges and need budget authority for FY 19.

### **Time Frame**

Upon approval.

### **Issue**

Increase Capital Improvement Project authority for related internal engineering charges.

### **Recommendations**

Staff recommends approval.

### **Action Needed**

Council approval of the budget amendment request.

### **Public Notification**

Posted Edmond City Council agenda.

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## **Fiscal Impact**

**Funding/Cost:** \$83,582

**Budgeted Item Y/N or N/A:** Y

**Account:**

From: Land Betterments	340001-8404	\$66,178
To: Intelligent Traffic Systems	340002-8554	\$5,510
To: Fire Station Bldg & Improvements	340005-8557	\$60,668

From: Capitalized Consulting Charges	338001-8401	\$17,404
To: Community Dev. Bldg & Improvements	338009-8405	\$17,404

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### Attachments

*No file(s) attached.*

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**City Council**

**Item # 4. A. 2.**

**Meeting Date:** 09/09/2019

**Submitted For:** Andrew Conyers

**Submitted By:** Andrew  
Conyers,  
City  
Manager's  
Office

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## **Information**

### **Item**

Approval of Supplemental Appropriation to enter into an agreement with Kimley-Horn and Associates to create a Downtown Area Parking Plan; \$99,962.

### **Background**

Randy Entz's item later in this agenda explains the need to create a downtown parking plan. This item is to move money from the General Fund Reserves to the Planning department to fund the plan. Staff from the Planning department and City Manager's office agreed in March 2019 that the time is now right to have a downtown parking plan, but it was simply an oversight that neither department allocated the funds for it in FY 19-20.

### **Time Frame**

Money will be moved to the Planning department once item is approved.

### **Issue**

The need for a comprehensive parking plan in the downtown area.

### **Recommendations**

Staff recommends approval.

### **Action Needed**

Council approval.

### **Public Notification**

Agenda posted.

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## **Fiscal Impact**

**Funding/Cost:**

\$99,962

**Budgeted Item Y/N or N/A:** N

**Account:**

From: General Fund Reserves

To: 001171 - 8319 (Planning & Zoning - Consulting and Professional Services)

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**Attachments**

*No file(s) attached.*

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**City Council**

**Item # 5. A. 4.**

**Meeting Date:** 10/14/2019

**Submitted For:** Sara Cobb

**Submitted By:** Sara Cobb,  
Information  
Technology

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## **Information**

### **Item**

Approval of Transfer of Appropriation to cover unanticipated vehicle maintenance expenses for Information Technology; \$2,500.

### **Background**

This request is to transfer required funds from Information Technology to cover unanticipated vehicle maintenance costs, current funding will not be sufficient to cover maintenance of vehicle for the remainder of the fiscal year. Consequently, staff is requesting a transfer from Information Technology, "Contract Supplies" line item to resolve this issue. This transfer will not increase the overall Information Technology budget, but will simply transfer funds from one line item to another.

### **Time Frame**

Upon Council Approval

### **Issue**

The Information Technology department needs funds to be transferred within the Information Technology budget(652060). Funds are available in the Contract Services budget (8361) to cover Vehicle Maintenance Charges (8819). At this time, \$2,500 needs to be transferred from 8361 - Contract Services, to 8819 - Vehicle Maintenance Charges to cover cost for the year.

### **Recommendations**

Staff Recommends Approval

### **Action Needed**

Approval of a transfer of appropriation

### **Public Notification**

Posted City Council Agenda

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## **Fiscal Impact**

**Funding/Cost:** \$2,500

**Budgeted Item Y/N or N/A:** Y

**Account:**

From:

652060 -8361 Information Technology - Contract Services \$2,500

To:

652060 -8819 Information Technology – Vehicle Maintenance \$2,500

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## **Attachments**

*No file(s) attached.*

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**City Council****Item # 5. A. 5.****Meeting Date:** 10/14/2019**Submitted For:** Steve Commons, City Manager's Office**Submitted By:** Steve Commons, City Manager's Office

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**Information****Item**

Approve a Supplemental Appropriation for Triad Design Group to prepare an Environmental Report for the Danforth and Sooner Road Project: \$43,100.

**Background**

At the September 23 City Council meeting a contract was approved with Triad Design Group to produce an Environmental Report for the improvements at Danforth and Sooner Road. The construction improvements consist of widening both streets to provide for left turns and right turn lanes where possible. This is part of a grant project to secure \$7,500,000 in federal funding for the future reconstruction of this intersection.

A supplemental appropriation should have been requested at the time the contract was requested for approval so the appropriate budgeted funds would be in the specific account for this project.

**Time Frame**

The requested budget will be placed in the appropriate account upon approval of the supplemental appropriation.

**Issue**

To get the appropriate funding in the specific construction account.

**Recommendations**

This expenditure was previously approved by the Public Works Committee and Capital Improvement Projects Advisory Board.

**Action Needed**

Motion to approve the Supplemental Appropriation.

**Public Notification**

Posted City Council agenda.

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From: 653022 Fleet Reserves; \$275,000

To: 653022-8413 Machinery & Tools; \$275,000

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### Attachments

*No file(s) attached.*

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**City Council**

**Item # 5. A. 1.**

**Meeting Date:** 10/28/2019

**Submitted For:** Steve Commons

**Submitted By:** Steve  
Commons,  
City  
Manager's  
Office

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### **Information**

#### **Item**

Approval of Supplemental Appropriation for the renovation project at the Edmond Library; \$476,000.

#### **Background**

As noted in another agenda item, additional funding is needed to cover the expenditure for the lowest bid on the project.

#### **Time Frame**

The budget appropriation will be adjusted upon City Council approval.

#### **Issue**

The additional funds are needed to proceed with the project.

#### **Recommendations**

Approval of the Supplemental Appropriation.

#### **Action Needed**

Approval of the Supplemental Appropriation.

#### **Public Notification**

Posted City Council agenda.

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### **Fiscal Impact**

**Funding/Cost:** \$476,000

**Budgeted Item Y/N or N/A:** N

**Account:**

From: Restricted reserves for Capital Improvements \$476,000

To: 331001- 8405 Capital Improvement Fund - Building Improvements \$476,000

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Attachments
<i>No file(s) attached.</i>

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**City Council**

**Item # 5. A. 2.**

**Meeting Date:** 10/28/2019

**Submitted For:** Steve Commons

**Submitted By:** Steve  
Commons,  
City  
Manager's  
Office

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## **Information**

### **Item**

Approval of Transfer of Appropriation for design service contract relating to intersection and the roadway improvements on Covell; \$1,148,000.

### **Background**

In a companion agenda item, design service contracts are being considered for approval along Covell. This agenda item is needed to transfer funding to the appropriate accounts to fund the contracts if approved. The source of the funds is from streetscape construction around Stephenson Park. That work is still under design and being coordinated with Park improvements. The funding for the streetscape construction will probably not be need until the next fiscal year. That makes the funding available to do the design contracts on Covell in the current fiscal year.

### **Time Frame**

Appropriation would be transfered upon City Council approval.

### **Issue**

Since the Council is ready to proceed with this design work in the current fiscal year, it appears that the funding for this work can be transferred from that streetscape appropriation since it will not be ready for construction until the next fiscal year. The streetscape work will be budgeted to occur in the FY 20-21 budget year.

### **Recommendations**

Approval of the Transfer of Appropriation.

### **Action Needed**

Approval of the Transfer of Appropriation.

### **Public Notification**

Posted City Council agenda.

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**Fiscal Impact**

**Funding/Cost:** \$1,148,000

**Budgeted Item Y/N or N/A:** N

**Account:**

From: 338008 - 8553 2000 CIP Sales Tax - Streetscape Downtown \$1,148,000

To: 338007 - 8569 2000 CIP Sales Tax - Coltrane Intersection - \$596,000

338007 - 8606 2000 CIP Sales Tax - Bryant Intersection - \$552,000

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**Attachments**

*No file(s) attached.*

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**City Council**

**Item # 5. A. 4.**

**Meeting Date:** 10/28/2019

**Submitted For:** JD Younger

**Submitted By:** Larry  
Campbell,  
Police

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## **Information**

### **Item**

Approval of Supplemental Appropriation for the Police Public Safety Limited Tax Fund (PPSLTF) for the Oklahoma Highway Safety Office Grant - Motorcycle Safety Program; \$79,500.

### **Background**

The Edmond Police Department was approved for a grant from the Oklahoma Highway Safety Office (Grant # STMC-20-02-06-22) in the amount of \$79,500 for the period of October 1, 2019 through September 30, 2020. The purpose of this grant is to allow the Department to continue implementing a 2 phase Motorcycle Safety Program, including: 1) a Motorcycle Awareness Program that will provide public awareness, public service announcements and other outreach programs to enhance driver awareness of motorcyclists, such as the "Share the Road" safety messages developed and using Share-the Road model language; and 2) the expansion and delivery of a Motorcyclist Safety Curricula for the purpose of educating motorcycle riders in the safe operation of motorcycles. This is the eleventh year for Edmond's program and will include instruction in the area of sport bikes and cruiser bikes. Funds are provided for overtime, equipment, promotional items, travel, training and maintenance expenses. The Oklahoma Highway Safety Office has awarded this grant on an expenditure driven basis therefore this supplemental is needed to fund the expenses until they are reimbursed.

### **Time Frame**

October 1, 2019 through September 30, 2020.

### **Issue**

Supplemental appropriation is needed to fund overtime, equipment, promotional items, travel, training and maintenance expenses which will be reimbursed by a grant from the Oklahoma Highway Safety Office.

### **Recommendations**

Staff recommends approval.

**Action Needed**

Motion to approve supplemental appropriation request.

**Public Notification**

Posted Edmond City Council Agenda.

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**Fiscal Impact**

**Funding/Cost:** \$79,500

**Budgeted Item Y/N or N/A:** N

**Account:**

To: Federal Public Safety Grants - 122041-7421 - \$79,500

To: Police—Uniform-Overtime - 122042-8104 - \$33,500

To: Police—Uniform Division-MSP Supplies - 122042-8253 - \$3,000

To: Police—Uniform Division-MSP Services - 122042-8370 - \$16,000

To: Police—Uniform Division-Motor Vehicles - 122042-8414 - \$27,000

Total \$79,500

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**Attachments**

OHSO Grant STMC-20-02-06-22

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**City Council**

**Item # 5. A. 6.**

**Meeting Date:** 10/28/2019

**Submitted For:** Andrew Conyers

**Submitted By:** Andrew  
Conyers,  
City  
Manager's  
Office

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## **Information**

### **Item**

Approval of Supplemental Appropriation to enter into an agreement with Kimley-Horn and Associates to create a Downtown Area Parking Plan; \$99,962. **(This item was continued from the September 9, 2019 City Council Meeting.)**

### **Background**

Randy Entz's item later in this agenda explains the need to create a downtown parking plan. This item is to move money from the General Fund Reserves to the Planning department to fund the plan. Staff from the Planning department and City Manager's office agreed in March 2019 that the time is now right to have a downtown parking plan, but it was simply an oversight that neither department allocated the funds for it in FY 19-20.

### **Time Frame**

Money will be moved to the Planning department once item is approved.

### **Issue**

The need for a comprehensive parking plan in the downtown area.

### **Recommendations**

Staff recommends approval. Central Edmond Urban District Board also recommended approval.

### **Action Needed**

Council approval.

### **Public Notification**

Agenda posted.

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## **Fiscal Impact**

**Funding/Cost:** \$99,962

**Budgeted Item Y/N or N/A:** N

**Account:**

From: General Fund Reserves

To: 001171 - 8319 (Planning & Zoning - Consulting and Professional Services)

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**Attachments**

*No file(s) attached.*

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**City Council**

**Item # 5. A. 1.**

**Meeting Date:** 11/12/2019

**Submitted For:** Steve Commons

**Submitted By:** Steve  
Commons,  
City  
Manager's  
Office

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## **Information**

### **Item**

Approval of Supplemental Appropriation to replace an art piece damaged beyond repair in a vehicle accident; \$11,750.

### **Background**

The art piece "Tuntawu Offering" by Greg Reiche was hit by a car and completely destroyed. You may remember we self-insure our art pieces and have set aside reserve funds for the replacement. In this case the motorist has insurance and we are seeking reimbursement for the cost of the art piece. Staff was able to locate another of his pieces to replace the one destroyed. Pictures of the art that was destroyed and the proposed replacement are attached.

### **Time Frame**

Transfer will be made upon approval.

### **Issue**

Increasing the budget to purchase this replacement art piece.

### **Recommendations**

Approval of the Supplemental Appropriation.

### **Action Needed**

Approval of the Supplemental Appropriation.

### **Public Notification**

Posted City Council agenda.

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## **Fiscal Impact**

**Funding/Cost:**

\$11,750

**Budgeted Item Y/N or N/A:** N

**Account:**

From: Restricted reserves in the Art in Public Places Fund \$11,750

To:123004-8434 Art in Public Places - Capital Outlay \$11,750

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**Attachments**

Art Pieces

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**City Council**

**Item # 5. A. 2.**

**Meeting Date:** 11/12/2019

**Submitted For:** Steve Commons

**Submitted By:** Steve  
Commons,  
City  
Manager's  
Office

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## **Information**

### **Item**

Approval of Transfer of Appropriation from 2017 Capital Improvement Sales Tax Funds for the Public Art Transfer for the following construction projects: Animal Shelter Expansion; \$17,647, Fire Station; \$ \$31,176 and Tennis Center \$75,000 for a total of \$123,823.

### **Background**

The ordinance for Public Art indicates on projects over \$250,000 we set aside 1% for Public Art associated with the project. We have three projects which are under construction or near completion which have identified Art pieces to go with the project. This request is to transfer the funds to the Art in Public Places Fund so these pieces can be acquired.

### **Time Frame**

Upon approval the transfer of funds will occur.

### **Issue**

The reason for the supplemental is to add the additional budget authority to make these expenditures in Art in Public Places fund. (We normally only budget for the matching grant program in the Art in Public Places Fund.) Because construction projects can take uncertain amounts of time to reach completion we have not tried to guess when the budget is needed for these transfers into the Capital spending account.

### **Recommendations**

These are budgeted transfers from the 2017 CIP Sales Tax Fund.

### **Action Needed**

Approval of supplemental appropriation.

### **Public Notification**

Posted City Council agenda.

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### **Fiscal Impact**

**Funding/Cost:** \$123,823

**Budgeted Item Y/N or N/A:** N

**Account:**

From: 340001 - 8808 2017 CIP Sales Tax Fund Transfers - Art in Public Places

\$123,823 To: 123004- 7900 Art in Public Places -  
Transfers \$123,823

Companion Transaction in Art in Public Places Fund From: 123004 - 7900 Transfers into  
Art Fund \$123,823 To: 123004 - 8434 Art Capital  
Outlay \$123,823

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### **Attachments**

*No file(s) attached.*

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**City Council**

**Item # 5. A. 5.**

**Meeting Date:** 01/13/2020

**Submitted For:** Warren Porter

**Submitted By:** Nagesh Chopra,  
Finance

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## **Information**

### **Item**

Approval of Supplemental Appropriation for the General Fund for Right of Way True Up.

### **Background**

We are required to annually "true up" General Fund revenues for transfer to Police and Fire funds. After closing of the City Financial Reports for the previous year, a calculation and additional transfer of funds is made to the Police and Fire funds. We had an increase in revenues in FY 19 and an additional payment was required. A majority of the increase is from the increase of Sales Tax and Use Tax above the budget estimate.

### **Time Frame**

Upon City Council approval.

### **Issue**

Supplemental appropriation is needed to meet the requirement for additional revenues to be transferred to the Police and Fire funds.

### **Recommendations**

Staff recommends approval.

### **Action Needed**

Council approval of the supplemental appropriation request.

### **Public Notification**

Posted City Council Agenda.

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## **Fiscal Impact**

**Funding/Cost:** \$3,038,917

**Budgeted Item Y/N or N/A:** N

**Account:**

The Funding Cost is \$3,038,917 (total increase in additional transfer to Police/Fire Fund)

General Fund Reserves: \$3,038,917

To: Transfer to Fire Fund 001002-8812 \$1,364,783

↑

To: Transfer to Police Fund 001002-8813 \$1,674,134

↑

From:

1) Transfer to Fire Fund 001002-8812: \$1,364,783

↓

2) Transfer to Police Fund 001002-8813: \$1,674,134

↓

To:

1) Transfer in Fire Fund 121005-7900: \$1,364,783

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2) Transfer in Police Fund 122041-7900: \$1,674,134

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### Attachments

*No file(s) attached.*

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**City Council**

**Item # 5. A. 2.**

**Meeting Date:** 01/27/2020

**Submitted For:** Steve Commons

**Submitted By:** Steve  
Commons,  
City  
Manager's  
Office

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## **Information**

### **Item**

Approval of Supplemental Appropriation for sidewalk improvements along 15th Avenue between Coltrane and Bryant; \$80,000.

### **Background**

This is a companion item to an award of bid later in the agenda.

We have received a number of citizen concerns about the lack of sidewalk in certain sections between Coltrane and Bryant along the south side of 15th. Pedestrians would occasionally have to move out into the roadway because walking in the right-of-way without the sidewalk was not in good condition. This was specifically called to our attention when runners from Memorial High School would be out training doing distance running along this route. This project will provide for continuous sidewalk on the south side of 15th from Bryant to Coltrane and also remove any ADA barriers for accessibility. An aerial is attached of the sidewalk locations to be added.

### **Time Frame**

Transfer of funds will occur upon City Council approval.

### **Issue**

Need to transfer these funds for this small project from the General Fund.

### **Recommendations**

Approval of the supplemental appropriation.

### **Action Needed**

Approval of the supplemental appropriation.

### **Public Notification**

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## Fiscal Impact

**Funding/Cost:** \$80,000

**Budgeted Item Y/N or N/A:** N

**Account:**

Transfer From: General Fund Unassigned (Res. for Emergencies & Shortfalls) \$80,000

To: 331001-7900 Capital Improvement - General Govt. - Transfers \$80,000

TO: 001 001-8805

TO: Expenditure 331001- 8404 Capital Improvement - General Govt. - Land Betterments  
    \$80,000

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## Attachments

Sidewalk of 15th

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001001-

10000 Rev

TO 001001-8805

JE

TO 331001-7900 T I  
TO 331001-8404



**City Council**

**Item # 5. A. 6.**

**Meeting Date:** 01/27/2020

**Submitted For:** Martha Rasmussen

**Submitted By:** Martha  
Rasmussen,  
Planning/Zoning

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## **Information**

### **Item**

Approval of Supplemental Appropriation for the renovation project at the Downtown Community Center (DCC) for the Building Services Department office space; \$300,000.

### **Background**

As noted in another agenda item, additional funding is needed to cover the expenditure for the lowest bid on the project. Over the past years as city staff has increased to meet the demands of our growing city the Planning and Public Works building (PPW) has become overcrowded and there is a need for more office space to better office the existing staff and to hire additional staff needed. The PPW building currently offices the departments of Building Services, Planning, Engineering, the ITS Traffic Management Center and the ACM of Operations. To create the office space needed for current and future staff the Building Services Department will move into the new DCC office space after renovations are completed. Staff's initial cost estimate was \$400,000 for design & construction and was funded in the FY19/20 General Fund Capital Outlay. Other than the design and build out of the functional office space the total project costs also includes: FF&E for the Building Services Department, I.T. installations as needed, a kitchenette adjacent to the large auditorium for use by renters and the city, and also some unexpected expenses for structural engineering design, asbestos abatement and a water damaged exterior wall.

### **Time Frame**

Transfer will be made upon approval.

### **Issue**

The additional funds are needed to proceed with this project

### **Recommendations**

Approval of the Supplemental Appropriation.

### **Action Needed**

Approval of the Supplemental Appropriation.

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### Fiscal Impact

**Funding/Cost:** \$300,000

**Budgeted Item Y/N or N/A:** N

**Account:**

Transfer From: General Fund Unassigned (Res. for Emergencies & Shortfalls) \$300,000  
To: 331001-8405 Cap Improvement - General Govt - Transfers \$300,000

TO: TO: 001001-8805  
Expenditure: 331001- 8405 Capital Improvement - General Govt.- Building and  
Improvements \$300,000

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### Attachments

*No file(s) attached.*

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FROM: 001 Res

TO: (001) T Out 8805

JE

TO: (331) 7900 T IN

TO: 331 8405

**City Council**

Item # 5. A. 1.

**Meeting Date:** 01/27/2020 ✓**Submitted For:** Steve Commons**Submitted By:** Steve  
Commons,  
City  
Manager's  
Office

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**Information****Item**

Approval of Supplemental Appropriation for bike lane grant along Ayers Streets east and west of the University; \$155,000 (Grant support \$108,500 and City Share \$46,500).

**Background**

This is a companion item to the grant acceptance which is also a part of this City Council agenda.

The grant is explained in more detail in the other agenda item. This action is recognize the grant funds the City will receive and the funds that need to be transferred for the City's matching share of the grant. Because the City will administer the grant, we need to budget the full expense of \$155,000 which will be reimbursed by \$108,500 from grant funding. As noted the City's share of this project is \$46,500.

**Time Frame**

Budgeting for the expenditure and the transfer of funds will occur on City Council approval.

**Issue**

Need to transfer funds for the matching share of this grant.

**Recommendations**

Approval of the supplemental appropriation.

**Action Needed**

Approval of the supplemental appropriation.

**Public Notification**

Posted City Council agenda.

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## Fiscal Impact

**Funding/Cost:** \$155,000

**Budgeted Item Y/N or N/A:** N

### Account:

Transfer From: General Fund Unassigned (Res. for Emergencies & Shortfalls) \$46,500

To: 331001-7900 Capital Improvement - General Govt. - Transfers \$46,500

TO: 001001-8805 \$46,500

TO: Revenue: 331001 - 7809 Capital Improvement - General Govt. - Miscellaneous Revenue  
\$108,500

TO: Expenditure 331001 - 8404 Capital Improvement - General Govt. - Land Betterments  
\$155,000

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### Attachments

*No file(s) attached.*

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**City Council**

**Item # 4. A. 2.**

**Meeting Date:** 02/10/2020

**Submitted For:** William Weaver

**Submitted By:** Nagesh Chopra,  
Finance

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## **Information**

### **Item**

Approval of Budget Amendment for the Utility Customer Service Fund; \$55,000.

### **Background**

City of Edmond pays interest on deposits held on behalf of the customers. The OCC current interest to be paid on deposits is 4%. We were not expecting interest to continue at this level. Correspondingly, we have increased our interest earned during the past year. The net cost increase is minor or close to equal, but we need to raise our budget to be able to pay customers what is due.

### **Time Frame**

Upon approval.

### **Issue**

Raise interest paid to utility deposit customers. We have funds available within the department's budget to cover the account increase.

### **Recommendations**

Staff recommend approval.

### **Action Needed**

Council approval of the budget amendment request.

### **Public Notification**

Posted Edmond City Council agenda.

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## **Fiscal Impact**

**Funding/Cost:** \$55,000

**Budgeted Item Y/N or N/A:** Y

**Account:**

To: Utility Customer Service, Regular Pay 652641-8101: \$55,000  
Utility Customer Service, Interest Paid 652641-8340: \$55,000

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### **Attachments**

*No file(s) attached.*

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**City Council**

**Item # 6. A. 1.**

**Meeting Date:** 02/10/2020

**Submitted For:** Brian Soerensen

**Submitted By:** Brian  
Soerensen,  
KickingBird  
Golf Course

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## **Information**

### **Item**

Approval of KickingBird Golf Club Supplemental Appropriation; \$17,515.

### **Background**

We budgeted for a Pull Behind Rough Unit to be paid for in Fiscal Year 18-19. The order was placed in June but delivery of the unit was not received until August 2019. This required that the payment be made in this fiscal year. We need to transfer in \$17,515 to cover the portion of the mower we are paying with our own reserves.

### **Time Frame**

Upon approval the funds will be transferred from our reserves to our Maintenance Capital Outlay Account.

### **Issue**

For the purchase of our Pull Behind Rough Mower, we were able to use some funds from the 2015 Sales Tax and Utility System Revenue Refunding Bond Series (\$17,227) and the remaining balance of the purchase was made with our funds. (\$17,515)

### **Recommendations**

The finance department is aware of this supplemental appropriation.

### **Action Needed**

Motion to Approve

### **Public Notification**

Posted Agenda

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## **Fiscal Impact**

**Funding/Cost:** \$17,515

Budgeted Item Y/N or N/A: Y

**Account:**

To: 570740-8413 Machinery and Tools \$17,515

From: KickingBird Golf Club Reserve Fund \$17,515

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**Attachments**

*No file(s) attached.*

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**City Council**

**Item # 6. A. 3.**

**Meeting Date:** 02/10/2020

**Submitted For:** Brian Soerensen

**Submitted By:** Brian  
Soerensen,  
KickingBird  
Golf Course

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## **Information**

### **Item**

Approval of KickingBird Golf Club Supplemental Appropriation for John Deere Tractor and the purchase of a Pull Behind Rough Mower; \$43,739.

### **Background**

The finance department found that we had \$92,000 to spend on eligible purchases from the Sales Tax and Utility System Revenue Refunding Bond Series 2015. We used the funds to purchase a John Deere Tractor for \$26,512.22 and used \$17,226.59 towards the purchase of a Pull Behind Rough Mower. The rest of the money was used in the previous fiscal year.

### **Time Frame**

Upon approval budgeted authority will be increased by \$43,739 in our Capital Outlay - Machinery and Tools Account

### **Issue**

There was a misunderstanding that budget authority needed to be increased to make these purchases. We had already budgeted this year for the purchase of \$60,000 in Greens Mowers so these purchases have caused us to go over our allotted budget.

### **Recommendations**

The finance department is aware of this supplemental appropriation.

### **Action Needed**

Motion to Approve

### **Public Notification**

Posted Agenda

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## **Fiscal Impact**

**Budgeted Item Y/N or N/A:** N

**Account:**

To: 570740-8413 Machinery and Tools \$43,739

From: Restricted Reserves (Sales Tax and Utility System Revenue Refunding Bond Series 2015) \$43,739

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**Attachments**

*No file(s) attached.*

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**City Council**

**Item # 4. A. 2.**

**Meeting Date:** 02/24/2020

**Submitted For:** Steve Murdock

**Submitted By:** Jennifer  
Harrell,  
City  
Attorney's  
Office

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## **Information**

### **Item**

Approval of Transfer of Appropriation - City Attorney's Office Payroll; \$11,000.

### **Background**

Due to unexpected costs it is necessary to transfer \$11,000 from Consulting and Professional Services account to Regular Pay - Civilians account in the City Attorney's Office.

### **Time Frame**

Effective upon approval of transfer.

### **Issue**

The requested transfer of appropriation is necessary to properly fund payroll costs for the remainder of FY 2019-2020 for the City Attorney's Office.

### **Recommendations**

Staff recommends approval.

### **Action Needed**

Motion to approve Transfer of Appropriation.

### **Public Notification**

Council agenda posting.

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## **Fiscal Impact**

**Funding/Cost:** \$11,000

**Budgeted Item Y/N or N/A:** Y

**Account:**

From: Legal - Consulting and Professional Services - 652061 8319 - \$11,000  
To: Legal - Regular Pay - Civilians - 652061 8101 - \$11,000

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Attachments
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*No file(s) attached.*

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**City Council****Meeting Date:** 03/30/2020**Submitted For:** Steve Commons**Submitted By:** Steve Commons, City  
Manager's Office

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**Information****Item**

Approve a supplemental appropriation for the Railroad Quiet Zone Project; \$250,000.

**Background**

When the Council recently approved the Railroad Quiet Zone project, I inadvertently did not double check the budget availability in the 2000 Capital Improvement Sales Tax in the Street category. You know we have had construction projects exceed our estimates in this area and I should have double checked the budget authorization. To proceed with the Quiet Zone project we need to increase the budget authority by \$250,000 to cover this expense.

We have a number of construction projects that are working there way to bid and will have an impact on which budget year they occur as we approach the end of the year. We may have more adjustments to the 2000 CIP and the 2017 CIP as we work the current year revisions and future budgets with the CIP Advisory Board. Those budget revisions will be considered by that group at their April meeting and recommended to the City Council.

**Time Frame**

Effective upon City Council approval.

**Issue**

The extra funds we have had to spend on some construction projects consumed any extra budget authority we had in our budget for this particular category in the 2000 CIP for Streets. (Example the additional funds needed for Covell/Fairfax to Griffen Blvd. project).

**Recommendations**

Approval of the Supplemental Appropriation.

**Action Needed**

Approval of the Supplemental Appropriation.

**Public Notification**

Posted City Council Agenda.

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**Fiscal Impact**

**Funding/Cost:** \$250,000

**Budgeted Item Y/N or N/A: N**

**Account:**

From: 2000 CIP Sales Tax - Restricted Reserve for Capital Improvements \$250,000

To: 2000 CIP Sales Tax - Streets - 338007 - 8523 Railroad Quiet Zone Project \$250,000

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**Attachments**

*No file(s) attached.*

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