

City Council

Item # 5. A. 1.

Meeting Date: 02/14/2022

Submitted For: Sara Cobb

Submitted By: Sara Cobb, Information Technology

Information

Item

Approval of Transfer of Appropriation for Information Technology; \$400,000.

Background

Due to cost of the Storage Area Network improvements and additional network server equipment required to accommodate the increasing needs of the City, current funding in the Furniture/Office Equipment budget (8415) will not be sufficient to cover purchases. Consequently, staff is requesting a transfer from the Information Technology Contract Services (8361) to resolve this issue. This transfer will not increase the overall Information and Technology department budget, but will simply transfer funds from one account to another.

Time Frame

Upon City Council Approval

Issue

The Information Technology department needs funds to be transferred within the Information Technology budget (652060). Funds are available in the Contract Services budget (8361) to cover Furniture/Office Equipment budget (8415) . At this time, \$400,000 needs to be transferred from 8361 -Contract Services to 8415 - Furniture/Office Equipment to cover cost for the year.

Recommendations

Staff Recommends Approval

Action Needed

Approval of a transfer of appropriation

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$400,000

Budgeted

Item Y/N or N

N/A:

Account:

From:

652060 -8361 Information Technology - Computer Supplies \$400,000

To:

652060 -8415 Information Technology - Furniture/Office Equipment \$400,000

City Council

Item # 5. A. 6.

Meeting Date: 02/14/2022

Submitted For: Andrew Conyers

Submitted By: Jane Robertson, City Manager's Office

Information

Item

Transfer of Supplemental Appropriation from 2017 CIP Reserves \$700,000 to fund TIF #1, 5th Street Projects.

Background

This transfer relates to another item on this agenda (5th Street Storm Sewer Replacement). This item will move money from the 2017 CIP Fund (\$700,000) and the Drainage Utility Fund (\$700,000) into the TIF Fund (total \$1,400,000) in order to reimburse 5th Street Partners once the project gets under way and begins invoicing the City for work completed.

Both of these funds will be fully reimbursed, over time, with revenue from the 20 year Downtown Property Tax TIF.

Time Frame

Transfer will occur immediately after approval.

Issue

Moving of money from reserves in order to pay for the project.

Recommendations

The CIP Advisory Board, Stormwater Advisory Board, and Staff recommend approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda.

Fiscal Impact

Funding/Cost: \$700,000

Budgeted

Item Y/N or N

N/A:

Account:

From: 2017 CIP Reserves \$700,000

To: 340001-8805 2017 CIP Gen Govt- Transfers \$700,000

To: 440878-7910 TIF #1 Fund - Transfers-Capital Improv Tax \$700,000

To: 440878 - 8426 TIF #1 Fund - 5th Street Projects \$700,000

Attachments

City Council

Item # 8. A. 2.

Meeting Date: 02/14/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information

Item

Transfer of Supplemental Appropriation from Drainage Utility Fund Reserves; \$700,000 to fund TIF #1, 5th Street Projects.

Background

This transfer relates to another item on this agenda (5th Street Storm Sewer Replacement). This item will move money from the 2017 CIP Fund (\$700,000) and the Drainage Utility Fund (\$700,000) into the TIF fund (total \$1,400,000) in order to reimburse 5th Street Partners once the project gets under way and begins invoicing the City for work completed.

Both of these funds will be fully reimbursed, over time, with revenue from the 20 year Downtown Property Tax TIF.

Time Frame

Transfer will occur immediately after approval.

Issue

Moving of money from reserves in order to pay for the project.

Recommendations

The CIP Advisory Board, Stormwater Advisory Board, and Staff recommend approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda.

Fiscal Impact

Funding/Cost: \$700,000

Budgeted

Item Y/N or N

N/A:

Account:

From: Drainage Utility Fund Reserves \$700,000

To: 568038-8805 Drainage - Transfers \$700,000

To: 440878-7900 TIF #1 Fund - Transfers \$700,000

To: 440878-8426 TIF #1 Fund - 5th Street Projects \$700,000

City Council

Item # 5. A. 4.

Meeting Date: 02/28/2022

Submitted For: Scott Boyle

Submitted By: Felicia Kruse, Building Services

Information**Item**

Approval of Supplemental Appropriation for the General Fund Reserves for Vehicle Maintenance Charges; \$16,000.

Background

We are requesting a supplemental appropriation for an increase in Vehicle Maintenance Charges. Our maintenance costs have escalated above our projected budget for the current fiscal year due to continuing unforeseen market driven costs caused by COVID 19, the upsurge in parts and resources, and costly repairs on older vehicles in our fleet.

Time Frame

Immediate upon approval.

Issue

Approval of Supplemental appropriation to meet the obligation for additional expenditures for FY21-22.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$16,000

Budgeted

Item Y/N or Y

N/A:

Account:

FROM: GF- Building Dept Fund Reserves \$16,000

TO: 001019-8819 GF-Building Dept Vehicle Maintenance \$16,000

Attachments

No file(s) attached.

City Council

Item # 5. A. 5.

Meeting Date: 02/28/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information

Item

Approval of Transfer of Supplemental Appropriation to the City Manager's Office; \$30,000.

Background

This year the City Manager's Office budget has absorbed two sizable expenditures that were unforeseen when the FY 22 budget was adopted. Those expenditures are related to consulting services with E-Town Advisors (companion item on this agenda) and the contract with ADG for assistance with the possible creation of a Business Improvement District. Staff has been able to manage the budget up until this date due to limited travel for conferences, but it has reached a point where more money is necessary so we can continue to operate through the end of this fiscal year.

Time Frame

Immediate upon approval.

Issue

Lack of funds in the City Manager's Office budget.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$30,000

Budgeted

Item Y/N or N

N/A:

Account:

From: General Fund Reserves \$30,000

To: 652055 - 8319 (City Manager's Office - Consulting Services) \$30,000

Attachments

No file(s) attached.

City Council

Item # 7. A. 4.

Meeting Date: 03/14/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information

Item

Approval of a Supplemental Appropriation for a Parking Garage associated with The Silos; \$3,500,000.

Background

At the July 12, 2021 City Council meeting a Development and Financing Assistance Agreement for The Silos was approved. A part of the agreement committed the City to pay \$3.5M for a parking garage. The parking garage will contain 346 spaces, 48 of those will be dedicated public spaces, and the remaining 298 will be reserved for use by the tenants of The Silos. The City will own the garage and The Silos will pay \$4M to lease the 298 stalls for a term of 20 years with the option to extend for an additional 20 years. They will then have the option to purchase the garage for an agreed upon price that is spelled out in the Development Agreement.

When the agreement was approved the City was still exploring options for how to best pay the \$3.5M. After consultation with multiple departments and examining the Final Rule of the American Rescue Plan Act (ARPA), it was identified the best option is to use funds in Edmond Electric. Over the life of the 20-year Property Tax TIF, Edmond Electric will be repaid the full amount from TIF revenue generated off The Silos.

As a reminder, The Silos will be a 276 unit multi-family project located in downtown directly west of the RR tracks generally between Main St and 1st St. They are anticipating a ground breaking in the next 30-45 days with construction to last 18-24 months.

Time Frame

Money will be transfered upon approval.

Issue

Move money from Edmond Electric Reserves to pay city portion of parking garage associated with The Silos.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$3,500,000

Budgeted

Item Y/N or N

N/A:

Account:

FROM: Edmond Electric Reserves

TO: 562032-8805 Edmond Electric Transfers Out

TO: 470878-7900 TIF #1 Downtown Transfer In

TO: 440878 - 8422 TIF#1 Parking Garage Project

Attachments

No file(s) attached.

City Council

Item # 5. A. 9.

Meeting Date: 03/14/2022

Submitted For: Christy Batterson, Planning/Zoning

Submitted By: Christy Batterson, Planning/Zoning

Information

Item

Consideration of Approval of Supplemental Appropriation to accommodate receiving funding from Oklahoma Department of Commerce/Community Development (ODCC) in CDBG-CV funds in the amount of; \$785,000.

Background

On July 26, 2021, the City Council passed Resolution 19-21. This resolution enabled the City of Edmond to participate in seeking out funding through the second round of the CDBG-CV funding through the Oklahoma Department of Commerce/Community Development (ODCC). The City of Edmond has been awarded additional funding through the ODCC program on February 25, 2022. Total funds awarded is \$1,793,648. The City of Edmond will allocate \$785,000 of the \$1,793,648 award on Nutrition Assistance, Rental Assistance and Mental Health Assistance.

1. Edmond Mobile Meals, Inc. \$250,000 (increase in food costs as well as participants in program)
2. Hope Center of Edmond, \$200,000 (Rental Assistance Programs)
3. Edmond Public School Foundation \$375,000 (Educational and Mental Health Programs)
4. Project 66 - \$10,000 (the purchase of milk, eggs as well as transportation costs)

Time Frame

Upon Approval

Issue

Additional funds are needed to accommodate receiving award from Oklahoma Department of Commerce Community Development Program. We are requesting a transfer for an additional \$785,000 to cover the award.

Recommendations

Staff recommends approval

Action Needed

City Council Approval

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$785,000

Budgeted

Item Y/N or Y

N/A:

Account:

112040-8447 - \$785,000 Public Service Grant Spending

Attachments

No file(s) attached.

City Council

Item # 7. A. 5.

Meeting Date: 03/14/2022

Submitted For: Keith Beatty

Submitted By: Rendi Wehr, Engineering

Information

Item

Approval of Supplemental Appropriation for the Drainage Utility Fund Reserves for Consulting & Professional Services; \$222,500.

Background

We are requesting a supplemental appropriation for an increase in Consulting & Professional Services. At the time of budgeting last year, this contract was in preliminary status. After discussions with the Stormwater Drainage Advisory Board, it was determined that this is a priority and encouraged staff to move forward with the item.

Staff is ready to move forward with the project with the approval of the supplemental appropriation and contract with Wood Environmental and Infrastructure, Inc.(companion item on this agenda). The contract amount is \$222,500.

Time Frame

Immediate upon approval.

Issue

Lack of funds in the Drainage Utility budget.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: N

Budgeted

Item Y/N or \$222,500

N/A:

Account:

From: Drainage Utility Fund Reserves \$222,500

To: 568038-8319 (Drainage Utility - Consulting & Professional Services) \$222,500

Attachments

City Council

Item # 4. A. 6.

Meeting Date: 03/28/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information

Item

Approval of Transfer of Appropriation to pay for the Pedestrian Underpass Feasibility Study and the typical Roundabout Design and Right of Way Standards Engineering Contract; \$95,000.

Background

This item is a companion to two other purchases on this agenda. We have received our last round of invoices for the Quiet Zone project and the project came in under budget by roughly \$200,000. Staff would like to use some of that money, \$95,000, to pay for the feasibility study and roundabout design and right of way standards contract.

Time Frame

Money will be moved upon approval.

Issue

Transferring money from the Quiet Zone line item to pay for these two items.

Recommendations

At their March 15, 2022 meeting, the Capital Improvement Projects Advisory Board recommended approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda.

Fiscal Impact

Funding/Cost: \$95,000

Budgeted

Item Y/N or N

N/A:

Account:

From: 338007 - 8523 (2000 CIP Streets - Quiet Zone) \$95,000

To: 338001 - 8319 (2000 CIP - Consulting & Professional Services) \$95,000

Attachments

No file(s) attached.

City Council

Item # 5. A. 1.

Meeting Date: 04/11/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information**Item**

Approval of Supplemental Appropriation to cover the bond issuance cost for the borrowing of \$40,000,000 for Capital Projects; \$251,250.

Background

This item relates to the borrowing/bonding of money in the 2000 Capital Improvements Sales Tax. The item is for \$251,250 and it is the borrow/bond issuance cost for the \$40M borrowing that occurred in July 2021. At the time, staff neglected to budget for this expense. It was always known this would be an expense, but was simply an oversight that it was not budgeted.

As a reminder, below is a list of projects that will be completed with the \$40M.

Project List	Project Cost
Reconst. and Resurfacing of Streets FY21-22	\$ 3,500,000
Reconst. and Resurfacing of Streets FY22-23	\$ 3,587,500
Kelly/Danforth Intersection Imp.	\$ 6,250,000
Intelligent Traffic System Phase III	\$ 2,300,000
ADA Sidewalk on 2nd Street and Edmond Rd	\$ 1,750,000
Golf Course Improvements	\$ 17,000,000
Cross Timbers Maint. Facility Expansion	\$ 6,000,000
Total	\$ 40,387,500

Time Frame

Immediate on approval.

Issue

Approve money from reserves to cover the cost of bond issuance.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda.

Fiscal Impact

Funding/Cost: \$251,250

Budgeted N

Item Y/N or

N/A:

Account:

From: 2000 CIP Reserves

To: 338001 - 8356 (2000 CIP - Bond Issuance Costs)

Attachments

No file(s) attached.

City Council

Item # 10. A. 1.

Meeting Date: 04/11/2022

Submitted For: Brian Soerensen

Submitted By: Brian Soerensen, KickingBird Golf Course

Information

Item

Approval of Supplemental Appropriation for KickingBird Golf; \$47,339.50.

Background

Unfortunately, we had a fire in the maintenance department that destroyed two pieces of equipment (A tractor and pull behind mower) and a greens tarp. The tractor (Purchased in 2009) was insured for \$16,262, the Trimax mower (Purchased in 2019) for \$34,741 and a greens tarp for \$1,336.50. There is a \$5,000 deductible with our policy resulting in \$47,339.50 in insurance proceeds.

Time Frame

Immediate Upon Approval

Issue

We will be purchasing new pieces of equipment to replace the equipment lost in the fire. The cost for the new John Deere 5065E Tractor is \$30,350.78 and the cost for the Trimax Snake Mower is \$38,671. The total cost is \$69,021.78 - insurance proceeds of \$47,339.50 = \$21,682.28 (needing to be funded). We will be doing a Transfer of Appropriations along with this Supplemental Appropriation to fund the equipment replacement purchase.

Recommendations

Staff Recommends Approval

Action Needed

Motion to Approve

Public Notification

Posted City Council Agenda Item

Fiscal Impact

Funding/Cost: \$47,339.50

Budgeted

Item Y/N or N

N/A:

Account:

From: 570740 - 7809 Miscellaneous Revenue \$47,339.50 (Insurance Proceeds)

To: 570740 - 8413 Machinery and Tools \$47,339.50

Attachments

City Council

Item # 10. A. 2.

Meeting Date: 04/11/2022

Submitted For: Brian Soerensen

Submitted By: Brian Soerensen, KickingBird Golf Course

Information

Item

Approval of Transfer of Appropriations for KickingBird Golf; \$37,385.87.

Background

We had a fire that destroyed two pieces of equipment. The cost to replace those two pieces of equipment is \$69,021.78 and the Insurance Proceeds on that loss were \$47,339.50 leaving an unfunded balance of \$21,682.28. We also planned on purchasing (2) Greens Mowers (\$70,771.16), a SubAir unit for Hole #4 (\$19,934) and a Utility Cart (\$13,000). The total for these purchases is \$103,705.16 + the unfunded balance for equipment replacement of \$21,682.28 = Total of \$125,387.44. We have a balance of \$88,001.57 in our Maintenance Capital Outlay Accounts leaving us a necessary transfer of \$37,385.87 to fund our purchases.

Time Frame

Immediate Upon Approval

Issue

We have been without many of our full time positions in our Maintenance Department. We will be able to fund this transfer from our Maintenance Regular Pay-Civilians Account (570740 - 8101).

Recommendations

Staff Recommends Approval

Action Needed

Motion to Approve

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$37,385.87

Budgeted

Item Y/N or Y

N/A:

Account:

From: 570740 - 8101 Regular Pay Civilians \$37,385.87

To: 570740 - 8413 Machinery and Tools \$17,451.87

To: 570740 - 8409 Waterworks Construction \$19,934.00

Attachments

City Council

Item # 10. C. 2.

Meeting Date: 04/11/2022

Submitted For: Kris Neifing

Submitted By: Kris Neifing, Water Resources

Information

Item

Approval of Supplemental Appropriations for Water Treatment Plant Supplies; \$80,000.

Background

Supplemental appropriations are needed due to increased chemical costs and usage for the water treatment process.

Time Frame

Immediate.

Issue

The water treatment plant chemical and supplies budget needs additional funds in order to cover additional purchase orders through the rest of the fiscal year.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: 80,000

Budgeted

Item Y/N or N

N/A:

Account:

From: Water Fund-Unassigned Reserves: \$80,000

To: Water Fund-Chemicals-563332-8207-\$80,000

Attachments

No file(s) attached.

City Council

Item # 5. A. 1.

Meeting Date: 04/25/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Approval of a Supplemental Appropriation for the Right of Way acquisition costs associated with the Creek Bend Trail; estimated \$900,000.

Background

This item would move money currently in reserves in the 2017 Capital Improvements Sales Tax to pay for the Right Of Way (ROW) costs associated with the Creek Bend Trail (background below). This expense was not budgeted in the current fiscal year as it wasn't anticipated all the necessary steps to acquire ROW would be accomplished prior to June 30, 2022. However, it's a pleasant surprise that has occurred and a few offers have already been accepted. The acceptance of those offers will be on future City Council agenda.

Additional Background

The trail will connect to the Spring Creek Trail near I-35, follow along Spring Creek and ultimately end at Coltrane (visual attached). The 1.2 mile long trail will be 14' wide so as to allow for multi-use (walking, running, biking, etc.) The design of the trail is 30% complete and the city has received a \$600,000 grant from the Oklahoma Department of Transportation for the estimated \$3,000,000 trail. The project is currently undergoing an environmental assessment and it's anticipated the design will be 100% complete in December 2022.

There are 10 different parcels that need to be acquired including a larger one that has frontage off of Coltrane that staff envisions as a small parking lot for a trail head. The ultimate vision for this project is not only a trail, but to create a linear park and in order to do this we need to acquire more ROW then if it was just a trail. Think of the trail as the first phase of a multi-phase project.

Staff anticipates acquiring all the ROW needed over the next several months, proceeding with design and beginning construction sometime during the summer of 2023 (Fiscal Year 22/23). The proposed 5 year Capital Improvement Sales Tax budget has money allocated in FY 22/23 for trail construction.

Time Frame

Money will be transferred upon approval.

Issue

Move money from reserves to pay for the ROW needed to construct the Creek Bend Trail.

Recommendations

At their April 19th meeting, the Capital Improvements Project Advisory Board recommended approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda.

Fiscal Impact

Funding/Cost: \$900,000

Budgeted

Item Y/N or N

N/A:

Account:

From: 2017 CIP Reserves

To: 340006 - 8433 (2017 CIP - Trails)

Attachments

Creek Bend Trail

City Council

Item # 5. A. 2.

Meeting Date: 04/25/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information

Item

Approval of a Transfer of Appropriation for the design contract for intersection improvements at Broadway and Coffee Creek; \$550,000.

Background

This item relates to another approval request on this same agenda, which is the design contract for intersection improvements at Broadway and Coffee Creek). Background on that issue can found in that item.

If approved this item would move money within an account to pay for the design contract. In the adopted budget for FY 22, it was approved to spend \$800,000 to design intersection improvements at 15th and Kelly. As staff was beginning to talk through the scope of that project two large developments were approved for the old pipe yard facility near this intersection. After the second was approved (Oak View), Council directed staff to put a plan together that would help accomodate the future growth. Given that direction, staff recommends reallocating those dollars to this project.

Time Frame

Money will be moved upon approval.

Issue

Reallocate money within a fund to pay for a design contract.

Recommendations

At their April 19th meeting, the Captial Improvements Project Advisory Board recommended approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$550,000

Budgeted

Item Y/N or Y

N/A:

Account:

From: 340007 - 8419 (2017 CIP - 15th & Kelly Intersection Improvements)

To: 340007 - 8611 (2017 CIP - Broadway & Coffee Creek Intersection Improvements)

City Council

Item # 5. A. 3.

Meeting Date: 04/25/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's Office

Information

Item

Approval of Transfer of Appropriation for the design contract for the widening of Sooner Road north of Covell; \$125,000.

Background

The item relates to another item on this same agenda (design contract for the widening of Sooner Road north of Covell). There is currently money budgeted in another line within this fund (Edmond Electric Economic Development Fund) and this item would move \$125,000 of that money to pay for this design contract. One of the primary reasons this work is occurring is due to the future Crest grocery store that will be built.

Time Frame

Money will be transferred upon approval.

Issue

Reallocate money within the fund to pay for a design contract.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$125,000

Budgeted

Item Y/N or Y

N/A:

Account:

From: 124006 - 8555 (Edmond Electric Economic Development Fund - Downtown Development)

To: 124006 - 8319 (Edmond Electric Economic Development Fund - Consulting and Professional Services)

Attachments

No file(s) attached.

City Council

Item # 9. A. 2.

Meeting Date: 04/25/2022

Submitted For: Kris Neifing

Submitted By: Jennifer Young, Water Resources

Information

Item

Approval of Supplemental Appropriation for Water Plant Project WTP-01B, Water Intake Project (INT-01) and Loan Closing Costs; \$259,323,988.62.

Background

Supplemental appropriations are needed for budget authority to open purchase orders from the Water Plant Project (WTP-01B), Water Intake Project (INT-01) and to fund the loan closing costs. The supplemental transfer will cover the purchase orders for the WTP-01B at \$191,898,860.62, the INT-01 at \$66,425,128 and an estimated \$1,000,000 for loan closing costs.

The projects are being funded through Drinking Water State Revolving Fund Loans (DWSRF) and a Financial Assistance Program Loan (FAP) through the Oklahoma Water Resources Board. The project financing was approved by the Edmond Public Works Authority and City Council at the April 11, 2022 meeting.

The projects are planned to be awarded pending closing of the loans. Purchase orders will be opened once the loans are closed.

Time Frame

Immediate.

Issue

The water fund requires budget authority in order to proceed with opening purchase orders.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: 259,323,988.62

Budgeted

Item Y/N or N

N/A:

Account:

TO: 563332-7903 Water Resources - Loan Proceeds; \$259,323,988,.62

Funding/Cost: 1,000,000

Budgeted

Item Y/N or N

N/A:

Account:

TO: 563332-8356 Water Resources - Bond Issuance Costs; \$1,000,000

Funding/Cost: 258,323,988.62

Budgeted

Item Y/N or N

N/A:

Account:

TO: 563332-8409 Water Resources - Waterworks Construction; \$258,323,988.62

Attachments

No file(s) attached.

City Council

Item # 5. A. 3.

Meeting Date: 05/09/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Approval of a Supplemental Appropriation for a dumpster enclosure and landscaping in the right of way in the area of The Lark; \$60,000.

Background

The portion of the item related to landscaping is a companion for another item on this same agenda and the full background can be found within that item. The portion related to the dumpster enclosure was approved when the 1st amendment to the development agreement with The Lark LLC was approved by the City Council on August 23, 2021, but due to delays the money had not yet been encumbered.

This request is to move money from the reserves in the Edmond Electric Economic Development account to the line item within the account called "Downtown Development" in order to pay for the dumpster enclosure and landscaping that will be in the right of way in the city block encompassing The Lark.

At the start of the fiscal year there was enough money budgeted in this account for these projects, but due to the recently approved design contract for the widening of Sooner near Covell money will have to be moved from reserves in order to pay for these projects. The total cost of these two projects is \$110,000 for landscaping and \$32,480 for the dumpster enclosure. Approving this additional \$60,000 will allow the projects to be finished prior to the first home being completed at The Lark.

Time Frame

Money will be transferred upon approval.

Issue

There is not enough money in the account to cover the cost of the projects.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$60,000

Budgeted N

Item Y/N or

N/A:

Account:

From: 124006 (Edmond Electric Economic Development Reserves)

To: 124006 - 8555 (Edmond Electric Economic Development - Downtown Development)

Attachments

No file(s) attached.

City Council

Item # 8. A. 2.

Meeting Date: 05/09/2022

Submitted For: Bobby Masterson

Submitted By: Bobby Masterson, Public Works

Information

Item

Approval of a Supplemental Appropriation for Solid Waste Commercial "Vehicle Maintenance Charge"; \$100,000.

Background

Several major truck repairs were necessary this year. Failures of major hydraulic components and drastic cost increases for parts and repair supplies have driven costs above the budgeted amount for this division.

Time Frame

Immediate upon approval.

Issue

Approval of supplemental appropriation.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda

Fiscal Impact

Funding/Cost: \$100,000

Budgeted

Item Y/N or N

N/A:

Account:

From: Solid Waste Reserves \$100,000

To: Solid Waste Commercial-"Vehicle Maintenance Charges" 564341-8819 \$100,000

Attachments

No file(s) attached.

City Council

Item # 5. A. 6.

Meeting Date: 05/09/2022

Submitted For: Keith Stewart

Submitted By: Keith Stewart, Public Works

Information**Item**

Approval of Supplemental Appropriation for Street and Alley/"Street Rehab Resurf & Recon"; \$350,000.

Background

An inter-local agreement with Oklahoma County, to reconstruct Air Depot, from Covell Road to Coffee Creek Road, was approved at the April 25, 2022, meeting of the City Council. The design of this project was modified to accommodate the heavy truck traffic in and out of the solid waste transfer station. Due to the design modification, the estimated cost of this project increased significantly, therefore, it is recommended that the Solid Waste Department fund half (\$350,000) of the total cost (\$700,000) to reconstruct this section of roadway. These funds will be transferred from Solid Waste Reserves to the Street and Alley-"Street Rehab Resurf & Recon" fund.

Time Frame

Immediate upon approval.

Issue

Approval of supplemental appropriation.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda

Fiscal Impact

Funding/Cost: \$350,000

Budgeted

Item Y/N or N

N/A:

Account:

From: Solid Waste Reserves \$350,000

To: Solid Waste Transfer Out 564344-8805 \$350,000

To: Street and Alley Transfer In 001073-7900 \$350,000

To: Street and Alley-"Street Rehab Resurf & Recon" 001073-8432 \$350,000

Attachments

City Council

Item # 8. A. 1.

Meeting Date: 05/09/2022

Submitted For: Keith Stewart

Submitted By: Keith Stewart, Public Works

Information**Item**

Approval of a Supplemental Appropriation for Street and Alley/"Street Rehab Resurf & Recon"; \$350,000.

Background

An inter-local agreement with Oklahoma County, to reconstruct Air Depot, from Covell Road to Coffee Creek Road, was approved at the April 25, 2022 meeting of the City Council. The design of this project was modified to accommodate the heavy truck traffic in and out of the solid waste transfer station. Due to the design modification, the cost of this project increased significantly, therefore, it is recommended that the Solid Waste Department fund half (\$350,000) of the total cost (\$700,000) to reconstruct this section of roadway. These funds will be transferred from Solid Waste Reserves to the Street and Alley-"Street Rehab Resurf & Recon" fund.

Time Frame

Immediate upon approval.

Issue

Approval of a supplemental appropriation.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda

Fiscal Impact

Funding/Cost: \$350,000

Budgeted

Item Y/N or N

N/A:

Account:

From: Solid Waste Reserves \$350,000

To: Solid Waste Transfer Out 564344-8805 \$350,000

To: Street and Alley Transfer In 001073-7900 \$350,000

To: Street and Alley-"Street Rehab Resurf & Recon" 001073-8432 \$350,000

Attachments

City Council

Item # 4. A. 1.

Meeting Date: 05/23/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Discussion and Consideration of Supplemental Appropriation for Kickingbird Golf Course Project; \$650,000.

Background

*The improvements to Kickingbird Golf Course are progressing nicely - the clubhouse portion of the project is roughly 50% complete and the greens, irrigation, and other course improvements is closer to 70% complete. Like with most construction projects of this scale there have been unanticipated items that require additional money (Ex: a very old water well line that was hit by the contractor because we did not have accurate information as to its location - \$35K). There have also been things that are considered "value adds" that weren't in the original scope of the project, but that staff feels are prudent to complete in order to have the best possible facility when it re-opens (Ex: reshaping, resodding, and laser-leveling all of our existing tee boxes rather than just the 30% in the original scope - \$189K).

The contract that was approved with Lippert Brothers (Clubhouse) and Mid-America Golf (Golf Course) on July 12, 2021 was for almost \$18M and approved change orders to date total \$523K. Staff anticipates another \$277K for in known change orders for the clubhouse portion of the project and an additional \$317K for the golf course (\$594K), but is requesting roughly \$56K more than that in case other unforeseen circumstances arrive. While staff is hopeful these circumstances do not come to pass, and will make no more value added changes to the project, we feel it's appropriate to request the additional \$56K so as not to slow down the project should something arise.

*Brian Soerensen (Director of Golf) will give a presentation at the meeting.

Time Frame

Upon approval, money will be transferred.

Issue

Additional money is needed to complete the Kickingbird Golf project.

Recommendations

The CIP Board recommended approval at their May 17th meeting.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$650,000

Budgeted N
Item Y/N or
N/A:

Account:

From: 2000 CIP Reserves

To: 338006-8566 Kickingbird Clubhouse Project

Attachments

Memo

City Council

Item # 4. A. 2.

Meeting Date: 05/23/2022

Submitted For: Gary Johnson

Submitted By: Cheryl Tettleton, Parks

Information

Item

Approval of Supplemental Appropriation for Cemetery Budget; \$7,000.00.

Background

The Cemetery Care budget has experienced an increase in bank charges and needs funds to be moved from Cemetery Reserves to Bank Charges. The increase is due to credit card charges associated with an increase in lot sales and the increased cost of the spaces for the new north property.

Time Frame

Immediate upon City Council approval.

Issue

Approval of supplemental funds for the Cemetery Care budget. Move from Cemetery Reserves to Bank Charges.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted City Council agenda.

Fiscal Impact

Funding/Cost: \$7,000.00

Budgeted

Item Y/N or N

N/A:

Account:

From: No Account Number

To: 118015-8345 Bank Charges

Attachments

No file(s) attached.

City Council

Item # 6. A. 1.

Meeting Date: 06/13/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Approval of Transfer of Appropriation for the Right-of-Way Services Contract with Smith Roberts Land Services, Inc; \$184,000.00.

Background

This is one of two items on this agenda related to the Right-of-Way Services Contract for the upcoming intersection improvements at Covell and Coltrane, Danforth and Sooner, and 2nd and Boulevard. The item later on the agenda explains the scope of work and this item would move the additional money needed into the appropriate line items. Money is budgeted in the fiscal year for this portion of the project at Covell and Coltrane, but not for Danforth and Sooner or 2nd and Boulevard, so this item only relates to those two intersections. Money was budgeted next fiscal year for those two intersections, but staff would like to begin this work now to keep the project moving.

The money would be moved from the line item for "Intelligent Traffic Systems" as at the beginning of the current fiscal year staff over budgeted for the money needed for Phase III construction and Phase IV design.

Time Frame

If approved, money would be moved immediately.

Issue

There are not currently adequate funds in the line items for Danforth and Sooner and 2nd and Boulevard for this work to proceed.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$184,000.00

Budgeted

Item Y/N or N

N/A:

Account:

From: 338007 - 8534 (2000 CIP - Intelligent Traffic Systems) \$184,000

To: 340007 - 8560 (2017 CIP - Danforth and Sooner) \$147,200

To: 338007 - 8559 (2000 CIP - 2nd and Boulevard) \$36,800

Attachments

No file(s) attached.

City Council

Item # 6. A. 2.

Meeting Date: 06/13/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Approval of Transfer of Appropriation for the Contract Amendment with Poe and Associates for Danforth and Kelly Intersection Improvements; \$97,500.00.

Background

This is one of two items on this agenda related to additional design work for the upcoming intersection improvements at Danforth and Kelly. The item later on the agenda explains the need for the contract amendment and this item would move the additional money needed into the appropriate line item. The money would be moved from the line item for "Intelligent Traffic Systems" as at the beginning of the current fiscal year staff over budgeted for the money needed for Phase III construction and Phase IV design.

Time Frame

If approved, money will be transferred to the appropriate account.

Issue

There is not enough money within the line item for "Danforth and Kelly" so money needs to be transferred for another line item so the additional design work can be completed.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$97,500.00

Budgeted

Item Y/N or N

N/A:

Account:

From: 338007 - 8534 (2000 CIP - Intelligent Traffic Systems)

To: 338007 - 8520 (2000 CIP - Kelly - Danforth Intersection Improvements)

Attachments

No file(s) attached.

City Council

Item # 6. A. 4.

Meeting Date: 06/13/2022

Submitted For: Christy Batterson

Submitted By: Christy Batterson, Planning/Zoning

Information**Item**

Approval of Supplemental Appropriation for the Citylink Transit System from general funds for \$235,000.00.

Background

The Citylink FY 2022 budget was estimated using the previous contract for services and ridership levels at the beginning of 2021. Since that time a new five-year contract was entered into with RATP-Dev in July 2021 for operations and maintenance with a higher hourly rate for the service. In addition, ridership levels have returned to nearly pre-pandemic levels, and paratransit services have seen an increase in users. The current budgeted amount will not cover transit operations in May and June.

The \$235,000 supplemental appropriation from the General Fund will allow service to continue uninterrupted through the end of the fiscal year. The FY 2023 budget is based on the new rate and ridership estimates.

Time Frame

Upon approval

Issue

Approval of a transfer of funds to Citylink from General Fund.

Recommendations

Staff recommends approval

Action Needed

Motion to approve

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$235,000.00

Budgeted

Item Y/N or Y

N/A:

Account:

General Fund Reserves \$235,000.00

General Fund Transfer Out 001005-8805 \$235,000.00

CityLink Transfer In 572941-7900 \$235,000.00

CityLink Contract Services 572941-8361 \$235,000.00

Attachments

City Council

Item # 9. A. 3.

Meeting Date: 06/13/2022

Submitted For: Bobby Masterson

Submitted By: Jane Robertson, City Manager's Office

Information

Item

Approval of Supplemental Appropriations for Solid Waste Commercial and Residential Budgets; \$103,000 total as follows:

- i. Supplemental Appropriations for Solid Waste Commercial Budget (Fuel); \$35,000.
- ii. Supplemental Appropriations for Solid Waste Residential Budget (Fuel); \$35,000.
- iii. Supplemental Appropriations for Solid Waste Residential Budget (Residential Carts); \$33,000.

Background

Solid Waste Commercial (Fuel) - \$35,000

Solid Waste Commercial budget has experienced an increase in fuel expenses due to the rising cost of diesel fuel. The increases have exceeded the forecasts and funds need to be moved from the Solid Waste reserves to cover the additional costs of operations for the remainder of the budget year.

Solid Waste Residential (Fuel) - \$35,000

Solid Waste Residential budget has experienced an increase in fuel expenses due to the rising cost of diesel fuel. The increases have exceeded the forecasts and funds need to be moved from the Solid Waste reserves to cover the additional costs of operations for the remainder of the budget year.

Solid Waste Residential (Carts) - \$33,000

Solid Waste Residential division has experienced an increase in cart usage and additional cart requests. Production delays and material acquisitions were delayed during recent years due to COVID issues. Cart prices and costs for shipping have increased. Solid Waste will need to purchase an additional shipment of carts to ensure we can meet demand.

Time Frame

Immediate upon City Council approval.

Issue

Approval of supplemental appropriation.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted City Council Agenda.

Fiscal Impact

Funding/Cost: \$35,000.00

Budgeted

Item Y/N or N

N/A:

Account:

From: Solid Waste Reserves

To: 564341-8208 Solid Waste Commercial Fuel

Funding/Cost: \$35,000.00

Budgeted

Item Y/N or N

N/A:

Account:

From: Solid Waste Reserves

To: 564340-8208 Solid Waste Residential Fuel

Funding/Cost: \$33,000.00

Budgeted

Item Y/N or N

N/A:

Account:

From: Solid Waste Reserves

To: 564340-8243 Solid Waste Residential Carts

Attachments

No file(s) attached.

City Council

Item # 3. A. 2.

Meeting Date: 06/27/2022

Submitted For: Christy Batterson

Submitted By: Christy Batterson, Planning/Zoning

Information

Item

Approval of a Supplemental Appropriation for the Community Development Block Grant (CDBG) from Grant Revenues; \$143,263.00.

Background

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Allocations were authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was enacted on March 27, 2020, to respond to the growing effects of this historic public health crisis. The City of Edmond has received an additional allocation of **\$143,263** in CDBG Entitlement funds to be used to prevent, prepare, and respond to the coronavirus (COVID-19). The City of Edmond's cumulative amount for all CDBG-CV funds is **\$884,070**

The Amended CDBG 2021 Annual Action Plan and CDBG 2020-2024 5-Year Consolidated Community Development Plan describes how these funds will be spent. Community development programs recommended for funding in the Amended Plans will include the kitchen expansion of Edmond Mobile Meals located at 25 W. 3rd St, Edmond, OK.

Time Frame

Effective upon City Council approval

Issue

Supplemental is needed to allocate grant funding into the current FY budget for approved spending.

Recommendations

Approval of the Supplemental Appropriation

Action Needed

Approval of the Supplemental Appropriation

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$143,263

Budgeted

Item Y/N or n

N/A:

Account:

112040-8447

City Council

Item # 3. A. 4.

Meeting Date: 06/27/2022

Submitted For: Keith Stewart

Submitted By: Keith Stewart, Public Works

Information

Item

Approval of a Transfer of Appropriations for Field Services Water Line Maintenance Transfers-Vehicle Maintenance Charges; \$10,000.00.

Background

Due to unexpected vehicle maintenance costs, current funding will not be sufficient to cover vehicle maintenance for the remainder of the fiscal year. Consequently, staff is requesting a transfer from Water Line Maintenance, Contract Services, to resolve this issue. This transfer will not increase the overall Water Line budget, but will simply transfer funds from one account to another.

Time Frame

Immediate upon approval.

Issue

Approval of a transfer to fund vehicle maintenance costs.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda

Fiscal Impact

Funding/Cost: \$10,000.00

Budgeted

Item Y/N or Y

N/A:

Account:

From: Field Services-Water Line Maintenance-Contract Services 654331-8361

To: Field Services-Water Line Maintenance-Transfers-Vehicle Maint. Charge 654331-8819

Attachments

No file(s) attached.

City Council

Item # 3. A. 5.

Meeting Date: 06/27/2022

Submitted For: Sage Halbert

Submitted By: Sage Halbert, Public Works

Information

Item

Approval of a Transfer of Appropriations for Field Services Wastewater Line Maintenance Transfers-Vehicle Maintenance Charges; \$10,000.00.

Background

Due to unexpected vehicle maintenance costs, current funding will not be sufficient to cover vehicle maintenance for the remainder of the fiscal year. Consequently, staff is requesting a transfer from Wastewater Line Maintenance, Contract Services, to resolve this issue. This transfer will not increase the overall Water Line budget, but will simply transfer funds from one account to another.

Time Frame

Immediate upon approval.

Issue

Approval of a transfer to fund vehicle maintenance costs.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted Agenda

Fiscal Impact

Funding/Cost: \$10,000.00

Budgeted

Item Y/N or Y

N/A:

Account:

From: Field Services-Wastewater Line Maintenance-Contract Services 654351-8361

To: Field Services-Wastewater Line Maintenance-Transfers-Vehicle Maint. Charge 654351-8819

Attachments

No file(s) attached.

City Council

Item # 3. A. 6.

Meeting Date: 06/27/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Approval of a Transfer of Appropriation for the construction of upgrades at Stephenson Park; \$3,582,000.00.

Background

This is one of two items on this agenda related to the upgrades at Stephenson Park. The other item, approval of the construction bid, has information related to the background of the project. This item deals with the moving of money from other funds in order to pay for the project.

When design of this project began it only included upgrades to the park. As staff began working through design it was determined that adding underground stormwater detention for region wide use as well as combining the planned parking, lighting and other improvements along 4th Street into one project was logical. As such the original estimated budget for the project was \$3M, and \$1.8M was set aside in a separate line item for the streetscape portion. Approval of this item would move money into one account as well as move money from a project that was budgeted this fiscal year (Soccer Complex Improvements) that is now budgeted in next fiscal year.

In addition to the bid price of \$6,549,403.90 more money is needing to be transferred to cover the cost of project oversight by Laud Studio (~\$30K). Background on that matter is contained within the other item on this agenda.

Time Frame

If approved money will be transferred.

Issue

Additional money, that is budgeted in other line items within the 2017 CIP budget, is needed to cover the cost of the upgrades to Stephenson Park.

Recommendations

At their June 21st meeting, the Capital Improvements Advisory Board recommended approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$3,582,000

Budgeted N

Item Y/N or

N/A:

Account:

From: 340009 - 8405 (2017 CIP - Building & Improvements) \$1,800,000

To: 340006 - 8562 (2017 CIP - Stephenson Park Improvements) \$1,800,000

From: 340006 - 8564 (2017 CIP - Soccer Complex Improvements) \$1,782,000

To: 340006 - 8562 (2017 CIP - Stephenson Park Improvements) \$1,782,000

Attachments

No file(s) attached.

City Council

Item # 3. A. 7.

Meeting Date: 06/27/2022

Submitted For: Andrew Conyers

Submitted By: Andrew Conyers, City Manager's
Office

Information

Item

Approval of Transfer of Appropriation & Supplemental Appropriation for City Hall & Parking Garage Design; \$2,134,767.13.

Background

This is a companion item to another on this agenda and the background on the project can be found within that item. If approved, money would be moved from other line items and accounts to pay for the design of City Hall and Parking Garage. The reason this needs to occur is money was not budgeted in the current fiscal year, as this project has moved up on Council's priority list staff wants to begin design as soon as possible.

The bulk of this money, \$1,422,366.65, will come from unexpected revenue related to two bond series that recently reached their maturity date. Bonds require that the trustees' hold a certain amount of money in reserves for the life of the bond. When the City refunded two series of bonds a few months ago, this freed up the amount of reserves that the bank was holding on these two bond series. This money was transferred from the bank and was put back into the 2000 CIP Fund as revenue so that it could be used for other capital projects. The remaining money, \$712,400.48, will come from projects that are now complete, that had additional money left in the budget (Edmond Center Court, Gracelawn Cemetery Expansion), or had design contracts come in under budget (ITS Phase IV and Broadway and Coffee Creek Intersection Improvement).

Time Frame

If approved, money will be transferred immediately so design can begin

Issue

Money was not budgeted in this fiscal year to award the design contract

Recommendations

At their June 21st meeting the Capital Improvements Advisory Board recommended approval

Action Needed

Motion to approve

Public Notification

Posted agenda

Fiscal Impact

Funding/Cost: \$2,134,767.13

Budgeted

Item Y/N or Y

N/A:

Account:

Supplemental

To: 338001 - 7809 (2000 CIP - Miscellaneous Revenue) \$1,422,366.65

To: 338002 - 8612 (2000 CIP - Centralized Admin Building) \$1,422,366.65

Transfer

From: 340001 - 8561 (2017 CIP - Gracelawn Cemetery Development) \$166,184.60

To: 340001 - 8805 (2017 CIP Transfer Out) \$166,184.60

To: 338001 - 7900 (2000 CIP Transfer In) \$166,184.60

To: 338002 - 8612 (2000 CIP - Centralized Admin Building) \$166,184.60

From: 340007 - 8419 (Kelly & 15th Intersection Improvement-repurposed to Broadway & Coffee Creek)
\$202,800

To: 340001 - 8805 (2017 CIP Transfer Out) \$202,800

To: 338001 - 7900 (2000 CIP Transfer In) \$202,800

To: 338002 - 8612 (2000 CIP - Centralized Admin Building) \$202,800

From: 338007 - 8534 (2000 CIP - ITS) \$206,998.42

To: 338002 - 8612 (2000 CIP - Centralized Admin Building) \$206,998.42

From: 340006 - 8554 (2017 CIP - Tennis Court Development) \$136,417.46

To: 340001 - 8805 (2017 CIP Transfer Out) \$136,417.46

To: 338001 - 7900 (2000 CIP Transfer In) \$136,417.46

To: To: 338002 - 8612 (2000 CIP - Centralized Admin Building) \$136,417.46

Attachments

No file(s) attached.

City Council

Item # 3. A. 8.

Meeting Date: 06/27/2022

Submitted For: Chris Goodwin

Submitted By: Nancy Lazzaro, Fire

Information

Item

Approval of Supplemental Appropriations from the Fire Public Safety Reserves for the purchase of fire apparatus; \$266,254.75.

Background

The Fire Department has \$1,199,946.66 remaining in our FY22 Fire Fleet Fund budget for vehicle replacements. In May an invitation to bid was posted for a 100-foot ladder truck. We only received one response for \$1,466,201.41. The industry has experienced significant cost increases since we proposed our budget in early 2021. The department is requesting a supplemental appropriation to our FY22 budget in the amount of \$266,254.75 to provide the necessary funding to award this contract. The associated agenda item is included on this meeting docket.

Time Frame

Immediate Upon Approval.

Issue

Transfer of Supplemental Appropriations.

Recommendations

Staff Recommends Approval.

Action Needed

City Council Approval.

Public Notification

Posted City Council Agenda.

Fiscal Impact

Funding/Cost: \$266,254.75

Budgeted

Item Y/N or N

N/A:

Account:

FROM: Fire Public Safety Reserves; \$266,254.75

TO: 121005-8805 - Fire Transfers Out; \$266,254.75

TO: 653121-7900 - Fire Fleet Mgmt Transfers In; \$266,254.75

TO: 653121-8414 - Fire Fleet Motor Vehicles; \$266,254.75

Attachments

City Council

Item # 5. A. 4.

Meeting Date: 06/27/2022

Submitted For: Glenn Fisher

Submitted By: Alexia Wood, Edmond Electric

Information

Item

Approval of Supplemental of Appropriation for Electric for Vehicle Maintenance charges; \$80,000.00.

Background

Normally, Edmond Electric replaces its fleet vehicles on a ten year cycle. Historically, once ordered, vehicles were delivered within eight months to a year. Recently, lead times for some replacement vehicles has stretched out to two to three years. Due to these extended delivery lead times, Electric is retaining vehicles past the ten year replacement cycle which has added to maintenance costs.

Additionally, the cost for parts and material has increased more than expected when the budget was prepared.

Due to these unexpected vehicle maintenance costs, current funding will not be enough to cover the maintenance costs of vehicles for the remainder of the fiscal year. Consequently, staff is requesting a Supplemental for vehicle maintenance charges, (\$80,000.00) to resolve this issue. This Supplemental will increase the overall Vehicle Maintenance budget.

Time Frame

Immeditate upon approval.

Issue

Approval of a supplemenetal to fund vehicle maintenance costs.

Recommendations

Staff recommends approval.

Action Needed

Motion to approve.

Public Notification

Posted agenda.

Fiscal Impact

Funding/Cost: \$80,000

Budgeted

Item Y/N or Y

N/A:

Account:

From Electric Reserves (\$80,000.00)

To: Vehicle Maintenance Charges 562032-8819

Funding/Cost: \$80,000

Budgeted

Item Y/N or N

N/A:

Account:

From: Electric unrestricted reserves

To: 562032-8819, Vehicle Maintenance Charges

Attachments

No file(s) attached.

City Council

Item # 5. A. 5.

Meeting Date: 06/27/2022

Submitted For: Brian Soerensen

Submitted By: Brian Soerensen, KickingBird Golf Course

Information

Item

Approval of Transfer of Appropriation for KickingBird Golf; \$13,042.71.

Background

We are nearing the end of our fiscal year and our Transfer Accounts are underfunded by \$13,042.71. Our Transfers - PWA Bond Fund is underfunded by \$12,976.36 and our Transfers-Vehicle Maintenance Charge by \$66.35.

Time Frame

Immediate Upon Approval

Issue

We have the available funds in our Supply Accounts to make up for the shortfall in the Transfer Accounts.

Recommendations

Staff Recommends Approval

Action Needed

Motion to Approve

Public Notification

Posted City Council Agenda

Fiscal Impact

Funding/Cost: \$13,042.71

Budgeted

Item Y/N or Y

N/A:

Account:

From: 570730-8209 Food Supplies \$13,042.71

To: 570750-8802 Transfers-PWA Bond Fund \$12,976.36

To: 570740-8819 Transfers-Vehicle Maintenance Charge \$66.35

Attachments

No file(s) attached.
