



# CITY OF HENRYETTA, OKLAHOMA

Annual Budget  
FY 2017-2018

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JUN 26 2017  
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and Inspector

*Okmulgee*

**CITY OF HENRYETTA, OKLAHOMA**

**ANNUAL BUDGET**

**FY 2017-2018**

**CITY OF HENRYETTA  
FY 2017-2018 ANNUAL BUDGET**

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**CITY OF HENRYETTA  
FY 2017-2018 ANNUAL BUDGET**

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FY 2017-2018 ANNUAL BUDGET**

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## INTRODUCTION

**CITY OF HENRYETTA, OKLAHOMA**

**BUDGET MESSAGE**

**FY 2017-2018**

**To: Honorable Mayor and Members of the City Council:**

The upcoming FY 2017-2018 annual budget of the City of Henryetta has been prepared for your consideration and reflects the City's continuing effort to provide quality services to our citizens.

The following are highlights of the proposed budget:

**Revenues:**

- Sales tax is budgeted to reflect the current sales tax split:
  - General Fund                      1 1/2 cent
  - HMA                                      1 cent
  - HEDA                                    1/6 cent
  - Restricted Sales Tax      1 1/3 cent
- No rate increases have been proposed in the budget at this time, but the need will be continually evaluated throughout the upcoming year.

**Expenditures:**

- **Personal Services:**
  - Health insurance coverage costs are expected to increase approximately 10% and that increase has been included in the proposed budget.
  - Workers compensation benefit costs are expected to increase slightly at approximately 8% and that increase has also been included in the proposed budget.
  - There are a few vacant positions but not all have been proposed to be filled at this time; however, the need to hire any position vacant will be evaluated as needed.
  - The four dispatcher positions' overtime has again been proposed to be paid from the E911 Fund.

- **Operations and Maintenance:**
  - Operations and maintenance consist of the categories ‘Materials and supplies’ and ‘Other charges and services’. The expenditures budgeted in these categories are anticipated to remain at a constant with only a few exceptions.
- **Capital Outlay:**
  - Capital outlay is budgeted in the following funds:
    - General Fund
    - Restricted Sales Tax Fund
    - Library Fund
    - Hotel/Motel Tax Fund
    - HMA Fund
    - HMA 2015 Series Note Fund
  - The capital outlay requested is listed in detail worksheets at the back of the proposed budget document.
  - The City has been awarded a few grants for sewer lift and water storage tank projects.
- **Debt Service:**
  - Continuing debt service on various equipment; OWRB 2009 DWSRF; OWRB 2009 CWSRF; CDBG WPF; and 2015 Series Revenue Note.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act Title 11 of the Oklahoma Statutes and Ordinance #983 of the City of Henryetta. According to Ordinance #983, the City’s policy is to appropriate no more than the current year estimated revenues, including transfers, for each fund, in the original budget for a given fiscal year. Departure from this should be disclosed in the budget message. In certain special revenue and capital project funds, due to their purpose, it is necessary to budget carryover from the prior year. The General Fund has proposed in this upcoming budget to have a slight increase the estimated carryover. The funds that have budgeted estimated carryover are:

- Restricted Sales Tax Fund
- Cemetery Care Fund
- E911 Fund
- Library Fund
- Airport Fund

All other appropriated funds, including the General Fund, are in compliance with policy.



The General Fund and the HMA operating funds fall under Ordinance #983 with regards to the level of the desired reserves requirement of 30% of total revenues. Estimated beginning fund carryover is 35.5% of total revenues and the estimated ending carryover based on the proposed budget is expected to be 34.8% of total revenues. This is above the desired level.

We submit this budget for your consideration and approval. The City staff looks forward to working with the Council and citizens in the administration of the Fiscal Year 2017-2018 budget.

Respectfully submitted,

Donna White  
Interim City Manager

**BUDGET SUMMARY**

**CITY OF HENRYETTA  
COMBINED BUDGET SUMMARY  
FY 17-18**

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
<b>ALL BUDGETED FUNDS:</b>				
BEGINNING FUND BALANCE - ESTIMATED	2,157,965	1,120,278	5,346	3,283,587
<b>RESOURCES:</b>				
TAXES	2,037,000	960,000	-	2,997,000
LICENSES & PERMITS	16,930	-	-	16,930
INTERGOVERNMENTAL	121,900	5,000	670,000	796,900
CHARGES FOR SERVICES	14,000	29,000	3,506,400	3,551,400
FINES & FORFEITURES	133,700	-	-	133,700
INTEREST	2,400	1,050	1,000	4,450
MISCELLANEOUS	219,700	68,000	300	288,000
LOAN PROCEEDS	-	-	649,000	649,000
TRANSFERS IN	1,957,816	190,924	658,750	2,807,590
<b>TOTAL RESOURCES</b>	<b>4,503,546</b>	<b>1,253,974</b>	<b>5,487,450</b>	<b>11,244,970</b>
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	<b>6,661,511</b>	<b>2,374,250</b>	<b>5,492,796</b>	<b>14,528,557</b>
<b>APPROPRIATIONS:</b>				
POLICE	932,281	-	-	932,281
FIRE	873,677	109,200	-	982,877
STREETS	340,841	50,000	-	390,841
GENERAL GOVERNMENT	797,621	323,000	-	1,120,621
LIBRARY	86,540	40,500	-	127,040
CEMETERY	132,107	15,600	-	147,707
PARKS	53,000	15,000	-	68,000
AIRPORT	44,950	26,500	-	71,450
CLERK MANAGER	172,346	-	-	172,346
ATTORNEY	23,830	-	-	23,830
COURT	54,670	-	-	54,670
GARAGE	67,670	-	-	67,670
SENIOR CENTER	11,600	-	-	11,600
ECONOMIC DEVELOPMENT	108,750	-	-	108,750
TOURISM	-	23,500	-	23,500
BEAUTIFICATION	-	14,000	-	14,000
EB11	-	295,708	-	295,708
WATER	-	451,000	1,817,685	2,268,685
UTILITY OFFICE	-	-	149,860	149,860
WATER PLANT	-	-	537,778	537,778
SEWER	-	-	131,630	131,630
SEWER PLANT	-	150,000	401,996	551,996
PUBLIC WORKS	-	-	64,985	64,985
SANITATION	-	-	157,390	157,390
TRANSFER STATION	-	-	177,710	177,710
EMS CONTRACT	-	-	90,000	90,000
TRANSFERS OUT	849,674	-	1,957,816	2,807,590
<b>TOTAL APPROPRIATIONS</b>	<b>4,549,757</b>	<b>1,614,006</b>	<b>5,486,950</b>	<b>11,550,715</b>
<b>ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED</b>	<b>2,111,754</b>	<b>860,242</b>	<b>5,846</b>	<b>2,977,842</b>

**NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET**

A public hearing on the FY 17-18 City of Henryetta budget will be held at 5:30pm on June 13, 2017 at the Henryetta City Hall for the purpose of discussing and developing the City budget for the fiscal year beginning July 1, 2017. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

CITY OF HENRYETTA  
GENERAL FUND BUDGET SUMMARY  
FY 17-18

GENERAL FUND:

BEGINNING FUND BALANCE - ESTIMATED 2,157,965

RESOURCES:

TAXES	2,037,000
LICENSES & PERMITS	16,930
INTERGOVERNMENTAL	121,900
CHARGES FOR SERVICES	14,000
FINES & FORFEITURES	133,700
INTEREST	2,400
MISCELLANEOUS	219,700
TRANSFERS IN	<u>1,957,916</u>
<b>TOTAL RESOURCES</b>	<b><u>4,503,546</u></b>

TOTAL AVAILABLE FOR APPROPRIATIONS 6,691,511

APPROPRIATIONS:	<u>PERSONAL SERVICES</u>	<u>MATERIALS &amp; SUPPLIES</u>	<u>OTHER SERVICES &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TRANSFERS</u>	
POLICE	824,671	59,500	48,110	-	-	-	932,281
FIRE	796,177	39,200	38,300	-	-	-	873,677
STREETS	212,541	107,000	13,800	7,500	-	-	340,841
GENERAL GOVERNMENT	63,421	24,800	709,400	-	-	-	797,621
LIBRARY	68,140	7,900	10,500	-	-	-	86,540
CEMETERY	115,957	12,850	3,300	-	-	-	132,107
PARKS	-	23,000	30,000	-	-	-	53,000
AIRPORT	44,950	-	-	-	-	-	44,950
CLERK	171,996	50	300	-	-	-	172,346
MANAGER	-	-	-	-	-	-	-
ATTORNEY	23,680	-	150	-	-	-	23,830
COURT	50,720	1,550	2,400	-	-	-	54,670
GARAGE	48,670	14,000	5,000	-	-	-	67,670
SENIOR CENTER	-	2,000	9,800	-	-	-	11,800
ECONOMIC DEVELOPMENT	-	-	-	-	-	108,750	108,750
TRANSFERS OUT	-	-	-	-	-	849,674	849,674
<b>TOTAL APPROPRIATIONS</b>	<b><u>2,420,923</u></b>	<b><u>291,850</u></b>	<b><u>871,060</u></b>	<b><u>7,500</u></b>	<b><u>-</u></b>	<b><u>958,424</u></b>	<b><u>4,549,757</u></b>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							<u>2,111,754</u>

CITY OF HENRYETTA  
SPECIAL REVENUE AND CAPITAL PROJECT FUNDS BUDGET SUMMARY  
FY 17-18

SPECIAL REVENUE &  
CAPITAL PROJECT FUNDS:

	RESTRICTED SALES TAX	CEMETERY CARE	E-911	LIBRARY	AIRPORT	POLICE EQUIPMENT	HOTEL/HOTEL TAX	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	615,129	90,219	203,675	55,040	39,860	17,061	109,292	1,120,276
RESOURCES:								
TAXES	870,000	-	-	-	-	-	90,000	960,000
LICENSES & PERMITS	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	5,000	-	-	-	5,000
CHARGES FOR SERVICES	-	6,500	-	-	22,500	-	-	29,000
FINES & FORFEITURES	-	-	-	-	-	-	-	-
INTEREST	500	50	500	-	-	-	-	1,050
MISCELLANEOUS	-	-	63,000	4,000	-	1,000	-	68,000
LOAN PROCEEDS	-	-	-	-	-	-	-	-
TRANSFERS IN	-	-	190,924	-	-	-	-	190,924
TOTAL RESOURCES	870,500	6,550	254,424	9,000	22,500	1,000	90,000	1,253,974
TOTAL AVAILABLE FOR APPROPRIATIONS	1,485,629	86,769	458,099	64,040	62,360	18,061	199,292	2,374,250
APPROPRIATIONS:								
PERSONAL SERVICES	-	-	246,708	-	-	-	-	246,708
MATERIALS & SUPPLIES	-	-	4,000	6,500	20,500	-	40,000	71,000
OTHER SERVICES & CHARGES	-	-	45,000	4,000	6,000	-	23,500	78,500
CAPITAL OUTLAY	200,000	-	-	30,000	-	-	-	230,000
DEBT SERVICE	870,200	15,600	-	-	-	-	-	885,800
TRANSFERS OUT	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	1,070,200	15,600	295,708	40,500	26,500	-	63,500	1,514,008
TOTAL UNAPPROPRIATED - ESTIMATED ENDING FUND BALANCE	415,429	71,169	162,391	23,540	35,860	18,061	133,792	860,242

**CITY OF HENRYETTA**  
**ENTERPRISE FUND ACCOUNTS BUDGET SUMMARY**  
**FY 17-18**

ENTERPRISE FUND ACCOUNTS:	HENRYETTA MUNICIPAL AUTHORITY	HMA METER DEPOSIT	HMA CDBG WATER	HMA 2015 SERIES NOTE	TOTALS					
BEGINNING FUND BALANCE - ESTIMATED	-	5,344	2	-	5,346					
RESOURCES:										
TAXES	-	-	-	-	-					
LICENSES & PERMITS	-	-	-	-	-					
INTERGOVERNMENTAL	19,000	-	-	651,000	670,000					
CHARGES FOR SERVICES	3,508,400	-	-	-	3,508,400					
FINES & FORFEITURES	-	-	-	-	-					
INTEREST	500	500	-	-	1,000					
MISCELLANEOUS	300	-	-	-	300					
LOAN PROCEEDS	-	-	-	649,000	649,000					
TRANSFERS IN	652,500	-	6,250	-	658,750					
TOTAL RESOURCES	4,180,700	500	6,250	1,300,000	5,487,450					
TOTAL AVAILABLE FOR APPROPRIATIONS	4,180,700	5,844	6,252	1,300,000	5,492,796					
APPROPRIATIONS:	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS				
GENERAL GOVERNMENT	-	-	-	-	-	-	-	-	-	-
WATER	214,435	70,100	30,200	1,300,000	202,950	-	511,435	-	6,250	1,817,685
UTILITY OFFICE	119,060	12,000	18,800	-	-	-	149,860	-	-	149,860
WATER PLANT	189,178	227,800	120,800	-	-	-	537,778	-	-	537,778
SEWER	44,880	33,650	34,100	19,000	-	-	131,630	-	-	131,630
SEWER PLANT	131,728	25,950	110,000	-	134,320	-	401,998	-	-	401,998
PUBLIC WORKS	64,985	-	-	-	-	-	64,985	-	-	64,985
SANITATION	92,390	62,500	2,500	-	-	-	157,390	-	-	157,390
TRANSFER STATION	41,310	15,000	121,400	-	-	-	177,710	-	-	177,710
EMS CONTRACT	-	-	90,000	-	-	-	90,000	-	-	90,000
TRANSFERS OUT	-	-	-	-	-	1,957,916	1,957,916	-	-	1,957,916
TOTAL APPROPRIATIONS	897,864	447,000	527,600	1,319,000	337,270	1,957,916	4,180,700	-	6,250	5,486,950
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	-	-	-	-	-	-	-	5,844	2	5,846

**FUND BUDGET SUMMARIES**

**FUND BUDGET SUMMARY**

**FUND: GENERAL**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
SALES TAX	1,752,192	1,710,000	1,751,458	1,740,000	1,740,000
FRANCHISE TAX	154,752	167,000	165,413	167,000	167,000
USE TAX	145,648	120,000	180,016	130,000	130,000
LIQUOR LICENSES	3,960	3,000	2,800	3,000	3,000
OTHER LICENSES	4,461	3,330	3,384	3,130	3,130
BUILDING PERMITS	4,469	3,800	3,172	3,500	3,500
OTHER PERMITS	13,851	7,000	7,946	7,300	7,300
ALCOHOLIC BEVERAGE TAX	33,482	33,500	35,134	34,000	34,000
COMMERCIAL VEHICLE TAX	42,077	44,500	38,857	43,500	43,500
GAS EXCISE TAX	10,844	10,500	10,532	10,500	10,500
CIGARETTE TAX	31,400	30,000	31,063	30,000	30,000
INSPECTION FEES	1,648	1,800	1,309	1,500	1,500
LIBRARY USER FEES	162	150	122	100	100
CEMETERY SETTING FEES	1,809	1,200	1,453	1,500	1,500
OTHER FEES	7,653	11,400	13,277	10,900	10,900
FINES & FORFEITURES	138,374	125,000	129,045	130,000	130,000
LIBRARY FINES	3,626	3,700	3,923	3,700	3,700
CEMETERY LOT SALES	53,383	50,000	50,240	50,000	50,000
MISCELLANEOUS	120,295	153,200	202,231	169,700	169,700
GRANT REVENUE	90,027	4,500	7,636	3,900	3,900
INTEREST	2,155	2,400	2,761	2,400	2,400
<b>TOTAL REVENUE</b>	<b>2,616,268</b>	<b>2,485,980</b>	<b>2,641,772</b>	<b>2,545,630</b>	<b>2,545,630</b>
TRANSFER IN - HMA	2,207,076	2,093,314	1,982,581	1,968,740	1,957,916
TRANSFER IN - METER DEPR	-	36,000	36,000	-	-
TRANSFER IN - SEWER DEPR	69,228	-	-	-	-
(GAIN)/USE OF FUND BALANCE	(641,325)	(325,159)	(246,012)	(5,030)	46,211
<b>TOTAL RESOURCES</b>	<b>4,251,247</b>	<b>4,290,135</b>	<b>4,414,341</b>	<b>4,509,340</b>	<b>4,549,757</b>
<b>PROPOSED EXPENDITURES:</b>					
POLICE DEPT.	796,600	840,000	834,252	923,770	932,281
FIRE DEPT.	823,295	826,500	863,799	867,700	873,677
STREETS	292,542	341,326	301,021	339,340	340,841
GENERAL GOVERNMENT	684,028	673,204	813,902	796,265	797,621
LIBRARY	85,048	86,527	83,421	86,540	86,540
CEMETERY	115,076	120,920	103,405	128,720	132,107
PARKS	118,360	50,500	45,531	53,000	53,000
AIRPORT	39,027	44,938	38,619	44,950	44,950
CLERK	138,632	166,662	152,849	167,250	172,346
MANAGER	98,718	57,070	55,871	-	-
ATTORNEY	21,381	23,862	23,527	23,830	23,830
COURT	57,466	56,849	60,281	54,670	54,670
GARAGE	70,613	69,501	80,796	67,670	67,670
SENIOR CENTER	10,051	14,700	21,353	11,800	11,800
<b>TOTAL DEPARTMENTAL</b>	<b>3,350,837</b>	<b>3,372,559</b>	<b>3,478,627</b>	<b>3,565,505</b>	<b>3,591,333</b>
TRANSFERS OUT - AIRPORT	-	-	-	-	-
TRANSFERS OUT - HMA	657,072	641,250	656,797	652,500	652,500
TRANSFERS OUT - E911	127,576	163,201	163,201	176,335	190,924
TRANSFERS OUT - CDBG	6,250	6,250	6,250	6,250	6,250
OTHER USES - HEDA	109,512	106,875	109,466	108,750	108,750
<b>TOTAL</b>	<b>4,251,247</b>	<b>4,290,135</b>	<b>4,414,341</b>	<b>4,509,340</b>	<b>4,549,757</b>

CHANGE IN FUND BALANCE	246,012	5,030	(46,211)
BEGINNING BUDGETARY FUND BALANCE	1,911,953	2,157,965	2,157,965
ENDING BUDGETARY FUND BALANCE	2,157,965	2,162,995	2,111,754



**FUND BUDGET SUMMARY**

**FUND: RESTRICTED SALES TAX FUND**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
TAXES	876,096	855,000	875,729	870,000	870,000
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	374	600	313	500	500
MISCELLANEOUS	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TRANSFERS IN:					
HMA FUND	-	-	-	-	-
DWSRF LOAN FUND	-	-	-	-	-
CWSRF LOAN FUND	-	-	-	-	-
USE OF FUND BALANCE	95,023	87,523	55,750	199,700	199,700
<b>TOTAL RESOURCES</b>	<b>971,493</b>	<b>943,123</b>	<b>931,792</b>	<b>1,070,200</b>	<b>1,070,200</b>
<b>PROPOSED EXPENDITURES:</b>					
CAPITAL OUTLAY	90,188	68,000	51,700	200,000	200,000
DEBT SERVICE	881,305	875,123	880,092	870,200	870,200
TRANSFERS OUT:					
AIRPORT FUND	-	-	-	-	-
HMA FUND	-	-	-	-	-
HMA SEWER DEPR FUND	-	-	-	-	-
<b>TOTAL</b>	<b>971,493</b>	<b>943,123</b>	<b>931,792</b>	<b>1,070,200</b>	<b>1,070,200</b>

CHANGE IN FUND BALANCE	<u>(55,750)</u>	<u>(199,700)</u>	<u>(199,700)</u>
BEGINNING BUDGETARY FUND BALANCE	<u>670,879</u>	<u>615,129</u>	<u>615,129</u>
ENDING BUDGETARY FUND BALANCE	<u><u>615,129</u></u>	<u><u>415,429</u></u>	<u><u>415,429</u></u>

**FUND BUDGET SUMMARY**

**FUND: CEMETERY CARE**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	7,626	6,500	7,177	6,500	6,500
INTEREST	52	50	44	50	50
USE OF FUND BALANCE	17,937	20,466	9,901	9,050	9,050
TOTAL RESOURCES	25,615	27,016	17,122	15,600	15,600
PROPOSED EXPENDITURES:					
CEMETERY CARE:					
OTHER SERVICES & CHARGES	-	-	106	-	-
CAPITAL OUTLAY	8,599	10,000	-	-	-
DEBT SERVICE	17,016	17,016	17,016	15,600	15,600
TOTAL	25,615	27,016	17,122	15,600	15,600

CHANGE IN FUND BALANCE	(9,901)	(9,050)	(9,050)
BEGINNING BUDGETARY FUND BALANCE	90,120	80,219	80,219
ENDING BUDGETARY FUND BALANCE	80,219	71,169	71,169

**FUND BUDGET SUMMARY**

**FUND: E-911**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
CHARGES FOR SERVICES	60,178	63,000	62,314	63,000	63,000
INTEREST	544	600	430	500	500
TRANSFER IN - GENERAL FUND	127,576	163,201	163,201	176,335	190,924
USE OF FUND BALANCE	44,402	39,041	11,413	37,635	41,284
<b>TOTAL RESOURCES</b>	<b>232,700</b>	<b>265,842</b>	<b>237,358</b>	<b>277,470</b>	<b>295,708</b>
<b>PROPOSED EXPENDITURES:</b>					
<b>E911:</b>					
PERSONAL SERVICES	182,289	210,242	188,365	228,470	246,708
MATERIALS & SUPPLIES	280	2,500	3,694	4,000	4,000
OTHER SERVICES & CHARGES	44,686	45,000	45,299	45,000	45,000
CAPITAL OUTLAY	5,445	8,100	-	-	-
<b>TOTAL</b>	<b>232,700</b>	<b>265,842</b>	<b>237,358</b>	<b>277,470</b>	<b>295,708</b>

CHANGE IN FUND BALANCE	(11,413)	(37,635)	(41,284)
BEGINNING BUDGETARY FUND BALANCE	215,088	203,675	203,675
ENDING BUDGETARY FUND BALANCE	203,675	166,040	162,391

**FUND BUDGET SUMMARY**

**FUND: LIBRARY**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	5,686	6,500	4,809	5,000	5,000
INTEREST	-	-	-	-	-
MISCELLANEOUS	3,341	4,000	3,863	4,000	4,000
 (GAIN) USE OF FUND BALANCE	13,883	30,000	(4,512)	31,500	31,500
 TOTAL RESOURCES	22,910	40,500	4,160	40,500	40,500
<b>PROPOSED EXPENDITURES:</b>					
LIBRARY:					
MATERIALS & SUPPLIES	5,428	6,500	3,206	6,500	6,500
OTHER SERVICES & CHARGES	2,650	4,000	954	4,000	4,000
CAPITAL OUTLAY	14,832	30,000	-	30,000	30,000
 TOTAL	22,910	40,500	4,160	40,500	40,500

CHANGE IN FUND BALANCE	4,512	(31,500)	(31,500)
BEGINNING BUDGETARY FUND BALANCE	50,528	55,040	55,040
ENDING BUDGETARY FUND BALANCE	55,040	23,540	23,540

**FUND BUDGET SUMMARY**

**FUND: AIRPORT**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	18,775	25,500	20,526	22,500	22,500
INTEREST	24	-	22	-	-
MISCELLANEOUS	-	-	-	-	-
USE OF FUND BALANCE	7,649	-	3,426	4,000	4,000
<b>TOTAL RESOURCES</b>	<b>26,448</b>	<b>25,500</b>	<b>23,974</b>	<b>26,500</b>	<b>26,500</b>
<b>PROPOSED EXPENDITURES:</b>					
<b>AIRPORT:</b>					
MATERIALS & SUPPLIES	20,143	20,000	18,014	20,500	20,500
OTHER SERVICES & CHARGES	6,305	5,500	5,960	6,000	6,000
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>26,448</b>	<b>25,500</b>	<b>23,974</b>	<b>26,500</b>	<b>26,500</b>

CHANGE IN FUND BALANCE	(3,426)	(4,000)	(4,000)
BEGINNING BUDGETARY FUND BALANCE	43,286	39,860	39,860
ENDING BUDGETARY FUND BALANCE	39,860	35,860	35,860

**FUND BUDGET SUMMARY**

**FUND: POLICE EQUIPMENT FUND**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	1,000	-	1,000	1,000
USE OF FUND BALANCE	18,420	11,600	8,266	(1,000)	(1,000)
TOTAL RESOURCES	18,420	12,600	8,266	-	-
<b>PROPOSED EXPENDITURES:</b>					
POLICE:					
OTHER SERVICES AND CHARGES	1	50	6	-	-
CAPITAL OUTLAY	18,419	12,550	8,260	-	-
TOTAL	18,420	12,600	8,266	-	-

CHANGE IN FUND BALANCE	<u>(8,266)</u>	<u>1,000</u>	<u>1,000</u>
BEGINNING BUDGETARY FUND BALANCE	<u>25,327</u>	<u>17,061</u>	<u>17,061</u>
ENDING BUDGETARY FUND BALANCE	<u>17,061</u>	<u>18,061</u>	<u>18,061</u>

**FUND BUDGET SUMMARY**

**FUND: HOTEL/MOTEL TAX FUND**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
TAXES	90,650	80,000	108,625	90,000	90,000
INTEREST	244	-	187	-	-
MISCELLANEOUS	-	-	1,800	-	-
 (GAIN) USE OF FUND BALANCE	 (12,613)	 9,000	 (18,073)	 (24,500)	 (24,500)
 TOTAL RESOURCES	 78,281	 89,000	 92,539	 65,500	 65,500
<b>PROPOSED EXPENDITURES:</b>					
GENERAL GOVERNMENT:					
OTHER SERVICES & CHARGES	-	13,000	-	13,000	13,000
TOURISM:					
MATERIALS AND SUPPLIES	308	6,400	18,846	20,000	20,000
OTHER SERVICES & CHARGES	-	-	-	1,500	1,500
CAPITAL OUTLAY	1,500	2,000	-	2,000	2,000
PARKS:					
MATERIALS AND SUPPLIES	609	-	3,306	10,000	10,000
OTHER SERVICES & CHARGES	-	100	33	5,000	5,000
CAPITAL OUTLAY	70,264	47,500	56,932	-	-
BEAUTIFICATION:					
MATERIALS AND SUPPLIES	4,270	15,000	11,910	10,000	10,000
OTHER SERVICES & CHARGES	1,330	5,000	1,512	4,000	4,000
 TOTAL	 78,281	 89,000	 92,539	 65,500	 65,500

CHANGE IN FUND BALANCE	18,073	24,500	24,500
BEGINNING BUDGETARY FUND BALANCE	91,219	109,292	109,292
ENDING BUDGETARY FUND BALANCE	109,292	133,792	133,792

**FUND BUDGET SUMMARY**

**FUND: MUNICIPAL AUTHORITY**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
WATER SERVICE	1,584,691	1,628,100	1,550,103	1,590,000	1,590,000
WATER TAPS	11,543	3,000	6,090	5,000	5,000
MISCELLANEOUS WATER	20,068	12,000	31,223	25,000	25,000
SEWER SERVICE	919,328	944,700	863,968	940,000	940,000
SEWER TAPS	345	500	828	500	500
GARBAGE COLLECTION	742,175	752,500	764,878	755,000	755,000
TRANSFER STATION FEES	5,252	6,000	4,876	6,000	6,000
MISCELLANEOUS	6,213	300	146	300	300
INTEREST REVENUE	526	400	443	500	500
EMS ASSESSMENT	89,569	90,000	90,708	90,000	90,000
SOLID WASTE	6,868	6,900	6,952	6,900	6,900
PENALTIES/CUT-OFF FEES	72,059	66,000	75,775	70,000	70,000
GRANT REVENUE	-	20,000	20,000	19,000	19,000
SURCHARGE	12,402	-	50,766	20,000	20,000
<b>TOTAL REVENUE</b>	<b>3,471,039</b>	<b>3,530,400</b>	<b>3,466,756</b>	<b>3,528,200</b>	<b>3,528,200</b>
TRANSFERS IN - GF	657,072	641,250	656,797	652,500	652,500
TRANSFERS IN - 87 BOND FUND	-	-	-	-	-
TRANSFERS IN - SEWER DEPR	-	-	-	-	-
(GAIN) USE OF FUND BALANCE	(4,350)	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>4,123,761</b>	<b>4,171,650</b>	<b>4,123,553</b>	<b>4,180,700</b>	<b>4,180,700</b>
<b>PROPOSED EXPENDITURES:</b>					
WATER	255,495	429,773	484,475	510,210	511,435
UTILITY OFFICE	149,082	150,492	153,506	149,860	149,860
WATER PLANT	524,162	463,756	531,299	536,730	537,778
SEWER	116,885	155,237	85,562	131,630	131,630
SEWER PLANT	401,984	379,594	418,958	397,440	401,996
PUBLIC WORKS	-	64,477	72,136	60,990	64,985
SANITATION	141,688	152,574	132,071	157,390	157,390
TRANSFER STATION	155,515	192,433	172,353	177,710	177,710
<b>EMS CONTRACT</b>	<b>89,084</b>	<b>90,000</b>	<b>90,612</b>	<b>90,000</b>	<b>90,000</b>
<b>TOTAL DEPARTMENTAL</b>	<b>1,833,895</b>	<b>2,078,336</b>	<b>2,140,972</b>	<b>2,211,960</b>	<b>2,222,784</b>
TRANSFERS OUT - SEWER DEP	-	-	-	-	-
TRANSFERS OUT - GF	2,207,076	2,093,314	1,982,581	1,968,740	1,957,916
TRANSFERS OUT - 2009 CWSRF	82,790	-	-	-	-
TRANSFERS OUT - RSTF	-	-	-	-	-
<b>TOTAL</b>	<b>4,123,761</b>	<b>4,171,650</b>	<b>4,123,553</b>	<b>4,180,700</b>	<b>4,180,700</b>

CHANGE IN FUND BALANCE	-	-	-
BEGINNING BUDGETARY FUND BALANCE	-	-	-
ENDING BUDGETARY FUND BALANCE	-	-	-



**FISCAL YEAR 17-18**

CHANGE IN FUND BALANCE	(35,639)	500	500
BEGINNING BUDGETARY FUND BALANCE	40,983	5,344	5,344
ENDING BUDGETARY FUND BALANCE	5,344	5,844	5,844

**FUND BUDGET SUMMARY**

**FUND: CDBG WATER PROJECT**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	10,350	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	-	31,200	-	-
TRANSFERS IN - GF	6,250	6,250	6,250	6,250	6,250
USE OF FUND BALANCE	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>16,600</b>	<b>6,250</b>	<b>37,450</b>	<b>6,250</b>	<b>6,250</b>
<b>PROPOSED EXPENDITURES:</b>					
<b>WATER:</b>					
OTHER SERVICES AND CHARGES	10,350	-	31,200	-	-
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	6,250	6,250	6,250	6,250	6,250
<b>TOTAL</b>	<b>16,600</b>	<b>6,250</b>	<b>37,450</b>	<b>6,250</b>	<b>6,250</b>

CHANGE IN FUND BALANCE	-	-	-
BEGINNING BUDGETARY FUND BALANCE	2	2	2
ENDING BUDGETARY FUND BALANCE	2	2	2

**FUND BUDGET SUMMARY**

**FUND: HMA 2015 SERIES NOTE**

**FISCAL YEAR 17-18**

	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
<b>ESTIMATED REVENUES:</b>					
INTEREST	-	-		-	-
INTERGOVERNMENTAL	-	-	-	651,000	651,000
LOAN PROCEEDS	-	3,000,000	919,553	649,000	649,000
(GAIN) USE OF FUND BALANCE	-	-	(20,793)	-	-
<b>TOTAL RESOURCES</b>	-	3,000,000	898,760	1,300,000	1,300,000
<b>PROPOSED EXPENDITURES:</b>					
CAPITAL OUTLAY	-	3,000,000	898,760	1,300,000	1,300,000
TRANSFERS OUT - HMA	-	-	-	-	-
<b>TOTAL</b>	-	3,000,000	898,760	1,300,000	1,300,000

CHANGE IN FUND BALANCE	20,793	-	-
BEGINNING BUDGETARY FUND BALANCE	-	20,793	20,793
ENDING BUDGETARY FUND BALANCE	20,793	20,793	20,793

**DEPARTMENTAL BUDGET SUMMARIES**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: POLICE DEPT.**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	695,135	741,955	722,553	816,160	824,671
MATERIALS & SUPPLIES	43,667	51,800	59,109	59,500	59,500
OTHER SERVICES & CHARGES	34,887	46,245	52,590	48,110	48,110
CAPITAL OUTLAY	22,911	-		-	-
<b>TOTAL</b>	<b>796,600</b>	<b>840,000</b>	<b>834,252</b>	<b>923,770</b>	<b>932,281</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>13</b>	<b>14</b>
<p><b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b></p> <p><b>PERSONNEL SERVICES:</b>  All 4 dispatcher positions remain in the E911 Fund with the General Fund to reimburse all personnel costs of the positions except for E911 coordinator and overtime through an interfund transfer.</p> <p>One full-time police officer position added in late FY 17</p>		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: FIRE DEPT.**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	743,484	745,000	758,374	790,200	796,177
MATERIALS & SUPPLIES	42,175	45,000	52,048	39,200	39,200
OTHER SERVICES & CHARGES	36,303	30,000	45,581	38,300	38,300
CAPITAL OUTLAY	1,333	6,500	7,796	-	-
<b>TOTAL</b>	<b>823,295</b>	<b>826,500</b>	<b>863,799</b>	<b>867,700</b>	<b>873,677</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>13</b>	<b>13</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**FY 17-18**

	<b>FY 16-17</b>	<b>FY 17-18</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>5</b>	<b>5</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  <b>CAPITAL OUTLAY:</b>  Mower		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GENERAL GOVERNMENT**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	68,335	59,704	70,336	62,065	63,421
MATERIALS & SUPPLIES	27,250	24,600	41,424	24,800	24,800
OTHER SERVICES & CHARGES	555,705	588,900	672,142	709,400	709,400
CAPITAL OUTLAY	32,738	-	30,000	-	-
<b>TOTAL</b>	<b>684,028</b>	<b>673,204</b>	<b>813,902</b>	<b>796,265</b>	<b>797,621</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1.5</b>	<b>1.5</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  <b>OTHER SERVICES &amp; CHARGES:</b>  Proposed \$50,000 for the removal of dilapitaed houses		



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: LIBRARY**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	66,040	68,127	64,030	68,140	68,140
MATERIALS & SUPPLIES	7,918	7,900	8,715	7,900	7,900
OTHER SERVICES & CHARGES	11,090	10,500	10,676	10,500	10,500
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>85,048</b>	<b>86,527</b>	<b>83,421</b>	<b>86,540</b>	<b>86,540</b>

	<b>FY 16-17</b>	<b>FY 17-18</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	2.5	2.5
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: CEMETERY**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	99,491	101,540	72,758	112,570	115,957
MATERIALS & SUPPLIES	13,064	15,580	11,826	12,850	12,850
OTHER SERVICES & CHARGES	2,521	3,800	3,821	3,300	3,300
CAPITAL OUTLAY	-	-	15,000	-	-
<b>TOTAL</b>	<b>115,076</b>	<b>120,920</b>	<b>103,405</b>	<b>128,720</b>	<b>132,107</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2.5</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  <b>PERSONAL SERVICES:</b>  Two full-time and one part-time		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	25,623	20,500	10,660	23,000	23,000
OTHER SERVICES & CHARGES	27,980	30,000	34,871	30,000	30,000
CAPITAL OUTLAY	64,757	-	-	-	-
<b>TOTAL</b>	<b>118,360</b>	<b>50,500</b>	<b>45,531</b>	<b>53,000</b>	<b>53,000</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>0</b>	<b>0</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  <b>PERSONAL SERVICES:</b>  One vacant position proposed to remain vacant in FY 16-17		

**FY 17-18**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: CLERK**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	138,519	166,312	152,680	166,900	171,996
MATERIALS & SUPPLIES	-	50	25	50	50
OTHER SERVICES & CHARGES	113	300	144	300	300
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>138,632</b>	<b>166,662</b>	<b>152,849</b>	<b>167,250</b>	<b>172,346</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>3</b>	<b>3</b>
<p><b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b></p> <p><b>PERSONAL SERVICES:</b></p> <p>Additional pay related to acting positions and complete year with 3 full time positions.</p>		

**FY 17-18**

	FY 16-17	FY 17-18
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	0

**FY 17-18 PROPOSED CHANGES IN SERVICE:**

**PERSONAL SERVICES:**

Costs related to settlement agreement in FY 17. FY 18 is proposed to continue with intern

## DEPARTMENT BUDGET SUMMARY

DEPARTMENT: ATTORNEY

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	21,215	23,712	23,359	23,680	23,680
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	166	150	168	150	150
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	21,381	23,862	23,527	23,830	23,830

	<b>FY 16-17</b>	<b>FY 17-18</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

## DEPARTMENT BUDGET SUMMARY

DEPARTMENT: COURT

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	52,561	52,899	56,755	50,720	50,720
MATERIALS & SUPPLIES	64	2,050	603	1,550	1,550
OTHER SERVICES & CHARGES	1,406	1,900	2,923	2,400	2,400
CAPITAL OUTLAY	3,435	-	-	-	-
TOTAL	57,466	56,849	60,281	54,670	54,670

	FY 16-17	FY 17-18
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1 + Judge	1 + Judge
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		



**FY 17-18**

	FY 16-17	FY 17-18
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
<p><b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b></p> <p>None</p>		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SENIOR CENTER**

**FUND: GENERAL**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	1,443	5,900	10,749	2,000	2,000
OTHER SERVICES & CHARGES	8,608	8,800	10,604	9,800	9,800
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>10,051</b>	<b>14,700</b>	<b>21,353</b>	<b>11,800</b>	<b>11,800</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	155,986	164,513	205,955	213,210	214,435
MATERIALS & SUPPLIES	70,452	70,100	79,715	70,100	70,100
OTHER SERVICES & CHARGES	21,032	29,860	19,363	30,200	30,200
CAPITAL OUTLAY	7,525	7,000	13,200	-	-
DEBT SERVICE	500	158,300	166,242	196,700	196,700
<b>TOTAL</b>	<b>255,495</b>	<b>429,773</b>	<b>484,475</b>	<b>510,210</b>	<b>511,435</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>4</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  <b>DEBT SERVICE:</b>  Debt payments on 2015 debt issue		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: UTILITY OFFICE**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	119,795	119,692	115,436	119,060	119,060
MATERIALS & SUPPLIES	10,818	12,000	18,146	12,000	12,000
OTHER SERVICES & CHARGES	18,469	18,800	19,924	18,800	18,800
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>149,082</b>	<b>150,492</b>	<b>153,506</b>	<b>149,860</b>	<b>149,860</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>3</b>	<b>3</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	244,518	184,156	183,867	188,130	189,178
MATERIALS & SUPPLIES	159,892	158,800	212,325	227,800	227,800
OTHER SERVICES & CHARGES	110,789	120,800	110,184	120,800	120,800
CAPITAL OUTLAY	8,963	-	24,923	-	-
<b>TOTAL</b>	<b>524,162</b>	<b>463,756</b>	<b>531,299</b>	<b>536,730</b>	<b>537,778</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>4</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**FY 17-18**

	FY 16-17	FY 17-18
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1

**FY 17-18 PROPOSED CHANGES IN SERVICE:**

**CAPITAL OUTLAY:**

Sewer lift station funded with REAP grant monies

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SEWER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	130,262	84,324	137,311	127,170	131,726
MATERIALS & SUPPLIES	27,338	25,950	21,322	25,950	25,950
OTHER SERVICES & CHARGES	104,250	110,000	101,302	110,000	110,000
CAPITAL OUTLAY	5,815	25,000	25,000	-	-
DEBT SERVICE	134,319	134,320	134,023	134,320	134,320
<b>TOTAL</b>	<b>401,984</b>	<b>379,594</b>	<b>418,958</b>	<b>397,440</b>	<b>401,996</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: PUBLIC WORKS**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	-	64,477	72,136	60,990	64,985
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	-	64,477	72,136	60,990	64,985

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	1	1
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SANITATION**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	85,963	87,574	92,935	92,390	92,390
MATERIALS & SUPPLIES	38,940	62,500	38,950	62,500	62,500
OTHER SERVICES & CHARGES	2,967	2,500	186	2,500	2,500
CAPITAL OUTLAY	13,818	-		-	-
<b>TOTAL</b>	<b>141,688</b>	<b>152,574</b>	<b>132,071</b>	<b>157,390</b>	<b>157,390</b>

	<b>FY 16-17</b>	<b>FY 17-18</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: TRANSFER STATION**

**FUND: MUNICIPAL AUTHORITY**

**FY 17-18**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 15-16	CURRENT YEAR BUDGET FY 16-17	CURRENT YEAR ACTUAL (EST) FY 16-17	DEPARTMENTAL REQUEST FY 17-18	PROPOSED BUDGET YEAR FY 17-18
PERSONAL SERVICES	41,065	42,533	24,776	41,310	41,310
MATERIALS & SUPPLIES	7,150	8,500	2,270	15,000	15,000
OTHER SERVICES & CHARGES	107,300	121,400	108,307	121,400	121,400
CAPITAL OUTLAY	-	20,000	37,000	-	-
<b>TOTAL</b>	<b>155,515</b>	<b>192,433</b>	<b>172,353</b>	<b>177,710</b>	<b>177,710</b>

	FY 16-17	FY 17-18
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 17-18 PROPOSED CHANGES IN SERVICE:</b>  <b>CAPITAL OUTLAY:</b>  REAP grant awarded for a new transfer station building		

**DETAIL WORKSHEETS**

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2017-2018**

**GENERAL FUND:**

STREETS:

CAPITAL OUTLAY:

- Mower \$7,500

**RESTRICTED SALES TAX FUND:**

WATER:

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-08-0015-DW \$434,000
- 2014 Freightliner Truck/Tractor (Lease/Purchase) 17,000

SEWER PLANT:

CAPITAL OUTLAY:

- S.C.A.D.A. System 150,000

FIRE:

DEBT SERVICE:

- One Ladder Fire Truck (Eight Yr. Lease/Purchase-Annual Cost) 71,654
- One 1250 GPM Fire Truck (Five Yr. Lease/Purchase-Annual Cost) 37,546

STREETS:

CAPITAL OUTLAY:

- Overlay 50,000

GENERAL GOVERNMENT:

DEBT SERVICE:

- Debt Service on 2014 Equipment Note 310,000

**\$1,070,200**

**CEMETERY CARE FUND:**

CEMETERY:

DEBT SERVICE:

- Case Loader (Lease/Purchase) \$15,600

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2017-2018**

**LIBRARY FUND:**

LIBRARY:

CAPITAL OUTLAY:

- Building Remodeling and Repairs **\$30,000**

**HOTEL/MOTEL TAX FUND:**

TOURISM:

- Miscellaneous Capital Outlay **\$2,000**

**HENRYETTA MUNICIPAL AUTHORITY FUND:**

WATER:

DEBT SERVICE:

- 2015 Series Note 196,700

SEWER PLANT:

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-09-0029-CW **134,320**

**\$331,020**

**HMA CDBG WATER FUND:**

WATER:

CAPITAL OUTLAY:

- Debt Service for Waterlines **\$6,250**

**HMA 2015 SERIES NOTE FUND:**

WATER:

CAPITAL OUTLAY:

- Water Storage Tank **\$1,300,000**

PROOF OF PUBLICATION  
Cookson Hills Publishers, Inc  
Dba The Henryetta Free-Lance



The undersigned, of lawful age, being first duly sworn, on oath states:

Shown exactly as published in HFL

That said affiant, is the authorized representative of Big Basin Enterprises, LLC, Publisher of the Henryetta Free-Lance, newspapers of Okmulgee County, State of Oklahoma and knows the facts herein set out: that said newspaper is being published bi-weekly in the City of Henryetta in said County and has a paid circulation in said County and State and with entrance into the United States mails as second class mail matter and published in the County where delivered to the United States mail; that said newspapers has been continuously and uninterruptedly printed and published in said County during the period of 104 weeks consecutively, prior to the first publication of the notice, a true copy of which is hereto attached and made a part hereof; and that said notice was duly published in each

Issue of **Henryetta Freelance** week beginning with the issue thereof bearing the date of:

6-7-17, 6-9-17

Affiant further states that said newspapers carrying said notice, advertisement or publication comes within all the prescriptions and requirements of Section 1 of Senate Bill No. 47 of the 19th Legislature effective April 13, 1943; House Bill No. 327 Session Laws 1941; being an act amending section 54. Compiled Oklahoma Statutes, 1931, as amended by Article 1, Chapter 1, Session Laws 1935.

Affiant further states that said newspapers meets all the requirements of the laws of the state of Oklahoma with references to legal publications.

*W. A. H.* 6-9-17

(Signature & Date)

9th day of June, 2017.

*Katina Holland*

Notary Public \$217.02

Legal #: 9069



Legal Notice Published in Henryetta Free-Lance  
6-7-2017

CITY OF HENRYETTA  
COMBINED BUDGET SUMMARY  
FY 17-18

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	2,157,935	1,120,276	5,346	3,283,558
RESOURCES:				
TAXES	2,037,000	960,000	-	2,997,000
LICENSES & PERMITS	16,930	-	-	16,930
INTERGOVERNMENTAL	121,900	5,000	670,000	796,900
CHARGES FOR SERVICES	14,000	29,000	3,503,400	3,551,400
FINES & FORFEITURES	133,700	-	-	133,700
INTEREST	2,400	1,050	1,000	4,450
MISCELLANEOUS	219,700	63,000	300	288,000
LOAN PROCEEDS	-	-	640,000	640,000
TRANSFERS IN	1,968,740	176,335	658,750	2,803,825
TOTAL RESOURCES	4,516,370	1,239,385	5,487,450	11,243,205
TOTAL AVAILABLE FOR APPROPRIATIONS	6,572,305	2,359,661	5,482,766	14,524,763
APPROPRIATIONS:				
POLICE	923,770	-	-	923,770
FIRE	867,700	109,200	-	976,900
STREETS	339,340	50,000	-	389,340
GENERAL GOVERNMENT	796,265	323,000	-	1,119,265
LIBRARY	86,540	40,500	-	127,040
CEMETERY	128,720	15,000	-	144,320
PARKS	53,000	15,000	-	68,000
AIRPORT	44,950	26,500	-	71,450
CLERK	167,250	-	-	167,250
MANAGER	-	-	-	-
ATTORNEY	23,830	-	-	23,830
COURT	54,670	-	-	54,670
GARAGE	67,670	-	-	67,670
SENIOR CENTER	11,800	-	-	11,800
ECONOMIC DEVELOPMENT	108,750	-	-	108,750
TOURISM	-	23,500	-	23,500
BEAUTIFICATION	-	14,000	-	14,000
911	-	277,470	-	277,470
WATER	-	451,000	1,816,460	2,267,460
UTILITY OFFICE	-	-	146,860	146,860
WATER PLANT	-	-	536,730	536,730
SEWER	-	-	131,630	131,630
SEWER PLANT	-	150,000	327,440	547,440
PUBLIC WORKS	-	-	60,990	60,990
SANITATION	-	-	157,350	157,350
TRANSFER STATION	-	-	177,710	177,710
EMS CONTRACT	-	-	90,000	90,000
TRANSFERS OUT	835,085	-	1,968,740	2,803,825
TOTAL APPROPRIATIONS	4,509,340	1,495,770	5,485,950	11,491,060
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	2,162,966	863,891	5,846	3,032,703

NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 17-18 City of Henryetta budget will be held at 5:30pm on June 13, 2017 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2017. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

**CITY OF HENRYETTA, OKLAHOMA  
RESOLUTION NO. 1258**

**A RESOLUTION APPROVING THE CITY OF HENRYETTA, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2017-2018 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2018 (FY 2017-2018) consistent with the Act and provisions outlined in the City Ordinance #983; and

**WHEREAS**, The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF HENRYETTA, OKLAHOMA:**

**SECTION 1.** The City Council does hereby adopt the FY 2017-2018 Budget on the 20 day of June 2017 as presented with total resources available in the amount of \$14,524,763 and total appropriations in the amount of \$11,550,715.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HENRYETTA, OKLAHOMA  
THIS 20<sup>th</sup> DAY OF JUNE 2017.**

ATTEST:

A handwritten signature in black ink, appearing to read "Donna Dine".

City Clerk

Mayor

A handwritten signature in black ink, appearing to read "Jennifer Clason".