



CITY OF HENRYETTA, OKLAHOMA

Annual Budget
FY 2018-2019

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**State Auditor
and Inspector**

Okmulgee

**CITY OF HENRYETTA
FY 2018-2019 ANNUAL BUDGET**

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**CITY OF HENRYETTA
FY 2018-2019 ANNUAL BUDGET**

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**CITY OF HENRYETTA
FY 2018-2019 ANNUAL BUDGET**

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INTRODUCTION

CITY OF HENRYETTA, OKLAHOMA

BUDGET MESSAGE

FY 2018-2019

To: Honorable Mayor and Members of the City Council:

The upcoming FY 2018-2019 annual budget of the City of Henryetta has been prepared for your consideration and reflects the City's continuing effort to provide quality services to our citizens.

The following are highlights of the proposed budget:

Revenues:

- Sales tax has remained consistent and is budgeted to reflect the current sales tax split:
 - General Fund 1 1/2 cent
 - HMA 1 cent
 - HEDA 1/6 cent
 - Restricted Sales Tax 1 1/3 cent
- No utility rate increases have been proposed in the budget at this time, but the need will be continually evaluated throughout the upcoming year.

Expenditures:

- **Personal Services:**
 - Pay raises have been included in the proposed budget for full-time employees.
 - Non-uniform retirement contributions have been proposed to be increased from 9.31% to 13% and that increase has been reflected in the proposed budget.
 - Health insurance coverage costs are expected to remain consistent with a minimal increase and that increase has been included in the proposed budget.
 - Workers compensation benefit costs are expected to increase slightly at approximately 5% and that increase has also been included in the proposed budget.
 - There are a few vacant positions but not all have been proposed to be filled at this time; however, the need to hire any position vacant will be evaluated as needed.
 - The four dispatcher positions' overtime has again been proposed to be paid from the E911 Fund.

- **Operations and Maintenance:**
 - Operations and maintenance consist of the categories ‘Materials and supplies’ and ‘Other charges and services’. The expenditures budgeted in these categories are anticipated to remain at a constant with only a few exceptions.
- **Capital Outlay:**
 - Capital outlay is budgeted in the following funds:
 - General Fund
 - Restricted Sales Tax Fund
 - E911 Fund
 - Library Fund
 - Hotel/Motel Tax Fund
 - HMA Fund
 - The capital outlay requested is listed in the detail worksheets at the back of the proposed budget document.
- **Debt Service:**
 - Continuing debt service on various equipment; OWRB 2009 DWSRF; OWRB 2009 CWSRF; CDBG WPF; and 2015 Series Revenue Note with the upcoming year’s debt service also listed in the detail worksheets in the back of the proposed budget document.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act Title 11 of the Oklahoma Statutes and Ordinance #983 of the City of Henryetta. According to Ordinance #983, the City’s policy is to appropriate no more than the current year estimated revenues, including transfers, for each fund, in the original budget for a given fiscal year. Departure from this should be disclosed in the budget message. In certain special revenue and capital project funds, due to their purpose, it is necessary to budget carryover from the prior year. The General Fund has proposed in this upcoming budget to use some fund balance due to the need to budget some debt service and capital outlay to minimize the burden of making such payments in the Restricted Sales Tax Fund for the upcoming years and will again be evaluated throughout the years and future years. The funds that have budgeted estimated carryover are:

- General Fund
- Cemetery Care Fund
- E911 Fund
- Library Fund
- Airport Fund

All other appropriated funds, including the General Fund, are in compliance with policy.

The General Fund and the HMA operating funds fall under Ordinance #983 with regards to the level of the desired reserves requirement of 30% of total revenues. Estimated beginning fund carryover is 55.2% of total revenues and the estimated ending carryover based on the proposed budget is expected to be 46.3% of total revenues. This is above the desired level.

We submit this budget for your consideration and approval. The City staff looks forward to working with the Council and citizens in the administration of the Fiscal Year 2018-2019 budget.

Respectfully submitted,

Donna White
Interim City Manager

BUDGET SUMMARY

**CITY OF HENRYETTA
COMBINED BUDGET SUMMARY
FY 18-19**

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	3,393,647	798,138	42,698	4,234,483
RESOURCES:				
TAXES	2,048,000	970,000	-	3,018,000
LICENSES & PERMITS	17,900	-	-	17,900
INTERGOVERNMENTAL	121,900	6,000	-	127,900
CHARGES FOR SERVICES	14,400	117,000	3,511,400	3,642,800
FINES & FORFEITURES	203,700	-	-	203,700
INTEREST	3,000	1,450	1,100	5,550
MISCELLANEOUS	224,700	5,000	500	230,200
LOAN PROCEEDS	-	-	-	-
TRANSFERS IN	1,598,988	200,000	658,750	2,457,738
TOTAL RESOURCES	4,232,588	1,299,450	4,171,750	9,703,788
TOTAL AVAILABLE FOR APPROPRIATIONS				
	7,626,235	2,097,588	4,214,448	13,938,271
APPROPRIATIONS:				
POLICE	1,020,735	-	-	1,020,735
FIRE	1,059,674	-	-	1,059,674
STREETS	278,073	84,000	-	362,073
GENERAL GOVERNMENT	757,715	323,000	-	1,080,715
LIBRARY	88,720	40,500	-	129,220
CEMETERY	183,175	20,000	-	183,175
PARKS	57,500	15,000	-	72,500
AIRPORT	45,078	27,500	-	72,578
CLERK	177,701	-	-	177,701
MANAGER	-	-	-	-
ATTORNEY	23,866	-	-	23,866
COURT	70,952	-	-	70,952
GARAGE	71,919	-	-	71,919
SENIOR CENTER	13,100	-	-	13,100
ECONOMIC DEVELOPMENT	108,750	-	-	108,750
TOURISM	-	23,500	-	23,500
BEAUTIFICATION	-	14,000	-	14,000
E911	-	343,434	-	343,434
WATER	-	474,000	552,906	1,026,906
UTILITY OFFICE	-	-	156,839	156,839
WATER PLANT	-	-	680,809	680,809
SEWER	-	-	188,411	188,411
SEWER PLANT	-	-	481,784	481,784
PUBLIC WORKS	-	-	70,456	70,456
SANITATION	-	-	166,444	166,444
TRANSFER STATION	-	-	184,613	184,613
EMS CONTRACT	-	-	90,000	90,000
TRANSFERS OUT	858,750	-	1,598,888	2,457,738
TOTAL APPROPRIATIONS	4,795,708	1,364,934	4,171,250	10,331,892
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED				
	2,830,527	732,654	43,198	3,606,379

NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 18-19 City of Henryetta budget will be held at 5:00pm on June 12, 2018 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2018. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

CITY OF HENRYETTA
GENERAL FUND BUDGET SUMMARY
FY 18-19

GENERAL FUND:

BEGINNING FUND BALANCE - ESTIMATED 3,393,647

RESOURCES:

TAXES	2,048,000
LICENSES & PERMITS	17,900
INTERGOVERNMENTAL	121,800
CHARGES FOR SERVICES	14,400
FINES & FORFEITURES	203,700
INTEREST	3,000
MISCELLANEOUS	224,700
TRANSFERS IN	<u>1,598,988</u>
 TOTAL RESOURCES	 <u>4,232,588</u>

TOTAL AVAILABLE FOR APPROPRIATIONS 7,626,235

APPROPRIATIONS:	<u>PERSONAL SERVICES</u>	<u>MATERIALS & SUPPLIES</u>	<u>OTHER SERVICES & CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TRANSFERS</u>	
POLICE	876,760	66,300	44,675	33,000	-	-	1,020,735
FIRE	846,174	40,000	46,300	17,500	109,700	-	1,059,674
STREETS	181,273	84,000	12,800	-	-	-	278,073
GENERAL GOVERNMENT	96,165	24,650	636,900	-	-	-	757,715
LIBRARY	69,720	7,900	11,100	-	-	-	88,720
CEMETERY	143,825	15,550	3,800	-	-	-	163,175
PARKS	-	24,000	33,500	-	-	-	57,500
AIRPORT	45,078	-	-	-	-	-	45,078
CLERK	177,451	50	200	-	-	-	177,701
MANAGER	-	-	-	-	-	-	-
ATTORNEY	23,716	-	150	-	-	-	23,866
COURT	66,652	1,400	2,900	-	-	-	70,952
GARAGE	51,219	13,900	6,800	-	-	-	71,919
SENIOR CENTER	-	2,500	10,600	-	-	-	13,100
ECONOMIC DEVELOPMENT	-	-	-	-	-	108,750	108,750
TRANSFERS OUT	-	-	-	-	-	<u>858,750</u>	<u>858,750</u>
 TOTAL APPROPRIATIONS	 <u>2,578,033</u>	 <u>280,250</u>	 <u>809,725</u>	 <u>50,500</u>	 <u>109,700</u>	 <u>967,500</u>	 <u>4,795,708</u>
 ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							 <u>2,830,527</u>

CITY OF HENRYETTA
SPECIAL REVENUE AND CAPITAL PROJECT FUNDS BUDGET SUMMARY
FY 18-19

**SPECIAL REVENUE &
CAPITAL PROJECT FUNDS:**

	<u>RESTRICTED SALES TAX</u>	<u>CEMETERY CARE</u>	<u>E-911</u>	<u>LIBRARY</u>	<u>AIRPORT</u>	<u>POLICE EQUIPMENT</u>	<u>HOTEL/MOTEL TAX</u>	<u>TOTALS</u>
BEGINNING FUND BALANCE - ESTIMATED	<u>342,044</u>	<u>52,566</u>	<u>164,048</u>	<u>61,153</u>	<u>44,938</u>	<u>1,399</u>	<u>131,990</u>	<u>798,138</u>
RESOURCES:								
TAXES	870,000	-	-	-	-	-	100,000	970,000
LICENSES & PERMITS	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	6,000	-	-	-	6,000
CHARGES FOR SERVICES	-	6,500	88,000	-	22,500	-	-	117,000
FINES & FORFEITURES	-	-	-	-	-	-	-	-
INTEREST	500	50	600	-	-	-	300	1,450
MISCELLANEOUS	-	-	-	4,000	-	1,000	-	5,000
LOAN PROCEEDS	-	-	-	-	-	-	-	-
TRANSFERS IN	-	-	200,000	-	-	-	-	200,000
TOTAL RESOURCES	<u>870,500</u>	<u>6,550</u>	<u>288,600</u>	<u>10,000</u>	<u>22,500</u>	<u>1,000</u>	<u>100,300</u>	<u>1,299,450</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>1,212,544</u>	<u>59,116</u>	<u>452,648</u>	<u>71,153</u>	<u>67,438</u>	<u>2,399</u>	<u>232,290</u>	<u>2,097,588</u>

APPROPRIATIONS:

PERSONAL SERVICES	-	-	240,434	-	-	-	-	240,434
MATERIALS & SUPPLIES	-	-	5,500	6,500	20,500	-	40,000	72,500
OTHER SERVICES & CHARGES	-	-	47,500	4,000	7,000	-	23,500	82,000
CAPITAL OUTLAY	84,000	-	50,000	30,000	-	-	2,000	166,000
DEBT SERVICE	784,000	20,000	-	-	-	-	-	804,000
TRANSFERS OUT	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	<u>868,000</u>	<u>20,000</u>	<u>343,434</u>	<u>40,500</u>	<u>27,500</u>	<u>-</u>	<u>65,500</u>	<u>1,364,934</u>
TOTAL UNAPPROPRIATED - ESTIMATED ENDING FUND BALANCE	<u>344,544</u>	<u>39,116</u>	<u>109,214</u>	<u>30,653</u>	<u>39,938</u>	<u>2,399</u>	<u>166,790</u>	<u>732,654</u>

CITY OF HENRYETTA
ENTERPRISE FUND ACCOUNTS BUDGET SUMMARY
FY 18-19

ENTERPRISE FUND ACCOUNTS:						HENRYETTA MUNICIPAL AUTHORITY	HMA METER DEPOSIT	HMA CDBG WATER	HMA 2015 SERIES NOTE	TOTALS
BEGINNING FUND BALANCE - ESTIMATED						-	42,696	2	-	42,698
RESOURCES:										
TAXES						-	-	-	-	-
LICENSES & PERMITS						-	-	-	-	-
INTERGOVERNMENTAL						-	-	-	-	-
CHARGES FOR SERVICES						3,511,400	-	-	-	3,511,400
FINES & FORFEITURES						-	-	-	-	-
INTEREST						600	500	-	-	1,100
MISCELLANEOUS						500	-	-	-	500
LOAN PROCEEDS						-	-	-	-	-
TRANSFERS IN						652,500	-	6,250	-	658,750
TOTAL RESOURCES						4,165,000	500	6,250	-	4,171,750
TOTAL AVAILABLE FOR APPROPRIATIONS						4,165,000	43,196	6,252	-	4,214,448
APPROPRIATIONS:										
	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS				
GENERAL GOVERNMENT	-	-	-	-	-	-	-	-	-	-
WATER	234,756	85,000	30,200	-	202,950	-	546,656	6,250	-	552,906
UTILITY OFFICE	126,039	12,000	18,800	-	-	-	156,839	-	-	156,839
WATER PLANT	197,209	243,000	137,100	103,500	-	-	680,809	-	-	680,809
SEWER	46,011	33,650	41,250	67,500	-	-	188,411	-	-	188,411
SEWER PLANT	127,514	31,950	118,000	70,000	134,320	-	481,784	-	-	481,784
PUBLIC WORKS	70,456	-	-	-	-	-	70,456	-	-	70,456
SANITATION	101,444	62,500	2,500	-	-	-	166,444	-	-	166,444
TRANSFER STATION	41,713	11,500	131,400	-	-	-	184,613	-	-	184,613
EMS CONTRACT	-	-	90,000	-	-	-	90,000	-	-	90,000
TRANSFERS OUT	-	-	-	-	-	1,598,988	1,598,988	-	-	1,598,988
TOTAL APPROPRIATIONS	945,142	479,600	569,250	241,000	337,270	1,598,988	4,165,000	6,250	-	4,171,250
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED						-	43,196	2	-	43,198

FUND BUDGET SUMMARIES

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
SALES TAX	1,740,896	1,740,000	1,741,640	1,740,000	1,740,000
FRANCHISE TAX	157,950	167,000	173,027	168,000	168,000
USE TAX	175,405	130,000	193,409	140,000	140,000
LIQUOR LICENSES	1,035	3,000	3,680	3,000	3,000
OTHER LICENSES	4,230	3,130	2,714	3,100	3,100
BUILDING PERMITS	3,051	3,500	3,926	4,000	4,000
OTHER PERMITS	11,253	7,300	5,749	7,800	7,800
ALCOHOLIC BEVERAGE TAX	35,534	34,000	38,191	34,000	34,000
COMMERCIAL VEHICLE TAX	39,223	43,500	39,884	43,500	43,500
GAS EXCISE TAX	10,447	10,500	10,747	10,500	10,500
CIGARETTE TAX	31,497	30,000	29,420	30,000	30,000
INSPECTION FEES	1,206	1,500	1,237	1,500	1,500
LIBRARY USER FEES	114	100	176	100	100
CEMETERY SETTING FEES	1,758	1,500	1,035	1,500	1,500
OTHER FEES	10,158	10,900	11,028	11,300	11,300
FINES & FORFEITURES	181,150	130,000	247,175	200,000	200,000
LIBRARY FINES	3,956	3,700	3,746	3,700	3,700
CEMETERY LOT SALES	50,078	50,000	37,096	50,000	50,000
MISCELLANEOUS	101,226	169,700	271,871	174,700	174,700
GRANT REVENUE	8,292	3,900	3,844	3,900	3,900
INTEREST	2,453	2,400	3,355	3,000	3,000
SETTLEMENT	-	-	865,000	-	-
TOTAL REVENUE	2,570,912	2,545,630	3,687,950	2,633,600	2,633,600
TRANSFER IN - HMA	1,991,211	1,957,916	1,773,641	1,598,988	1,598,988
TRANSFER IN - HMA '87 BOND	-	-	1,991	-	-
TRANSFER IN - HEDA	38,350	-	-	-	-
(GAIN)/USE OF FUND BALANCE	(165,679)	68,211	(1,275,761)	563,120	563,120
TOTAL RESOURCES	4,434,794	4,571,757	4,187,821	4,795,708	4,795,708
PROPOSED EXPENDITURES:					
POLICE DEPT.	860,229	954,281	886,574	1,020,735	1,020,735
FIRE DEPT.	881,016	873,677	920,917	1,059,674	1,059,674
STREETS	298,014	340,841	237,600	278,073	278,073
GENERAL GOVERNMENT	814,645	797,621	576,075	757,715	757,715
LIBRARY	84,186	86,540	84,563	88,720	88,720
CEMETERY	100,905	132,107	115,300	163,175	163,175
PARKS	45,698	53,000	63,636	57,500	57,500
AIRPORT	39,335	44,950	38,156	45,078	45,078
CLERK	157,418	172,346	158,837	177,701	177,701
MANAGER	55,852	-	-	-	-
ATTORNEY	24,153	23,830	23,058	23,866	23,866
COURT	62,040	54,670	66,368	70,952	70,952
GARAGE	81,565	67,670	80,579	71,919	71,919
SENIOR CENTER	19,014	11,800	17,941	13,100	13,100
TOTAL DEPARTMENTAL	3,524,070	3,613,333	3,269,604	3,828,208	3,828,208
TRANSFERS OUT - HMA	652,836	652,500	653,115	652,500	652,500
TRANSFERS OUT - E911	142,832	190,924	150,000	200,000	200,000
TRANSFERS OUT - CDBG	6,250	6,250	6,250	6,250	6,250
OTHER USES - HEDA	108,806	108,750	108,852	108,750	108,750
TOTAL	4,434,794	4,571,757	4,187,821	4,795,708	4,795,708

CHANGE IN FUND BALANCE 1,275,761 (563,120) (563,120)

BEGINNING BUDGETARY FUND BALANCE 2,117,886 3,393,647 3,393,647

ENDING BUDGETARY FUND BALANCE 3,393,647 2,830,527 2,830,527

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
TAXES	870,448	870,000	870,820	870,000	870,000
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	305	500	257	500	500
MISCELLANEOUS	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TRANSFERS IN:					
HMA FUND	-	-	-	-	-
HMA SEWER DEPREC FUND	-	-	19,155	-	-
(GAIN) USE OF FUND BALANCE	119,347	199,700	209,488	(2,500)	(2,500)
TOTAL RESOURCES	990,100	1,070,200	1,099,720	868,000	868,000
PROPOSED EXPENDITURES:					
CAPITAL OUTLAY	11,564	200,000	21,933	84,000	84,000
DEBT SERVICE	978,536	870,200	1,077,787	784,000	784,000
TRANSFERS OUT:					
AIRPORT FUND	-	-	-	-	-
HMA FUND	-	-	-	-	-
TOTAL	990,100	1,070,200	1,099,720	868,000	868,000

CHANGE IN FUND BALANCE	(209,488)	2,500	2,500
BEGINNING BUDGETARY FUND BALANCE	551,532	342,044	342,044
ENDING BUDGETARY FUND BALANCE	342,044	344,544	344,544

FUND BUDGET SUMMARY

FUND: CEMETERY CARE

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	7,154	6,500	5,299	6,500	6,500
INTEREST	44	50	30	50	50
USE OF FUND BALANCE	27,283	9,050	10,271	13,450	13,450
TOTAL RESOURCES	34,481	15,600	15,600	20,000	20,000
PROPOSED EXPENDITURES:					
CEMETERY CARE:					
OTHER SERVICES & CHARGES	88	-	-	-	-
CAPITAL OUTLAY	17,377	-	-	20,000	20,000
DEBT SERVICE	17,016	15,600	15,600	-	-
TOTAL	34,481	15,600	15,600	20,000	20,000

CHANGE IN FUND BALANCE	(10,271)	(13,450)	(13,450)
BEGINNING BUDGETARY FUND BALANCE	62,837	52,566	52,566
ENDING BUDGETARY FUND BALANCE	52,566	39,116	39,116

FUND BUDGET SUMMARY

FUND: E-911

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	66,866	63,000	88,652	88,000	88,000
INTEREST	434	500	530	600	600
TRANSFER IN - GENERAL FUND	142,832	190,924	150,000	200,000	200,000
USE OF FUND BALANCE	34,491	41,284	16,549	54,834	54,834
TOTAL RESOURCES	244,623	295,708	255,731	343,434	343,434
PROPOSED EXPENDITURES:					
E911:					
PERSONAL SERVICES	193,002	246,708	204,544	240,434	240,434
MATERIALS & SUPPLIES	6,276	4,000	5,631	5,500	5,500
OTHER SERVICES & CHARGES	45,345	45,000	45,556	47,500	47,500
CAPITAL OUTLAY	-	-	-	50,000	50,000
TOTAL	244,623	295,708	255,731	343,434	343,434

CHANGE IN FUND BALANCE	(16,549)	(54,834)	(54,834)
BEGINNING BUDGETARY FUND BALANCE	180,597	164,048	164,048
ENDING BUDGETARY FUND BALANCE	164,048	109,214	109,214

FUND BUDGET SUMMARY

FUND: LIBRARY

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	5,343	5,000	6,778	6,000	6,000
INTEREST	-	-	-	-	-
MISCELLANEOUS	3,299	4,000	4,870	4,000	4,000
 (GAIN) USE OF FUND BALANCE	 (3,052)	 31,500	 (7,573)	 30,500	 30,500
 TOTAL RESOURCES	 5,590	 40,500	 4,075	 40,500	 40,500
PROPOSED EXPENDITURES:					
LIBRARY:					
MATERIALS & SUPPLIES	4,795	6,500	3,675	6,500	6,500
OTHER SERVICES & CHARGES	795	4,000	400	4,000	4,000
CAPITAL OUTLAY	-	30,000	-	30,000	30,000
 TOTAL	 5,590	 40,500	 4,075	 40,500	 40,500

CHANGE IN FUND BALANCE	7,573	(30,500)	(30,500)
BEGINNING BUDGETARY FUND BALANCE	53,580	61,153	61,153
ENDING BUDGETARY FUND BALANCE	61,153	30,653	30,653

FUND BUDGET SUMMARY

FUND: AIRPORT

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	20,141	22,500	21,727	22,500	22,500
INTEREST	21	-	21	-	-
MISCELLANEOUS	-	-	-	-	-
USE OF FUND BALANCE	6,269	4,000	(7,921)	5,000	5,000
TOTAL RESOURCES	26,431	26,500	13,827	27,500	27,500
PROPOSED EXPENDITURES:					
AIRPORT:					
MATERIALS & SUPPLIES	18,610	20,500	8,287	20,500	20,500
OTHER SERVICES & CHARGES	5,522	6,000	5,540	7,000	7,000
CAPITAL OUTLAY	2,299	-	-	-	-
TOTAL	26,431	26,500	13,827	27,500	27,500

CHANGE IN FUND BALANCE	7,921	(5,000)	(5,000)
BEGINNING BUDGETARY FUND BALANCE	37,017	44,938	44,938
ENDING BUDGETARY FUND BALANCE	44,938	39,938	39,938

FUND BUDGET SUMMARY

FUND: POLICE EQUIPMENT FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	1,000	700	1,000	1,000
 (GAIN) USE OF FUND BALANCE	7,583	(1,000)	16,345	(1,000)	(1,000)
 TOTAL RESOURCES	7,583	-	17,045	-	-
PROPOSED EXPENDITURES:					
POLICE:					
OTHER SERVICES AND CHARGES	8	-	45	-	-
CAPITAL OUTLAY	7,575	-	17,000	-	-
 TOTAL	7,583	-	17,045	-	-

CHANGE IN FUND BALANCE	(16,345)	1,000	1,000
BEGINNING BUDGETARY FUND BALANCE	17,744	1,399	1,399
ENDING BUDGETARY FUND BALANCE	1,399	2,399	2,399

FUND BUDGET SUMMARY

FUND: HOTEL/MOTEL TAX FUND

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
TAXES	106,017	90,000	98,806	100,000	100,000
INTEREST	200	-	362	300	300
MISCELLANEOUS	1,500	-	1,333	-	-
 (GAIN) USE OF FUND BALANCE	 (30,102)	 (24,500)	 (10,669)	 (34,800)	 (34,800)
 TOTAL RESOURCES	 77,615	 65,500	 89,832	 65,500	 65,500
PROPOSED EXPENDITURES:					
GENERAL GOVERNMENT: OTHER SERVICES & CHARGES	-	13,000	-	13,000	13,000
TOURISM: MATERIALS AND SUPPLIES	16,205	20,000	667	20,000	20,000
OTHER SERVICES & CHARGES	-	1,500	-	1,500	1,500
CAPITAL OUTLAY	-	2,000	-	2,000	2,000
PARKS: MATERIALS AND SUPPLIES	2,755	10,000	15,230	10,000	10,000
OTHER SERVICES & CHARGES	27	5,000	1,773	5,000	5,000
CAPITAL OUTLAY	47,443	-	23,954	-	-
BEAUTIFICATION: MATERIALS AND SUPPLIES	9,925	10,000	48,208	10,000	10,000
OTHER SERVICES & CHARGES	1,260	4,000	-	4,000	4,000
 TOTAL	 77,615	 65,500	 89,832	 65,500	 65,500

CHANGE IN FUND BALANCE	10,669	34,800	34,800
BEGINNING BUDGETARY FUND BALANCE	121,321	131,990	131,990
ENDING BUDGETARY FUND BALANCE	131,990	166,790	166,790

FUND BUDGET SUMMARY

FUND: MUNICIPAL AUTHORITY

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
WATER SERVICE	1,537,997	1,590,000	1,584,721	1,595,000	1,595,000
WATER TAPS	6,225	5,000	13,255	12,500	12,500
MISCELLANEOUS WATER	27,012	25,000	6,631	25,000	25,000
SEWER SERVICE	861,635	940,000	860,590	940,000	940,000
SEWER TAPS	1,035	500	1,840	1,000	1,000
GARBAGE COLLECTION	767,384	755,000	759,318	760,000	760,000
TRANSFER STATION FEES	4,545	6,000	3,414	6,000	6,000
MISCELLANEOUS	931	300	5,143	500	500
INTEREST REVENUE	685	500	616	600	600
EMS ASSESSMENT	90,323	90,000	89,172	90,000	90,000
SOLID WASTE FEES	6,920	6,900	6,846	6,900	6,900
PENALTIES/CUT-OFF FEES	74,885	70,000	71,480	75,000	75,000
GRANT REVENUE	-	19,000	-	-	-
SURCHARGE	72,677	20,000	18,087	-	-
TOTAL REVENUE	3,452,254	3,528,200	3,421,113	3,512,500	3,512,500
TRANSFERS IN - GF	652,836	652,500	653,115	652,500	652,500
TRANSFERS IN - 87 BOND FUND	-	-	-	-	-
TRANSFERS IN - REAP GRANT FUN	-	-	17,083	-	-
(GAIN) USE OF FUND BALANCE	23,247	-	-	-	-
TOTAL RESOURCES	4,128,337	4,180,700	4,091,311	4,165,000	4,165,000
PROPOSED EXPENDITURES:					
WATER	318,114	511,435	570,237	546,656	546,656
UTILITY OFFICE	157,105	149,860	139,614	156,839	156,839
WATER PLANT	525,410	537,778	578,598	680,809	680,809
SEWER	86,465	131,630	112,891	188,411	188,411
SEWER PLANT	425,387	401,996	409,820	481,784	481,784
PUBLIC WORKS	68,284	64,985	61,341	70,456	70,456
SANITATION	143,132	157,390	157,171	166,444	166,444
TRANSFER STATION	146,912	177,710	199,006	184,613	184,613
EMS CONTRACT	90,222	90,000	88,992	90,000	90,000
TOTAL DEPARTMENTAL	1,961,031	2,222,784	2,317,670	2,566,012	2,566,012
TRANSFERS OUT - SEWER DEP	-	-	-	-	-
TRANSFERS OUT - GF	1,991,211	1,957,916	1,773,641	1,598,988	1,598,988
TRANSFERS OUT - HMA 2015 SERI	176,095	-	-	-	-
TRANSFERS OUT - RSTF	-	-	-	-	-
TOTAL	4,128,337	4,180,700	4,091,311	4,165,000	4,165,000

CHANGE IN FUND BALANCE

BEGINNING BUDGETARY FUND BALANCE

ENDING BUDGETARY FUND BALANCE

FISCAL YEAR 18-19

CHANGE IN FUND BALANCE	516	500	500
BEGINNING BUDGETARY FUND BALANCE	42,180	42,696	42,696
ENDING BUDGETARY FUND BALANCE	42,696	43,196	43,196

FUND BUDGET SUMMARY

FUND: CDBG WATER PROJECT

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	26,000	-	438,000	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TRANSFERS IN - GF	6,250	6,250	6,250	6,250	6,250
USE OF FUND BALANCE	-	-	-	-	-
TOTAL RESOURCES	32,250	6,250	444,250	6,250	6,250
PROPOSED EXPENDITURES:					
WATER:					
OTHER SERVICES AND CHARGES	-	-	438,000	-	-
CAPITAL OUTLAY	26,000	-	-	-	-
DEBT SERVICE	6,250	6,250	6,250	6,250	6,250
TOTAL	32,250	6,250	444,250	6,250	6,250

CHANGE IN FUND BALANCE	-	-	-
BEGINNING BUDGETARY FUND BALANCE	2	2	2
ENDING BUDGETARY FUND BALANCE	2	2	2

FUND BUDGET SUMMARY

FUND: HMA 2015 SERIES NOTE

FISCAL YEAR 18-19

	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
ESTIMATED REVENUES:					
INTEREST	6,510	-	-	-	-
INTERGOVERNMENTAL	-	651,000	254,660	-	-
LOAN PROCEEDS	764,247	649,000	1,252,267	-	-
TRANSFERS IN - HMA	176,095	-	-	-	-
 (GAIN) USE OF FUND BALANCE	-	-	(23,925)	-	-
 TOTAL RESOURCES	946,852	1,300,000	1,483,002	-	-
PROPOSED EXPENDITURES:					
CAPITAL OUTLAY	788,580	1,300,000	1,483,002	-	-
DEBT SERVICE	158,272	-	-	-	-
TRANSFERS OUT - HMA	-	-	-	-	-
 TOTAL	946,852	1,300,000	1,483,002	-	-

CHANGE IN FUND BALANCE	23,925	-	-
BEGINNING BUDGETARY FUND BALANCE	-	23,925	23,925
ENDING BUDGETARY FUND BALANCE	23,925	23,925	23,925

DEPARTMENTAL BUDGET SUMMARIES

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: POLICE DEPT.

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	744,000	824,671	749,777	876,760	876,760
MATERIALS & SUPPLIES	54,608	59,500	71,180	66,300	66,300
OTHER SERVICES & CHARGES	42,715	48,110	43,646	44,675	44,675
CAPITAL OUTLAY	18,906	22,000	21,971	33,000	33,000
TOTAL	860,229	954,281	886,574	1,020,735	1,020,735

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	14	14
FY 18-19 PROPOSED CHANGES IN SERVICE: PERSONNEL SERVICES: All 4 dispatcher positions remain in the E911 Fund with the General Fund to reimburse all personnel costs of the positions except for E911 coordinator and overtime through an interfund transfer. CAPITAL OUTLAY: Tile and paint - PD building 30,000 Lethal shotguns 3,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRE DEPT.

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	777,867	796,177	796,857	846,174	846,174
MATERIALS & SUPPLIES	36,617	39,200	60,990	40,000	40,000
OTHER SERVICES & CHARGES	47,869	38,300	50,884	46,300	46,300
CAPITAL OUTLAY	18,663	-	12,186	17,500	17,500
DEBT SERVICE	-	-	-	109,700	109,700
TOTAL	881,016	873,677	920,917	1,059,674	1,059,674

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	13	13
FY 18-19 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Station repairs (bathroom and walls) 10,000 Fire hydrant 7,500 DEBT SERVICE: Fire truck debt payments 109,700 (previously paid from Restricted Sales Tax Fund)		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: STREETS

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	215,898	212,541	178,576	181,273	181,273
MATERIALS & SUPPLIES	66,378	107,000	49,186	84,000	84,000
OTHER SERVICES & CHARGES	10,570	13,800	9,838	12,800	12,800
CAPITAL OUTLAY	5,168	7,500	-	-	-
TOTAL	298,014	340,841	237,600	278,073	278,073

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4	4
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GENERAL GOVERNMENT

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	72,251	63,421	71,587	96,165	96,165
MATERIALS & SUPPLIES	32,849	24,800	25,293	24,650	24,650
OTHER SERVICES & CHARGES	671,153	709,400	479,195	636,900	636,900
CAPITAL OUTLAY	38,392	-	-	-	-
TOTAL	814,645	797,621	576,075	757,715	757,715

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1.5	2
<p>FY 18-19 PROPOSED CHANGES IN SERVICE:</p> <p>PERSONAL SERVICES: Janitorial position proposed as full-time for FY 18-19</p> <p>OTHER SERVICES & CHARGES: State audit charges proposed for \$50,000-\$75,000</p>		

FY 18-19

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2.5	2.5
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CEMETERY

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	74,822	115,957	96,979	143,825	143,825
MATERIALS & SUPPLIES	11,103	12,850	14,348	15,550	15,550
OTHER SERVICES & CHARGES	3,631	3,300	3,973	3,800	3,800
CAPITAL OUTLAY	11,349	-	-	-	-
TOTAL	100,905	132,107	115,300	163,175	163,175

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2.5	3
FY 18-19 PROPOSED CHANGES IN SERVICE: PERSONAL SERVICES: Proposed 3 full-time for FY 18-19		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	9,798	23,000	24,817	24,000	24,000
OTHER SERVICES & CHARGES	34,552	30,000	38,819	33,500	33,500
CAPITAL OUTLAY	1,348	-	-	-	-
TOTAL	45,698	53,000	63,636	57,500	57,500

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	0	0
<p>FY 18-19 PROPOSED CHANGES IN SERVICE:</p> <p>PERSONAL SERVICES:</p> <p>One vacant position proposed to remain vacant in FY 18-19</p>		

FY 18-19

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CLERK

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	157,093	171,996	158,683	177,451	177,451
MATERIALS & SUPPLIES	104	50	-	50	50
OTHER SERVICES & CHARGES	221	300	154	200	200
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	157,418	172,346	158,837	177,701	177,701

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3
FY 18-19 PROPOSED CHANGES IN SERVICE: PERSONAL SERVICES: Additional pay related to acting positions		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: MANAGER

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	55,702	-	-	-	-
MATERIALS & SUPPLIES	21	-	-	-	-
OTHER SERVICES & CHARGES	129	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	55,852	-	-	-	-

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	0	0
FY 18-19 PROPOSED CHANGES IN SERVICE: PERSONAL SERVICES: Costs related to settlement agreement in FY 17. FY 18-19 is proposed to continue with interim		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: ATTORNEY

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	23,938	23,680	23,058	23,716	23,716
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	215	150	-	150	150
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	24,153	23,830	23,058	23,866	23,866

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: COURT

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	58,950	50,720	61,753	66,652	66,652
MATERIALS & SUPPLIES	580	1,550	1,366	1,400	1,400
OTHER SERVICES & CHARGES	2,510	2,400	3,249	2,900	2,900
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	62,040	54,670	66,368	70,952	70,952

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 17-18	FY 18-19
	1 + Judge	1 + Judge
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

FY 18-19

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 17-18	FY 18-19
	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SENIOR CENTER

FUND: GENERAL

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	247	2,000	3,577	2,500	2,500
OTHER SERVICES & CHARGES	9,667	9,800	14,364	10,600	10,600
CAPITAL OUTLAY	9,100	-	-	-	-
TOTAL	19,014	11,800	17,941	13,100	13,100

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: WATER

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	211,601	214,435	215,635	234,756	234,756
MATERIALS & SUPPLIES	72,798	70,100	101,564	85,000	85,000
OTHER SERVICES & CHARGES	19,536	30,200	27,680	30,200	30,200
CAPITAL OUTLAY	14,179	-	-	-	-
DEBT SERVICE	-	196,700	225,358	196,700	196,700
TOTAL	318,114	511,435	570,237	546,656	546,656

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4	4
FY 18-19 PROPOSED CHANGES IN SERVICE: DEBT SERVICE: Debt payments on 2015 debt issue		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: UTILITY OFFICE

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	118,113	119,060	116,372	126,039	126,039
MATERIALS & SUPPLIES	16,758	12,000	10,163	12,000	12,000
OTHER SERVICES & CHARGES	22,234	18,800	13,079	18,800	18,800
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	157,105	149,860	139,614	156,839	156,839

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: WATER PLANT

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	189,962	189,178	197,787	197,209	197,209
MATERIALS & SUPPLIES	212,731	227,800	226,178	243,000	243,000
OTHER SERVICES & CHARGES	107,164	120,800	154,633	137,100	137,100
CAPITAL OUTLAY	15,553	-	-	103,500	103,500
TOTAL	525,410	537,778	578,598	680,809	680,809

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4	4
FY 18-19 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Insulation Roof/Walls for Plant \$70,000 Concrete apron for drying beds 10,000 Fencing for drying beds 10,000 Lighting for drying beds 10,000 Blow down valves 3,500		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SEWER

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	42,189	44,880	42,213	46,011	46,011
MATERIALS & SUPPLIES	19,552	33,650	30,419	33,650	33,650
OTHER SERVICES & CHARGES	14,813	34,100	40,259	41,250	41,250
CAPITAL OUTLAY	9,911	19,000	-	67,500	67,500
TOTAL	86,465	131,630	112,891	188,411	188,411

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 18-19 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Replace electronic for lift stations \$60,000 12" pipe replacement 7,500 (Broadway & Moore)		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SEWER PLANT

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	137,583	131,726	126,054	127,514	127,514
MATERIALS & SUPPLIES	22,087	25,950	27,390	31,950	31,950
OTHER SERVICES & CHARGES	80,187	110,000	122,060	118,000	118,000
CAPITAL OUTLAY	51,457	-	-	70,000	70,000
DEBT SERVICE	134,073	134,320	134,316	134,320	134,320
TOTAL	425,387	401,996	409,820	481,784	481,784

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2	2
FY 18-19 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Replace electronic for Plant \$70,000 DEBT SERVICE: Debt service for ORF-09-0029-CW \$134,320		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PUBLIC WORKS

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	68,284	64,985	61,341	70,456	70,456
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	68,284	64,985	61,341	70,456	70,456

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 17-18 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SANITATION

FUND: MUNICIPAL AUTHORITY

FY 18-19

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 16-17	CURRENT YEAR BUDGET FY 17-18	CURRENT YEAR ACTUAL (EST) FY 17-18	DEPARTMENTAL REQUEST FY 18-19	PROPOSED BUDGET YEAR FY 18-19
PERSONAL SERVICES	94,205	92,390	97,373	101,444	101,444
MATERIALS & SUPPLIES	35,894	62,500	57,905	62,500	62,500
OTHER SERVICES & CHARGES	344	2,500	1,893	2,500	2,500
CAPITAL OUTLAY	12,689	-	-	-	-
TOTAL	143,132	157,390	157,171	166,444	166,444

	FY 17-18	FY 18-19
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2	2
FY 18-19 PROPOSED CHANGES IN SERVICE: None		

DETAIL WORKSHEETS

**CITY OF HENRYETTA
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS
FY 2018-2019**

GENERAL FUND:

POLICE:

CAPITAL OUTLAY:

- Tile and Paint – Station Improvements \$30,000
- Lethal shotguns 3,000

FIRE:

CAPITAL OUTLAY:

- Bathrooms and Walls – Station Improvements 10,000
- Fire hydrant by Station 7,500

DEBT SERVICE:

- One Ladder Fire Truck (Eight Yr. Lease/Purchase-Annual Cost) 71,654
- One 1250 GPM Fire Truck (Five Yr. Lease/Purchase-Annual Cost) 37,546

\$159,700

RESTRICTED SALES TAX FUND:

WATER:

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-08-0015-DW \$474,000

STREETS:

CAPITAL OUTLAY:

- Mower 10,000
- Lake Road Sealant and Striping 74,000

GENERAL GOVERNMENT:

DEBT SERVICE:

- Debt Service on 2014 Equipment Note 310,000

\$868,000

CEMETERY CARE FUND:

CEMETERY:

CAPITAL OUTLAY:

- Tractor \$17,500
- Sprayer 2,500

\$20,000

E911 FUND:

E911:

CAPITAL OUTLAY:

- Upgrade 911 System **\$50,000**

**CITY OF HENRYETTA
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS
FY 2018-2019**

LIBRARY FUND:

LIBRARY:

CAPITAL OUTLAY:

- Building Remodeling and Repairs \$30,000

HOTEL/MOTEL TAX FUND:

TOURISM:

- Miscellaneous Capital Outlay \$2,000

HENRYETTA MUNICIPAL AUTHORITY FUND:

WATER:

DEBT SERVICE:

- 2015 Series Note 196,700

WATER PLANT:

CAPITAL OUTLAY:

- Insulation for Plant 70,000
- Concrete/Fencing/Lighting for Drying Beds 30,000
- Blow Down Valves 3,500

SEWER:

CAPITAL OUTLAY:

- Lift Station Electronics 60,000
- Pipe Replacement (Broadway & Moore) 7,500

SEWER PLANT:

CAPITAL OUTLAY:

- Plant Electronics 70,000

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-09-0029-CW 134,320

\$572,020

HMA CDBG WATER FUND:

WATER:

CAPITAL OUTLAY:

- Debt Service for Waterlines \$6,250

**CITY OF HENRYETTA, OKLAHOMA
RESOLUTION NO. 1263**

**A RESOLUTION APPROVING THE CITY OF HENRYETTA, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2018-2019 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2019 (FY 2018-2019) consistent with the Act and provisions outlined in the City Ordinance #983; and

WHEREAS, The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HENRYETTA, OKLAHOMA:**

SECTION 1. The City Council does hereby adopt the FY 2018-2019 Budget on the 19th day of June 2018 as presented with total resources available in the amount of \$13,938,271 and total appropriations in the amount of \$10,331,892.

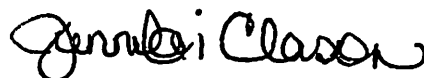
**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HENRYETTA, OKLAHOMA
THIS 19th DAY OF JUNE 2018.**

Mayor

ATTEST:



City Clerk



PROOF OF PUBLICATION
Cookson Hills Publishers, Inc
Dbas The Henryetta Free-Lance



The undersigned, of lawful age, being first duly sworn, on oath states:

That said affiant, is the authorized representative of Big Basin Enterprises, LLC, Publisher of the Henryetta Free-Lance, newspaper of Okmulgee County, State of Oklahoma and knows the facts herein set out: that said newspaper is being published bi-weekly in the City of Henryetta in said County and has a paid circulation in said County and State and with entrance into the United States mails as second class mail matter and published in the County where delivered to the United States mail; that said newspapers has been continuously and uninterruptedly printed and published in said County during the period of 104 weeks consecutively, prior to the first publication of the notice, a true copy of which is hereto attached and made a part hereof; and that said notice was duly published in each

Shown exactly as published in HFL

See attached

Issue of **Henryetta Freelance** week beginning with the issue thereof bearing the date of:

6-6-2018

Affiant further states that said newspapers carrying said notice, advertisement or publication comes within all the prescriptions and requirements of Section 1 of Senate Bill No. 47 of the 19th Legislature effective April 13, 1943; House Bill No. 327 Session Laws 1941; being an act amending section 54. Compiled Oklahoma Statutes, 1931, as amended by Article 1, Chapter 1, Session Laws 1935.

Affiant further states that said newspapers meets all the requirements of the laws of the state of Oklahoma with references to legal publications.

Anthony Nieto 6-6-18
(Signature & Date)

Subscribed and sworn to before me this
6th day of June, 2018.

Katina Holland

Notary Public \$202.10

Legal #: 9582



Legal Notice Published in Henryetta Free-Lance
June 6, 2018 and June 8, 2018

CITY OF HENRYETTA
COMBINED BUDGET SUMMARY
FY 18-19

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	3,393,647	798,138	42,698	4,234,483
RESOURCES:				
TAXES	2,048,000	970,000	-	3,018,000
LICENSES & PERMITS	17,900	-	-	17,900
INTERGOVERNMENTAL	121,900	6,000	-	127,900
CHARGES FOR SERVICES	14,400	113,000	3,511,400	3,638,800
FINES & FORFEITURES	203,700	-	-	203,700
INTEREST	3,000	1,450	1,100	5,550
MISCELLANEOUS	224,700	5,000	500	230,200
LOAN PROCEEDS	-	-	-	-
TRANSFERS IN	1,598,988	185,804	658,750	2,443,542
TOTAL RESOURCES	4,232,588	1,281,254	4,171,750	9,685,592
TOTAL AVAILABLE FOR APPROPRIATIONS	7,626,235	2,079,392	4,214,448	13,920,075
APPROPRIATIONS:				
POLICE	1,020,735	-	-	1,020,735
FIRE	1,059,674	-	-	1,059,674
STREETS	278,073	84,000	-	362,073
GENERAL GOVERNMENT	757,715	323,000	-	1,080,715
LIBRARY	88,720	40,500	-	129,220
CEMETERY	163,175	20,000	-	183,175
PARKS	57,500	15,000	-	72,500
AIRPORT	45,078	27,500	-	72,578
CLERK	177,701	-	-	177,701
MANAGER	-	-	-	-
ATTORNEY	23,866	-	-	23,866
COURT	70,952	-	-	70,952
GARAGE	71,919	-	-	71,919
SENIOR CENTER	13,100	-	-	13,100
ECONOMIC DEVELOPMENT	108,750	-	-	108,750
TOURISM	-	23,500	-	23,500
BEAUTIFICATION	-	14,000	-	14,000
E911	-	293,434	-	293,434
WATER	-	474,000	552,806	1,026,906
UTILITY OFFICE	-	-	156,839	156,839
WATER PLANT	-	-	680,809	680,809
SEWER	-	-	188,411	188,411
SEWER PLANT	-	-	481,784	481,784
PUBLIC WORKS	-	-	70,456	70,456
SANITATION	-	-	166,444	166,444
TRANSFER STATION	-	-	184,613	184,613
EMS CONTRACT	-	-	90,000	90,000
TRANSFERS OUT	844,554	-	1,598,988	2,443,542
TOTAL APPROPRIATIONS	4,781,512	1,314,934	4,171,250	10,267,696
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	2,844,723	764,458	43,198	3,652,379

NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 18-19 City of Henryetta budget will be held at 5:00pm on June 12, 2018 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2018. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.