



City of Henryetta, Oklahoma

Annual Budget
FY 2019-2020

RECEIVED
JUL 01 2019
State Auditor
and Inspector

Okmulgee

**CITY OF HENRYETTA
FY 2019-2020 ANNUAL BUDGET**

TABLE OF CONTENTS

	<u>Page</u>
<u>INTRODUCTION:</u>	
Budget Message	1-3
<u>BUDGET SUMMARY:</u>	
Combined Budget Summary - All Budgeted Fund Types	4
General Fund Budget Summary	5
Special Revenue & Capital Project Funds Budget Summary	6
Enterprise Fund Accounts Budget Summary	7
<u>FUND BUDGET SUMMARIES:</u>	
General Fund - Fund Budget Summary	8
Restricted Sales Tax Fund - Fund Budget Summary	9
Cemetery Care Fund - Fund Budget Summary	10
E-911 Fund - Fund Budget Summary	11
Library Fund - Fund Budget Summary	12
Airport Fund - Fund Budget Summary	13
Police Equipment Fund - Fund Budget Summary	14
Hotel/Motel Tax Fund - Fund Budget Summary	15
REAP Grant Fund - Fund Budget Summary	16
Municipal Authority Fund - Fund Budget Summary	17
HMA Meter Deposit Fund - Fund Budget Summary	18
HMA CDBG Water Project Fund - Fund Budget Summary	19

**CITY OF HENRYETTA
FY 2019-2020 ANNUAL BUDGET**

**TABLE OF CONTENTS
(Continued)**

	<u>Page</u>
<u>DEPARTMENTAL BUDGET SUMMARIES:</u>	
• Police	20
• Fire	21
• Streets	22
• General Government	23
• Library	24
• Cemetery	25
• Parks	26
• Airport	27
• Clerk	28
• Manager	29
• Attorney	30
• Court	31
• Garage	32
• Senior Center	33
• Water	34
• Utility Office	35
• Water Plant	36

**CITY OF HENRYETTA
FY 2019-2020 ANNUAL BUDGET**

**TABLE OF CONTENTS
(Continued)**

	<u>Page</u>
<u>DEPARTMENTAL BUDGET SUMMARIES:., (Continued)</u>	
• Sewer	37
• Sewer Plant	38
• Public Works	39
• Sanitation	40
• Transfer Station	41
DETAIL CAPITAL LISTINGS	42-44

INTRODUCTION

CITY OF HENRYETTA, OKLAHOMA

BUDGET MESSAGE

FY 2019-2020

To: Honorable Mayor and Members of the City Council:

The upcoming FY 2019-2020 annual budget of the City of Henryetta has been prepared for your consideration and reflects the City's continuing effort to provide quality services to our citizens.

The following are highlights of the proposed budget:

Revenues:

- Sales tax has remained consistent and is budgeted to reflect the current sales tax split:
 - General Fund 1 1/2 cent
 - HMA 1 cent
 - HEDA 1/6 cent
 - Restricted Sales Tax 1 1/3 cent
- No utility rate increases have been proposed in the budget at this time, but the need will be continually evaluated throughout the upcoming year.

Expenditures:

- **Personal Services:**
 - No pay raises have been included in the proposed budget for full-time employees.
 - Health insurance coverage costs are expected to remain consistent with a minimal increase; therefore, an 8% increase has been included in the proposed budget.
 - Workers compensation benefit costs are expected to increase slightly at approximately 3% and that increase has also been included in the proposed budget.
 - There are a few vacant positions but not all have been proposed to be filled at this time; however, the need to hire any position vacant will be evaluated as needed.
 - The four dispatcher positions' overtime has again been proposed to be paid from the E911 Fund.

- **Operations and Maintenance:**
 - Operations and maintenance consist of the categories 'Materials and supplies' and 'Other charges and services'. The expenditures budgeted in these categories are anticipated to remain at a constant with only minimal exceptions.
- **Capital Outlay:**
 - Capital outlay is budgeted in the following funds:
 - General Fund
 - Restricted Sales Tax Fund
 - E911 Fund
 - Library Fund
 - Hotel/Motel Tax Fund
 - REAP Grant Fund
 - HMA Fund
 - The capital outlay requested is listed in the detail worksheets at the back of the proposed budget document.
- **Debt Service:**
 - Continuing debt service on various equipment; OWRB 2009 DWSRF; OWRB 2009 CWSRF; CDBG WPF; and 2015 Series Revenue Note with the upcoming year's debt service also listed in the detail worksheets in the back of the proposed budget document.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act Title 11 of the Oklahoma Statutes and Ordinance #983 of the City of Henryetta. According to Ordinance #983, the City's policy is to appropriate no more than the current year estimated revenues, including transfers, for each fund, in the original budget for a given fiscal year. Departure from this should be disclosed in the budget message. In certain special revenue and capital project funds, due to their purpose, it is necessary to budget carryover from the prior year. The General Fund has proposed in this upcoming budget to use some fund balance due to the need to budget some debt service and capital outlay to minimize the burden of making such payments in the Restricted Sales Tax Fund for the upcoming years and will again be evaluated throughout the year and future years. The funds that have budgeted estimated carryover are:

- General Fund
- Cemetery Care Fund
- E911 Fund
- Library Fund
- Airport Fund

All other appropriated funds, including the General Fund, are in compliance with policy.

The General Fund and the HMA operating funds fall under Ordinance #983 with regards to the level of the desired reserves requirement of 30% of total revenues. Estimated beginning fund carryover is 56.3% of total revenues and the estimated ending carryover based on the proposed budget is expected to be 46.5% of total revenues. This is above the desired level.

We submit this budget for your consideration and approval. The City staff looks forward to working with the Council and citizens in the administration of the Fiscal Year 2019-2020 budget.

Respectfully submitted,

Donna White
Interim City Manager

BUDGET SUMMARY

**CITY OF HENRYETTA
COMBINED BUDGET SUMMARY
FY 19-20**

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	<u>3,540,141</u>	<u>1,001,662</u>	<u>44,836</u>	<u>4,586,639</u>
RESOURCES:				
TAXES	2,206,000	1,045,000	-	3,251,000
LICENSES & PERMITS	16,950	-	-	16,950
INTERGOVERNMENTAL	119,000	19,000	-	138,000
CHARGES FOR SERVICES	57,300	116,500	3,409,000	3,582,800
FINES & FORFEITURES	278,700	-	-	278,700
INTEREST	5,000	2,150	2,000	9,150
MISCELLANEOUS	193,200	5,000	500	198,700
LOAN PROCEEDS	-	-	-	-
TRANSFERS IN	<u>1,286,379</u>	<u>180,959</u>	<u>696,250</u>	<u>2,163,588</u>
TOTAL RESOURCES	<u>4,162,529</u>	<u>1,360,609</u>	<u>4,107,750</u>	<u>9,630,888</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>7,702,670</u>	<u>2,370,271</u>	<u>4,152,586</u>	<u>14,225,527</u>
APPROPRIATIONS:				
POLICE	1,010,735	-	-	1,010,735
FIRE	1,000,477	18,500	-	1,018,977
STREETS	303,073	75,000	-	378,073
GENERAL GOVERNMENT	752,715	5,000	-	757,715
LIBRARY	90,531	40,500	-	131,031
CEMETERY	148,694	20,000	-	168,694
PARKS	68,300	20,000	-	88,300
AIRPORT	46,689	27,500	-	74,189
CLERK	179,556	-	-	179,556
MANAGER	-	-	-	-
ATTORNEY	23,870	-	-	23,870
COURT	64,991	-	-	64,991
GARAGE	94,921	-	-	94,921
SENIOR CENTER	13,100	-	-	13,100
ECONOMIC DEVELOPMENT	115,000	-	-	115,000
TOURISM	-	40,000	-	40,000
BEAUTIFICATION	-	9,000	-	9,000
E911	-	360,143	-	360,143
WATER	-	455,550	836,191	1,291,741
UTILITY OFFICE	-	-	165,848	165,848
WATER PLANT	-	-	743,528	743,528
SEWER	-	60,000	157,971	217,971
SEWER PLANT	-	214,320	292,367	506,687
PUBLIC WORKS	-	-	73,776	73,776
SANITATION	-	60,000	238,652	298,652
TRANSFER STATION	-	13,000	222,118	235,118
EMS CONTRACT	-	-	90,000	90,000
TRANSFERS OUT	<u>677,209</u>	<u>-</u>	<u>1,286,379</u>	<u>2,163,588</u>
TOTAL APPROPRIATIONS	<u>4,779,861</u>	<u>1,418,513</u>	<u>4,106,850</u>	<u>10,305,224</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	<u>2,922,809</u>	<u>951,758</u>	<u>45,736</u>	<u>3,920,303</u>

NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 19-20 City of Henryetta budget will be held at 6:00pm on May 21, 2019 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2019. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

CITY OF HENRYETTA
GENERAL FUND BUDGET SUMMARY
FY 19-20

GENERAL FUND:

BEGINNING FUND BALANCE - ESTIMATED 3,540,141

RESOURCES:

TAXES	2,206,000
LICENSES & PERMITS	16,950
INTERGOVERNMENTAL	119,000
CHARGES FOR SERVICES	57,300
FINES & FORFEITURES	278,700
INTEREST	5,000
MISCELLANEOUS	193,200
TRANSFERS IN	<u>1,288,379</u>
TOTAL RESOURCES	<u>4,162,529</u>

TOTAL AVAILABLE FOR APPROPRIATIONS **7,702,670**

APPROPRIATIONS:	<u>PERSONAL SERVICES</u>	<u>MATERIALS & SUPPLIES</u>	<u>OTHER SERVICES & CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TRANSFERS</u>	
POLICE	876,760	66,300	44,675	23,000	-	-	1,010,735
FIRE	846,174	40,000	46,300	-	68,003	-	1,000,477
STREETS	181,273	84,000	12,800	25,000	-	-	303,073
GENERAL GOVERNMENT	96,165	24,650	631,900	-	-	-	752,715
LIBRARY	71,231	8,600	10,700	-	-	-	90,531
CEMETERY	131,344	13,550	3,600	-	-	-	148,494
PARKS	-	22,600	35,500	10,000	-	-	68,300
AIRPORT	46,689	-	-	-	-	-	46,689
CLERK	179,305	50	200	-	-	-	179,555
MANAGER	-	-	-	-	-	-	-
ATTORNEY	23,720	-	150	-	-	-	23,870
COURT	60,391	1,900	2,700	-	-	-	64,991
GARAGE	55,421	18,000	6,000	5,500	-	-	84,921
SENIOR CENTER	-	2,500	10,600	-	-	-	13,100
ECONOMIC DEVELOPMENT	-	-	-	-	-	115,000	115,000
TRANSFERS OUT	-	-	-	-	-	877,209	877,209
TOTAL APPROPRIATIONS	<u>2,568,474</u>	<u>282,350</u>	<u>805,325</u>	<u>63,500</u>	<u>68,003</u>	<u>992,209</u>	<u>4,779,861</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							<u>2,922,809</u>

CITY OF KENNYETTA
SPECIAL REVENUE AND CAPITAL PROJECT FUNDS BUDGET SUMMARY
FY 19-20

SPECIAL REVENUE &
CAPITAL PROJECT FUNDS:

	RESTRICTED SALES TAX	CEMETERY CARE	E-911	LIBRARY	AIRPORT	POLICE EQUIPMENT	HOTEL/MOTEL TAX	REAP GRANT	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	476,778	35,465	153,940	60,134	40,027	6,350	227,051	1,917	1,001,662
RESOURCES:									
TAXES	920,000	-	-	-	-	-	125,000	-	1,045,000
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	6,000	-	-	-	13,000	19,000
CHARGES FOR SERVICES	-	6,500	90,000	-	20,000	-	-	-	116,500
FINES & FORFEITURES	-	-	-	-	-	-	-	-	-
INTEREST	500	50	800	-	-	-	800	-	2,150
MISCELLANEOUS	-	-	-	4,000	-	1,000	-	-	5,000
LOAN PROCEEDS	-	-	-	-	-	-	-	-	-
TRANSFERS IN	-	-	180,959	-	-	-	-	-	180,959
TOTAL RESOURCES	920,500	6,550	271,759	10,000	20,000	1,000	125,800	13,000	1,368,609
TOTAL AVAILABLE FOR APPROPRIATIONS	1,397,278	42,015	425,699	70,134	60,027	7,350	352,851	14,917	2,370,271
APPROPRIATIONS:									
PERSONAL SERVICES	-	-	241,143	-	-	-	-	-	241,143
MATERIALS & SUPPLIES	-	-	5,500	8,500	20,500	-	30,000	-	62,500
OTHER SERVICES & CHARGES	-	-	48,500	4,000	7,000	-	24,000	-	83,500
CAPITAL OUTLAY	293,500	-	65,000	30,000	-	-	20,000	13,000	421,500
DEBT SERVICE	589,870	20,000	-	-	-	-	-	-	609,870
TRANSFERS OUT	-	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	883,370	20,000	360,143	40,500	27,500	-	74,000	13,000	1,418,513
TOTAL UNAPPROPRIATED - ESTIMATED ENDING FUND BALANCE	513,908	22,015	65,556	29,634	32,527	7,350	278,851	1,917	951,758

CITY OF HENRYETTA
ENTERPRISE FUND ACCOUNTS BUDGET SUMMARY
FY 19-20

ENTERPRISE FUND ACCOUNTS:	HENRYETTA MUNICIPAL AUTHORITY	HMA METER DEPOSIT	HMA CDBG WATER	TOTALS					
BEGINNING FUND BALANCE - ESTIMATED	-	44,836	-	44,836					
RESOURCES:									
TAXES	-	-	-	-					
LICENSES & PERMITS	-	-	-	-					
INTERGOVERNMENTAL	-	-	-	-					
CHARGES FOR SERVICES	3,409,000	-	-	3,409,000					
FINES & FORFEITURES	-	-	-	-					
INTEREST	1,000	1,000	-	2,000					
MISCELLANEOUS	500	-	-	500					
LOAN PROCEEDS	-	-	-	-					
TRANSFERS IN	690,000	-	6,250	696,250					
TOTAL RESOURCES	4,100,500	1,000	6,250	4,107,750					
TOTAL AVAILABLE FOR APPROPRIATIONS	4,100,500	45,836	6,250	4,152,586					
APPROPRIATIONS:	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS			
GENERAL GOVERNMENT	-	-	-	-	-	-	-	-	-
WATER	218,151	114,500	31,600	-	471,940	-	829,841	100	6,250
UTILITY OFFICE	133,148	12,200	20,500	-	-	-	165,848	-	-
WATER PLANT	212,625	261,700	124,500	144,703	-	-	743,528	-	-
SEWER	54,321	30,900	28,450	54,300	-	-	167,971	-	-
SEWER PLANT	135,137	35,250	112,000	-	-	-	282,387	-	-
PUBLIC WORKS	73,776	-	-	-	-	-	73,776	-	-
SANITATION	106,752	67,000	5,900	-	59,000	-	238,652	-	-
TRANSFER STATION	45,118	8,500	168,500	-	-	-	222,118	-	-
EMS CONTRACT	-	-	90,000	-	-	-	90,000	-	-
TRANSFERS OUT	-	-	-	-	-	1,286,379	1,286,379	-	-
TOTAL APPROPRIATIONS	979,028	530,050	581,450	199,003	530,940	1,286,379	4,100,500	100	6,250
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	-	-	-	-	-	-	-	45,736	-

FUND BUDGET SUMMARIES

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
SALES TAX	1,743,396	1,740,000	1,855,380	1,840,000	1,840,000
FRANCHISE TAX	162,580	168,000	177,559	166,000	166,000
USE TAX	186,075	140,000	234,536	200,000	200,000
LIQUOR LICENSES	3,795	3,000	2,507	3,000	3,000
OTHER LICENSES	3,216	3,100	3,408	3,050	3,050
BUILDING PERMITS	4,623	4,000	1,924	3,000	3,000
OTHER PERMITS	7,049	7,800	7,830	7,900	7,900
ALCOHOLIC BEVERAGE TAX	35,805	34,000	45,490	35,000	35,000
COMMERCIAL VEHICLE TAX	40,143	43,500	40,384	40,000	40,000
GAS EXCISE TAX	10,852	10,500	10,360	10,500	10,500
CIGARETTE TAX	31,213	30,000	23,127	30,000	30,000
INSPECTION FEES	1,043	1,500	996	1,200	1,200
CEMETERY SETTING FEES	1,466	1,500	1,815	1,700	1,700
OTHER FEES	8,313	11,400	22,100	12,400	12,400
FINES & FORFEITURES	261,680	200,000	257,776	275,000	275,000
LIBRARY FINES	3,812	3,700	3,767	3,700	3,700
CEMETERY LOT SALES	43,983	50,000	37,008	42,000	42,000
MISCELLANEOUS	204,324	174,700	199,948	193,200	193,200
GRANT REVENUE	3,744	3,900	2,667	3,500	3,500
INTEREST	3,501	3,000	4,612	5,000	5,000
SETTLEMENT	865,000	-	-	-	-
PROCEEDS OF WILL	-	-	129,150	-	-
TOTAL REVENUE	3,625,613	2,633,600	3,062,344	2,876,150	2,876,150
TRANSFER IN - HMA	1,734,330	1,598,988	1,703,175	1,286,379	1,286,379
TRANSFER IN - HMA '87 BOND	1,991	-	-	-	-
TRANSFER IN - HEDA	65,476	-	-	-	-
(GAIN)/USE OF FUND BALANCE	(1,135,760)	563,120	(286,495)	617,332	617,332
TOTAL RESOURCES	4,291,650	4,795,708	4,479,024	4,779,861	4,779,861
PROPOSED EXPENDITURES:					
POLICE DEPT.	925,244	1,020,735	988,468	1,010,735	1,010,735
FIRE DEPT.	925,972	1,059,674	1,039,287	1,000,477	1,000,477
STREETS	264,014	278,073	285,228	303,073	303,073
GENERAL GOVERNMENT	578,526	757,715	580,381	752,715	752,715
LIBRARY	85,290	88,720	90,798	90,531	90,531
CEMETERY	117,938	163,175	120,608	148,694	148,694
PARKS	84,176	57,500	48,432	68,300	68,300
AIRPORT	39,326	45,078	38,861	46,689	46,689
CLERK	163,508	177,701	165,209	179,556	179,556
MANAGER	-	-	-	-	-
ATTORNEY	23,604	23,866	23,135	23,870	23,870
COURT	67,253	70,952	74,713	64,991	64,991
GARAGE	79,179	71,919	83,382	84,921	84,921
SENIOR CENTER	15,458	13,100	15,880	13,100	13,100
TOTAL DEPARTMENTAL	3,369,488	3,828,208	3,554,382	3,787,652	3,787,652
TRANSFERS OUT - HMA	654,773	652,500	695,767	690,000	690,000
TRANSFERS OUT - E911	151,174	200,000	106,664	180,959	180,959
TRANSFERS OUT - CDBG	6,250	6,250	6,250	6,250	6,250
TRANSFERS OUT - STR IMP	3	-	-	-	-
TRANSFERS OUT - HMA '87 BOND	1,000	-	-	-	-
OTHER USES - HEDA	108,962	108,750	115,961	115,000	115,000
TOTAL	4,291,650	4,795,708	4,479,024	4,779,861	4,779,861

CHANGE IN FUND BALANCE	286,495	(617,332)	(617,332)
BEGINNING BUDGETARY FUND BALANCE	3,253,646	3,540,141	3,540,141
ENDING BUDGETARY FUND BALANCE	3,540,141	2,922,809	2,922,809

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
TAXES	871,698	870,000	927,690	920,000	920,000
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	235	500	207	500	500
MISCELLANEOUS	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TRANSFERS IN:					
HMA FUND	-	-	-	-	-
HMA SEWER DEPREC FUND	19,155	-	-	-	-
(GAIN) USE OF FUND BALANCE	226,617	(2,500)	(151,863)	(37,130)	(37,130)
TOTAL RESOURCES	1,117,705	868,000	776,034	883,370	883,370
PROPOSED EXPENDITURES:					
OTHER SERVICES & CHARGES	22	-	-	-	-
CAPITAL OUTLAY	16,450	84,000	10,500	293,500	293,500
DEBT SERVICE	1,101,233	784,000	765,534	589,870	589,870
TOTAL	1,117,705	868,000	776,034	883,370	883,370

CHANGE IN FUND BALANCE	<u>151,863</u>	<u>37,130</u>	<u>37,130</u>
BEGINNING BUDGETARY FUND BALANCE	<u>324,915</u>	<u>476,778</u>	<u>476,778</u>
ENDING BUDGETARY FUND BALANCE	<u>476,778</u>	<u>513,908</u>	<u>513,908</u>

FUND BUDGET SUMMARY

FUND: CEMETERY CARE

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	6,283	6,500	5,287	6,500	6,500
INTEREST	29	50	19	50	50
USE OF FUND BALANCE	9,229	13,450	18,143	13,450	13,450
TOTAL RESOURCES	15,541	20,000	23,449	20,000	20,000
PROPOSED EXPENDITURES:					
CEMETERY CARE:					
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	20,000	23,449	20,000	20,000
DEBT SERVICE	15,541	-	-	-	-
TOTAL	15,541	20,000	23,449	20,000	20,000

CHANGE IN FUND BALANCE	(18,143)	(13,450)	(13,450)
BEGINNING BUDGETARY FUND BALANCE	53,608	35,465	35,465
ENDING BUDGETARY FUND BALANCE	35,465	22,015	22,015

FUND BUDGET SUMMARY

FUND: E-911

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	88,791	88,000	87,437	90,000	90,000
INTEREST	592	600	881	800	800
TRANSFER IN - GENERAL FUND	151,174	200,000	166,000	180,959	180,959
USE OF FUND BALANCE	17,295	54,834	9,362	88,384	88,384
TOTAL RESOURCES	257,852	343,434	263,680	360,143	360,143
PROPOSED EXPENDITURES:					
E911:					
PERSONAL SERVICES	208,154	240,434	217,782	241,143	241,143
MATERIALS & SUPPLIES	7,406	5,500	-	5,500	5,500
OTHER SERVICES & CHARGES	42,292	47,500	45,898	48,500	48,500
CAPITAL OUTLAY	-	50,000	-	65,000	65,000
TOTAL	257,852	343,434	263,680	360,143	360,143

CHANGE IN FUND BALANCE	(9,362)	(88,384)	(88,384)
BEGINNING BUDGETARY FUND BALANCE	163,302	153,940	153,940
ENDING BUDGETARY FUND BALANCE	153,940	65,556	65,556

FUND BUDGET SUMMARY

FUND: LIBRARY

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	5,649	6,000	5,117	6,000	6,000
INTEREST	-	-	-	-	-
MISCELLANEOUS	3,929	4,000	3,256	4,000	4,000
 (GAIN) USE OF FUND BALANCE	 (3,190)	 30,500	 (3,364)	 30,500	 30,500
 TOTAL RESOURCES	 6,388	 40,500	 5,009	 40,500	 40,500
PROPOSED EXPENDITURES:					
LIBRARY:					
MATERIALS & SUPPLIES	5,716	6,500	3,722	6,500	6,500
OTHER SERVICES & CHARGES	672	4,000	1,287	4,000	4,000
CAPITAL OUTLAY	-	30,000	-	30,000	30,000
 TOTAL	 6,388	 40,500	 5,009	 40,500	 40,500

CHANGE IN FUND BALANCE	3,364	(30,500)	(30,500)
BEGINNING BUDGETARY FUND BALANCE	56,770	60,134	60,134
ENDING BUDGETARY FUND BALANCE	60,134	29,634	29,634

FUND BUDGET SUMMARY

FUND: AIRPORT

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	19,639	22,500	16,423	20,000	20,000
INTEREST	22	-	21	-	-
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 (3,759)	 5,000	 749	 7,500	 7,500
 TOTAL RESOURCES	 15,902	 27,500	 17,193	 27,500	 27,500
PROPOSED EXPENDITURES:					
AIRPORT:					
MATERIALS & SUPPLIES	10,866	20,500	12,972	20,500	20,500
OTHER SERVICES & CHARGES	5,036	7,000	4,221	7,000	7,000
CAPITAL OUTLAY	-	-	-	-	-
 TOTAL	 15,902	 27,500	 17,193	 27,500	 27,500

CHANGE IN FUND BALANCE	(749)	(7,500)	(7,500)
BEGINNING BUDGETARY FUND BALANCE	40,776	40,027	40,027
ENDING BUDGETARY FUND BALANCE	40,027	32,527	32,527

FUND BUDGET SUMMARY

FUND: POLICE EQUIPMENT FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	525	1,000	6,291	1,000	1,000
 (GAIN) USE OF FUND BALANCE	 16,520	 (1,000)	 (5,126)	 (1,000)	 (1,000)
 TOTAL RESOURCES	 17,045	 -	 1,165	 -	 -
PROPOSED EXPENDITURES:					
POLICE:					
OTHER SERVICES AND CHARGES	45	-	53	-	-
CAPITAL OUTLAY	17,000	-	1,112	-	-
 TOTAL	 17,045	 -	 1,165	 -	 -

CHANGE IN FUND BALANCE	5,126	1,000	1,000
BEGINNING BUDGETARY FUND BALANCE	1,224	6,350	6,350
ENDING BUDGETARY FUND BALANCE	6,350	7,350	7,350

FUND BUDGET SUMMARY

FUND: HOTEL/MOTEL TAX FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
TAXES	99,054	100,000	127,162	125,000	125,000
INTEREST	408	300	836	800	800
MISCELLANEOUS	1,000	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 (3,303)	 (34,800)	 (102,427)	 (51,800)	 (51,800)
 TOTAL RESOURCES	 97,159	 65,500	 25,571	 74,000	 74,000
PROPOSED EXPENDITURES:					
GENERAL GOVERNMENT:					
OTHER SERVICES & CHARGES	-	13,000	-	5,000	5,000
TOURISM:					
MATERIALS AND SUPPLIES	500	20,000	14,863	20,000	20,000
OTHER SERVICES & CHARGES	-	1,500	6,932	10,000	10,000
CAPITAL OUTLAY	-	2,000	-	10,000	10,000
PARKS:					
MATERIALS AND SUPPLIES	1,434	10,000	2,576	5,000	5,000
OTHER SERVICES & CHARGES	1,330	5,000	1,200	5,000	5,000
CAPITAL OUTLAY	57,738	-	-	10,000	10,000
BEAUTIFICATION:					
MATERIALS AND SUPPLIES	-	10,000	-	5,000	5,000
OTHER SERVICES & CHARGES	-	4,000	-	4,000	4,000
CAPITAL OUTLAY	36,157	-	-	-	-
 TOTAL	 97,159	 65,500	 25,571	 74,000	 74,000

CHANGE IN FUND BALANCE	102,427	51,800	51,800
BEGINNING BUDGETARY FUND BALANCE	124,624	227,051	227,051
ENDING BUDGETARY FUND BALANCE	227,051	278,851	278,851

FUND BUDGET SUMMARY

FUND: REAP GRANT FUND

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
INTEREST	-	-	-	-	-
INTERGOVERNMENTAL	21,307	-	1,917	13,000	13,000
TRANSFERS IN - GF	-	-	-	-	-
USE OF FUND BALANCE	15,776	-	(1,917)	-	-
TOTAL RESOURCES	37,083	-	-	13,000	13,000
PROPOSED EXPENDITURES:					
CAPITAL OUTLAY	15,776	-	-	13,000	13,000
TRANSFERS OUT - HMA	21,307	-	-	-	-
TOTAL	37,083	-	-	13,000	13,000

CHANGE IN FUND BALANCE	1,917	-	-
BEGINNING BUDGETARY FUND BALANCE	-	1,917	1,917
ENDING BUDGETARY FUND BALANCE	1,917	1,917	1,917

FUND BUDGET SUMMARY

FUND: MUNICIPAL AUTHORITY

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
WATER SERVICE	1,559,119	1,595,000	1,544,069	1,565,000	1,565,000
WATER TAPS	18,860	12,500	3,162	8,000	8,000
MISCELLANEOUS WATER	5,071	25,000	13,296	18,000	18,000
SEWER SERVICE	856,165	940,000	862,294	875,000	875,000
SEWER TAPS	1,725	1,000	-	1,000	1,000
GARBAGE COLLECTION	762,931	760,000	774,239	765,000	765,000
TRANSFER STATION FEES	3,464	6,000	846	4,000	4,000
MISCELLANEOUS	3,236	500	307	500	500
INTEREST REVENUE	1,942	600	1,022	1,000	1,000
EMS ASSESSMENT	88,917	90,000	88,158	90,000	90,000
SOLID WASTE FEES	6,836	6,900	6,753	7,000	7,000
PENALTIES/CUT-OFF FEES	71,140	75,000	73,314	76,000	76,000
GRANT REVENUE	-	-	-	-	-
SURCHARGE	18,100	-	58	-	-
TOTAL REVENUE	3,397,506	3,512,500	3,367,518	3,410,500	3,410,500
TRANSFERS IN - GF	654,773	652,500	695,767	690,000	690,000
TRANSFERS IN - 87 BOND FUND	-	-	-	-	-
TRANSFERS IN - REAP GRANT FUND	21,307	-	-	-	-
(GAIN) USE OF FUND BALANCE	(8,171)	-	-	-	-
TOTAL RESOURCES	4,065,415	4,165,000	4,063,285	4,100,500	4,100,500
PROPOSED EXPENDITURES:					
WATER	568,104	546,656	471,543	829,841	829,841
UTILITY OFFICE	150,133	156,839	150,329	165,848	165,848
WATER PLANT	570,795	680,809	606,615	743,528	743,528
SEWER	98,925	188,411	90,016	167,971	167,971
SEWER PLANT	423,114	481,784	481,143	282,387	282,387
PUBLIC WORKS	63,338	70,456	69,508	73,776	73,776
SANITATION	164,209	166,444	196,960	238,652	238,652
TRANSFER STATION	203,685	184,613	205,850	222,118	222,118
EMS CONTRACT	88,782	90,000	88,146	90,000	90,000
TOTAL DEPARTMENTAL	2,331,085	2,566,012	2,360,110	2,814,121	2,814,121
TRANSFERS OUT - SEWER DEP	-	-	-	-	-
TRANSFERS OUT - GF	1,734,330	1,598,988	1,703,175	1,286,379	1,286,379
TRANSFERS OUT - HMA '15 SERIES	-	-	-	-	-
TRANSFERS OUT - RSTF	-	-	-	-	-
TOTAL	4,065,415	4,165,000	4,063,285	4,100,500	4,100,500

CHANGE IN FUND BALANCE

BEGINNING BUDGETARY FUND BALANCE

ENDING BUDGETARY FUND BALANCE

FUND BUDGET SUMMARY

FUND: HMA METER DEPOSIT

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
INTEREST	1,758	500	976	1,000	1,000
MISCELLANEOUS	-	-	-	-	-
(GAIN) USE OF FUND BALANCE	(1,753)	(500)	(903)	(900)	(900)
TOTAL RESOURCES	5	-	73	100	100
PROPOSED EXPENDITURES:					
WATER:					
OTHER SERVICES AND CHARGES	5	-	73	100	100
TRANSFERS OUT - GF	-	-	-	-	-
TOTAL	5	-	73	100	100

CHANGE IN FUND BALANCE	903	900	900
BEGINNING BUDGETARY FUND BALANCE	43,933	44,836	44,836
ENDING BUDGETARY FUND BALANCE	44,836	45,736	45,736

FUND BUDGET SUMMARY

FUND: CDBG WATER PROJECT

FISCAL YEAR 19-20

	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	438,000	-	12,000	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TRANSFERS IN - GF	6,250	6,250	6,250	6,250	6,250
USE OF FUND BALANCE	-	-	-	-	-
TOTAL RESOURCES	444,250	6,250	18,250	6,250	6,250
PROPOSED EXPENDITURES:					
WATER:					
OTHER SERVICES AND CHARGES	-	-	12,000	-	-
CAPITAL OUTLAY	438,000	-	-	-	-
DEBT SERVICE	6,250	6,250	6,250	6,250	6,250
TOTAL	444,250	6,250	18,250	6,250	6,250

CHANGE IN FUND BALANCE

BEGINNING BUDGETARY FUND BALANCE

ENDING BUDGETARY FUND BALANCE

-	-	-
2	2	2
2	2	2

DEPARTMENTAL BUDGET SUMMARIES

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: POLICE DEPT.

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	778,297	876,760	829,786	876,760	876,760
MATERIALS & SUPPLIES	57,456	66,300	84,819	66,300	66,300
OTHER SERVICES & CHARGES	41,874	44,675	43,197	44,675	44,675
CAPITAL OUTLAY	47,617	33,000	30,666	23,000	23,000
TOTAL	925,244	1,020,735	988,468	1,010,735	1,010,735

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	14	14
FY 19-20 PROPOSED CHANGES IN SERVICE: PERSONNEL SERVICES: All 4 dispatcher positions remain in the E911 Fund with the General Fund to reimburse all personnel costs of the positions except for E911 coordinator and overtime through an interfund transfer. CAPITAL OUTLAY: Bulletproof vests 13,000 Miscellaneous capital outlay 10,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRE DEPT.

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	807,529	846,174	796,255	846,174	846,174
MATERIALS & SUPPLIES	46,420	40,000	63,928	40,000	40,000
OTHER SERVICES & CHARGES	49,671	46,300	58,343	46,300	46,300
CAPITAL OUTLAY	22,352	17,500	11,554	-	-
DEBT SERVICE	-	109,700	109,207	68,003	68,003
TOTAL	925,972	1,059,674	1,039,287	1,000,477	1,000,477

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	13	13
FY 19-20 PROPOSED CHANGES IN SERVICE: DEBT SERVICE: Fire truck debt payments 68,003		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: STREETS

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	183,473	181,273	189,907	181,273	181,273
MATERIALS & SUPPLIES	60,663	84,000	80,066	84,000	84,000
OTHER SERVICES & CHARGES	13,246	12,800	15,255	12,800	12,800
CAPITAL OUTLAY	6,632	-	-	25,000	25,000
TOTAL	264,014	278,073	285,228	303,073	303,073

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4	4
FY 19-20 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Fencing and remodel shop 25,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GENERAL GOVERNMENT

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	74,401	96,165	92,605	96,165	96,165
MATERIALS & SUPPLIES	28,446	24,650	34,136	24,650	24,650
OTHER SERVICES & CHARGES	444,308	636,900	453,640	631,900	631,900
CAPITAL OUTLAY	31,371	-	-	-	-
TOTAL	578,526	757,715	580,381	752,715	752,715

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2	2
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: LIBRARY

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	66,150	69,720	68,962	71,231	71,231
MATERIALS & SUPPLIES	7,646	7,900	10,168	8,600	8,600
OTHER SERVICES & CHARGES	11,494	11,100	11,668	10,700	10,700
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	85,290	88,720	90,798	90,531	90,531

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 18-19	FY 19-20
	2.5	2.5
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CEMETERY

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	101,699	143,825	107,274	131,344	131,344
MATERIALS & SUPPLIES	10,074	15,550	9,696	13,550	13,550
OTHER SERVICES & CHARGES	3,815	3,800	3,638	3,800	3,800
CAPITAL OUTLAY	2,350	-	-	-	-
TOTAL	117,938	163,175	120,608	148,694	148,694

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3
FY 19-20 PROPOSED CHANGES IN SERVICE: PERSONAL SERVICES: Proposed 3 full-time for FY 19-20		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	15,441	24,000	11,956	22,800	22,800
OTHER SERVICES & CHARGES	42,405	33,500	36,476	35,500	35,500
CAPITAL OUTLAY	26,330	-	-	10,000	10,000
TOTAL	84,176	57,500	48,432	68,300	68,300

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	0	0
FY 19-20 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Dam work at Henryetta Lake 10,000		

FY 19-20

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 18-19	FY 19-20
	1	1

FY 19-20 PROPOSED CHANGES IN SERVICE:

None

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CLERK

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	163,367	177,451	165,099	179,306	179,306
MATERIALS & SUPPLIES	-	50	-	50	50
OTHER SERVICES & CHARGES	141	200	110	200	200
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	163,508	177,701	165,209	179,556	179,556

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

FY 19-20

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 18-19	FY 19-20
	0	0
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: ATTORNEY

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	23,604	23,716	23,135	23,720	23,720
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	150	-	150	150
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	23,604	23,866	23,135	23,870	23,870

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: COURT

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	63,388	66,652	68,245	60,391	60,391
MATERIALS & SUPPLIES	1,024	1,400	2,928	1,900	1,900
OTHER SERVICES & CHARGES	2,841	2,900	3,540	2,700	2,700
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	67,253	70,952	74,713	64,991	64,991

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1 + Judge	1 + Judge
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GARAGE

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	54,013	51,219	55,639	55,421	55,421
MATERIALS & SUPPLIES	12,917	13,900	21,985	18,000	18,000
OTHER SERVICES & CHARGES	5,505	6,800	5,758	6,000	6,000
CAPITAL OUTLAY	6,744	-	-	5,500	5,500
TOTAL	79,179	71,919	83,382	84,921	84,921

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SENIOR CENTER

FUND: GENERAL

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	69	2,500	1,003	2,500	2,500
OTHER SERVICES & CHARGES	8,942	10,600	14,877	10,600	10,600
CAPITAL OUTLAY	6,447	-	-	-	-
TOTAL	15,458	13,100	15,880	13,100	13,100

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	-	-
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: WATER

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	213,839	234,756	217,095	218,151	218,151
MATERIALS & SUPPLIES	97,342	85,000	82,056	114,500	114,500
OTHER SERVICES & CHARGES	29,139	30,200	22,007	31,500	31,500
CAPITAL OUTLAY	5,903	-	-	-	-
DEBT SERVICE	221,881	196,700	150,385	465,690	465,690
TOTAL	568,104	546,656	471,543	829,841	829,841

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4	4
FY 19-20 PROPOSED CHANGES IN SERVICE: DEBT SERVICE: Debt payments on 2015 debt issue		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: UTILITY OFFICE

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	118,744	126,039	122,869	133,148	133,148
MATERIALS & SUPPLIES	13,459	12,000	9,873	12,200	12,200
OTHER SERVICES & CHARGES	17,930	18,800	17,587	20,500	20,500
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	150,133	156,839	150,329	165,848	165,848

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: WATER PLANT

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	199,430	197,209	209,506	212,625	212,625
MATERIALS & SUPPLIES	225,684	243,000	260,243	261,700	261,700
OTHER SERVICES & CHARGES	128,399	137,100	136,866	124,500	124,500
CAPITAL OUTLAY	17,282	103,500	-	144,703	144,703
DEBT SERVICE	-	-	-	-	
TOTAL	570,795	680,809	606,615	743,528	743,528

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4	4
FY 19-20 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Insulation Roof/Walls for Plant \$70,000 Concrete apron for drying beds 10,000 Fencing for drying beds 10,000 Lighting for drying beds 10,000 Turbinator for plant 26,203 Air conditioning unit for plant 10,000 Lighting for plant 5,000 Blow down valves 3,500		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SEWER

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	36,877	46,011	56,772	54,321	54,321
MATERIALS & SUPPLIES	26,307	33,650	21,058	30,900	30,900
OTHER SERVICES & CHARGES	16,742	41,250	12,186	28,450	28,450
CAPITAL OUTLAY	18,999	67,500	-	54,300	54,300
TOTAL	98,925	188,411	90,016	167,971	167,971

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 19-20 PROPOSED CHANGES IN SERVICE: CAPITAL OUTLAY: Pipe replacement (6th Street) \$46,800 12" pipe replacement 7,500 (Broadway & Moore)		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SEWER PLANT

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	129,006	127,514	138,145	135,137	135,137
MATERIALS & SUPPLIES	26,703	31,950	48,701	35,250	35,250
OTHER SERVICES & CHARGES	115,255	118,000	159,981	112,000	112,000
CAPITAL OUTLAY	17,831	70,000	-	-	-
DEBT SERVICE	134,319	134,320	134,316	-	-
TOTAL	423,114	481,784	481,143	282,387	282,387

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2	2
FY 19-20 PROPOSED CHANGES IN SERVICE: DEBT SERVICE: Debt service for ORF-09-0029-CW (moved to Restricted Sales Tax Fund)		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PUBLIC WORKS

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	63,338	70,456	69,508	73,776	73,776
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	63,338	70,456	69,508	73,776	73,776

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SANITATION

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	100,866	101,444	110,649	106,752	106,752
MATERIALS & SUPPLIES	44,707	62,500	77,067	67,000	67,000
OTHER SERVICES & CHARGES	2,151	2,500	9,244	5,900	5,900
CAPITAL OUTLAY	16,485	-	-	-	-
DEBT SERVICE	-	-	-	59,000	59,000
TOTAL	164,209	166,444	196,960	238,652	238,652

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2	2
FY 19-20 PROPOSED CHANGES IN SERVICE: DEBT SERVICE: Proposed debt service for sanitation truck \$59,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: TRANSFER STATION

FUND: MUNICIPAL AUTHORITY

FY 19-20

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 17-18	CURRENT YEAR BUDGET FY 18-19	CURRENT YEAR ACTUAL (EST) FY 18-19	DEPARTMENTAL REQUEST FY 19-20	PROPOSED BUDGET YEAR FY 19-20
PERSONAL SERVICES	34,759	41,713	37,257	45,118	45,118
MATERIALS & SUPPLIES	2,469	11,500	824	8,500	8,500
OTHER SERVICES & CHARGES	163,357	131,400	167,769	168,500	168,500
CAPITAL OUTLAY	3,100	-	-	-	-
TOTAL	203,685	184,613	205,850	222,118	222,118

	FY 18-19	FY 19-20
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 19-20 PROPOSED CHANGES IN SERVICE: None		

DETAIL WORKSHEETS

**CITY OF HENRYETTA
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS
FY 2019-2020**

GENERAL FUND:

POLICE:

CAPITAL OUTLAY:

- Bulletproof Vests \$13,000
- Miscellaneous Capital Outlay 10,000

FIRE:

DEBT SERVICE:

- One Ladder Fire Truck (Eight Yr. Lease/Purchase-Annual Cost) 66,519
- One 1250 GPM Fire Truck (Five Yr. Lease/Purchase-Annual Cost) 1,484

STREETS:

CAPITAL OUTLAY:

- Fencing and Remodel Shop 25,000

GARAGE:

CAPITAL OUTLAY:

- Air Compressor for Shop 3,200
- Portable Air Compressor 2,300

PARKS:

CAPITAL OUTLAY:

- Dam Work at Henryetta Lake 10,000

\$131,503

E911 FUND:

E911:

CAPITAL OUTLAY:

- Upgrade 911 System \$50,000
- 911 Recorder 15,000

\$65,000

LIBRARY FUND:

LIBRARY:

CAPITAL OUTLAY:

- Building Remodeling and Repairs **\$30,000**

**CITY OF HENRYETTA
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS
FY 2019-2020**

RESTRICTED SALES TAX FUND:

WATER:

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-08-0015-DW \$455,550

FIRE:

CAPITAL OUTLAY:

- Bathrooms and Walls – Station Improvements 15,000
- Fire hydrant by Station 3,500

STREETS:

CAPITAL OUTLAY:

- Street Overlay 50,000
- Mower 10,000
- Lake Road Striping 15,000

SEWER:

CAPITAL OUTLAY:

- Lift Station Electronics 60,000

SEWER PLANT:

CAPITAL OUTLAY:

- Plant Electronics 80,000

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-09-0029-CW 134,320

SANITATION:

CAPITAL OUTLAY:

- Lift on Existing Truck \$20,000
- Dumpsters 20,000
- Polycarts 10,000
- Electronics 10,000

\$883,370

CEMETERY CARE FUND:

CEMETERY:

CAPITAL OUTLAY:

- Miscellaneous Capital Outlay **\$20,000**

**CITY OF HENRYETTA
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS
FY 2019-2020**

REAP GRANT FUND:

TRANSFER STATION:

CAPITAL OUTLAY:

- Security Fencing for Transfer Station **\$13,000**

HOTEL/MOTEL TAX FUND:

PARKS:

- Miscellaneous Capital Outlay \$10,000

TOURISM:

- Miscellaneous Capital Outlay 10,000

\$20,000

HENRYETTA MUNICIPAL AUTHORITY FUND:

WATER:

DEBT SERVICE:

- 2015 Series Note 465,690

WATER PLANT:

CAPITAL OUTLAY:

- Insulation for Plant 70,000
- Turbinator 26,203
- Concrete/Fencing/Lighting for Drying Beds 30,000
- Air Conditioning Unit 10,000
- Lighting at Plant 5,000
- Blow Down Valves 3,500

SEWER:

CAPITAL OUTLAY:

- Line Replacement (6th Street) 46,800
- Pipe Replacement (Broadway & Moore) 7,500

SANITATION:

DEBT SERVICE:

- Sanitation truck (\$261,000 financed) 59,000

\$723,693

HMA CDBG WATER FUND:

WATER:

CAPITAL OUTLAY:

- Debt Service for Waterlines **\$6,250**

AFFIDAVIT OF PUBLICATION

County of Okmulgee, State of Oklahoma

Henryetta Free-Lance

320 W 6th St

Henryetta, OK 74437

918-652-3311

Ordinance 1268

Legal Notice #10,070

I, **Anthony Nieto**, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of Henryetta Free-Lance, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Henryetta, for the County of Okmulgee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

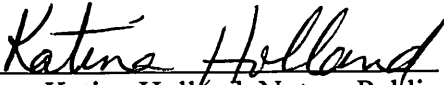
PUBLICATION DATES:

June 21, 2019



Anthony Nieto, representative

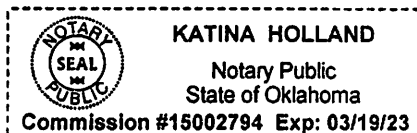
Signed and sworn to before me
on this 21st day of June, 2019.



Katina Holland, Notary Public

My Commission expires: March 19, 2023.

Commission # 15002794.



PUBLICATION FEE: \$41.70

Published in the Henryetta
Free-Lance 6-21-2019

CITY OF HENRYETTA,
OKLAHOMA
RESOLUTION NO. 1268

A RESOLUTION
APPROVING THE CITY
OF HENRYETTA,
OKLAHOMA BUDGET
FOR THE FISCAL YEAR
2019-2020 AND
ESTABLISHING
BUDGET
AMENDMENT
AUTHORITY

WHEREAS, The City of
Henryetta has adopted the
provisions of the
Oklahoma Municipal
Budget Act (the Act) in 11
O.S. Sections 17-201
through 17-216; and

WHEREAS, The Chief
Executive Officer has
prepared a budget for the
fiscal year ending June 30,
2020 (FY 2019-2020)
consistent with the Act
and provisions outlined in
the City Ordinance #983;
and

WHEREAS, The Budget
has been formally
presented to the Henryetta
City Council at least 30
days prior to the start of
the fiscal year in
compliance with Section
17-205; and

WHEREAS, The
Henryetta City Council
has conducted a Public
Hearing at least 15 days
prior to the start of the
fiscal year, and published
notice of the Public
Hearing in compliance
with Section 17-208 of the
Act; and

NOW, THEREFORE, BE
IT RESOLVED BY THE
CITY COUNCIL OF THE
CITY OF HENRYETTA,
OKLAHOMA:

SECTION 1. The City
Council does hereby adopt
the FY 2019-2020 Budget
on the 18th day of June
2019 as presented with
total resources available in
the amount of \$14,225,527
and total appropriations in

the amount of \$10,305,224.
ADOPTED BY THE CITY
COUNCIL OF THE CITY
OF HENRYETTA,
OKLAHOMA THIS 18th
DAY OF JUNE 2019.

Mayor

/s/Jennifer Munholland

ATTEST:

/s/Donna White

City Clerk

**CITY OF HENRYETTA, OKLAHOMA
RESOLUTION NO. 1268**

**A RESOLUTION APPROVING THE CITY OF HENRYETTA, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2019-2020 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act and provisions outlined in the City Ordinance #983; and

WHEREAS, The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

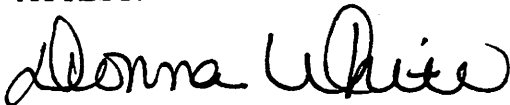
WHEREAS, The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HENRYETTA, OKLAHOMA:**

SECTION 1. The City Council does hereby adopt the FY 2019-2020 Budget on the 18th day of June 2019 as presented with total resources available in the amount of \$14,225,527 and total appropriations in the amount of \$10,305,224.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HENRYETTA, OKLAHOMA
THIS 18th DAY OF JUNE 2019.**

ATTEST:



City Clerk

Mayor

