

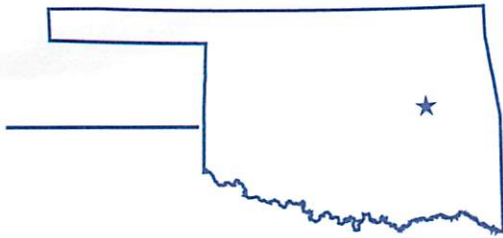


# CITY OF HENRYETTA, OKLAHOMA

*Annual Budget  
FY 2021-2022*

RECEIVED  
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and Inspector

*Okmulgee*



# City of Henryetta, Oklahoma

P.O. BOX 608 • 115 SOUTH 4TH ST • HENRYETTA, OK 74437 • 918-652-3348 • FAX: 918-652-8816

June 29, 2021

State Auditor  
2300 North Lincoln Blvd.  
Room 100  
Oklahoma City, OK 73118

Dear Sir:

Enclosed please find one copy of the City of Henryetta's Annual Budget for Fiscal Year 2021-2022 that was approved by Council on June 15<sup>th</sup>, 2021 and the proof of publication.

If any further information is needed please feel free to contact me at 918-652-3348.

Sincerely,

Donna White  
Interim City Manager/City Clerk

Enclosure

**CITY OF HENRYETTA  
FY 2021-2022 ANNUAL BUDGET**

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FY 2021-2022 ANNUAL BUDGET**

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**CITY OF HENRYETTA  
FY 2021-2022 ANNUAL BUDGET**

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## INTRODUCTION

**CITY OF HENRYETTA, OKLAHOMA**

**BUDGET MESSAGE**

**FY 2021-2022**

**To: Honorable Mayor and Members of the City Council:**

The upcoming FY 2020-2021 annual budget of the City of Henryetta has been prepared for your consideration and reflects the City's continuing effort to provide quality services to our citizens. In addition, we anticipate many signs of economic recovery from the pandemic in this upcoming year.

The following are highlights of the proposed budget:

**Revenues:**

- Sales tax has remained consistent and is budgeted to reflect the current sales tax split:
  - General Fund                      1 1/2 cent
  - HMA                                      1 cent
  - HEDA                                    1/6 cent
  - Restricted Sales Tax      1 1/3 cent
- No utility rate increases have been proposed in the budget at this time, but the need will be continually evaluated throughout the upcoming year.

**Expenditures:**

- **Personal Services:**
  - Pay raises have been included in the proposed budget for all employees.
  - Health insurance coverage costs are expected to remain consistent with an anticipated 2% decrease.
  - The four dispatcher positions' overtime has again been proposed to be paid from the E911 Fund. However, the City needs to consider the possibility of fully covering the dispatcher positions and the E911 coordinator in the General Fund.
- **Operations and Maintenance:**
  - Operations and maintenance consist of the categories 'Materials and supplies' and 'Other charges and services'. The expenditures budgeted in these categories are anticipated to remain at a fairly constant with minimal exceptions throughout the various departments.

- **Capital Outlay:**
  - Capital outlay is budgeted in the following funds:
    - General Fund
    - Restricted Sales Tax Fund
    - E911 Fund
    - Cemetery Fund
    - Library Fund
    - Hotel/Motel Tax Fund
  - The capital outlay requested is listed in the detail worksheets at the back of the proposed budget document.
- **Debt Service:**
  - Continuing debt service on various equipment; OWRB 2009 DWSRF; OWRB 2009 CWSRF; and 2015 Series Revenue Note with the upcoming year's debt service also listed in the detail worksheets in the back of the proposed budget document.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act Title 11 of the Oklahoma Statutes and Ordinance #983 of the City of Henryetta. According to Ordinance #983, the City's policy is to appropriate no more than the current year estimated revenues, including transfers, for each fund, in the original budget for a given fiscal year. Departure from this should be disclosed in the budget message. In certain special revenue and capital project funds, due to their purpose, it is necessary to budget carryover from the prior year. The General Fund has proposed in this upcoming budget to use some fund balance due to the need to budget some debt service and capital outlay to minimize the burden of making such payments in the Restricted Sales Tax Fund for the upcoming years and will again be evaluated throughout the year and future years. The funds that have budgeted estimated carryover are:

- General Fund
- Restricted Sales Tax Fund
- Cemetery Care Fund
- E911 Fund
- Library Fund
- Airport Fund

All other appropriated funds, including the General Fund, are in compliance with policy.

The General Fund and the HMA operating funds fall under Ordinance #983 with regards to the level of the desired reserves requirement of 30% of total revenues. Estimated beginning fund carryover including the CARES Act monies is 55.6% of total revenues and the estimated ending carryover based on the proposed budget is expected to be 51.2% of total revenues. When the CARES Act monies are excluded in the calculation, beginning carryover is 49.2% of total revenues and ending based on proposed budget expected to be 44.8% of total revenues. This is above the desired level. However, the City has been relying on the use of fund balance carryover, so the City does need to closely monitor revenue collections and expenditures in the upcoming years and may need to look at utility rate increases and/or expenditure reductions.

With this in mind, we submit this budget for your consideration and approval. The City staff looks forward to working with the Council and citizens in the administration of the Fiscal Year 2021-2022 budget.

Respectfully submitted,

Donna White  
Interim City Manager

**BUDGET SUMMARY**

**CITY OF HENRYETTA  
COMBINED BUDGET SUMMARY  
FY 21-22**

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	3,745,293	1,684,010	51,067	5,480,370
RESOURCES:				
TAXES	2,514,000	1,105,000	-	3,619,000
LICENSES & PERMITS	16,650	-	-	16,650
INTERGOVERNMENTAL	139,000	505,000	-	644,000
CHARGES FOR SERVICES	62,800	119,500	3,633,200	3,815,500
FINES & FORFEITURES	201,500	-	-	201,500
INTEREST	12,000	1,850	2,000	15,850
MISCELLANEOUS	161,700	4,000	500	166,200
LOAN PROCEEDS	-	-	-	-
TRANSFERS IN	1,819,829	196,432	772,500	2,788,761
TOTAL RESOURCES	4,927,479	1,931,782	4,408,200	11,267,461
TOTAL AVAILABLE FOR APPROPRIATIONS	8,672,772	3,615,792	4,459,267	16,747,831
APPROPRIATIONS:				
POLICE	1,186,619	950	-	1,187,569
FIRE	1,003,452	-	-	1,003,452
STREETS	371,808	70,000	-	441,808
GENERAL GOVERNMENT	706,215	5,000	-	711,215
LIBRARY	97,400	41,200	-	138,600
CEMETERY	144,429	20,000	-	164,429
PARKS	136,107	20,000	-	156,107
AIRPORT	45,305	24,500	-	69,805
CLERK	218,811	-	-	218,811
MANAGER	-	-	-	-
ATTORNEY	24,753	-	-	24,753
COURT	78,146	-	-	78,146
GARAGE	108,625	-	-	108,625
SENIOR CENTER	14,800	-	-	14,800
ECONOMIC DEVELOPMENT	128,750	-	-	128,750
TOURISM	-	40,000	-	40,000
BEAUTIFICATION	-	9,000	-	9,000
E911	-	385,335	-	385,335
WATER	-	1,186,240	384,731	1,570,971
UTILITY OFFICE	-	-	172,913	172,913
WATER PLANT	-	321,000	827,302	1,148,302
SEWER	-	195,000	122,546	317,546
SEWER PLANT	-	110,000	435,642	545,642
PUBLIC WORKS	-	-	99,577	99,577
SANITATION	-	106,420	181,788	288,208
TRANSFER STATION	-	-	237,972	237,972
EMS CONTRACT	-	-	125,000	125,000
TRANSFERS OUT	968,932	-	1,819,829	2,788,761
TOTAL APPROPRIATIONS	5,234,152	2,534,645	4,407,300	12,176,097
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	3,438,620	1,081,147	51,967	4,571,734

**NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET**

A public hearing on the FY 21-22 City of Henryetta budget will be held at 6:00 pm on June 15, 2021 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2021. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

**CITY OF HENRYETTA  
GENERAL FUND BUDGET SUMMARY  
FY 21-22**

**GENERAL FUND:**

**BEGINNING FUND BALANCE - ESTIMATED** 3,745,293

**RESOURCES:**

TAXES	2,514,000
LICENSES & PERMITS	16,650
INTERGOVERNMENTAL	139,000
CHARGES FOR SERVICES	62,800
FINES & FORFEITURES	201,500
INTEREST	12,000
MISCELLANEOUS	161,700
TRANSFERS IN	<u>1,819,829</u>

**TOTAL RESOURCES** 4,927,479

**TOTAL AVAILABLE FOR APPROPRIATIONS** 8,672,772

APPROPRIATIONS:	<u>PERSONAL SERVICES</u>	<u>MATERIALS &amp; SUPPLIES</u>	<u>OTHER SERVICES &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TRANSFERS</u>	
POLICE	1,040,444	85,100	60,075	-	-	-	1,185,619
FIRE	928,852	37,700	36,900	-	-	-	1,003,452
STREETS	258,408	89,400	14,000	-	-	-	371,808
GENERAL GOVERNMENT	106,415	29,700	570,100	-	-	-	706,215
LIBRARY	78,600	8,100	10,700	-	-	-	97,400
CEMETERY	128,479	11,550	4,400	-	-	-	144,429
PARKS	12,807	13,300	55,000	55,000	-	-	136,107
AIRPORT	45,305	-	-	-	-	-	45,305
CLERK	218,561	50	200	-	-	-	218,811
MANAGER	-	-	-	-	-	-	-
ATTORNEY	24,603	-	150	-	-	-	24,753
COURT	72,746	1,200	4,200	-	-	-	78,146
GARAGE	63,650	25,000	6,000	13,975	-	-	108,625
SENIOR CENTER	-	3,000	11,800	-	-	-	14,800
ECONOMIC DEVELOPMENT	-	-	-	-	-	128,750	128,750
TRANSFERS OUT	-	-	-	-	-	<u>968,932</u>	<u>968,932</u>
<b>TOTAL APPROPRIATIONS</b>	<u>2,988,870</u>	<u>305,100</u>	<u>773,525</u>	<u>68,975</u>	<u>-</u>	<u>1,097,682</u>	<u>5,234,152</u>
<b>ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED</b>							<u>3,438,620</u>

CITY OF HENRYETTA  
SPECIAL REVENUE AND CAPITAL PROJECT FUNDS BUDGET SUMMARY  
FY 21-22

SPECIAL REVENUE &  
CAPITAL PROJECT FUNDS:

	RESTRICTED SALES TAX	CEMETERY CARE	E-911	LIBRARY	AIRPORT	POLICE EQUIPMENT	HOTEL/MOTEL TAX	REAP GRANT	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	<u>1,070,092</u>	<u>36,045</u>	<u>144,625</u>	<u>60,443</u>	<u>36,788</u>	<u>8,409</u>	<u>327,608</u>	<u>-</u>	<u>1,684,010</u>
RESOURCES:									
TAXES	1,030,000	-	-	-	-	-	75,000	-	1,105,000
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	500,000	-	-	5,000	-	-	-	-	505,000
CHARGES FOR SERVICES	-	7,500	94,000	-	18,000	-	-	-	119,500
FINES & FORFEITURES	-	-	-	-	-	-	-	-	-
INTEREST	500	50	500	-	-	-	800	-	1,850
MISCELLANEOUS	-	-	-	3,000	-	1,000	-	-	4,000
LOAN PROCEEDS	-	-	-	-	-	-	-	-	-
TRANSFERS IN	-	-	196,432	-	-	-	-	-	196,432
TOTAL RESOURCES	<u>1,530,500</u>	<u>7,550</u>	<u>290,932</u>	<u>8,000</u>	<u>18,000</u>	<u>1,000</u>	<u>75,800</u>	<u>-</u>	<u>1,931,782</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>2,600,592</u>	<u>43,595</u>	<u>435,557</u>	<u>68,443</u>	<u>54,788</u>	<u>9,409</u>	<u>403,408</u>	<u>-</u>	<u>3,615,792</u>
APPROPRIATIONS:									
PERSONAL SERVICES	-	-	265,335	-	-	-	-	-	265,335
MATERIALS & SUPPLIES	-	-	2,500	7,200	17,500	-	30,000	-	57,200
OTHER SERVICES & CHARGES	-	-	52,500	4,000	7,000	50	24,000	-	87,550
CAPITAL OUTLAY	1,016,000	-	65,000	30,000	-	900	20,000	-	1,131,900
DEBT SERVICE	972,660	20,000	-	-	-	-	-	-	992,660
TRANSFERS OUT	-	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	<u>1,988,660</u>	<u>20,000</u>	<u>385,335</u>	<u>41,200</u>	<u>24,500</u>	<u>950</u>	<u>74,000</u>	<u>-</u>	<u>2,534,645</u>
TOTAL UNAPPROPRIATED - ESTIMATED ENDING FUND BALANCE	<u>611,932</u>	<u>23,595</u>	<u>50,222</u>	<u>27,243</u>	<u>30,288</u>	<u>8,459</u>	<u>329,408</u>	<u>-</u>	<u>1,081,147</u>

CITY OF HENRYETTA  
ENTERPRISE FUND ACCOUNTS BUDGET SUMMARY  
FY 21-22

ENTERPRISE FUND ACCOUNTS:							HENRYETTA MUNICIPAL AUTHORITY	HMA METER DEPOSIT	HMA CDBG WATER	TOTALS
BEGINNING FUND BALANCE - ESTIMATED							-	50,586	481	51,067
RESOURCES:										
TAXES							-	-	-	-
LICENSES & PERMITS							-	-	-	-
INTERGOVERNMENTAL							-	-	-	-
CHARGES FOR SERVICES							3,633,200	-	-	3,633,200
FINES & FORFEITURES							-	-	-	-
INTEREST							1,000	1,000	-	2,000
MISCELLANEOUS							500	-	-	500
LOAN PROCEEDS							-	-	-	-
TRANSFERS IN							772,500	-	-	772,500
TOTAL RESOURCES							4,407,200	1,000	-	4,408,200
TOTAL AVAILABLE FOR APPROPRIATIONS							4,407,200	51,586	481	4,459,267
APPROPRIATIONS:	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS				
GENERAL GOVERNMENT	-	-	-	-	-	-	-	-	-	-
WATER	253,331	100,500	30,900	-	-	-	384,631	100	-	384,731
UTILITY OFFICE	144,213	11,700	17,000	-	-	-	172,913	-	-	172,913
WATER PLANT	264,102	392,700	170,500	-	-	-	827,302	-	-	827,302
SEWER	64,446	27,500	30,600	-	-	-	122,546	-	-	122,546
SEWER PLANT	154,022	33,800	113,500	-	134,320	-	435,642	-	-	435,642
PUBLIC WORKS	99,577	-	-	-	-	-	99,577	-	-	99,577
SANITATION	116,688	59,500	5,600	-	-	-	181,788	-	-	181,788
TRANSFER STATION	52,972	7,000	178,000	-	-	-	237,972	-	-	237,972
EMS CONTRACT	-	-	125,000	-	-	-	125,000	-	-	125,000
TRANSFERS OUT	-	-	-	-	-	1,819,829	1,819,829	-	-	1,819,829
TOTAL APPROPRIATIONS	1,149,351	632,700	671,100	-	134,320	1,819,829	4,407,200	100	-	4,407,300
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							-	51,486	481	51,967

## **FUND BUDGET SUMMARIES**

## FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 21-22

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
ESTIMATED REVENUES:					
SALES TAX	1,900,129	1,870,000	2,044,561	2,030,000	2,060,000
FRANCHISE TAX	155,633	166,000	157,957	154,000	154,000
USE TAX	280,869	210,000	374,586	250,000	300,000
LIQUOR LICENSES	5,869	3,000	2,413	3,000	3,000
OTHER LICENSES	3,616	3,050	4,452	5,750	5,750
BUILDING PERMITS	1,438	3,000	1,808	2,000	2,000
OTHER PERMITS	7,145	7,900	5,558	5,900	5,900
ALCOHOLIC BEVERAGE TAX	55,307	45,000	63,588	55,000	55,000
COMMERCIAL VEHICLE TAX	38,914	40,000	39,291	40,000	40,000
GAS EXCISE TAX	9,796	10,500	9,519	10,000	10,000
CIGARETTE TAX	26,479	30,000	28,466	30,000	30,000
INSPECTION FEES	1,006	1,200	192	1,200	1,200
CEMETERY SETTING FEES	1,014	1,700	1,362	1,200	1,200
OTHER FEES	9,480	12,400	11,663	13,400	13,400
FINES & FORFEITURES	258,387	275,000	187,300	200,000	200,000
LIBRARY FINES	2,669	3,700	203	1,500	1,500
CEMETERY LOT SALES	50,906	42,000	49,906	47,000	47,000
MISCELLANEOUS	108,775	163,200	690,197	161,700	161,700
GRANT REVENUE	4,642	3,500	6,435	4,000	4,000
INTEREST	15,073	5,000	14,824	12,000	12,000
COVID RELIEF	-	-	-	-	-
TOTAL REVENUE	2,937,147	2,896,150	3,694,281	3,027,650	3,107,650
TRANSFER IN - HMA	1,186,709	1,724,552	1,480,187	1,514,579	1,819,829
OTHER SOURCES - HEDA	17,152	-	-	-	-
(GAIN)/USE OF FUND BALANCE	490,591	335,295	(525,720)	754,491	306,673
TOTAL RESOURCES	4,631,599	4,955,997	4,648,748	5,296,720	5,234,152
PROPOSED EXPENDITURES:					
POLICE DEPT.	1,041,012	1,090,544	995,380	1,186,619	1,186,619
FIRE DEPT.	985,115	994,799	928,652	1,021,952	1,003,452
STREETS	335,029	344,522	375,862	371,808	371,808
GENERAL GOVERNMENT	533,412	699,152	526,846	756,215	706,215
LIBRARY	91,097	95,173	92,636	97,400	97,400
CEMETERY	125,321	152,711	124,353	144,429	144,429
PARKS	65,584	107,800	97,017	143,300	136,107
AIRPORT	40,164	49,333	40,820	45,305	45,305
CLERK	175,292	200,404	183,877	218,811	218,811
MANAGER	-	-	-	-	-
ATTORNEY	23,783	24,699	25,170	24,753	24,753
COURT	72,207	75,703	76,527	78,146	78,146
GARAGE	84,718	84,598	92,239	108,625	108,625
SENIOR CENTER	10,720	14,300	10,421	14,800	14,800
TOTAL DEPARTMENTAL	3,583,454	3,933,738	3,569,800	4,212,163	4,136,470
TRANSFERS OUT - HMA	712,548	701,250	766,710	761,250	772,500
TRANSFERS OUT - E911	210,589	197,884	178,203	196,432	196,432
TRANSFERS OUT - CDBG	6,250	6,250	6,250	-	-
OTHER USES - HEDA	118,758	116,875	127,785	126,875	128,750
TOTAL	4,631,599	4,955,997	4,648,748	5,296,720	5,234,152

CHANGE IN FUND BALANCE	525,720	(754,491)	(306,673)
BEGINNING BUDGETARY FUND BALANCE	3,219,573	3,745,293	3,745,293
ENDING BUDGETARY FUND BALANCE	3,745,293	2,990,802	3,438,620

**FUND BUDGET SUMMARY**

**FUND: RESTRICTED SALES TAX FUND**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
ESTIMATED REVENUES:					
TAXES	950,065	935,000	1,022,280	1,015,000	1,030,000
INTERGOVERNMENTAL	-	-	-	500,000	500,000
INTEREST	349	500	499	500	500
MISCELLANEOUS	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TRANSFERS IN: REAP GRANT FUND	-	-	51,409	-	-
OTHER SOURCES - HEDA	544,135	-	-	-	-
(GAIN) USE OF FUND BALANCE	(366,948)	661,478	(153,854)	494,160	458,160
<b>TOTAL RESOURCES</b>	<b>1,127,601</b>	<b>1,596,978</b>	<b>920,334</b>	<b>2,009,660</b>	<b>1,988,660</b>
PROPOSED EXPENDITURES:					
OTHER SERVICES & CHARGES	37	-	-	-	-
CAPITAL OUTLAY	522,018	490,000	413,388	1,037,000	1,016,000
DEBT SERVICE	605,546	1,106,978	506,946	972,660	972,660
<b>TOTAL</b>	<b>1,127,601</b>	<b>1,596,978</b>	<b>920,334</b>	<b>2,009,660</b>	<b>1,988,660</b>

CHANGE IN FUND BALANCE	153,854	(494,160)	(458,160)
BEGINNING BUDGETARY FUND BALANCE	916,238	1,070,092	1,070,092
ENDING BUDGETARY FUND BALANCE	1,070,092	575,932	611,932

**FUND BUDGET SUMMARY**

**FUND: CEMETERY CARE**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	7,272	6,500	7,129	7,500	7,500
INTEREST	17	50	18	50	50
(GAIN) USE OF FUND BALANCE	(3,435)	13,450	(590)	12,450	12,450
TOTAL RESOURCES	3,854	20,000	6,557	20,000	20,000
PROPOSED EXPENDITURES:					
CEMETERY CARE:					
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	3,854	20,000	6,557	20,000	20,000
DEBT SERVICE	-	-	-	-	-
TOTAL	3,854	20,000	6,557	20,000	20,000

CHANGE IN FUND BALANCE	590	(12,450)	(12,450)
BEGINNING BUDGETARY FUND BALANCE	35,455	36,045	36,045
ENDING BUDGETARY FUND BALANCE	36,045	23,595	23,595

**FUND BUDGET SUMMARY**

FUND: E-911

FISCAL YEAR 21-22

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	91,042	92,000	94,660	94,000	94,000
INTEREST	676	800	296	500	500
TRANSFER IN - GENERAL FUND	210,589	197,884	178,203	196,432	196,432
USE OF FUND BALANCE	(6,459)	91,979	10,691	94,403	94,403
TOTAL RESOURCES	295,848	382,663	283,850	385,335	385,335
PROPOSED EXPENDITURES:					
E911:					
PERSONAL SERVICES	229,957	259,663	228,797	265,335	265,335
MATERIALS & SUPPLIES	-	5,500	-	2,500	2,500
OTHER SERVICES & CHARGES	48,098	52,500	55,053	52,500	52,500
CAPITAL OUTLAY	17,793	65,000	-	65,000	65,000
TOTAL	295,848	382,663	283,850	385,335	385,335

CHANGE IN FUND BALANCE	(10,691)	(94,403)	(94,403)
BEGINNING BUDGETARY FUND BALANCE	155,316	144,625	144,625
ENDING BUDGETARY FUND BALANCE	144,625	50,222	50,222

**FUND BUDGET SUMMARY**

**FUND: LIBRARY**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	4,676	6,000	-	5,000	5,000
INTEREST	-	-	-	-	-
MISCELLANEOUS	2,134	4,000	2,083	3,000	3,000
 (GAIN) USE OF FUND BALANCE	 (2,000)	 30,500	 840	 33,200	 33,200
 TOTAL RESOURCES	 4,810	 40,500	 2,923	 41,200	 41,200
<b>PROPOSED EXPENDITURES:</b>					
LIBRARY:					
MATERIALS & SUPPLIES	4,155	6,500	2,923	7,200	7,200
OTHER SERVICES & CHARGES	655	4,000	-	4,000	4,000
CAPITAL OUTLAY	-	30,000	-	30,000	30,000
 TOTAL	 4,810	 40,500	 2,923	 41,200	 41,200

CHANGE IN FUND BALANCE	(840)	(33,200)	(33,200)
BEGINNING BUDGETARY FUND BALANCE	61,283	60,443	60,443
ENDING BUDGETARY FUND BALANCE	60,443	27,243	27,243

**FUND BUDGET SUMMARY**

**FUND: AIRPORT**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	17,035	20,000	12,453	18,000	18,000
INTEREST	21	-	17	-	-
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 7,526	 7,500	 (1,646)	 6,500	 6,500
 TOTAL RESOURCES	 24,582	 27,500	 10,824	 24,500	 24,500
PROPOSED EXPENDITURES:					
AIRPORT:					
MATERIALS & SUPPLIES	18,879	20,500	2,898	17,500	17,500
OTHER SERVICES & CHARGES	5,703	7,000	7,926	7,000	7,000
CAPITAL OUTLAY	-	-	-	-	-
 TOTAL	 24,582	 27,500	 10,824	 24,500	 24,500

CHANGE IN FUND BALANCE	1,646	(6,500)	(6,500)
BEGINNING BUDGETARY FUND BALANCE	35,142	36,788	36,788
ENDING BUDGETARY FUND BALANCE	36,788	30,288	30,288

**FISCAL YEAR 21-22**

CHANGE IN FUND BALANCE	414	50	50
BEGINNING BUDGETARY FUND BALANCE	7,995	8,409	8,409
ENDING BUDGETARY FUND BALANCE	8,409	8,459	8,459

**FUND BUDGET SUMMARY**

**FUND: HOTEL/MOTEL TAX FUND**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
<b>ESTIMATED REVENUES:</b>					
TAXES	82,017	100,000	67,969	75,000	75,000
INTEREST	1,003	800	576	800	800
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	(60,204)	(26,800)	(65,024)	(1,800)	(1,800)
 <b>TOTAL RESOURCES</b>	<b>22,816</b>	<b>74,000</b>	<b>3,521</b>	<b>74,000</b>	<b>74,000</b>
<b>PROPOSED EXPENDITURES:</b>					
<b>GENERAL GOVERNMENT:</b>					
OTHER SERVICES & CHARGES	-	5,000	-	5,000	5,000
<b>TOURISM:</b>					
MATERIALS AND SUPPLIES	1,129	20,000	-	20,000	20,000
OTHER SERVICES & CHARGES	-	10,000	-	10,000	10,000
CAPITAL OUTLAY	2,624	10,000	3,499	10,000	10,000
<b>PARKS:</b>					
MATERIALS AND SUPPLIES	1,250	5,000	-	5,000	5,000
OTHER SERVICES & CHARGES	28	5,000	22	5,000	5,000
CAPITAL OUTLAY	17,785	10,000	-	10,000	10,000
<b>BEAUTIFICATION:</b>					
MATERIALS AND SUPPLIES	-	5,000	-	5,000	5,000
OTHER SERVICES & CHARGES	-	4,000	-	4,000	4,000
CAPITAL OUTLAY	-	-	-	-	-
 <b>TOTAL</b>	<b>22,816</b>	<b>74,000</b>	<b>3,521</b>	<b>74,000</b>	<b>74,000</b>
 <b>CHANGE IN FUND BALANCE</b>			<u>65,024</u>	<u>1,800</u>	<u>1,800</u>
<b>BEGINNING BUDGETARY FUND BALANCE</b>			<u>262,584</u>	<u>327,608</u>	<u>327,608</u>
<b>ENDING BUDGETARY FUND BALANCE</b>			<u>327,608</u>	<u>329,408</u>	<u>329,408</u>

**FUND BUDGET SUMMARY**

**FUND: REAP GRANT FUND**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
<b>ESTIMATED REVENUES:</b>					
INTEREST	-	-	-	-	-
INTERGOVERNMENTAL	13,000	51,000	51,409	-	-
TRANSFERS IN - GF	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>13,000</b>	<b>51,000</b>	<b>51,409</b>	<b>-</b>	<b>-</b>
<b>PROPOSED EXPENDITURES:</b>					
CAPITAL OUTLAY	13,000	51,000	-	-	-
TRANSFERS OUT - RESTRICTED SALES TAX FUND	-	-	51,409	-	-
<b>TOTAL</b>	<b>13,000</b>	<b>51,000</b>	<b>51,409</b>	<b>-</b>	<b>-</b>

CHANGE IN FUND BALANCE	-	-	-
BEGINNING BUDGETARY FUND BALANCE	-	-	-
ENDING BUDGETARY FUND BALANCE	-	-	-

**FUND BUDGET SUMMARY**

**FUND: MUNICIPAL AUTHORITY**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
<b>ESTIMATED REVENUES:</b>					
WATER SERVICE	1,490,767	1,555,000	1,600,764	1,620,000	1,620,000
WATER TAPS	2,875	8,000	1,533	5,000	5,000
MISCELLANEOUS WATER	9,720	18,000	7,327	10,000	10,000
SEWER SERVICE	845,406	865,000	892,525	900,000	900,000
SEWER TAPS	1,035	1,000	1,380	1,200	1,200
GARBAGE COLLECTION	842,903	820,000	873,623	880,000	880,000
TRANSFER STATION FEES	-	4,000	-	-	-
MISCELLANEOUS	1,700	500	3,120	500	500
INTEREST REVENUE	2,283	1,000	434	1,000	1,000
EMS ASSESSMENT	125,347	124,000	126,807	125,000	125,000
SOLID WASTE FEES	6,740	7,000	6,812	7,000	7,000
PENALTIES/CUT-OFF FEES	74,331	76,000	78,785	85,000	85,000
GRANT REVENUE	-	-	-	-	-
SURCHARGE	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>3,403,107</b>	<b>3,479,500</b>	<b>3,593,110</b>	<b>3,634,700</b>	<b>3,634,700</b>
TRANSFERS IN - GF	712,548	701,250	766,710	761,250	772,500
TRANSFERS IN - REAP GRANT FUND	-	-	-	-	-
OTHER SOURCES - HEDA	44,681	-	-	-	-
(GAIN) USE OF FUND BALANCE	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>4,160,336</b>	<b>4,180,750</b>	<b>4,359,820</b>	<b>4,395,950</b>	<b>4,407,200</b>
<b>PROPOSED EXPENDITURES:</b>					
WATER	856,756	366,605	882,196	384,631	384,631
UTILITY OFFICE	167,611	177,853	163,113	172,913	172,913
WATER PLANT	786,065	746,111	894,030	1,121,302	827,302
SEWER	163,395	123,255	96,479	122,546	122,546
SEWER PLANT	401,225	428,694	261,837	435,642	435,642
PUBLIC WORKS	72,241	79,759	77,345	99,577	99,577
SANITATION	180,370	179,361	154,756	181,788	181,788
TRANSFER STATION	219,799	230,560	223,071	237,972	237,972
<b>EMS CONTRACT</b>	<b>126,165</b>	<b>124,000</b>	<b>126,806</b>	<b>125,000</b>	<b>125,000</b>
<b>TOTAL DEPARTMENTAL</b>	<b>2,973,627</b>	<b>2,456,198</b>	<b>2,879,633</b>	<b>2,881,371</b>	<b>2,587,371</b>
TRANSFERS OUT - GF	1,186,709	1,724,552	1,480,187	1,514,579	1,819,829
TRANSFERS OUT - HMA '15 SERIES	-	-	-	-	-
TRANSFERS OUT - RSTF	-	-	-	-	-
<b>TOTAL</b>	<b>4,160,336</b>	<b>4,180,750</b>	<b>4,359,820</b>	<b>4,395,950</b>	<b>4,407,200</b>

CHANGE IN FUND BALANCE

BEGINNING BUDGETARY FUND BALANCE

ENDING BUDGETARY FUND BALANCE

**FUND BUDGET SUMMARY**

**FUND: HMA METER DEPOSIT**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
<b>ESTIMATED REVENUES:</b>					
INTEREST	3,371	1,000	424	1,000	1,000
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	(3,343)	(900)	(387)	(900)	(900)
 TOTAL RESOURCES	28	100	37	100	100
<b>PROPOSED EXPENDITURES:</b>					
WATER:					
OTHER SERVICES AND CHARGES	28	100	37	100	100
TRANSFERS OUT - GF	-	-	-	-	-
 TOTAL	28	100	37	100	100

CHANGE IN FUND BALANCE	387	900	900
BEGINNING BUDGETARY FUND BALANCE	50,199	50,586	50,586
ENDING BUDGETARY FUND BALANCE	50,586	51,486	51,486

**FUND BUDGET SUMMARY**

**FUND: CDBG WATER PROJECT**

**FISCAL YEAR 21-22**

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
ESTIMATED REVENUES:					
INTERGOVERNMENTAL		-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TRANSFERS IN - GF	6,250	6,250	6,250	-	-
(GAIN) USE OF FUND BALANCE	-	-	(479)	-	-
TOTAL RESOURCES	6,250	6,250	5,771	-	-
PROPOSED EXPENDITURES:					
WATER:					
OTHER SERVICES AND CHARGES		-	41	-	-
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	6,250	6,250	5,730	-	-
TOTAL	6,250	6,250	5,771	-	-

CHANGE IN FUND BALANCE	479	-	-
BEGINNING BUDGETARY FUND BALANCE	2	481	481
ENDING BUDGETARY FUND BALANCE	481	481	481

**DEPARTMENTAL BUDGET SUMMARIES**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: POLICE DEPT.**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	865,639	967,069	868,522	1,040,444	1,040,444
MATERIALS & SUPPLIES	78,015	74,300	67,488	86,100	86,100
OTHER SERVICES & CHARGES	53,583	49,175	59,370	60,075	60,075
CAPITAL OUTLAY	43,775	-		-	-
<b>TOTAL</b>	<b>1,041,012</b>	<b>1,090,544</b>	<b>995,380</b>	<b>1,186,619</b>	<b>1,186,619</b>

	FY 20-21	FY 21-22
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>14</b>	<b>13</b>
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  <b>PERSONNEL SERVICES:</b> All 4 dispatcher positions remain in the E911 Fund with the General Fund to reimburse all personnel costs of the positions except for E911 coordinator and overtime through an interfund transfer. Because of the fund balance decline in the E911 Fund, the City will need to look at covering all dispatchers and E911 coordinator in the General Fund as soon as next fiscal year.		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: FIRE DEPT.**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	810,797	896,999	868,408	928,852	928,852
MATERIALS & SUPPLIES	41,329	39,000	37,660	37,700	37,700
OTHER SERVICES & CHARGES	63,191	40,300	20,094	36,900	36,900
CAPITAL OUTLAY	2,808	18,500	2,490	18,500	-
DEBT SERVICE	66,990	-	-	-	-
<b>TOTAL</b>	<b>985,115</b>	<b>994,799</b>	<b>928,652</b>	<b>1,021,952</b>	<b>1,003,452</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>13</b>	<b>13</b>
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  None		

## FY 21-22

	FY 20-21	FY 21-22
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	5	5
FY 21-22 PROPOSED CHANGES IN SERVICE:  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GENERAL GOVERNMENT**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	97,820	102,602	100,690	106,415	106,415
MATERIALS & SUPPLIES	25,212	24,650	37,623	29,700	29,700
OTHER SERVICES & CHARGES	409,133	571,900	388,533	620,100	570,100
CAPITAL OUTLAY	1,247	-	-	-	-
<b>TOTAL</b>	<b>533,412</b>	<b>699,152</b>	<b>526,846</b>	<b>756,215</b>	<b>706,215</b>

	FY 20-21	FY 21-22
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  None		

## DEPARTMENT BUDGET SUMMARY

DEPARTMENT: LIBRARY

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	71,204	76,373	76,798	78,600	78,600
MATERIALS & SUPPLIES	6,737	8,100	7,315	8,100	8,100
OTHER SERVICES & CHARGES	11,831	10,700	8,523	10,700	10,700
CAPITAL OUTLAY	1,325	-	-	-	-
TOTAL	91,097	95,173	92,636	97,400	97,400

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 20-21	FY 21-22
	2.5	2.5
FY 21-22 PROPOSED CHANGES IN SERVICE:  None		

## DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CEMETERY

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	111,266	136,861	114,755	128,479	128,479
MATERIALS & SUPPLIES	9,942	12,050	5,700	11,550	11,550
OTHER SERVICES & CHARGES	4,113	3,800	3,898	4,400	4,400
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	125,321	152,711	124,353	144,429	144,429

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 20-21	FY 21-22
	3	3
FY 21-22 PROPOSED CHANGES IN SERVICE:  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	-	-	-	-	12,807
MATERIALS & SUPPLIES	13,113	12,800	6,966	13,300	13,300
OTHER SERVICES & CHARGES	52,471	35,000	63,385	55,000	55,000
CAPITAL OUTLAY	-	60,000	26,666	75,000	55,000
<b>TOTAL</b>	<b>65,584</b>	<b>107,800</b>	<b>97,017</b>	<b>143,300</b>	<b>136,107</b>

	FY 20-21	FY 21-22
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	0.5
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  <b>PERSONAL SERVICES:</b> Additional position for existing employee to serve as Park Superintendent  <b>CAPITAL OUTLAY:</b> Lake Henryetta spillway                      40,000 Batwing Tractor                                      15,000		

**FY 20-21**

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 20-21	FY 21-22
	2 Part-time	2 Part-time
<p><b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b></p> <p>None</p>		

**FY 21-22**

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 20-21	FY 21-22
	3	3

**FY 21-22 PROPOSED CHANGES IN SERVICE:**

None

## FY 21-22

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  None		

## FY 21-22

	FY 20-21	FY 21-22
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 21-22 PROPOSED CHANGES IN SERVICE:  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: COURT**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	67,867	71,303	71,930	72,746	72,746
MATERIALS & SUPPLIES	55	1,200	-	1,200	1,200
OTHER SERVICES & CHARGES	4,285	3,200	4,597	4,200	4,200
CAPITAL OUTLAY		-	-	-	-
<b>TOTAL</b>	<b>72,207</b>	<b>75,703</b>	<b>76,527</b>	<b>78,146</b>	<b>78,146</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1 + Judge</b>	<b>1 + Judge</b>
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GARAGE**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	58,564	60,598	61,384	63,650	63,650
MATERIALS & SUPPLIES	20,674	18,000	24,780	25,000	25,000
OTHER SERVICES & CHARGES	5,480	6,000	6,075	6,000	6,000
CAPITAL OUTLAY	-	-	-	13,975	13,975
<b>TOTAL</b>	<b>84,718</b>	<b>84,598</b>	<b>92,239</b>	<b>108,625</b>	<b>108,625</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  CAPITAL OUTLAY: Lift for garage                      \$        13,975		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SENIOR CENTER**

**FUND: GENERAL**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	547	2,500	4,067	3,000	3,000
OTHER SERVICES & CHARGES	10,173	11,800	6,354	11,800	11,800
CAPITAL OUTLAY		-	-	-	-
<b>TOTAL</b>	<b>10,720</b>	<b>14,300</b>	<b>10,421</b>	<b>14,800</b>	<b>14,800</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER**

**FUND: MUNICIPAL AUTHORITY**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	247,533	231,305	272,858	253,331	253,331
MATERIALS & SUPPLIES	99,444	103,500	94,899	100,500	100,500
OTHER SERVICES & CHARGES	29,665	31,800	28,367	30,800	30,800
CAPITAL OUTLAY	12,491	-	-	-	-
DEBT SERVICE	467,623	-	486,072	-	-
<b>TOTAL</b>	<b>856,756</b>	<b>366,605</b>	<b>882,196</b>	<b>384,631</b>	<b>384,631</b>

	FY 20-21	FY 21-22
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>4</b>
<b>FY 21-22 PROPOSED CHANGES IN SERVICE:</b>  <b>DEBT SERVICE:</b> Debt payments on 2015 debt issue moved to Restricted Sales Tax Fund		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: UTILITY OFFICE**

**FUND: MUNICIPAL AUTHORITY**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	132,210	154,553	131,889	144,213	144,213
MATERIALS & SUPPLIES	15,846	11,700	11,565	11,700	11,700
OTHER SERVICES & CHARGES	19,555	11,600	19,659	17,000	17,000
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>167,611</b>	<b>177,853</b>	<b>163,113</b>	<b>172,913</b>	<b>172,913</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>3.5</b>	<b>3.5</b>
<b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	238,985	242,911	251,959	264,102	264,102
MATERIALS & SUPPLIES	407,739	377,700	487,331	666,700	392,700
OTHER SERVICES & CHARGES	120,279	125,500	154,740	190,500	170,500
CAPITAL OUTLAY	19,062	-	-	-	-
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>786,065</b>	<b>746,111</b>	<b>894,030</b>	<b>1,121,302</b>	<b>827,302</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>4</b>
<b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SEWER**

**FUND: MUNICIPAL AUTHORITY**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	62,538	60,405	65,034	64,446	64,446
MATERIALS & SUPPLIES	30,961	29,400	12,466	27,500	27,500
OTHER SERVICES & CHARGES	27,427	33,450	18,979	30,600	30,600
CAPITAL OUTLAY	42,469	-	-	-	-
<b>TOTAL</b>	<b>163,395</b>	<b>123,255</b>	<b>96,479</b>	<b>122,546</b>	<b>122,546</b>

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SEWER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	146,857	147,624	142,251	154,022	154,022
MATERIALS & SUPPLIES	20,576	34,750	26,365	33,800	33,800
OTHER SERVICES & CHARGES	95,327	112,000	93,221	113,500	113,500
CAPITAL OUTLAY	4,146	-	-	-	-
DEBT SERVICE	134,319	134,320	-	134,320	134,320
<b>TOTAL</b>	<b>401,225</b>	<b>428,694</b>	<b>261,837</b>	<b>435,642</b>	<b>435,642</b>

	FY 20-21	FY 21-22
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b>  <b>DEBT SERVICE:</b> Debt service for ORF-09-0029-CW		

## FY 21-22

	<b>FY 20-21</b>	<b>FY 21-22</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SANITATION**

**FUND: MUNICIPAL AUTHORITY**

**FY 21-22**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	DEPARTMENTAL REQUEST FY 21-22	PROPOSED BUDGET YEAR FY 21-22
PERSONAL SERVICES	101,971	112,061	109,548	116,688	116,688
MATERIALS & SUPPLIES	41,557	59,500	41,085	59,500	59,500
OTHER SERVICES & CHARGES	6,641	7,800	4,123	5,600	5,600
CAPITAL OUTLAY	8,779	-	-	-	-
DEBT SERVICE	21,422	-	-	-	-
<b>TOTAL</b>	<b>180,370</b>	<b>179,361</b>	<b>154,756</b>	<b>181,788</b>	<b>181,788</b>

	FY 20-21	FY 21-22
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b>  None		

## FY 21-22

	FY 20-21	FY 21-22
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
<p><b>FY 20-21 PROPOSED CHANGES IN SERVICE:</b></p> <p>None</p>		



## **DETAIL WORKSHEETS**

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2020-2021**

**GENERAL FUND:**

**PARKS:**

**CAPITAL OUTLAY:**

- Lake Henryetta Spillway \$40,000
- Batwing Tractor 15,000

**\$55,000**

**E911 FUND:**

**E911:**

**CAPITAL OUTLAY:**

- Upgrade 911 System \$50,000
- 911 Recorder 15,000

**\$65,000**

**LIBRARY FUND:**

**LIBRARY:**

**CAPITAL OUTLAY:**

- Building Remodeling and Repairs **\$30,000**

**CEMETERY CARE FUND:**

**CEMETERY:**

**CAPITAL OUTLAY:**

- Miscellaneous Capital Outlay **\$20,000**

**HOTEL/MOTEL TAX FUND:**

**PARKS:**

- Miscellaneous Capital Outlay \$10,000

**TOURISM:**

- Miscellaneous Capital Outlay 10,000

**\$20,000**

**RESTRICTED SALES TAX FUND:**

**WATER:**

**CAPITAL OUTLAY:**

- Reroute/Replace Line for QuikTrip (requesting assistance from HEDA) 250,000
- Pickup 15,000

**DEBT SERVICE:**

- Semi-Annual Payments for Loan ORF-08-0015-DW 455,550
- 2015 Series Note 465,690

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2020-2021**

**RESTRICTED SALES TAX FUND:, (Continued)**

**WATER PLANT:**

**CAPITAL OUTLAY:**

- |   |          |
|---|----------|
| • Plant Repairs   | \$71,000 |
| • Resurface/Repair West Storage Tank (looking at funding<br>With Grant) | 250,000  |

**STREETS:**

**CAPITAL OUTLAY:**

- |  |        |
|--|--------|
| • Storm Drain (7 <sup>th</sup> & Cummings) | 70,000 |
|--|--------|

**SEWER:**

**CAPITAL OUTLAY:**

- |                            |         |
|----------------------------|---------|
| • Lift Station Electronics | 80,000  |
| • Pickup                   | 15,000  |
| • Broadway Sewer Project   | 100,000 |

**SEWER PLANT:**

**CAPITAL OUTLAY:**

- |                     |        |
|---------------------|--------|
| • Plant Electronics | 80,000 |
| • Raw Pump Station  | 30,000 |

**SANITATION:**

**CAPITAL OUTLAY:**

- |                          |          |
|--------------------------|----------|
| • Lift on Existing Truck | \$15,000 |
| • Dumpsters              | 25,000   |
| • Polycarts              | 15,000   |

**DEBT SERVICE:**

- |  |               |
|--|---------------|
| • Sanitation truck (2020 Peterbuilt 520) | <u>51,420</u> |
|--|---------------|

**\$1,988,660**

**HMA FUND:**

**SEWER PLANT:**

**DEBT SERVICE:**

- |  |                         |
|--|-------------------------|
| • Semi-Annual Payments for Loan ORF-09-0029-CW | <b><u>\$134,320</u></b> |
|--|-------------------------|

# AFFIDAVIT OF PUBLICATION

County of Okmulgee, State of Oklahoma

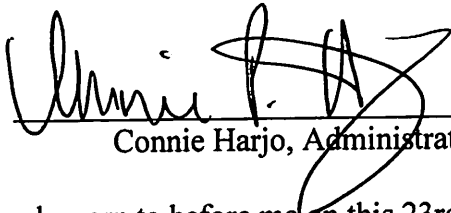
**Okmulgee Times**  
320 W 6th St  
Okmulgee, OK 74447  
918-756-3600

Resolution 1274  
Legal # 11,620

I, **Connie Harjo**, of lawful age, being duly sworn upon oath, deposes and says that I am the administrative assistant of Okmulgee Times, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Okmulgee, for the County of Okmulgee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

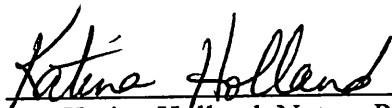
## PUBLICATION DATES:

June 23, 2021



Connie Harjo, Administrative Assistant

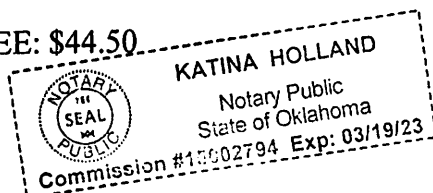
Signed and sworn to before me on this 23rd day of June, 2021.



Katina Holland, Notary Public

My Commission expires: March 19, 2023.  
Commission # 15002794.

PUBLICATION FEE: \$44.50



Published in the Okmulgee Times 6-23-2021

**CITY OF HENRYETTA,  
OKLAHOMA  
RESOLUTION NO. 1274  
A RESOLUTION  
APPROVING THE CITY  
OF HENRYETTA,  
OKLAHOMA BUDGET  
FOR THE FISCAL YEAR  
2021-2022 AND  
ESTABLISHING BUDGET  
AMENDMENT  
AUTHORITY**

WHEREAS, The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and  
WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2022 (FY 2021-2022) consistent with the Act and provisions outlined in the City Ordinance #983; and  
WHEREAS, The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205, and

WHEREAS, The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and  
**NOW, THEREFORE, BE IT  
RESOLVED BY THE CITY  
COUNCIL OF THE CITY  
OF HENRYETTA,  
OKLAHOMA:**

**SECTION 1.** The City Council does hereby adopt the FY 2021-2022 Budget on the 15th day of June 2021, as presented with total resources available in the amount of \$16,747,831 and total appropriations in the amount of \$12,176,097.

**ADOPTED BY THE CITY  
COUNCIL OF THE CITY  
OF HENRYETTA,  
OKLAHOMA THIS 15th  
DAY OF JUNE 2021.**

Mayor

/s/Jennifer Munholland

ATTEST:

/s/ Donna White

City Clerk

# AFFIDAVIT OF PUBLICATION

County of Okmulgee, State of Oklahoma

**Okmulgee Times**  
320 W 6th St  
Okmulgee, OK 74447  
918-756-3600

Combined Budget Summary  
Legal # 11,582

I, **Melissa Heminover**, of lawful age, being duly sworn upon oath, depose and say that I am the administrative assistant of Okmulgee Times, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Okmulgee, for the County of Okmulgee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:


**PUBLICATION DATES:**

June 4, 2021



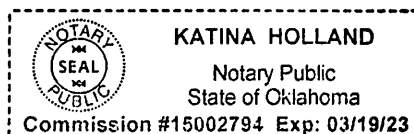
Melissa Heminover, Administrative Assistant

Signed and sworn to before me  
on this 4th day of June, 2021.

  
Katina Holland, Notary Public

My Commission expires: March 19, 2023.  
Commission # 15002794.

PUBLICATION FEE: \$219.05



## CITY OF HENRYETTA COMBINED BUDGET SUMMARY FISCAL YEAR 21-22

ALL BUDGETED FUNDS	GENERAL FUND	SPECIAL REVENUE/CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
<b>BEGINNING FUND BALANCE - ESTIMATED RESOURCES</b>	<b>\$3,745,293</b>	<b>\$1,684,010</b>	<b>\$51,067</b>	<b>\$5,480,370</b>
Taxes	\$2,514,000	\$1,105,000		\$3,619,000
Licenses and Permits	\$16,650			\$16,650
Intergovernmental	\$139,000	\$505,000		\$644,000
Charges for Services	\$62,800	\$119,500	\$3,533,200	\$3,815,500
Fines and Forfeitures	\$201,500			\$201,500
Interest	\$12,000	\$1,850	\$2,000	\$15,850
Miscellaneous	\$161,700	\$4,000	\$500	\$166,200
Transfers in	\$1,819,289	\$196,432	\$772,500	\$2,788,751
<b>TOTAL RESOURCES</b>	<b>\$4,927,479</b>	<b>\$1,931,782</b>	<b>\$4,408,200</b>	<b>\$11,267,461</b>
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	<b>\$5,672,772</b>	<b>\$3,615,792</b>	<b>\$4,459,267</b>	<b>\$16,747,831</b>
APPROPRIATIONS	GENERAL FUND	SPECIAL REVENUE/CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
Police	\$1,186,619	\$950		\$1,187,569
Fire	\$1,003,452			\$1,003,452
Streets	\$371,808	\$70,000		\$441,808
General Government	\$706,215	\$5,000		\$711,215
Library	\$97,400	\$41,200		\$138,600
Cemetery	\$144,429	\$20,000		\$164,429
Parks	\$136,107	\$20,000		\$156,107
Airport	\$45,305	\$24,500		\$59,805
Clerk	\$218,811			\$218,811
Manager				
Attorney	\$24,753			\$24,753
Court	\$78,146			\$78,146
Garage	\$108,625			\$108,625
Senior Center	\$14,800			\$14,800
Economic Development	\$128,750			\$128,750
Tourism		\$40,000		\$40,000
Beautification		\$9,000		\$9,000
E911		\$385,335		\$385,335
Water		\$1,186,240	\$384,731	\$1,570,971
Utility Office			\$172,913	\$172,913
Water Plant		\$321,000	\$827,302	\$1,148,302
Sewer		\$195,000	\$122,546	\$317,546
Sewer Plant		\$110,000	\$435,642	\$545,642
Public Works			\$99,577	\$99,577
Sanitation		\$106,420	\$181,788	\$288,208
Transfer Station			\$237,972	\$237,972
EMS Contract			\$125,000	\$125,000
Transfers Out	\$968,932		\$1,819,829	\$2,788,761
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,234,152</b>	<b>\$2,534,645</b>	<b>\$4,407,300</b>	<b>\$12,176,097</b>
<b>ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED</b>	<b>\$3,438,620</b>	<b>\$1,061,147</b>	<b>\$51,967</b>	<b>\$4,571,734</b>

### NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 21-22 City of Henryetta budget will be held at 6:00 p.m. on June 15, 2021 at the the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2021. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.