



# CITY OF HENRYETTA, OKLAHOMA

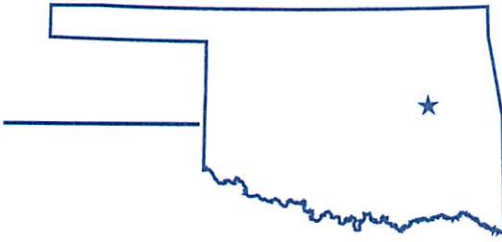
Annual Budget  
FY 2022-2023

**RECEIVED**

**JUL 15 2022**

State Auditor  
and Inspector

*OKmulgee*



# City of Henryetta, Oklahoma

P.O. BOX 608 • 115 SOUTH 4TH ST • HENRYETTA, OK 74437 • 918-652-3348 • FAX: 918-652-8816

June 28, 2022

State Auditor  
2300 North Lincoln Blvd.  
Room 123  
Oklahoma City, OK 73105

Dear Sir:

Enclosed please find one copy of the City of Henryetta's Annual Budget for Fiscal Year 2022-2023 that was approved by Council on June 21, 2022 and the proof of publication.

If any further information is needed please feel free to contact me at 918-652-3348.

Sincerely,

Donna White  
Interim City Manager/City Clerk

Enclosure

**CITY OF HENRYETTA  
FY 2022-2023 ANNUAL BUDGET**

**TABLE OF CONTENTS**

	<b><u>Page</u></b>
<b><u>INTRODUCTION:</u></b>	
Budget Message	1-3
<b><u>BUDGET SUMMARY:</u></b>	
Combined Budget Summary - All Budgeted Fund Types	4
General Fund Budget Summary	5
Special Revenue & Capital Project Funds Budget Summary	6
Enterprise Fund Accounts Budget Summary	7
<b><u>FUND BUDGET SUMMARIES:</u></b>	
General Fund - Fund Budget Summary	8
Restricted Sales Tax Fund - Fund Budget Summary	9
Cemetery Care Fund - Fund Budget Summary	10
E-911 Fund - Fund Budget Summary	11
Library Fund - Fund Budget Summary	12
Airport Fund - Fund Budget Summary	13
Police Equipment Fund - Fund Budget Summary	14
Hotel/Motel Tax Fund - Fund Budget Summary	15
REAP Grant Fund - Fund Budget Summary	16
Municipal Authority Fund - Fund Budget Summary	17
HMA Meter Deposit Fund - Fund Budget Summary	18
HMA CDBG Water Project Fund - Fund Budget Summary	19

**CITY OF HENRYETTA  
FY 2022-2023 ANNUAL BUDGET**

**TABLE OF CONTENTS  
(Continued)**

	<b><u>Page</u></b>
<b><u>DEPARTMENTAL BUDGET SUMMARIES:</u></b>	
• Police	20
• Fire	21
• Streets	22
• General Government	23
• Library	24
• Cemetery	25
• Parks	26
• Airport	27
• Clerk	28
• Manager	29
• Attorney	30
• Court	31
• Garage	32
• Senior Center	33
• Water	34
• Utility Office	35
• Water Plant	36

**CITY OF HENRYETTA  
FY 2022-2023 ANNUAL BUDGET**

**TABLE OF CONTENTS  
(Continued)**

	<u>Page</u>
<u>DEPARTMENTAL BUDGET SUMMARIES:, (Continued)</u>	
• Sewer	37
• Sewer Plant	38
• Public Works	39
• Sanitation	40
• Transfer Station	41
DETAIL CAPITAL LISTINGS	42-43

## INTRODUCTION

**CITY OF HENRYETTA, OKLAHOMA**

**BUDGET MESSAGE**

**FY 2022-2023**

**To: Honorable Mayor and Members of the City Council:**

The upcoming FY 2022-2023 annual budget of the City of Henryetta has been prepared for your consideration and reflects the City's continuing effort to provide quality services to our citizens. In addition, we anticipate many signs of economic recovery from the pandemic in this upcoming year.

The following are highlights of the proposed budget:

**Revenues:**

- Sales tax has remained consistent and is budgeted to reflect the current sales tax split:
  - General Fund           1 1/2 cent
  - HMA                    1 cent
  - HEDA                  1/6 cent
  - Restricted Sales Tax   1 1/3 cent
- No utility rate increases have been proposed in the budget at this time, but the need will be continually evaluated throughout the upcoming year.

**Expenditures:**

- **Personal Services:**
  - Pay raises have been included in the proposed budget.
  - Health insurance coverage costs are expected to remain consistent with an anticipated minimal increase.
  - The five dispatcher positions' in the E911 Fund have been proposed to be paid fully from the General Fund through a transfer to cover all personnel costs of the dispatchers.
- **Operations and Maintenance:**
  - Operations and maintenance consist of the categories 'Materials and supplies' and 'Other charges and services'. The expenditures budgeted in these categories are anticipated to remain at a fairly constant with minimal exceptions throughout the various departments due to the current economic situation.

- **Capital Outlay:**
  - Capital outlay is budgeted in the following funds:
    - Restricted Sales Tax Fund
    - E911 Fund
    - Cemetery Fund
    - Library Fund
    - Hotel/Motel Tax Fund
  - The capital outlay requested is listed in the detail worksheets at the back of the proposed budget document.
- **Debt Service:**
  - Continuing debt service on various equipment; OWRB 2009 DWSRF; OWRB 2009 CWSRF; 2015 Series Revenue Note; and the sanitation truck with the upcoming year's debt service also listed in the detail worksheets in the back of the proposed budget document.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act Title 11 of the Oklahoma Statutes and Ordinance #983 of the City of Henryetta. According to Ordinance #983, the City's policy is to appropriate no more than the current year estimated revenues, including transfers, for each fund, in the original budget for a given fiscal year. Departure from this should be disclosed in the budget message. In certain special revenue and capital project funds, due to their purpose, it is necessary to budget carryover from the prior year. The funds that have budgeted estimated carryover are:

- General Fund
- Restricted Sales Tax Fund
- Cemetery Care Fund
- Library Fund
- Airport Fund

All other appropriated funds, including the General Fund, are in compliance with policy.



The General Fund and the HMA operating funds fall under Ordinance #983 with regards to the level of the desired reserves requirement of 30% of total revenues. Estimated beginning fund carryover is 42.4% of total revenues and the estimated ending carryover based on the proposed budget is expected to be 36.0% of total revenues. This is above the desired level. However, the City has been relying on the use of fund balance carryover, so the City does need to closely monitor revenue collections and expenditures in the upcoming years and may need to look at utility rate increases and/or expenditure reductions.

With this in mind, we submit this budget for your consideration and approval. The City staff looks forward to working with the Council and citizens in the administration of the Fiscal Year 2022-2023 budget.

Respectfully submitted,

Donna White  
Interim City Manager

**BUDGET SUMMARY**

**CITY OF HENRYETTA  
COMBINED BUDGET SUMMARY  
FY 22-23**

	GENERAL FUND	SPECIAL REVENUE/ CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	<u>3,179,815</u>	<u>1,686,645</u>	<u>53,383</u>	<u>4,929,843</u>
RESOURCES:				
TAXES	2,857,000	1,250,000	-	4,107,000
LICENSES & PERMITS	15,750	-	-	15,750
INTERGOVERNMENTAL	142,500	276,500	-	419,000
CHARGES FOR SERVICES	88,200	122,000	3,967,000	4,177,200
FINES & FORFEITURES	227,000	-	-	227,000
INTEREST	5,000	1,850	1,800	8,650
MISCELLANEOUS	191,700	3,500	2,000	197,200
LOAN PROCEEDS	-	-	-	-
TRANSFERS IN	<u>1,812,166</u>	<u>456,801</u>	<u>870,000</u>	<u>3,138,967</u>
TOTAL RESOURCES	<u>5,339,316</u>	<u>2,110,651</u>	<u>4,840,800</u>	<u>12,290,767</u>
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>8,519,131</u>	<u>3,807,296</u>	<u>4,894,183</u>	<u>17,220,610</u>
APPROPRIATIONS:				
POLICE	1,238,330	65,150	-	1,303,480
FIRE	1,139,840	40,000	-	1,179,840
STREETS	434,300	100,000	-	534,300
GENERAL GOVERNMENT	799,719	5,000	-	804,719
LIBRARY	116,911	38,000	-	154,911
CEMETERY	178,303	10,800	-	187,103
PARKS	60,233	20,000	-	80,233
AIRPORT	54,085	24,000	-	78,085
CLERK	229,077	-	-	229,077
MANAGER	-	-	-	-
ATTORNEY	23,577	-	-	23,577
COURT	84,711	-	-	84,711
GARAGE	112,455	-	-	112,455
SENIOR CENTER	13,500	-	-	13,500
ECONOMIC DEVELOPMENT	145,000	-	-	145,000
TOURISM	-	40,000	-	40,000
BEAUTIFICATION	-	9,000	-	9,000
E911	-	395,301	-	395,301
WATER	-	1,638,500	440,443	2,078,943
UTILITY OFFICE	-	-	205,901	205,901
WATER PLANT	-	20,000	1,177,527	1,197,527
SEWER	-	73,000	174,614	247,614
SEWER PLANT	-	159,320	329,954	489,274
PUBLIC WORKS	-	-	98,930	98,930
SANITATION	-	91,420	228,879	320,299
TRANSFER STATION	-	-	245,486	245,486
EMS CONTRACT	-	-	126,000	126,000
TRANSFERS OUT	<u>1,190,801</u>	<u>136,000</u>	<u>1,812,166</u>	<u>3,138,967</u>
TOTAL APPROPRIATIONS	<u>5,818,842</u>	<u>2,865,491</u>	<u>4,839,900</u>	<u>13,524,233</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	<u>2,700,289</u>	<u>941,805</u>	<u>54,283</u>	<u>3,696,377</u>

**NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET**

A public hearing on the FY 22-23 City of Henryetta budget will be held at 5:30 pm on June 14, 2022 at the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2022. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.

CITY OF HENRYETTA  
GENERAL FUND BUDGET SUMMARY  
FY 22-23

GENERAL FUND:

BEGINNING FUND BALANCE - ESTIMATED 3,179,815

RESOURCES:

TAXES	2,857,000
LICENSES & PERMITS	15,750
INTERGOVERNMENTAL	142,500
CHARGES FOR SERVICES	88,200
FINES & FORFEITURES	227,000
INTEREST	5,000
MISCELLANEOUS	191,700
TRANSFERS IN	<u>1,812,166</u>
 TOTAL RESOURCES	 <u>5,339,316</u>

TOTAL AVAILABLE FOR APPROPRIATIONS 8,519,131

APPROPRIATIONS:	<u>PERSONAL SERVICES</u>	<u>MATERIALS &amp; SUPPLIES</u>	<u>OTHER SERVICES &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TRANSFERS</u>	
POLICE	1,083,480	96,700	58,150	-	-	-	1,238,330
FIRE	1,061,740	41,200	36,900	-	-	-	1,139,840
STREETS	316,500	101,800	16,000	-	-	-	434,300
GENERAL GOVERNMENT	135,019	33,700	631,000	-	-	-	799,719
LIBRARY	98,211	8,100	10,600	-	-	-	116,911
CEMETERY	162,253	10,050	4,000	-	-	-	176,303
PARKS	18,133	13,600	28,500	-	-	-	60,233
AIRPORT	54,085	-	-	-	-	-	54,085
CLERK	228,877	-	200	-	-	-	229,077
MANAGER	-	-	-	-	-	-	-
ATTORNEY	23,577	-	-	-	-	-	23,577
COURT	80,811	200	3,700	-	-	-	84,711
GARAGE	78,955	26,500	7,000	-	-	-	112,455
SENIOR CENTER	-	3,500	10,000	-	-	-	13,500
ECONOMIC DEVELOPMENT	-	-	-	-	-	145,000	145,000
TRANSFERS OUT	-	-	-	-	-	<u>1,190,801</u>	<u>1,190,801</u>
 TOTAL APPROPRIATIONS	 <u>3,341,841</u>	 <u>335,350</u>	 <u>806,050</u>	 <u>-</u>	 <u>-</u>	 <u>1,335,801</u>	 <u>5,818,842</u>
 ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							 <u>2,700,289</u>

CITY OF HENRYETTA  
SPECIAL REVENUE AND CAPITAL PROJECT FUNDS BUDGET SUMMARY  
FY 22-23

SPECIAL REVENUE &  
CAPITAL PROJECT FUNDS:

	RESTRICTED SALES TAX	CEMETERY CARE	E-911	LIBRARY	AIRPORT	POLICE EQUIPMENT	HOTEL/MOTEL TAX	REAP GRANT	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	1,014,437	31,692	152,337	65,008	23,296	10,739	399,136	-	1,696,645
RESOURCES:									
TAXES	1,160,000	-	-	-	-	-	90,000	-	1,250,000
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	136,000	-	-	4,500	-	-	-	136,000	276,500
CHARGES FOR SERVICES	-	10,000	94,000	-	18,000	-	-	-	122,000
FINES & FORFEITURES	-	-	-	-	-	-	-	-	-
INTEREST	500	50	500	-	-	-	800	-	1,850
MISCELLANEOUS	-	-	-	2,500	-	1,000	-	-	3,500
LOAN PROCEEDS	-	-	-	-	-	-	-	-	-
TRANSFERS IN	136,000	-	320,801	-	-	-	-	-	456,801
TOTAL RESOURCES	1,432,500	10,050	415,301	7,000	18,000	1,000	90,800	136,000	2,110,651
TOTAL AVAILABLE FOR APPROPRIATIONS	2,446,937	41,742	567,638	72,008	41,296	11,739	469,936	136,000	3,807,296
APPROPRIATIONS:									
PERSONAL SERVICES	-	-	320,801	-	-	-	-	-	320,801
MATERIALS & SUPPLIES	-	-	1,500	6,000	16,500	-	30,000	-	54,000
OTHER SERVICES & CHARGES	-	-	41,500	2,000	7,500	50	24,000	-	75,050
CAPITAL OUTLAY	1,050,700	10,800	31,500	30,000	-	900	20,000	-	1,143,900
DEBT SERVICE	1,135,740	-	-	-	-	-	-	-	1,135,740
TRANSFERS OUT	-	-	-	-	-	-	-	136,000	136,000
TOTAL APPROPRIATIONS	2,186,440	10,800	395,301	38,000	24,000	950	74,000	136,000	2,865,491
TOTAL UNAPPROPRIATED - ESTIMATED ENDING FUND BALANCE	260,497	30,942	172,337	34,008	17,296	10,789	415,936	-	941,805

CITY OF HENRYETTA  
ENTERPRISE FUND ACCOUNTS BUDGET SUMMARY  
FY 22-23

							HENRYETTA MUNICIPAL AUTHORITY	HMA METER DEPOSIT	HMA CDBG WATER	TOTALS		
ENTERPRISE FUND ACCOUNTS:												
BEGINNING FUND BALANCE - ESTIMATED							-	52,369	1,014	53,383		
RESOURCES:												
TAXES							-	-	-	-		
LICENSES & PERMITS							-	-	-	-		
INTERGOVERNMENTAL							-	-	-	-		
CHARGES FOR SERVICES							3,967,000	-	-	3,967,000		
FINES & FORFEITURES							-	-	-	-		
INTEREST							800	1,000	-	1,800		
MISCELLANEOUS							2,000	-	-	2,000		
LOAN PROCEEDS							-	-	-	-		
TRANSFERS IN							870,000	-	-	870,000		
TOTAL RESOURCES							4,839,800	1,000	-	4,840,800		
TOTAL AVAILABLE FOR APPROPRIATIONS							4,839,800	53,369	1,014	4,894,183		
APPROPRIATIONS:							PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS
GENERAL GOVERNMENT							-	-	-	-	-	-
WATER							264,843	132,500	43,100	-	-	440,443
UTILITY OFFICE							174,401	11,500	20,000	-	-	205,901
WATER PLANT							311,927	643,100	222,500	-	-	1,177,527
SEWER							116,314	29,200	29,100	-	-	174,614
SEWER PLANT							174,154	37,300	118,500	-	-	329,954
PUBLIC WORKS							98,930	-	-	-	-	98,930
SANITATION							143,079	77,500	8,300	-	-	228,879
TRANSFER STATION							60,986	3,500	181,000	-	-	245,486
EMS CONTRACT							-	-	126,000	-	-	126,000
TRANSFERS OUT							-	-	-	-	-	1,812,166
TOTAL APPROPRIATIONS							1,344,634	934,600	748,500	-	-	1,812,166
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							-	53,269	1,014			54,283

**FUND BUDGET SUMMARIES**

## FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 22-23

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
ESTIMATED REVENUES:					
SALES TAX	2,094,314	2,060,000	2,234,994	2,320,000	2,320,000
FRANCHISE TAX	146,034	154,000	146,734	162,000	162,000
USE TAX	379,555	300,000	449,469	375,000	375,000
LIQUOR LICENSES	1,810	3,000	2,172	3,000	3,000
OTHER LICENSES	7,662	5,750	5,267	5,850	5,850
BUILDING PERMITS	1,356	2,000	554	1,500	1,500
OTHER PERMITS	5,297	5,900	4,335	5,400	5,400
ALCOHOLIC BEVERAGE TAX	62,350	55,000	56,325	60,000	60,000
COMMERCIAL VEHICLE TAX	40,017	40,000	40,493	40,000	40,000
GAS EXCISE TAX	9,477	10,000	10,036	10,000	10,000
CIGARETTE TAX	29,202	30,000	26,746	28,000	28,000
INSPECTION FEES	259	1,200	1,312	1,600	1,600
CEMETERY SETTING FEES	1,320	1,200	1,598	1,200	1,200
OTHER FEES	4,987	13,400	8,867	10,400	10,400
FINES & FORFEITURES	194,586	200,000	168,574	225,000	225,000
LIBRARY FINES	669	1,500	2,054	2,000	2,000
CEMETERY LOT SALES	61,338	47,000	86,883	75,000	75,000
MISCELLANEOUS	133,536	175,900	308,017	191,700	191,700
GRANT REVENUE	4,826	4,000	4,763	4,500	4,500
INTEREST	8,234	12,000	3,940	5,000	5,000
ARPA MONIES	429,029	486,066	486,066	-	-
TOTAL REVENUE	3,615,858	3,607,916	4,049,199	3,527,150	3,527,150
TRANSFER IN - HMA	1,430,163	1,819,829	1,967,759	1,812,166	1,812,166
OTHER SOURCES - HEDA	28,477	-	-	-	-
(GAIN)/USE OF FUND BALANCE	(310,459)	385,273	(140,374)	479,526	479,526
TOTAL RESOURCES	4,764,039	5,813,018	5,876,584	5,818,842	5,818,842
PROPOSED EXPENDITURES:					
POLICE DEPT.	1,014,422	1,269,619	1,256,711	1,238,330	1,238,330
FIRE DEPT.	936,073	1,003,452	975,815	1,139,840	1,139,840
STREETS	381,680	381,608	387,981	434,300	434,300
GENERAL GOVERNMENT	554,470	706,215	684,239	799,719	799,719
LIBRARY	92,345	97,400	98,367	116,911	116,911
CEMETERY	123,343	144,429	135,653	176,303	176,303
PARKS	128,461	136,107	209,373	60,233	60,233
AIRPORT	41,916	45,305	40,529	54,085	54,085
CLERK	188,726	218,811	212,081	229,077	229,077
MANAGER	-	-	-	-	-
ATTORNEY	25,188	24,753	24,585	23,577	23,577
COURT	76,677	78,146	73,124	84,711	84,711
GARAGE	93,363	108,625	106,479	112,455	112,455
SENIOR CENTER	9,144	14,800	11,339	13,500	13,500
TOTAL DEPARTMENTAL	3,665,808	4,229,270	4,216,276	4,483,041	4,483,041
TRANSFERS OUT - HMA	785,368	772,500	838,123	870,000	870,000
TRANSFERS OUT - E911	175,718	196,432	196,432	320,801	320,801
TRANSFERS OUT - CDBG	6,250	-	-	-	-
TRANSFERS OUT - RSTF	-	486,066	486,066	-	-
OTHER USES - HEDA	130,895	128,750	139,687	145,000	145,000
TOTAL	4,764,039	5,813,018	5,876,584	5,818,842	5,818,842

CHANGE IN FUND BALANCE	140,374	(479,526)	(479,526)
BEGINNING BUDGETARY FUND BALANCE	3,039,441	3,179,815	3,179,815
ENDING BUDGETARY FUND BALANCE	3,179,815	2,700,289	2,700,289



**FUND BUDGET SUMMARY**

**FUND: RESTRICTED SALES TAX FUND**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
TAXES	1,047,157	1,030,000	1,117,497	1,160,000	1,160,000
INTERGOVERNMENTAL	-	500,000	-	136,000	136,000
INTEREST	507	500	638	800	800
MISCELLANEOUS	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TRANSFERS IN:					
REAP GRANT FUND	51,409	-	-	136,000	136,000
GENERAL FUND	-	486,066	486,066	-	-
OTHER SOURCES - HEDA		-	-	-	-
(GAIN) USE OF FUND BALANCE	(211,874)	458,160	113,675	753,640	753,640
<b>TOTAL RESOURCES</b>	<b>887,199</b>	<b>2,474,726</b>	<b>1,717,876</b>	<b>2,186,440</b>	<b>2,186,440</b>
<b>PROPOSED EXPENDITURES:</b>					
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	245,921	1,502,066	590,243	1,050,700	1,050,700
DEBT SERVICE	641,278	972,660	1,127,633	1,135,740	1,135,740
<b>TOTAL</b>	<b>887,199</b>	<b>2,474,726</b>	<b>1,717,876</b>	<b>2,186,440</b>	<b>2,186,440</b>

CHANGE IN FUND BALANCE	(113,675)	(753,640)	(753,640)
BEGINNING BUDGETARY FUND BALANCE	1,128,112	1,014,437	1,014,437
ENDING BUDGETARY FUND BALANCE	1,014,437	260,797	260,797

**FUND BUDGET SUMMARY**

**FUND: CEMETERY CARE**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
ESTIMATED REVENUES:					
CHARGES FOR SERVICES	8,862	7,500	12,412	10,000	10,000
INTEREST	19	50	18	50	50
 (GAIN) USE OF FUND BALANCE	 (2,180)	 12,450	 5,943	 750	 750
 TOTAL RESOURCES	 6,701	 20,000	 18,373	 10,800	 10,800
PROPOSED EXPENDITURES:					
CEMETERY CARE:					
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	6,701	20,000	18,373	10,800	10,800
DEBT SERVICE	-	-	-	-	-
 TOTAL	 6,701	 20,000	 18,373	 10,800	 10,800

CHANGE IN FUND BALANCE	<u>(5,943)</u>	<u>(750)</u>	<u>(750)</u>
BEGINNING BUDGETARY FUND BALANCE	<u>37,635</u>	<u>31,692</u>	<u>31,692</u>
ENDING BUDGETARY FUND BALANCE	<u>31,692</u>	<u>30,942</u>	<u>30,942</u>

**FUND BUDGET SUMMARY**

**FUND: E-911**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
CHARGES FOR SERVICES	97,834	94,000	91,088	94,000	94,000
INTEREST	337	500	284	500	500
TRANSFER IN - GENERAL FUND	175,718	196,432	196,432	320,801	320,801
(GAIN) USE OF FUND BALANCE	11,036	94,403	(8,057)	(20,000)	(20,000)
<b>TOTAL RESOURCES</b>	<b>284,925</b>	<b>385,335</b>	<b>279,747</b>	<b>395,301</b>	<b>395,301</b>
<b>PROPOSED EXPENDITURES:</b>					
<b>E911:</b>					
PERSONAL SERVICES	229,939	265,335	218,491	320,801	320,801
MATERIALS & SUPPLIES	18,251	2,500	647	1,500	1,500
OTHER SERVICES & CHARGES	36,735	52,500	60,609	41,500	41,500
CAPITAL OUTLAY	-	65,000	-	31,500	31,500
<b>TOTAL</b>	<b>284,925</b>	<b>385,335</b>	<b>279,747</b>	<b>395,301</b>	<b>395,301</b>

CHANGE IN FUND BALANCE	8,057	20,000	20,000
BEGINNING BUDGETARY FUND BALANCE	144,280	152,337	152,337
ENDING BUDGETARY FUND BALANCE	152,337	172,337	172,337

**FUND BUDGET SUMMARY**

**FUND: LIBRARY**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	4,514	5,000	4,520	4,500	4,500
INTEREST	-	-	-	-	-
MISCELLANEOUS	1,720	3,000	2,264	2,500	2,500
 (GAIN) USE OF FUND BALANCE	 (1,976)	 33,200	 (1,749)	 31,000	 31,000
 TOTAL RESOURCES	 4,258	 41,200	 5,035	 38,000	 38,000
<b>PROPOSED EXPENDITURES:</b>					
<b>LIBRARY:</b>					
MATERIALS & SUPPLIES	4,258	7,200	4,615	6,000	6,000
OTHER SERVICES & CHARGES	-	4,000	420	2,000	2,000
CAPITAL OUTLAY	-	30,000	-	30,000	30,000
 TOTAL	 4,258	 41,200	 5,035	 38,000	 38,000

CHANGE IN FUND BALANCE	1,749	(31,000)	(31,000)
BEGINNING BUDGETARY FUND BALANCE	63,259	65,008	65,008
ENDING BUDGETARY FUND BALANCE	65,008	34,008	34,008

**FUND BUDGET SUMMARY**

**FUND: AIRPORT**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	14,304	18,000	14,564	18,000	18,000
INTEREST	20	-	17	-	-
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 (1,304)	 6,500	 13,150	 6,000	 6,000
 TOTAL RESOURCES	 13,020	 24,500	 27,731	 24,000	 24,000
<b>PROPOSED EXPENDITURES:</b>					
AIRPORT:					
MATERIALS & SUPPLIES	6,358	17,500	20,663	16,500	16,500
OTHER SERVICES & CHARGES	6,662	7,000	7,068	7,500	7,500
CAPITAL OUTLAY	-	-	-	-	-
 TOTAL	 13,020	 24,500	 27,731	 24,000	 24,000

CHANGE IN FUND BALANCE	(13,150)	(6,000)	(6,000)
BEGINNING BUDGETARY FUND BALANCE	36,446	23,296	23,296
ENDING BUDGETARY FUND BALANCE	23,296	17,296	17,296

**FUND BUDGET SUMMARY**

**FUND: POLICE EQUIPMENT FUND**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
ESTIMATED REVENUES:					
INTERGOVERNMENTAL	-	-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	346	1,000	2,484	1,000	1,000
 (GAIN) USE OF FUND BALANCE	 (299)	 (50)	 (2,445)	 (50)	 (50)
 TOTAL RESOURCES	 47	 950	 39	 950	 950
PROPOSED EXPENDITURES:					
POLICE:					
OTHER SERVICES AND CHARGES	47	50	39	50	50
CAPITAL OUTLAY	-	900	-	900	900
 TOTAL	 47	 950	 39	 950	 950

CHANGE IN FUND BALANCE	2,445	50	50
BEGINNING BUDGETARY FUND BALANCE	8,294	10,739	10,739
ENDING BUDGETARY FUND BALANCE	10,739	10,789	10,789

**FUND BUDGET SUMMARY**

**FUND: HOTEL/MOTEL TAX FUND**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
TAXES	72,690	75,000	90,972	90,000	90,000
INTEREST	592	800	722	800	800
MISCELLANEOUS	-	-	-	-	-
 (GAIN) USE OF FUND BALANCE	 (69,656)	 (1,800)	 (66,896)	 (16,800)	 (16,800)
 TOTAL RESOURCES	 3,626	 74,000	 24,798	 74,000	 74,000
<b>PROPOSED EXPENDITURES:</b>					
GENERAL GOVERNMENT:					
OTHER SERVICES & CHARGES	-	5,000	-	5,000	5,000
TOURISM:					
MATERIALS AND SUPPLIES	-	20,000	-	20,000	20,000
OTHER SERVICES & CHARGES	235	10,000	-	10,000	10,000
CAPITAL OUTLAY	3,374	10,000	9,144	10,000	10,000
PARKS:					
MATERIALS AND SUPPLIES		5,000	-	5,000	5,000
OTHER SERVICES & CHARGES	17	5,000	33	5,000	5,000
CAPITAL OUTLAY		10,000	765	10,000	10,000
BEAUTIFICATION:					
MATERIALS AND SUPPLIES	-	5,000	-	5,000	5,000
OTHER SERVICES & CHARGES	-	4,000	14,856	4,000	4,000
CAPITAL OUTLAY		-	-	-	-
 TOTAL	 3,626	 74,000	 24,798	 74,000	 74,000

CHANGE IN FUND BALANCE	66,896	16,800	16,800
BEGINNING BUDGETARY FUND BALANCE	332,240	399,136	399,136
ENDING BUDGETARY FUND BALANCE	399,136	415,936	415,936

**FUND BUDGET SUMMARY**

**FUND: REAP GRANT FUND**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
INTEREST	-	-	-	-	-
INTERGOVERNMENTAL	51,409	-	35,692	136,000	136,000
TRANSFERS IN - GF	-	-	-	-	-
USE OF FUND BALANCE	-	-	-	-	-
TOTAL RESOURCES	51,409	-	35,692	136,000	136,000
<b>PROPOSED EXPENDITURES:</b>					
CAPITAL OUTLAY	-	-	35,692	-	-
TRANSFERS OUT - RESTRICTED SALES TAX FUND	51,409	-	-	136,000	136,000
TOTAL	51,409	-	35,692	136,000	136,000

CHANGE IN FUND BALANCE

- - -

BEGINNING BUDGETARY FUND BALANCE

- - -

ENDING BUDGETARY FUND BALANCE

- - -



**FUND BUDGET SUMMARY**

**FUND: MUNICIPAL AUTHORITY**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
<b>ESTIMATED REVENUES:</b>					
WATER SERVICE	1,592,203	1,620,000	1,800,440	1,850,000	1,850,000
WATER TAPS	2,875	5,000	2,070	3,000	3,000
MISCELLANEOUS WATER	6,677	10,000	14,494	15,000	15,000
SEWER SERVICE	890,375	900,000	933,195	980,000	980,000
SEWER TAPS	1,035	1,200	-	1,000	1,000
GARBAGE COLLECTION	878,125	880,000	884,439	900,000	900,000
TRANSFER STATION FEES	-	-	-	-	-
MISCELLANEOUS	12,442	500	1,567	2,000	2,000
INTEREST REVENUE	444	1,000	526	800	800
EMS ASSESSMENT	126,530	125,000	124,940	126,000	126,000
SOLID WASTE FEES	6,798	7,000	6,711	7,000	7,000
PENALTIES/CUT-OFF FEES	79,522	85,000	74,397	85,000	85,000
GRANT REVENUE	-	-	-	-	-
SURCHARGE	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>3,597,026</b>	<b>3,634,700</b>	<b>3,842,779</b>	<b>3,969,800</b>	<b>3,969,800</b>
TRANSFERS IN - GF	785,368	772,500	838,123	870,000	870,000
TRANSFERS IN - REAP GRANT FUND	-	-	-	-	-
OTHER SOURCES - HEDA	-	-	-	-	-
(GAIN) USE OF FUND BALANCE	(4,810)	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>4,377,584</b>	<b>4,407,200</b>	<b>4,680,902</b>	<b>4,839,800</b>	<b>4,839,800</b>
<b>PROPOSED EXPENDITURES:</b>					
WATER	884,467	384,631	425,964	440,343	440,343
UTILITY OFFICE	165,870	172,913	171,416	205,901	205,901
WATER PLANT	927,751	827,302	1,095,705	1,177,527	1,177,527
SEWER	106,049	122,546	103,699	174,614	174,614
SEWER PLANT	271,361	435,642	278,298	329,954	329,954
PUBLIC WORKS	78,652	99,577	94,896	98,930	98,930
SANITATION	161,632	181,788	202,174	228,879	228,879
TRANSFER STATION	225,109	237,972	216,051	245,486	245,486
<b>EMS CONTRACT</b>	<b>126,530</b>	<b>125,000</b>	<b>124,940</b>	<b>126,000</b>	<b>126,000</b>
<b>TOTAL DEPARTMENTAL</b>	<b>2,947,421</b>	<b>2,587,371</b>	<b>2,713,143</b>	<b>3,027,634</b>	<b>3,027,634</b>
TRANSFERS OUT - GF	1,430,163	1,819,829	1,967,759	1,812,166	1,812,166
TRANSFERS OUT - HMA '15 SERIES	-	-	-	-	-
TRANSFERS OUT - RSTF	-	-	-	-	-
<b>TOTAL</b>	<b>4,377,584</b>	<b>4,407,200</b>	<b>4,680,902</b>	<b>4,839,800</b>	<b>4,839,800</b>

CHANGE IN FUND BALANCE

BEGINNING BUDGETARY FUND BALANCE

ENDING BUDGETARY FUND BALANCE

## FISCAL YEAR 22-23

CHANGE IN FUND BALANCE	952	900	900
BEGINNING BUDGETARY FUND BALANCE	51,417	52,369	52,369
ENDING BUDGETARY FUND BALANCE	52,369	53,269	53,269

**FUND BUDGET SUMMARY**

**FUND: CDBG WATER PROJECT**

**FISCAL YEAR 22-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
ESTIMATED REVENUES:					
INTERGOVERNMENTAL		-	-	-	-
INTEREST	-	-	-	-	-
MISCELLANEOUS	521	-	-	-	-
TRANSFERS IN - GF	6,250	-	-	-	-
(GAIN) USE OF FUND BALANCE	(1,012)	-	-	-	-
TOTAL RESOURCES	5,759	-	-	-	-
PROPOSED EXPENDITURES:					
WATER:					
OTHER SERVICES AND CHARGES	29	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	5,730	-	-	-	-
TOTAL	5,759	-	-	-	-

CHANGE IN FUND BALANCE

BEGINNING BUDGETARY FUND BALANCE

ENDING BUDGETARY FUND BALANCE

-	-	-
1,014	1,014	1,014
1,014	1,014	1,014

**DEPARTMENTAL BUDGET SUMMARIES**

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: POLICE DEPT.**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	872,707	1,040,444	1,043,924	1,083,480	1,083,480
MATERIALS & SUPPLIES	80,066	86,100	78,242	96,700	96,700
OTHER SERVICES & CHARGES	54,708	60,075	51,573	58,150	58,150
CAPITAL OUTLAY	6,941	83,000	82,972	-	-
<b>TOTAL</b>	<b>1,014,422</b>	<b>1,269,619</b>	<b>1,256,711</b>	<b>1,238,330</b>	<b>1,238,330</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>13</b>	<b>13</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  <b>PERSONNEL SERVICES:</b> All dispatcher positions remain in the E911 Fund with the General Fund to reimburse all personnel costs		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: FIRE DEPT.**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	872,694	928,852	904,438	1,061,740	1,061,740
MATERIALS & SUPPLIES	39,239	37,700	40,207	41,200	41,200
OTHER SERVICES & CHARGES	22,272	36,900	28,906	36,900	36,900
CAPITAL OUTLAY	1,868	-	2,264	-	-
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>936,073</b>	<b>1,003,452</b>	<b>975,815</b>	<b>1,139,840</b>	<b>1,139,840</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>13</b>	<b>13</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: STREETS**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	258,216	268,408	257,585	316,500	316,500
MATERIALS & SUPPLIES	91,343	89,400	106,356	101,800	101,800
OTHER SERVICES & CHARGES	14,085	14,000	14,262	16,000	16,000
CAPITAL OUTLAY	18,036	9,800	9,778	-	-
<b>TOTAL</b>	<b>381,680</b>	<b>381,608</b>	<b>387,981</b>	<b>434,300</b>	<b>434,300</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>5</b>	<b>5</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GENERAL GOVERNMENT**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	103,282	106,415	109,874	135,019	135,019
MATERIALS & SUPPLIES	30,908	29,700	45,693	33,700	33,700
OTHER SERVICES & CHARGES	418,313	570,100	528,672	631,000	631,000
CAPITAL OUTLAY	1,967	-	-	-	-
<b>TOTAL</b>	<b>554,470</b>	<b>706,215</b>	<b>684,239</b>	<b>799,719</b>	<b>799,719</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: LIBRARY**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	77,237	78,600	78,865	98,211	98,211
MATERIALS & SUPPLIES	7,195	8,100	7,651	8,100	8,100
OTHER SERVICES & CHARGES	7,913	10,700	11,851	10,600	10,600
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>92,345</b>	<b>97,400</b>	<b>98,367</b>	<b>116,911</b>	<b>116,911</b>

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	2.5	2.5
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

## FY 22-23

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	3	3
FY 22-23 PROPOSED CHANGES IN SERVICE:  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	-	12,807	16,563	18,133	18,133
MATERIALS & SUPPLIES	10,013	13,300	9,050	13,600	13,600
OTHER SERVICES & CHARGES	58,177	55,000	63,767	28,500	28,500
CAPITAL OUTLAY	60,271	55,000	119,993	-	-
<b>TOTAL</b>	<b>128,461</b>	<b>136,107</b>	<b>209,373</b>	<b>60,233</b>	<b>60,233</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	0.5
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

## FY 22-23

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 21-22	FY 22-23
	2 Part-time	2 Part-time
FY 22-23 PROPOSED CHANGES IN SERVICE:  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: CLERK**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	188,689	218,561	211,961	228,877	228,877
MATERIALS & SUPPLIES	-	50	-	-	-
OTHER SERVICES & CHARGES	37	200	120	200	200
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>188,726</b>	<b>218,811</b>	<b>212,081</b>	<b>229,077</b>	<b>229,077</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>3</b>	<b>3</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: MANAGER**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	-	-	-	-	-

	<b>FY 21-22</b>	<b>FY 22-23</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: ATTORNEY**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	25,188	24,603	24,585	23,577	23,577
MATERIALS & SUPPLIES	-	-	-	-	-
OTHER SERVICES & CHARGES	-	150	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>25,188</b>	<b>24,753</b>	<b>24,585</b>	<b>23,577</b>	<b>23,577</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT:** COURT

**FUND:** GENERAL

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	72,407	72,746	72,783	80,811	80,811
MATERIALS & SUPPLIES	796	1,200	221	200	200
OTHER SERVICES & CHARGES	3,474	4,200	120	3,700	3,700
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL</b>	<b>76,677</b>	<b>78,146</b>	<b>73,124</b>	<b>84,711</b>	<b>84,711</b>

	<b>FY 21-22</b>	<b>FY 22-23</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1 + Judge</b>	<b>1 + Judge</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: GARAGE**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	61,107	63,650	64,128	78,955	78,955
MATERIALS & SUPPLIES	26,228	25,000	34,184	26,500	26,500
OTHER SERVICES & CHARGES	6,028	6,000	8,167	7,000	7,000
CAPITAL OUTLAY	-	13,975	-	-	
<b>TOTAL</b>	<b>93,363</b>	<b>108,625</b>	<b>106,479</b>	<b>112,455</b>	<b>112,455</b>

	<b>FY 21-22</b>	<b>FY 22-23</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>1</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SENIOR CENTER**

**FUND: GENERAL**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	-	-	-	-	-
MATERIALS & SUPPLIES	100	3,000	3,309	3,500	3,500
OTHER SERVICES & CHARGES	6,094	11,800	8,030	10,000	10,000
CAPITAL OUTLAY	2,950	-	-	-	-
<b>TOTAL</b>	<b>9,144</b>	<b>14,800</b>	<b>11,339</b>	<b>13,500</b>	<b>13,500</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	-	-
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER**

**FUND: MUNICIPAL AUTHORITY**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	271,773	253,331	224,923	264,843	264,843
MATERIALS & SUPPLIES	97,674	100,500	149,566	132,500	132,500
OTHER SERVICES & CHARGES	26,267	30,800	51,475	43,000	43,000
CAPITAL OUTLAY	2,901	-	-	-	-
DEBT SERVICE	485,852	-	-	-	-
<b>TOTAL</b>	<b>884,467</b>	<b>384,631</b>	<b>425,964</b>	<b>440,343</b>	<b>440,343</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>3</b>	<b>4</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  One additional position proposed		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: UTILITY OFFICE**

**FUND: MUNICIPAL AUTHORITY**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	132,957	144,213	136,364	174,401	174,401
MATERIALS & SUPPLIES	8,966	11,700	15,297	11,500	11,500
OTHER SERVICES & CHARGES	21,980	17,000	19,755	20,000	20,000
CAPITAL OUTLAY	1,967	-	-	-	-
<b>TOTAL</b>	<b>165,870</b>	<b>172,913</b>	<b>171,416</b>	<b>205,901</b>	<b>205,901</b>

	<b>FY 21-22</b>	<b>FY 22-23</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	3.5	3.5
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: WATER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	253,134	264,102	275,419	311,927	311,927
MATERIALS & SUPPLIES	495,883	392,700	604,981	643,100	643,100
OTHER SERVICES & CHARGES	164,781	170,500	202,005	222,500	222,500
CAPITAL OUTLAY	13,953	-	13,300	-	-
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>927,751</b>	<b>827,302</b>	<b>1,095,705</b>	<b>1,177,527</b>	<b>1,177,527</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>4</b>	<b>5</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b> One additional position proposed		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SEWER**

**FUND: MUNICIPAL AUTHORITY**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	65,967	64,446	61,507	116,314	116,314
MATERIALS & SUPPLIES	14,400	27,500	21,571	29,200	29,200
OTHER SERVICES & CHARGES	21,711	30,600	20,621	29,100	29,100
CAPITAL OUTLAY	3,971	-	-	-	-
<b>TOTAL</b>	<b>106,049</b>	<b>122,546</b>	<b>103,699</b>	<b>174,614</b>	<b>174,614</b>

	<b>FY 21-22</b>	<b>FY 22-23</b>
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>1</b>	<b>2</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b> One additional position proposed		

**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SEWER PLANT**

**FUND: MUNICIPAL AUTHORITY**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	141,965	154,022	133,034	174,154	174,154
MATERIALS & SUPPLIES	25,781	33,800	31,622	37,300	37,300
OTHER SERVICES & CHARGES	94,868	113,500	113,642	118,500	118,500
CAPITAL OUTLAY	8,747	-	-	-	-
DEBT SERVICE		134,320	-	-	-
<b>TOTAL</b>	<b>271,361</b>	<b>435,642</b>	<b>278,298</b>	<b>329,954</b>	<b>329,954</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  <b>DEBT SERVICE:</b> Debt service for ORF-09-0029-CW moved to Restricted Sales Tax Fund		

**FY 22-23**

	FY 21-22	FY 22-23
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
<p><b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b></p> <p>None</p>		



**DEPARTMENT BUDGET SUMMARY**

**DEPARTMENT: SANITATION**

**FUND: MUNICIPAL AUTHORITY**

**FY 22-23**

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (EST) FY 21-22	DEPARTMENTAL REQUEST FY 22-23	PROPOSED BUDGET YEAR FY 22-23
PERSONAL SERVICES	107,456	116,688	113,930	143,079	143,079
MATERIALS & SUPPLIES	46,747	59,500	79,452	77,500	77,500
OTHER SERVICES & CHARGES	7,429	5,600	8,792	8,300	8,300
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
<b>TOTAL</b>	<b>161,632</b>	<b>181,788</b>	<b>202,174</b>	<b>228,879</b>	<b>228,879</b>

	FY 21-22	FY 22-23
<b>NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)</b>	<b>2</b>	<b>2</b>
<b>FY 22-23 PROPOSED CHANGES IN SERVICE:</b>  None		

**FY 22-23**

NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	FY 21-22	FY 22-23
	1	1
FY 22-23 PROPOSED CHANGES IN SERVICE:  None		

## DETAIL WORKSHEETS

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2022-2023**

**E911 FUND:**

E911:

CAPITAL OUTLAY:

- Equipment **\$31,500**

**LIBRARY FUND:**

LIBRARY:

CAPITAL OUTLAY:

- Building Remodeling and Repairs **\$30,000**

**CEMETERY CARE FUND:**

CEMETERY:

CAPITAL OUTLAY:

- Tractor Mower **\$10,800**

**HOTEL/MOTEL TAX FUND:**

PARKS:

- Miscellaneous Capital Outlay \$10,000

TOURISM:

- Miscellaneous Capital Outlay 10,000
- \$20,000**

**RESTRICTED SALES TAX FUND:**

WATER:

CAPITAL OUTLAY:

- Bobcat Mini Excavator \$70,000
- CDBG/REAP 2022 Project 618,500

DEBT SERVICE:

- Semi-Annual Payments for Loan ORF-08-0015-DW 455,550
- 2015 Series Note 494,450

WATER PLANT:

CAPITAL OUTLAY:

- Structure over Blowdown Valves 20,000

**CITY OF HENRYETTA  
DEPARTMENTAL CAPITAL OUTLAY/DEBT SERVICE REQUESTS  
FY 2022-2023**

**RESTRICTED SALES TAX FUND:, (Continued)**

**POLICE:**

**CAPITAL OUTLAY:**

- |  |          |
|--|----------|
| • Police Unit (replacement for surplus cars) | \$50,000 |
| • 9mm Pistols with sights and lights         | 7,600    |
| • Ballistic shield                           | 6,600    |

**FIRE:**

**CAPITAL OUTLAY:**

- |                    |        |
|--------------------|--------|
| • Restroom Remodel | 15,000 |
| • Bunker Gear      | 25,000 |

**STREETS:**

**CAPITAL OUTLAY:**

- |           |         |
|-----------|---------|
| • Overlay | 100,000 |
|-----------|---------|

**SEWER:**

**CAPITAL OUTLAY:**

- |                |        |
|----------------|--------|
| • Water Jetter | 65,000 |
| • Repairs      | 8,000  |

**SEWER PLANT:**

**CAPITAL OUTLAY:**

- |                  |        |
|------------------|--------|
| • Tractor/Loader | 25,000 |
|------------------|--------|

**DEBT SERVICE:**

- |  |         |
|--|---------|
| • Semi-annual payments for Loan ORF-09-0029-CW | 134,320 |
|--|---------|

**SANITATION:**

**CAPITAL OUTLAY:**

- |             |        |
|-------------|--------|
| • Dumpsters | 25,000 |
| • Polycarts | 15,000 |

**DEBT SERVICE:**

- |  |               |
|--|---------------|
| • Sanitation truck (2020 Peterbuilt 520) | <u>51,420</u> |
|--|---------------|

**\$2,186,440**

# AFFIDAVIT OF PUBLICATION

County of Okmulgee, State of Oklahoma

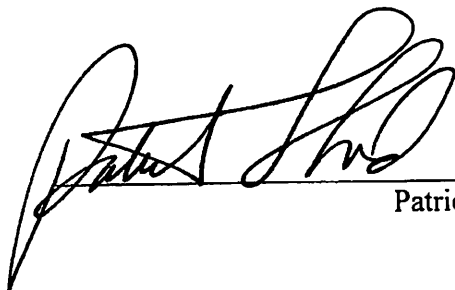
**Okmulgee Times**  
320 W 6th St  
Okmulgee, OK 74447  
918-756-3600

Resolution 1284  
Legal# 12605

I, **Patrick Ford**, of lawful age, being duly sworn upon oath, deposes and says that I am the Editor of Okmulgee Times, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Okmulgee, for the County of Okmulgee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

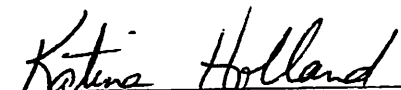
## PUBLICATION DATES:

June 24, 2022



Patrick Ford, Editor

Signed and sworn to before me on this 24th day of June, 2022.



Katina Holland, Notary Public

My Commission expires: March 19, 2023.  
Commission # 15002794.

Published in the Okmulgee Times  
06/24/22

**CITY OF HENRYETTA,  
OKLAHOMA  
RESOLUTION NO. 1284  
A RESOLUTION APPROVING THE  
CITY OF HENRYETTA,  
OKLAHOMA BUDGET FOR THE  
FISCAL YEAR 2022-2023 AND  
ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-2023) consistent with the Act and provisions outlined in the City Ordinance #983; and

**WHEREAS**, The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

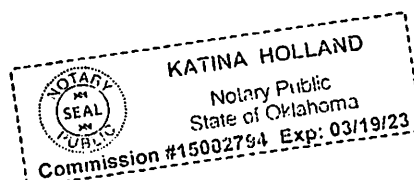
**NOW, THEREFORE, BE IT  
RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF HENRYETTA,  
OKLAHOMA:**

**SECTION 1.** The City Council does hereby adopt the FY 2022-2023 Budget on the 21st day of June 2022 as presented with total resources available in the amount of \$17,141,570 and total appropriations in the amount of \$13,432,430.

**ADOPTED BY THE CITY COUNCIL  
OF THE CITY OF HENRYETTA,  
OKLAHOMA THIS 21st DAY OF  
JUNE 2022.**

/s/: Jennifer Munholland  
Mayor

ATTEST:  
/s/: Donna White  
City Clerk



PUBLICATION FEE: \$39.60

**CITY OF HENRYETTA, OKLAHOMA**  
**RESOLUTION NO. 1284**

**A RESOLUTION APPROVING THE CITY OF HENRYETTA, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2022-2023 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Henryetta has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-2023) consistent with the Act and provisions outlined in the City Ordinance #983; and

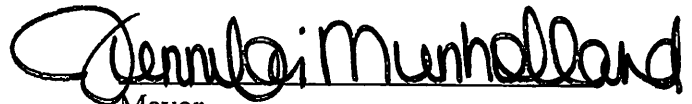
**WHEREAS**, The Budget has been formally presented to the Henryetta City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The Henryetta City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and


**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF HENRYETTA, OKLAHOMA:**

**SECTION 1.** The City Council does hereby adopt the FY 2022-2023 Budget on the 21<sup>st</sup> day of June 2022 as presented with total resources available in the amount of \$17,141,570 and total appropriations in the amount of \$13,432,430.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HENRYETTA, OKLAHOMA  
THIS 21<sup>st</sup> DAY OF JUNE 2022.**

  
Mayor

ATTEST:

  
City Clerk

# AFFIDAVIT OF PUBLICATION

County of Okmulgee, State of Oklahoma

**Okmulgee Times**  
320 W 6th St  
Okmulgee, OK 74447  
918-756-3600

Budget Summery  
Legal# 12538

I, **Patrick Ford**, of lawful age, being duly sworn upon oath, deposes and says that I am the Editor of Okmulgee Times, a bi-weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Okmulgee, for the County of Okmulgee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

**PUBLICATION DATES:**

June 3, 2022

June 8, 2022

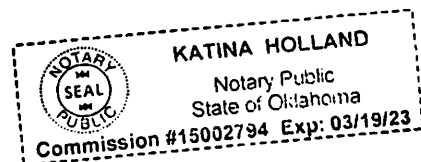


Patrick Ford, Editor

Signed and sworn to before me on this 8th day of June, 2022.

  
Katina Holland, Notary Public

My Commission expires: March 19, 2023.  
Commission # 15002794.



PUBLICATION FEE: \$433.89



## THE CITY OF HENRYETTA COMBINED BUDGET SUMMARY FY 22-23

ALL BUDGETED FUNDS	GENERAL FUND	SPECIAL REVENUE/CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
<b>BEGINNING FUND BALANCE - ESTIMATED</b>	<b>\$3,179,815</b>	<b>\$1,696,645</b>	<b>\$53,383</b>	<b>\$4,929,843</b>
<b>RESOURCES:</b>				
Taxes	\$2,857,000	\$1,250,000		\$4,107,000
Licenses and Permits	\$15,750			\$15,750
Intergovernmental	\$142,500	\$276,500		\$419,000
Charges for Services	\$88,200	\$122,000	\$3,967,000	\$4,177,200
Fines and Forfeitures	\$227,000			\$227,000
Interest	\$5,000	\$1,850	\$1,800	\$8,650
Miscellaneous	\$191,700	\$3,500	\$2,000	\$197,200
Transfers in	\$1,812,166	\$456,801	\$870,000	\$3,138,967
<b>TOTAL RESOURCES</b>	<b>\$5,339,316</b>	<b>\$2,110,651</b>	<b>\$4,840,800</b>	<b>\$12,290,767</b>
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	<b>\$8,519,131</b>	<b>\$3,807,296</b>	<b>\$4,894,183</b>	<b>\$17,220,610</b>
APPROPRIATIONS	GENERAL FUND	SPECIAL REVENUE/CAPITAL PROJECT FUNDS	ENTERPRISE FUND	TOTALS
Police	\$1238,330	\$65,150		\$1,303,480
Fire	\$1,139,840	\$40,000		\$1,179,840
Streets	\$434,300	\$100,000		\$534,300
General Government	\$799,719	\$5,000		\$804,719
Library	\$116,911	\$38,000		\$154,911
Cemetery	\$176,303	\$10,800		\$187,103
Parks	\$60,233	\$20,000		\$80,233
Airport	\$54,085	\$24,000		\$78,085
Clerk	\$229,077			\$229,077
Manager				
Attorney	\$23,577			\$23,577
Court	\$84,711			\$84,711
Garage	\$112,455			\$112,455
Senior Center	\$13,500			\$13,500
Economic Development	\$145,000			\$145,000
Tourism		\$40,000		\$40,000
Beautification		\$9,000		\$9,000
E911		\$395,301		\$395,301
Water		\$1,638,500	\$440,443	\$2,078,943
Utility Office			\$205,901	\$205,901
Water Plant		\$20,000	\$1,177,527	\$1,197,527
Sewer		\$73,000	\$174,615	\$247,614
Sewer Plant		\$159,320	\$329,954	\$489,274
Public Works			\$98,930	\$98,930
Sanitation		\$91,420	\$228,879	\$320,299
Transfer Station			\$245,486	\$245,486
EMS Contract			\$126,000	\$126,000
Transfers Out	\$1,190,801	\$136,000	\$1,812,166	\$3,138,967
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,818,842</b>	<b>\$2,865,491</b>	<b>\$4,839,900</b>	<b>\$13,524,233</b>
<b>ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED</b>	<b>\$2,700,289</b>	<b>\$941,805</b>	<b>\$54,283</b>	<b>\$3,696,377</b>

### NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 22-23 City of Henryetta budget will be held at 5:30 p.m. on June 14, 2022 at the the Henryetta City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2022. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed budget is available for review in the Office of the City Clerk.