

2021-2022
General Fund – Expenditures Budget Amendments

Exhibit A

1. Total GF expenditures from \$2,715,000.00 to \$3,165,200.00
 - A. Total expenditures for General Govt/Clerk from \$892,000.00 to \$1,011,000.00
 - B. Total expenditures for Treasurer from \$7000.00 to \$6000.00
 - C. Total expenditures for Attorney from \$25,000.00 to \$34,700.00
 - D. Total expenditures for Municipal Court from \$113,000.00 to \$84,000.00
 - E. Total expenditures for Police from \$570,000.00 to \$565,297.00
 - F. Total expenditures for Fire from \$373,000.00 to \$380,000.00
 - G. Total expenditures for Street from \$134,000.00 to \$108,000.00
 - H. Total expenditures for Cemetery from \$15,000.00 to \$12,200.00
 - I. Total expenditures for Parks from \$115,000.00 to \$530,000.00
 - J. Total expenditures for 911 from \$50,000.00 to \$56,000.00
 - K. Total expenditures for Payroll Expenses from \$68,000.00 to \$47,000.00
 - L. Total expenditures for General Fund Balance from \$33,000.00 to \$34,300.00

Explanation: Formula error during calculations of FY 2021-2022 budget.

Date Approved by City Manager: 6/9/22

Date Approved by City Council: 6/9/22



2021-2022
General Fund – Revenue Budget Amendments

Exhibit B

1. Total GF Revenue from \$2,715,000.00 to \$3,165,200.00
 - A. Total Taxes revenue from \$2,179,000.00 to \$2,650,000.00
 - B. Total License revenue from \$4,000.00 to \$4,200.00
 - C. Total Intergovt revenue from \$50,000.00 to \$65,000.00
 - D. Total Street & Alley revenue from \$29,000.00 to \$24,000.00
 - E. Total Charges revenue from \$140,000.00 to \$150,000.00
 - F. Total Fines/Reimbursements revenue from \$114,000.00 to \$150,000.00
 - G. Total Miscellaneous revenue from \$199,000.00 to \$122,000.00

Explanation: Error in budget calculations

Date Approved by City Manager: 6/9/22

Date Approved by City Council: 6/9/22



2021-2022
CMA – Revenue Budget Amendments

Exhibit C

1. Total CMA Revenue from \$3,803,000.00 to \$4,267,471.00
 - A. Total water revenue from \$1,480,000.00 to \$1,613,800.00
 - B. Total wastewater revenue from \$472,000.00 to \$490,000.00
 - C. Total solid waste revenue from \$448,000.00 to 472,000.00
 - D. Total auditorium revenue from \$6000.00 to \$16,000.000
 - E. Total administrative revenue from \$93,000.00 to \$180,000.00
 - F. Total fees/transfers/int from \$4000.00 to \$0
 - G. Total E911 fees from \$2000.00 to \$1,560.00
 - H. Total transfer in Cash from General Fund \$76,448.00
 - I. Total transfer in Cash from CMA \$199,663.00

Explanation: Cost of supplies/products increased.

Date Approved by City Manager: 6/9/22

Date Approved by City Council: 6/9/22



2021-2022
CMA – Expenditures Budget Amendments

Exhibit D

1. Total CMA Expenditures from \$3,767,000.00 to \$4,267,471.00
 - A. Total Administrative expenditures from \$365,000.00 to \$268,400.00
 - B. Total Gas expenditures from \$891,000.00 to \$998,000.00
 - C. Total Water/WasteWater from \$1,059,000.00 to \$1,352,251.00
 - D. Total Solid Waste from \$410,000.00 to \$461,443.00
 - E. Total Dept Service from \$150,000.00 to \$162,000.00
 - F. Total Payroll Expenses-taxes from \$44,000.00 to \$33,000.00
 - G. To Transfers to WasteWater Improvement from \$145,000.00 to \$221,448.00
 - H. Total transfers to GF from \$78,000.00 to \$1,400.00
 - I. Total transfers to Water Plant Construction from \$625,000.00 to \$772,330.00

Explanation: Error in budget calculations.

Explanation: Cost of supplies increased.

Date Approved by City Manager: 6/9/22

Date Approved by City Council: 6/9/22



**CLEVELAND CITY COUNCIL
MINUTES
REGULAR SCHEDULED MEETING
Thursday, June 9, 2022 – 6:00 p.m.(or immediately following Public Hearing)**

Members of the Cleveland City Council met in a regularly scheduled meeting at 6:00 p.m. on Thursday, June 9, 2022, in the Council Chambers of the Cleveland Municipal Building located at 201 North Broadway, Cleveland, Oklahoma with Mayor Brian Torres presiding. The agenda for this meeting was posted on the front door of the Cleveland City Hall on June 8, 2022, at 4:00 p.m.

CALL TO ORDER. Mayor Torres called the meeting to order at 6:00 p.m.

ROLL CALL. City Clerk Ashley Schulze called roll call with the following members present:

Present: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Absent: None

PLEDGE OF ALLEGIANCE. Pledge of Allegiance was led by Mayor Torres.

INVOCATION. Invocation by City Manager Mike Vaughan.

PUBLIC COMMENTS. All comments will be limited to agenda items only. Participants are required to sign in prior to the start of the meeting. Members from the public who signed in: Michelle Miller- as needed.

ACCEPTANCE OF THE AGENDA

NEW BUSINESS. No Business.

STAFF REPORTS

City Manager Mike Vaughan gave a monthly report.

Total Billing for May was \$272,392.13, down \$41,577.27 from previous month, down \$9920.24 from previous year.

Sales and use tax down from previous month but the overall sales tax is up from the previous year.

Pool is up and running. Attendance has been good.

Clearwell is going up at the Water Plant.

CURRENT BUSINESS

1. Approve/Reject the following consent items:

- a. Minutes of the Regular City Council meeting held on May 12, 2022.**
- b. Minutes of the Public Hearing held on May 12, 2022.**
- c. All purchase orders.**
- d. Treasurer's Repot.**

A motion was made by Brian Torres and seconded by Mike Carroll to approve the consent items as listed. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

2. **Discussion and vote to Approve/Reject to Authorize up to \$50,000.00 of the City of Cleveland's current escrow account balance contained in the Oklahoma Municipal Assurance Group (OMAG) Worker's Compensation Plan be applied to the City's 2022-2023 annual premium.**

A motion was made by Brian Torres and seconded by Damon Lester to approve \$50,000.00 to be applied to the city's account balance contained in the Oklahoma Municipal Assurance Group (OMAG) Worker's Compensation Plan 2022-2023 annual premium. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

3. **Discussion and vote to Approve/Reject Change Order 008 in the amount of \$1430.32 to J.P. Construction for four deck box rings, four deck lids, four ground lugs, two ground wire splices, 70 feet of #8 bare copper wire, and 6 lbs of duct seal.**

A motion was made by Brian Torres and seconded by Anakin Bryan to approve change order 008 in the amount of \$1430.32 to J.P. Construction. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

4. **Discussion and vote to Approve/Reject Pay Request 009 in the amount of \$76,150.32 to JP Construction for final payment on pool construction.**

A motion was made by Mike Carroll and seconded by Damon Lester to approve Pay Request 009 in the amount of \$76,150.32 to JP Construction for final payment on pool construction. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

5. **Discussion and vote to Approve/Reject the Fraternal Order of Police Bargaining Agreement.**

Police Chief and City Manager met with the Chairman of the FOP to negotiate a few changes. There were two changes to the Bargaining Agreement. The first change was to add: For full-time employees placed into service prior to May 16, 2017, family coverage for Health, Dental, and Vision Insurance shall be paid for by the City of Cleveland. The second change is to add sick leave donation: Employees may donate all or a portion of their sick time to another employee that has exhausted their sick leave. A motion was made by Chris Gabriel and seconded by Anakin Bryan to approve the Fraternal Order of Police Bargaining Agreement. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

6. **Discussion and vote to Approve/Reject the renewal of the School Resource Officer Agreement.**

Police Chief Clint Stout informed council of the change made. The compensation that Cleveland Public Schools will pay the City changed from \$40,000.00 to \$45,000.00. A motion was made by Chris Gabriel and seconded by Mike Carroll to approve the renewal of the School Resource Officer Agreement. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

7. **Discussion and vote to Approve/Reject the budget amendments presented.**

Council reviewed the budget amendments. Operations Manager Clint Stout advised council that these budget amendments are due to increase in supplies/products, and under budgeting for 2021-2022. A motion was made by Brian Torres and seconded by Damon Lester to approve the budget amendments as presented. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

- 8. Discussion and possible action on Resolution No. 2022-01, adopting the City of Cleveland proposed budget for Fiscal Year 2022-2023 and directing proposed budget to be transmitted to the State Auditor and Inspector's Office.**

Councilman Chris Gabriel commented that it has been a rough two years with major changes. Park and recreations are moving forward, and is looking forward to this budget. City Manager Mike Vaughan stated that the proposed budget is as accurate as we can get. A motion was made by Brian Torres and seconded by Mike Carroll to accept Resolution No. 2022-10, adopting the City of Cleveland proposed budget for Fiscal year 2022-2023 and directing proposed budget to be transmitted to the State Auditor and Inspector's Office. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

- 9. Discussion and vote to Approve/Reject Larry Brown as local agent representative for the Oklahoma Municipal Assurance Group (OMAG) Liability Program Insurance Plans for the Fiscal Year 2022-2023.**

City Manager Mike Vaughan informed council that Larry Brown has been the agent for the City of Cleveland for years. Mr. Brown has been very pro-active at getting properties covered for the City of Cleveland. A motion as made by Damon Lester and seconded by Anakin Bryan to approve Larry Brown as local agent representative for the Oklahoma Municipal Assurance Group (OMAG) Liability Program Insurance Plans for the Fiscal Year 2022-2023. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

- 10. Discussion and possible action of all utility bill rates and fees. Council discussion occurred.**

Councilman Chris Gabriel asked when the last time the city raised gas prices was. City Manager Mike Vaughan stated that it was in 2009. Mr. Vaughan stated that as of right now gas is \$9-10 per MCF. In the past they were around \$3-\$4 per MCF. The income for the city comes from the sale of natural gas. Councilor Anakin Bryan stated that there has to be an increase in gas rates due to the city's cost of doing business has also increased. Councilman Chris Gabriel wants the city to educate utility customers on how to conserve.

- 11. Discussion and vote to Approve/Reject Ordinance No. 2022-647, amending Part 18, Titled "Utilities", Chapter 1, Titled "Utility and Customer Charges", Section 18-103, Titled "Gas Rates", in certain circumstances: Repealing all Ordinances or parts of Ordinances in conflict; providing for severability; providing and effective date of July 1, 2022.**

After a long discussion by the council, the council agreed there needs to be an increase in gas rates. A motion was made by Brian Torres and seconded by Anakin Bryan to approve Ordinance No. 2022-647 but change proposed increase rates by \$1.00/ per MCF for a total increase of \$5.00 per MCF. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

- 12. Discussion and vote to Approve/Reject Ordinance No. 2022-648, adding Part 11, Chapter 5, Sections 101-111 of the Ordinances of the City of Cleveland , Oklahoma, Regarding Special Event Permits.**

City Manager Mike Vaughan informed council that there has never been an ordinance put in place for special events. This just defines specials events. A motion was made by Damon Lester and seconded by Mike Carroll to approve Ordinance No. 2022-648. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

- 13. Discussion and vote to Approve/Reject Ordinance No. 2022-649, amending part 11, titled "Parks, Recreation, and Cultural Affairs Cemetery and Library", Chapter 21, titled "City Lakes and Water District", Section 11-215, Titled "Other Rules and Regulations Applicable to City Lake."; in certain circumstance; repealing all ordinances**

or parts of ordinances in conflict; providing for severability; providing and effective date of 30 days after passage.

City Manager Mike Vaughan stated that this Ordinance will allow for kayaks to be on the city lake. Council discussion occurred about not allowing pistols or rifles at the city lake. A motion was made by Chris Gabriel and seconded by Brian Torres to approve Ordinance No. 2022-649 with the exception of the no pistols. This motion carried with the following roll call vote: (4-1)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll

Nay: Anakin Bryan

- 14. Discussion and vote to Approve/Reject Ordinance No. 2022-650, amending Part 11, titled “Parks, Recreation, and Cultural Affairs Cemetery and Library”, Chapter 21, Titled “City Lakes and Water District”, Section 11-212, Titled “Boats to be of Certain Size; Refusal of Operating Permit or License”; in certain circumstances; repealing all ordinances or parts of ordinances in conflict; providing for severability; providing and effective date of 30 days after passage.**

Operations Manager Clint Stout informed council that this ordinance is taking out the length, width, and inches in depth of boat sizes. A motion was made by Brian Torres and seconded by Damon Lester to approve Ordinance No. 2022-650. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

- 15. Discussion and vote to Approve/Reject Ordinance No. 2022-651, amending Part 18, Titled “Utilities”, Chapter 1, Titled “Utility and Customer Charges”, Section 18-107, Titled “Camping Rates”; in certain circumstances; repealing all ordinances or parts of ordinances in conflict; providing and effective date of 30 days after passage.**

Mr. Stout stated that he has gotten numerous calls about homeless individuals living in tents at Feyodi.

Councilman Chris Gabriel stated that he had gotten his first complaint about this as well. Mr. Stout informed council that this ordinance will be only change the tent site camping to no more than 7 consecutive days and no more than 10 days in a 30 day period, the price per night does not change. Mayor Torres would like for this item to be placed back on the July 14, 2022 agenda to discuss camping rates. A motion was made by Chris Gabriel and seconded by Damon Lester to approve Ordinance No. 2022-651. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

EXECUTIVE SESSION

- 16. Discussion and vote to Approve/Reject entering into executive session for the council to confer on matters pertaining to the purchase or appraisal of real property for the City of Cleveland as authorized by OKLA. STAT, Title 25, Section 307 (B)(3)**

A motion was made by Brian Torres and seconded by Mike Carroll to approve entering into executive session. This motion carried with the following roll call vote: (4-0)

Aye: Brian Torres, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

*Chris Gabriel not available for the vote.

Time in: 7:28 p.m.

- 17. Vote to approve returning to open session.**

A motion was made by Brian Torres and seconded by Mike Carroll to return to open session. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

Time out: 7:35 p.m.

18. Statement of executive session minute.

While in executive session, council held confidential communications concerning the purchase or appraisal of real property for the City of Cleveland as authorized by OKLA.STAT, Title 25, Section 307 (B)(3). No other matters were discussed and no votes were taken.

19. Take action as appropriate from discussion in executive session.

A motion by Brian Torres and seconded by Damon Lester to authorize City Attorney or Operations Manager to proceed with the option as discussed in executive session. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

ADJOURNMENT

A motion was made by Brian Torres and seconded by Mike Carroll to adjourn. This motion carried with the following roll call vote: (5-0)

Aye: Brian Torres, Chris Gabriel, Damon Lester, Mike Carroll, Anakin Bryan

Nay: None

Meeting adjourned at 7:40 p.m.

Mayor, Brian Torres


City Clerk, Ashley Schulze

