

Pioneer Library System
300 Norman Center Court
Norman, OK 73072



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justsoyouknow.us

June 1, 2014

Mr. Gary Jones
State Auditor & Inspector
State Capitol Building, Room 100
2300 North Lincoln Blvd.
Oklahoma City, OK 73105

Dear Mr. Jones:

Please find enclosed the annual budget for FY 2014/2015 for the Pioneer Library System. This report is filed as required by Title 65, Section 4-105 14 (b) that reads:

"It shall be the duty of the system board to prepare an annual budget which shall be filed on or before June 1 with the boards of county commissioners and the county excise boards, the State Auditor and Inspector, the Oklahoma Department of Libraries, State Board of Equalization, and with the cities and towns which participate in financial support of the system."

Thank you.

Respectfully,

A handwritten signature in cursive script that reads 'Anne Masters'.

Anne Masters
Director

Enclosure



Cleveland

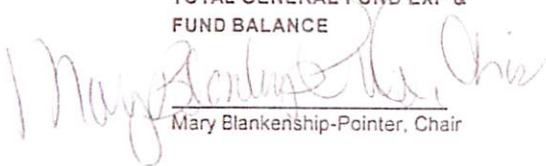
PIONEER LIBRARY SYSTEM
BUDGET
JULY 1, 2014 - JUNE 30, 2015

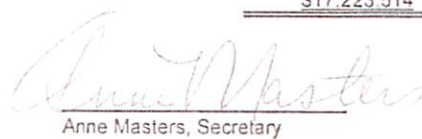
REVENUES

Ad Valorem Taxes			
Cleveland County	\$10,617,035		
McClain County	1,391,808		
Pottawatomie County	1,861,757		
Total Ad Valorem Taxes		<u>\$13,870,600</u>	
Oklahoma Department of Libraries State Aid	<u>\$149,662</u>		
Total State Aid			\$149,662
Other Revenue	<u>\$493,407</u>		
		<u>\$493,407</u>	
Subtotal All Revenue			\$14,513,669
Use of Designated Fund Balance			\$0
Fund Balance			
Reserved for Encumbrances			\$0
Fund Balance Carryover			
Designated Fund Balance			\$918,996
Undesignated Fund Balance			<u>\$1,790,849</u>
Total Fund Balance			<u>\$2,709,845</u>
TOTAL REVENUE			<u><u>\$17,223,514</u></u>

EXPENDITURES

Personnel Services	\$9,810,570		
Books and Other Materials	1,980,000		
General & Administrative	1,192,411		
Technology	953,496		
Virtual Library	200,000		
System Services	377,192		
(Development, Literacy, Programming, PIO, Outreach)			
Subtotal All Expenditures			\$14,513,669
Fund Balance			
Reserved for Encumbrances			\$0
Fund Balance Carryover			
Designated Fund Balance			\$918,996
Undesignated Fund Balance			<u>\$1,790,849</u>
Total Fund Balance			<u>\$2,709,845</u>
TOTAL GENERAL FUND EXP & FUND BALANCE			<u><u>\$17,223,514</u></u>


Mary Blankenship-Pointer, Chair


Anne Masters, Secretary

5/27/2014

INCOME	Revised Budget August 2013/2014	Budget May 2014/2015	Change From 2013/14	% Change From 2013/14 Budget
Cleveland Co.	\$10,617,035	\$10,617,035	\$0	0.00%
McClain Co.	\$1,391,808	\$1,391,808	\$0	0.00%
Pott Co.	\$1,861,757	\$1,861,757	\$0	0.00%
Total Ad Valorem	\$13,870,600	\$13,870,600	\$0	0.00%
State Revenue				
State Aid	\$149,662	\$149,662	\$0	0.00%
Miscellaneous				
Fines	\$230,000	\$200,000	(\$30,000)	-13.04%
Reprographics	\$31,750	\$30,000	(\$1,750)	-5.51%
Public Printers	\$33,750	\$44,000	\$10,250	30.37%
Promotional Sales	\$1,000	\$500	(\$500)	-50.00%
Headphone Sales	\$800	\$600	(\$200)	-25.00%
Lost Book Reimburs	\$10,000	\$12,500	\$2,500	25.00%
Non Resident Fees	\$2,100	\$1,700	(\$400)	-19.05%
Fax Income	\$22,000	\$22,000	\$0	0.00%
Interest Income	\$29,000	\$22,000	(\$7,000)	-24.14%
Lease Income	\$47,250	\$62,736	\$15,486	32.77%
Loan Payment	\$0	\$66,875	\$66,875	
Miscellaneous	\$2,000	\$2,000	\$0	0.00%
Contractual Services	\$29,518	\$28,496	(\$1,022)	-3.46%
Total Miscellaneous	\$439,168	\$493,407	\$54,239	12.35%
Subtotal All Revenue	\$14,459,430	\$14,513,669	\$54,239	0.38%
Release of Fund Balance				
Reserved for Encumbrances	\$1,945,464	\$0	(\$1,945,464)	-100.00%
Use of Designated Fund Balance	\$0	\$0	\$0	
Fund Balance				
Reserved for Encumbrances	\$0	\$0	\$0	
Fund Balance Carryover Prior				
Designated Fund Balance	\$918,996	\$918,996	\$0	0.00%
Undesignated Fund Balance	\$1,790,849	\$1,790,849	\$0	0.00%
Total Fund Balance	\$2,709,845	\$2,709,845	\$0	0.00%
TOTAL REVENUE	\$19,114,739	\$17,223,514	(\$1,891,225)	-9.89%

EXPENSES	Revised Budget August 2013/2014	Budget May 2014/2015	Change from 2013/14	% Change From 2013/14 Budget
Personnel Services				
Salaries	\$7,177,361	\$7,458,135	\$280,774	3.91%
Social security/medicare	\$549,068	\$570,547	\$21,479	3.91%
Recruitment	\$5,000	\$5,000	\$0	0.00%
Retirement Benefits	\$557,400	\$557,400	\$0	0.00%
Health Insurance	\$1,087,057	\$1,088,585	\$1,528	0.14%
Group Term Life Insurance	\$22,500	\$22,500	\$0	0.00%
Disability Insurance	\$33,500	\$33,500	\$0	0.00%
Employee Assistance Programs	\$15,800	\$15,800	\$0	0.00%
Workers Compensation	\$34,000	\$36,103	\$2,103	6.19%
Contract Labor	\$10,000	\$10,000	\$0	0.00%
Unemployment Insurance	\$7,000	\$6,000	(\$1,000)	-14.29%
Scholarship	\$7,000	\$7,000	\$0	0.00%
Total Personnel Services	\$9,505,686	\$9,810,570	\$304,884	3.21%
Materials	\$1,992,062	\$1,980,000	(\$12,062)	-0.61%
Materials - West Side Norman Branch	\$374,857	\$0	(\$374,857)	-100.00%
Administrative Services				
Professional Services	\$89,598	\$70,000	(\$19,598)	-21.87%
Attorney Fees	\$45,000	\$60,000	\$15,000	33.33%
Continuing Education	\$120,455	\$120,455	\$0	0.00%
Equipment	\$444,028	\$250,000	(\$194,028)	-43.70%
Equipment Repair & Maint.	\$4,000	\$4,000	\$0	0.00%
Insurance	\$98,000	\$108,000	\$10,000	10.20%
Membership	\$13,000	\$13,000	\$0	0.00%
Postage	\$50,000	\$40,000	(\$10,000)	-20.00%
Supplies	\$80,756	\$80,756	\$0	0.00%
Telephone	\$40,000	\$38,000	(\$2,000)	-5.00%
Travel	\$46,000	\$46,000	\$0	0.00%
Vehicles	\$79,256	\$70,000	(\$9,256)	-11.68%
Audit	\$22,000	\$22,000	\$0	0.00%
Interest Expense	\$7,500	\$5,000	(\$2,500)	-33.33%
Miscellaneous Expense	\$3,000	\$5,000	\$2,000	66.67%
Reprographics	\$77,000	\$70,000	(\$7,000)	-9.09%
Sales Tax	\$6,000	\$6,000	\$0	0.00%
Data Processing	\$59,200	\$59,200	\$0	0.00%
Fine Collection Service	\$25,000	\$26,000	\$1,000	4.00%

Revaluation	\$99,000	\$99,000	\$0	0.00%
Budget Contingency	\$0	\$0	\$0	
Total G& A	\$1,408,793	\$1,192,411	(\$216,382)	-15.36%
Technology	\$898,006	\$953,496	\$55,490	6.18%
Technology West Side Norman Branch	\$352,056	\$0	(\$352,056)	-100.00%
Virtual Library	\$248,398	\$200,000	(\$48,398)	-19.48%
Construction Project Norman Cntr Court	\$1,265,752	\$0	(\$1,265,752)	-100.00%
System Services				
Development	\$33,497	\$33,497	\$0	0.00%
Events/Hospitality	\$3,000	\$3,000	\$0	0.00%
System Signage	\$26,092	\$25,000	(\$1,092)	-4.19%
Public Information	\$87,695	\$87,695	\$0	0.00%
Programming	\$22,000	\$23,000	\$1,000	4.55%
Literacy	\$10,000	\$10,000	\$0	0.00%
System Facilities	\$142,000	\$160,000	\$18,000	12.68%
System Outreach	\$35,000	\$35,000	\$0	0.00%
Total System Services	\$359,284	\$377,192	\$17,908	4.98%
Subtotal GF Expenditures	\$16,404,894	\$14,513,669	(\$1,891,225)	-11.53%
Fund Balance				
Reserved for Encumbrances	\$0	\$0	\$0	
Fund Balance Designated Current Year	\$0	\$0	\$0	
Fund Balance Carryover Prior				
Designated Fund Balance	\$918,996	\$918,996	\$0	0.00%
Undesignated Fund Balance	\$1,790,849	\$1,790,849	\$0	0.00%
Total Fund Balance	\$2,709,845	\$2,709,845	\$0	0.00%
Total General Fund Expend. and Fund Balance	\$19,114,739	\$17,223,514	(\$1,891,225)	-9.89%