

RESOLUTION #2017-05

A RESOLUTION OF THE CITY OF TECUMSEH/TECUMSEH UTILITY AUTHORITY APPROVING THE 2017 BUDGET

WHEREAS, the Oklahoma State Statues, Title 11, Section 201 authorizes a municipality to prepare and approve an annual budget, and

WHEREAS, the City of Tecumseh has met all requirements for publications and public input on the FYE 12-31-2018 budget, and

WHEREAS, the City Council of the City of Tecumseh has reviewed the proposed budget and is aware of the operations and projects planned for the FYE 12-31-2018 budget:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tecumseh and the Trustees of the Tecumseh Utility Authority of Tecumseh, Oklahoma:

1. That the FYE 12-31-2018 budget be approved for the funds and amounts as outlined in attachment "A" of this resolution.
2. That the City Treasurer or the City Manager may make transfers between departments and line item accounts within a fund as needed. Supplemental appropriations must be approved by the City Council prior to implementation.
3. That the City Treasurer, or her designated deputy, shall be given authority and directed to invest and reinvest available funds on a continuing basis during fiscal year ending December 31, 2018 in a manner as described in the City of Tecumseh's Investment Policy.

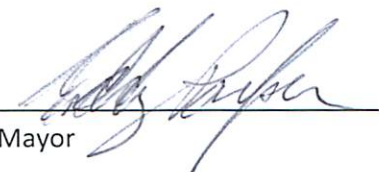
Approved by the City Council/Tecumseh Utility Authority members this 4th day of December, 2017.

ATTEST:



City Clerk





Mayor

Pottawatomie

FISCAL YEAR 1028

STATEMENT OF CONDITION

FINANCIAL

The past year has been busy. We are continuing to resurface some streets in the town. During the fiscal year we will continue to monitor revenue and expenditures to ensure that budget objectives and benchmarks are being met.

Infrastructure

I am pleased to report that the City's infrastructure remains in fair condition. In order to upgrade streets, water, and sewer in the city's older residential sections, we need a continued commitment over the next few years. We will be upgrading sections of our sewer lines.

FINANCIAL

We have put a plan together to buy one police car a year. The city may also be making upgrades to our Waste Water Treatment Plant.

**City of Tecumseh
General Fund Budget
For the Year Ended December 31, 2018
(Fund 10)**

	2016	2017	2018	2018	2018	2018	2018	2018
	GENERAL	GENERAL	GENERAL	GF	GF	GF	GF	2018
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	AMENDED
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	GF
								BUDGET
REVENUES								
Sales tax	630,234	675,000	675,000					675,000
Sales tax - restricted for debt	315,117	310,000	334,000					334,000
Tobacco tax	11,161	12,000	12,000					12,000
Franchise tax	69,419	85,000	90,000					90,000
TIF taxes - restricted for TGDA	94,500	80,000	80,000					80,000
Payments in lieu of taxes	118,212	100,000	100,000					100,000
Alcoholic beverage tax	26,005	25,000	27,500					27,500
County fire taxes	42,695	43,000	43,000					43,000
Court fines and fees	230,271	235,000	200,000					200,000
Other revenues	210,376	110,000	280,000					280,000
Licenses & permits	38,757	35,000	35,000					35,000
Rents & royalties	17,425	15,000	10,000					10,000
Cemetery fees	48,453	50,000	60,000					60,000
Interest	2,465	2,500	2,500					2,500
Grants	468,356	135,000	100,000					100,000
TOTAL REVENUES	2,323,446	1,912,500	2,049,000	0	0	0	0	2,049,000
EXPENDITURES								
General Government - 410								
Personal services	206,492	174,500	196,000					196,000
Materials and supplies	39,913	38,500	35,000					35,000
Other services and charges	142,215	105,000	105,000					105,000
Capital outlay	44,540	0	0					0
Total General Government	433,160	318,000	336,000	0	0	0	0	336,000
Municipal Court Department - 412								
Personal services	83,010	62,600	70,500					70,500
Materials and supplies	600	2,500	1,200					1,200
Other services and charges	3,831	14,500	14,500					14,500
Capital outlay	0	0	0					0
Total Municipal Court Department	87,441	79,600	86,200	0	0	0	0	86,200
Police Department - 421								
Personal services	655,495	772,104	852,104					852,104
Materials and supplies	57,491	117,000	115,000					115,000
Other services and charges	69,921	105,000	90,000					90,000
Capital outlay	67,215	73,000	59,000					59,000
Total Police Department	850,122	1,067,104	1,116,104	0	0	0	0	1,116,104
Fire Department - 422								
Personal services	324,414	271,500	304,000					304,000
Materials and supplies	75,567	59,683	60,000					60,000
Other services and charges	17,811	27,000	27,000					27,000
Debt service	0	0	0					0
Capital outlay	216,942	45,000	49,500					49,500
Total Fire Department	634,734	403,183	440,500	0	0	0	0	440,500
Code Enforcement Department - 424								
Personal services	150,837	157,000	175,840					175,840
Materials and supplies	9,114	15,000	10,000					10,000
Other services and charges	14,030	20,000	9,000					9,000
Capital outlay	0	0	0					0
Total Code Enforcement Department	173,981	192,000	194,840	0	0	0	0	194,840
Emergency Management Department - 429								
Personal services	0	0	0					0
Materials and supplies	3,322	2,750	2,000					2,000
Other services and charges	6,000	8,500	7,000					7,000
Capital outlay	0	0	0					0
Total Emergency Management Department	9,322	11,250	9,000	0	0	0	0	9,000

**City of Tecumseh
General Fund Budget
For the Year Ended December 31, 2018
(Fund 10)**

	2016	2017	2018	2018	2018	2018	2018	2018
	GENERAL	GENERAL	GENERAL	GF	GF	GF	GF	AMENDED
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	GF
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
Street Department - 431								
Personal services	195,991	165,800	185,700					185,700
Materials and supplies	21,596	27,000	27,000					27,000
Other services and charges	1,860	3,000	2,000					2,000
Capital outlay	203,242	135,000	100,000					100,000
Total Street Department	422,689	330,800	314,700	0	0	0	0	314,700
Cemetery Department - 435								
Personal services	86,502	91,900	103,000					103,000
Materials and supplies	5,514	8,500	2,000					2,000
Other services and charges	62,778	67,500	75,000					75,000
Capital outlay	21,105	0						0
Total Cemetery Department	175,899	167,900	180,000	0	0	0	0	180,000
Park Department - 452								
Personal services	108,878	111,000	124,320					124,320
Materials and supplies	13,831	25,000	25,000					25,000
Other services and charges	34,484	22,000	23,000					23,000
Capital outlay	341,455	35,000						0
Total Park Department	498,648	193,000	172,320	0	0	0	0	172,320
TOTAL EXPENDITURES	3,285,996	2,762,837	2,849,664	0	0	0	0	2,849,664
REVENUES OVER (UNDER) EXPENDITURES	(962,550)	(850,337)	(800,664)	0	0	0	0	(800,664)
OTHER FINANCING SOURCES (USES)								
Loan proceeds	0	0	0					0
Interfund transfers	1,211,227	600,000	500,000					500,000
TOTAL OTHER FINANCING SOURCES (USES)	1,211,227	600,000	500,000	0	0	0	0	500,000
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	248,677	(250,337)	(300,664)	0	0	0	0	(300,664)
BEGINNING FUND BALANCE	339,500	588,177	337,840					337,840
ENDING FUND BALANCE	\$588,177	\$337,840	\$37,176	\$0	\$0	\$0	\$0	\$37,176

City of Tecumseh
Street & Alley Fund Budget
For the Year Ended December 31, 2018
(Fund 40)

	2016	2017	2018	2018	2018	2018	2018	2018
	S&A	S&A	S&A	S&A	S&A	S&A	S&A	AMENDED
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	SA
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
REVENUES								
Motor vehicle tax	46,237	50,000	50,000					50,000
Gax excise tax	12,428	12,000	12,000					12,000
Use tax	53,945	50,000	50,000					50,000
Interest	611	0	0					0
Grants	0	0	0					0
TOTAL REVENUES	113,221	112,000	112,000	0	0	0	0	112,000
EXPENDITURES								
Street & alley - 423								
Materials and supplies	14,108	75,000	75,000					75,000
Other services and charges	0	0	0					0
Capital outlay	0	100,000	100,000					100,000
Total street & alley	14,108	175,000	175,000	0	0	0	0	175,000
REVENUES OVER (UNDER) EXPENDITURES	99,113	(63,000)	(63,000)	0	0	0	0	(63,000)
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	(100,000)	0						0
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(887)	(63,000)	(63,000)	0	0	0	0	(63,000)
BEGINNING FUND BALANCE	151,101	150,214	87,214					87,214
ENDING FUND BALANCE	\$150,214	\$87,214	\$24,214	\$0	\$0	\$0	\$0	\$24,214

City of Tecumseh								
Cemetery Trust Fund Budget								
For the Year Ended December 31, 2018								
(Fund 60)								
	2016	2017	2018	2018	2018	2018	2018	2018
	CEMETERY	CEMETERY	CENETERY	CT	CT	CT	CT	AMENDED
	TRUST	TRUST	TRUST	BUDGET	BUDGET	BUDGET	BUDGET	CT
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
REVENUES								
Interest income	24	45	45					45
Other income	0	0	0					0
TOTAL REVENUES	24	45	45	0	0	0	0	45
EXPENDITURES								
Cemetery trust - 440								
Personal services	0							0
Materials and supplies	0		2,000					2,000
Other services and charges	0	3,000	3,000					3,000
Capital outlay	0							0
Total cemetery trust	0	3,000	5,000	0	0	0	0	5,000
REVENUES OVER (UNDER) EXPENDITURES	24	(2,955)	(4,955)	0	0	0	0	(4,955)
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	0	0						0
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	24	(2,955)	(4,955)	0	0	0	0	(4,955)
BEGINNING FUND BALANCE	31,878	31,902	28,947	0			0	28,947
ENDING FUND BALANCE	\$31,902	\$28,947	\$23,992	\$0	\$0	\$0	\$0	\$23,992

**City of Tecumseh
Cemetery Perpetual Care Fund Budget
For the Year Ended December 31, 2018
(Fund 62)**

	2016	2017	2018	2018	2018	2018	2018	2018
	PERPETUAL CARE ACTUAL	PERPETUAL CARE BUDGET	PERPETUAL CARE BUDGET	PC BUDGET AMEND #1	PC BUDGET AMEND #2	PC BUDGET AMEND #3	PC BUDGET AMEND #4	AMENDED PC BUDGET
REVENUES								
Monument sales	320	500	500					500
Interest income	346	350	350					350
TOTAL REVENUES	666	850	850	0	0	0	0	850
EXPENDITURES								
Perpetual care monuments - 440								
Personal services	0							0
Materials and supplies	0		5,000					5,000
Other services and charges	0	2,000	2,000					2,000
Capital outlay	0							0
Total perpetual care monuments	0	2,000	7,000	0	0	0	0	7,000
REVENUES OVER (UNDER) EXPENDITURES	666	(1,150)	(6,150)	0	0	0	0	(6,150)
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	0	0	0					0
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	666	(1,150)	(6,150)	0	0	0	0	(6,150)
BEGINNING FUND BALANCE	114,227	114,893	113,743	0	0	0	0	113,743
ENDING FUND BALANCE	\$114,893	\$113,743	\$107,593	\$0	\$0	\$0	\$0	\$107,593

City of Tecumseh								
Cemetery Care Fund Budget								
For the Year Ended December 31, 2018								
(Fund 65)								
	2016	2017	2018	2018	2018	2018	2018	2018
	CEMETERY	CEMETERY	CEMETERY	CC	CC	CC	CC	AMENDED
	CARE	CARE	CARE	BUDGET	BUDGET	BUDGET	BUDGET	CC
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	BUDGET
REVENUES								
Lot sales & interments	15,173	18,500	18,500					18,500
Interest income	923	775	775					775
TOTAL REVENUES	16,096	19,275	19,275	0	0	0	0	19,275
EXPENDITURES								
Cemetery care - 440								
Personal services	0	0	0					0
Materials and supplies	0	0	13,000					13,000
Other services and charges	0	0	0					0
Capital outlay	0	0	0					0
Total cemetery care	0	0	13,000	0	0	0	0	13,000
REVENUES OVER (UNDER) EXPENDITURES	16,096	19,275	6,275	0	0	0	0	6,275
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)	0	0	0					0
REVENUES AND OTHER SOURCES OVER (UNDER)	16,096	19,275	6,275	0	0	0	0	6,275
EXPENDITURES AND OTHER USES								
BEGINNING FUND BALANCE	294,157	310,253	329,528	0			0	329,528
ENDING FUND BALANCE	\$310,253	\$329,528	\$335,803	\$0	\$0	\$0	\$0	\$335,803

CAPITAL OUTLAY ITEMS

Description	Amount	Fund #	Dept #
police car	45,000	10	421-477
camera's (matched grant)	14,000	10	421-477
air fill station	49,500	10	422-477
fire hose	5,200	10	422-477
Total general fund	\$113,700		\$0

Description	Amount	Fund #	Dept #
gator/polaris	14,000	65	440-477
storage building	50,000	20	415-477
1 ton truck	37,000	20	432-477
transformers	60,000	20	433-477
repair dock	50,000	20	434-477
Dump Bed	15,000	20	434-477
automatic floor scrubber/mopper	12,500	20	415-477
Total utility fund	\$238,500		\$0
Total all funds	\$352,200		

The Tecumseh Utility Authority								
Budget								
For the Year Ended December 31, 2018								
(Fund 20)								
	2016	2017	2018	2018	2018	2018	2018	2018
	UTILITY	UTILITY	UTILITY	UF	UF	UF	UF	UTILITY
	FUND	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	AMENDED
	ACTUAL	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	UTILITY FUND
								BUDGET
OPERATING REVENUES								
Electric revenues	3,731,385	3,700,000	3,700,000					3,700,000
Sewer revenues	545,620	545,000	545,000					545,000
Trash revenues	487,359	475,000	475,000					475,000
Water revenues	1,137,493	1,100,000	1,100,000					1,100,000
Connection fees	34,875	25,000	40,000					40,000
Late payment penalties	122,637	115,000	125,000					125,000
Interest income	9,510	7,500	7,500					7,500
Grants	20,000							0
Other revenues	220,727	50,000	60,000					60,000
TOTAL OPERATING REVENUES	6,309,606	6,017,500	6,052,500	0	0	0	0	6,052,500
OPERATING EXPENSES								
Administration department - 415								
Personal services	352,258	436,500	488,900					488,900
Materials and supplies	38,339	19,000	19,000					19,000
Other services and charges	163,697	190,000	160,000					160,000
Capital outlay	0	60,000	62,500					62,500
Total administration department	554,294	705,500	730,400	0	0	0	0	730,400
Sewer treatment department - 431								
Materials and supplies	0	0	0					0
Other services and charges	224,033	300,000	350,000					350,000
Capital outlay	0	30,000	0					0
Total sewer treatment department	224,033	330,000	350,000	0	0	0	0	350,000
Sewer & water line department - 432								
Personal services	142,125	147,000	164,640					164,640
Materials and supplies	43,076	50,000	45,000					45,000
Other services and charges	9,006	16,000	8,000					8,000
Capital outlay	52,376	175,000	52,000					52,000
Total sewer & water line department	246,583	388,000	269,640	0	0	0	0	269,640
Electric department - 433								
Personal services	217,465	223,000	231,920					231,920
Materials and supplies	107,845	115,000	100,000					100,000
Electricity purchased for resale	2,182,413	2,200,000	2,200,000					2,200,000
Other services and charges	23,133	40,000	30,000					30,000
Capital outlay	266,665	85,000	60,000					60,000
Total electric department	2,797,521	2,663,000	2,621,920	0	0	0	0	2,621,920
Water treatment plant - 434								
Personal services	192,735	232,500	218,000					218,000
Materials and supplies	70,556	70,000	50,000					50,000
Water purchased for resale	89,279	110,000	100,000					100,000
Other services and charges	50,877	60,000	55,000					55,000
Capital outlay	0	10,000	50,000					50,000
Total water treatment plant department	403,447	482,500	473,000	0	0	0	0	473,000
Trash department - 435								
Other services and charges	311,627	345,761	345,761					345,761
TOTAL OPERATING EXPENSES	4,537,505	4,914,761	4,790,721	0	0	0	0	4,790,721
OPERATING INCOME/(LOSS)	1,772,101	1,102,739	1,261,779	0	0	0	0	1,261,779
NON-OPERATING REVENUES/(EXPENSES)								
Loan proceeds	0	0	0					0
Debt service								
FNB meter loan	(132,756)	(132,756)	(132,756)					(132,756)
2012 bonds	(641,530)	(631,230)	(631,230)					(631,230)
OWRB	(240,253)	(240,253)	(240,253)					(240,253)
Trustee fees	(4,000)	(3,500)	(3,500)					(3,500)
TOTAL NON-OPERATING REVENUES/(EXPENSES)	(1,018,539)	(1,007,739)	(1,007,739)	0	0	0	0	(1,007,739)
INCOME (LOSS) BEFORE TRANSFERS	753,562	95,000	254,040	0	0	0	0	254,040
TRANSFERS-IN/(OUT)	(1,210,000)	(600,000)	(500,000)					(500,000)
NET INCOME	(456,438)	(505,000)	(245,960)	0	0	0	0	(245,960)
BEGINNING RETAINED EARNINGS	2,678,226	2,221,788	1,716,788					1,716,788
ENDING RETAINED EARNINGS	2,221,788	1,716,788	1,470,828	0	0	0	0	1,470,828
Principal and interest breakdown by loan:	FNB meter loan	2012 bonds	2013 OWRB					
Electric	50%	15%						
Sewer treatment plant		50%						
Water lines		35%	33%					
Water treatment plant	50%		67%					
	100%	100%	100%					