

TOWN OF CLAYTON
OKLAHOMA

ANNUAL BUDGET



FY 2021-2022

RESOLUTION # 21-03

A RESOLUTION OF THE GOVERNING BODY OF THE CITY (OR TOWN) OF Clayton, EXPRESSING THE INTENT OF THE CITY (OR TOWN) OF Clayton TO COMPLY WITH AND OPERATE IN ACCORDANCE WITH THE "MUNICIPAL BUDGET ACT" AND TO BEGIN APPLICATION OF THIS ACT EFFECTIVE WITH THE BUDGET FOR FISCAL YEAR 2021-2022.

WHEREAS, the Municipal Budget Act (Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statutes) provides an alternative budget procedure for municipal governments; and

WHEREAS, this Act establishes fiscal practices, requires greater financial disclosure for the public and investors, and allows municipalities to improve and implement generally accepted standards of financial management; and

WHEREAS, the City (or Town) of Clayton may elect to come under the Municipal Budget Act by adoption of a resolution:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL (OR TOWN BOARD OF TRUSTEES) OF THE CITY (OR TOWN) OF Clayton THAT:

1. The City (or Town) of Clayton elects to comply with and operate in accordance with the terms and provisions of the Municipal Budget Act (Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statutes); and
2. The provisions of the Municipal Budget Act will be effective for the City (or Town) of Clayton beginning with the budget for fiscal year 2021-2022 which begins on July 1, 2021, and will, as provided in the Act, take precedence over and supersede any other state laws applicable to municipal budgeting; and
3. The Chief Executive Officer, as defined in the Act, is hereby authorized to take such actions as are necessary to meet the requirements of the Act.

ADOPTED BY THE CITY COUNCIL (OR TOWN BOARD OF TRUSTEES) OF THE CITY (OR TOWN) OF Clayton this 24 day of June, 2021.

Sarah Faudere
Mayor

ATTEST: Sandy Wheel



TOWN OF CLAYTON
COMBINED BUDGET SUMMARY
FY 21-22

ALL BUDGET FUNDS:	Restricted/St&Alley			TOTALS
	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	
BEGINNING FUND BALANCE -EST	\$ 72,354	\$ 108,121	\$ 151,208	\$ 331,683
RESOURCES:				
TAXES	431,500	130,889	81,000	643,389
INTERGOVERNMENTAL		-	-	-
CHARGES FOR SERVICES	0	-	327,800	327,800
FINES & FORFEITURES	57,000			57,000
OTHER REVENUE	5,000	9,360	600	14,960
TRANSFERS IN		-	-	-
TOTAL RESOURCES	493,500	140,249	409,400	1,043,149
TOTAL AVAILABLE FOR APPROPRIATIONS	\$ 565,854	\$ 248,370	\$ 560,608	\$ 1,374,832
APPROPRIATIONS				
GENERAL GOVERNMENT	52,700	36,300		89,000
FIRE		21,160		21,160
POLICE	62,000	31,450		93,450
ANIMAL CONTROL	4,900	8,625		13,525
AMBULANCE				0
PUBLIC WORKS			345,546	345,546
TRANSFERS OUT	300,000		11,553	311,553
TOTAL APPROPRIATIONS	419,600	97,535	357,099	874,234
ESTIMATED ENDING FUND BALANCE UNAPPROPRIATED	\$ 146,254	\$ 150,835	\$ 203,509	\$ 500,598

NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

A public hearing on the FY 2021-2022 budget will be held at 6:00 pm on June 24,, 2021 at the Clayton Town Hall located at 400 N. Bell . A copy of the proposed budget is available at the office of the Town Clerk.

TOWN OF CLAYTON
 GENERAL FUND BUDGET SUMMARY
 FY 20-21

GENERAL FUND

BEGINNING FUND BALANCE - ESTIMATED 72354

RESOURCES:

TAXES	431500
FINES & FORFEITURES	57000
CHARGES FOR SERVICES	
OTHER REVENUE	5000

TOTAL RESOURCES 493500

TOTAL AVAILABLE FOR APPROPRIATIONS 565854

APPROPRIATIONS

	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	TRANSFERS OUT	
GEN GOVT	9600				9600
GENERAL	48000	6800	14000	300000	368800
POLICE	62000	12200	32000		106200
 TOTAL APPROPRIATIONS	 <u>119600</u>	 <u>19000</u>	 <u>46000</u>	 <u>0</u>	 <u>484600</u>

ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED 81254

taxes include sales tax, cigarette , gas ,franchise and alcohol tax

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY

FY 21-22

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	BUDGET YEAR FY 21-22
ESTIMATED REVENUES				
SALES TAX	\$ 40,117	\$ 41,000	\$ 38,379	\$ 40,000
MOTOR VEHICLE TAX	5,190	5,495	5,604	6,000
MISC. REVENUE/DONATIONS	2,575	500	11,077	2,000
TOTAL REVENUE	\$ 45,307	\$ 46,995	\$ 55,061	\$ 48,000
TRANSFER IN				-
USE OF FUND BALANCE	(2,839)	12,099		14,700
TOTAL RESOURCES	\$ 42,468	\$ 59,094	\$ 55,061	\$ 62,700

PROPOSED EXPENDITURES

PAYROLL		-	\$ -	-
PROFESSIONAL SERVICES	561	1,300	2,352	2,000
MATERIALS AND SUPPLIES	35,670	6,000	18,292	21,000
MONTHLY FEES/UTILITIES	6,762	8,000	9,673	7,000
INSURANCE	2,209	3,500	3,076	3,300
MISC EXPENSE	529	400		
CAPITAL OUTLAY		-	68,469	
totals	45,732	19,200	101,862	33,300
EXPENDITURES TOTAL	\$ 33,906	19,200	101,862	33,300

TOWN OF CLAYTON
SPECIAL REVENUE FUNDS BUDGET SUMMARY
FY 21-22

SPECIAL REVENUE FUNDS	ST & ALLEY	RESTRICTED SALES TAX FUND	TOTALS
BEGINNING FUND BALANCE-ESTIMATED	\$ 66,115	\$ 43,966	\$ 110,081
RESOURCES:			
TAXES	46,000	84,889	130,889
INTERGOVERNMENTAL		-	-
CHARGES FOR SERVICES		-	-
INTEREST			
OTHER REVENUE	2,000	7,360	9,360
TOTAL AVAILABLE FOR APPROPRIATIONS	<u>\$ 114,115</u>	<u>\$ 136,215</u>	<u>\$ 250,330</u>
APPROPRIATIONS			
PERSONAL SERVICES		\$ 4,900	\$ 4,900
MATERIAL & SUPPLIES	21,000	25,300	46,300
OTHER SERVICES & CHARGES	10,300	27,575	37,875
DEBT SERVICE		-	-
DUE TO PWA - RENT		8,460	8,460
CAPITAL OUTLAY			
RESERVE FUND			
TRANSFERS OUT			
TOTAL APPROPRIATIONS	<u>31,300</u>	<u>66,235</u>	<u>97,535</u>
ESTIMATED ENDING FUND BALANCE UNAPPROPRIATED	<u>\$ 82,815</u>	<u>\$ 69,980</u>	<u>\$ 152,795</u>

TOWN OF CLAYTON
 ENTERPRISE FUND BUDGET SUMMARY
 FY 21-22

ENTERPRISE FUND

BEGINNING FUND BALANCE - ESTIMATED

151,208

RESOURCES :

CHARGES FOR SERVICES

327,800

SALES TAX

81,000

TRANSFERS IN

8,460

TOTAL RESOURCES

417,260

TOTAL AVAILABLE FOR
 APPROPRIATIONS

\$ 568,468

APPROPRIATIONS

		PERSONAL SERVICES		MATERIALS & SUPPLIES		OTHER SERVICES & CHARGES		DEBT SERVICE		
PUBLIC WORKS	\$	67,000	\$	11,000	\$	160,971	\$	118,128	\$	357,099
transfers to savings									\$	15,580
TOTAL APPROPRIATIONS	\$	67,000	\$	11,000	\$	160,971	\$	118,128	\$	<u>372,679</u>
ESTIMATED ENDING FUND BALANCE UNAPPROPRIATED									<u>\$</u>	<u>195,789</u>

FUND BUDGET SUMMARY

FUND: GENERAL

FY 21-22

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL FY 20-21	BUDGET YEAR FY 21-22
ESTIMATED REVENUES				
SALES TAX	\$ 345,925	\$ 347,000	\$ 309,034	\$ 350,000
ALCOHOLIC BEV TAX	53,852	56,000	55,361	60,000
FRANCHISE TAX	14,042	15,500	13,853	15,500
CIGARETTE TAX	3,062	4,000	2,817	4,000
CEMETERY	4,103	4,200	2,010	5,000
MISC. REVENUE	984	60,000		4,000
TRIBAL DONATIONS			124,300	
FINES & FORFEITURES	53,414	57,000	55,145	57,000
GAS TAX	1,826	2,000	2,006	2,000
TOTAL REVENUE	\$ 477,208	\$ 545,700	\$ 564,527	\$ 497,500
TRANSFER IN USE OF FUND BALANCE	131,250 (59,504)	- (66,300)		
TOTAL RESOURCES	\$ 548,954	\$ 479,400	\$ 564,527	\$ 497,500
PROPOSED EXPENDITURES:				
GENERAL PAYROLL	\$ 112,427	\$ 114,000	\$ 46,659	\$ 48,000
GENERAL GOV'T PAYROLL	10,500	15,000	9,600	9,600
POLICE PAYROLL	61,094	62,000	131,003	62,000
TRANSFERS OUT	302,794	350,000	282,809	300,000
TOTAL	\$ 486,815	\$ 541,000	\$ 470,071	\$ 419,600

PROPOSED EXPENDITURES

PROFESSIONAL SERVICES	\$ 6,339	20,000	\$ 15,179	18,000
MATERIALS & SUPPLIES	17,001	17,500	19,503	19,000
MONTHLY FEES/UTILITIES	10,435	15,000	13,584	15,000
OTHER SERVICES/CHARGES	9,367	10,000	6,800	5,000
INSURANCE	3,645	4,000	3,100	3,500
MEMBERSHIP/DUES	1,726	3,000	2,400	3,000
CAPITAL OUTLAY	1,384	1,500	98,000	1,500
totals	49,897	71,000	158,566	65,000
EXPENDITURES TOTAL	\$ 536,712	\$ 612,000	\$ 628,637	484,600

FUND BUDGET SUMMARY

FUND: RESTRICTED SALES TAX FUND

FY 21-22

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	BUDGET YEAR FY 21-22
ESTIMATED REVENUES:				
TAXES:				
FIRE	20,058	21,500	19,527	21,799
ANIMAL CONTROL	12,854	12,000	11,374	12,164
POLICE	29,992	29,000	28,922	29,201
AMBULANCE	21,102	21,500	19,524	21,725
OTHER REVENUE -FIRE	6,143	5,000	5,179	5,000
OTHER REVENUE-AMBULANCE	-	-	-	-
TRANSFER IN POLICE	-	-	10,000	-
OTHER REVENUE-POLICE	194	200	3,355	1,000
OTHER REVENUE- ANML CONT	186	200	1,340	1,360
TOTAL REVENUE	70,470	67,900	99,221	92,249
Use of Fund Balance-Fire	137	4,270	2,290	6,869
Use of Fund Balance-Animal Control	245	(1,000)	4,482	4,899
Use of Fund Balance-Police	8,284	6,400	897	751
Use of Fund-Ambulance	16,105	12,470	12,509	13,495
TOTAL RESOURCES	95,242	90,040	119,398	118,263
PROPOSED EXPENDITURES				
FIRE:				
PROFESSIONAL SERVICES	1,623	1,000	1,200	1,500
MATERIALS AND SUPPLIES	7,522	2,500	8,947	5,000
OTHER SERVICES AND CHARGES	4,301	3,000	1,387	2,000
CAPITAL OUTLAY (RESCUE TOOL)	2,573	-	-	-
INSURANCE	3,019	8,000	3,080	3,500
MONTHLY FEES/UTILITIES/ &	2,796	3,500	3,572	3,700
RENT - PWA	4,230	4,230	4,230	4,230
TOTAL FIRE	26,064	22,230	22,417	19,930
ANIMAL CONTROL				
MONTHLY FEES/UTILITIES	504	500	489	550
PROFESSIONAL SERVICES	265	300	285	300
MATERIALS AND SUPPLIES	2,330	2,500	1,872	2,000
INSURANCE	414	500	428	500
OTHER SERVICES AND CHARGES	155	200	328	375
PAYROLL	9,127	9,200	4,830	4,900
TOTAL ANIMAL CONTROL	3,667	13,200	8,232	8,625
POLICE				
CAPITAL OUTLAY	-	-	-	-
MATERIALS AND SUPPLIES	13,566	14,000	19,225	19,450
OTHER SERVICES AND CHARGES	774	800	2,082	2,000
PROFESSIONAL SERVICES	1,922	2,000	4,302	2,000
INSURANCE	1,917	2,000	2,200	2,000
MONTHLY FEES/UTILITIES	3,722	4,000	3,572	4,000
TOTAL POLICE	21,902	22,800	31,380	29,450
AMBULANCE				
PROFESSIONAL SERVICES	-	-	-	-
REIMBURSEMENTS/FWD LOAN	-	-	-	-
OTHER SERVICES AND CHARGES	106	100	-	-
TRANSFERS OUT	-	-	-	-
INSURANCE	378	900	401	500
MONTHLY FEES/UTILITIES	2,145	3,800	2,384	3,500
BACK WAGES/PAYROLL	2,368	-	-	-
RENT	4,230	4,230	4,230	4,230
TOTAL AMBULANCE	4,997	9,030	7,015	8,230
EXPENDITURES TOTAL	56,630	67,260	69,044	66,235

FUND BUDGET SUMMARY

FUND: CLAYTON PUBLIC WORKS

FY 21-22

	PRIOR YEAR ACTUAL FY 19-20	CURRENT YEAR BUDGET FY 20-21	CURRENT YEAR ACTUAL (EST) FY 20-21	BUDGET YEAR FY 21-22
ESTIMATED REVENUES				
WATER CHARGES	\$ 181,597	190,000	\$ 205,000	215,000
SEWER CHARGES	\$ 67,838	75,000	\$ 58,499	67,000
SOLID WASTE CHARGES	\$ 39,132	42,000	\$ 34,200	40,000
LATE CHARGES	\$ 5,804	6,000	\$ 4,752	5,800
TAP FEES				
DONATIONS(CNPF)				
Maintenance Fee/Industrial park	\$ 600	600	\$ 600	600
SALES TAX (1/2 WTR/1/2 SWR)	\$ 85,691	72,500	\$ 78,922	81,000
TOTAL REVENUE	\$ 380,662	\$ 386,100	\$ 381,973	409,400
TRANSFERS IN				
fire/ems	\$ 8,460	8,460	\$ 8,460	10,980
1/3 loan reimbursement	\$ 20,164			
1/3 pay reimbursement	\$ -			
USE OF BALANCE FUND	\$ -			
TOTAL RESOURCES	\$ 409,286	\$ 394,560	\$ 390,433	420,380
PROPOSED EXPENDITURES				
PAYROLL + comp time	\$ 64,742	66,000	\$ 64,413	67,000
MATERIALS & SUPPLIES	\$ 10,159	11,000	\$ 9,454	11,000
SARDIS WATER CONTRACT	\$ 73,225	110,000	\$ 73,825	75,000
SANITATION CONTRACT	\$ 33,026	33,600	\$ 30,189	33,600
OTHER EXPENSES	\$ 9,463	9,600	\$ 9,894	9,000
DEBT SERVICES	\$ 68,952	86,748	\$ 105,834	118,128
DEBT SERVICE INTEREST				
CAPITAL OUTLAY			\$ 105,834	
PROFESSIONAL SERVICES	\$ 16,061	18,000	\$ 12,062	15,000
TRANSFER TO SAVINGS	\$ 2,225	8,680	\$ 6,900	11,553
INSURANCE	\$ 4,098	5,000	\$ 4,280	5,000
RD RESERVE	\$ -	6,900	\$ 6,900	11,818
TOTAL	\$ 281,951	\$ 355,528	\$ 429,585	\$ 357,099

Rural Development Reserve @ \$ 575./month

Fiscal Year Changes

Previous year figures were calculated as combined with General while budgeted year are predicted seperately.

Police Payroll based on 1 Chief/ 1 officer
Budget includes 2 police cars

Restricted Police sold used police cars
Restricted Police- transferred in Tribal monies for used cars
ST/ALLEY sold used dozer