

Town of Talala Oklahoma
Budget Message
For the Year Ending June 30, 2015

On the following pages is the proposed budget document for the Town of Talala, Oklahoma for the fiscal year 2015-2016 as required by Oklahoma Statutes (Title 11, Secs. 17-201 through 17-216).

Our town Trustees believe this budget adequately provides for the programs, services, and capital expenditures determined to be necessary for Talala through the coming fiscal year. It also allows for at least ten percent of available funds to be held in reserve.

The document is prepared in a format to show the following information about revenues, expenditures, and fund balances of each of the town's operating funds:

- Actual (Audited) amounts for 2013-2014
- Budgeted amounts for 2014-2015
- Actual amounts through 4/30/15
- Budget (Proposed) amounts for 2015-2016

Several transfers of funds had to be made throughout the fiscal year. They were made between closely related accounts or accounts found physically close to each other on each budget page. There was no need of major amendments during the 2015 fiscal year. However, the town and library did receive unexpected Cherokee funds.

Under the budget process, this budget was reviewed by the board of trustees, the clerk, the treasurer, the police department, and the library board. This budget was published in our Oologah Lake Leader May 14, 2015, was presented in a public hearing June 9, 2015, and after discussion with no changes the budget was approved

It is the hope of the Talala Town Board of Trustees that the enclosed 2015-2016 budget will serve the needs of our community well.

Sincerely,

Marianne Henderson

Marianne Henderson, Treasurer
Town of Talala
P. O. Box 52
Talala, OK 74080-0052
June 16, 2015



Rogers

TOWN OF TALALA, OKLAHOMA

RESOLUTION NUMBER #2015-03

A RESOLUTION APPROVING THE TOWN OF TALALA, OKLAHOMA'S BUDGET FOR THE FISCAL YEAR 2015-2016

WHEREAS, The Town of Talala has an annual audit and chooses the budget format of the Oklahoma Municipal Budget Act; and

WHEREAS, The Town Clerk has prepared a budget consistent with this Act; and

WHEREAS, This budget has been formally presented to the Town of Talala Board Members; and

WHEREAS, The Town of Talala Board Members have conducted a Public Hearing in compliance with Section 17-208 of that Act;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD MEMBERS OF THE TOWN OF TALALA, OKLAHOMA

SECTION 1. The Town Board does hereby adopt the FY 2015-16 Budget on the 9th day of June 2015, as presented in the attached budget, with totals for individual functions as listed in the attached budget within each fund.

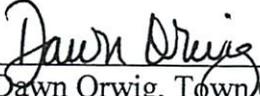
SECTION 2. The Town Clerk is authorized to make departmental transfers of appropriations as needed with approval from the Town Council.

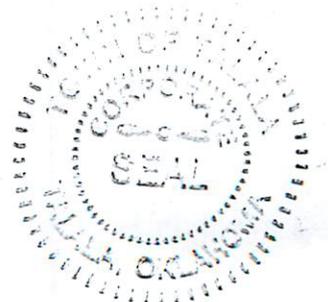
SECTION 3. This Resolution and a copy of the adopted budget will be transmitted to the Oklahoma State Auditor and Inspector and one copy submitted to the Clerk of this municipality.

Passed and approved by the Town Board of the Town of Talala, Oklahoma this 9th day of June 2015.


Lester Orwig, Mayor

Attested by:


Dawn Orwig, Town Clerk



Town of Talala
General Fund Budget
2014-2015

	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2015	Budget 2015-2016
REVENUES				
Taxes				
1. Sales Tax	79,435	78,000	65,336	79,000
2. Alcohol Bev.	1,510	1,600	1,360	1,700
3. Cigarette Tax	926	1,000	783	1,000
4. Use Tax	8,162	7,800	7,620	9,200
Total Taxes	90,033	88,400	75,099	90,900
Franchise Fees				
7. P.S.O./AEP	7,756	8,000	6,767	8,400
Total Franchise	7,756	8,000	6,767	8,400
Other Income				
9. Permits, Building	64	80	36	80
10. Roger's County Resale	55	0	195	100
11. Payment for Records, cops +	2	0	5	0
12. Cherokee Grant for Imprvmnts			1,000	0
16. Sale of Town Property	0	0		0
17. Dog Registrations	5	0		5
18. Fema Snow Storm Reimb.	0	0		0
25. Investor account interest	0	35		22
26. Interest, General Fund	5	4	8	10
Total Other	131	119	1,244	217
Total Revenue	97,920	96,519	83,110	99,517
27. C D's Interest EST. FOR 2015		250		
28.1 To date C D 60002133 value	21,887	21,887	25,048	25,100
28.2 C D # 55019 new 5/16/14	15,009	15,009	15,093	15,110
28.5 To date Investor Acc. Balance	18,942	18,942	35,997	36,000
28.6 Est. interest the C D's			0	
Total Investor's and CD	55,838	55,838	76,138	76,210
Total Revenue with CD and Inv.	146,693	152,607	159,248	175,727
29 Cash Carried Forward, Savings				
	4,585	4,000	4,000	10,000
30 Cash Carried Forward, G Fund				
	3,584	6,000	6,000	5,000
Available to Budget	155,925	279,126	279,126	190,727

Town of Talala
General Fund Budget
2014-2015

	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2115	Budget 2015-2016
EXPENSES				
Clerk/Treasurer				
Personnel Services				
31. Clerk	1,108	1,135	924	1,135
32. Additional Duty of Clerk	3,448	4,100	3,003	5,285
33. Treasurer	1,108	1,135	924	1,135
34. Additional Duty of Treasurer	5,886	7,000	5,055	15,850
35. Safety Awards of Clerk & Treas.	367	450	424	450
36. Payroll Taxes of Clerk & Treas.	4,606	6,975	4,890	7,000
37. Clerical CompSource	152	225	225	400
38. OESC Unemployment Ins.	293	350	316	400
39. Clerk/Treasurer Insurance		8,440	5,855	8,440
Total Personnel Services	16,968	29,810	21,616	40,095
Materials & Supplies				
40. Clerk/Treasurer Bond	100	100	100	100
41. Office Equipment		200		200
42. Mileage/Travel Expense	45	100	50	100
43. Postage/Money Orders	141	175	109	175
44. Office Supplies	1,622	2,000	1,687	2,200
45. Hot water tank inspection fee		10		10
Total Materials & Supplies	1,908	2,585	1,946	2,785
Other Services & Charges				
47. OML Clerk/Treasurer Certif. Fees	103	130	130	130
48. Notary Expense	0	120	0	0
49. Training of Personnel	75	280	0	200
50. OML Clerk/Treasurer School	0	0	0	0
51. Cherokee improvement funds		1,000		
Total Other Services & Charges	178	1,530	130	330
Total Clerk & Treasurer	19,054	32,825	23,692	43,200
General Government				
Utilities				
54. Water at townhall/library	195	210	161	210
55. Water at Sunnyside Park	192	210	160	210
56. Dumpster service for tn h/ lbrry	192	210	160	210
57. Electricity at Sunnyside	477	530	336	530
58. Electricity for the Street Lights	3,520	3,500	3,056	4,000
59. Electricity (town hall)	1,617	1,800	1,432	2,000
60. Telephone	1,221	1,500	1,035	1,500
62. Post Office Box	32	34	34	40
Total Utilities	7,446	7,994	6,374	8,700

Town of Talala
General Fund Budget
2014-2015

	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2115	Budget 2015-2016
Other Services & Charges				
63. Community Service	78	500		400
64. Festival Expenses		3,000	1,680	3,000
65. Audit Fee	3,500	3,500	3,500	3,500
66. Legal Fees	250	500	125	500
67. Furniture		2,000	1,000	1,000
68. Legal Publication	263	500	252	500
69. Insurance, property	1,171	1,740	1,736	2,000
70. Insurance, general liability	3,165	3,000	2,736	3,000
70.5 Insurance Fees		600	469	600
71. OML Membership	538	540	538	544
72. Grand Gateway Membership	250	300	250	250
73. Code Books / Handbooks	1,115	1,000	99	1,000
74. Mowing park/Handyman/repairs	1,125	3,200	1,843	3,000
75. Election Cost		100		0
76. Equipment Repair/Replacement	526	700	160	500
77. Sunnyside	325	1,500	900	1,500
78. Public Relations/ Caring	147	400	374	400
79. Transfer of funds to the Library	10,350	10,350	10,350	12,300
80. Building maintenance		800	220	500
81. Town's Rainy Day Fund		43,200		37,864
82. Cash Over or Short	(4)	20	(2)	20
83. Street: signs, repairs, ect	2,933	4,500	3,500	5,000
84. Bank Charges/Checks/Dpst Bks	87	200	5	100
85. Compsource, Attorneys	19	25	19	25
85. Carpet/Abatement charges		356	5	500
87. Auto Liability hired non owned	44	50	40	50
Total Other Services & Chrgs	25,882	82,581	29,799	78,053
Total General Government (MS+O)	33,328	92,175	36,173	86,753
Trustees				
Personnel Services				
88. Trustees/Mayor	3,625	3,625	3,300	3,800
89. OML Mayor				
Total Personnel Services	3,625	3,625	3,300	3,800
Other Services & Charges				
90. Conference of Mayors	0	0	0	0
91. Training	85	85	(85)	0
92. Travel & Meals	0	0		50
93. CompSource, mayor and trustees	38	38		0
Total Other Services & Chrgs	123	123	(85)	50
Total Trustees	3,663	3,663	3,215	3,850
Public Safety				
Other Services & Charges				
95. Civil Defense Training				
96. CompSource	20	20	20	25
97. C.D. Mileage & Meals				
Total Public Safety	20	20	20	25
Total Expenditures	56,065	128,683	63,100	133,828

Town Of Talala
Street And Alley Budget
2014-2015

	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2015	Budget 2015-2016
REVENUES				
100. Gasoline Excise	504	500	432	520
101. Rogers County Vehicle	2,137	2,200	1,746	2,200
102. Interest	1	1		0
104. State Treasury, ice storm				0
Total Revenue	2,642	2,701	2,178	2,720
Cash Carryover, Street & Alley	371	300	371	0
Amount Available to Budget	3,013	3,001	2,549	2,720
EXPENDITURES				
Maintance & Operation Expense				0
105. Park Maintenance/Improvement	445	770	175	720
106. Parking at City Hall & the Lbrry	0	0		0
107. Mowing Highway Right of Way	2,100	1,800	1,100	2,000
108. Traffic Signs		0		
109. Workers Compensation		0		
110. Street Repairs		500		
111. Ice Storm Expenses		0		
112. Using Brush Hog		0		
Total Maintenance & Operation	2,545	3,070	1,275	2,720

Town of Talala
Police Budget
2014-2015

Police	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2015	Budget 2015-2016
REVENUES				
114. OK Sheriffs Assoc. tag			70	0
115. Citation Fees To General Fund	140,398	155,000	103,387	150,000
116. Citation Fees To Special Police	9,556	10,000	6,828	8,200
117. Cit. Fees to CLEET/OSBI-2	16,871	18,000	12,339	14,000
118. Interest to Special Police Fund	6	10	17	20
119. Cherokee Nation Donation	4,288	8,000	2,419	2,000
Total Revenue	171,119	191,010	125,060	174,220
Cash Carryover in Special Police	18,105	20,000	1,805	2,000
Amount Available to Budget	189,224	211,010	126,865	176,220
EXPENDITURES - Personnel Services				
121. Police Officers Salary/wages	70,267	73,000	60,169	77,600
122. P Officer & C Clerk training/dues	332	400	65	400
123. Judge of Traffic Court	6,000	6,000	5,000	6,000
124. Court Prosecuting Attorney	650	1,800	525	1,800
125. Court Clerk Wages	6,896	8,200	6,010	10,565
126. Treasurer Wages	3,034	4,000	2,491	0
128. Milage/Turnpike Fees/Meals	129	450	5	200
129. Clerk/Judge OML Expense	55	75	55	80
130. Police Department Payroll Taxes	12,416	12,500	10,556	12,900
130.5 Clerk/Treas. Payroll Taxes	4,128	5,000	4,152	3,295
131. Special Police Funds	3,682	15,000	2,999	8,200
132. Grants and Donations		8,000		2,000
133. Safety Award	646	800	728	1,000
134. CompSource	3,145	3,400	3,308	3,400
135. Medical Insurance and Aflac	17,745	19,000	14,894	20,500
135.5 OK Employment Security Com	474	500	389	500
Total Personnel Services	129,599	158,125	111,346	148,440
Maintenance & Operations				
136. CLEET/Afis/Forensic	14,667	18,000	12,339	14,000
137. Chelsea 6/14 Dsptch/Rgrs7/14	13,200	13,000	11,933	13,000
138. Car Repair/Maintenance	4,323	5,000	2,863	4,000
139. Car Gas	5,484	6,000	4,003	5,000
140. Equipment and maint. of Eq.	941	2,500	144	2,500
141. Insurance, equip. & phscl damage	440	650	375	650
142. Insurance, auto liability	464	500	358	500
143. Everything Office	1,150	900	878	900
144. Police O D I S	1,200	1,200	1,200	1,200
145. Clothing	305	1,700	1,515	1,000
146. Phones/Pagers	4,151	41,500	3,166	4,200
148. Medical Testing		250	80	250
149. Public Relations, stock kitchentt	278	800	610	800
150. Publication Costs	31	100		100
151. Credit card fee	72	75	60	75
Total Maintenance & Operations	46,706	92,175	39,524	48,175
Total Police	176,305	212,000	150,870	196,615

Town of Talala
Library Fund Budget
2014-2015

	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2015	Budget 2015-2016
REVENUES				
154. State Aid to Libraries	5,121	5,000	4,087	4,000
155. Town's General Funds	10,350	10,350	10,350	12,300
156. Interest	2	2	3	3
157. Nu Tau Sorority/ Bake sell		0	10	0
158. Smmer Rding '12 - Fstival 2014		0	72	100
159. Reasor's cpn bks/T-shirts 2015	95	0	11	0
160. Cherokee Grant - bldng/books?			1,000	0
161. Copies, faxes, fines, ect.	219	200	148	200
162. Books sold	24	40	54	60
163. Donations and Memorials	50	50	250	250
164. Lego (STEM) Grant	569	0		0
Total Revenue	16,430	15,642	15,985	16,913
Cash Carryover, Library	4,667	4,500	4,667	3,500
Amount Available to Budget	21,097	20,142		20,413
EXPENDITURES				
Operating Expenses				
165. O Masons C S '11/Festival '12		0		0
166. Furniture		100		0
167. Lego (STEM) Grant		569	569	0
168. Building repair & cleaning		137	75	75
169. Supplies	384	500	175	400
170. Postage & money orders	1	40	9	20
171. Storytime/Summer Reading	1,064	1,000	981	1,200
172. Books purchased	1,200	1,200	370	1,200
173. Library Technology	1,757	3,600	3,586	3,700
173.5 Training/classes		100		100
174. Electricity	1,189	850	696	1,200
175. Affinity 4 & Totah DSL	556	700	437	700
176. Audio-Visual Materials		200		200
177. Copy Machine Charges	366	370	315	400
178 Equipment new/repairs	397	160	32	200
179. Advisor/Consultant	300	600	450	500
180. Ancestry.com	299	300		300
181. Publication/Advertising	75	150	75	100
181.5 Insurance	333	405	403	425
Total Operating Expenses	7,921	10,981	8,173	10,720
Employee Expenses				
182. Librarian wages	5,981	7,000	5,299	7,000
183. Librarian Safety awards	327	375	372	375
184. Librarian - payroll taxes	1,034	1,300	924	1,300
185. CompSource	55	75	58	75
186. OESC Unemployment	70	80	72	80
187. Part Time Workers	1,174	900	679	863
Total Employee Expense	8,641	9,730	7,404	9,693
Total Expenses	17,131	17,131	15,577	20,413

Talala Public Works Authority
Sewer System Budget
2014-2015

	Audit 6/30/2014	Budget 2014-2015	Actual 4/30/2015	Budget 2015-2016
REVENUES				
188. REAP Grant				
189. State Treasury ice st				
190. Sewer Fees	24,728	24,000	22,333	25,500
191. New User's Deposit		0		100
192. Investor to date	16,045	16,044	17,560	17,563
193. Interest on Investor		12		18
194. Interest on checking	2	2	2	2
195 Returned check fees		0		0
Total	40,775	40,058	39,895	43,183
196. Cash Carried Forward	4,667	4,918	4,918	2,500
Available to Budget	45,442	44,976	44,813	45,683

EXPENDITURES				
199. Operator	7,200	7,200	6,000	7,200
200. Safety Award	200	250	250	250
201. Training		0		0
203. Legal Fees		250		250
204. Electricity	1,696	2,400	1,976	2,400
205. Purchase- Irrgtn Land	10,400	10,400	8,667	10,400
206. Cleaning and Repair	1,577	6,000	2,059	7,500
207. Equipment - Supplies	623	9,150	52	10,500
210. Office Supplies	16	50	15	40
211. Postage, M O fees	187	200	98	200
212. DEQ fees - licenses	316	500	463	500
213. Insurance/bond	841	1,000	737	1,000
214. Mowing	140	600	140	200
216. Publication Costs		100		100
217. Mileage		400	175	200
218. Last year's lease		0		0
219. Returned Checks	100	100		0
220. O M L Dues U P	50	75		75
221. Bank charges		100	77	100
222. CompSource Oprtr	69	100		100
223. Office furniture/carpet		0		0
224. Tree Trimming		0		100
Total	23,415	38,875	20,709	41,115

Town of Talala
P. O. Box 52
Talala, OK 74080

Request for Budget Amendment

Type of Amendment:

Date needed September 27, 2014

- 1. Transfer of Appropriations _____
- 2. Supplemental Appropriation _____
- 3. Appropriation Decrease _____
- 4. Appropriation Increase planned increase

Fund Account Decreased

Fund Account Increased

Fund Account Number	Amount

Account Number	Fund Account Name	Amount
	Revenues;	
5-119	Cherokee Nation	\$2,418.90
	LEF ORGSUPPORT	

Total _____

Total \$2,418.90

This Law Enforcement Funds Grant was planned for and has already been incorporated into the budget on page 5 line 119 and page 5 line 132.

Date of Mayor's Approval 10/14/14

Date of the Board of Trustee's Approval 10/14/14

Posted

Town of Talala
P. O. Box 52
Talala, OK 74080

Request for Budget Amendment

Type of Amendment:

Date needed December 3, 2014

- 1. Transfer of Appropriations _____
- 2. Supplemental Appropriation X
- 3. Appropriation Decrease _____
- 4. Appropriation Increase X

Fund Account Decreased

Fund Account Increased

Fund Account Number	Amount

Account Number	Fund Account Name	Amount
	Revenues;	
6-160	Cherokee Nation	\$500.00
	building fund or books	
1-12	Cherokee Nation	\$1,000.00
	improvements	
	Total	\$1,500.00

Total _____

Total 1,500.00

Dawn and I talked to Gayle Miller about these grants in September and I sent the faxes that contained the applications for the grants.

Merisime Henderson

Date of Mayor's Approval *Jan. 13, 2015*

Date of the Board of Trustee's Approval *Jan. 13, 2015*

Posted

Town of Talala
P. O. Box 52
Talala, OK 74080

Request for Budget Amendment

Type of Amendment:

Date needed May 19, 2015
for the \$3,805.00
and June 3, 2015
for the \$3,460.36

- 1. Transfer of Appropriations _____
- 2. Supplemental Appropriation _____
- 3. Appropriation Decrease _____
- 4. Appropriation Increase ✓

Fund Account Decreased

Fund Account Increased

Fund Account Number	Amount

Account Number	Fund Account Name	Amount
	Revenues;	
5-119	Cherokee Nation	\$3,805.00
	special police	
5-119	Cherokee Nation	\$3,460.36
	special police	
	Total	\$7,265.36

Total _____

Total 7,265.36

The first of these checks was send by Lee Keener and the other one had a cover letter from Dick Lay. They both were signed by Bill John Baker and S. Joe Crittenden.

Date of Mayor's Approval 6/9/15

Date of the Board of Trustee's Approval 6/9/15

Posted