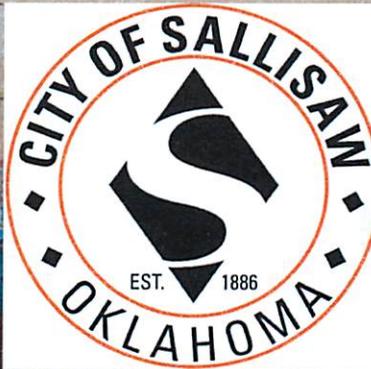


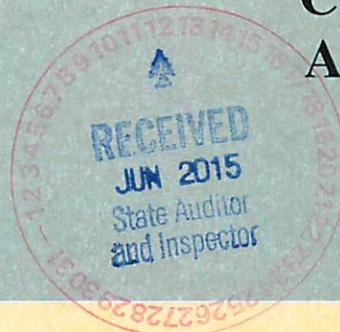
# SALLISAW, OKLAHOMA

# 2016



*Built on Pride, Dedicated to Excellence*

**City of Sallisaw  
Annual Budget  
2015-2016**



Copy



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955  
918-775-6241 918-775-9550 Fax www.sallisawok.org

June 11, 2015

Mr. Gary Jones  
State Auditor and Inspector  
2300 North Lincoln Boulevard  
State Capital, Suite 100  
Oklahoma City, OK 73105

Dear Mr. Jones:

As required by the Oklahoma Municipal Budget Act, I am herewith enclosing a copy of the City of Sallisaw budget for fiscal year 2015-2016, which is to be filed with your office. You may note that there are no sinking fund needs for this year.

Also enclosed is a copy of the Proof of Publication of the Notice of Public Hearing.

If we may provide additional information, please contact us at your convenience.

Respectfully,

A handwritten signature in blue ink that reads "Dianna Davis".

Dianna Davis  
City Clerk

Enclosures: Budget FY 2015-2016  
Proof of Publication

## RESOLUTION 2015-10

### A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SALLISAW, OKLAHOMA, FOR THE PERIOD JULY 1, 2015, THROUGH JUNE 30, 2016, FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTMENT OF SAID BUDGET

WHEREAS, the Charter of the City of Sallisaw, Oklahoma and the Statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the Board of City Commissioners of the City of Sallisaw, Oklahoma prior to the beginning of the fiscal year of said City and that a public hearing(s) be held prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2015 through June 30, 2016, has heretofore been presented to the Board of City Commissioners and due deliberation had thereon, and public hearing(s) having been held as required by Charter and/or Statute, and all comments and objections have been considered; and

WHEREAS, the following is a summary of the sources of revenue, and of the amounts appropriated and the purposes for which the same shall be spent:

#### REVENUE

##### Governmental Funds

General Fund	\$ 17,160,742
Capital Improvement	\$ 1,479,161

##### Governmental-Special Revenue Funds

Sallisaw Reserve Fund	\$ 943,390
Street & Alley Fund	\$ 328,023
Youth & Recreation Fund	\$ 264,372
Fire Department Fund	\$ 64,563
Police Department Fund	\$ 17,040
Police Federal Forfeiture Fund	\$ -
Library Fund	\$ 30,100
Library Trust Fund	\$ 84,866
Cemetery Fund	\$ 258,810
Police Drug Fund	\$ 22,454
Department of Justice Grants	\$ -
FAA Fund	\$ 45,612
Sallisaw NOW	\$ 36,957
Sallisaw NOW DFC Funding	\$ 125,000
<b>Total Special Revenue Funds</b>	<b>\$ 2,221,187</b>

**Total Governmental Funds** \$ 20,861,090

##### Proprietary Funds

Sallisaw Municipal Authority	\$ 24,967,598
Water Projects Fund	\$ 1,905,191
Infrastructure Improvement Fund	\$ 365,144
Sallisaw Industrial Finance Authority	\$ -
Sallisaw Economic Authority	\$ 7,715
<b>Total Proprietary Funds</b>	<b>\$ 27,245,648</b>

**Fiduciary Funds**

Meter Deposit Fund \$ 803,703  
**Total Fiduciary Funds** \$ 803,703

**Total Revenue** \$ 48,910,441

**APPROPRIATIONS & TRANSFERS**

**Governmental Funds**

**General Fund**

Basic Departmental Budget \$ 10,939,093  
General Fund Sundry \$ 94,500  
Cost of Living & Salary Adjust \$ -  
Contingency \$ 220,654  
**Total General Fund** \$ 11,254,247

Capital Improvement Fund \$ 1,479,161

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund \$ 943,390  
Street & Alley Fund \$ 328,023  
Youth & Recreation Fund \$ 264,372  
Fire Department Fund \$ 64,563  
Police Department Fund \$ 17,040  
Police Federal Forfeiture Fund \$ -  
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Police Drug Fund \$ 22,454  
Department of Justice Grants \$ -  
FAA Fund \$ 45,612  
Sallisaw NOW \$ 36,957  
Sallisaw NOW DFC Funding \$ 125,000  
**Total Special Revenue Funds** \$ 2,221,187

**Total Governmental Fund Appropriations** \$ 14,954,595

**Proprietary Funds**

Sallisaw Municipal Authority \$ 11,439,225  
Water Projects Fund \$ 1,905,191  
Infrastructure Improvement Fund \$ 365,144  
Sallisaw Industrial Finance Authority \$ -  
Sallisaw Economic Authority \$ 7,715  
**Total Proprietary Funds** \$ 13,717,275

**Fiduciary Funds**

Meter Deposit Fund \$ 803,703  
**Total Fiduciary Funds** \$ 803,703

**TRANSFERS OUT**

**Transfers from General Fund**

General Fund to Library Fund \$ 26,303  
General Fund to Sallisaw Reserve Fund \$ -  
Sales & Use Tax General Fund to SMA \$ 5,633,778

Hotel/Motel Tax Gen. Fund to Youth & Rec. Fund	\$	91,414
Other Transfers From General Fund	\$	155,000
<i>Total Transfers From General Fund</i>	\$	5,906,495

**Transfers from Sallisaw Municipal Authority**

Sales Tax Transfer SMA to General Fund	\$	1,355,500
Use Tax Transfer SMA to General Fund	\$	211,778
Sales Tax Transfer SMA to Capital Improvement	\$	677,750
Sales Tax Transfer SMA to Hospital Authority	\$	677,750
Sales Tax Transfer SMA to Water Projects Fund	\$	677,750
SMA Transfer to General Fund	\$	8,727,845
SMA Transfer to Capital Improvement	\$	-
SMA Transfer to Water Project Fund	\$	1,200,000
SMA Transfer to Sallisaw Economic Authority	\$	-
SMA Transfer to Infrastructure Improvement Fund	\$	-
<i>Total Transfers Sallisaw Municipal Authority</i>	\$	13,528,373

*Total Transfers All Funds* \$ 19,434,868

*Total Appropriations & Transfers* \$ 48,910,441

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SALLISAW, OKLAHOMA:**

That the budget for the City of Sallisaw, Oklahoma, now before the said Board of City Commissioners for consideration, as herein above summarized and a complete copy of which is on file with the City Clerk, be and the same is hereby adopted as the budget for the said City of Sallisaw, Oklahoma, for the period of July 1, 2015, through June 30, 2016.

**BE IT FURTHER RESOLVED,** that the said Board of City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter or Statute.

Passed and approved this the 8<sup>th</sup> day of JUNE, 2015.

CITY OF SALLISAW, OKLAHOMA

By *Julia Ferguson*  
JULIA FERGUSON, Mayor

ATTEST:

*Dianna Davis*  
DIANNA DAVIS, City Clerk

(SEAL)

PROOF OF PUBLICATION  
In the DISTRICT COURT of SEQUOYAH COUNTY,  
State of Oklahoma

PLEASE SEE ATTACHED COPY FOR

(45,664) Published in the Sequoyah County Times May 29, 2015

CITY OF SALLISAW NOTICE OF PUBLIC  
HEARING FOR PROPOSED BUDGET FOR  
FISCAL YEAR 2016

Plaintiff or Party Interested

Defendant, Applicant or Administrator

AFFIDAVIT  
OF  
PUBLICATION

Case No. \_\_\_\_\_

State of Oklahoma            )  
County of SEQUOYAH        ) ss

JAMES W. MAYO, of lawful age, being duly sworn and authorized, says that he is Publisher of the SEQUOYAH COUNTY TIMES, a semi-weekly newspaper printed in the English Language, in the City of Sallisaw, Sequoyah County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

May 29, 2015  
(Month or months, date or dates)

Publishing fee \$ 148.75

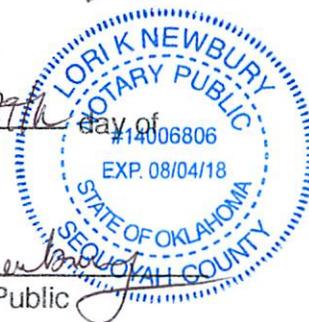
*James W. Mayo*

Subscribed to and sworn to before me this 29th day of

May, 2015

My commission expires:  
August 4, 2018

*Jon K Newbury*  
Notary Public



COMMISSION NUMBER: 14006806

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Board of City Commissioners of the City of Sallisaw, Oklahoma will hold a public hearing beginning at 6:00 p.m. on the 8th day of June, 2015 in the city council chambers, 111 North Elm, for the purpose of receiving any comments, recommendations or information in either oral or written form on any part of the proposed budget for Fiscal Year 2016. The budget summary shows the estimated revenue and proposed appropriations.

**REVENUE**

**Governmental Funds**

General Fund \$ 17,160,742  
Capital Improvement \$ 1,479,161

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund \$ 943,390  
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FAA Fund \$ 45,612  
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Sallisaw NOW DFC Funding \$ 125,000

**Total Special Revenue Funds** \$ 2,221,187  
**Total Governmental Funds** \$ 20,861,090

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Sallisaw Economic Authority \$ 7,715  
**Total Proprietary Funds** \$ 27,245,648

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**Total Revenue** \$ 48,910,441

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Sales Tax Transfer SMA to Hospital Authority \$ 677,750

Sales Tax Transfer SMA to Water Projects Fund \$ 677,750  
SMA Transfer to General Fund \$ 8,727,845  
SMA Transfer to Capital Improvement \$ -  
SMA Transfer to Water Project Fund \$ 1,200,000  
SMA Transfer to Sallisaw Economic Authority \$ -  
SMA Transfer to Infrastructure Improvement Fund \$ -  
**Total Transfers Sallisaw Municipal Authority** \$ 13,528,373

**Total Transfers All Funds** \$ 19,434,868  
**Total Appropriations & Transfers** \$ 48,910,441

**CITY OF SALLISAW, OKLAHOMA**

By: /s/ Julia Ferguson  
JULIA FERGUSON,

Chairman of the Board of City Commissioners

**ATTEST:**

/s/ Dianna Davis  
Dianna Davis, City Clerk

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# City of Sallisaw Annual Budget Proposal Fiscal Year 2016

## **PRESENTED TO**

City of Sallisaw Board of City Commissioners  
Sallisaw Municipal Authority Board of Trustees  
Sallisaw Library Trust Authority Board of Trustees  
Sallisaw Economic Authority Board of Trustees  
Sallisaw Industrial Finance Authority Board of Trustees

Mayor Julie Ferguson  
Commissioner Ronnie Lowe  
Commissioner James Hudgens  
Commissioner Julian Mendiola  
Commissioner Daryl Legg

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## **City Manager Transmittal Letter**

May 5, 2015 (Updated May 21, 2015)

The Honorable Mayor  
Members of the City Commission  
City of Sallisaw  
P.O. Box 525  
Sallisaw, Oklahoma 74955

**Subject: Fiscal Year 2016 Preliminary Budget**

Honorable Mayor and Commissioners:

I am pleased to submit the preliminary budget for the Fiscal Year 2016. The budget is submitted in accordance with the City Charter and Oklahoma Municipal Budget Act. The deadline for approval is June 23, 2015, with submission of the final budget to the Oklahoma State Auditor and Inspector due on or before July 1, 2015.

Transmitted herewith are the proposed budgets for all City of Sallisaw funds, the Sallisaw Municipal Authority and the Sallisaw Library Authority. Although the Municipal Authority and Library Authority are statutorily non-fiscal, we have historically treated them as we do other funds for budgeting purposes.

Each budget, including the Authority budgets, reflects:

- Audited revenues and expenditures for Fiscal Year 2014.
- Budgeted revenue and appropriations for the current Fiscal Year 2015.
- Actual revenue and expenses for Fiscal Year 2015 projected to June 30, 2015.
- Projected revenue and proposed appropriations for the upcoming Fiscal Year 2016.

***Preparation of Budget***

The two key components of any budget are revenue and expenditures. Revenues must be projected for the upcoming year based upon experience and current economic conditions. Total resources to support the proposed budget consist of the projected carry over, or funds remaining at the end of the current fiscal year, plus projected revenues for next year.

Expenditures must be projected for the next year for each budget activity. Funding, or appropriations, must be adequate to support those services and programs approved by the governing body. In addition, all prior commitments made by the governing body must be addressed and included in the proposed budget.

In summary, to “balance”, projected resources (revenues) must equal or exceed recommended expenditures and allow for a carryover to support the following year’s budget. This balancing can be accomplished by increasing revenue, decreasing expenditures, or a combination thereof. *The proposed FY 2016 Preliminary Budget has been balanced by keeping operating expenditures at a realistic level and assuming no additional revenue generated by utility rate increases, other than telecommunications.*

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*There are three major funds operated by the City of Sallisaw: General Fund; Sallisaw Municipal Authority; and, Capital Improvements Fund.*

- I. General Fund** – The General Fund pays the daily operational expenses of all governmental and proprietary services. It is the largest, most active fund. Expenses for proprietary services of water, sanitary sewer, sanitation collection, landfill, telecommunications and electric made by the General Fund on behalf of the Municipal Authority are reimbursed to the General Fund via budgeted transfers from the Authority. Governmental services produce little revenue themselves and are funded by sales tax (1¢), gross receipt taxes, fines, permits, registrations and other miscellaneous revenues. Because the revenue is inadequate to cover the cost of these governmental operations, (police, fire, streets, parks, etc.) proprietary revenue must be used to supplement governmental operations. This type of payment is commonly referred to as “Payments in Lieu of Taxes”.

Total General Fund request for FY 2016 is \$17,160,742; an increase of \$451,507 or 2.7%.

- A. Revenue** – Total General Fund revenue projected for FY 2016 is \$17,160,742. Primary sources of revenue that remain in the General Fund are: ½ cent sales tax, \$1,355,500 and contributions from the Sallisaw Municipal Authority (SMA), \$8,727,845. In addition, revenue is projected from Gross Receipt Taxes, Municipal Court, permits and licenses, and miscellaneous other. A Balance Forward of \$367,877 is also included as projected revenue.

It is projected that gross sales tax will generate \$5,422,000 next fiscal year. The current tax rate for Sallisaw is 9.917%. Of this amount, 4% goes to the City of Sallisaw, 4.5% to the State of Oklahoma and 1.417% to Sequoyah County. The tax is collected by the Oklahoma Tax Commission, and then remitted to the City on a monthly basis. Upon receipt, the tax proceeds are deposited into the General Fund. Then, 100% of the tax is transferred to the SMA to cover utility bond requirements. The last tax rate change was on June 11, 2013 when voters approved an additional .5% sales tax to fund Phase I of the Sports Complex.

Upon receipt of sales taxes, SMA then distributes the 4% sales tax as follows:

- 1% - General Fund
- .5% - Water Improvements
- .5% - Hospital Authority
- .5% - Capital Improvement
- 1% - SMA, retained
- .5% - SMA, Sports Complex Bonds Series 2013

- B. Appropriations** - Total request for the General Fund for FY 2016 is \$17,160,742, an increase of \$451,507 from FY 2015. Of this amount, \$10,856,565 is to fund proprietary and non-proprietary departments and \$6,010,995 has been budgeted for sundry and transfers out.

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Total General Fund contingency is \$293,182. This amount does not include a Cost of Living Adjustment (COLA) for employees. Funds for merit increases are included as provided for in the City’s Pay Plan. Merit increases represent an approximate 4% increase for each employee. In the last seven (7) years, employees have received one COLA increase, 3% in FY 2012.

**Some of the major items included in the General Fund are:**

Salaries & Benefits	\$7,363,740
Fuel & Oil	\$ 488,600
Chemicals	\$221,950
Equipment & Vehicle Maint.	\$389,150
Insurance, Various	\$290,360
Contingency	\$293,182
Transfers Out	\$5,906,495
Tree Trimming	\$115,000
Brushy Lake Park	\$56,400
Sports Complex	\$30,000

**II. Municipal Authority** – The Sallisaw Municipal Authority (SMA) operates the water, sanitary sewer, sanitation collection, landfill, telecommunications and electric systems. Funds of the Authority are used to pay for debt service, support the General Fund, support the Capital Improvement Fund and pay other costs associated with operation of proprietary services.

Total request for FY 2016 is \$24,967,598. This is an increase of \$948,794 from FY 2015.

**A. Revenue** – SMA revenues are projected at \$24,967,598 for FY 2016. Primary sources of revenue are as follows:

- Sales and Use Tax \$5,633,778
- Electric Service \$10,881,200
- Sanitation/Landfill Services \$2,258,000
- Water/Sewer \$2,519,200
- Telecommunications \$2,672,900
- Balance Forward of \$725,453

Included as part of the SMA budget, but shown separately is the Sallisaw Water Project Fund. Total revenue for FY 2016 is projected to be \$1,905,191. Of this total \$677,750 is from the dedicated ½ cent sales tax, \$1,200,000 transfer from SMA, and a Balance Forward of \$27,386.

Another item shown separately in the SMA budget is the Infrastructure Improvement Fund. Total budget is \$365,144, with \$290,000 appropriated for landfill improvements.

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**B. Appropriations** – Total budget request for SMA to include the Water Project Fund and Infrastructure Improvement Fund is \$27,237,933.

*Significant expenses for SMA and other Proprietary Funds are as follows:*

Transfer to General Fund	\$8,727,845
Sales Tax to General Fund	\$1,355,500
Sales Tax to Capital Improvement	\$677,750
Sales Tax to Hospital	\$677,750
Sales Tax to Water Improvements	\$677,750
Debt Service & Interest, Series 2009	\$675,855
Purchase of electric power	\$7,328,750
Use Tax Transfer to General Fund	\$211,778
Video Programming & Retransmission Fees	\$1,081,000
Telephone Revenue Sharing/Fees	\$240,000
Contingency	\$411,052
Debt Service Series 2013 & OWRB	\$1,872,411

**III. Capital Improvement Fund** – Total request for the Capital Improvement Fund for FY 2016 is \$1,479,161. This represents an increase of \$10,862 from FY 2015.

Items that can be included in the Capital Improvements Fund include infrastructure improvements such as streets and water and sewer lines. Major purchases such as land, buildings, vehicles, fire apparatus, and heavy equipment along with replacement or rebuild of major assets can also be funded from the Capital Improvement Fund. Capital Improvements for the City are normally funded by a dedicated .5% sales tax, which generates approximately \$660,000 per year, and a transfer from the SMA in various amounts depending on need. Normally there is also a Balance Forward, which supports the Capital Improvements budget. This year’s Capital Improvement Fund is funded only by the Balance Forward and the dedicated .5% sales tax.

**A. Revenue** - Total Capital Improvements revenue is projected to be \$1,479,161. Primary sources of revenue are as follows:

- Sales tax transfer from SMA \$677,750.
- Balance Forward \$800,861.

**B. Appropriations** – The FY 2016 budget request is \$1,479,161.

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Significant items included in Capital Improvements are:

Existing Lease Purchase Agreements	\$408,044
Mini Derrick for Electric Department	\$165,000
Asphalt Compactor (used)	\$62,000
Water Truck (used)	\$42,000
Sewer Line Camera	\$12,000
Richland Estates Water Pump Station Rebuild	\$20,000
Additional Pump for Lift Station 1	\$15,000
Fiber Fusion Splicer	\$11,000

Other individual items funded, and those requested but not funded, are shown in the Capital Improvements Fund budget.

**ADDITIONAL COMMENTARY:**

**Personal Services** – The total request for FY 2016 for Salaries and Benefits is \$7,363,740, an increase of \$154,876. The City currently has 123 full time employees and 33 classified as Part-time or Seasonal. The proposed budget provides for 123 full time employees. If the proposed animal shelter is constructed and once the sports complex is completed, the City will have to consider how to operate these two facilities and may have to consider additional employees. Other options are available as well.

*As stated earlier, funds are not included for a cost of living adjustment (COLA) for employees. Funds are included for merit increases for employees. City employees have received one COLA increase in the last seven years (3% in FY 2012).*

The City offers health, dental, vision and life insurance benefits through Blue Cross Blue Shield of Oklahoma (since FY 2011), Dearborn National and VSP. Currently the City pays 100% of the premium for employees and 75% of the premium for dependents.

*For health insurance, we have budgeted \$956,195 for premiums. However, at time of budget printing city staff was awaiting final numbers for health insurance. Preliminary estimates on the cost of health insurance concern us. Staff will be evaluating costs up until and possibly after the budget meetings. Costs could significantly impact our budget and lead us to discuss other options for health insurance. This will be a topic of discussion at our budget meetings.*

The City participates in three (3) retirement systems:

**Oklahoma Municipal Retirement Fund** - OMRF is a defined benefit retirement plan that covers all regular, full-time employees not covered by other plans. This plan operates as a trust and is maintained by OMRF. All regular, full-time City employees not covered by other plans are required to participate. Benefits of this plan vest after ten years of service. Currently, plan members are required to contribute 7%

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of their annual compensation, while the City contributes 17.85%. Proposed budget for FY 2016 is \$647,820, an increase of \$33,279.

**Oklahoma State Police Pension and Retirement System (OPPRS)** - Eligible police officers of the City of Sallisaw are required to participate in the OPPRS. Plan members are required to contribute 8% of their annual compensation, while the City contributes 13%. The contribution requirements of plan members and the City are established and may be amended by the State Legislature. Proposed budget for FY 2016 is \$120,227.

**Oklahoma State Firefighters' Pension and Retirement System (OFPRS)** - Eligible firefighters of the City of Sallisaw are required to participate in the OFPRS. Plan members are required to contribute 8% of their annual compensation, while the City contributes 14%. The contribution requirements of plan members and the City are established and may be amended by the State Legislature. Proposed budget for FY 2016 is \$34,673.

*Total budget for retirement contributions for all employees, FY 2016, is \$802,720, an increase of \$37,961 compared to FY 2015.*

**Water System Improvements** – Acquisition of additional water continues to be one of the most important issues facing the City and its future growth. The growth and prosperity of Sallisaw depends on an adequate supply of water, adequate treatment capacity and an effective distribution system.

The City Commission has taken decisive action and committed substantial funds to address this critical issue. Construction of a new raw water intake structure and pumping station at Brushy Lake, construction of a new 6 MGD water treatment plant and construction of a new 24" raw water transmission and 1.5 million gallon clear well storage have been completed within the last seven years.

In the summer of 2006, it was necessary to mandate water restrictions due to the persistent drought and low level of Brushy Lake. *At that time, the City's engineer calculated that the City was 45 days from running out of water in Brushy Lake; the City's lone water supply source.* It has become very clear, that the City must give high priority to obtaining an additional water source.

Approximately six years ago, Hawkins-Weir Engineering completed a Study and Report to identify feasible alternatives for securing additional water. The report recommends construction of a new water reservoir at an estimated cost of \$25 million. Due to lower water consumption, their study was updated in 2014. The estimate for building an additional reservoir is now estimated at approximately \$18 million. Before proceeding, however, the city also examined the possibility of working with the Natural Resources Conservation Service (NRCS) to determine if additional municipal storage could be gained at existing watershed structures. After an exhaustive engineering study, it was determined that this option was not cost-effective or feasible. At this time, there are two options being considered:

- Construction of a new reservoir to address our 50 year need. Estimated cost, \$18,000,000.

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- Purchase of treated water from the Sequoyah County Water Association. Within the next few years, the Association will construct a 24 inch transmission line from Lake Tenkiller to Sallisaw. The Association will consider a contract with the City for purchase of treated water on an as needed basis. This could adequately address the City's need for additional water without a large capital outlay for construction.

Staff and the City Commission will continue to examine these options. *A decision on how to secure additional water supply should be made priority and made as soon as possible.*

**Sports Complex** - On June 11, 2013 voters approved a ½ cent sales tax to construct Phase I of the Sports Complex. Construction is currently ongoing with an expected completion date of July 2015. City staff is currently in discussions with the Sallisaw Youth League on how this facility will be operated.

**Electric Utility** – The sale of electricity continues to generate significant revenues for the Sallisaw Municipal Authority (SMA). This revenue supports many aspects of City operations, and at times is depended upon too much to fund needed projects and operations. The Fiscal Year 2016 budget includes an anticipated 5% GRDA rate increase beginning January 2016.

**Telecommunications** – The DiamondNet project reflects the progressive spirit of the City's leadership. It took vision and confidence to embark on such a monumental task. This vision is now paying dividends. Not only do the citizens of Sallisaw have the most advanced telecommunications technology in the world, they own/operate a new utility which represents a reliable source of revenue for years to come.

Our customer base remains stable. At the present time there are approximately 2,020 customers. During the past year the City was able to enter into new contracts for Internet backbone services at a greatly reduced rate. When DiamondNet was first started our costs for bandwidth exceeded \$100 per Mb. With the new contracts our total cost is now around \$9.00 per Mb. We continue to look at other ways to reduce expenditures as well as create new revenue. In the next few months DiamondNet will launch wireless Internet and will be able to provide high-speed reliable Internet services outside the constraints of our fiber system.

An item that affects both revenues and costs of operating the system is video programming. Programming providers continue to demand higher rates for their programming and in some instances demand that cable operators carry additional channels it has no desire to carry. This is a national problem that hopefully will soon be addressed. Cost of programming coupled with retransmission fees of local television stations place a cost burden not only on the cable operators, but the customers who subscribe to cable services.

**Debt Service** – Over a period of years, the City of Sallisaw, the Sallisaw Municipal Authority, and the Sallisaw Economic Authority have borrowed funds for various capital improvement projects and acquisition of vehicles and equipment. Some debt is short-term such as lease purchase agreements; other debt is long term (30 years) such as funds to build the new water treatment plant.

Currently, the City and its public trusts have debt issued in the amount of \$43,715,406. Of the amount issued approximately \$41,600,796 in principal remains to be paid.

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Outstanding bond amounts include:

<b>Debt Description</b>	<b>Term</b>	<b>Amount</b>
Series 2009 Bonds - Telecommunications and Landfill (Refinance of Srs 2004)	December 2009 to Jan 2028	\$8,475,000
Series 2012 Bonds - Water Improvements (Refinance of Srs. 2005)	June 2012 to Sept 2035	\$22,875,000
OWRB SRF Series 2010 - Water Improvements	March 2010 to Feb 2030	\$5,256,423
Series 2013 Bonds – Sports Complex	Aug 2013 to Aug 2023	\$5,325,000

As noted, our indebtedness now exceeds \$40 million, requiring annual debt service of \$3.6 million. Much of this is long-term debt will not be paid off until after 2028. *Due to this debt, we have very little flexibility when considering options to fund additional capital projects.*

It will be a challenge for the City to finance future major Capital Improvement projects until 2028. Our current sales tax rate is high, at 9.917%, with 4% of this staying with the City. The ½ cent tax for the Sports Complex will be tied up until August 2023. The only viable option available may be the utility bill. Also, concentrating on keeping the current ½ cent sales tax for the sports complex needs to seriously be considered as well. This ½ cent could provide significant revenue for future infrastructure improvements and assist us in implementing a capital improvements planning process.

**SUMMATION**

The fiscal condition of the City remains stable with very little revenue growth and little room for significant projects or purchases. Even as operational costs continue to escalate, City staff has fought hard to maintain expenses and use resources at hand to complete projects. Significant decreases in landfill revenue have had a severe impact on this year’s proposed budget. Needed improvements to the water system have resulted in indebtedness which requires significant amounts of sales tax and utility revenues for payment of debt service. This has made it difficult to finance other city operations and programs. The City’s infrastructure, like that of other cities, continues to age with each passing month and must be maintained. *The City needs to identify and prioritize other capital improvement projects and identify funding options.* **This should be considered a high priority task for the Commission and City staff so that capital projects and funding can be planned.** City staff will discuss this during review of this proposed budget.

We will continue cutting expenditures where possible; we will continue to aggressively seek grants and federal/state funding. We will continue to actively seek new industry and business, creating good jobs for our citizens and stimulating our economy. Finally, we need to be “good stewards” of our citizens’ resources, insuring that they are getting superior services and programs for their tax dollars.

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This budget is submitted with my sincere appreciation to Assistant City Manager, Keith Skelton and Chief Accountant, Robin Haggard. I also want to thank each department director for their input and assistance.

As always, we welcome input from the governing body and citizens to assure that the adopted budget meets the needs of the community and is fiscally responsible. We look forward to reviewing the budget with you beginning May 19<sup>th</sup>.

Respectfully Submitted,



Clayton Lucas II  
City Manager



Keith Skelton  
Assistant City Manager / Director of Finance

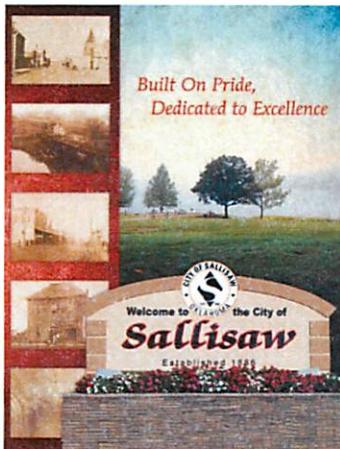
Attachment: FY 2016 Preliminary Budget

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## **Community Information**

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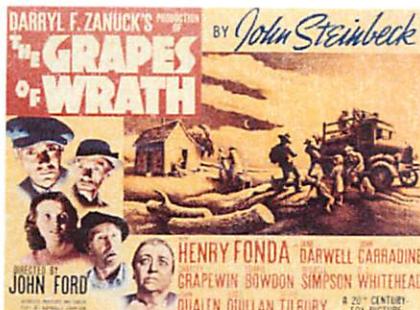
**WELCOME TO SALLISAW!** The county seat of Sequoyah County, Sallisaw is situated at the junction of State Highways 64 and 59 twenty miles west of the Arkansas border on Interstate 40. Sallisaw was given its name by French traders and derives from the French *salaison*, which means "salt meat" or "salt provisions." English naturalist Thomas Nuttall may have been the first to record the name "Salaiseau" in the journal of his 1819 travels in the area, then part of Arkansas. The city, elevation 531 feet, is in hilly country that reduces to sticky bottoms southward to the Arkansas River and Robert S. Kerr Lake. Close geographic features include Wildhorse Mountain to the south, Badger Mountain to the northwest and Lone Pine Mountain to the northeast.

The organized settlement now known as Sallisaw can be traced to 1886 when Argyle Quesenbury, one of the first white men to settle in the vicinity, and Will Watie Wheeler, collateral descendent of Cherokee Confederate leader Stand Watie, laid out lots for a town one-half mile square. The mostly Cherokee town was not incorporated until 1898 when William E. Whitsett, Jr., was elected mayor.

The railroad came to Sallisaw when the Kansas and Arkansas Valley Railway laid track west from Van Buren, Arkansas, in 1888. In 1895 the Kansas City, Pittsburg and Gulf Railroad constructed a north-south line through the region. Town builder Wheeler established several businesses in Sallisaw in the 1880s and 1890s, including a cotton gin, saw mill, grist mill, lumberyard, and, in 1896, the Coffin Shop, which evolved into Wheeler Funeral Home. The mortuary continued operation into the twenty-first century.



Other early business leaders included William Henry McDonald, who operated the Economy Store and McDonald Mercantile Company in the 1890s and later ran a bank; Mr. and Mrs. C. F. Ivey, who established a long-standing drug store (she also owned hotels); Henry and Arch Matthews, who established Matthews Brothers, a grocery, in 1898; and W. D. Mayo and E. M. Pointer, who founded Mayo and Company, a mercantile and farm implement business. Wheeler Mayo, son of W. D., and Wheeler's wife, Florence, in 1932 founded the *Sequoyah County Times*, which remains in the Mayo family today.



In 1900 the population stood at 965. It steadily increased, reaching 2,255 in 1920. Sallisaw's economy largely rose and fell with cotton in the early years. However, changes in agricultural practices in the 1930s, not the drought that plagued most of the rest of Oklahoma that decade, caused a population drop and a shift to other forms of commerce. Lumber from hardwood and pine forests, oil, but mostly natural gas and coal were mainstays of the economy. In 1930 Sallisaw had 1,785 residents. By the early 1930s they supported seven auto-related businesses, a bakery, two blacksmiths, a bottler, four gins, several mills, and two printing companies. Nevertheless, the city declined, as all did during the Great Depression.

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Sallisaw has the rare distinction of being more widely known for a work of literature. This was John Steinbeck's renowned 1939 novel *The Grapes of Wrath*, which told the Depression-era Dust Bowl migration of the fictional Joad family from Sallisaw to California.

From the same era, Sallisaw is known for a real-life character that became the stuff of legend and literature: the gangster Charles Arthur "Pretty Boy" Floyd, who spent his early years around nearby Hanson in the 1910s and is buried in Akins, eight miles northeast. An estimated twenty to forty thousand people attended the outlaw's funeral in Sallisaw on October 28, 1934. His brother, E. W., was Sequoyah County sheriff from 1948 to his death in 1970. "Pretty Boy" Floyd was the most celebrated, but not the only outlaw with connections to the vicinity.



Sallisaw's most widely known and lasting fixture of the community is Blue Ribbon Downs, the horse-racing track started when cowboy Bill Hedge bought 102 acres just west of the city in 1960. The track, drawing on local heritage steeped in the cattle and horse business, soon became known as a proving ground and gained recognition from the American Quarter Horse Association in 1963. Efforts to legalize gambling on racing finally succeeded in 1982 when Oklahoma voters approved pari-mutuel betting. The first pari-mutuel race at Blue Ribbon Downs occurred on August 30, 1984.



The advent of legal gambling at the track caused a boom in construction with motels, restaurants, and other businesses flocking near the track. Over time, as the popularity of gambling on horse racing waned, the track struggled financially. Today the track facility is owned by the Cherokee Nation.

Today Sallisaw has an estimated population of 8,659. Major employers of the city include the Sallisaw Public School System, City of Sallisaw, People Incorporated, Sequoyah Memorial Hospital, SLW Industries, and Wal-Mart. Agriculture and horse ranching also remain a strong component of its economy.



Sallisaw remains a very progressive community, willing to do many things that benefit the community. An example of this is the City of Sallisaw's willingness to invest over \$7 million in a Fiber to the Premise telecommunications network that provides cable television, Internet and telephone services. This project, known as DiamondNet, was launched in 2005 and the first fiber project owned by a municipality in Oklahoma. It continues to grow today.

From 2007 to 2011, the city invested over \$27 million in water infrastructure; constructing a new water treatment facility capable of treating 6 million gallons of water per day, a new 24-inch water transmission line from Brushy Lake to the new treatment plant and a new 1.5 million gallon clearwell.

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Sallisaw is also home to two upper level education campuses; Carl Albert State College and the Indian Capital Technology Center maintain active campuses in Sallisaw. Two major health facilities also operate in Sallisaw; Sequoyah Memorial Hospital and Cherokee Nation Health Clinic.

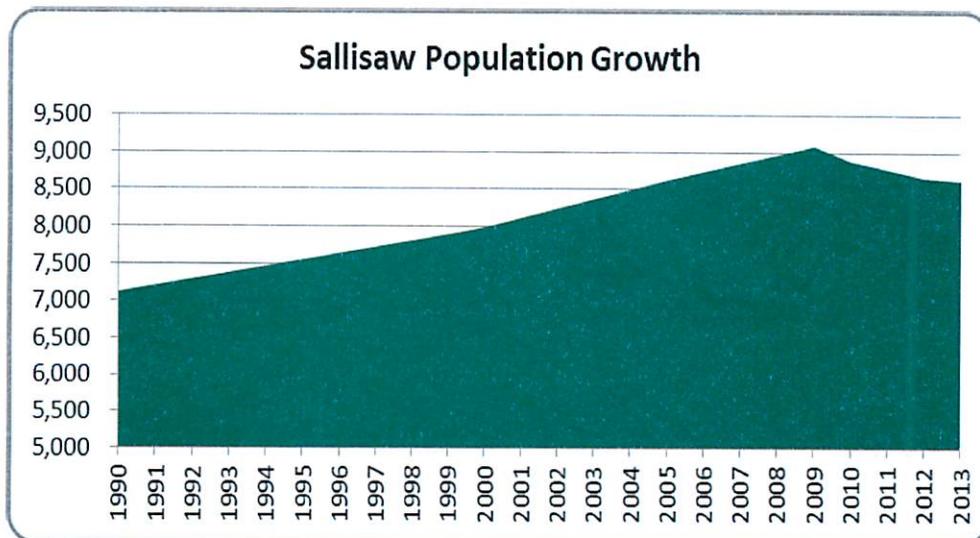
**Demographic Information**

	Apr-2013	Apr-2014	Apr-2015	
<b>Population Data</b>				
Total Population (U.S. Census 2010)	8,880	8,659	8,659	
Number of citizens in labor force	3,443	4,881	4,881	
Total Male Population	4,287	4,243	4,243	
Total Female Population	4,593	4,416	4,416	
Median Age	36.0	36.0	36.0	
Total Population over Eighteen (18) years old	6,582	6,416	6,416	
Per Capita Income (dollars)	\$ 16,892	\$ 16,874	\$ 16,874	
Median Earnings	\$ 32,665	\$ 29,524	\$ 30,560	
Percent of families below poverty level	17.1%	17.3%	17.3%	
Percent of individuals below poverty level	18.2%	18.9%	22.4%	
<b>Education</b>				
Number of students enrolled in public elementary schools	1,071	1,010	982	
Number of students enrolled in public middle schools	453	424	378	
Number of students enrolled in public high schools	645	620	622	
Total Enrollment Sallisaw Public Schools	2,169	2,054	1,982	
Total enrollment at Carl Albert State College	1,541	1,470	1,464	
Total enrollment at Indian Capital Technology Center	968	755	790	
<b>City Facilities and Services</b>				
Number of community centers	1	1	7	
Number of parks	6	6	7	
Number of lighted tennis courts	2	2	2	
Number of public pools	1	1	1	
Number of public golf courses	1	1	1	
Number of police stations	1	1	1	
Number of fire stations	2	2	2	
<b>Top Employers in Sallisaw</b>				
People Inc.	400	400	300	
Healthcare Innovations	400	400	400	
Wal-Mart	300	300	300	
Cherokee Nation	300	300	300	
Sequoyah Memorial Hospital	264	264	240	
Sallisaw School System	227	227	225	
City of Sallisaw	120	123	123	
Peter's Agency	100	100	221	
SLW Automotive, Inc.	100	170	200	
Cellofoam North America	70	85	120	

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**Sallisaw Population Growth**

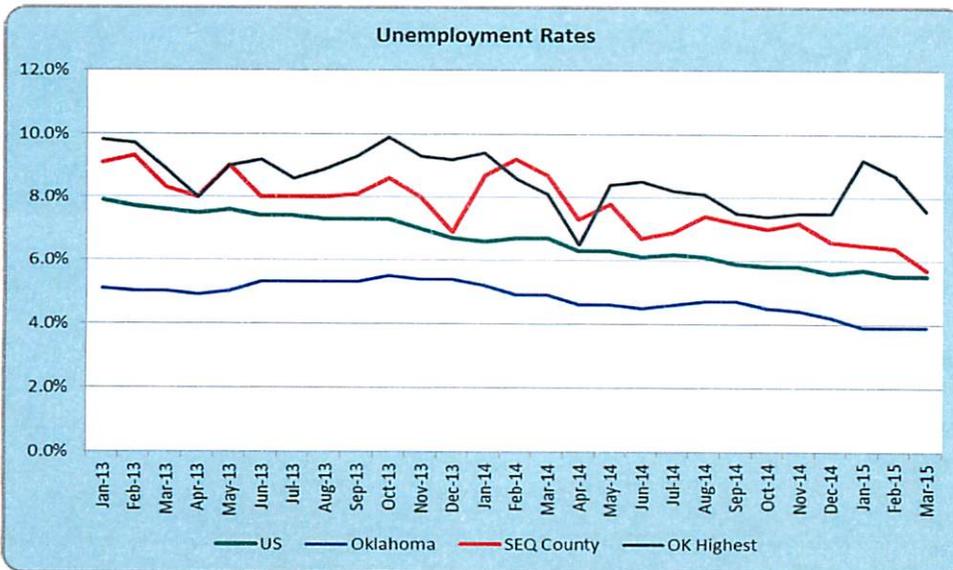
Year	Population	Source		
1990	7,122	US Census Bureau		
1991	7,208	Estimated		
1992	7,294	Estimated		
1993	7,380	Estimated		
1994	7,466	Estimated		
1995	7,552	Estimated		
1996	7,638	Estimated		
1997	7,724	Estimated		
1998	7,810	Estimated		
1999	7,896	Estimated		
			10 Year Difference	10 Yr. Avg. Increase
2000	7,989	US Census Bureau	867	86.70
2001	8,115	Estimated		
2002	8,241	Estimated		
2003	8,367	Estimated		
2004	8,493	Estimated		
2005	8,621	US Census Bureau Estimated		
2006	8,736	Estimated		
2007	8,851	Estimated		
2008	8,966	Estimated		
2009	9,081	Estimated		
			10 Year Difference	10 Yr. Avg. Increase
2010	8,880	US Census Bureau	891	89.10
2011	8,770	Estimated		
2012	8,659	Estimated (U.S. Census)		
2013	8,623	Estimated (U.S. Census)		



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Local Unemployment Information

	US	Oklahoma	SEQ County	OK Highest	Seq Highest?
Jan-13	7.9%	5.1%	9.1%	9.8%	No
Feb-13	7.7%	5.0%	9.3%	9.7%	No
Mar-13	7.6%	5.0%	8.3%	8.9%	No
Apr-13	7.5%	4.9%	8.0%	8.0%	Yes
May-13	7.6%	5.0%	9.0%	9.0%	Yes
Jun-13	7.4%	5.3%	8.0%	9.2%	No
Jul-13	7.4%	5.3%	8.0%	8.6%	No
Aug-13	7.3%	5.3%	8.0%	8.9%	No
Sep-13	7.3%	5.3%	8.1%	9.3%	No
Oct-13	7.3%	5.5%	8.6%	9.9%	No
Nov-13	7.0%	5.4%	8.0%	9.3%	No
Dec-13	6.7%	5.4%	6.9%	9.2%	No
Jan-14	6.6%	5.2%	8.7%	9.4%	No
Feb-14	6.7%	4.9%	9.2%	8.6%	Yes
Mar-14	6.7%	4.9%	8.7%	8.1%	Yes
Apr-14	6.3%	4.6%	7.3%	6.5%	Yes
May-14	6.3%	4.6%	7.8%	8.4%	No
Jun-14	6.1%	4.5%	6.7%	8.5%	No
Jul-14	6.2%	4.6%	6.9%	8.2%	No
Aug-14	6.1%	4.7%	7.4%	8.1%	No
Sep-14	5.9%	4.7%	7.2%	7.5%	No
Oct-14	5.8%	4.5%	7.0%	7.4%	No
Nov-14	5.8%	4.4%	7.2%	7.5%	No
Dec-14	5.6%	4.2%	6.6%	7.5%	No
Jan-15	5.7%	3.9%	6.5%	9.2%	No
Feb-15	5.5%	3.9%	6.4%	8.7%	No
Mar-15	5.5%	3.9%	5.7%	7.6%	No



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## **Government Information**

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### **Mission Statement**

*"The mission of the City of Sallisaw is to provide superior municipal services to all residents of the City in the most efficient, cost-effective manner possible, and to promote growth and development of the community to enhance the quality of life for all citizens."*

### **Form of Government**

The City of Sallisaw operates under a city charter and has a Council/City Manager form of government. Under this type of government, the Board of City Commissioners (the council) act as the legislative body and is responsible for setting policy, approving annual budgets, and enacting city ordinances. The City Manager serves at the pleasure of the Council and is responsible for the overall daily operation of the city. The City Manager implements all policies and plans adopted by the City Council.

The Sallisaw Board of City Commissioners is made up of five members. Four members are elected from their respective wards in which they live. The fifth member, the Mayor, is elected at large by all the city wards. Each member serves a three-year term. In addition to being Commissioners for the City of Sallisaw, the council members also serve as Trustees for the Sallisaw Municipal Authority (SMA), Sallisaw Library Authority (SLA), Sallisaw Economic Authority (SEA) and the Sallisaw Industrial Finance Authority (SIFA).

The City of Sallisaw also elects the position of Chief of Police. This position serves a term of three years.

### **City of Sallisaw Elected Officials as of May 1, 2015**

Mayor Julia Ferguson  
Commissioner Ronnie Lowe, Ward 1  
Commissioner James Hudgens, Ward 2  
Commissioner Julian "Poncho" Mendiola, Ward 3  
Commissioner Daryl Legg, Ward 4  
Chief of Police Terry Franklin

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**City of Sallisaw Management Staff**

*The achievements of an organization are the results of a combined effort of each individual.*

*--Vince Lombardi*

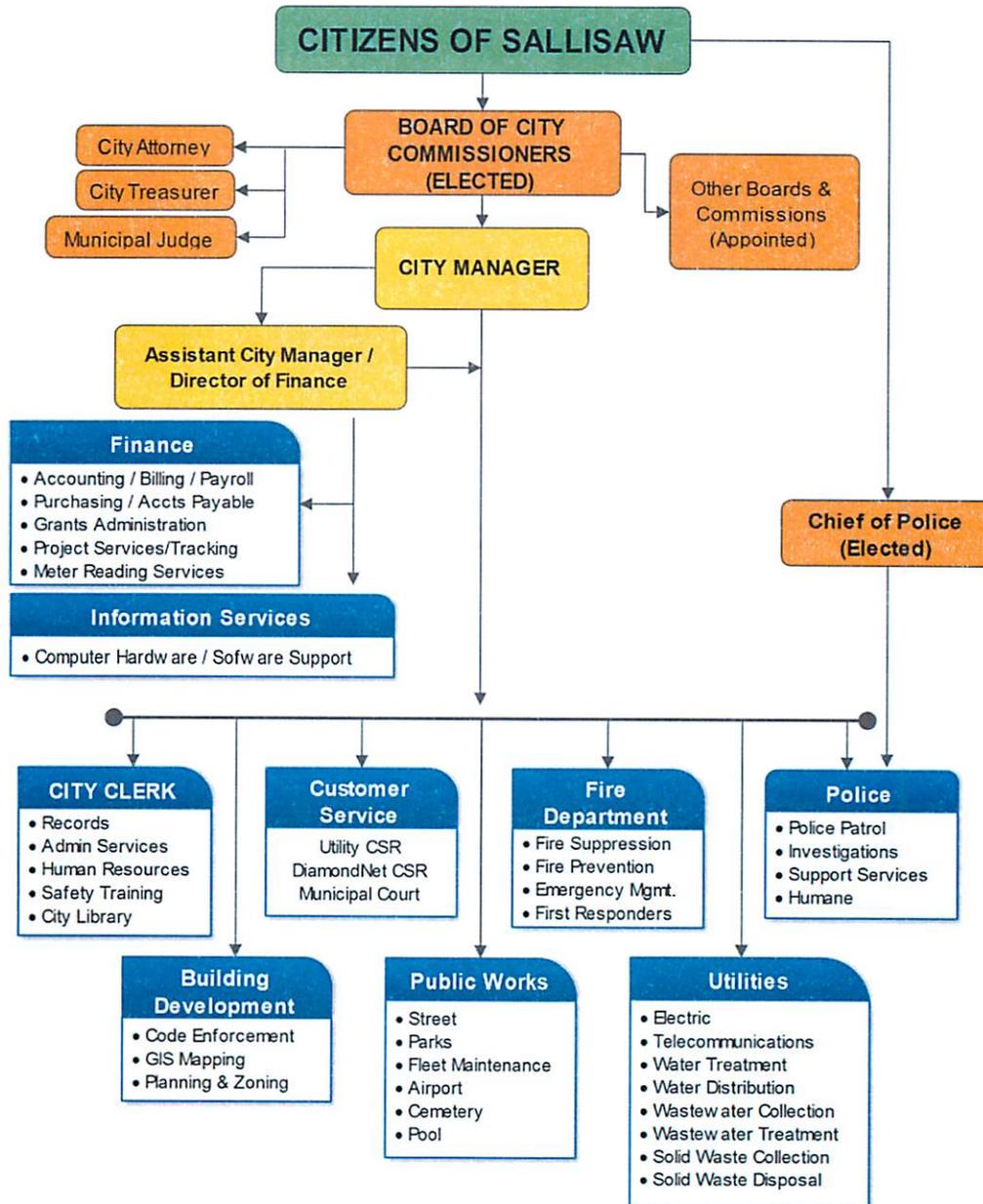
City Manager	Clayton Lucas II
Assistant City Manager/Finance Director	Keith Skelton
City Clerk/Treasurer/Human Resources	Dianna Davis
City Attorney	John Robert Montgomery
Municipal Judge	John T. Cripps
Building Development	Keith Miller
Customer Service	Susie Taylor
Electric	Blakely Smith
Police Chief (Elected)	Terry Franklin
Fire Chief	Anthony Armstrong
Fleet Management	Don Riggs
Landfill / Sanitation Services	Jamie Phillips
Parks / Pool / Airport / Cemetery	Lee Risley
Sewer/Water Treatment Services	Paul Richards
Street Department	Sam Randolph
Telecommunications	Danny Keith
Information Services	Brad Hamilton
Water/Sewer Department	Ted Capps
Stanley Tubbs Memorial Library	Bethia Owens

Self-Control  
 Excellence  
 Responsibility  
 Courteous  
 Honesty  
 Respect

City of Sallisaw Organizational Chart

**City of Sallisaw Organizational Chart**

February 1, 2014

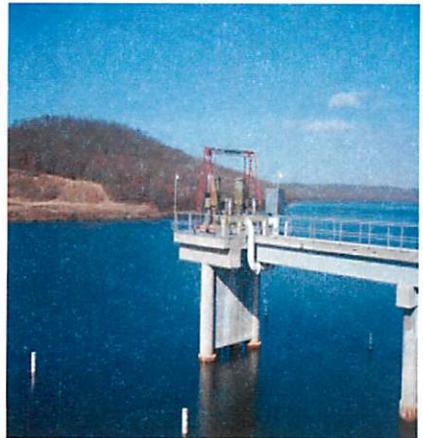


**City Services**Electric

The City of Sallisaw is one of over 2,000 Public Power communities in the United States and one of 63 in the State of Oklahoma. In Sallisaw, electrical power is purchased from the Grand River Dam Authority and is transmitted over a 13,200/7,200 voltage system consisting of three substations and approximately 100 miles of distribution lines. Approximately 85% of the distribution system is overhead. The system currently provides electricity to approximately 4,200 meters within the City's service territory.

Water Treatment and Distribution

The City of Sallisaw obtains raw water from Brushy Creek Lake located approximately six miles north of Sallisaw. The 3,000 acre lake was constructed in 1963 by the USDA Soil Conservation Service for flood control and a municipal water supply for Sallisaw. The total drainage area above the lake is 13,256 acres. Water is pumped to the Sallisaw treatment facilities via two transmission lines, a 16-inch transmission line approximately six miles in length and a new 24" transmission line built in 2011. The City maintains approximately 120 miles of water distribution lines.



In December 2007, a new 6 million gallon per day water treatment plant was brought online, retiring two older plants. The new plant was constructed by BRB Construction Company, Topeka, Kansas, at a cost of \$17.5 million. Also included in the project was construction of a new intake structure and pumping station on Brushy Lake. Funding for these projects was provided with proceeds from the Series 2005 bond issue.

In March 2010, the Sallisaw Municipal Authority obtained a \$5,360,000 DWSRF loan through the Oklahoma Water Resources Board. This provided funding to construct the new 24" raw water transmission line from Brushy Lake to Sallisaw; and a new 1.5 million gallon clear well at the water treatment plant facility. These projects were completed in April 2011.

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Wastewater Collection and Treatment System

Operating 24 hours per day, the Sallisaw Wastewater Treatment Plant treats collected wastewater by an activated sludge process. The plant is capable of treating 3.25 million gallons of wastewater daily. The facility consists of an oxidation ditch, two aeration basins and three final clarifiers. The sludge from this process is then wasted by using a dewatering box or applied to areas of land in a liquid form. The City maintains approximately 69 miles of wastewater collection lines.



Municipal Solid Waste Collection and Landfill Facility

The City provides a variety of solid waste collection services to the community including weekly residential trash pickup, commercial dumpster and roll off container services. In addition, the City operates a regional landfill consisting of 122 permitted acres. Eight cells with a total capacity of 4,322,902 cubic yards are currently available to accept waste or be constructed. Of these eight cells, seven have been constructed and are currently open providing 3,424,440 cubic yards of waste storage. The area currently designed for the first 8 cells consists of 42.92 acres.

Parks and Recreation

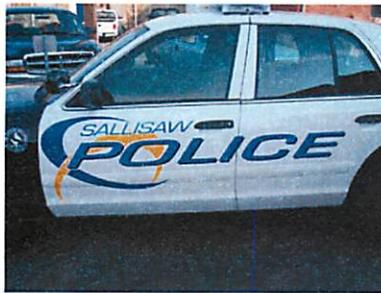
The City of Sallisaw operates numerous parks in the community. The Parks personnel strive to maintain all park areas in a clean and inviting manner allowing visitors to enjoy the outdoors. Brushy Lake Park north of Sallisaw on State Highway 17 offers RV and camping sites, picnic shelters, fishing docks and a boat ramp as well as a relaxing atmosphere on Brushy Lake.



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Public Safety

- Police Department. The City of Sallisaw provides law enforcement services with a 23 member police department. The department has an elected Police Chief and is committed to providing a modern police department enforcing all the laws and ordinances of the State of Oklahoma and the City of Sallisaw.
- Fire Department. The Sallisaw Fire Department is a 20 member volunteer force that dates back to 1888. The department also employs two full time firefighters, one serving as the Fire Chief. The Fire Department is committed to protecting all lives and property in the community.



Sallisaw Municipal Airport

The Sallisaw Municipal Airport is open 24 hours per day 7 days per week. It is situated at 527 ft. elevation and has the FAA Identifier of JSV. The airport maintains a 4,006 x 75 ft. asphalt runway. The City contracts with a Fixed Base Operator (FBO) for daily operations at the airport.



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### Telecommunications

DiamondNet is a state-of-the-art fiber optic system that brings high quality telecommunications services to the community of Sallisaw. It offers cable television, High-speed Internet, and telephone services. DiamondNet was launched in April of 2005, offering its services to 100 initial customers. Today it serves over 2,000 subscribers and generates revenue in excess of \$2.3 million.



### Stanley Tubbs Memorial Library

The Stanley Tubbs Memorial Library is part of the Eastern Oklahoma District Library System. The library is located in a renovated railroad depot originally built in 1912 by the Iron Mountain Railroad. Sallisaw civic leader Stanley Tubbs led a highly successful fund raising effort to remodel the building into a library. After his death, the library was named in his honor. The grounds of the library are routinely the centerpiece to many events in Sallisaw.



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## **Budget & Financial Information**

**Budget Preparation**

The City of Sallisaw's fiscal year runs from July 1 to June 30 each year. The City prepares an annual budget based on the Oklahoma Municipal Budget Act (11 Q.S., S.17-201 - 17-216). The budget is based on established funds and departments of the City. The Chief Executive Officer of the City must present a budget to the Governing Body at least 30 days prior to the beginning of the next fiscal year. A public hearing on the proposed budget must be held at least fifteen (15) days prior to the beginning of the budget year. The budget must then be approved at least seven days prior to the beginning of the budget year.

During the budget process, the Finance Department receives input and budget requests from all department supervisors. The Finance Department compiles all the requests and calculates current and proposed revenues and expenditures based on existing financial data. This information is then reported to the City Manager, who then reviews all the data with each department supervisor and the Finance Department. A final budget document is then prepared and submitted to the Board of City Commissioners for review and final approval.

**Fiscal Year 2016 Budget Calendar**

<i>TARGET DATE</i>	<i>ACTIVITY</i>
March 12, 2015	FY 2016 budget packets to department supervisors
March 26	Department packets returned to Finance
April 6-10	Department review with Finance and City Manager
April 10	Deadline for all budget requests
April 15	Revenue estimates due, update expense estimates for March
April 15-24	Finance review all budget items with City Manager
April 29	City Manager transmittal letter due
May 4	Preliminary budget submitted to city council
May 19, 20	Budget meetings with city council. Budget must be submitted to council at least 30-days prior to start of new fiscal year.
May 27	Notice of public hearing submitted for publication
May 29	Publish public hearing notice. Must be published a minimum of five days before the public hearing.
June 8	Public hearing on budget, adopt budget. After public hearing, council is required to adopt budget at least seven days prior to beginning of fiscal year.
June 30	Deadline for filing or mailing budget to State Auditor's office. Any taxpayer may file protests against any alleged illegality in the budget within 15 days after filing of budget with State Auditor & Inspector's Office.

**General Fund**

The General Fund accounts for all revenues and expenditures not accounted for in other designated funds. All city functions are funded through the General Fund unless it is required to be funded elsewhere. The General Fund provides funding for governmental functions, such as administration, public safety (Police and Fire Services), street maintenance, parks and recreation and airport operations. In addition, the General Fund also handles the daily operations expenditures of the utility departments. The main sources of revenue for the General Fund are Sales and Use Taxes and transfers from the Sallisaw Municipal Authority. The primary expenditure category for the General Fund is Salary and Benefits.

**Capital Improvement Fund**

The Capital Improvement Fund is used to fund major construction projects and acquisition of major fixed assets such as earth moving equipment. Generally purchases that can be classified as fixed assets are purchased from this fund.

The major source of revenue for this fund is a 1/2 cent sales tax that is dedicated to Capital Improvements and transfers from the Sallisaw Municipal Authority.

**Proprietary / Enterprise Funds***Sallisaw Municipal Authority*

The Sallisaw Municipal Authority (SMA) is a public trust of the City of Sallisaw and operates the utilities of the City. The SMA was established in 1988.

Major sources of revenue for the SMA are revenues generated by providing electricity, sanitation, landfill, and water and sewer services. The sale of telecommunications services (cable television, Internet and telephone) also provides significant revenue. In addition, 1 cent of sales tax funding is dedicated to the SMA.

Additional funds that are part of SMA include:

- *Sallisaw Water Projects Fund*. This fund accounts for major water projects that have or are to be completed within the City. This fund also accounts for a dedicated 1/2 cent sales tax that was approved in 2005 for a 30 year time frame. The 1/2 cent sales tax and a transfer from SMA provide operating revenues for projects and debt service payments.
- *Sallisaw Infrastructure Improvement Fund*. This funding is set aside to complete major maintenance or expansion projects related to the city utility services. Funding is provided by SMA.

*Sallisaw Economic Authority*

The Sallisaw Economic Authority (SEA) is a public trust of the City of Sallisaw. Its primary function is to assist in furthering economic development in the community and assist in any financing needed. The Board of City Commissioners serves as trustees of SEA.

Sallisaw Industrial Finance Authority

The Sallisaw Industrial Finance Authority (SIFA) is a public trust of the City of Sallisaw. Its primary function is to assist in furthering economic development in the community and assist in any financing needed. It operates in conjunction with the Sallisaw Economic Authority. The Board of City Commissioners serves as trustees of SIFA.

**Other Funds Maintained by the City of Sallisaw**Meter Deposit Fund

- This fund accounts for all utility deposits collected from customers. Deposits are refund to the customer upon termination of the utility account.
- Beginning in April of 2012, the City of Sallisaw began refunding deposits to customers based on a 36 month history with no penalties. If a customer meets the 36 month criteria, their deposit on file with the city is applied to their current bill. If the customer subsequently has services disconnected for non-payment the customer must re-establish their utility deposits.

Sallisaw Reserve Fund

The Sallisaw Reserve Fund represents a savings fund for the City of Sallisaw. Funds deposited can only be used upon approval of the Board of City Commissioners. Board of City Commissioner Policy BOCC-002 governs the use of these funds.

Street & Alley Fund

The Street and Alley Fund is a required fund used to account for fuel and motor excise taxes submitted to the City through the State of Oklahoma. These funds can only be used for street and alley related projects. The city typically utilizes these funds for summer street programs or other major street maintenance.

Youth & Recreation Fund

The Youth and Recreation Fund accounts for funding that can only be used for youth activities. Currently the major source of revenue for this fund is a 5% hotel/motel tax that is collected by the General Fund and transferred to the Youth and Recreation Fund. In 2012, the City of Sallisaw purchased 85 acres of property located just east of Sallisaw that is now home to the Sallisaw Sports Complex,

Fire Department Fund

This fund accounts for donations and other dedicated revenues that are directed for fire department use only. This fund also accounts for any sales tax amounts that are received from the Sequoyah County Treasurer for specific purchases related to the Fire Department.

- *Sequoyah County 1/4 cent Sales Tax Dedicated to Fire Departments:* This permanent tax was passed by a vote of Sequoyah County residents in 2006. It is divided among all the fire departments in Sequoyah County. 95% of the tax received is divided equally among all the fire departments; the other 5% is deposited into a special fund that is used for fire related purposes as approved by the Sequoyah County Board of County Commissioners. The City of Sallisaw Fire Department may

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utilize the funds to purchase any item related to fire prevention and safety that benefits the Sallisaw Fire Department.

Police Department Fund

This fund accounts for donations and other dedicated revenues that are directed for police department use only. The Police Department will use these funds for the purchase of equipment or other needs of the department.

Cemetery Fund

The Cemetery Fund accounts for all revenues generated by the cemetery for sale of lots and internments. The City's policy on revenues generated is all revenues are deposited into the Cemetery Fund for the perpetual care of the facility. This is contrary to State law, which stipulates you are only required to dedicate 12.5% of all revenue generated by sales of lots and internments to the perpetual care of a municipal cemetery. (11 O.S. 26-109)

Police Drug Fund

The Police Drug Fund accounts for revenues generated by local forfeitures of property or money due to court action involving drug related cases. These forfeitures can come from local or state authorities. Funds may be used only for enforcement of drug related laws (equipment, test kits, etc...) and drug education.

Library Fund

The Library Fund is used to provide support funding for the Stanley Tubbs Memorial Library. These funds are mostly used for building maintenance, supplies and membership subscriptions. Funding is provided via donations for the library or transfers from the city General Fund.

Library Trust Fund

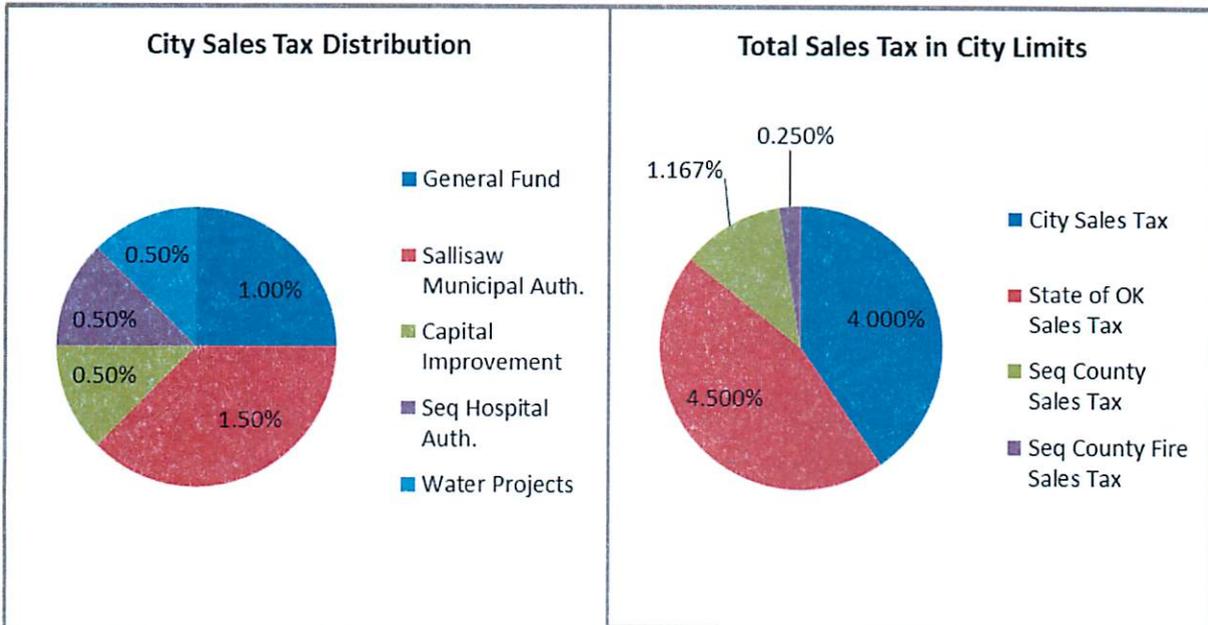
Controlled by the Library Trust Authority, this fund was established to account for significant donations received and dedicated to the upkeep and further development of the Library. Funding can only be applied to the Library. The Board of City Commissioners serves as trustees of the Library Trust Authority.

**Sales Tax Distribution**

On October 1, 2013, the sales tax within the city limits of Sallisaw increased to 9.917% with the community approval of an additional ½ cent sales tax for the construction of a sports complex. The current sales tax percentages that make up the 9.917% and the 4.0% that is dedicated to the City of Sallisaw are:

<u>As of October 1, 2013</u>		<u>City Sales Tax Distribution</u>	
<u>Sales Tax Within Sallisaw</u>			
City Sales Tax	4.000%	City General Fund	1.00%
State of OK Sales Tax	4.500%	Capital Improvement	0.50%
Seq County Fire Sales Tax	0.250%	Sallisaw Municipal Authority	1.00%
Seq County Sales Tax-Roads	0.500%	Water Projects SMA	0.50%
Seq County Jail	0.167%	Seq Hospital Authority	0.50%
Seq County Jail/Sheriff	0.500%	SMA / Sports Complex	0.50%
<b>Total Tax within City Limits</b>	<b>9.917%</b>	<b>Total City Sales Tax</b>	<b>4.00%</b>

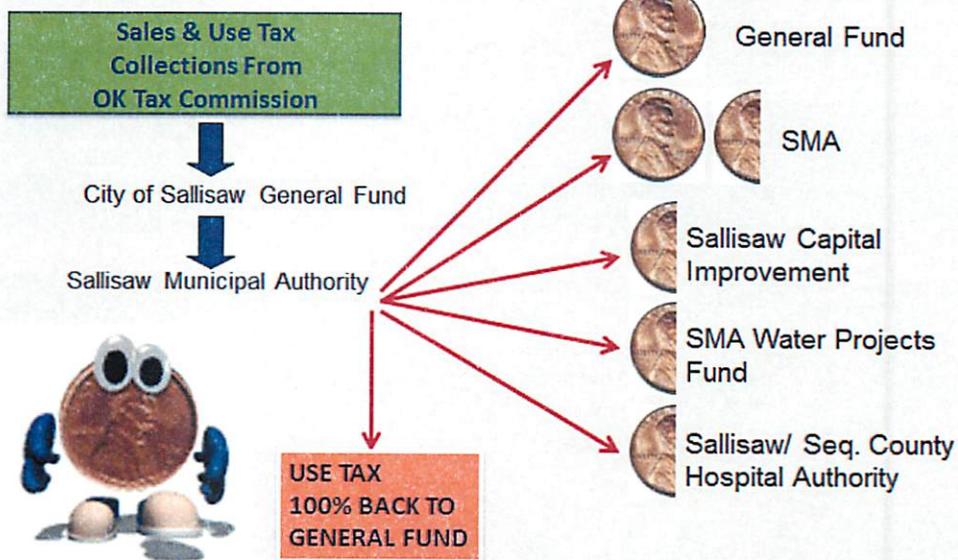
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To satisfy bond requirements sales tax must be transferred to the Sallisaw Municipal Authority when received from the Oklahoma Tax Commission. The SMA then distributes the tax as follows:

**SALES & USE TAX 4.0%**

**FLOW OF SALES TAX**



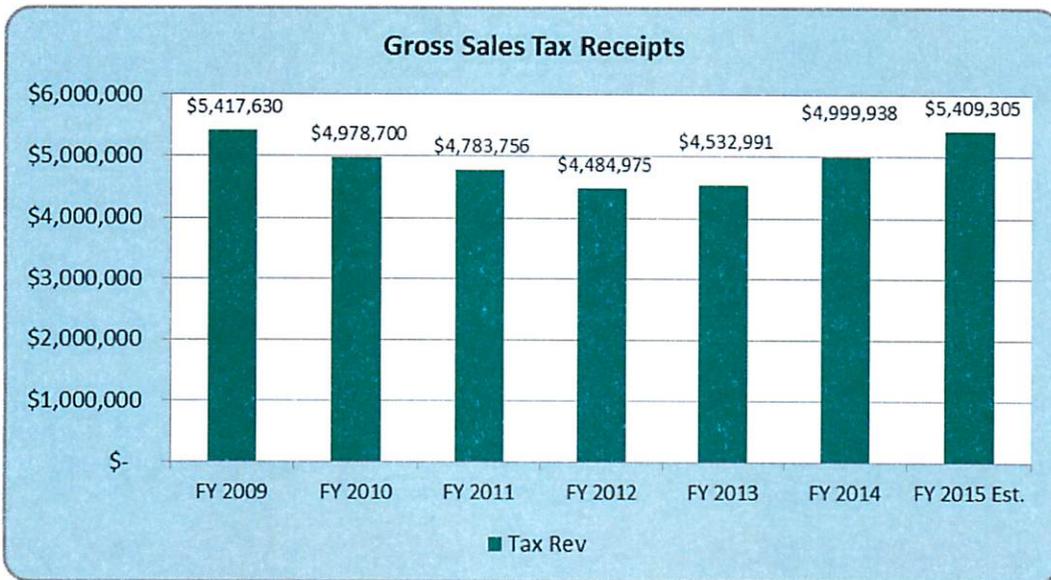
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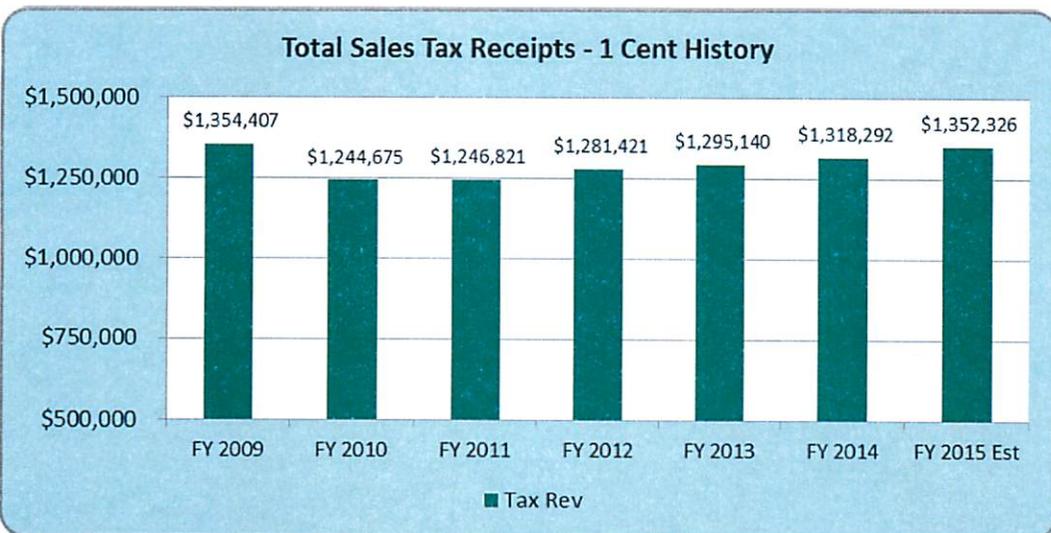
## Historical Budget Trends

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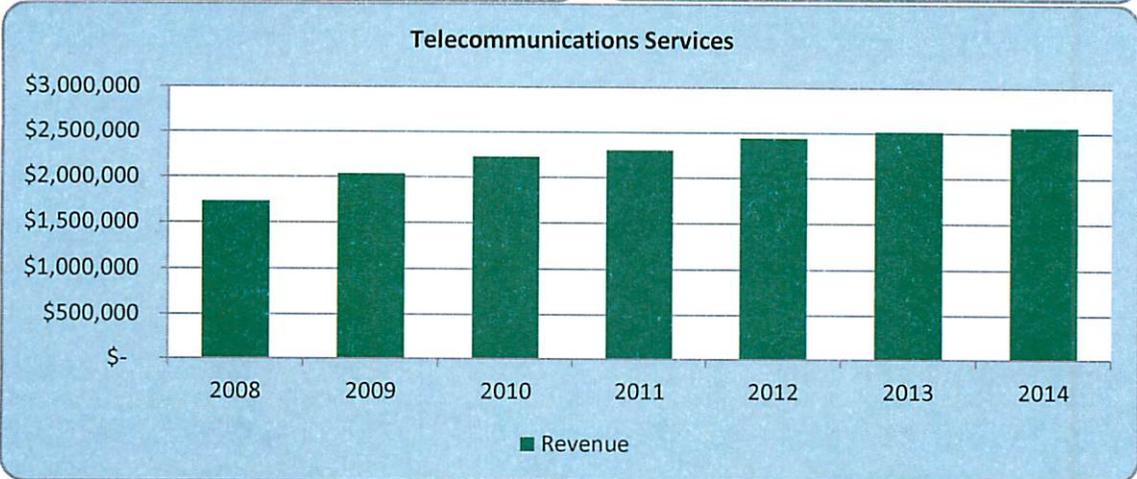
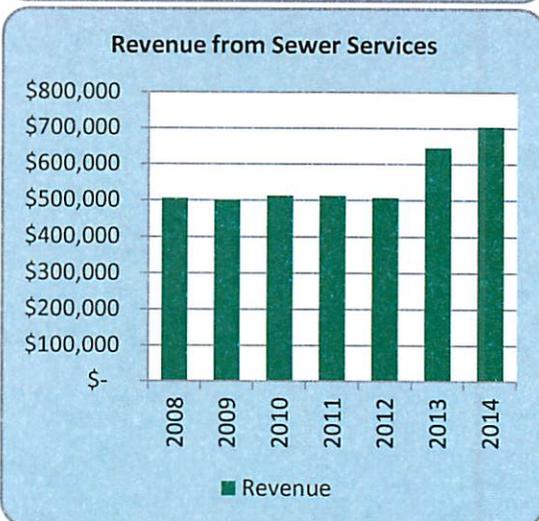
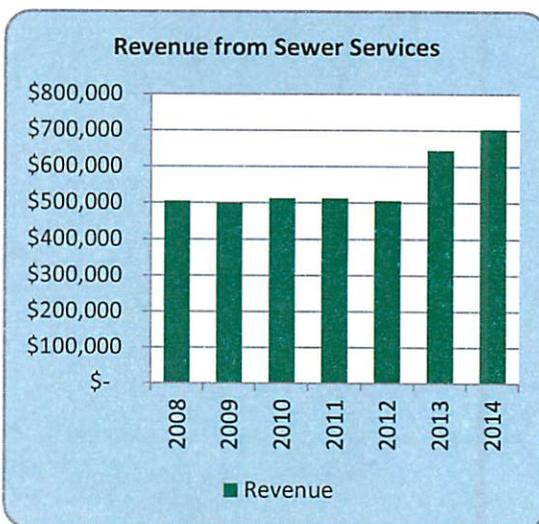
**City Sales Tax Changes**

Date	Rate	Reason
4/1/2001	3.50%	Add Carl Albert sales tax addition .05 percent
7/1/2004	3.00%	Carl Albert sales tax discontinued
1/1/2005	3.50%	Add water projects .05 percent sales tax
7/1/2006	4.00%	Add Carl Albert .05 percent sales tax
1/1/2011	3.50%	Carl Albert sales tax discontinued
10/1/2013	4.00%	Add .05 percent for sports complex



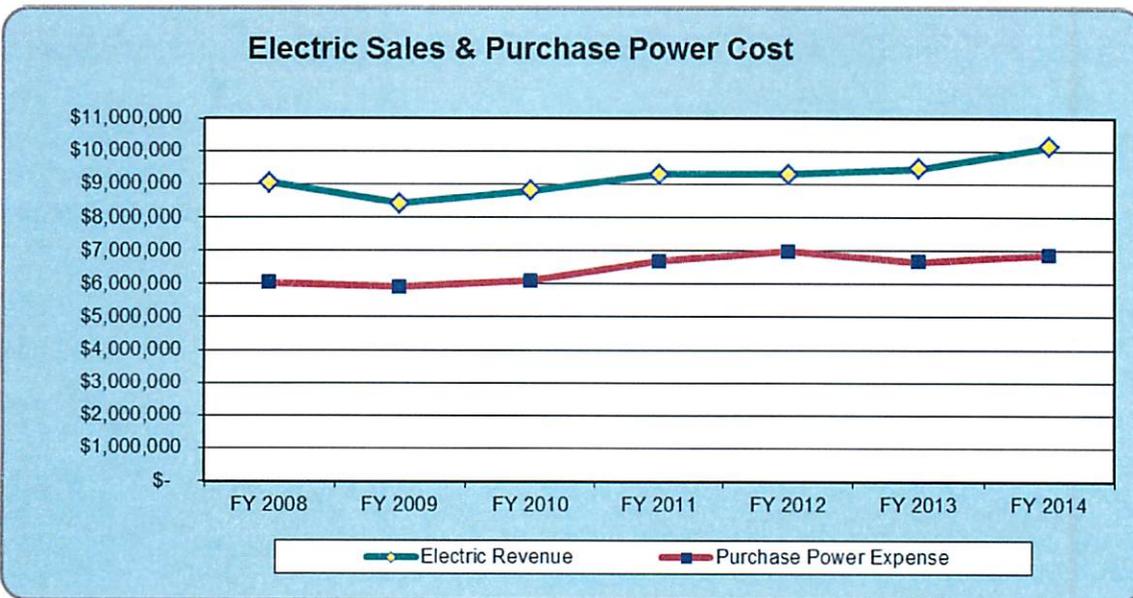
One cent sales tax provides a more accurate snapshot of how taxable sales are tracking within Sallisaw.

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Electric Sales & Purchase Power Costs				
	Electric Revenue	Power	Net Revenue	Net Revenue %
FY 2008	\$ 9,043,528	\$ 6,040,154	\$ 3,003,374	33.21%
FY 2009	\$ 8,424,973	\$ 5,914,330	\$ 2,510,643	29.80%
FY 2010	\$ 8,802,056	\$ 6,103,254	\$ 2,698,802	30.66%
FY 2011	\$ 9,304,225	\$ 6,677,887	\$ 2,626,338	28.23%
FY 2012	\$ 9,302,492	\$ 6,987,393	\$ 2,315,099	24.89%
FY 2013	\$ 9,463,166	\$ 6,665,928	\$ 2,797,238	29.56%
FY 2014	\$ 10,125,878	\$ 6,868,646	\$ 3,257,232	32.17%
Avg	\$ 9,209,474	\$ 6,465,370	\$ 2,744,104	29.79%



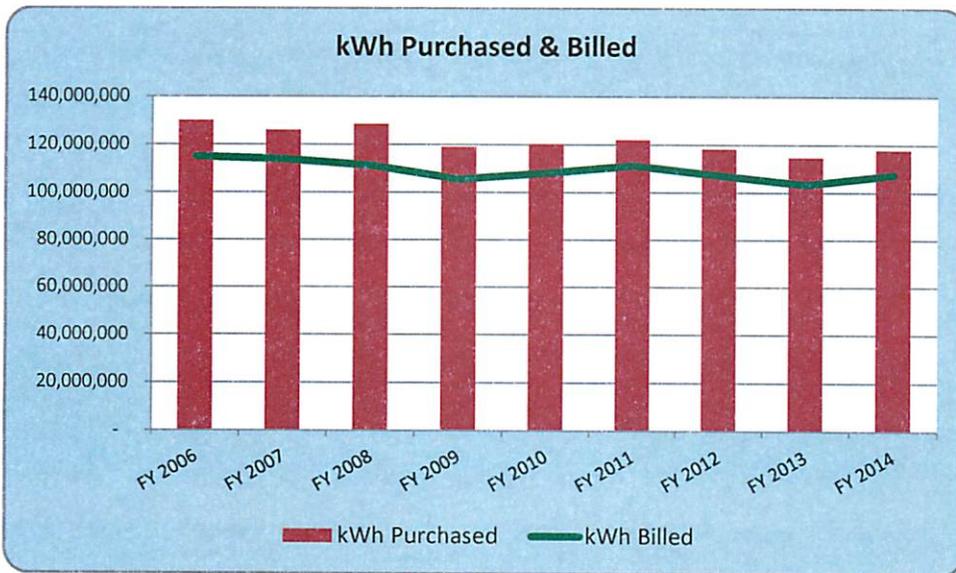
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kWh Purchased & Billed

	kWh Purchased	kWh Billed
FY 2006	130,029,000	115,039,195
FY 2007	126,031,000	113,877,123
FY 2008	128,563,820	111,372,662
FY 2009	118,892,689	105,591,304
FY 2010	120,239,523	108,216,856
FY 2011	121,998,468	111,287,897
FY 2012	118,332,761	107,200,572
FY 2013	114,691,023	103,519,948
FY 2014	117,983,099	107,538,250

Average      121,862,376      109,293,756

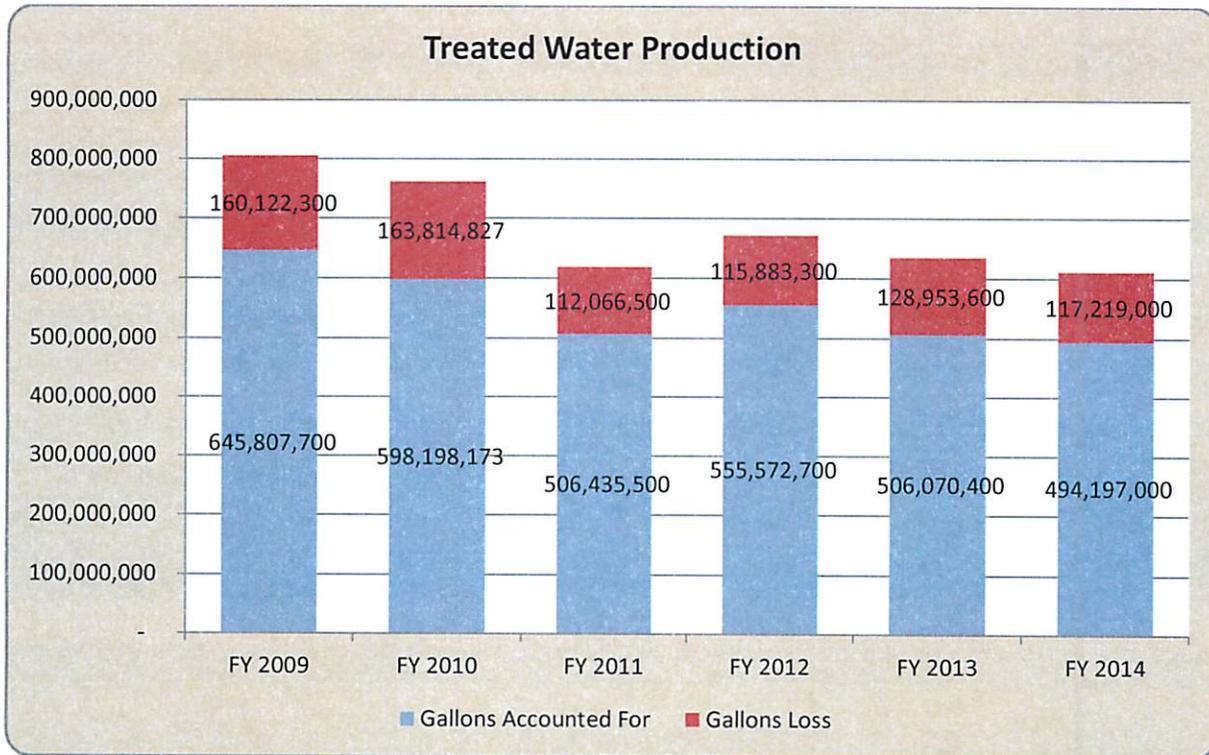
\*kWh billed does not include city usage  
or line loss



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**Water Treatment -Gallons Treated**

Water Gallons	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
<b>Total Gallons</b>	805,930,000	762,013,000	618,502,000	671,456,000	635,024,000	611,416,000
<b>Gallons Accounted For</b>	645,807,700	598,198,173	506,435,500	555,572,700	506,070,400	494,197,000
<b>Gallons Loss</b>	160,122,300	163,814,827	112,066,500	115,883,300	128,953,600	117,219,000
<b>Water Loss %</b>	20%	21%	18%	17%	20%	19%



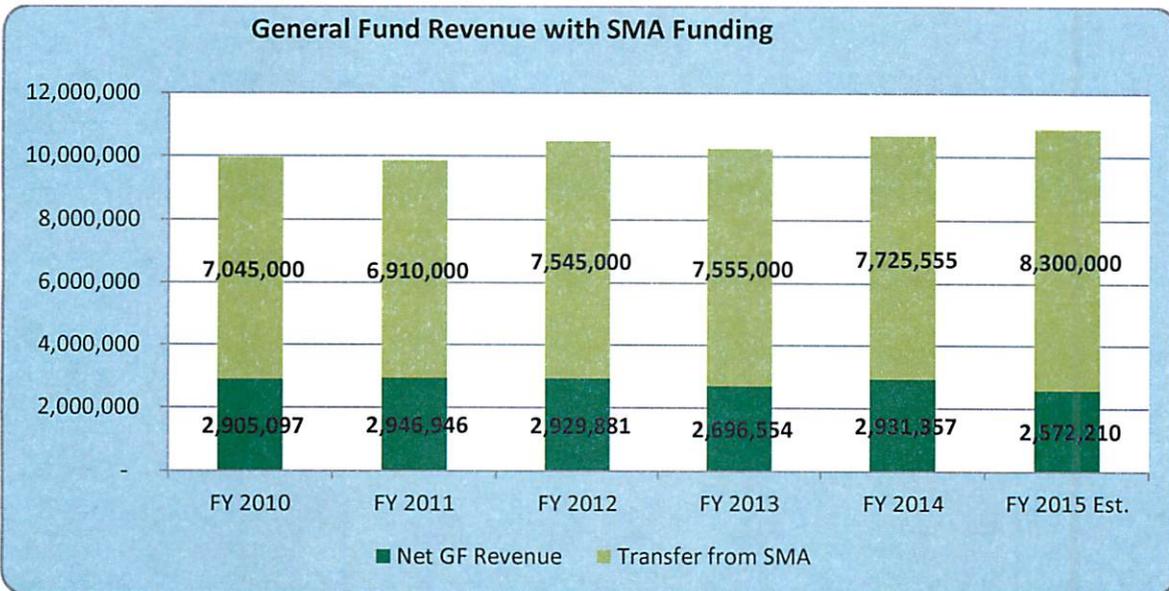
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**GENERAL FUND REVENUE WITH SMA FUNDING**

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Est.
GF Total Revenue	15,228,128	14,862,550	15,264,282	15,048,765	16,070,395	16,597,176
Less Sales & Use Tax	5,166,264	4,902,158	4,685,726	4,704,644	5,322,322	5,630,914
Less Hotel/Motel Tax	111,767	103,446	103,675	92,567	91,161	94,052
GF Revenue Less Transfers Out	9,950,097	9,856,946	10,474,881	10,251,554	10,656,912	10,872,210
Transfer from SMA	7,045,000	6,910,000	7,545,000	7,555,000	7,725,555	8,300,000
Net GF Revenue	2,905,097	2,946,946	2,929,881	2,696,554	2,931,357	2,572,210
Less 1-Cent Sales Tax	1,244,675	1,250,535	1,292,914	1,285,317	1,318,292	1,352,326
Less Use Tax	187,564	157,620	160,526	206,035	223,380	221,609
Other GF Revenue	1,472,858	1,538,791	1,476,441	1,205,202	1,389,685	998,275
Transfer from SMA %	71%	70%	72%	74%	72%	76%
1-Cent Sales Tax %	13%	13%	12%	13%	12%	12%
Use Tax %	2%	2%	2%	2%	2%	2%
Other Revenue %	15%	16%	14%	12%	13%	9%

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Est.
Transf From SMA	7,045,000	6,910,000	7,545,000	7,555,000	7,725,555	8,300,000
Less Proprietary Depts	3,506,731	3,417,556	3,592,550	3,600,180	3,698,128	3,731,150
Net to Non-Proprietary	3,538,269	3,492,444	3,952,450	3,954,820	4,027,427	4,568,850
Proprietary %	50%	49%	48%	48%	48%	45%
Non-Proprietary %	50%	51%	52%	52%	52%	55%



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## **FY 2016 Budget at a Glance**

The budget packet contains many numbers and references of numbers from fund to fund. Below you will find a summary of the highlights of the FY 2016 budget.

### General Fund

- Overall General Fund budget is \$17,160,742, an increase of \$451,507. Items of note in the General Fund include:
  - An increase in Sales and Use tax of \$297,778.
  - An increase in overall department budgets of \$58,823. This includes an increase in Salary and Benefits of \$154,876 and reductions in general budget line items.
  - The General Fund budget does not include any increases for health insurance at this time. At time of printing the final budget, staff anticipated that the City's cost for health insurance will be approximately \$55,000. If needed, this amount will be funded from the GF Contingency.
  - No COLA increases are budgeted for the employees.
- Sales & Use tax is estimated at \$5,633,778
- One cent sales tax coming back to the General Fund is estimated at \$1,355,500
- Contribution from SMA is budgeted at \$8,727,845. Of this amount, \$4,021,047 supports the daily operations of the proprietary utility departments.
- General Fund Contingency is budgeted at \$293,182.
- Overall Department expenses, including salary and benefit costs, increases \$58,823.
- Transfers out to the Chamber of Commerce, Sallisaw Improvement Corporation, Sallisaw Main Street and KIBOIS Area Transit are budgeted at \$120,000. No increase in these amounts.

### Capital Improvement

- Overall Capital Improvement budget is \$1,479,161 with \$722,417 budgeted as contingency and reserve for future outlay.
- Significant Appropriations for FY 2016 include:
  - Ongoing lease purchase payments of \$408,044 for the year.
  - Mini Derrick for the Electric Department \$150,000
  - Asphalt Compactor \$62,000 (will look at used equipment)
  - Water Truck \$42,000 (will look at used equipment)
  - Fusion Splicer \$11,000
  - Pumps for water and wastewater pump stations \$35,000
  - Sewer Line Camera \$12,000

**Sallisaw Municipal Authority / SMA Water Projects Fund /**  
**SMA Infrastructure Improvement Fund**

- Overall SMA budget is \$24,200,793, an increase of \$820,139. Items of note in the SMA include:
  - An increase of \$297,778 in Sales and Use Tax from the General Fund
  - An increase of \$139,300 in Telecommunications revenue. This increase factors in a \$5.00 rate increase for video services.
  - A reduction in landfill revenue of \$125,000. Landfill revenue continues to be an item of concern.
  - A reduction in water revenue of \$147,900.
  - An increase of \$482,000 in electric service revenue. This increase is due to an anticipated 5% rate increase from GRDA in January 2016.
  - Engineering fees of \$225,000 for ODOT North Highway 59 utility relocation and the evaluation of the north substation.
  - Video programming cost, retransmission and other fees is budgeted with an increase of \$214,000 due to cost demands of programming providers.
- No utility rate adjustments are proposed for water, sewer or sanitation. Electric rates will require adjustment when GRDA adjusts rates in January 2016.
- Debt service for the Series 2012 bond issue and the OWRB Series 2010 loan is \$1,872,411. Debt service is supported by \$677,750 in dedicated ½ cent sales tax and \$1,200,000 from utility rates.
- Debt Service for the Series 2013 bond issue is \$677,750, fully supported by ½ cent sales tax dedicated to the sports complex project.
- Transfer to the Capital Improvement Fund:
  - From SMA \$0.
  - From SMA ½ cent sales tax, \$677,750.
- Transfers to the General Fund:
  - SMA 1 Cent sales tax, \$1,355,500.
  - SMA contribution to the General Fund, \$8,727,845.
- Transfer to the SMA Infrastructure Improvement Fund, \$0.
- Funding for the relocation of the landfill leachate lagoon is included in Fund 92. Estimated cost is \$290,000.

**Other Funds**

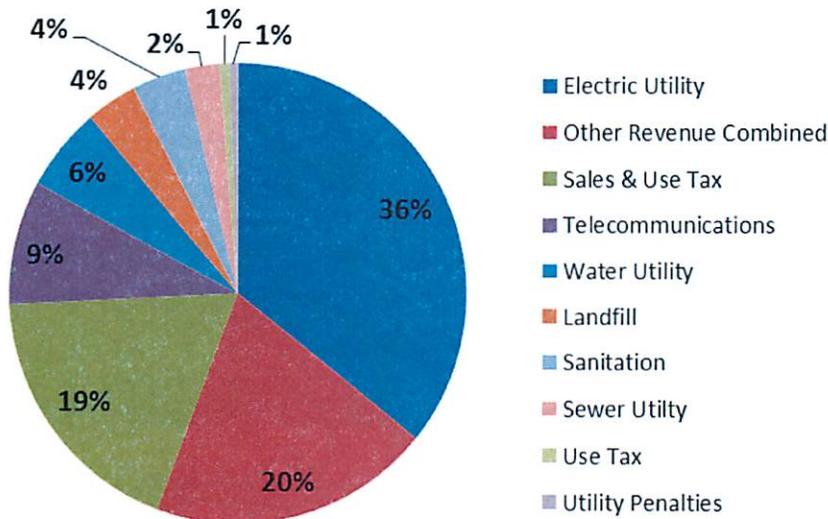
- Special revenue funds have been budgeted at \$3,032,605
- Sallisaw Reserve Fund \$943,390.
- Street and Alley Fund \$328,390.
- Youth and Recreation Fund \$264,372.
- Cemetery Fund \$258,810.
- Meter deposit fund, \$803,703.
- Sallisaw NOW \$36,957.
- Sallisaw NOW DFC \$125,000.
- Sallisaw Economic Authority, \$7,715.00.
- Sallisaw Industrial Finance Authority, \$0.

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**Major Revenue Sources**

Electric Utility	\$ 10,881,200	36%
Other Revenue Combined	\$ 6,042,882	20%
Sales & Use Tax	\$ 5,633,778	19%
Telecommunications	\$ 2,672,900	9%
Water Utility	\$ 1,779,100	6%
Landfill	\$ 1,103,000	4%
Sanitation	\$ 1,155,000	4%
Sewer Utilty	\$ 740,100	2%
Use Tax	\$ 211,778	1%
Utility Penalties	\$ 180,000	1%
<b>Total Revenue</b>	<b>\$ 30,399,738</b>	

**City of Sallisaw Major Revenue Source**



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## **FY 2016 Budget Documents**

**Appendix A – Budget Documents**

**Appendix B – Staffing**



# **FISCAL YEAR 2016 BUDGET**

Attachment A

Budget Documents

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## **FY 2016 BUDGET**

### **APPENDIX A – BUDGET DOCUMENTS**

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RESOLUTION 2015- DRAFT

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR  
THE CITY OF SALLISAW, OKLAHOMA, FOR THE PERIOD  
JULY 1, 2015, THROUGH JUNE 30, 2016, FINDING ALL THINGS  
REQUISITE AND NECESSARY HAVE BEEN DONE IN  
PREPARATION AND PRESENTMENT OF SAID BUDGET**

**WHEREAS**, the Charter of the City of Sallisaw, Oklahoma and the Statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Sallisaw, Oklahoma prior to the beginning of the fiscal year of said City and that a public hearing(s) be held prior to the adoption of said budget; and

**WHEREAS**, the budget for the fiscal year July 1, 2015 through June 30, 2016, has heretofore been presented to the City Commission and due deliberation had thereon, and public hearing(s) having been held as required by Charter and/or Statute, and all comments and objections have been considered; and

**WHEREAS**, the following is a summary of the sources of revenue, and of the amounts appropriated and the purposes for which the same shall be spent:

<b>REVENUE</b>	
<b><u>Governmental Funds</u></b>	
General Fund	\$ 17,160,742
Capital Improvement	\$ 1,479,161
<b><u>Governmental-Special Revenue Funds</u></b>	
Sallisaw Reserve Fund	\$ 943,390
Street & Alley Fund	\$ 328,023
Youth & Recreation Fund	\$ 264,372
Fire Department Fund	\$ 64,563
Police Department Fund	\$ 17,040
Police Federal Forfeiture Fund	\$ -
Library Fund	\$ 30,100
Library Trust Fund	\$ 84,866
Cemetery Fund	\$ 258,810
Police Drug Fund	\$ 22,454
Department of Justice Grants	\$ -
FAA Fund	\$ 45,612
Sallisaw NOW	\$ 36,957
Sallisaw NOW DFC Funding	\$ 125,000
<b>Total Special Revenue Funds</b>	<b>\$ 2,221,187</b>
<b>Total Governmental Funds</b>	<b>\$ 20,861,090</b>
<b><u>Proprietary Funds</u></b>	
Sallisaw Municipal Authority	\$ 24,967,598
Water Projects Fund	\$ 1,905,191

Infrastructure Improvement Fund	\$	365,144	
Sallisaw Industrial Finance Authority	\$	-	
Sallisaw Economic Authority	\$	7,715	
<b>Total Proprietary Funds</b>			\$ 27,245,648

**Fiduciary Funds**

Meter Deposit Fund	\$	803,703	
<b>Total Fiduciary Funds</b>			\$ 803,703

<b>Total Revenue</b>			<b>\$ 48,910,441</b>
----------------------	--	--	----------------------

**APPROPRIATIONS & TRANSFERS**

**Governmental Funds**

**General Fund**

Basic Departmental Budget	\$	10,939,093	
General Fund Sundry	\$	94,500	
Cost of Living & Salary Adjust	\$	-	
Contingency	\$	220,654	
<b>Total General Fund</b>	\$	11,254,247	

Capital Improvement Fund	\$	1,479,161	
--------------------------	----	-----------	--

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund	\$	943,390	
Street & Alley Fund	\$	328,023	
Youth & Recreation Fund	\$	264,372	
Fire Department Fund	\$	64,563	
Police Department Fund	\$	17,040	
Police Federal Forfeiture Fund	\$	-	
Library Fund	\$	30,100	
Library Trust Fund	\$	84,866	
Cemetery Fund	\$	258,810	
Police Drug Fund	\$	22,454	
Department of Justice Grants	\$	-	
FAA Fund	\$	45,612	
Sallisaw NOW	\$	36,957	
Sallisaw NOW DFC Funding	\$	125,000	
<b>Total Special Revenue Funds</b>	\$	2,221,187	

<b>Total Governmental Fund Appropriations</b>			\$ 14,954,595
-----------------------------------------------	--	--	---------------

**Proprietary Funds**

Sallisaw Municipal Authority	\$	11,439,225	
Water Projects Fund	\$	1,905,191	
Infrastructure Improvement Fund	\$	365,144	
Sallisaw Industrial Finance Authority	\$	-	
Sallisaw Economic Authority	\$	7,715	
<b>Total Proprietary Funds</b>			\$ 13,717,275

**Fiduciary Funds**

Meter Deposit Fund	\$	803,703	
<b>Total Fiduciary Funds</b>			\$ 803,703

**TRANSFERS OUT**

**Transfers from General Fund**

General Fund to Library Fund	\$ 26,303
General Fund to Sallisaw Reserve Fund	\$ -
Sales & Use Tax General Fund to SMA	\$ 5,633,778
Hotel/Motel Tax Gen. Fund to Youth & Rec. Fund	\$ 91,414
Other Transfers From General Fund	\$ 155,000
<i>Total Transfers From General Fund</i>	\$ 5,906,495

**Transfers from Sallisaw Municipal Authority**

Sales Tax Transfer SMA to General Fund	\$ 1,355,500
Use Tax Transfer SMA to General Fund	\$ 211,778
Sales Tax Transfer SMA to Capital Improvement	\$ 677,750
Sales Tax Transfer SMA to Hospital Authority	\$ 677,750
Sales Tax Transfer SMA to Water Projects Fund	\$ 677,750
SMA Transfer to General Fund	\$ 8,727,845
SMA Transfer to Capital Improvement	\$ -
SMA Transfer to Water Project Fund	\$ 1,200,000
SMA Transfer to Sallisaw Economic Authority	\$ -
SMA Transfer to Infrastructure Improvement Fund	\$ -
<i>Total Transfers Sallisaw Municipal Authority</i>	\$ 13,528,373

<b><i>Total Transfers All Funds</i></b>	<b>\$ 19,434,868</b>
-----------------------------------------	----------------------

<b><i>Total Appropriations &amp; Transfers</i></b>	<b>\$ 48,910,441</b>
----------------------------------------------------	----------------------

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SALLISAW, OKLAHOMA:**

That the budget for the City of Sallisaw, Oklahoma, now before the said City Commission for consideration, as herein above summarized and a complete copy of which is on file with the City Clerk, be and the same is hereby adopted as the budget for the said City of Sallisaw, Oklahoma, for the period of July 1, 2015, through June 30, 2016.

**BE IT FURTHER RESOLVED,** that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter or Statute.

Passed and approved this the 8<sup>th</sup> day of JUNE, 2015.

**CITY OF SALLISAW, OKLAHOMA**

By: \_\_\_\_\_  
**JULIA FERGUSON, Mayor**

**ATTEST:**

\_\_\_\_\_  
**DIANNA DAVIS**  
City Clerk  
(SEAL)



**Fiduciary Funds**

Meter Deposit Fund \$ 803,703  
**Total Fiduciary Funds** \$ 803,703

**Total Revenue** \$ 48,910,441

**APPROPRIATIONS & TRANSFERS**

**Governmental Funds**

General Fund

Basic Departmental Budget \$ 10,939,093  
General Fund Sundry \$ 94,500  
Cost of Living & Salary Adjust \$ -  
Contingency \$ 220,654  
**Total General Fund** \$ 11,254,247

Capital Improvement Fund \$ 1,479,161

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund \$ 943,390  
Street & Alley Fund \$ 328,023  
Youth & Recreation Fund \$ 264,372  
Fire Department Fund \$ 64,563  
Police Department Fund \$ 17,040  
Police Federal Forfeiture Fund \$ -  
Library Fund \$ 30,100  
Library Trust Fund \$ 84,866  
Cemetery Fund \$ 258,810  
Police Drug Fund \$ 22,454  
Department of Justice Grants \$ -  
FAA Fund \$ 45,612  
Sallisaw NOW \$ 36,957  
Sallisaw NOW DFC Funding \$ 125,000  
**Total Special Revenue Funds** \$ 2,221,187

**Total Governmental Fund Appropriations** \$ 14,954,595

**Proprietary Funds**

Sallisaw Municipal Authority \$ 11,439,225  
Water Projects Fund \$ 1,905,191  
Infrastructure Improvement Fund \$ 365,144  
Sallisaw Industrial Finance Authority \$ -  
Sallisaw Economic Authority \$ 7,715  
**Total Proprietary Funds** \$ 13,717,275

**Fiduciary Funds**

Meter Deposit Fund \$ 803,703  
**Total Fiduciary Funds** \$ 803,703

**TRANSFERS OUT**

**Transfers from General Fund**

General Fund to Library Fund	\$	26,303
General Fund to Sallisaw Reserve Fund	\$	-
Sales & Use Tax General Fund to SMA	\$	5,633,778
Hotel/Motel Tax Gen. Fund to Youth & Rec. Fund	\$	91,414
Other Transfers From General Fund	\$	155,000
<i>Total Transfers From General Fund</i>	\$	5,906,495

**Transfers from Sallisaw Municipal Authority**

Sales Tax Transfer SMA to General Fund	\$	1,355,500
Use Tax Transfer SMA to General Fund	\$	211,778
Sales Tax Transfer SMA to Capital Improvement	\$	677,750
Sales Tax Transfer SMA to Hospital Authority	\$	677,750
Sales Tax Transfer SMA to Water Projects Fund	\$	677,750
SMA Transfer to General Fund	\$	8,727,845
SMA Transfer to Capital Improvement	\$	-
SMA Transfer to Water Project Fund	\$	1,200,000
SMA Transfer to Sallisaw Economic Authority	\$	-
SMA Transfer to Infrastructure Improvement Fund	\$	-
<i>Total Transfers Sallisaw Municipal Authority</i>	\$	13,528,373

*Total Transfers All Funds* \$ 19,434,868

*Total Appropriations & Transfers* \$ 48,910,441

**CITY OF SALLISAW, OKLAHOMA**

By: \_\_\_\_\_  
JULIE FERGUSON,  
Chairman of the Board of City  
Commissioners

**ATTEST:**

\_\_\_\_\_  
Dianna Davis  
City Clerk

# CITY OF SALLISAW OUTSTANDING DEBT LISTING

3/31/2015

Entity / Debt	Purpose / Type	Issue Date	Last Pymt Date	Issue Amount	Yr Debt Serv	Est.Balance
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## SALLISAW MUNICIPAL AUTHORITY (SMA)

**Series 2012 Bond Issue**      **Bonds**      Jun-2012      Sep-2035      \$      22,875,000      \$      1,507,000      \$      22,160,000  
**Water Treatment Plant and Brushy Lake Intake**

*Refinance of Series 2005, supported by 1/2 cent sales tax and utility rates*

*Total construction costs Phase I & II = \$17,780,306 (Treatment plant and Brushy intake structure)*

**Series 2009 Bond Issue**      **Bonds**      Dec-2009      Jan-2028      \$      8,475,000      \$      675,000      \$      7,065,000  
**Telecommunications and Landfill**

*Refinanced Series 2004 and provided funding for Landfill expansion, supported by telecom revenue and SMA*

**OWRB SRF Loan Srs 2010**      **Loan**      Mar-2010      Feb-2030      \$      5,256,423      \$      350,114      \$      4,691,805  
**Transmission Line and Clearwell**

*For 2010 water projects; transmission line, clearwell, supported by utility rates*

**Series 2013 Bond Issue**      **Bonds**      Aug-2013      Aug-2023      \$      5,325,000      \$      631,200      \$      5,325,000  
**Sallisaw Sports Complex, supported by 1/2 cent sales tax**

**Sports Complex (NBS)**      **Loan**      7/1/2014      6/20/2017      \$      120,000      \$      41,352      \$      87,405  
 Term Mths      36

**Landfill Closure / Postclosure**      **LFClosure**      \$      1,796,985      \$      1,796,985  
*Required accrual for future closing of landfill.*

**TOTAL SALLISAW MUNICIPAL AUTHORITY**      \$      43,848,408      \$      3,204,666      \$      41,126,195

Percentage Remaining      94%

## SALLISAW INDUSTRIAL FINANCE AUTHORITY (SIFA)

**OK Dept of Commerce**      **Loan**      May-2006      May-2021      Paid in Full Feb 2015

**Industrial Park Building**      **Term Mths**      180      Ed Loan #12044

*0% interest loan. Future payments may be reduced based on company meeting employment goals*

**TOTAL SALLISAW INDUSTRIAL FINANCE AUTHORITY**      \$      -      \$      -      \$      -

## SALLISAW ECONOMIC AUTHORITY (SEA)

**Local Banks**      **Loan**      Jul-2006      Aug-2015      Paid in Full Feb 2015

**Industrial Park Building**      **Term Mths**      120

**SEA Promissory Note 1 to SMA**      **Loan**      Jan-2006      Forgiven by SMA Feb 2015

**SEA Promissory Note 2 to SMA**      **Loan**      May-2013

**SEA Promissory Note 3 to SMA**      **Loan**      Dec-2013

**SEA Promissory Note 4 to SMA**      **Loan**      Apr-2014

**SIC Property Purchase**      **Property**      Nov-2005

**TOTAL SALLISAW ECONOMIC AUTHORITY**      \$      -      \$      -      \$      -

# CITY OF SALLISAW OUTSTANDING DEBT LISTING

3/31/2015

Entity / Debt	Purpose / Type	Issue Date	Last Pymt Date	Issue Amount	Yr Debt Serv	Est. Balance
---------------	----------------	------------	----------------	--------------	--------------	--------------

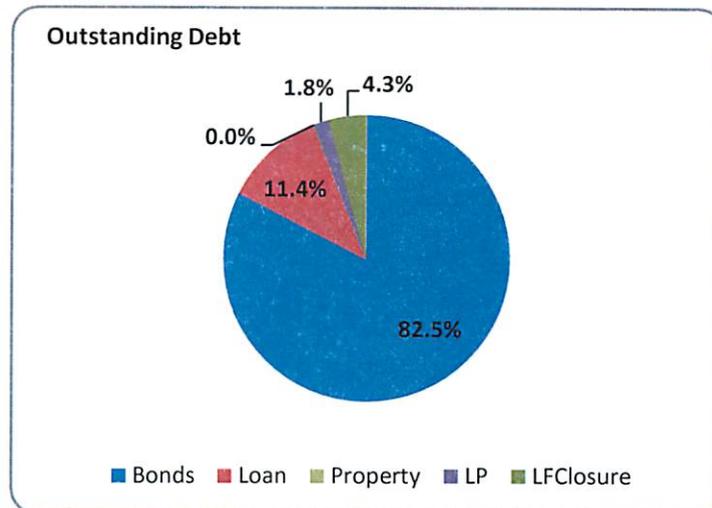
## LEASE PURCHASES

Police Vehicles	LP	May-2015	Apr-2018	\$ 145,883	\$ 50,400	\$ 145,883	NB
Electric Bucket (small)	LP	May-2015	Apr-2018	\$ 90,478	\$ 31,320	\$ 90,478	TBD
Dozer for Street Dept (2012)	LP	Aug-2012	Jul-2015	\$ 124,749	\$ 43,692	\$ 10,804	ARM
Street Sweeper (2012)	LP	Oct-2012	Sep-2015	\$ 157,613	\$ 55,260	\$ 22,701	ARM
2013 Electric Bucket Truck	LP	Aug-2013	Jul-2016	\$ 167,689	\$ 57,578	\$ 75,625	NB
40 YD Front Load Sanitation Trk	LP	Oct-2013	Sep-2016	\$ 204,971	\$ 70,571	\$ 104,071	NB
Landfill Compactors (2 units)	LP	Dec-2011	Nov-2016	\$ 689,000	\$ 152,016	\$ 231,613	ARM
Tractor & Triple Flail Mower	LP	May-2014	Apr-2017	\$ 83,600	\$ 28,704	\$ 58,544	NB

<b>TOTAL LEASE PURCHASES</b>	<b>\$ 1,663,983</b>	<b>\$ 489,541</b>	<b>\$ 739,719</b>
	Percentage Remaining		44%

<b>Total Long and Short Term Debt</b>	<b>\$ 45,512,391</b>	<b>\$ 3,694,207</b>	<b>\$ 41,865,914</b>
	Percentage Remaining		92%

	Issue Amount	Yr Debt Serv	Balance	
<b>Bonds</b>	\$ 36,675,000	\$ 2,813,200	\$ 34,550,000	82.5%
<b>Loan</b>	\$ 5,376,423	\$ 391,466	\$ 4,779,210	11.4%
<b>Property</b>	\$ -	\$ -	\$ -	0.0%
<b>LP</b>	\$ 1,663,983	\$ 489,541	\$ 739,719	1.8%
<b>LFClosure</b>	\$ 1,796,985	\$ -	\$ 1,796,985	4.3%
<b>Total Long and Short Term Debt</b>	<b>\$ 45,512,391</b>	<b>\$ 3,694,207</b>	<b>\$ 41,865,914</b>	





## City of Sallisaw Fund Summary

Operating Fund	2014-15	2014-15	2014-15	2014-15	2015-16	2015-16
	Beginning Fund Balance	Plus Current Year Estimated New Revenue	Less Current Year Estimated Expense	Estimated Ending Fund Balance	Plus Projected New Year Revenues	New Budget
<i>General Fund -10</i>	\$ 218,562	\$ 16,378,614	\$ 16,229,299	\$ 367,877	\$ 16,792,865	\$ 17,160,742
<i>Capital Improvement -30</i>	\$ 741,198	\$ 901,640	\$ 841,977	\$ 800,861	\$ 678,300	\$ 1,479,161
<i>SMA -90</i>	\$ 584,433	\$ 23,874,541	\$ 23,733,522	\$ 725,453	\$ 24,242,145	\$ 24,967,598
<i>SMA -91</i>	\$ 56,209	\$ 1,846,218	\$ 1,875,041	\$ 27,386	\$ 1,877,805	\$ 1,905,191
<i>SMA -92</i>	\$ 264,922	\$ 100,122	\$ -	\$ 365,044	\$ 100	\$ 365,144
<i>Sallisaw Reserve -15</i>	\$ 939,390	\$ 2,000	\$ -	\$ 941,390	\$ 2,000	\$ 943,390
<i>Street &amp; Alley -20</i>	\$ 346,868	\$ 79,000	\$ 173,845	\$ 252,023	\$ 76,000	\$ 328,023
<i>Youth &amp; Rec Fund -21</i>	\$ 235,907	\$ (17,902)	\$ 45,047	\$ 172,958	\$ 91,414	\$ 264,372
<i>Fire Dept. Fund -22</i>	\$ 70,342	\$ 36,706	\$ 69,485	\$ 37,563	\$ 27,000	\$ 64,563
<i>Police Dept. Fund -23</i>	\$ 15,369	\$ 4,371	\$ 2,700	\$ 17,040	\$ -	\$ 17,040
<i>Police Dept. Fund -24</i>	\$ 16,635	\$ -	\$ 16,635	\$ -	\$ -	\$ -
<i>Police Drug -93</i>	\$ 23,454	\$ -	\$ 1,000	\$ 22,454	\$ -	\$ 22,454
<i>Library Fund -50</i>	\$ 5,577	\$ 6,000	\$ 7,780	\$ 3,797	\$ 26,303	\$ 30,100
<i>Library Trust -51</i>	\$ 84,374	\$ 257	\$ -	\$ 84,631	\$ 235	\$ 84,866
<i>Cemetery Fund -70</i>	\$ 204,592	\$ 29,068	\$ 2,700	\$ 230,960	\$ 27,850	\$ 258,810
<i>CDBG -103</i>	\$ -	\$ 318,764	\$ 318,764	\$ -	\$ -	\$ -
<i>Sallisaw NOW -104</i>	\$ 72,352	\$ -	\$ 35,395	\$ 36,957	\$ -	\$ 36,957
<i>Sallisaw NOW/DFC-105</i>	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ 125,000
<i>DOJ Fund -116</i>	\$ 130	\$ 286	\$ 416	\$ -	\$ -	\$ -
<i>FAA Fund -118</i>	\$ 57,612	\$ -	\$ 12,000	\$ 45,612	\$ -	\$ 45,612
<i>FEMA/OEM Fund -122</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Meter Deposit Fund -60</i>	\$ 654,752	\$ 182,816	\$ 194,165	\$ 643,403	\$ 160,300	\$ 803,703
<i>SIFA -95</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>SEA -96</i>	167,230	21,127	180,642	\$ 7,715	0	\$ 7,715
	<u>\$ 4,759,908</u>	<u>\$ 43,888,628</u>	<u>\$ 43,865,412</u>	<u>\$ 4,783,124</u>	<u>\$ 44,127,317</u>	<u>\$ 48,910,441</u>

New Budget	\$ 48,910,441
Beginning Fund Balance + New Revenue	\$ 48,648,536
Increase (Decrease)	\$ 261,904



# **FISCAL YEAR 2016 BUDGET**

## **General Fund**

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## GENERAL FUND SUMMARY

### *Revenue Sources*

Taxes	\$	5,849,192
Gross Receipts	\$	148,000
Court	\$	168,200
Permits & License	\$	35,300
Other	\$	297,050
Transfers In	\$	10,295,123
Balance Forward	\$	367,877

**Total Revenue Sources** \$ 17,160,742

### *Appropriations & Uses*

Salary & Benefits	\$	7,363,740
Supplies	\$	1,003,060
Facilities	\$	638,750
Equip Maint	\$	514,350
Services	\$	903,755
Sundry	\$	350,810
Gen Fund Capital Outlay	\$	82,100
Contingency	\$	293,182
General Fund Sundry	\$	104,500
Transfers Out	\$	5,906,495

**Total Appropriations & Uses** \$ 17,160,742

**GENERAL FUND REVENUE**

REVENUE SOURCE	2013-14 ACTUAL REVENUE	2014-15 CURRENT BUDGET	2014-15 YTD MARCH Actual	2014-15 ESTIMATED REVENUE	2015-16 FORECAST	2015-16 Budget Change
010 000 41308 SALES TAX	5,098,942	5,136,000	4,092,373	5,409,305	5,422,000	286,000
010 000 41312 LIQUOR TAX	62,617	63,000	51,189	64,000	64,000	1,000
010 000 41316 CITY USE TAX	223,380	200,000	178,279	221,609	211,778	11,778
010 000 41317 CIGARETTE TAX	49,912	49,000	39,139	51,000	51,000	2,000
010 000 41318 TOBACCO TAX	8,717	8,000	7,526	9,500	9,000	1,000
010 000 41330 HOTEL/MOTEL TAX	91,161	80,000	75,052	94,052	91,414	11,414
010 000 42318 GROSS RECEIPT TAX GAS	84,685	70,000	48,978	67,000	67,000	(3,000)
010 000 42319 GROSS RECEIPT TAX TELE.	9,336	11,000	9,206	11,900	11,000	0
010 000 42320 GROSS RECEIPTS CABLE	28,338	25,000	20,313	26,500	26,000	1,000
010 000 42322 POLE ATTACHMENT FEES	37,010	35,000	39,886	39,886	39,000	4,000
010 000 42324 GROSS RECEIPT TAX REC	5,563	4,800	4,456	5,600	5,000	200
010 000 43322 COURT/ OLD WARRANTS	3,928	1,500	1,189	1,600	1,400	(100)
010 000 43323 COURT/ BONDS						0
010 000 43324 EMERGENCY PROTECTIVE ORDER						0
010 000 43325 PARKING VIOLATIONS						0
010 000 43326 MUNICIPAL COURT FINES	121,473	125,000	96,435	126,500	126,000	1,000
010 000 43327 BOND FILING/JAIL FEE	7,555	6,000	4,750	6,500	6,000	0
010 000 43328 MUNICIPAL COURT COSTS	34,519	33,000	25,444	34,000	34,000	1,000
010 000 43329 ADMIN FEES FROM COURT FINES	464	350	344	450	400	50
010 000 43330 JUVENILE COURT FINES	1,010	500	333	450	400	(100)
010 000 43331 MISC. COURT LICENSE						0
010 000 43332 BUILDING PERMITS	19,405	10,000	8,367	11,000	10,000	0
010 000 43334 ELECTRICAL REGISTRATIONS	2,148	1,400	1,979	2,300	2,100	700
010 000 43336 ELECTRICAL PERMITS	5,489	4,000	5,072	6,500	5,500	1,500
010 000 43338 PLUMBING REGISTRATION	1,000	1,000	1,075	1,400	1,100	100
010 000 43340 PLUMBING PERMITS	1,812	1,500	5,580	6,000	4,000	2,500
010 000 43342 MECHANICAL REGISTRATION	1,975	1,500	1,650	2,000	2,000	500
010 000 43344 MECHANICAL PERMITS	1,902	2,000	6,083	7,500	4,500	2,500
010 000 43345 FOG PERMITS	850	800	0	0	0	(800)
010 000 43346 GAS TESTS & INSPECTION	0	0	0	0	0	0
010 000 43348 ANIMAL LICENSES	872	700	460	600	600	(100)
010 000 43350 MISC LICENSES	4,940	4,000	5,245	6,500	5,500	1,500
010 000 48305 INTEREST INCOME	851	1,100	734	1,000	900	(200)
010 000 48331 ANIMAL SHELTER	999	800	830	1,000	1,000	200
010 000 48332 BRUSHY LAKE PARK REV	27,820	24,000	15,165	23,500	23,500	(500)
010 000 48333 SWIMMING POOL	10,146	7,200	2,683	7,000	7,000	(200)
010 000 48334 RODEO GROUNDS	0	0	0	0	0	0
010 000 48390 CITY EQUIP, MATRL,LABOR	62,822	15,000	50,561	60,000	45,000	30,000
010 000 48391 EQUIPMENT RENTAL	0	0	0	0	0	0
010 000 48392 SALE OF PROPERTY & EQUIPMENT	0	25,000	0	0	24,000	(1,000)
010 000 48393 RETURNED CHECK FEE	300	250	75	150	200	(50)

### GENERAL FUND REVENUE

REVENUE SOURCE	2013-14 ACTUAL REVENUE	2014-15 CURRENT BUDGET	2014-15 YTD MARCH Actual	2014-15 ESTIMATED REVENUE	2015-16 FORECAST	2015-16 Budget Change
010 000 48394 DOCUMENT REPRODUCTION	179	50	2	3	50	0
010 000 48395 AIRPORT FUEL SALES	88,584	75,000	54,874	73,000	73,000	(2,000)
010 000 48396 AIRPORT REVENUE	12,656	12,000	10,506	14,000	13,000	1,000
010 000 48397 VOID CHECKS ADDED BACK	1,138	200	237	300	200	0
010 000 48398 CASH LONG & SHORT	1					0
010 000 48399 REFUNDS / REIMBURSEMENTS	247,107	30,000	24,165	28,000	30,000	0
010 000 48400 MISC REVENUE	133,127	75,000	26,166	30,500	30,000	(45,000)
010 000 48401 CONTRACT REVENUE	36,000	36,000	27,000	36,000	36,000	0
010 000 48402 POLICE DEPT RECEIPTS	1,416	1,000	1,058	1,400	1,200	200
010 000 48406 FEMA STORM DAMAGE				0		0
010 000 48407 OK ARTS COUNCIL GRANT	0	0	2,500	2,500	2,500	
010 000 48410 HRA PARTICIPATION FEES	0			0		0
010 000 48420 INSURANCE COLLECTED				0		0
010 000 48421 PROPERTY/BLDG RENTAL	9,925	9,200	7,125	9,500	9,500	300
010 000 48422 FIRE RUNS	0			0		0
<b>SUB-TOTAL REVENUE</b>	<b>6,542,073</b>	<b>6,186,850</b>	<b>4,954,081</b>	<b>6,501,505</b>	<b>6,497,742</b>	<b>310,892</b>

#### TRANSFERS IN & BALANCE FORWARD

010 000 49300 SALES TAX TRANSFER	1,329,441	1,284,000	1,023,093	1,355,500	1,355,500	71,500
010 000 49400 TRANSF FROM SMA	7,725,555	8,797,721	6,110,000	8,300,000	8,727,845	(69,876)
010 000 49410 TRANSF FROM OTHER FUNDS	0			0	0	0
010 000 49430 USE TAX TRANSFER	223,380	200,000	178,279	221,609	211,778	11,778
010 000 49500 BALANCE FORWARD	249,946	240,664	218,562	218,562	367,877	127,213
<b>TRANSFERS IN &amp; BALANCE FORWARD</b>	<b>9,528,322</b>	<b>10,522,385</b>	<b>7,529,934</b>	<b>10,095,671</b>	<b>10,663,000</b>	<b>140,615</b>

<b>GRAND TOTAL GENERAL FUND REVENUE</b>	<b>16,070,395</b>	<b>16,709,235</b>	<b>12,484,015</b>	<b>16,597,176</b>	<b>17,160,742</b>	<b>451,507</b>
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YTD / Estimated budget percentage

75%

99%

Percentage Increase (decrease)

2.70%

#### Budget Notes:

48395 Sale of fuel and jet fuel at the airport

48399 Bulk of this account is normally refunds from our workers compensation insurance premiums

48401 Cherokee Nation Business Services agreement with City of Sallisaw for police and fire services. \$36,000 per year. Dec 2006

48421 Boys and Girls Club, \$425/mth

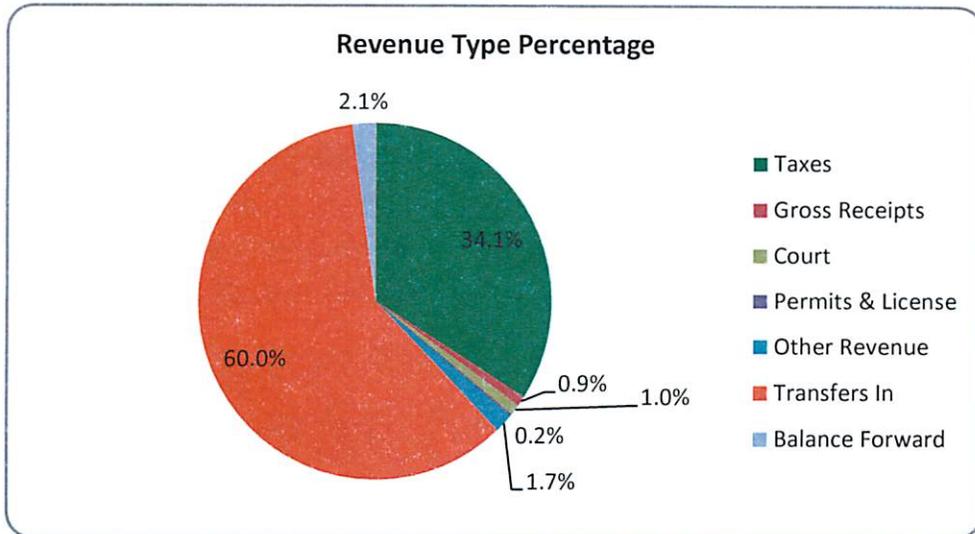
48421 Civic Center Rental

**GENERAL FUND REVENUE**

REVENUE SOURCE	2013-14 ACTUAL REVENUE	2014-15 CURRENT BUDGET	2014-15 YTD MARCH Actual	2014-15 ESTIMATED REVENUE	2015-16 FORECAST	2015-16 Budget Change
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**Revenue Summary by Type**

<u>Revenue</u>	2013-14 Actual	2014-15 Estimated	2015-16 Forecast	2015-16 Percentage
Taxes	5,534,729	5,849,466	5,849,192	34.1%
Gross Receipts	164,931	150,886	148,000	0.9%
Court	168,949	169,500	168,200	1.0%
Permits & License	40,393	43,800	35,300	0.2%
Other Revenue	633,070	287,853	297,050	1.7%
Transfers In	9,278,376	9,877,109	10,295,123	60.0%
Balance Forward	249,946	218,562	367,877	2.1%
<b>Total Revenue Forecast</b>	<b>16,070,395</b>	<b>16,597,176</b>	<b>17,160,742</b>	



City of Sallisaw Sales Tax, Use Tax & Hotel / Motel Tax Information

Sales Tax

FY	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Est.
JULY	\$ 437,314	\$ 417,743	\$ 378,525	\$ 418,751	\$ 384,369	\$ 483,373
AUG	\$ 431,652	\$ 435,587	\$ 397,852	\$ 375,011	\$ 390,862	\$ 439,534
SEPT	\$ 425,231	\$ 415,590	\$ 383,073	\$ 370,784	\$ 384,547	\$ 437,129
OCT	\$ 404,703	\$ 432,627	\$ 375,940	\$ 384,282	\$ 380,000	\$ 463,356
NOV	\$ 380,379	\$ 376,781	\$ 348,732	\$ 345,170	\$ 372,796	\$ 415,989
DEC	\$ 414,440	\$ 397,419	\$ 341,076	\$ 362,252	\$ 428,102	\$ 456,610
JAN	\$ 366,548	\$ 428,379	\$ 379,166	\$ 401,756	\$ 458,424	\$ 468,824
FEB	\$ 491,612	\$ 454,929	\$ 399,669	\$ 402,297	\$ 461,481	\$ 481,709
MAR	\$ 404,430	\$ 340,664	\$ 357,159	\$ 353,684	\$ 422,866	\$ 445,847
APR	\$ 398,642	\$ 372,625	\$ 391,107	\$ 378,594	\$ 451,441	\$ 443,934
MAY	\$ 404,895	\$ 372,365	\$ 385,879	\$ 374,133	\$ 431,722	\$ 440,000
JUNE	\$ 418,854	\$ 339,047	\$ 346,797	\$ 366,277	\$ 433,328	\$ 433,000
TOTAL	\$ 4,978,700	\$ 4,783,756	\$ 4,484,975	\$ 4,532,991	\$ 4,999,938	\$ 5,409,305

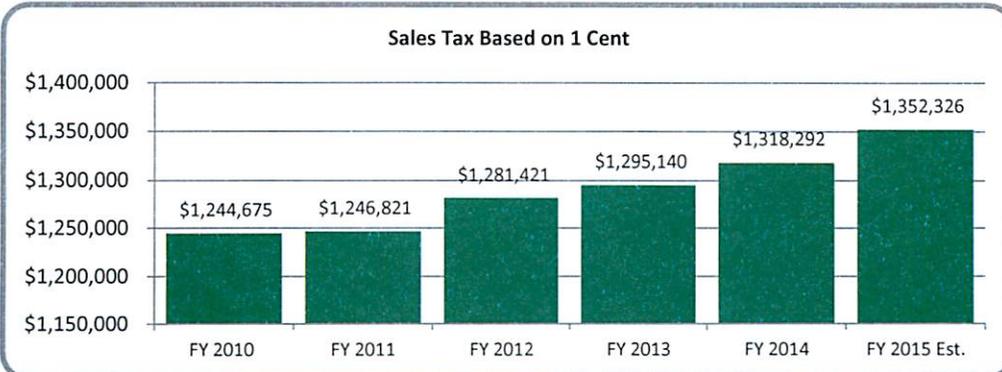
estimated



Sales Tax Based on 1 Cent

FY	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Est.
JULY	\$ 109,329	\$ 104,436	\$ 108,150	\$ 119,643	\$ 109,820	\$ 120,843
AUG	\$ 107,913	\$ 108,897	\$ 113,672	\$ 107,146	\$ 111,675	\$ 109,884
SEPT	\$ 106,308	\$ 103,898	\$ 109,449	\$ 105,938	\$ 109,871	\$ 109,282
OCT	\$ 101,176	\$ 108,157	\$ 107,411	\$ 109,795	\$ 108,571	\$ 115,839
NOV	\$ 95,095	\$ 94,195	\$ 99,638	\$ 98,620	\$ 106,513	\$ 103,997
DEC	\$ 103,610	\$ 99,355	\$ 97,450	\$ 103,501	\$ 107,026	\$ 114,153
JAN	\$ 91,637	\$ 107,095	\$ 108,333	\$ 114,787	\$ 114,606	\$ 117,206
FEB	\$ 122,903	\$ 113,732	\$ 114,191	\$ 114,942	\$ 115,370	\$ 120,427
MAR	\$ 101,108	\$ 97,333	\$ 102,045	\$ 101,053	\$ 105,717	\$ 111,462
APR	\$ 99,661	\$ 106,464	\$ 111,745	\$ 108,170	\$ 112,860	\$ 110,984
MAY	\$ 101,224	\$ 106,390	\$ 110,251	\$ 106,895	\$ 107,931	\$ 110,000
JUNE	\$ 104,714	\$ 96,871	\$ 99,085	\$ 104,651	\$ 108,332	\$ 108,250
TOTAL	\$ 1,244,675	\$ 1,246,821	\$ 1,281,421	\$ 1,295,140	\$ 1,318,292	\$ 1,352,326

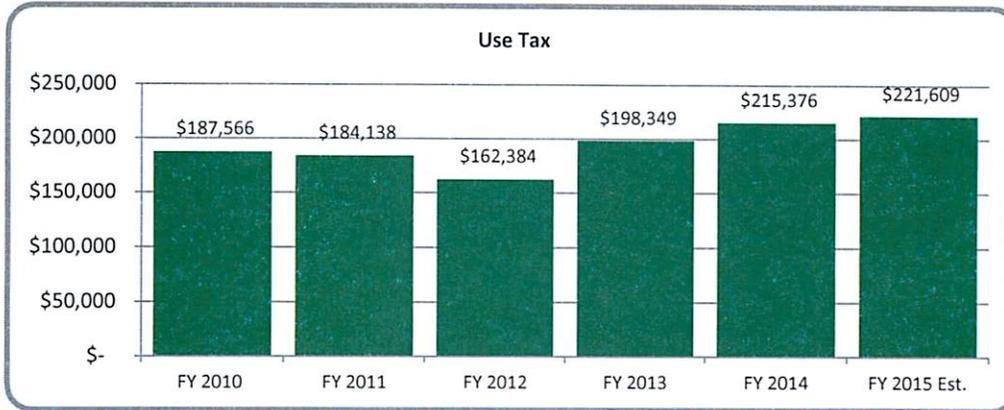
estimated



Use Tax

FY	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Est.
JULY	26,196	39,576	13,057	11,197	18,881	26,885
AUG	28,746	12,515	14,573	13,493	21,842	11,075
SEPT	17,377	16,357	14,044	10,799	9,887	17,623
OCT	8,998	0	10,278	18,401	13,669	17,065
NOV	16,288	9,305	18,168	18,922	18,306	20,193
DEC	10,267	19,748	14,184	14,312	16,963	24,452
JAN	15,836	15,987	13,138	16,667	22,190	15,396
FEB	13,925	15,346	16,835	27,231	22,688	21,993
MAR	9,662	13,659	11,005	10,082	17,650	23,597
APR	14,262	15,272	12,086	17,638	16,634	13,330
MAY	8,930	15,893	12,645	18,346	22,307	15,000
JUNE	17,079	10,480	12,371	21,261	14,359	15,000
<b>TOTAL</b>	<b>\$ 187,566</b>	<b>\$ 184,138</b>	<b>\$ 162,384</b>	<b>\$ 198,349</b>	<b>\$ 215,376</b>	<b>\$ 221,609</b>

estimated



City of Sallisaw Hotel/Motel Tax Information

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Est.
JULY	\$ 19,791	\$ 14,632	\$ 12,204	\$ 9,651	\$ 6,249	\$ 6,164
AUG	\$ 10,082	\$ 8,836	\$ 14,442	\$ 9,084	\$ 12,223	\$ 11,824
SEPT	\$ 11,532	\$ 11,042	\$ 11,741	\$ 9,296	\$ 5,176	\$ 6,200
OCT	\$ 8,922	\$ 7,794	\$ 6,920	\$ 8,815	\$ 9,626	\$ 11,948
NOV	\$ 9,236	\$ 11,947	\$ 10,316	\$ 8,903	\$ 5,251	\$ 6,118
DEC	\$ 7,116	\$ 7,586	\$ 5,171	\$ 7,742	\$ 7,861	\$ 10,526
JAN	\$ 6,531	\$ 6,706	\$ 6,275	\$ 6,462	\$ 5,904	\$ 7,918
FEB	\$ 12,702	\$ 6,643	\$ 7,270	\$ 5,990	\$ 4,611	\$ 5,609
MAR	\$ 5,924	\$ 6,633	\$ 6,350	\$ 6,073	\$ 6,816	\$ 8,745
APR	\$ 6,697	\$ 6,807	\$ 8,351	\$ 7,791	\$ 8,980	\$ 7,000
MAY	\$ 4,554	\$ 6,216	\$ 7,661	\$ 7,410	\$ 5,026	\$ 5,000
JUNE	\$ 8,678	\$ 11,032	\$ 9,527	\$ 8,752	\$ 10,928	\$ 7,000
<b>TOTAL</b>	<b>\$ 111,765</b>	<b>\$ 105,874</b>	<b>\$ 106,228</b>	<b>\$ 95,969</b>	<b>\$ 88,651</b>	<b>\$ 94,052</b>

estimated  
estimated  
estimated

(All funds transferred to the Sallisaw Youth and Recreation Fund)



**GENERAL FUND APPROPRIATIONS, CONTINGENCY, SUNDRY AND TRANSFERS**

<b>DEPARTMENT</b>		2013-14	2014-15	2014-15	2014-15	Current	2015-16	2015-16
		Prior Yr	Current Yr	March-9mth	Current Yr	Year	Proposed	Budget
		Actual	Budget	Actual	Est Expend	Est %	Budget	Change
100	Administration	650,003	633,201	547,185	685,106	108.2%	613,342	(19,859)
201	Police Patrol	1,535,897	1,670,795	1,237,087	1,596,204	95.5%	1,688,086	17,291
202	Police Auxillary	421,065	444,796	343,001	440,591	99.1%	473,004	28,208
205	Animal Welfare	66,696	85,664	58,145	74,419	86.9%	75,765	(9,899)
301	Customer Service	425,489	386,710	287,639	377,257	97.6%	396,633	9,923
302	Court	59,515	60,983	44,990	59,315	97.3%	60,781	(202)
303	Bldg Dev	254,844	300,880	202,044	268,903	89.4%	299,878	(1,002)
401	Street	698,722	766,555	541,886	727,518	94.9%	757,117	(9,438)
403	Airport	164,397	155,550	95,258	133,841	86.0%	154,100	(1,450)
404	Fleet Maintenance	212,142	214,251	159,257	209,552	97.8%	215,680	1,429
501	Parks	654,944	699,801	495,065	675,534	96.5%	727,077	27,276
503	Pool	46,306	62,532	27,258	44,711	71.5%	60,332	(2,200)
506	Cemetery	4,724	13,825	7,845	13,179	95.3%	12,375	(1,450)
605	Network Administration	152,504	184,069	107,422	144,309	78.4%	183,725	(344)
801	Finance	552,634	687,780	491,163	634,559	92.3%	717,824	30,044
902	Fire	402,170	447,285	332,043	424,373	94.9%	442,012	(5,273)
Sub-total Non Prop Dept:		6,302,053	6,814,677	4,977,288	6,509,370	95.5%	6,877,730	63,053
502	Sanitation	462,576	478,401	412,520	527,320	110.2%	513,071	34,670
504	Landfill	586,079	645,157	418,548	571,156	88.5%	640,171	(4,986)
601	Electric	793,057	843,935	647,161	814,326	96.5%	845,289	1,354
604	Telecommunications	538,715	562,319	376,893	487,279	86.7%	543,241	(19,078)
701	Water Production	519,225	565,002	387,479	519,491	91.9%	560,019	(4,983)
703	Water Distribution	243,940	276,133	162,905	236,094	85.5%	265,554	(10,579)
704	Wasetwater Collectection	194,433	233,412	170,032	217,409	93.1%	230,254	(3,158)
705	Wastewater Treatment	360,103	378,706	250,780	358,075	94.6%	381,236	2,530
Sub-total Proprietary Dept:		3,698,128	3,983,065	2,826,318	3,731,150	93.7%	3,978,835	(4,230)
Grand Total GF Departments		10,000,181	10,797,742	7,803,606	10,240,520	94.8%	10,856,565	58,823
				Actual % of Current	72.27%			

**GENERAL FUND CONTINGENCY**

010	910	58900	GEN FUND CONTINGENCY		224,993			293,182	
010	910	58900	GEN FUND CONTINGENCY			For Personnel COLA Adjustment			
<b>TOTAL GENERAL FUND CONTINGENCY</b>					224,993			293,182	68,189

**GENERAL FUND SUNDRY**

010	940	58801	UNEMPLOYMENT PAYMENTS	11,867	12,000	2,640	3,500	29.2%	8,000	(4,000)
010	940	58802	PROPERTY LOSS & CLAIMS	0	5,000	0	0	0.0%	5,000	0
010	940	58803	INSURANCE DEDUCTIBLE	1,000	6,000	2,000	2,000	33.3%	6,000	0
010	940	58804	LEGAL SETTELMENTS	0	6,000	0	0	0.0%	6,000	0
010	940	58810	INSURANCE VEHICLE REPAIR	0	0	0	0	0.0%	0	0
010	940	58812	INSURANCE BUILDING REPAIR	0	0	0	0	0.0%	0	0
010	940	58819	GENERAL FUND WRITE OFF	45,398	0	59,765	65,000	0.0%	0	0
010	940	58820	HRA ADMINISTRATION FEE	13,267	15,000	12,060	15,800	105.3%	16,000	1,000
010	940	58825	HRA CLAIMS	33,702	32,000	28,137	34,000	106.3%	45,000	13,000
010	940	58830	CITY CONTRACTS/AGREEMENTS	18,348	18,500	17,513	17,513	95%	18,500	0
<b>TOTAL GENERAL FUND SUNDRY</b>				123,582	94,500	122,115	137,813	145.8%	104,500	10,000

		2013-14 Prior Yr Actual	2014-15 Current Yr Budget	2014-15 March-9mth Actual	2014-15 Current Yr Est Expnd	Current Year Est %	2015-16 Proposed Budget	2015-16 Budget Change
<b>GENERAL FUND TRANSFERS OUT</b>								
010	950 58801	10,000	6,000	6,000	6,000	100.0%	26,303	20,303
010	950 58802	5,322,322	5,336,000	4,270,652	5,630,914	105.5%	5,633,778	297,778
010	950 58803					0.0%	0	0
010	950 58805	10,112	50,000	-		0.0%	35,000	(15,000)
010	950 58806	91,161	80,000	75,052	94,052	117.6%	91,414	11,414
010	950 58807	0	0	0	0	0.0%	0	0
010	950 58816	216,000						
010	950 59901	40,000	40,000	30,000	40,000	100.0%	40,000	0
010	950 59902	30,000	30,000	27,000	30,000	100.0%	30,000	0
010	950 59903	15,000	15,000	11,250	15,000	100.0%	15,000	0
010	950 59904	35,000	35,000	35,000	35,000	100.0%	35,000	0
<b>TOTAL GEN FUND TRANSFERS OUT</b>		<b>5,769,595</b>	<b>5,592,000</b>	<b>4,454,954</b>	<b>5,850,966</b>	<b>104.6%</b>	<b>5,906,495</b>	<b>314,495</b>

<b>GENERAL FUND APPROPRIATIONS</b>	15,893,358	16,709,235	12,380,675	16,229,299	97.1%	17,160,742	
<b>FUND BALANCE (Revenue Less Expenditures)</b>	177,037		103,341	367,877			
<b>GRAND TOTAL APPROPRIATIONS</b>	<b>16,070,395</b>	<b>16,709,235</b>	<b>12,484,015</b>	<b>16,597,176</b>	<b>99.3%</b>	<b>17,160,742</b>	<b>451,507</b>
<b>Percentage Increase (decrease)</b>							<b>2.70%</b>

**Balance Proof**

	ACTUAL	CURRENT	YTD March	ESTIMATED	PROPOSED
Total Revenue	16,070,395	16,709,235	12,484,015	16,597,176	17,160,742
Total Expenditures	16,070,395	16,709,235	12,484,015	16,597,176	17,160,742
Balance =0	0	0	0	0	0

**General Fund Budget Notes**

10 940 58801	UNEMPLOYMENT PAYMENTS	For payment of unemployment claims
10 940 58802	PROPERTY LOSS & CLAIMS	For payment of items related to property/vehicle/equip loss
10 940 58803	INSURANCE DEDUCTIBLE	For payment of deductible on claims
10 940 58804	LEGAL SETTLEMENTS	For payment of amounts related to legal settlements
10 940 58820	HRA ADMINISTRATION FEE	For payment of administration fee for HRA program
10 940 58825	HRA CLAIMS	\$750 per dependent available to offset health deductible 60.00 Equivalent number of full HRA claims budgeted
10 950 58805	GRANT MATCH	
10 950 58806	TRANSF TO YOUTH & REC FUND	Transfer of hotel/motel tax to Y & R Fund
10 950 58802	TRANSFER SALES & USE TAX	Transfer of Sales & Use tax to SMA
10 950 58811	TRANSF HEALTH INS FUND 81	For city HRA insurance program
10 950 58816	TRANSF TO CAP IMPROVEMENT	Transfer of funds to CI Fund 30 for future use
10 950 59901	CHAMBER OF COMMERCE	Contribution for city/chamber activities
10 950 59902	SIC	Contribution for economic development activities
10 950 59903	MAIN STREET	Contribution for main street improvements
10 950 59904	KATS	Capital Contribution for purchase of transportation bus

### General Fund Appropriation Category Summary

	Salary & Benefits	Supplies	Facilities	Equip Maint	Services	Sundry	Capital Outlay	Grand Total
Administration	395,402	22,600	8,000	9,500	105,100	72,740	0	\$ 613,342
Pol Patrol	1,474,736	83,100	2,000	42,000	48,200	30,050	8,000	\$ 1,688,086
Pol Aux	371,684	34,600	8,000	6,500	28,820	8,400	15,000	\$ 473,004
Animal Welfare	53,220	9,600	8,000	1,700	2,000	1,245	0	\$ 75,765
Customer Srv	364,358	10,575	0	600	12,300	8,800	0	\$ 396,633
Court	54,731	2,600	0	0	1,700	1,750	0	\$ 60,781
Bldg Dev	242,778	19,400	0	3,000	19,600	15,100	0	\$ 299,878
Street	545,452	55,275	71,750	55,050	12,690	16,900	0	\$ 757,117
Airport	0	70,500	7,500	11,750	58,875	5,475	0	\$ 154,100
Fleet Maint	168,255	27,650	1,900	7,700	6,800	3,375	0	\$ 215,680
Parks	467,017	57,610	124,400	35,500	24,250	18,300	0	\$ 727,077
Pool	40,232	7,850	7,000	2,800	0	2,450	0	\$ 60,332
Cemetery	0	4,750	3,000	3,000	0	1,625	0	\$ 12,375
Network Admin	85,645	19,300	0	300	57,780	700	20,000	\$ 183,725
Finance	527,824	21,000	0	5,850	149,750	5,400	8,000	\$ 717,824
Fire	346,687	29,575	5,000	20,000	12,300	28,450	0	\$ 442,012
Sanitation	324,021	68,050	29,500	58,500	7,000	10,000	16,000	\$ 513,071
Landfill	353,471	141,800	12,500	63,900	59,300	9,200	0	\$ 640,171
Electric	438,014	35,025	174,500	41,750	138,000	12,400	5,600	\$ 845,289
Telecomm	369,966	37,450	48,800	26,400	30,825	29,800	0	\$ 543,241
Water Prod	212,969	142,650	18,000	58,800	68,000	50,100	9,500	\$ 560,019
Water Distr	156,454	13,000	66,000	21,900	4,550	3,650	0	\$ 265,554
WW Collect	156,454	38,100	21,100	7,050	4,200	3,350	0	\$ 230,254
WW Treat	214,371	51,000	21,800	30,800	51,715	11,550	0	\$ 381,236
<b>Total</b>	<b>7,363,740</b>	<b>1,003,060</b>	<b>638,750</b>	<b>514,350</b>	<b>903,755</b>	<b>350,810</b>	<b>82,100</b>	<b>\$ 10,856,565</b>
% of Total	67.8%	9.2%	5.9%	4.7%	8.3%	3.2%		

Contingency	\$ 293,182
General Fund Sundry	\$ 104,500
General Fund Transfers Out	\$ 5,906,495
<b>Total General Fund Appropriations</b>	<b>\$ 17,160,742</b>

**General Fund Appropriations - Line Item Summary**

Acct #	Description	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
51101	51 Reg Salaries	4,295,718	4,433,050	4,424,438	4,588,745	155,695
51102	51 Overtime	211,142	243,500	214,848	232,000	(11,500)
51103	51 Soc Security	345,440	359,284	350,148	371,004	11,720
51104	51 City Retirement	615,614	614,541	610,854	647,820	33,279
51105	51 Workers Comp	390,465	389,579	372,783	340,237	(49,342)
51107	51 Ins Medical	948,104	947,057	953,041	956,195	9,138
51109	51 Christmas	34,250	35,000	34,750	34,500	(500)
51110	51 Other Benefits	5,272	7,290	7,295	9,360	2,070
51112	51 Police Retirement	97,903	116,640	102,000	120,227	3,587
51113	51 Fire Retirement	31,619	33,578	34,467	34,673	1,095
51115	51 Standby	27,105	29,345	29,600	28,980	(365)
52201	52 Office	30,050	34,900	28,800	31,000	(3,900)
52202	52 Postage	6,332	10,930	8,255	9,010	(1,920)
52203	52 Clothing	18,225	38,350	34,550	38,475	125
52204	52 Fuel & Oil	502,937	493,450	450,700	488,600	(4,850)
52205	52 Minor Tools	39,849	64,850	51,550	55,350	(9,500)
52206	52 Cleaning/Janitorial	12,455	14,800	11,350	13,850	(950)
52207	52 Chemical	216,625	244,450	211,000	221,950	(22,500)
52208	52 Education	2,068	11,650	3,100	11,900	250
52209	52 Botanical/Agricult	5,613	4,500	4,500	4,500	0
52210	52 Traffic Sign	1,618	6,500	5,000	5,000	(1,500)
52211	52 Reprod/Printing	6,297	9,825	6,700	8,375	(1,450)
52212	52 Office Furnishings	1,047	3,000	-	6,500	3,500
52213	52 Safety/Medical Supp	15,246	13,934	7,633	12,325	(1,609)
52214	52 Freight	465	675	675	675	0
52215	52 Misc Supplies	915	2,300	1,000	1,800	(500)
52216	52 Veh/Equip Maint	15,766	18,500	18,000	19,000	500
52217	52 K9 / Animal Supplies	122	300	-	300	0
52218	52 Welding Supplies	2,386	3,400	2,700	3,400	0
52219	52 Jail Supplies	12,163	13,500	15,000	17,000	3,500
52220	52 Lab Supplies	5,739	6,500	7,000	6,500	0
52221	52 Film/Processing	-	-	-	-	0
52222	52 Ammunition (PD)	3,012	3,500	3,800	3,000	(500)
52225	52 Computer Equipment	49,646	52,222	44,872	44,550	(7,672)
53301	53 Buildings	45,509	79,450	64,150	72,950	(6,500)
53302	53 Water Lines	65,524	71,000	55,000	65,000	(6,000)
53303	53 Sewer Lines	2,758	12,000	12,000	15,000	3,000
53304	53 Street	41,769	70,000	60,000	70,000	0
53305	53 Sewer Plant Sys	25,524	20,000	16,000	18,000	(2,000)
53306	53 Storage Tanks	-	900	-	900	0
53307	53 Lift Station	25	6,000	3,000	6,000	0
53308	53 Park Grounds	29,843	37,000	34,000	28,000	(9,000)
53309	53 Airport Facility	-	2,500	2,500	2,500	0
53310	53 Electric System	119,299	135,000	135,000	128,000	(7,000)
53311	53 Water Plant Sys	14,645	12,000	12,000	13,000	1,000
53312	53 Swimming Pool	3,680	5,000	6,200	5,000	0
53313	53 Traffic/Storm Signal	24,910	19,000	15,000	19,000	0
53314	53 Landfill Facility	5,457	12,000	5,000	10,000	(2,000)
53315	53 Telecom System	48,364	43,000	43,000	46,000	3,000
53316	53 Elect. Transformers	18,621	29,000	29,000	25,000	(4,000)
53320	53 Sanitation System	-	30,000	25,000	28,000	(2,000)
53325	53 Brushy Lake Park	-	-	-	56,400	56,400
53326	53 Sports Complex Facility	-	-	-	30,000	30,000

**General Fund Appropriations - Line Item Summary**

Acct #	Description	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
54401	54 Office Equip Maint	700	11,100	7,600	9,200	(1,900)
54402	54 Equipment Maint	142,774	191,600	139,350	196,700	5,100
54403	54 Radio Maint	14,636	25,920	17,570	23,500	(2,420)
54404	54 Vehicle Maint	165,976	223,289	203,750	192,450	(30,839)
54405	54 Meter Repair	3,680	4,000	4,000	2,000	(2,000)
54406	54 Heat/Air Equip	8,170	19,500	8,500	17,500	(2,000)
54407	54 Fire Hydrants	-	5,000	-	5,000	0
54408	54 Pumps & Motors	41,327	69,000	60,500	68,000	(1,000)
55501	55 Lease/Rental Fees	17,212	18,400	16,100	14,200	(4,200)
55502	55 Volunteer Services	3,263	4,000	4,200	4,500	500
55503	55 Telephone	64,533	72,722	74,522	63,400	(9,322)
55504	55 Utility Services	64,314	78,450	67,500	60,500	(17,950)
55505	55 Airport Operation	50,400	50,400	50,400	50,400	0
55506	55 Administrative Fees	16,512	9,500	8,900	9,000	(500)
55507	55 Contract Services	203,796	196,250	186,891	129,445	(66,805)
55508	55 Training/Seminars	67,197	91,145	66,740	86,000	(5,145)
55509	55 Member/Subscr	35,676	36,030	34,725	35,365	(665)
55510	55 Auto Mileage Exp	-	-	-	-	0
55511	55 Uniforms	77,398	80,550	48,100	49,300	(31,250)
55512	55 Office Sys Services	69,381	90,650	80,945	110,180	19,530
55513	55 Landfill/Solid Wst	-	-	-	-	0
55514	55 Lab Testing	46,640	53,200	48,200	57,200	4,000
55515	55 Licensing Fees	2,816	18,077	16,877	17,515	(562)
55516	55 Medical Services	1,750	3,400	1,500	4,300	900
55517	55 Cell Phone Srv	27,630	43,460	40,750	41,450	(2,010)
55518	55 Tree Trimming Srv	109,750	112,000	111,978	115,000	3,000
55519	55 Temp Emp Services	14,332	3,000	-	2,000	(1,000)
55520	55 Educational Assist	5,434	4,200	4,200	1,000	(3,200)
55521	55 Print & Mail Services	50,688	53,000	52,000	53,000	0
56602	56 Boards & Commissions	2,739	26,000	6,000	17,000	(9,000)
56603	56 Elections	8,036	3,500	2,293	3,500	0
56604	56 Special Events	56	300	150	4,800	4,500
56606	56 Ins-Airport	1,200	1,500	1,098	1,300	(200)
56607	56 Ins-Building	109,658	116,339	104,468	115,520	(819)
56608	56 Ins-Bond	2,535	2,550	1,581	2,300	(250)
56609	56 Ins-Equipment	27,633	33,453	28,239	33,765	312
56610	56 Ins-Gen Liab	76,740	80,214	74,225	79,950	(264)
56611	56 Ins-Vehicle	49,980	56,336	45,432	57,525	1,189
56614	56 Refunds	2,288	7,058	6,808	5,550	(1,508)
56615	56 Legals/Info Ads	7,984	16,300	17,000	18,000	1,700
56620	56 Misc Indirect	8,213	11,600	11,600	11,600	0
57952	57 Cap-Outlay Supplies	-	4,500	4,429	28,600	24,100
57953	57 Cap-Outlay Facilities	-	-	-	32,500	32,500
57954	57 Cap-Outlay-Maintenance	-	8,000	-	16,000	8,000
57955	57 Cap-Outlay-Services	-	17,499	14,140	5,000	(12,499)
57956	57 Cap-Outlay Sundry	-	-	-	-	0
LINE ITEM GRAND TOTAL		10,000,181	10,797,742	10,240,519	10,856,565	58,823
CONTINGENCY			224,993		293,182	68,189
GEN FUND SUNDRY		123,582	94,500	137,813	104,500	10,000
GEN FUND TRANSFERS OUT		5,769,595	5,592,000	5,850,966	5,906,495	314,495
GRAND TOTAL GF		15,893,358	16,709,235	16,229,298	17,160,742	451,507
Percentage Increase (decrease)						2.70%

## GENERAL FUND DEPARTMENT SUMMARY

### ADMINISTRATION

Dept: 100

**Function:**

Administration contains the tasks of the City Manager, City Clerk and Human Resources. The City Manager is responsible to the City Council and for administering the daily activities of the various departments of the city government and for implementing the policies and procedures adopted by the City Council. The City Clerk is responsible for the custody and maintenance of all the City's documents, posting of meeting notices and agendas, and complying with citizen's open record's requests.

Authorized Full Time	5
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	5

ADMINISTRATION	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	439,302	402,319	464,130	395,402	(6,917)
Supplies	18,890	20,825	16,400	22,600	1,775
Facilities	7,638	9,300	9,300	8,000	(1,300)
Equip Maint	4,484	10,200	7,620	9,500	(700)
Services	113,621	120,300	118,500	105,100	(15,200)
Sundry	66,068	70,257	69,156	72,740	2,483
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	650,003	633,201	685,106	613,342	(19,859)

Percent of Current Budget 108.2%      % Change -3.1%

## GENERAL FUND DEPARTMENT SUMMARY

### POLICE PATROL

Dept: 201

**Function:**

This department provides law enforcement, community policing, and school resource activities for the community. The Police department's primary functions are crime prevention and suppression, investigation of criminal activity, recovery of property and apprehension of offenders. Patrol activity is used for crime prevention and enforcement of traffic and other ordinances of the City.

Authorized Full Time	22
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	22

POLICE PATROL	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	1,351,968	1,452,595	1,402,562	1,474,736	22,141
Supplies	78,167	90,300	78,300	83,100	(7,200)
Facilities	32	2,100	2,100	2,000	(100)
Equip Maint	34,829	40,500	33,500	42,000	1,500
Services	45,212	54,400	54,000	48,200	(6,200)
Sundry	25,689	30,900	25,742	30,050	(850)
Capital Outlay	-	-	-	8,000	8,000
<b>Grand Total</b>	1,535,897	1,670,795	1,596,204	1,688,086	17,291
		Percent of Current Budget	95.5%	% Change	1.0%

## GENERAL FUND DEPARTMENT SUMMARY

### POLICE AUXILIARY

Dept: 202

**Function:**

This Police Auxiliary Department provides dispatch and jail services to the police department. They are responsible for the collection and dissemination of information received on emergency calls and properly dispatching police personnel as needed. Jail duties include record keeping, booking, providing for and transport of prisoners as needed.

Authorized Full Time	8
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	8

POLICE AUXILIARY	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	345,121	353,296	362,817	371,684	18,388
Supplies	30,118	41,300	36,650	34,600	(6,700)
Facilities	11,369	8,000	6,000	8,000	0
Equip Maint	1,738	6,500	4,500	6,500	0
Services	25,505	26,700	23,320	28,820	2,120
Sundry	7,214	9,000	7,304	8,400	(600)
Capital Outlay	-	-	-	15,000	15,000
<b>Grand Total</b>	421,065	444,796	440,591	473,004	28,208

Percent of Current Budget 99.1%      % Change 6.3%

## GENERAL FUND DEPARTMENT SUMMARY

### ANIMAL WELFARE

Dept: 205

**Function:**

This department is part of the police department. The Animal Welfare Officer is responsible for enforcement of all animal ordinances of the City. This officer is authorized to issue citations for any violations of the animal laws. The officer also works closely with local animal shelters and citizens on adopting animals.

Authorized Full Time	1
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	1

ANIMAL WELFARE	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change	
Salary & Benefits	55,055	59,180	52,086	53,220	(5,960)	
Supplies	5,277	9,600	6,500	9,600	0	
Facilities	2,410	10,500	11,000	8,000	(2,500)	
Equip Maint	774	1,550	950	1,700	150	
Services	1,647	3,650	2,700	2,000	(1,650)	
Sundry	1,533	1,184	1,183	1,245	61	
Capital Outlay	-	-	-	-	0	
<b>Grand Total</b>	66,696	85,664	74,419	75,765	(9,899)	
	Percent of Current Budget		86.9%	% Change		-11.6%

## GENERAL FUND DEPARTMENT SUMMARY

### CUSTOMER SERVICE

Dept: 301

**Function:**

This department assists all customers with establishing and terminating utility and DiamondNet telecommunications services. This Department is also responsible for the intake of all cash payments received by the City for utility services, permits, Municipal Court fines or other miscellaneous payments made to the city. Customer Service also answers all incoming phone calls to the city

Authorized Full Time	7
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	7

*"Handle every transaction PROFESSIONALLY, COURTEOUSLY, and with no mistakes"*

CUSTOMER SERVICE	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	384,938	360,125	354,971	364,358	4,233
Supplies	17,977	10,850	8,200	10,575	(275)
Facilities	-	-	-	-	0
Equip Maint	6,066	1,309	300	600	(709)
Services	11,391	10,322	9,822	12,300	1,978
Sundry	5,116	4,104	3,964	8,800	4,696
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	425,489	386,710	377,257	396,633	9,923
	Percent of Current Budget <u>97.6%</u>		% Change <u>2.6%</u>		

## GENERAL FUND DEPARTMENT SUMMARY

### MUNICIPAL COURT

Dept: 302

**Function:**

The Municipal Court office processes all violations of City ordinances and State Laws resulting from misdemeanor arrests, citizen complaints and traffic citations. In addition to records processing, this office records all violations, collects fines and provides support to the Municipal Judge. Also provides clerical support for juvenile court proceedings.

Authorized Full Time	1
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	1

MUNICIPAL COURT	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change	
Salary & Benefits	54,981	54,636	54,967	54,731	95	
Supplies	1,779	2,872	1,972	2,600	(272)	
Facilities	-	-	-	-	0	
Equip Maint	-	-	-	-	0	
Services	1,713	1,725	1,125	1,700	(25)	
Sundry	1,043	1,750	1,251	1,750	0	
Capital Outlay	-	-	-	-	0	
<b>Grand Total</b>	59,515	60,983	59,315	60,781	(202)	
	Percent of Current Budget		97.3%	% Change		-0.3%

## GENERAL FUND DEPARTMENT SUMMARY

### BUILDING DEVELOPMENT

Dept: 303

**Function:**

The Building Development Department is responsible for the enforcement of portions of the City of Sallisaw Code of Ordinances related to code violations and construction. Building Development is also responsible for the review of all building and site plans and the inspection of all building and construction projects to assure compliance with all building and safety codes. This department is also responsible for issuance of new occupational (business) licenses, registration of contractor licenses

Authorized Full Time	4
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	4

Bldg Development	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change	
Salary & Benefits	209,790	232,773	232,946	242,778	10,005	
Supplies	7,627	17,084	12,033	19,400	2,316	
Facilities	-	-	-	-	0	
Equip Maint	1,807	3,000	1,000	3,000	0	
Services	32,606	22,500	18,200	19,600	(2,900)	
Sundry	3,013	25,523	4,724	15,100	(10,423)	
Capital Outlay	-	-	-	-	0	
<b>Grand Total</b>	<b>254,844</b>	<b>300,880</b>	<b>268,903</b>	<b>299,878</b>	<b>(1,002)</b>	
	Percent of Current Budget		<u>89.4%</u>	% Change		<u>-0.3%</u>

## GENERAL FUND DEPARTMENT SUMMARY

**STREET**

Dept: 401

**Function:**

The Street Department is responsible for the maintenance of the City's streets, bridges, drainage structures and traffic signs. In order to keep streets drivable, the department patches potholes, maintains ditches and drainage ways, and maintains signs, and traffic markings in accordance with traffic safety standards.

Authorized Full Time	10
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	<b>10</b>

STREET	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	539,959	543,730	547,529	545,452	1,722
Supplies	44,472	58,225	48,075	55,275	(2,950)
Facilities	43,164	72,000	60,500	71,750	(250)
Equip Maint	47,327	52,800	40,950	55,050	2,250
Services	11,932	17,950	15,090	12,690	(5,260)
Sundry	11,867	17,350	10,945	16,900	(450)
Capital Outlay	-	4,500	4,429	-	(4,500)
<b>Grand Total</b>	<b>698,722</b>	<b>766,555</b>	<b>727,518</b>	<b>757,117</b>	<b>(9,438)</b>
	Percent of Current Budget		<u>94.9%</u>	% Change <u>-1.2%</u>	

## GENERAL FUND DEPARTMENT SUMMARY

### AIRPORT

Dept: 403

**Function:**

This department is responsible for the operation and maintenance of the airport. The airport runway and taxiway are lighted from dusk to dawn, seven (7) days per week. Aircraft rental, instruction, maintenance and fueling are available. For daily operations, the City contracts with a FBO (Fixed Based Operator) to provide on-site services related to aircraft.

Authorized Full Time	0
Authorized Part Time	0
New Requests	0
Total Staffing Requests	0

AIRPORT	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	-	-	-	-	0
Supplies	90,352	70,500	60,000	70,500	0
Facilities	221	7,500	4,500	7,500	0
Equip Maint	8,354	12,750	5,500	11,750	(1,000)
Services	59,999	58,825	58,775	58,875	50
Sundry	5,472	5,975	5,066	5,475	(500)
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>164,397</b>	<b>155,550</b>	<b>133,841</b>	<b>154,100</b>	<b>(1,450)</b>

Percent of Current Budget 86.0%      % Change -0.9%

## GENERAL FUND DEPARTMENT SUMMARY

### FLEET MAINTENANCE

Dept: 404

**Function:**

This department is the service facility of the City responsible for the repair and maintenance of City vehicles and all mechanical equipment. It provides regular preventive maintenance service, stocks and delivers fuel and lubrication products, keeps records on all vehicles and equipment and maintains parts inventories. This Department provides support for all operating departments of the City.

Authorized Full Time	3
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	3

FLEET MAINTENANCE	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	164,867	166,536	167,147	168,255	1,719
Supplies	21,755	24,750	25,950	27,650	2,900
Facilities	4,013	2,400	1,000	1,900	(500)
Equip Maint	9,055	7,350	5,500	7,700	350
Services	8,920	9,840	6,831	6,800	(3,040)
Sundry	3,532	3,375	3,124	3,375	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	212,142	214,251	209,552	215,680	1,429

Percent of Current Budget 97.8%      % Change 0.7%

## GENERAL FUND DEPARTMENT SUMMARY

**PARKS**

Dept: 501

**Function:**

This department is responsible for the maintenance of all city parks, playgrounds, sports fields and all city buildings. The department is also responsible for the mowing of all rights-of-way within the city limits. During the summer the department also operates a Mosquito Control program. The Parks department also assists in maintaining the airport, swimming pool, Brushy Lake Park and the cemetery grounds.

Authorized Full Time	9
Authorized Part Time	5
New Requests	0
<b>Total Staffing Requests</b>	14

PARKS	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	441,448	456,796	453,320	467,017	10,221
Supplies	49,552	57,105	49,355	57,610	505
Facilities	36,472	46,000	43,500	124,400	78,400
Equip Maint	26,563	35,300	36,900	35,500	200
Services	85,781	86,300	79,000	24,250	(62,050)
Sundry	15,128	18,300	13,459	18,300	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>654,944</b>	<b>699,801</b>	<b>675,534</b>	<b>727,077</b>	<b>27,276</b>

Percent of Current Budget 96.5%      % Change 3.9%

## GENERAL FUND DEPARTMENT SUMMARY

**POOL**

Dept: 503

**Function:**

This department provides safe aquatic activities for families and community members. The staff is seasonal and is supervised by the Parks Department Superintendent. The staff maintains water quality controls and oversees operation of ticket sales and collection of admission fees.

Authorized Full Time	0
Authorized Part Time	9
New Requests	0
<b>Total Staffing Requests</b>	<b>9</b>

POOL	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	31,838	40,232	25,759	40,232	0
Supplies	6,911	8,350	7,400	7,850	(500)
Facilities	4,836	7,500	7,200	7,000	(500)
Equip Maint	225	4,000	2,250	2,800	(1,200)
Services	100	-	-	-	0
Sundry	2,396	2,450	2,102	2,450	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>46,306</b>	<b>62,532</b>	<b>44,711</b>	<b>60,332</b>	<b>(2,200)</b>
		Percent of Current Budget	<u>71.5%</u>	% Change	<u>-3.5%</u>

## GENERAL FUND DEPARTMENT SUMMARY

**CEMETERY**

Dept: 506

**Function:**

The staff assigned to the cemetery maintains the grounds, coordinates burials and openings and closings of graves. The City Cemetery is operated and maintained by the City of Sallisaw with assistance from the Sallisaw Cemetery Association. All revenue generated by the Cemetery is posted to the Cemetery Perpetual Care Fund.

Authorized Full Time	0
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	0

CEMETERY	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	-	-	-	-	0
Supplies	2,668	4,750	4,500	4,750	0
Facilities	65	4,000	4,000	3,000	(1,000)
Equip Maint	371	3,150	3,300	3,000	(150)
Services	-	-	-	-	0
Sundry	1,621	1,925	1,379	1,625	(300)
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	4,724	13,825	13,179	12,375	(1,450)
		Percent of Current Budget	95.3%	% Change	-10.5%

## GENERAL FUND DEPARTMENT SUMMARY

### INFORMATION SERVICES

Dept: 605

**Function:**

The primary function of this department is to provide support services for the various city computer networks. The department installs and maintains all computers utilized in all city departments as well as install and maintain many software programs. Also provides support services to telecommunications.

Authorized Full Time	2
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	2

Network Admin	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change	
Salary & Benefits	90,279	93,119	77,491	85,645	(7,474)	
Supplies	29,040	22,200	18,400	19,300	(2,900)	
Facilities	-	-	-	-	0	
Equip Maint	-	150	50	300	150	
Services	33,185	55,800	39,200	57,780	1,980	
Sundry	-	800	528	700	(100)	
Capital Outlay	-	12,000	8,640	20,000	8,000	
<b>Grand Total</b>	152,504	184,069	144,309	183,725	(344)	
Percent of Current Budget		78.4%		% Change		-0.2%

## GENERAL FUND DEPARTMENT SUMMARY

### FINANCE

Dept: 801

**Function:**

This department performs all of the finance and treasury functions for the City. These combined functions are divided into utility billing, payroll, purchasing, accounts payable, accounts receivable and general ledger. Finance ensures all transactions are accounted for and prepares financial statements for the yearly audit. The Finance Department also provides support services to the City Manager in preparing the yearly budget and other annual reports.

Authorized Full Time	9
Authorized Part Time	1
New Requests	0
<b>Total Staffing Requests</b>	10

FINANCE	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	406,857	507,100	464,026	527,824	20,724
Supplies	11,948	23,200	20,050	21,000	(2,200)
Facilities	-	-	-	-	0
Equip Maint	-	7,500	5,000	5,850	(1,650)
Services	129,658	144,800	140,400	149,750	4,950
Sundry	4,171	5,180	5,083	5,400	220
Capital Outlay	-	-	-	8,000	8,000
<b>Grand Total</b>	552,634	687,780	634,559	717,824	30,044

Percent of Current Budget 92.3%      % Change 4.4%

## GENERAL FUND DEPARTMENT SUMMARY

### FIRE DEPARTMENT

Dept: 902

**Function:**

The City of Sallisaw Fire Department is engaged in the prevention and suppression of fires and responding to other emergencies they may be called upon to assist with. The Department conducts fire code inspections and investigates suspicious fires in cooperation with the State Fire Marshall of Oklahoma and other law enforcement agencies. The department serves the immediate surrounding rural areas and assists other nearby fire departments on request for mutual aid.

Authorized Full Time	2
Authorized Part Time	18
New Requests	0
<b>Total Staffing Requests</b>	<b>20</b>

FIRE DEPARTMENT	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	328,429	343,760	345,118	346,687	2,927
Supplies	20,604	31,175	22,850	29,575	(1,600)
Facilities	3,327	3,000	3,000	5,000	2,000
Equip Maint	10,738	21,000	18,500	20,000	(1,000)
Services	8,824	11,700	9,800	12,300	600
Sundry	30,249	28,650	25,105	28,450	(200)
Capital Outlay	-	8,000	-	-	(8,000)
<b>Grand Total</b>	<b>402,170</b>	<b>447,285</b>	<b>424,373</b>	<b>442,012</b>	<b>(5,273)</b>

Percent of Current Budget 94.9%      % Change -1.2%

## GENERAL FUND DEPARTMENT SUMMARY

### SANITATION

Dept: 502

**Function:**

This department provides curb side pick-up of residential trash. Poly-carts are provided for all residential customers. The City also provides dumpster and roll off container services. Also, assists in city wide cleanups sponsored by the City of Sallisaw.

Authorized Full Time	6.5
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	<b>6.5</b>

SANITATION	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	326,703	280,406	346,279	324,021	43,615
Supplies	68,097	68,050	62,850	68,050	0
Facilities	3	32,500	25,000	29,500	(3,000)
Equip Maint	35,498	76,800	77,300	58,500	(18,300)
Services	22,495	9,545	4,840	7,000	(2,545)
Sundry	9,781	11,100	11,051	10,000	(1,100)
Capital Outlay	-	-	-	16,000	16,000
<b>Grand Total</b>	<b>462,576</b>	<b>478,401</b>	<b>527,320</b>	<b>513,071</b>	<b>34,670</b>

Percent of Current Budget 110.2%      % Change 7.2%

## GENERAL FUND DEPARTMENT SUMMARY

### LANDFILL

Dept: 504

**Function:**

This department is responsible for the proper operation of the Sallisaw Municipal Landfill in accordance with Oklahoma DEQ standards. The regional landfill consists of 122 permitted acres with an estimated capacity of 4,322,902 cubic yards of waste. Currently, 45 acres of the facility is permitted to accept municipal non-hazardous solid waste.

Authorized Full Time	7.5
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	<b>7.5</b>

LANDFILL	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	311,171	336,354	308,820	353,471	17,117
Supplies	151,071	144,150	138,600	141,800	(2,350)
Facilities	6,048	15,500	6,000	12,500	(3,000)
Equip Maint	53,450	69,650	55,600	63,900	(5,750)
Services	55,502	70,500	53,800	59,300	(11,200)
Sundry	8,838	9,003	8,336	9,200	197
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>586,079</b>	<b>645,157</b>	<b>571,156</b>	<b>640,171</b>	<b>(4,986)</b>

Percent of Current Budget 88.5%      % Change -0.8%

## GENERAL FUND DEPARTMENT SUMMARY

### ELECTRIC

Dept: 601

**Function:**

The Electric Department maintains over 100 miles of distribution and service lines. The city has 2 substations that serve the community. Electricity is purchased from the Grand River Dam Authority (GRDA) and then resold to the customer base of the City of Sallisaw. Approximately 85% of the distribution system is overhead. The system currently provides electricity to approximately 4,272 meters within the City's service territory.

Authorized Full Time	7
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	7

ELECTRIC	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	398,578	412,416	411,446	438,014	25,598
Supplies	23,173	40,175	34,125	35,025	(5,150)
Facilities	165,422	186,000	182,000	174,500	(11,500)
Equip Maint	57,586	51,950	43,050	41,750	(10,200)
Services	137,822	142,750	134,273	138,000	(4,750)
Sundry	10,476	10,644	9,432	12,400	1,756
Capital Outlay	-	-	-	5,600	5,600
<b>Grand Total</b>	793,057	843,935	814,326	845,289	1,354
		Percent of Current Budget	96.5%	% Change	0.2%

## GENERAL FUND DEPARTMENT SUMMARY

### TELECOMMUNICATIONS

Dept: 604

**Function:**

The primary task of this department is the operation of the city's telecommunications system, DiamondNet. DiamondNet is the City of Sallisaw's imitative to bring state-of-the-art video, Internet and telephone services to the citizens of Sallisaw via a high speed fiber optic network. This department also provides support and assistance in the operation and maintenance of the City's computer and telephone systems.

Authorized Full Time	6
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	6

*"DiamondNet, Your Hometown Connection to the World"*

TELECOM.	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	392,340	379,720	342,418	369,966	(9,754)
Supplies	30,180	36,600	30,050	37,450	850
Facilities	50,104	45,800	45,800	48,800	3,000
Equip Maint	13,178	26,400	12,500	26,400	0
Services	30,594	38,800	26,675	30,825	(7,975)
Sundry	22,320	29,500	24,336	29,800	300
Capital Outlay	-	5,499	5,500	-	(5,499)
<b>Grand Total</b>	538,715	562,319	487,279	543,241	(19,078)

Percent of Current Budget 86.7%      % Change -3.4%

## GENERAL FUND DEPARTMENT SUMMARY

### WATER TREATMENT

Dept: 701

**Function:**

This department is responsible for producing and delivering a high quality potable water supply to the city's water distribution system while complying with all State and Federal environmental regulations. The City of Sallisaw obtains raw water from Brushy Creek Lake located approximately six miles north of Sallisaw. Water is pumped to the Sallisaw treatment facilities via a new six mile 24-inch transmission line constructed in 2011.

Authorized Full Time	3.5
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	<b>3.5</b>

WATER TREATMENT	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	213,147	210,880	211,670	212,969	2,089
Supplies	142,701	162,650	134,900	142,650	(20,000)
Facilities	16,921	16,950	16,950	18,000	1,050
Equip Maint	46,008	50,800	42,800	58,800	8,000
Services	55,479	74,612	64,062	68,000	(6,612)
Sundry	44,969	49,110	49,109	50,100	990
Capital Outlay	-	-	-	9,500	9,500
<b>Grand Total</b>	<b>519,225</b>	<b>565,002</b>	<b>519,491</b>	<b>560,019</b>	<b>(4,983)</b>

Percent of Current Budget 91.9%      % Change -0.9%

## GENERAL FUND DEPARTMENT SUMMARY

### WATER DISTRIBUTION

Dept: 703

**Function:**

This department is responsible for maintaining the water distribution system that provides potable water to the city's residential, commercial and industrial customers. The water distribution is responsible for the repair, maintenance and installation of meters, service lines, distribution mains and fire hydrants.

Authorized Full Time	3
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	<b>3</b>

WATER DISTRIB.	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	151,931	154,733	148,588	156,454	1,721
Supplies	12,121	14,600	11,650	13,000	(1,600)
Facilities	65,524	72,900	56,000	66,000	(6,900)
Equip Maint	5,479	22,900	12,900	21,900	(1,000)
Services	5,190	6,700	4,000	4,550	(2,150)
Sundry	3,695	4,300	2,956	3,650	(650)
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>243,940</b>	<b>276,133</b>	<b>236,094</b>	<b>265,554</b>	<b>(10,579)</b>

Percent of Current Budget 85.5%      % Change -3.8%

## GENERAL FUND DEPARTMENT SUMMARY

### WASTEWATER COLLECTION

Dept: 704

**Function:**

This department is responsible for the city's sewage collection system, including cleaning manholes, conducting smoke and dye testing to reduce infiltration and inflow, and other corrective and preventative maintenance activities.

Authorized Full Time	3
Authorized Part Time	0
New Requests	0
Total Staffing Requests	3

WASTEWATER COLL.	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	150,556	157,042	151,265	156,454	(588)
Supplies	31,979	40,400	38,400	38,100	(2,300)
Facilities	2,783	18,100	15,000	21,100	3,000
Equip Maint	450	8,050	5,900	7,050	(1,000)
Services	6,364	6,600	4,000	4,200	(2,400)
Sundry	2,302	3,220	2,844	3,350	130
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>194,433</b>	<b>233,412</b>	<b>217,409</b>	<b>230,254</b>	<b>(3,158)</b>
	Percent of Current Budget		93.1%	% Change	
				-1.4%	

## GENERAL FUND DEPARTMENT SUMMARY

### WASTWATER TREATMENT

Dept: 705

**Function:**

The primary activities of the the wastewater treatment plant are maintenance of plant equipment, disposal of screenings and grit, provision of data for filing of monthly reports to the ODEQ and the EPA and providing chemical test procedures for quality control.

Authorized Full Time	3.5
Authorized Part Time	0
New Requests	0
<b>Total Staffing Requests</b>	<b>3.5</b>

705

	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
<b>Salary &amp; Benefits</b>	213,377	211,116	208,870	214,371	3,255
Supplies	52,119	52,325	48,975	51,000	(1,325)
Facilities	25,578	23,800	18,000	21,800	(2,000)
Equip Maint	13,282	35,800	25,400	30,800	(5,000)
Services	45,180	44,115	46,115	51,715	7,600
Sundry	10,567	11,550	10,715	11,550	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>360,103</b>	<b>378,706</b>	<b>358,075</b>	<b>381,236</b>	<b>2,530</b>

Percent of Current Budget 94.6%      % Change 0.7%

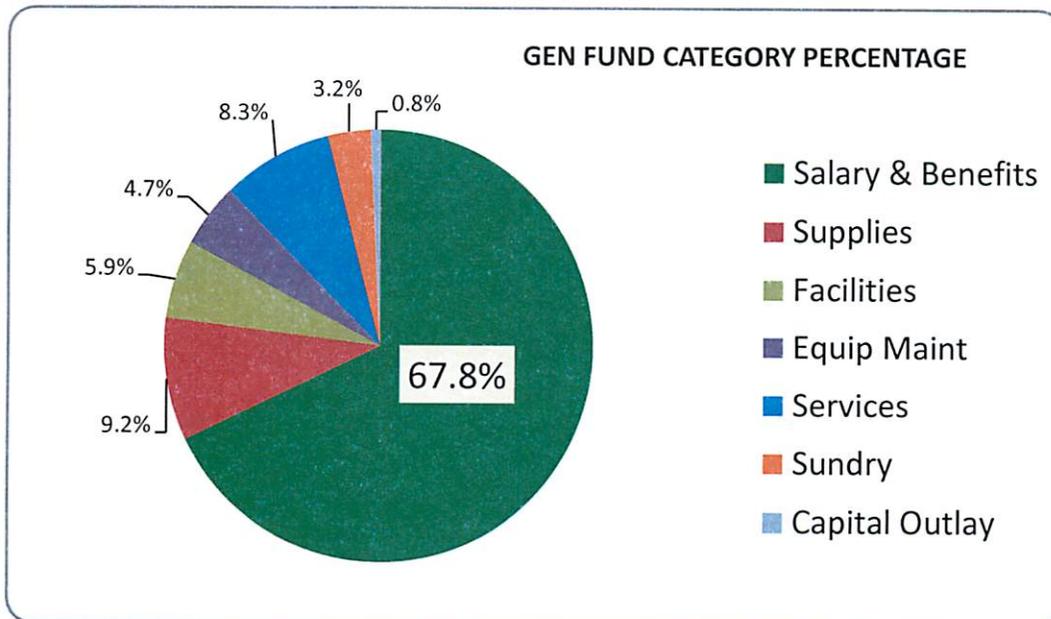
## GENERAL FUND DEPARTMENT SUMMARY

### DEPARTMENT SUMMARY

	2013-14 Prior Yr Actual	2014-15 Cur Year Budget	2014-15 Cur Year Est Budget	2015-16 Proposed Budget	2015-16 Change
Salary & Benefits	7,002,633	7,208,864	7,134,224	7,363,740	154,876
Supplies	948,576	1,052,036	916,185	1,003,060	(48,976)
Facilities	445,928	583,850	516,850	638,750	54,900
Equip Maint	377,264	549,409	441,270	514,350	(35,059)
Services	928,720	1,018,434	914,528	903,755	(114,679)
Sundry	297,060	355,150	298,894	350,810	(4,340)
Capital Outlay	-	29,999	18,569	82,100	52,101
<b>Grand Total</b>	<b>\$ 10,000,181</b>	<b>\$ 10,797,742</b>	<b>\$ 10,240,520</b>	<b>\$ 10,856,565</b>	<b>58,823</b>

Percent of Current Budget 94.8%      % Change 0.5%

Salary & Benefits	7,363,740	67.8%
Supplies	1,003,060	9.2%
Facilities	638,750	5.9%
Equip Maint	514,350	4.7%
Services	903,755	8.3%
Sundry	350,810	3.2%
Capital Outlay	82,100	0.8%
	<u>10,856,565</u>	



## Personnel Summary

		2013-14	2014-15	2014-15	2015-16	2015-16
		ACTUAL	CURRENT	ESTIMATED	PROPOSED	CHANGE
51101	Reg Salaries	4,295,718	4,433,050	4,424,438	4,588,745	155,695
51102	Overtime	211,142	243,500	214,848	232,000	(11,500)
51103	Soc Security	345,440	359,284	350,148	371,004	11,720
51104	City Retirement	615,614	614,541	610,854	647,820	33,279
51105	Workers Comp	390,465	389,579	372,783	340,237	(49,342)
51107	Ins Medical	948,104	947,057	953,041	956,195	9,138
51109	Christmas	34,250	35,000	34,750	34,500	(500)
51110	Other Benefits	5,272	7,290	7,295	9,360	2,070
51112	Police Retirement	97,903	116,640	102,000	120,227	3,587
51113	Fire Retirement	31,619	33,578	34,467	34,673	1,095
51115	Standby	27,105	29,345	29,600	28,980	(365)
Grand Total		<b>7,002,633</b>	<b>7,208,864</b>	<b>7,134,224</b>	<b>7,363,740</b>	<b>154,876</b>

**New Personnel Requests**

	Amount Requested	Funded Yes/No
Dept: _____		
Total Requests	\$ -	

NOTES: New Personnel Requests

**Percentage of Benefits to Salary & Wages**

Total Salaries	4,849,725	65.9%
Total Benefits	2,514,015	34.1%
	<u>7,363,740</u>	

**Personnel Summary**

Reg Salaries	4,588,745	62.32%
Overtime	232,000	3.15%
Soc Security	371,004	5.04%
City Retirement	647,820	8.80%
Workers Comp	340,237	4.62%
Ins Medical	956,195	12.99%
Christmas	34,500	0.47%
Other Benefits	9,360	0.13%
Police Retirement	120,227	1.63%
Fire Retirement	34,673	0.47%
Standby	28,980	0.39%
Total	<u>7,363,740</u>	

**Prior Year Actual**

Prior Year Personnel Exp	\$ 7,002,633
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,367 hr
Cost based on 8,760 hrs	\$ 799.39 hr

**Est. Current Budget**

Estimated Personnel Exp	\$ 7,134,224
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,430 hr
Cost based on 8,760 hrs	\$ 814.41 hr

**Proposed Budget**

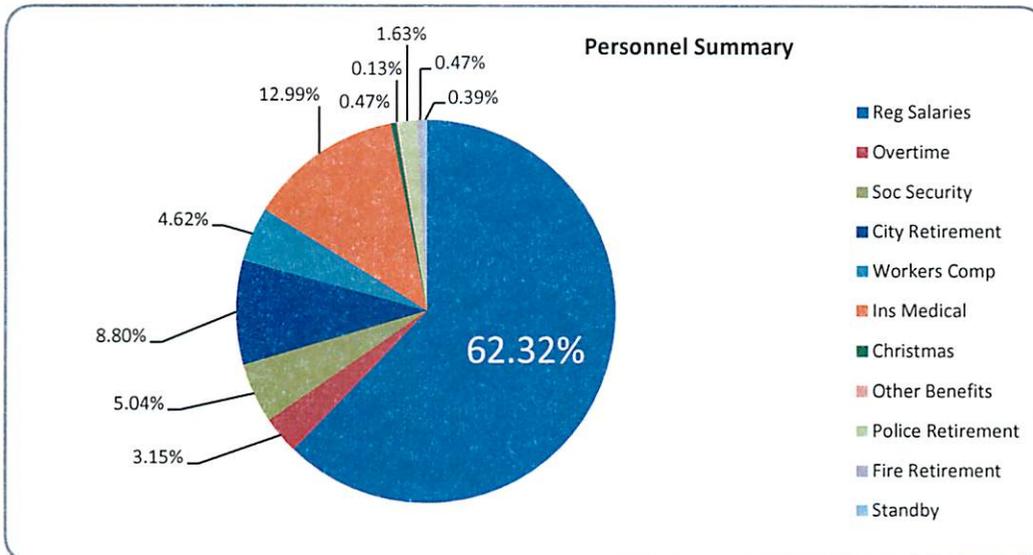
Proposed Budget	\$ 7,363,740
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,540 hr
Cost based on 8,760 hrs	\$ 840.61 hr

\*Previous Yr Avg Hrly Wage \$ 16.53

\*Current Yr Avg Hrly Wage \$ 17.04

\*Proposed Avg Hrly Wage \$ 17.69

\*CM salary removed



## STAFFING LEVEL HISTORY

		**Proposed**								
		FY 2013	FY 2014	FY 2015	Adj	New	FY 2016	%	Part-time	Vacant
		FTE	FTE	FTE			Full-Time	Total	& Season	Positions
100	Administration	5	5	5			5	4%	0	0
201	Pol Patrol	23	22	22			22	18%	0	0
202	Pol Auxillary	8	8	8			8	7%	0	0
205	Animal Welfare	1	1	1			1	1%	0	0
301	Customer Srv	10	10	7			7	6%	0	0
302	Court	1	1	1			1	1%	0	0
303	Bldg Dev	4	4	4			4	3%	0	0
401	Street	10	10	10			10	8%	0	0
403	Airport									
404	Fleet Maint	3	3	3			3	2%	0	0
501	Parks	9	9	9			9	7%	5	0
503	Pool	0	0	0			0	0%	9	0
605	Information Srv	2	2	2			2	2%	0	0
801	Finance	6	6	9			9	7%	1	0
902	Fire	2	2	2			2	2%	18	0
502	Sanitation	6.5	6.5	6.5			6.5	5%	0	0
504	Landfill	7.5	7.5	7.5			7.5	6%	0	0
601	Electric	7	7	7			7	6%	0	0
604	Telecomm	6	6	6			6	5%	0	0
701	Water Prod	3.5	3.5	3.5			3.5	3%	0	0
703	Water Distrib	3	3	3			3	2%	0	0
704	WW Collection	3	3	3			3	2%	0	0
705	WW Treatment	3.5	3.5	3.5			3.5	3%	0	0
<b>Total Full-Time</b>		<b>124</b>	<b>123</b>	<b>123</b>	<b>0</b>	<b>0</b>	<b>123</b>		<b>33</b>	<b>0</b>
Proposed Staffing Total										<b>156</b>

**PROPOSED STAFFING TOTAL**

Total Full Time Requests	<b>123</b>
Part Time	<b>33</b>
Vacant Positions	<b>0</b>
Proposed Staffing Total	<b><u>156</u></b>



# **FISCAL YEAR 2016 BUDGET**

## **Capital Improvement Fund**

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**BUDGET SUMMARY  
CAPITAL IMPROVEMENT FUND**

**Revenues**

Revenues -Taxes	\$ 677,750
Revenues - Transfer from SMA	\$ -
Revenues - Balance Forward	\$ 800,861
Revenues -Other	\$ <u>550</u>

**Total Revenues Capital Improvement \$ 1,479,161**

**Appropriations**

ADMINISTRATION	\$ 30,000
POLICE PATROL	\$ 50,400
POLICE AUXILIARY	\$ 6,700
HUMANE	\$ -
CUSTOMER SERVICE	\$ -
MUNICIPAL COURT	\$ -
BUILDING DEVELOPMENT	\$ -
STREET	\$ 121,456
STREET TRAFFIC	\$ -
AIRPORT	\$ -
EQUIPMENT SERVICES	\$ -
PARKS	\$ 28,704
POOL	\$ -
CEMETERY	\$ -
NETWORK ADMINISTRATION	\$ -
FINANCE	\$ -
FIRE SUPPRESSION	\$ -
CITY WIDE	\$ -
LIBRARY	\$ -
SANITATION	\$ 70,572
LANDFILL	\$ 152,016
ELECTRIC	\$ 253,896
TELECOMMUNICATIONS	\$ 11,000
WATER PRODUCTION	\$ 20,000
WATER DISTRIBUTION	\$ -
WASTE WATER COLLECTION	\$ 27,000
WASTE WATER TREATMENT	\$ -
TRANSFERS	\$ -
CONTINGENCY & RESERVE	\$ 707,417
OTHER	\$ -

**Total Appropriations Capital Improvement \$ 1,479,161**



**CAPITAL IMPROVEMENT -- BUDGET SUMMARY**

Account Number	Revenue Item	2013-14 Actual Prev Yr	2014-15 Current Budget	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
30 000 48305	Interest Revenue	547	500	600	550	50
30 000 48346	Transfer From Other Funds	216,000	16,635	16,635	0	(16,635)
30 000 48349	ODOT Funding			106,242	0	0
30 000 48400	Misc Revenue	46,916		2,000	0	0
30 000 48401	Reimburse from SMA	56,097	0	0	0	0
30 000 49300	Sales Tax Transf. From SMA	664,721	642,000	676,163	677,750	35,750
30 000 49400	Transfer From SMA	250,000	100,000	100,000	0	(100,000)
30 000 49500	Balance Forward Capital Improve.	449,912	709,164	741,198	800,861	91,697
						0
	<b>Revenue Grand Total</b>	<b>1,684,193</b>	<b>1,468,299</b>	<b>1,642,838</b>	<b>1,479,161</b>	<b>10,862</b>

48346 FY 2014. From General Fund (Railroad crossing funds, insurance settlement)  
 48346 FY 2015. From Police Federal Forfeiture Fund for purchase of fingerprint system. \$16635  
 48400 FY 2014. State of OK for water line relocation

**APPROPRIATION SUMMARY BY DEPARTMENT**

Dept 100	ADMINISTRATION	9,880	77,000	60,142	30,000	(47,000)
Dept 201	POLICE PATROL	73,853	123,211	90,646	50,400	(72,811)
Dept 202	POLICE AUXILIARY	28,154	27,695	58,695	6,700	(20,995)
Dept 205	HUMANE		100,000	0	0	(100,000)
Dept 301	CUSTOMER SERVICE		0	0	0	0
Dept 302	MUNICIPAL COURT		0	0	0	0
Dept 303	BUILDING DEVELOPMENT	6,535	0	0	0	0
Dept 401	STREET	117,861	227,052	144,970	121,456	(105,596)
Dept 402	STREET TRAFFIC		0	0	0	0
Dept 403	AIRPORT		0	0	0	0
Dept 404	EQUIPMENT SERVICES		0	0	0	0
Dept 501	PARKS	2,392	104,000	48,704	28,704	(75,296)
Dept 503	POOL		0	0	0	0
Dept 506	CEMETERY		0	0	0	0
Dept 605	NETWORK ADMINISTRATION	27,192	0	0	0	0
Dept 801	FINANCE		31,500	26,089	0	(31,500)
Dept 902	FIRE SUPPRESSION		107,000	0	0	(107,000)
Dept CIT	CITY WIDE		0	0	0	0
Dept LIB	LIBRARY		0	0	0	0
Dept 502	SANITATION	113,849	91,811	96,837	70,572	(21,239)
Dept 504	LANDFILL	252,073	152,016	152,016	152,016	0
Dept 601	ELECTRIC	94,318	95,578	57,576	253,896	158,318
Dept 604	TELECOMMUNICATIONS	1,125	20,000	19,360	11,000	(9,000)
Dept 701	WATER PRODUCTION	57,528	0	0	20,000	20,000
Dept 703	WATER DISTRIBUTION	101,232	0	86,942	0	0
Dept 704	WASTE WATER COLLECTION	57,001	0	0	27,000	27,000
Dept 705	WASTE WATER TREATMENT		0	0	0	0

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER		DEPT	DESCRIPTION	Priority	LP	LP End Date	First Request Date	2014-15 Current Budget	2014-15 Current Year Est.	2015-16 REQUESTED ITEMS	2015-16 FUNDED ITEMS
030	100	57707	Admin	OFFICE REMODEL	3			\$ 12,000	\$ 7,800	\$ 30,000	\$ 30,000
030	100	57710	Admin	CITY HALL BUILDING				\$ 12,000	\$ 6,000		
030	100	57713	Admin	BUILDING MAINT & REPAIR	3			\$ 53,000	\$ 46,342	\$ 90,000	
030	201	57103	Police	POLICE PARTOL UNITS		LP	Apr-2018	\$ 64,775	\$ 39,145	\$ 50,400	\$ 50,400
030	201	57704	Police	POLICE VEHICLE EQUIP OUTFIT				\$ 34,000	\$ 28,000		
030	201	57706	Police	RADAR UNITS				\$ 7,136	\$ 7,136		
030	201	57709	Police	POLICE IN CAR VIDEO SYSTEM				\$ 17,300	\$ 16,365		
030	202	57705	Police Aux	OFFICE MACHINES				\$ 27,695	\$ 29,695		
030	205	57704	Animal Welf.	BUILDINGS (Animal Shelter)	4			\$ 100,000	\$ -	\$ 150,000	
030	401	57709	Street	HEAVY DUTY WORK TRUCK				\$ 35,000	\$ 34,990		
030	401	57711	Street	DRUM ROLLER				\$ 39,000	\$ -		
030	401	57716	Street	DUMP TRUCK PURCHASE				\$ 40,000	\$ -		
030	401	57717	Street	SAND SPREADER				\$ 14,100	\$ 11,028		
030	401	57725	Street	DOZER -STREET DEPT		LP	Jul-2015	\$ 43,692	\$ 43,692	\$ 3,641	\$ 3,641
030	401	57726	Street	STREET SWEEPER		LP	Sep-2015	\$ 55,260	\$ 55,260	\$ 13,815	\$ 13,815
030	501	57706	Parks	TRACTOR		LP	May-2017	\$ 29,000	\$ 28,704	\$ 28,704	\$ 28,704
030	501	57715	Parks	BALLFIELD EQUIPMENT				\$ 75,000	\$ 20,000		
030	502	57702	Sanitation	Sanitation Containers					\$ 5,140		
030	502	57704	Sanitation	FRONT LOADER SANITATION TRUCK		LP	Sep-2016	\$ 70,571	\$ 70,572	\$ 70,572	\$ 70,572
030	502	57707	Sanitation	SANITATION TRK -RESIDENTIAL				\$ 21,240	\$ 21,125		
030	504	57709	Landfill	COMPACTOR FOR LANDFILL		LP	Nov-2016	\$ 152,016	\$ 152,016	\$ 152,016	\$ 152,016
030	601	57710	Electric	BUCKET TRUCK (SMALL)		LP	May-2015	\$ 38,000	\$ -	\$ 31,320	\$ 31,320
030	601	57716	Electric	BUCKET TRUCK (LARGE)		LP	Jul-2016	\$ 57,578	\$ 57,576	\$ 57,576	\$ 57,576
030	604	57712	Telecom	HEADEND EQUIPMENT				\$ 20,000	\$ 19,360		
030	703	57710	Water Dist	State Water Projects (Improvements)					\$ 86,942		
030	801	57710	Finance	METER READER HANDHELD(S)				\$ 31,500	\$ 26,089		
030	902	57709	Fire	VEHICLE				\$ 38,000	\$ -		

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority LP	LP End Date	First Request Date	2014-15 Current Budget	2014-15 Current Year Est.	2015-16 REQUESTED ITEMS	2015-16 FUNDED ITEMS
030	902	57714	Fire	FIRE PUMPER (GRASS)		\$ 69,000	\$ -		
030	202	57705	Police Aux	Copier Fax Machine	3			\$ 6,700	\$ 6,700
030	202		Police Aux	Dispatch Console (2)	4		\$ 29,000		
030	301		Cust. Service	JACK Payment Kiosk	2			\$ 32,000	
030	401		Street	Crew Truck 4x4	2			\$ 31,600	
030	401		Street	10 Wheel Dump Truck	3			\$ 121,000	
030	401		Street	Trac Hoe Excavator	1			\$ 193,000	
030	401	57711	Street	Asphalt Compactor	3			\$ 141,000	\$ 62,000
030	401	57719	Street	Water Truck (Street)	3			\$ 75,000	\$ 42,000
030	401		Street	Summer Street Program	3			\$ 250,000	
030	403		Airport	Shop Hanger roof and electrical work	3			\$ 35,000	
030	501		Parks	Christmas Decorations	3			\$ 10,000	
030	502		Sanitation	Grapple Truck	2			\$ 145,000	
030	502		Sanitation	Roll Off Truck	2			\$ 165,000	
030	504		Landfill	Bat Wing Brushhog	3			\$ 16,000	
030	504		Landfill	Trac Hoe Excavator	2			\$ 400,000	
030	504		Landfill	Dozer	2			\$ 460,000	
030	601		Electric	North Substation Rebuild	4			\$ 650,000	
030	601		Electric	55 Ft Bucket Truck	3			\$ 210,000	
030	601	57713	Electric	Minni Derrick (Back Yard Machine)	4			\$ 165,000	\$ 165,000
030	601		Electric	Electric Pole Changeout	4			\$ 100,000	
030	601		Electric	Digger Derrick Truck	3			\$ 205,000	
030	601		Electric	Hwy 59 North Utility Relocation	5			\$ 650,000	
030	604	57703	Telecom	Fusion Splicer	4			\$ 11,000	\$ 11,000
030	701	57709	Water Prod.	Rebuild pump station Richland Estates	4			\$ 20,000	\$ 20,000
030	704	57706	WW Collect	Pump for Lift Station #1	4			\$ 15,000	\$ 15,000



**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority	LP LP	LP End Date	First Request Date	2014-15 Current Budget	2014-15 Current Year Est.	2015-16 REQUESTED ITEMS	2015-16 FUNDED ITEMS
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**CAPITAL IMPROVEMENT: LEASE PURCHASE SCHEDULE**

BANK DEPT	LP TERM MONTHS	LEASE PURCHASE ITEM	LP Rate	LP Cost	Mth Payment	Yearly \$	Total P&I	BEGIN DATE	End Date
1 ARM	36	Dozer (2012)	401 3.240%	\$ 124,749	\$ 3,641	\$ 43,692	\$ 131,076	Aug-2012	Jul-2015
2 ARM	36	Street Sweeper	401 3.230%	\$ 157,613	\$ 4,605	\$ 55,260	\$ 165,780	Oct-2012	Sep-2015
3 ARM	60	Landfill Compactor (2)	504 3.890%	\$ 689,000	\$ 12,668	\$ 152,016	\$ 760,080	Dec-2011	Nov-2016
4 NBS	36	2013 Large Electric Bucket	601 1.950%	\$ 167,689	\$ 4,798	\$ 57,578	\$ 172,734	Aug-2013	Jul-2016
5 NBS	36	40 YD Front Load Sanitation	502 2.150%	\$ 204,971	\$ 5,881	\$ 70,571	\$ 211,713	Oct-2013	Sep-2016
6 NBS	36	Tractor and Triple Flail Mower	501 1.950%	\$ 83,600	\$ 2,392	\$ 28,704	\$ 86,112	Jun-2014	May-2017
7 NBS	36	Police Vehicles with Fire Unit	201 2.300%	\$ 145,883	\$ 4,200	\$ 50,400	\$ 151,200	May-2015	Apr-2018
8 NBS	36	Electric Bucket Truck (small)	601	\$ 90,478	\$ 2,610	\$ 31,320	\$ 93,960	May-2015	Apr-2018
				<b>\$ 1,663,983</b>	<b>\$ 40,795</b>	<b>\$ 489,541</b>	<b>\$ 1,772,656</b>		

**Priority Schedule**

- 1 LOW: Needed but not critical to city operations or community
- 2 MEDIUM: Needed, has some impact on city services or community
- 3 HIGH: Needed, adversely affects city services and community

4	<b>REQUIRED: Lack of severely affects city services or community</b>
5	<b>MANDATE: Project/purchase requires immediate action due to Federal/State madate or project</b>
S	<b>SAFETY: Item affects employee or citizen safety</b>

**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 100 Administration

Priority 3  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Remodel Council Meeting Room

**JUSTIFICATION / DETAIL OF REQUEST**

Expand and remodel council chambers. Needed to provide more room and more modern meeting room for city business

If the building the Boys and Girls Club now occupies becomes vacant, we will look at moving council chambers into that facility.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$30,000	\$30,000	\$30,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

Type of Request

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

Classification

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer Other \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

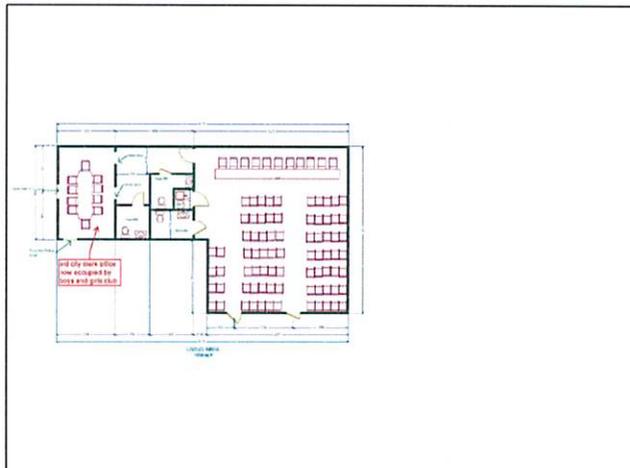
Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 100 Administration

**Priority** 3

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Roof Repair / Replacement on the old city hall complex, civic center, council chambers

**JUSTIFICATION / DETAIL OF REQUEST**

The roofs of the PD, old city hall and the Boys and Girls Club were divided into three separate projects. The PD and the Boys and Girls Club have been completed. The middle portion of the complex now needs to be addressed. There are several ways to proceed on this we will need an architect for the project.

Must move air condition units off of roofs and eliminate skylights before repairs can be made.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$90,000	\$90,000	\$90,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 202 Police Auxillary

Priority 3

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Copier Fax Machine

**JUSTIFICATION / DETAIL OF REQUEST**

Current copier is worn and in need of replacement

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$6,700	\$6,700	\$6,700

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

- New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

- Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_

**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 202 Police Auxillary

**Priority** 4

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Dispatch Consoles

**JUSTIFICATION / DETAIL OF REQUEST**

Current dispatch consoles are badly worn and in need of replacement. Cost includes table top console with all new radios and wiring. Consoles provide room for future growth as well.

FUNDED MAY 2015 DUE TO OPERATION ISSUES

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
2	\$14,500	\$29,000	\$29,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_  
 Serial / VIN#: \_\_\_\_\_  
 Final Cost: \_\_\_\_\_  
 Dater of Service: \_\_\_\_\_  
 PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_  
 City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 205 Humane

Priority 4  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Animal Impoundment

**JUSTIFICATION / DETAIL OF REQUEST**

Facilty to house animals picked up by animal control

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$150,000	\$150,000	\$150,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 301 Customer Service

Priority 2  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

JACK Payment Kiosk

**JUSTIFICATION / DETAIL OF REQUEST**

Payment Kiosks would replace the current payment dropbox located in front of city hall. This would provide customers more payment options afterhours and ensure all payments are accounted for with a receipt. The Kiosks are very secure and even have a camera system.

Although expensive, the Kiosks would ve very beneficial to the city and customers, especially if we could install one at a location customers could drive up to

QUANTITY	COST EACH	TOTAL COST	B UDGET REQUEST
1	\$32,000	\$32,000	\$32,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

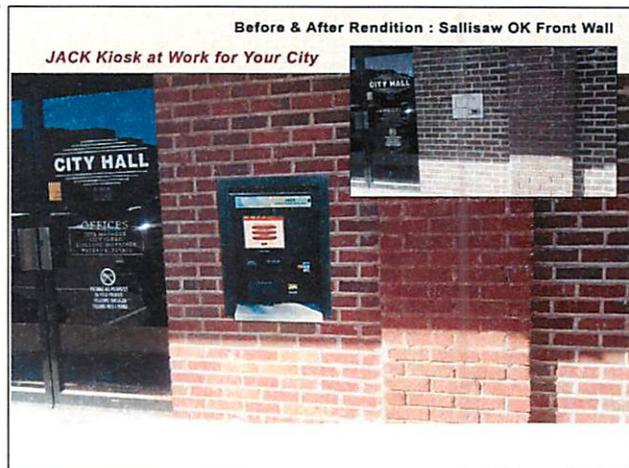
Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 401 Street

Priority 2  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

3/4 Ton Crew Cab 4x4 Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Replace 1997 1/2 ton. Pass down as crew truck

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$31,600	\$31,600	\$31,600

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 401 Street

Priority 3  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

10 Wheel Dump Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Replace 1996 dump truck that is not dependable for out of town hauling.  
 3rd request

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$121,000	\$121,000	\$121,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 401 Street

**Priority** 1

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Trac Hoe Excavator

**JUSTIFICATION / DETAIL OF REQUEST**

Cat 314 E LCR.  
 Needed for work in city limits. Clear timber, demo structures, install large tin horns, prepare ditches for electric, water and sewer lines

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$193,000	\$193,000	\$193,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 401 Street

Priority 3  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Asphalt Compactor

**JUSTIFICATION / DETAIL OF REQUEST**

Needed to replace existing 1998 roller which is extremely wore out. In constant need of repairs  
 Will look at a used unit that has been taken care of.

QUANTITY	COST EACH	TOTAL COST	B UDGET REQUEST
1	\$141,000	\$141,000	\$62,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No  
Street and Alley Fund

DEPARTMENT: 401 Street

Priority 3

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Summer Street Program

**JUSTIFICATION / DETAIL OF REQUEST**

Street milling and overlay. We have also applied for a ODOC grant to assist with overlay of JT Stites. This grant will fund 50% of the cost.

Additional items will be funded through the Street and Alley Fund.

QUANTITY	COST EACH	TOTAL COST	B UDGET REQUEST
1	\$250,000	\$250,000	\$250,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

- New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

- Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 401 Street

Priority 3  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Water Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Street department is need of water truck for sreet work. Unit could also be used by other departments. Existing water truck is needed constantly at the landfill plus it is requiring more maintenance. A new truck would allow the landfill unit to remain at the landfill and keep road miles down.

Water truck will allow street department to utilize their asphalt zipper on city streets, allow more maitenance of the streets.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$75,000	\$75,000	\$42,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

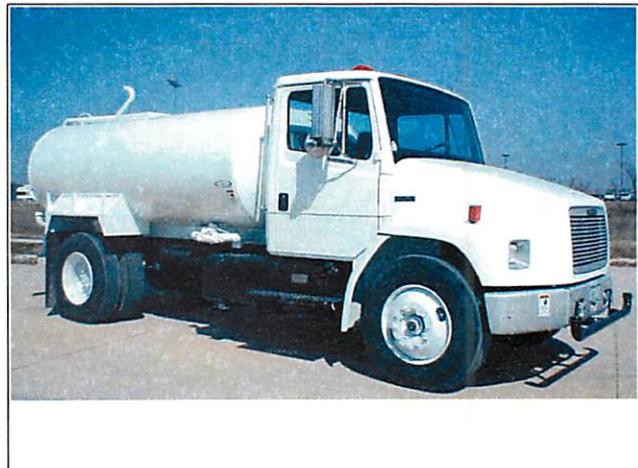
Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 403 Airport

Priority 3  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

New roof and electrical work at airport shop hanger

**JUSTIFICATION / DETAIL OF REQUEST**

Replace existing metal roof and all electrical items in hanger.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$35,000	\$35,000	\$35,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_

**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 501 Parks

Priority 3

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Christmas Decorations for Cherokee

**JUSTIFICATION / DETAIL OF REQUEST**

The old shooting stars are at the end of their life and many are becoming unusable. If we purchase 30 new fixtures we would have enough to hang from each pole on Cherokee from Maple east to Holly Street.

This would allow us to pick the best remaining stars to continue using for one more year. May be possibility we could trade the old frames for new.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
30	\$325	\$9,750	\$10,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

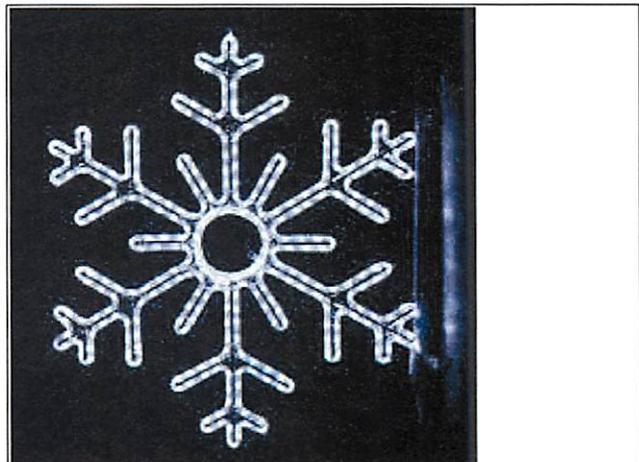
Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 502 Sanitation

**Priority** 2

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Grapple Truck

**JUSTIFICATION / DETAIL OF REQUEST**

For curbside pickup of trash and debris. Unit would be used to pick up trash and replace our Fall/Spring cleanups. If implemented we would use the truck to pick up trash and debris on an on call service. We would charge a pick up fee

Can also look at purchasing a used unit.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$145,000	\$145,000	\$145,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 502 Sanitation

**Priority** 2

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Roll Off Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Needed due to mileage and age of existing trucks

The 2005 model roll off has 173,000 miles. The older 1999 model rolloff has 110,000 miles

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$165,000	\$165,000	\$165,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 504 Landfill

Priority 3

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

15 ft Bat Wing Brushhog

**JUSTIFICATION / DETAIL OF REQUEST**

Item needed to maintain landfill and meet DEQ requirements

QUANTITY	COST EACH	TOTAL COST	B UDGET REQUEST
1	\$16,000	\$16,000	\$16,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Hisorical/ Art  Infastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

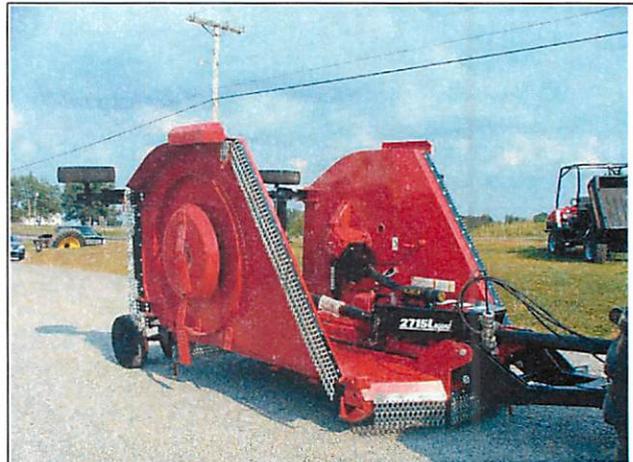
Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 504 Landfill

Priority 2  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Trac Hoe Excavator

**JUSTIFICATION / DETAIL OF REQUEST**

Need to start looking at replacing the current unit due to age and number of hours on the machine  
 Current unit is a 2005 model and has 8,212 hours

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$400,000	\$400,000	\$400,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 504 Landfill

Priority 2

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Dozer

**JUSTIFICATION / DETAIL OF REQUEST**

Age and accumulation of hours

Current dozer is a 2010 model and has 9,000 hours on it.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$460,000	\$460,000	\$460,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No  
 SMA

**DEPARTMENT:** 601 Electric

**Priority** 4

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

North Substation Rebuild

**JUSTIFICATION / DETAIL OF REQUEST**

Equipment at substation does not work properly. The underground cable that supplies the north side of city is approaching 32 years in age (life of cable is 20 to 25 years). Protection breaker at cabinet does not work.

Requesting engineering fees only at this time

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$650,000	\$650,000	\$155,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** Engineering fees

Subject to Depreciation

Dept: \_\_\_\_\_  
 Serial / VIN#: \_\_\_\_\_  
 Final Cost: \_\_\_\_\_  
 Dater of Service: \_\_\_\_\_  
 PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_  
 City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 601 Electric

Priority 4

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Minni Derrick (back yard machine)

**JUSTIFICATION / DETAIL OF REQUEST**

For use in tight places and back yards. Will go through a 36" gate, carry pole, dig hole. Also has a bucket that can be attached for man.

We have many poles that need to be replaced but we cannot get them without tearing up fences and yards, especially when wet. Have to have dry weather to access many of the poles.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$165,000	\$165,000	\$165,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 601 Electric

Priority 4  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Electric Pole Change Out

**JUSTIFICATION / DETAIL OF REQUEST**

Change out bad poles. Many of the poles will require a back yard machine

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$100,000	\$100,000	\$100,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 601 Electric

Priority 3

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Digger Derrick Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Replace older digger derrick now in service. Mechanical issues

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$205,000	\$205,000	\$205,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 601 Electric

Priority 5

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Hwy 59 North Utility Relocation

**JUSTIFICATION / DETAIL OF REQUEST**

Relocate electric and fiber lines for the ODOT Hwy 59 project.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$650,000	\$650,000	\$650,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

- New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

- Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

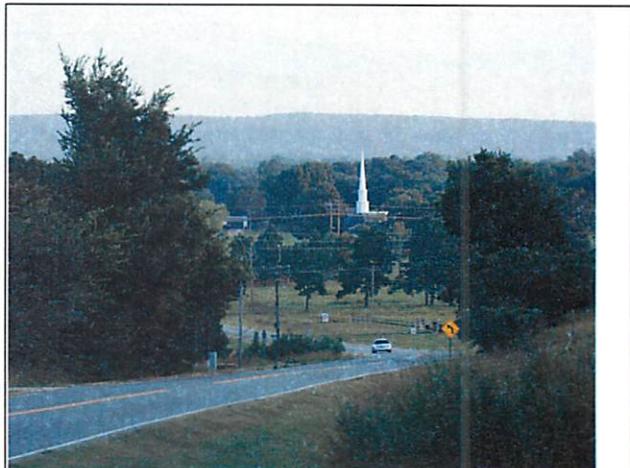
Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 601 Electric

**Priority** 3

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

55 FT Bucket Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Replace old unit that is 21 years old. Has numerous engine and mechanical issues. Breaks down constantly when used.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$210,000	\$210,000	\$210,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

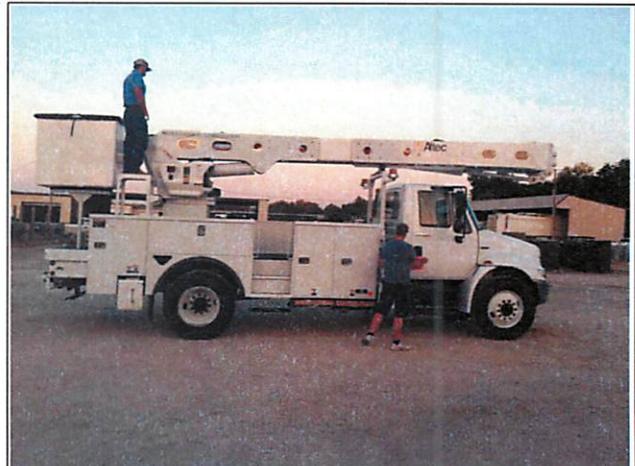
Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 604 Telecommunications

Priority 4  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Fusion Fiber Splicer

**JUSTIFICATION / DETAIL OF REQUEST**

Replace older of two units currently used in field. Older unit has become unreliable

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$11,000	\$11,000	\$11,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 701 Water Treatment

Priority 4  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Rebuild Water Pump Station Richland Estates

**JUSTIFICATION / DETAIL OF REQUEST**

Pump station is old and in need to be rebuild. This will rebuild / replace pumps and repair VFD units.

QUANTITY	COST EACH	TOTAL COST	B UDGET REQUEST
1	\$20,000	\$20,000	\$20,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_

**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 704 Wstwater Collection

Priority 4

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Sewer Line Camera

**JUSTIFICATION / DETAIL OF REQUEST**

For inspection and troubleshooting sewer lines. Needed to aid in troubleshooting Zinc and Copper issues currently mandated by DEQ.

Self propelled cameras are much more expensive.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$12,000	\$12,000	\$12,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom

Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_ PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 704 Wstwater Collection

**Priority** 4

- 1 - LOW: Needed but not critical to city operations or community
- 2 - MEDIUM: Needed, has some impact on city services or community
- 3 - HIGH: Needed, adversely affects city services or community
- 4 - REQUIRED: Lack of severely affects city services or community
- 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Additional Pump for Lift Station 1

**JUSTIFICATION / DETAIL OF REQUEST**

This lift station is built to house a third pump for increased volume. Volume has increased with the opening of the new middle school. This will add a third pump to the lift station so at least two can operate simultaneously.

Includes electrical work for control panel.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$15,000	\$15,000	\$15,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

- New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

- Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_

**City of Sallisaw**  
**BUDGET REQUEST FY 2016**

Funded:  Yes  No

**DEPARTMENT:** 705 Wstwater Treatment

**Priority** 2

1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate

SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

1/2 Ton 4x4 Truck

**JUSTIFICATION / DETAIL OF REQUEST**

Replace 2000 Dodge. Dodge can still be used in other department as a crew truck

QUANTITY	COST EACH	TOTAL COST	B UDGET REQUEST
1	\$28,000	\$28,000	\$28,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Hisorical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Dater of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_



**City of Sallisaw  
BUDGET REQUEST FY 2016**

Funded:  Yes  No

DEPARTMENT: 902 Fire

Priority 3  
 1 - LOW: Needed but not critical to city operations or community  
 2 - MEDIUM: Needed, has some impact on city services or community  
 3 - HIGH: Needed, adversely affects city services or community  
 4 - REQUIRED: Lack of severely affects city services or community  
 5 - MANDATE: Project requires immediate action due to Federal/State mandate  
 SAFETY. Check here if item affects employee or citizen safety

**DESCRIPTION OF ITEM**

Pumper / Tanker Combo Truck (2,000 gallons)

**JUSTIFICATION / DETAIL OF REQUEST**

Needed to provide additional water supply for critical calls outside and inside city limits where no water supply exists. Also for replacement of the 1976 Boardman Pumper. This old pumper only has a 500 gallon tank. In 2016 the pumper will be 40 years old. Boardman company is no longer in business causing parts to be obsolete. Unit is no longer feasible to keep online due to lack of equipment required by NFPA 1901 requirements.

QUANTITY	COST EACH	TOTAL COST	BUDGET REQUEST
1	\$365,000	\$365,000	\$365,000

**SPECIAL FUNDING:** \_\_\_\_\_ Lease Purchase  \_\_\_\_\_ Mths

**Type of Request**

New Request  Replacement  Improvement  Rebuild  Inventory / Spare

**Classification**

Mach/Equipment  Vehicle  Land or Improvement to  Building or Improvement to  Telecom  
 Historical/ Art  Infrastructure  Computer **Other** \_\_\_\_\_

Subject to Depreciation

Dept: \_\_\_\_\_

Serial / VIN#: \_\_\_\_\_

Final Cost: \_\_\_\_\_

Date of Service: \_\_\_\_\_

PO#: \_\_\_\_\_

PO Date: \_\_\_\_\_

City Asset Num: \_\_\_\_\_





# **FISCAL YEAR 2016 BUDGET**

Sallisaw Municipal Authority

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**BUDGET SUMMARY  
PROPRIETARY / ENTERPRISE FUNDS**

**SALLISAW MUNICIPAL AUTHORITY**

Revenues -Taxes	\$	5,639,978	
Revenues - Services	\$	18,331,300	
Revenues - Balance Forward	\$	725,453	
Revenues -Other	\$	270,867	
		<b>Total Revenues SMA</b>	<b>\$ 24,967,598</b>
Appropriations -100-SMA	\$	1,589,371	
Appropriations -400-SMA	\$	13,559,873	
Appropriations -504-Landfill	\$	77,000	
Appropriations -501-Parks	\$	41,352	
Appropriations -601-Electric	\$	7,646,950	
Appropriations -604-Telecom	\$	1,627,000	
Appropriations -701-Water Prod	\$	5,000	
Appropriations -705-WstWater Treatment	\$	10,000	
Appropriations -950-Conting & Reserve	\$	411,052	
		<b>Total Appropriations SMA</b>	<b>\$ 24,967,598</b>

**SALLISAW WATER PROJECTS FUND**

Revenues -Taxes	\$	677,750	
Revenues - Transfer from SMA	\$	1,200,000	
Revenues - Balance Forward	\$	27,386	
Revenues -Other	\$	55	
		<b>Total Revenues WPF</b>	<b>\$ 1,905,191</b>
Appropriations -Debt Service	\$	1,872,411	
Appropriations -Operating Reserve	\$	-	
Appropriations -Operating Restricted	\$	32,780	
Appropriations -Other	\$		
		<b>Total Appropriations WPF</b>	<b>\$ 1,905,191</b>

**SMA INFRASTRUCTURE IMPROVEMENT FUND**

Total Revenues SMA Infrastructure Improvement		365,144	
Total Appropriations SMA Infrastructure Improvement		365,144	

**Total Budget Appropriations Proprietary Funds    \$    27,237,933**

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	REVENUE ITEM	2013-14 Actual Revenue	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Revenue	2015-16 Budget Amount	2015-16 Change
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**REVENUE**

**Sales & Use Tax**

90 000 41308	Sales Tax From GF	5,098,942	5,136,000	4,092,373	5,409,305	5,422,000	286,000
90 000 41309	Sales Tax Discount	\$ 6,840	\$ 5,400	\$ 4,564	6,200	6,200	800
90 000 41316	Use Tax From GF	223,380	200,000	178,279	221,609	211,778	11,778
							0
	<b>SUB TOTAL</b>	<b>5,329,162</b>	<b>5,341,400</b>	<b>4,275,216</b>	<b>5,637,114</b>	<b>5,639,978</b>	<b>298,578</b>

**Telecommunications**

90 000 44501	Video	\$ 1,146,487	\$ 1,160,000	\$ 872,507	1,168,000	1,050,000	(110,000)
90 000 44502	Video-Pay Per View	\$ 7,093	\$ 7,100	\$ 4,943	6,500	6,500	(600)
90 000 44503	Video Equipment Rental	\$ 90,250	\$ 91,000	\$ 68,612	91,000	91,000	0
90 000 44504	Video Fees	\$ 16,741	\$ 16,000	\$ 14,333	19,000	202,000	186,000
90 000 44515	Unreturned Equipment	\$ 12,230	\$ 8,000	\$ 7,573	10,000	8,000	0
90 000 44530	Internet	\$ 660,903	\$ 645,000	\$ 512,340	680,000	730,000	85,000
90 000 44550	Telephone	\$ 336,377	\$ 400,000	\$ 275,912	365,000	365,000	(35,000)
90 000 44551	Telephone Long Distance	\$ 63,055	\$ -	\$ -	0	0	0
90 000 44552	Telephone Fees	\$ 185,977	\$ 190,000	\$ 144,038	190,000	190,000	0
90 000 44553	LD With Revenue Share	\$ 25,300	\$ -	\$ 8,802	11,000	10,000	10,000
90 000 44570	Installation Services	\$ 2,035	\$ 2,000	\$ 1,077	1,400	1,400	(600)
90 000 44571	Misc Telecom Sales	\$ 4,630	\$ 4,500	\$ 8,376	9,500	7,000	2,500
90 000 44572	Advertising	\$ -	\$ -	\$ -	0	0	0
90 000 44573	Lease of Fiber	\$ -	\$ -	\$ -	0	0	0
90 000 44574	Telecom Bad Debt Recovery	\$ 16,737	\$ 10,000	\$ 15,538	17,000	12,000	2,000
90 000 44576	Facilities Use Fees Headend	\$ -	\$ -	\$ -	0	0	0
							0
							0
	<b>SUB TOTAL</b>	<b>2,567,816</b>	<b>2,533,600</b>	<b>1,934,050</b>	<b>2,568,400</b>	<b>2,672,900</b>	<b>139,300</b>

**Sanitation And Landfill**

90 000 45359	Sanitation Roll-Off	\$ 140,745	\$ 140,000	\$ 185,383	240,000	225,000	85,000
90 000 45360	Sanitation Residential	\$ 439,009	\$ 460,000	\$ 361,656	480,000	480,000	20,000
90 000 45361	Sanitation Commercial	\$ 387,785	\$ 405,000	\$ 340,317	450,000	450,000	45,000
90 000 45364	Landfill Revenue	\$ 1,097,775	\$ 1,150,000	\$ 834,445	1,025,000	1,025,000	(125,000)
90 000 45365	Solid Waste Fee	\$ 67,397	\$ 66,000	\$ 54,057	72,000	70,000	4,000
90 000 45367	Landfill Scrap Metal Sales	\$ 9,504	\$ 5,000	\$ 7,329	9,500	8,000	3,000
							0
	<b>SUB TOTAL</b>	<b>2,142,215</b>	<b>2,226,000</b>	<b>1,783,187</b>	<b>2,276,500</b>	<b>2,258,000</b>	<b>32,000</b>

**Electric Services**

90 000 46366	Electric Service	\$ 10,125,878	\$ 10,260,000	\$ 8,192,160	10,480,000	10,742,000	482,000
90 000 46370	Electric Reconnects	\$ 23,460	\$ 23,000	\$ 16,430	22,000	21,000	(2,000)
90 000 46372	Vapor Lights	\$ 90,179	\$ 90,000	\$ 67,152	90,000	90,000	0
90 000 46373	Vapor Light Installation	\$ 200	\$ 200	\$ 150	200	200	0
90 000 46374	Electric Connections	\$ 59,873	\$ 28,000	\$ 23,880	31,000	28,000	0
90 000 46375	Pole Attachment Contracts	\$ 1,699	\$ 1,699	\$ -	0	0	0
							0
	<b>SUB TOTAL</b>	<b>10,301,289</b>	<b>10,402,899</b>	<b>8,299,771</b>	<b>10,623,200</b>	<b>10,881,200</b>	<b>478,301</b>

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	REVENUE ITEM	2013-14 Actual Revenue	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Revenue	2015-16 Budget Amount	2015-16 Change
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**Water Services**

90 000 47375	Water Sales-Inside City	\$ 1,338,801	\$ 1,445,000	\$ 1,031,496	1,350,000	1,350,000	(95,000)
90 000 47376	Bulk Water Sales	\$ 592	\$ 500	\$ 567	750	600	100
90 000 47378	Water Taps	\$ 6,765	\$ 4,000	\$ 3,190	4,200	4,000	0
90 000 47381	Contract Water Sales - C. D.	\$ 8,023	\$ 7,500	\$ 3,427	4,500	4,500	(3,000)
90 000 47382	Contract Water Sales-WD #3	\$ 266,716	\$ 280,000	\$ 187,745	250,000	260,000	(20,000)
90 000 47384	Contract Water Sales-WD #4	\$ 186,873	\$ 190,000	\$ 104,467	140,000	160,000	(30,000)
							0
	<b>SUB TOTAL</b>	<b>1,807,770</b>	<b>1,927,000</b>	<b>1,330,893</b>	<b>1,749,450</b>	<b>1,779,100</b>	<b>(147,900)</b>

**Sewer Services**

90 000 47385	Sewer Services	\$ 700,791	\$ 730,000	\$ 557,136	742,000	740,000	10,000
90 000 47387	Sewer Tap	\$ 3,249	\$ 500	\$ 75	100	100	(400)
							0
	<b>SUB TOTAL</b>	<b>704,041</b>	<b>730,500</b>	<b>557,211</b>	<b>742,100</b>	<b>740,100</b>	<b>9,600</b>

**Other Revenue**

90 000 48301	Interest Revenue - Operating	\$ 559	\$ 500	\$ 571	750	600	100
90 000 48305	Interest Income - Investments	\$ 1,574	\$ 1,500	\$ 873	1,100	1,100	(400)
90 000 48307	Series 2009 Interest Rev	\$ 76	\$ 60	\$ 54	70	60	0
90 000 48308	Loss (Gain) on Refund	\$ (40,601)	\$ -	\$ -	0	0	0
90 000 48310	Srs 2013 Interest Revenue	\$ 13,839	\$ 290	\$ 320	400	350	60
90 000 48371	Sale of Property/Equipment	\$ -	\$ -	\$ -	0	0	0
90 000 48387	Utility Penalties	\$ 168,251	\$ 175,000	\$ 137,613	180,000	180,000	5,000
90 000 48388	Misc Utility Revenue	\$ 60	\$ 100	\$ 171	200	100	0
90 000 48389	Reimbursements	\$ 1,971	\$ -	\$ -	0	0	0
90 000 48390	Telecom Penalties	\$ 7,723	\$ 6,500	\$ 5,708	7,600	7,500	1,000
90 000 48393	Returned Check Fee	\$ 3,888	\$ 3,500	\$ 2,450	3,200	3,000	(500)
90 000 48394	Collection Fee for Bad Debt	\$ 59	\$ -	\$ -	0	0	0
90 000 48397	Voided Checks Added Back	\$ 113	\$ -	\$ 227	300	0	0
90 000 48398	Cash Long / Short	\$ (351)	\$ -	\$ (58)	0	0	0
90 000 48399	Landfill Long & Short	\$ -	\$ -	\$ -	0	0	0
90 000 48400	Misc. Revenue	\$ 2,416	\$ 2,500	\$ 2,349	3,000	2,500	0
90 000 48401	Transfer Fee for Utility Service	\$ 4,950	\$ 4,200	\$ 3,700	4,700	4,200	0
90 000 48402	Property Lease/Rental	\$ 12,105	\$ 12,105	\$ 12,105	12,105	12,105	0
90 000 48910	Bad Debt Recovery-Utility	\$ 20,023	\$ 13,000	\$ 18,896	23,000	18,000	5,000
							0
	<b>SUB TOTAL</b>	<b>196,654</b>	<b>219,255</b>	<b>184,979</b>	<b>236,425</b>	<b>229,515</b>	<b>10,260</b>

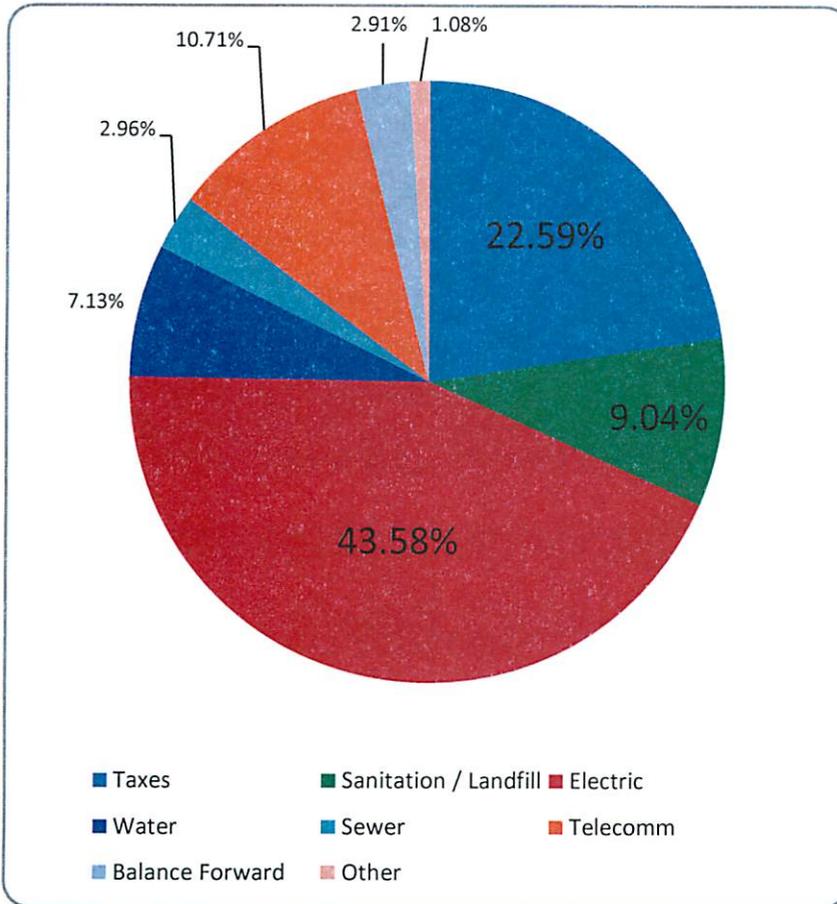
<b>REVENUE SUB TOTAL</b>	<b>23,048,947</b>	<b>23,380,654</b>	<b>18,365,307</b>	<b>23,833,189</b>	<b>24,200,793</b>	<b>820,139</b>
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**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	REVENUE ITEM	2013-14 Actual Revenue	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Revenue	2015-16 Budget Amount	2015-16 Change
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<b>Transfers In and Balance Forward</b>							0
90 000 49402	Transf From Landfill Expansion						0
90 000 49403	Bond Funding for Landfill Exp						0
90 000 49404	Transfer from Y&R Fund 21			31,014	41,352	41,352	41,352
90 000 49500	Balance Forward SMA	\$ 515,993	\$ 638,150	\$ 584,433	584,433	725,453	87,303
							0
							0
	<b>SUB TOTAL</b>	<b>515,993</b>	<b>638,150</b>	<b>615,447</b>	<b>625,785</b>	<b>766,805</b>	<b>128,655</b>
	<b>TOTAL SMA REVENUE</b>	<b>23,564,940</b>	<b>24,018,804</b>	<b>18,980,754</b>	<b>24,458,974</b>	<b>24,967,598</b>	<b>948,794</b>
							Percentage Increase (decrease) 3.95%

**PROJECTED SMA REVENUE FOR NEW FISCAL YEAR**



	Revenue	Percent
Taxes	5,639,978	22.59%
Sanitation / Landfill	2,258,000	9.04%
Electric	10,881,200	43.58%
Water	1,779,100	7.13%
Sewer	740,100	2.96%
Telecomm	2,672,900	10.71%
Balance Forward	725,453	2.91%
Other	270,867	1.08%
<b>Total</b>	<b>24,967,598</b>	<b>100.00%</b>

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14 Actual Prev. Yr	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
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**SMA APPROPRIATIONS**

SMA 100							
90 100 55501	Misc Refunds/Reimbursements	504	500	313	500	500	0
90 100 55502	Arbitrage Calculation Services	3,850	-	-			0
90 100 55503	Credit Card Transaction Fees	59,589	53,000	49,628	66,000	66,000	13,000
90 100 55504	Collection Agency Fees	-	-	65	65		0
90 100 55505	Refund Utility Overpayments	-	-	3,379	4,500		0
90 100 55506	Administrative Fees	153	130	107	150	150	20
90 100 57955	Series 2009 Trustee Fee	2,500	2,502	1,875	2,508	2,508	6
90 100 57956	Series 2009 Debt Srv	147,824	400,000	303,750	405,000	417,500	17,500
90 100 57957	Series 2009 Interest Expense	282,443	270,105	202,579	270,105	258,355	(11,750)
90 100 57959	2009 Arbitrage Calculations	-	-	6,600	6,600	0	
90 100 57960	Srs 2013 Trustee Fees	1,200	-	1,200	1,608	1,608	1,608
90 100 57961	Srs 2013 Interest Expense	151,797	-				0
90 400 58810	Transfer Sales Tax -Debt Srv 2013	-	642,000	435,997	676,163	677,750	35,750
90 100 57962	SRs 2013 Bond Issue Costs	139,575	-	-			0
90 100 57963	Srs 2013 Debt Service	-	-	-			0
90 100 57964	Srs 2013 Arbitrage Calculations	-	-	1,980			0
90 100 58840	Landfill Closure Cost Accrual	132,039	90,000	-	90,000	90,000	0
90 100 58847	Bad Debt Expense Utility	65,214	55,000	63,895	82,000	75,000	20,000
							0
							0
	<b>SUB TOTAL SMA 100</b>	<b>986,689</b>	<b>1,513,237</b>	<b>1,071,367</b>	<b>1,605,199</b>	<b>1,589,371</b>	<b>76,134</b>

SMA TRANSFERS							
90 400 58802	Sales Tax -Transfer to Gen Fund	1,329,441	1,284,000	1,023,093	1,355,500	1,355,500	71,500
90 400 58803	Sales Tax -Transfer to Cap Improve	664,721	642,000	511,547	676,163	677,750	35,750
90 400 58804	Sales Tax Transf to Hospital Auth	664,721	642,000	511,607	676,163	677,750	35,750
90 400 58806	Use Tax Transfer to Gen Fund	223,380	200,000	178,279	221,609	211,778	11,778
90 400 58807	Sales Tax Water Projects Fund	664,721	642,000	511,607	676,163	677,750	35,750
90 400 58808	Transfer to Infrastructure Improve Fund	-	100,000	100,000	100,000		(100,000)
90 400 58830	Transfer To General Fund	7,725,555	8,797,721	6,110,000	8,300,000	8,727,845	(69,876)
90 400 58831	Transfer To Capital Improvement	250,000	100,000	100,000	100,000	0	(100,000)
90 400 58834	Transf to WPF 91 for Debt Service	1,205,000	1,190,000	870,000	1,170,000	1,200,000	10,000
90 400 58835	Transfer Sallisaw Econ Auth (SEA)	-	40,000	-	0	0	(40,000)
90 400 58849	Bad Debt Expense Telecom	31,446	25,000	23,706	31,500	31,500	6,500
	<b>SUB TOTAL SMA 400</b>	<b>12,758,984</b>	<b>13,662,721</b>	<b>9,939,838</b>	<b>13,307,098</b>	<b>13,559,873</b>	<b>(102,848)</b>

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14 Actual Prev. Yr	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
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<b>Parks (Sports Complex)</b>							
90 501 57720	Sports Complex Engineering	0	0	-	0	0	0
90 501 57721	Sports Complex Construction	0	0	-	0	0	0
90 501 57730	NBS Loan 3202413 Sports Complex			31,014	41,352	41,352	41,352
							0
	<b>SUB TOTAL Parks</b>	<b>0</b>	<b>0</b>	<b>31,014</b>	<b>41,352</b>	<b>41,352</b>	<b>41,352</b>

<b>LANDFILL</b>							
90 504 55502	Property Purchase-Landfill	\$ 3,204	\$ -	\$ -	0	0	0
90 504 55503	Solid Waste Fees	\$ 80,896	\$ 71,000	\$ 36,470	72,470	72,000	1,000
90 504 55505	Refund of Landfill Services	\$ -	\$ -	\$ 650	650	0	
90 504 55507	Contract Services	\$ 1,175	\$ 5,000	\$ 5,000	5,000	5,000	0
90 504 55520	Landfill Construction						0
90 504 56602	Landfill Cell Debt Srv						0
							0
	<b>SUB TOTAL LANDFILL</b>	<b>85,275</b>	<b>76,000</b>	<b>42,120</b>	<b>78,120</b>	<b>77,000</b>	<b>1,000</b>

<b>ELECTRIC</b>							
90 601 55504	Purchase Power Cost	\$ 6,868,646	\$ 7,100,000	\$ 5,510,623	7,150,000	7,328,750	228,750
90 601 55507	Contract Services	\$ 9,759	\$ 5,000	\$ 24,304	24,304	25,000	20,000
90 601 55508	Engineering Fees					225,000	225,000
90 601 55515	Electric Transformers	\$ -	\$ 30,000	\$ -	0	25,000	(5,000)
90 601 55516	Substation / Distrib Equipment	\$ -	\$ -	\$ -	0	0	0
90 601 55517	Electric AMR Equipment					43,200	43,200
							0
	<b>SUB TOTAL ELECTRIC</b>	<b>6,878,404</b>	<b>7,135,000</b>	<b>5,534,927</b>	<b>7,174,304</b>	<b>7,646,950</b>	<b>511,950</b>

55507 Uptown Services retainer \$ 15,000.00 Uptown Services Rtainer  
 \$ 10,000 Electric rate consultant

55508 Engineering Fees 58,000 Hwy 59 North relocation  
 167,000 North Substation

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14 Actual Prev. Yr	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
<b>TELECOMMUNICATIONS</b>							
90 604 52205	Telecom Equipment	\$ 6,485	\$ 35,000	\$ 24,535	42,000	25,000	(10,000)
90 604 52206	Customer Premise Equip	\$ 14,201	\$ 20,000	\$ 26,445	50,000	30,000	10,000
90 604 55501	Technical Support	\$ 13,079	\$ 15,000	\$ 150	8,000	10,000	(5,000)
90 604 55502	Refund Customer Overpayment	\$ 3,181	\$ 3,000	\$ 5,448	7,800	5,000	2,000
90 604 55503	Refund Customer Deposit Dnet	\$ -	\$ -	\$ -			0
90 604 55504	Telecom Headend Equip Repair	\$ 18,403	\$ 23,000	\$ 19,143	25,000	20,000	(3,000)
90 604 55505	Telecom Systems Maint Fees	\$ 3,000	\$ 7,000	\$ 12,700	15,000	10,000	3,000
90 604 55506	Software License Renewals (Telecom)	\$ 12,089	\$ 13,000	\$ 14,110	18,000	18,000	5,000
90 604 55507	Audits / Contracts	\$ 18,926	\$ 15,000	\$ 11,500	15,000	15,000	0
90 604 55510	Video Programming Cost	\$ 900,772	\$ 775,000	\$ 654,071	875,000	895,000	120,000
90 604 55511	Video Retransmission Fees	\$ -	\$ 100,000	\$ 74,499	100,000	186,000	86,000
90 604 55514	Cable Royalty Fees	\$ 7,597	\$ 8,000	\$ 10,224	16,000	16,000	8,000
90 604 55515	Telephone Rev Share/Fees	\$ 349,481	\$ 365,000	\$ 170,066	240,000	240,000	(125,000)
90 604 55520	Internet Backbone	\$ 214,087	\$ 140,000	\$ 102,039	145,000	157,000	17,000
							0
							0
<b>SUB TOTAL SMA TELECOMMUNICATIONS</b>		<b>1,561,301</b>	<b>1,519,000</b>	<b>1,124,930</b>	<b>1,556,800</b>	<b>1,627,000</b>	<b>108,000</b>

604 52205 Telecom Equipment  
 604 52206 Customer Premise Equip

For replacement of headend equipment: receivers, amps, etc...  
 For purchase of gateway units and digital set top converters.

<b>WATER TREATMENT</b>							
90 701 55506	Water Purchase Cost-SCWA						0
90 701 55507	Audits & Contracts						0
90 701 57501	Engineering Fees	2,245	5,000			5,000	0
90 701 57502	Equipment Rental/Purchase						0
							0
							0
<b>SUB TOTAL WATER TREATMENT</b>		<b>2,245</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>

<b>WASTEWATER TREATMENT</b>							
90 705 57501	ENGINEERING FEES	11,036	8,000	10,290	12,000	10,000	2,000
90 705 57502	EASMENT ACQUISITION						0
							0
<b>SUB TOTAL WST WATER TREAT</b>		<b>11,036</b>	<b>8,000</b>	<b>10,290</b>	<b>12,000</b>	<b>10,000</b>	<b>2,000</b>

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14 Actual Prev. Yr	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
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SMA 950							
90 950 58900	Contingency		99,846			411,052	311,206
90 950 58910	Operating Reserve	0			0	0	0
90 950 58920	Transfer to Fund 30	56,097				0	0
90 950 59990	Capital Outlay LP Note Financing	0	0	0	0	0	0
<b>SUB TOTAL SMA 950</b>		<b>56,097</b>	<b>99,846</b>	<b>0</b>	<b>0</b>	<b>411,052</b>	<b>311,206</b>

<b>APPROPRIATION SUB TOTAL</b>	<b>22,340,031</b>	<b>24,018,804</b>	<b>17,723,471</b>	<b>23,733,522</b>	<b>24,967,598</b>	<b>948,794</b>
FUND BALANCE BUDGET	1,224,909			725,453		
<b>APPROPRIATIONS TOTAL</b>	<b>23,564,940</b>	<b>24,018,804</b>	<b>17,723,471</b>	<b>24,458,974</b>	<b>24,967,598</b>	<b>948,794</b>

Percentage Increase (decrease) 3.95%

**SMA BALANCE PROOF**

<b>SMA REVENUE</b>	<b>23,564,940</b>	<b>24,018,804</b>		<b>24,458,974</b>	<b>24,967,598</b>
<b>SMA APPROPRIATIONS</b>	<b>23,564,940</b>	<b>24,018,804</b>		<b>24,458,974</b>	<b>24,967,598</b>
<b>Balance Proof = 0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>

Contingency % of total SMA budget 1.65%

**SMA BUDGET NOTES**

- 90 400 58802 1 cent sales tax transferred back to GF
- 90 400 58803 1/2 cent sales tax transferred to CI
- 90 400 58804 1/2 cent sales tax transferred to Seq County Hospital Authority
- 90 400 58805 1/2 cent sales tax transferred for debt service of Carl Albert Revenue bond issue
- 90 400 58806 Full amount of use tax transferred back to GF
- 90 400 58807 1/2 cent sales tax transferred to Water Projects Fund for Srs. 2012 bond issue  
Sales tax of .5% began January 2005 and remains for 30 years.
- 90 400 58810 1/2 Cent sales tax for Srs 2013 bond issue (Sports Complex). 10 year issue
- 90 400 58830 Additional funding for General Fund 10
- 90 400 58831 Additional funding for Capital Improvement Fund 30
  
- 90 601 55504 Purchase Power Costs. GRDA electricity purchase
- 90 601 55506 Municipal Electric Costs. Tracks city usage of electricity and cost
- 90 604 52206 Telecom customer premise equipment  
ONT, SET TOP BOXES, ETC...
- 90 604 55505 Telecom System Maint Fees
- 90 604 55506 Software License Renewals For GLDS billing software license
- 90 604 55507
  
- 90 604 55510 Video Programming Costs. Purchase of video signals from various programmers. Mostly from NCTC cooperative

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14 Actual Prev. Yr	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
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**SALLISAW MUNICIPAL AUTHORITY LEASE PURCHASE /LONG TERM LOAN SCHEDULE**

Sports Complex Additonal Funding

Amount: \$ 120,000

Final Payment

**SALLISAW MUNICIPAL AUTHORITY SERIES 2009 BOND ISSUE (Telecom & Landfill)**

Amount: \$ 8,475,000

Final Payment January 1, 2028

**SALLISAW MUNICIPAL AUTHORITY SERIES 2013 BOND ISSUE (Sports Complex)**

Amount: \$ 5,325,000

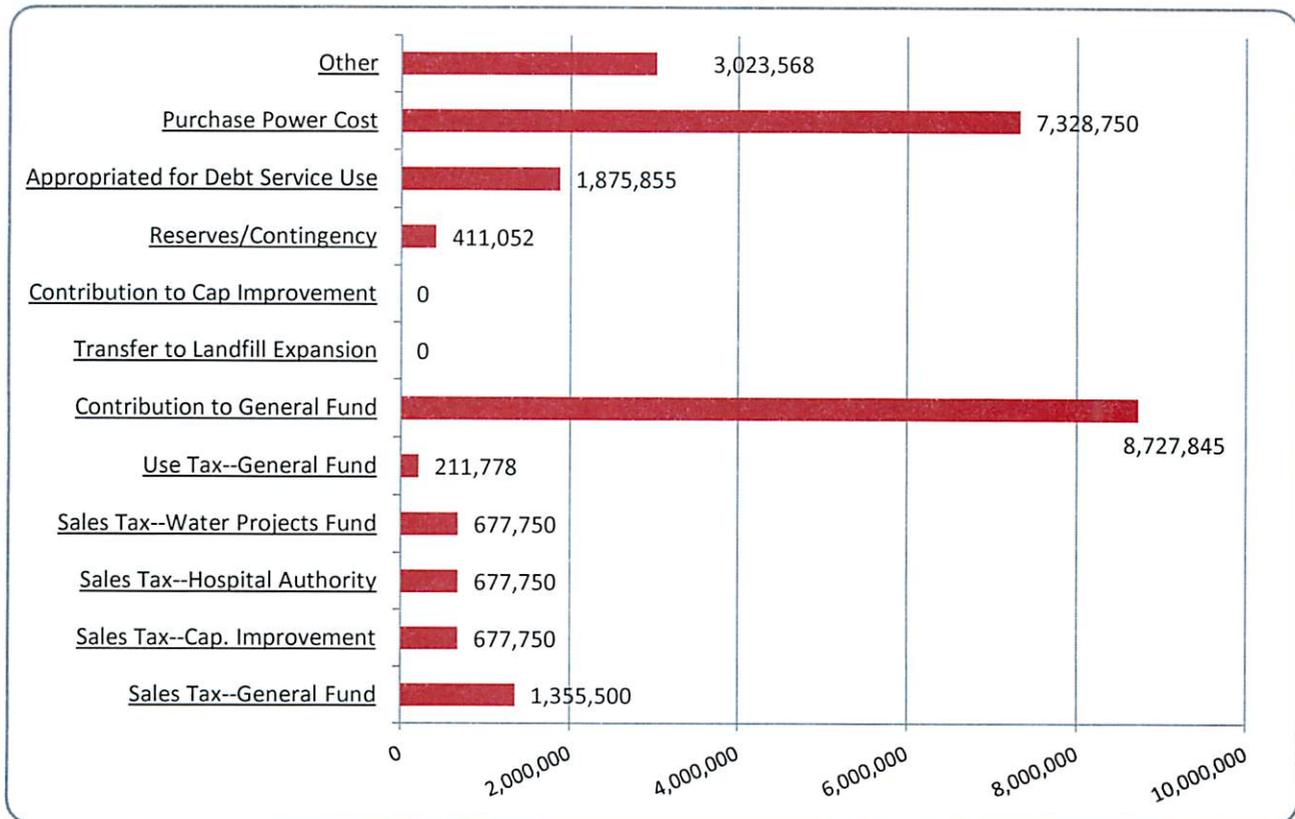
Final Payment August 1, 2023

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14	2014-15	2014-15	2014-15	2015-16	2015-16
		Actual Prev. Yr	Current Budget	YTD March	Estimated Actual	Budget Amount	From Current Yr

**SMA APPROPRIATIONS**

	<u>Amount</u>	<u>Percentage</u>	
Sales Tax--General Fund	1,355,500	5.43%	1 cent dedicated sales tax
Sales Tax--Cap. Improvement	677,750	2.71%	1/2 cent dedicated sales tax
Sales Tax--Hospital Authority	677,750	2.71%	1/2 cent dedicated sales tax
Sales Tax--Water Projects Fund	677,750	2.71%	1/2 cent dedicated sales tax
Use Tax--General Fund	211,778	0.85%	100% of use tax receipts
Contribution to General Fund	8,727,845	34.96%	
Transfer to Landfill Expansion	0	0.00%	
Contribution to Cap Improvement	0	0.00%	
Reserves/Contingency	411,052	1.65%	
Appropriated for Debt Service Use	1,875,855	7.51%	
Purchase Power Cost	7,328,750	29.35%	Grand River Dam Authority
Other	3,023,568	12.11%	
<b>Total</b>	<b>24,967,598</b>	<b>100.00%</b>	



## SERIES 2009 REVENUE REFUNDING BONDS AMORTIZATION SCHEDULE

A-Rated

Date	Principal	Coupon	Interest	Total P + I	Fiscal Total
12/22/09					
7/1/2010			\$ 198,584.17	\$ 198,584.17	
1/1/2011	\$ 305,000.00	5.00%	\$ 170,215.00	\$ 475,215.00	\$ 673,799.17
7/1/2011			\$ 162,590.00	\$ 162,590.00	
1/1/2012	\$ 350,000.00	5.00%	\$ 162,590.00	\$ 512,590.00	\$ 675,180.00
7/1/2012			\$ 153,840.00	\$ 153,840.00	
1/1/2013	\$ 370,000.00	5.00%	\$ 153,840.00	\$ 523,840.00	\$ 677,680.00
7/1/2013			\$ 144,590.00	\$ 144,590.00	
1/1/2014	\$ 385,000.00	3.50%	\$ 144,590.00	\$ 529,590.00	\$ 674,180.00
7/1/2014			\$ 137,852.50	\$ 137,852.50	
1/1/2015	\$ 400,000.00	2.80%	\$ 137,852.50	\$ 537,852.50	\$ 675,705.00
7/1/2015			\$ 132,252.50	\$ 132,252.50	
1/1/2016	\$ 410,000.00	3.00%	\$ 132,252.50	\$ 542,252.50	\$ 674,505.00
7/1/2016			\$ 126,102.50	\$ 126,102.50	
1/1/2017	\$ 425,000.00	3.20%	\$ 126,102.50	\$ 551,102.50	\$ 677,205.00
7/1/2017			\$ 119,302.50	\$ 119,302.50	
1/1/2018	\$ 435,000.00	3.40%	\$ 119,302.50	\$ 554,302.50	\$ 673,605.00
7/1/2018			\$ 111,907.50	\$ 111,907.50	
1/1/2019	\$ 450,000.00	3.55%	\$ 111,907.50	\$ 561,907.50	\$ 673,815.00
7/1/2019			\$ 103,920.00	\$ 103,920.00	
1/1/2020	\$ 465,000.00	3.70%	\$ 103,920.00	\$ 568,920.00	\$ 672,840.00
7/1/2020			\$ 95,317.50	\$ 95,317.50	
1/1/2021	\$ 485,000.00	4.00%	\$ 95,317.50	\$ 580,317.50	\$ 675,635.00
7/1/2021			\$ 85,617.50	\$ 85,617.50	
1/1/2022	\$ 505,000.00	4.00%	\$ 85,617.50	\$ 590,617.50	\$ 676,235.00
7/1/2022			\$ 75,517.50	\$ 75,517.50	
1/1/2023	\$ 525,000.00	4.00%	\$ 75,517.50	\$ 600,517.50	\$ 676,035.00
7/1/2023			\$ 65,017.50	\$ 65,017.50	
1/1/2024	\$ 545,000.00	4.10%	\$ 65,017.50	\$ 610,017.50	\$ 675,035.00
7/1/2024			\$ 53,845.00	\$ 53,845.00	
1/1/2025	\$ 565,000.00	4.45%	\$ 53,845.00	\$ 618,845.00	\$ 672,690.00
7/1/2025			\$ 41,273.75	\$ 41,273.75	
1/1/2026	\$ 590,000.00	4.45%	\$ 41,273.75	\$ 631,273.75	\$ 672,547.50
7/1/2026			\$ 28,146.25	\$ 28,146.25	
1/1/2027	\$ 620,000.00	4.45%	\$ 28,146.25	\$ 648,146.25	\$ 676,292.50
7/1/2027			\$ 14,351.25	\$ 14,351.25	
1/1/2028	\$ 645,000.00	4.45%	\$ 14,351.25	\$ 659,351.25	\$ 673,702.50
	<b>\$ 8,475,000.00</b>	<b>4.00%</b>	<b>\$ 3,671,686.67</b>	<b>\$ 12,146,686.67</b>	

### SERIES 2009 CURRENT YEAR AND FUTURE FY BOND PAYMENT CALCULATIONS

Current FY      FY 2015

	Trustee Fee	\$	2,502.00		90-100-57955
1/1/2015	Principle Due	July to Dec	\$	200,000.00	90-100-57956
1/1/2016	Principle Due	Jan to June	\$	205,000.00	
		Total Principal Due	\$	405,000.00	
1/1/2015	Interest Due		\$	137,852.50	
7/1/2015	Interest Due		\$	132,252.50	90-100-57957
		Total to Pay	\$	675,105.00	

New FY	FY 2016				
	Trustee Fee	\$	2,502.00		90-100-57955
1/1/2016	Principle Due	July to Dec	\$	205,000.00	90-100-57956
1/1/2017	Principle Due	Jan to June	\$	212,500.00	
		Total Principal Due	\$	417,500.00	
1/1/2016	Interest Due		\$	132,252.50	
7/1/2016	Interest Due		\$	126,102.50	90-100-57957
		Total to Pay	\$	675,855.00	

**SERIES 2013 REVENUE REFUNDING BONDS AMORTIZATION SCHEDULE**  
Sports Complex

Date	Interest	Principal	Balance	Yr Debt Srv	Mth Debt Srv
2/1/2014	\$ 83,050.00	\$ -	\$ 5,325,000.00		
8/1/2014	\$ 83,050.00	\$ 500,000.00	\$ 4,825,000.00	\$ 666,100.00	\$ 55,508.33
2/1/2015	\$ 75,550.00	\$ -	\$ 4,825,000.00		
8/1/2015	\$ 75,550.00	\$ 500,000.00	\$ 4,325,000.00	\$ 651,100.00	\$ 54,258.33
2/1/2016	\$ 68,050.00		\$ 4,325,000.00		
8/1/2016	\$ 68,050.00	\$ 505,000.00	\$ 3,820,000.00	\$ 641,100.00	\$ 53,425.00
2/1/2017	\$ 60,475.00		\$ 3,820,000.00		
8/1/2017	\$ 60,475.00	\$ 515,000.00	\$ 3,305,000.00	\$ 635,950.00	\$ 52,995.83
2/1/2018	\$ 52,750.00		\$ 3,305,000.00		
8/1/2018	\$ 52,750.00	\$ 520,000.00	\$ 2,785,000.00	\$ 625,500.00	\$ 52,125.00
2/1/2019	\$ 46,900.00		\$ 2,785,000.00		
8/1/2019	\$ 46,900.00	\$ 530,000.00	\$ 2,255,000.00	\$ 623,800.00	\$ 51,983.33
2/1/2020	\$ 40,275.00		\$ 2,255,000.00		
8/1/2020	\$ 40,275.00	\$ 545,000.00	\$ 1,710,000.00	\$ 625,550.00	\$ 52,129.17
2/1/2021	\$ 32,100.00		\$ 1,710,000.00		
8/1/2021	\$ 32,100.00	\$ 555,000.00	\$ 1,155,000.00	\$ 619,200.00	\$ 51,600.00
2/1/2022	\$ 22,387.50		\$ 1,155,000.00		
8/1/2022	\$ 22,387.50	\$ 570,000.00	\$ 585,000.00	\$ 614,775.00	\$ 51,231.25
2/1/2023	\$ 11,700.00		\$ 585,000.00		
8/1/2023	\$ 11,700.00	\$ 585,000.00	\$ -	\$ 608,400.00	\$ 50,700.00
	<u>\$ 986,475.00</u>	<u>\$ 5,325,000.00</u>			

**SMA WATER PROJECTS FUND (FUND 91) BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14	2014-15	2014-15	2015-16	2015-16
		Actual Prev Yr	Current Budget	Estimated Actual	Budget Amount	From Current Yr

**WPF REVENUE**

91 000 41308	Dedicated Sales Tax 1/2%	641,470	642,000	676,163	677,750	35,750
91 000 48301	Interest Revenue-Operating					0
91 000 48305	Interest Revenue-Investments					0
91 000 48306	Srs 2005 Interest Revenue					0
91 000 48310	Series 2012 Interest Revenue	39		55	55	55
91 000 49400	Transfer From Other Funds					0
91 000 49401	Transfer from SMA (Debt Srv)	991,188	1,190,000	1,170,000	1,200,000	10,000
91 000 49500	Balance Forward	295,303	54,773	56,209	27,386	(27,387)
						0
	<b>SUB TOTAL REVENUE</b>	<b>1,928,000</b>	<b>1,886,773</b>	<b>1,902,427</b>	<b>1,905,191</b>	<b>18,418</b>

**WPF APPROPRIATIONS**

						0
91 100 57955	2010 OWRB Loan Interest Exp	123,962	114,148			(114,148)
91 100 57956	2010 OWRB Loan Issue Costs	6,950				0
91 100 57957	2010 OWRB Debt Service pymt		213,844	350,115	350,115	136,271
91 100 57958	2010 OWRB Admin Fees (to OWRB)	23,834	22,122			(22,122)
91 100 57959	2010 OWRB Trustee Bank Fees	500	500			(500)
91 100 57960	Srs 2012 Bond Issue Costs	38,254				0
91 100 57961	2012 Interest Expense	817,488	775,088			(775,088)
91 100 57962	Srs 2012 Loss on Refund	86,791				0
91 701 57902	Srs 2012 Debt Service	764,170	729,167	1,515,776	1,513,146	783,979
91 701 57903	Srs 2012 Trustee Fees	9,842	9,150	9,150	9,150	0
91 701 57910	Operating Reserve					0
91 701 57911	Restricted Funds Debt Service		22,754		32,780	10,026
						0
	Accrual/Cash Adjustment					0
						0
	<b>SUB TOTAL APPROPRIATIONS</b>	<b>1,871,791</b>	<b>1,886,773</b>	<b>1,875,041</b>	<b>1,905,191</b>	<b>18,418</b>

FUND BALANCE	56,209		27,386			
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<b>APPROPRIATIONS TOTAL</b>	<b>1,928,000</b>	<b>1,886,773</b>	<b>1,902,427</b>	<b>1,905,191</b>	<b>18,418</b>
Balance Proof = 0	0	0	0	0	0

**BUDGET NOTES**

**WATER PROJECTS FUND**

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Line Item	Description of certain amounts listed in line items
91 000 41308	1/2 cent dedicated sales tax for water improvements. Received from SMA Sales tax is used first for debt service of Series 2005/2012, any balance can be applied to water projects only
91 000 49401	Contribution from SMA to be applied to all debt service items for Fund 91
91 100 57953	Trustee Fees for bond issues
91 100 57957	Debt service payments to OWRB SRF Loan (Series 2010 SRF)
91 100 57902	Bond debt service payments to trustee bank
91 701 57911	Restricted funds reserved for debt service

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91 100 57955	<b>OWRB Debt Service 1020206-01</b>
91 100 57957	2010/2011 Projects: 24 inch Transmission line and 1.5 MG Clearwell
	Loan Amount: \$ 5,256,099
	Term: 20 years
	Rate: 3.08% (2.58% plus .05% admin fee)
	Date Issued: March 1, 2010
	Maturity: Sept 15, 2030
	Estimated Monthly Payment: \$ 29,177

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<b>Series 2012 Bond Issue</b>	
Series 2012 Principal	\$ 22,875,000
Issued Date	2012
Term	24 yr.
Average Interest Rate	3.294%
Reserve Fund for 2035	\$ -

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**Sallisaw Municipal Authority Utility System Revenue Bonds Series 2012 (Refund Series 2005)**

Date: June 1, 2012  
Standard and Poors Rating: AAA  
Amount: \$ 22,875,000  
Underwriter: Wells Nelson & Associates, LLC, OKC, OK  
Financial Advisor: The Baker Group  
Final Payment Sept 1, 2035  
Purpose: Water system improvements (Water Plant, Brushy Intake Structure)  
Refund Series 2005 (Original issue for water projects)

**Sallisaw Municipal Authority Series 2010 Drinking Water Promissory Note**

Date: March 1, 2010  
Amount: \$ 5,256,423  
Source: OK Water Resources Board  
Final Payment September 15, 2030  
Purpose: Water system improvements  
Transmission Line from Brushy, 1.5 MG Clearwell

**Water Project Bond Issue/Loan Information**

**Series 2012**

Refinance of Srs 2005

Series 2012 Loan Amount A&B: \$ 22,350,000 June 1, 2012  
 Series 2012 Loan Amount C&D: \$ 525,000 August 1, 2012  
\$ 22,875,000  
 Loan Term: September 2035

Date	Principal ABCD	Coupon	091-701-57961 Interest ABCD	091-70157902 Total DS	Est Monthly Amount Due
9/1/2012	\$ -	0	\$ 192,769.94	\$ 192,769.94	\$ 192,769.94
9/1/2013	\$ 715,000.00	1.043%	\$ 790,850.59	\$ 1,505,850.59	\$ 125,487.55
9/1/2014	\$ 725,000.00	1.122%	\$ 781,869.76	\$ 1,506,869.76	\$ 125,572.48
9/1/2015	\$ 730,000.00	1.579%	\$ 773,731.76	\$ 1,503,731.76	\$ 125,310.98
9/1/2016	\$ 745,000.00	1.859%	\$ 762,204.76	\$ 1,507,204.76	\$ 125,600.40
9/1/2017	\$ 755,000.00	1.964%	\$ 748,353.76	\$ 1,503,353.76	\$ 125,279.48
9/1/2018	\$ 775,000.00	2.282%	\$ 733,528.76	\$ 1,508,528.76	\$ 125,710.73
9/1/2019	\$ 795,000.00	3.978%	\$ 715,846.26	\$ 1,510,846.26	\$ 125,903.86
9/1/2020	\$ 825,000.00	3.979%	\$ 684,221.26	\$ 1,509,221.26	\$ 125,768.44
9/1/2021	\$ 855,000.00	3.980%	\$ 651,396.26	\$ 1,506,396.26	\$ 125,533.02
9/1/2022	\$ 890,000.00	3.980%	\$ 617,371.26	\$ 1,507,371.26	\$ 125,614.27
9/1/2023	\$ 925,000.00	4.000%	\$ 581,946.26	\$ 1,506,946.26	\$ 125,578.86
9/1/2024	\$ 965,000.00	3.161%	\$ 544,946.26	\$ 1,509,946.26	\$ 125,828.86
9/1/2025	\$ 990,000.00	3.808%	\$ 514,440.00	\$ 1,504,440.00	\$ 125,370.00
9/1/2026	\$ 1,035,000.00	3.809%	\$ 476,740.00	\$ 1,511,740.00	\$ 125,978.33
9/1/2027	\$ 1,070,000.00	3.808%	\$ 437,320.00	\$ 1,507,320.00	\$ 125,610.00
9/1/2028	\$ 1,065,000.00	3.800%	\$ 396,570.00	\$ 1,461,570.00	\$ 121,797.50
9/1/2029	\$ 1,105,000.00	3.800%	\$ 356,100.00	\$ 1,461,100.00	\$ 121,758.33
9/1/2030	\$ 1,145,000.00	3.800%	\$ 314,110.00	\$ 1,459,110.00	\$ 121,592.50
9/1/2031	\$ 1,255,000.00	4.000%	\$ 270,600.00	\$ 1,525,600.00	\$ 127,133.33
9/1/2032	\$ 1,305,000.00	4.000%	\$ 220,400.00	\$ 1,525,400.00	\$ 127,116.67
9/1/2033	\$ 1,350,000.00	4.000%	\$ 168,200.00	\$ 1,518,200.00	\$ 126,516.67
9/1/2034	\$ 1,400,000.00	4.000%	\$ 114,200.00	\$ 1,514,200.00	\$ 126,183.33
9/1/2035	\$ 1,455,000.00	4.000%	\$ 58,200.00	\$ 1,513,200.00	\$ 126,100.00
	<u>\$ 22,875,000.00</u>		<u>\$ 11,905,916.89</u>	<u>\$ 34,780,916.89</u>	

**Water Project Bond Issue/Loan Information**  
**Series 2012**

Monthly Trustee Fees \$ 762.50

Payment Due	9/1/2015	9/1/2016	9/1/2017
Principal	\$ 730,000.00	\$ 745,000.00	\$ 755,000.00
Interest	\$ 773,731.76	\$ 762,204.76	\$ 748,353.76
<b>Total Due P &amp; I</b>	<b>\$ 1,503,731.76</b>	<b>\$ 1,507,204.76</b>	<b>\$ 1,503,353.76</b>
Monthly Principal	\$ 60,833.33	\$ 62,083.33	\$ 62,916.67
Monthly Interest	\$ 64,477.65	\$ 63,517.06	\$ 62,362.81
<b>Monthly Amount</b>	<b>\$ 125,310.98</b>	<b>\$ 125,600.40</b>	<b>\$ 125,279.48</b>

\*Balances above must be accumulated in the sinking fund prior to the payment dates

		<u>Payments</u>	<u>Total Monthly</u>	
FY 2015	July, Aug	2	\$ 250,622	For 9/01/2015
	Sept to June	10	\$ 1,256,004	For 9/01/2016
	Trustee Fee	12	\$ 9,150	Monthly
	Budget July to June		<u>\$ 1,515,776</u>	
FY 2016	July, Aug,	2	\$ 251,201	For 9/01/2016
	Sept to June	10	\$ 1,252,795	For 9/01/2017
	Trustee Fee	12	\$ 9,150	Monthly
	Budget July to June		<u>\$ 1,513,146</u>	

OWRB SERIES 2010	FINANCED AMOUNT	\$ 5,256,422.86	FIRST PAYMENT DATE	3/15/2011
ORF-09-0034-DW	INTEREST RATE	3.08%	FINAL PAYMENT DATE	9/15/2030
	TERM	20 Yrs	MONTHLY PAYMENTS START	4/15/2012
	Mth Payment	\$ 29,176.19	Yrly Need	\$ 350,114

PaymentDate	Interest	Admin	Principal	PRINCIPAL		
				OUTSTANDING	PAYMENT DUE	MONTHLY**
				\$ 4,988,099.21		
03/15/2012	65,422.45	12,679.05	97,386.88	\$ 4,890,712.33	\$ 175,488.38	DUE IN FULL
09/15/2012	64,492.19	12,498.49	98,066.45	\$ 4,792,645.88	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2013	62,168.60	12,048.18	100,840.35	\$ 4,691,805.53	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2013	61,869.28	11,990.17	101,197.68	\$ 4,590,607.85	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2014	59,547.83	11,540.28	103,969.02	\$ 4,486,638.83	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2014	59,163.81	11,465.85	104,427.47	\$ 4,382,211.36	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2015	56,844.59	11,016.39	107,196.15	\$ 4,275,015.21	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2015	56,373.20	10,925.04	107,758.89	\$ 4,167,256.32	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2016	54,354.91	10,533.90	110,168.32	\$ 4,057,088.00	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2016	53,499.47	10,368.11	111,189.55	\$ 3,945,898.45	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2017	51,184.88	9,919.55	113,952.70	\$ 3,831,945.75	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2017	50,530.59	9,792.75	114,733.79	\$ 3,717,211.96	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2018	48,218.43	9,344.66	117,494.04	\$ 3,599,717.92	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2018	47,468.28	9,199.28	118,389.57	\$ 3,481,328.35	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2019	45,158.63	8,751.67	121,146.83	\$ 3,360,181.52	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2019	44,309.59	8,587.13	122,160.41	\$ 3,238,021.11	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2020	42,234.59	8,185.00	124,637.54	\$ 3,113,383.57	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2020	41,055.15	7,956.42	126,045.56	\$ 2,987,338.01	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2021	38,750.75	7,509.84	128,796.54	\$ 2,858,541.47	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2021	37,694.63	7,305.16	130,057.34	\$ 2,728,484.13	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2022	35,392.99	6,859.11	132,805.03	\$ 2,595,679.10	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2022	34,228.36	6,633.40	134,195.37	\$ 2,461,483.73	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2023	31,929.55	6,187.90	136,939.68	\$ 2,324,544.05	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2023	30,652.99	5,940.50	138,463.64	\$ 2,186,080.41	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2024	28,513.78	5,525.93	141,017.42	\$ 2,045,062.99	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2024	26,967.56	5,226.27	142,863.30	\$ 1,902,199.69	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2025	24,674.70	4,781.92	145,600.51	\$ 1,756,599.18	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2025	23,163.69	4,489.09	147,404.35	\$ 1,609,194.83	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2026	20,873.94	4,045.34	150,137.85	\$ 1,459,056.98	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2026	19,240.10	3,728.70	152,088.33	\$ 1,306,968.65	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2027	16,953.56	3,285.57	154,818.00	\$ 1,152,150.65	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2027	15,193.03	2,944.38	156,919.72	\$ 995,230.93	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2028	12,981.13	2,515.72	159,560.28	\$ 835,670.65	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2028	11,019.71	2,135.60	161,901.82	\$ 673,768.83	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2029	8,739.90	1,693.78	164,623.45	\$ 509,145.38	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2029	6,713.93	1,301.15	167,042.05	\$ 342,103.33	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2030	4,437.65	860.01	169,759.47	\$ 172,343.86	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2030	2,272.64	440.43	172,343.86	\$ 0.00	\$ 175,056.93	\$ 29,176.16 FINAL

\*\*Payment due on 3/15/2012 is due in full. All remaining payments will be submitted on a monthly basis

**INFRASTRUCTURE IMPROVEMENT FUND (FUND 92)-BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2013-14 Actual Prev Yr	2014-15 Current Budget	2014-15 YTD March	2014-15 Estimated Actual	2015-16 Budget Amount	2015-16 From Current Yr
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**INFRASTRUCTURE IMPROVEMENT FUND REVENUE**

							0
92 000 48301	Interest Revenue - Operating	145	100	122	122	100	0
92 000 48305	Interest Revenue - Investments						0
92 000 49400	Transfer from SMA		100,000	100,000	100,000	0	(100,000)
92 000 49500	Balance Forward	264,777	264,889	264,922	264,922	365,044	100,155
							0
							0
	<b>SUB TOTAL REVENUE</b>	<b>264,922</b>	<b>364,989</b>	<b>365,044</b>	<b>365,044</b>	<b>365,144</b>	<b>155</b>

**INFRASTRUCTURE IMPROVEMENT FUND APPROPRIATIONS**

92 504 57701	Landfill Construction		290,000	0	0	290,000	0
92 504 57702	Landfill Engineering						0
92 504 57705	OPEN						0
92 504 58910	Operating Reserve		74,989	0	0	75,144	155
92 950 57801	Transfer to SMA						0
							0
	Accrual Adjustment						0
							0
	<b>SUB TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>364,989</b>		<b>0</b>	<b>365,144</b>	<b>155</b>

FUND BALANCE	264,922				365,044		
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<b>APPROPRIATIONS TOTAL</b>	<b>264,922</b>	<b>364,989</b>	<b>0</b>	<b>365,044</b>	<b>365,144</b>	<b>155</b>
<b>Balance Proof = 0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>

92 504 57701 FY 2014, funds may be used for landfill leachate lagoon relocation



# **FISCAL YEAR 2016 BUDGET**

## **Other Funds**

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**BUDGET SUMMARY  
OTHER FUNDS**

**Special Revenue Funds**

15	Sallisaw Reserve Fund	943,390
20	Street & Alley Fund	328,023
21	Youth & Recreation Fund	264,372
22	Fire Department Fund	64,563
23	Police Department Fund	17,040
24	Police Federal Forfeiture	0
50	Library Fund	30,100
51	Library Trust Fund	84,866
70	Cemetery Fund	258,810
93	Police Drug Fund	22,454

Sub-Total 2,013,618

**Special Revenue Funds Grants**

87	State of OK Project Fund	0
102	USDA Rural Development	0
103	CDBG Funding & Grants	0
104	Sallisaw NOW	36,957
105	Sallisaw NOW, DFC Grant	125,000
111	OK Dept of Agriculture	0
116	Department of Justice Grants	0
118	FAA Fund	45,612
123	Homeland Security Grants	0

Sub-Total Grants 207,569

Total Special Revenue Funds \$ 2,221,187

**Fiduciary Funds**

Meter Deposit Fund	803,703
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Total Fiduciary Funds \$ 803,703

**Nonmajor Proprietary/Enterprise Funds**

Sallisaw Industrial Finance Authority	0
Sallisaw Economic Authority	7,715

Total Nonmajor Proprietary/Enterprise Funds \$ 7,715

Total Other Funds \$ 3,032,605

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW RESERVE FUND (15)

#### REVENUE

15 000 41320	Contributions Fr Other Funds			0	0
15 000 48305	Interest Income	4,129	2,000	2,000	2,000
15 000 49500	Balance Forward	933,471	937,544	939,390	941,390
<b>TOTAL REVENUE</b>		<b>937,600</b>	<b>939,544</b>	<b>941,390</b>	<b>943,390</b>
<b>APPROPRIATIONS</b>					
15 100 55501	Operating Reserve		939,544	943,390	3,846
15 100 55510	Contributions to Other Funds				0
15 100 55701	Capital Outlay				0
	Accrual Adjustment	1,790			0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>(1,790)</b>	<b>939,544</b>	<b>0</b>	<b>943,390</b>
<b>FUND BALANCE</b>		<b>939,390</b>		941,390	
<b>TOTAL APPROPRIATIONS</b>		<b>937,600</b>	<b>939,544</b>	<b>941,390</b>	<b>943,390</b>
Balance = 0		0	0	0	0

Sallisaw Reserve Fund was established July 1, 2005

Established to provide the City with reserve funds to be used in accordance with set policy.

### STREET AND ALLEY FUND (20)

#### REVENUE

20 000 41210	Motor Vehicle Tax	71,882	62,000	65,000	62,000
20 000 41211	Excise Tax	15,760	14,000	14,000	14,000
20 000 48305	Interest Revenue				0
20 000 49500	Balance Forward	271,322	350,822	346,868	252,023
	BF Adjustment				0
<b>TOTAL REVENUE</b>		<b>358,964</b>	<b>426,822</b>	<b>425,868</b>	<b>328,023</b>
<b>APPROPRIATIONS</b>					
20 401 57731	Street Improvements		176,822	5,081	128,023
20 401 57732	Curb and Gutter				0
20 401 57733	Summer Street Program		250,000		200,000
20 401 57740	Transfer to Other Funds	12,096		168,764	0
	Accrual Adjustment				0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>12,096</b>	<b>426,822</b>	<b>173,845</b>	<b>328,023</b>
<b>FUND BALANCE</b>		<b>346,868</b>		252,023	
<b>TOTAL APPROPRIATIONS</b>		<b>358,964</b>	<b>426,822</b>	<b>425,868</b>	<b>328,023</b>
Balance = 0		0	0	0	0

#### Proposed Budget Improvements

20 401 57733 For summer street program

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### YOUTH & RECREATION FUND (21)

#### REVENUE

21 000 41101	Hotel Motel Tax (from GF)	88,651	80,000	94,052	91,414	11,414
21 000 48305	Interest Revenue					0
21 000 48320	Tony Hawk Found Grant Rev					0
21 000 48400	Misc Revenue					0
21 000 48401	Grant Match from GF					0
21 000 49400	Transf From Other Funds					0
21 000 49500	Balance Forward	152,310	87,117	235,907	172,958	85,841
	Accrual Adjust	23,693		(111,954)		0
<b>TOTAL REVENUE</b>		<b>264,654</b>	<b>167,117</b>	<b>218,005</b>	<b>264,372</b>	<b>97,255</b>
<b>APPROPRIATIONS</b>						
21 501 57101	Engineering Fees	17,875		3,695		0
21 501 57103	Property Purchase					0
21 501 57104	Complex Property LP					0
21 501 57105	Construction	10,872			80,000	80,000
21 501 57106	Equipment		100,000		28,000	(72,000)
21 501 57107	Park Grounds Maintenance		67,117		31,000	(36,117)
21 501 57112	Skate Park Equipment					0
21 501 57989	Transf To SMA for Loan Pymt			41,352	41,352	41,352
21 501 57999	Reserve For Future Outlay				84,020	84,020
	Adjust for CIP					0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>28,747</b>	<b>167,117</b>	<b>45,047</b>	<b>264,372</b>	<b>97,255</b>
<b>FUND BALANCE</b>		<b>235,907</b>		<b>172,958</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>264,654</b>	<b>167,117</b>	<b>218,005</b>	<b>264,372</b>	<b>97,255</b>
Balance = 0		0	0	0	(0)	(0)

Primary funding for this fund is the receipt of the Hotel / Motel tax, 5%, transferred from the General Fund  
First receipts of this tax was March 2007

#### Property Purchase

January 2009 purchased 130 acres to be used for the future sports complex, cost \$360,000

#### 2016 Projects

57105 Construct maintenance shed at facility	\$	20,000
57106 Rotary mower for ballfield maintenance	\$	23,000
57106 Camera System for complex	\$	5,700

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### FIRE DEPARTMENT FUND ( 22 )

#### REVENUE

22 000 48310	Fire Dept. County Sales Tax	27,195	27,000	28,221	27,000	0
22 000 48314	Wal Mart Funding for FD	0		500		0
22 000 48315	Cherokee Nation Funding FD	3,527		3,500		0
22 000 48316	Firefighter Foundation Grant	0				0
22 000 48400	Misc Revenue	0				0
22 000 48401	Dept. of Agriculture	4,474	4,400	4,485		(4,400)
22 000 49500	Balance Forward	49,412	63,245	70,342	37,563	(25,682)
<b>TOTAL REVENUE</b>		<b>84,608</b>	<b>94,645</b>	<b>107,048</b>	<b>64,563</b>	<b>(30,082)</b>
<b>APPROPRIATIONS</b>						
22 902 52203	Clothing	0	10,000		15,000	5,000
22 902 52205	Tools & Equipment	13,166	70,245	65,000	49,563	(20,682)
22 902 53301	Buildings		10,000			(10,000)
22 902 53302	Construction					0
22 902 53305	Dept of AG Expenditures	1,100	4,400	4,485		(4,400)
<b>APPROPRIATIONS SUB TOTAL</b>		<b>14,266</b>	<b>94,645</b>	<b>69,485</b>	<b>64,563</b>	<b>(30,082)</b>
<b>FUND BALANCE</b>		<b>70,342</b>		<b>37,563</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>84,608</b>	<b>94,645</b>	<b>107,048</b>	<b>64,563</b>	<b>(30,082)</b>
Balance = 0		0	0	0	0	0

Established in January 2009 to account for misc grants and donations given to the fire department.

22 000 48310 Sales tax provided by county wide tax divided among all county fire departments

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### POLICE DEPARTMENT FUND ( 23 )

#### REVENUE

23 000 48301	Police Cherokee Nation	3,870		3,871		0
23 000 48302	Police Wal Mart					0
23 000 48400	Misc Revenue			500		0
23 000 49500	Balance Forward	12,431	15,368	15,369	17,040	1,672
<b>TOTAL REVENUE</b>		<b>16,301</b>	<b>15,368</b>	<b>19,740</b>	<b>17,040</b>	<b>1,672</b>
<b>APPROPRIATIONS</b>						
23 201 52205	Tools & Equipment		11,870	700	8,000	(3,870)
23 201 52206	Vehicle Items		2,498		3,000	502
23 201 52215	Misc Supplies	932	1,000		6,040	5,040
23 201 59999	Transfer to Other Funds			2,000		0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>932</b>	<b>15,368</b>	<b>2,700</b>	<b>17,040</b>	<b>1,672</b>
<b>FUND BALANCE</b>		<b>15,369</b>		<b>17,040</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>16,301</b>	<b>15,368</b>	<b>19,740</b>	<b>17,040</b>	<b>1,672</b>
Balance = 0		0	0	0	0	0

Established in March 2009 to account for misc. donations/grants received for police department use.

### POLICE FEDERAL FORFEITURE ( 24 )

#### REVENUE

24 000 49500	Balance Forward	16,635	16,635	16,635	0	(16,635)
<b>TOTAL REVENUE</b>		<b>16,635</b>	<b>16,635</b>	<b>16,635</b>	<b>0</b>	<b>(16,635)</b>
<b>APPROPRIATIONS</b>						
24 201 52205	Tool & Equipment					0
24 201 52208	Education					0
24 201 52215	Drug / Informant Money					0
24 201 52216	Vehicle Purchase /Trade					0
24 201 55508	Training					0
24 201 55599	Transf to Cap Improve Fund 30		16,635	16,635		(16,635)
<b>APPROPRIATIONS SUB TOTAL</b>		<b>0</b>	<b>16,635</b>	<b>16,635</b>	<b>0</b>	<b>(16,635)</b>
<b>FUND BALANCE</b>		<b>16,635</b>		<b>0</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>16,635</b>	<b>16,635</b>	<b>16,635</b>	<b>0</b>	<b>(16,635)</b>
Balance = 0		0	0	0	0	0

Used for the receipt of Federal forfeiture funds only. Funding can be used for any police purpose  
 FY 2015 Transferred funds to Fund 30 to purchase electronic finger print machine. \$16,635

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
<b>REVENUE</b>					
93 000 42327 Forfeited Revenue DA					0
93 000 42330 Forfeited Revenue LOCAL					0
93 000 42340 Sale of Forfeiture Property					0
93 000 48305 Interest Revenue					0
93 000 48355 Non Cah Assets-Forfeiture DA					0
93 000 49500 Balance Forward	31,494	23,454	23,454	22,454	(1,000)
<b>TOTAL REVENUE</b>	<b>31,494</b>	<b>23,454</b>	<b>23,454</b>	<b>22,454</b>	<b>(1,000)</b>
<b>APPROPRIATIONS</b>					
93 201 52208 Education	8,040	10,000		10,000	0
93 201 55508 Training		4,454		4,000	(454)
93 980 52205 Tool and Equipment		4,000		2,500	(1,500)
93 980 52215 Drug /Informant Money		5,000	1,000	5,954	954
93 980 52216 Vehicle Purchase/Trade					0
93 980 58807 Fixed Assets Vehicles					0
93 980 58810 Transfer to Other Funds					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>8,040</b>	<b>23,454</b>	<b>1,000</b>	<b>22,454</b>	<b>(1,000)</b>
<b>FUND BALANCE</b>	<b>23,454</b>		<b>22,454</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>31,494</b>	<b>23,454</b>	<b>23,454</b>	<b>22,454</b>	<b>(1,000)</b>
Balance = 0	0	0	0	0	0

Funds of the Police Drug Fund can only be used for drug enforcement related items.

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### LIBRARY FUND (50)

#### REVENUE

50	000	49400	Transfer from Other Funds	10,000	6,000	6,000	26,303	20,303
50	000	49500	Balance Forward	1,961	5,979	5,577	3,797	(2,182)
<b>TOTAL REVENUE</b>				<b>11,961</b>	<b>11,979</b>	<b>11,577</b>	<b>30,100</b>	<b>18,121</b>

#### APPROPRIATIONS

50	100	51109	Christmas					0
50	100	52201	Office Supplies	81	200	50	50	(150)
50	100	52206	Cleaning Supplies	1,248	2,000	1,200	1,500	(500)
50	100	53301	Building Maint	368	5,429	2,200	24,000	18,571
50	100	54401	Office Equipment Maint					0
50	100	55503	Telephone	703	850	850	850	0
50	100	55507	Audits and Contracts	3,984	3,300	3,300	3,500	200
50	100	55509	Memberships /Subscriptions		200	180	200	0
50	100	57202	Capital Outlay Library					0
<b>APPROPRIATIONS SUB TOTAL</b>				<b>6,384</b>	<b>11,979</b>	<b>7,780</b>	<b>30,100</b>	<b>18,121</b>
<b>FUND BALANCE</b>				<b>5,577</b>		<b>3,797</b>		
<b>TOTAL APPROPRIATIONS</b>				<b>11,961</b>	<b>11,979</b>	<b>11,577</b>	<b>30,100</b>	<b>18,121</b>
Balance = 0				0	0	0	0	0

The funding available in this fund is restricted for library use only.

53301	For replacement of front entry door	\$	5,800.00
	For replacement of carpet	\$	16,200.00

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### LIBRARY TRUST FUND (51)

REVENUE					
51	000	48305	Interest	155	200
51	000	48306	Interest Tubbs Donation	52	30
51	000	49500	Balance Forward	83,847	84,372
<b>TOTAL REVENUE</b>				<b>84,054</b>	<b>84,602</b>
APPROPRIATIONS					
51	100	57201	Construction	0	
51	100	57202	Capital Outlay Library	0	71,655
51	100	57203	Library Items-Tubbs	0	2,358
51	100	57204	Reserve Tubbs Donation	0	10,589
			Interest Accrual Adjustment	(320)	
<b>APPROPRIATIONS SUB TOTAL</b>				<b>(320)</b>	<b>84,602</b>
<b>FUND BALANCE</b>				<b>84,374</b>	<b>84,631</b>
<b>TOTAL APPROPRIATIONS</b>				<b>84,054</b>	<b>84,602</b>
Balance = 0				0	0

FY 2001/2002: VanDelinder property was sold for \$105,500.00  
 FY 2001/2002: Madolyn Tubbs donation \$10,000. Can only use 80% of earned income from the principal donation.  
 Minimum 20% of interest must be reserved for principal growth.

Tubbs Donation Calculation			
Tubbs CD Amount End of March	\$	12,957	
Plus next FY interest	\$	35	
Total Investment	\$	12,992	
Less original donation	\$	10,000	
Amount over original donation	\$	2,992	
			Reserved amount \$ 10,598
			Unreserved amount \$ 2,394
			Total Investment \$ 12,992

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### CEMETERY FUND (70)

#### REVENUE

70 000 44353 Cemetery Lot Sales	12,000	8,000	8,000	8,000	0
70 000 44355 Grave Openings	13,600	12,000	14,000	12,000	0
70 000 48305 Interest Revenue	485	400	350	350	(50)
70 000 48349 Donations					0
70 000 48400 Misc Revenue					0
70 000 48421 Rental Property	10,200	10,000	6,518	7,500	(2,500)
70 000 48422 Cleaning Deposits			200		0
70 000 49500 Balance Forward	203,162	197,527	204,592	230,960	33,433
<b>TOTAL REVENUE</b>	<b>239,447</b>	<b>227,927</b>	<b>233,660</b>	<b>258,810</b>	<b>30,883</b>
<b>APPROPRIATIONS</b>					
70 910 53301 Buildings	220	3,000	1,900	3,000	0
70 910 53302 Building Construction					0
70 910 53308 Cemetery Grounds		10,000	800	10,000	0
70 910 55507 Audits & Contracts					0
70 910 55508 Refund of Rental Deposit					0
70 910 57202 Capital Outlay Cemetery		214,927	0	231,810	16,883
70 910 57701 Land Acquisition					0
70 910 57713 Equipment	34,983			14,000	14,000
70 910 58808 Contingency					0
Accrued Interest Adjustment	(348)				
<b>APPROPRIATIONS SUB TOTAL</b>	<b>34,855</b>	<b>227,927</b>	<b>2,700</b>	<b>258,810</b>	<b>30,883</b>
<b>FUND BALANCE</b>	<b>204,592</b>		<b>230,960</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>239,447</b>	<b>227,927</b>	<b>233,660</b>	<b>258,810</b>	<b>30,883</b>
Balance = 0	0	0	0	0	0

#### Proposed Expenditures

57713 ZERO TURN MOWER FOR CEMETERY, PASS EXISTING TO PARKS DEPARTMENT

#### Cemetery Fees

Cemetery Space	\$ 200
Cemetery Lot (8 spaces)	\$ 1,600
Columbarium	\$ 625 per niche, no lettering
Columbarium	\$ 725 per niche, with lettering
Open / Close Mon-Fri	\$ 250
Open / Close Cost Sat	\$ 350
Open / Close Holidays and Sun	\$ 500
**All revenue from lot sales and openings is posted to cemetery fund.	
Rental House 1	\$ 400 per month
Rental House 2	\$ 450 per month

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### CDBG FUNDING & GRANTS ( 103 )

#### REVENUE

103 000 48916 14797 CDBG Rock Branch					0
103 000 48917 14797 City Match Rock Br					0
103 000 48919 2013 Energy Smart LED Light	80,435				0
2013 Energy Smart Match	20,109				
Transfer In	12,095				
103 000 48920 15900 Ashphalt Overlay			150,000		
103 000 48921 15900 Asphalt Overlay Match			168,764		
103 000 49500 Balance Forward			0	0	0
<b>TOTAL REVENUE</b>	<b>112,639</b>	<b>0</b>	<b>318,764</b>	<b>0</b>	<b>0</b>

#### APPROPRIATIONS

103 704 53307 14797 Rock Branch Sewer					0
103 601 53301 2013 Energy Smart LED Light	92,530				0
2013 Enerly Smart Match	20,109				0
103 401 53305 15900 Asphalt Overlay			150,000		
103 401 53306 15900 Asphalt Overlay Match			168,764		
<b>APPROPRIATIONS SUB TOTAL</b>	<b>112,639</b>	<b>0</b>	<b>318,764</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>0</b>		<b>0</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>112,639</b>	<b>0</b>	<b>318,764</b>	<b>0</b>	<b>0</b>
Balance = 0	0	0	0	0	0

Fund set up for CDBG funding received for various projects

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
<b>REVENUE</b>					
104 000 48400 Misc Revenue	500				0
104 000 48910 Cherokee Nation CNBHS	11,104				0
104 000 48915 DFC Grant SP019786-01	63,085	125,000			(125,000)
104 000 49500 Balance Forward	127,064	80,561	72,352	36,957	(43,604)
<b>TOTAL REVENUE</b>	<b>201,753</b>	<b>205,561</b>	<b>72,352</b>	<b>36,957</b>	<b>(168,604)</b>
<b>APPROPRIATIONS</b>					
104 100 55501 Personnel	14,983	1,800	1,800	1,800	0
104 100 55502 Supplies	4,173	6,000			(6,000)
104 100 55507 Contract Services	12,904	9,000	9,000	9,000	0
104 100 55508 Training	0	500			(500)
104 100 55509 Travel -Per Diem	332	500			(500)
104 100 55510 Other Direct Service Exp	8,474	10,561	2,000	10,000	(561)
104 100 55511 Indirect Costs	4,209				0
104 100 55512 Juvenile Court Expense	21,240	52,200	22,000	16,157	(36,043)
104 100 56501 DFC Salaries & Wages	35,878	51,500			(51,500)
104 100 56502 DFC Fringe Benefits	4,500	7,683			(7,683)
104 100 56503 DFC Supplies	2,273	7,058			(7,058)
104 100 56504 DFC Contractual	12,858	38,985	490		(38,985)
104 100 56505 DFC Travel	6,352	13,673	105		(13,673)
104 100 56506 DFC Other Expense	1,225	6,101			(6,101)
<b>APPROPRIATIONS SUB TOTAL</b>	<b>129,401</b>	<b>205,561</b>	<b>35,395</b>	<b>36,957</b>	<b>(168,604)</b>
<b>FUND BALANCE</b>	<b>72,352</b>		<b>36,957</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>201,753</b>	<b>205,561</b>	<b>72,352</b>	<b>36,957</b>	<b>(168,604)</b>
Balance = 0	0	0	0	0	0

Originally named the Cherokee Nation CHBHS Fund  
 Cherokee Nation grant awarded to Sallisaw NOW for drug education  
 Cherokee Nation funding is based on a Federal Fiscal Year, Sept-Aug  
 NOW has committed up to \$90,000 through June 2015 for Juvenile Court.

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW NOW DFC GRANT (105)

#### REVENUE

105 000 48915 DFC Grant Revenue		125,000	125,000	125,000	0
105 000					
105 000 49500 Balance Forward			0	0	0
				0	0
					0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>

#### APPROPRIATIONS

105 100 56501 DFC Salaries & Wages		51,500	51,500	51,500	0
105 100 56502 DFC Fringe Benefits		7,683	7,683	7,683	0
105 100 56503 DFC Supplies		7,575	7,575	7,575	0
105 100 56504 DFC Contractual		37,985	37,985	37,985	0
105 100 56505 DFC Travel		14,388	14,388	14,388	0
105 100 56506 DFC Other Expense		5,869	5,869	5,869	0
			0		0
					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>0</b>		<b>0</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>
Balance = 0	0	0	0	0	0

Grant funded by the Federal Department of Human Services

### OKLAHOMA DEPT OF AGRICULTURE (111)

#### REVENUE

111 000 48910 Grant Revenue				0	0
111 000 48912 Tree Grant In Kind Match				0	0
				0	0
				0	0
				0	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### APPROPRIATIONS

111 501 53301 Tree Planting Project				0	0
111 501 53302 Tree Planting In Kind Match				0	0
				0	0
				0	0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>0</b>		<b>0</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0	0	0	0	0	0

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### DEPARTMENT OF JUSTICE GRANTS (116)

#### REVENUE

116 000 48911	City Match for Grant				0
116 000 48913	Grant Body Armor		286		0
116 000 48915	Grant Rev 2009 DJBX 1448				0
116 000 48916	Grant Rev 2009 SBB 90467				0
116 000 48917	FY 2010 BVP Program	584			0
116 000 49500	Balance Forward		130	130	0
					(130)
<b>TOTAL REVENUE</b>		<b>584</b>	<b>130</b>	<b>416</b>	<b>0</b>
					<b>(130)</b>

#### APPROPRIATIONS

116 201 52205	Police Equipment				0
116 201 52208	Car Video System 1338				0
116 201 52209	USDOJ Body Armor-Vests				0
116 201 52210	Agency Transfer 1338				0
116 201 52211	Equipment 2009 DJBX 1448				0
116 201 52212	Equipment 2009 SBB 60467				0
116 201 52213	FY 2010 BVP Program	454	130	416	
<b>APPROPRIATIONS SUB TOTAL</b>		<b>454</b>	<b>130</b>	<b>416</b>	<b>0</b>
<b>FUND BALANCE</b>		<b>130</b>		<b>0</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>584</b>	<b>130</b>	<b>416</b>	<b>0</b>
					<b>(130)</b>
Balance = 0		0	0	0	0

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
<b>FAA FUND (118)</b>					
<b>REVENUE</b>					
118 000 48908 34000830082010 FAA Grant					0
118 000 48909 3400830092011 FAA Grant					0
118 000 48910 FAA Grant Revenue					0
118 000 48911 City Matching Funds	4,134				0
118 000 48912 OK AERO Commission Grant					0
118 000 48914 34000830102012 FAA Grant					0
118 000 48915 3400083011-2013 FAA Grant	53,802				0
118 000 48916 3400083011-2013 City Match	5,978				0
118 000 49500 Balance Forward	32,306	72,225	57,612	45,612	(26,613)
Balance Forward Adjustment					0
<b>TOTAL REVENUE</b>	<b>96,220</b>	<b>72,225</b>	<b>57,612</b>	<b>45,612</b>	<b>(26,613)</b>
<b>APPROPRIATIONS</b>					
118 403 59901 Transf to Gen Fund					0
118 403 57716 Airport taxiway and apron					0
118 403 57717 RSA Safety Improvements					0
118 403 57718 RSA Construction					0
118 403 57720 Taxilane Extension 2012-2013	38,608				0
57721 Eng Services 14031114			12,000	45,612	
118 403 57799 Airport Projects Misc		72,225			(72,225)
Accrual Adjustment					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>38,608</b>	<b>72,225</b>	<b>12,000</b>	<b>45,612</b>	<b>(26,613)</b>
<b>FUND BALANCE</b>	<b>57,612</b>		<b>45,612</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>96,220</b>	<b>72,225</b>	<b>57,612</b>	<b>45,612</b>	<b>(26,613)</b>
Balance = 0	0	0	0	0	0

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### HOMELAND SECURITY (123)

REVENUE					
123 000 48914	REV OKOHS 260.509	4,914			0
122 000 48915	REV OKOHS 360.509	675			0
122 000 49500	Balance Forward		0	0	0
<b>TOTAL REVENUE</b>		<b>5,589</b>	<b>0</b>	<b>0</b>	<b>0</b>
APPROPRIATIONS					
123 201 54102	OKOHS Thermal Imager (Grant)	5,589			0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>5,589</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUND BALANCE		0	0	0	0
<b>TOTAL APPROPRIATIONS</b>		<b>5,589</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0		0	0	0	0

### STATE OF OKLAHOMA PROJECTS

REVENUE					
087 000 48348	ODOT FUNDING			0	0
				0	0
087 000 49500	Balance Forward		0	0	0
<b>TOTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
APPROPRIATIONS					
087 400 57303	INDUSTRIAL PARK ROAD			0	0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUND BALANCE		0	0	0	0
<b>TOTAL APPROPRIATIONS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0		0	0	0	0

## FIDUCIARY FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### METER DEPOSIT FUND (60)

#### REVENUE

60 000 48305	Interest Revenue	1,144	100	165	100	0
60 000 48363	Meter Deposits	177,172	160,000	182,000	160,000	0
60 000 48364	Refunds Voided & Added Back	1,746		651	200	200
60 000 48400	Misc Revenue					0
60 000 49500	Balance Forward	651,335	648,677	654,752	643,403	(5,274)
<b>TOTAL REVENUE</b>		<b>831,397</b>	<b>808,777</b>	<b>837,568</b>	<b>803,703</b>	<b>(5,074)</b>

#### APPROPRIATIONS

60 950 58906	Operating Reserve		505,177		503,603	(1,574)
60 960 58400	Meter Fund Refunds	33,706	100,000	34,000	100,000	0
60 960 58401	Deposits Applied	142,763	200,000	160,000	200,000	0
60 960 58402	Transf of Interest	176	100	165	100	0
60 960 58403	Unclaimed Deposits		3,500			(3,500)
						0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>176,645</b>	<b>808,777</b>	<b>194,165</b>	<b>803,703</b>	<b>(5,074)</b>
<b>FUND BALANCE</b>		<b>654,752</b>		<b>643,403</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>831,397</b>	<b>808,777</b>	<b>837,568</b>	<b>803,703</b>	<b>(5,074)</b>
Balance = 0		0	0	0	0	0

\*Unclaimed deposits are transferred to the General Fund once they are published and not claimed

June 2012. Per City Council Policy, began applying deposits to current accounts that met certain criteria.

## NONMAJOR PROPRIETARY FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW INDUSTRIAL FINANCE AUTHORITY (95)

#### REVENUE

95 000	48310	Grant Revenue				0
95 000	48320	Funding From SEA				0
95 000		ODOC Loan				0
95 000	49500	Balance Forward	0	0		0
<b>TOTAL REVENUE</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>APPROPRIATIONS</b>						
95 940	55501	Interest Expense-Loan				0
95 940	55510	Transferred to SEA				0
95 940	55520	Loan Payment-ODOC				0
<b>APPROPRIATIONS SUB TOTAL</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL APPROPRIATIONS</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0			0	0	0	0

Current Debt of the Sallisaw Industrial Finance Authority

Debt paid in full upon sale of building, Feb 2015

## NONMAJOR PROPRIETARY FUNDS

EXPENSE GROUP	2013-14 ACTUAL	2014-15 CURRENT BUDGET	2014-15 EST CURRENT YEAR REV / EXP	2015-16 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW ECONOMIC AUTHORITY (96)

#### REVENUE

96 000 48305	Interest Revenue				0
96 000 48310	Funding From SIFA				0
96 000 48400	Misc Revenue	2,000		3,127	0
96 000 48916	Lease Revenue				0
96 000 48917	SIC Support	18,000	18,000	18,000	(18,000)
96 000 48919	ODOT Grant Funds				0
96 000 48920	Transfer from SMA		40,000	0	(40,000)
96 000 49500	Balance Forward	241,987	68,019	167,230	(60,304)
				7,715	0
<b>TOTAL REVENUE</b>		<b>261,987</b>	<b>126,019</b>	<b>188,357</b>	<b>7,715</b>
<b>APPROPRIATIONS</b>					
96 940 53301	Building Maintenance		2,000		(2,000)
96 940 55502	Misc Loan & Document Fees			700	0
96 940 55501	Interest Expense-Loan FNB	51,209		34,616	0
96 940 55504	Utility Services	2,885	7,000	2,256	(7,000)
96 940 55509	Parking Lot/Access Road				0
96 940 55514	Loan Payment-FNB-Prin		71,976		(71,976)
96 940 55582	Restricted Funds (ODOC)		23,334		(23,334)
96 940 55583	Operating Reserve		7,709		6
96 940 56607	Building Insurance		14,000		(14,000)
	Accrual Adjustment	40,663		143,070	0
					0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>94,757</b>	<b>126,019</b>	<b>180,642</b>	<b>7,715</b>
<b>FUND BALANCE</b>		<b>167,230</b>		<b>7,715</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>261,987</b>	<b>126,019</b>	<b>188,357</b>	<b>7,715</b>
<b>Balance = 0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### Current Debt of the Sallisaw Economic Authority

Note Payable, First National Bank of Sallisaw June 2006	\$ 980,000	Mthly Pymt	\$ 5,998.00
		Yearly Pymt	\$ 71,976.00

\*August 2015, balloon payment in amount of \$815,822.99 is due on this note

Yearly transfer to SIFA for ODOC loan payment \$ -

#### Estimated Debt Outstanding April 30, 2013

Estimated balance of FNB Note (July 2006)	\$ 846,967
Note Payable, Sallisaw Municipal Authority #1	\$ 50,000
Note Payable, Sallisaw Municipal Authority #2	\$ 40,000
Note Payable, Sallisaw Municipal Authority #3	\$ 33,760
Note Payable, Sallisaw Municipal Authority #4	\$ 85,000
Sallisaw Improvement Corporation-Property	\$ 45,353
ODOC Loan	\$ 173,055
	<b>\$ 1,274,135</b>



# **FISCAL YEAR 2016 BUDGET**

## **Attachment B**

### **Staffing**

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## Personnel Summary

		2013-14 ACTUAL	2014-15 CURRENT	2014-15 ESTIMATED	2015-16 PROPOSED	2015-16 CHANGE
51101	Reg Salaries	4,295,718	4,433,050	4,424,438	4,588,745	155,695
51102	Overtime	211,142	243,500	214,848	232,000	(11,500)
51103	Soc Security	345,440	359,284	350,148	371,004	11,720
51104	City Retirement	615,614	614,541	610,854	647,820	33,279
51105	Workers Comp	390,465	389,579	372,783	340,237	(49,342)
51107	Ins Medical	948,104	947,057	953,041	956,195	9,138
51109	Christmas	34,250	35,000	34,750	34,500	(500)
51110	Other Benefits	5,272	7,290	7,295	9,360	2,070
51112	Police Retirement	97,903	116,640	102,000	120,227	3,587
51113	Fire Retirement	31,619	33,578	34,467	34,673	1,095
51115	Standby	27,105	29,345	29,600	28,980	(365)
Grand Total		<u>7,002,633</u>	<u>7,208,864</u>	<u>7,134,224</u>	<u>7,363,740</u>	<u>154,876</u>

**New Personnel Requests**

	Amount Requested	Funded Yes/No
Dept: _____		
Total Requests		\$ -

NOTES: New Personnel Requests

**Percentage of Benefits to Salary & Wages**

Total Salaries	4,849,725	65.9%
Total Benefits	2,514,015	34.1%
	<u>7,363,740</u>	

**Personnel Summary**

Reg Salaries	4,588,745	62.32%
Overtime	232,000	3.15%
Soc Security	371,004	5.04%
City Retirement	647,820	8.80%
Workers Comp	340,237	4.62%
Ins Medical	956,195	12.99%
Christmas	34,500	0.47%
Other Benefits	9,360	0.13%
Police Retirement	120,227	1.63%
Fire Retirement	34,673	0.47%
Standby	28,980	0.39%
Total	<u>7,363,740</u>	

**Prior Year Actual**

Prior Year Personnel Exp	\$ 7,002,633
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,367 hr
Cost based on 8,760 hrs	\$ 799.39 hr

**Est. Current Budget**

Estimated Personnel Exp	\$ 7,134,224
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,430 hr
Cost based on 8,760 hrs	\$ 814.41 hr

**Proposed Budget**

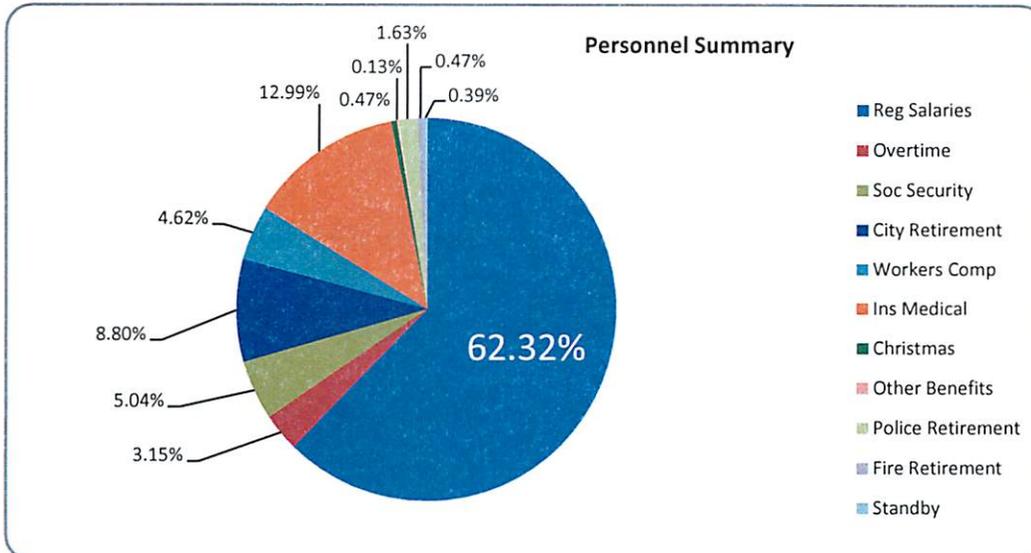
Proposed Budget	\$ 7,363,740
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,540 hr
Cost based on 8,760 hrs	\$ 840.61 hr

\*Previous Yr Avg Hrly Wage \$ 16.53

\*Current Yr Avg Hrly Wage \$ 17.04

\*Proposed Avg Hrly Wage \$ 17.69

\*CM salary removed



## STAFFING LEVEL HISTORY

	FY 2013 FTE	FY 2014 FTE	FY 2015 FTE	**Proposed**					
				Adj	New	FY 2016 Full-Time	% Total	Part-time & Season	Vacant Positions
100 Administration	5	5	5			5	4%	0	0
201 Pol Patrol	23	22	22			22	18%	0	0
202 Pol Auxillary	8	8	8			8	7%	0	0
205 Animal Welfare	1	1	1			1	1%	0	0
301 Customer Srv	10	10	7			7	6%	0	0
302 Court	1	1	1			1	1%	0	0
303 Bldg Dev	4	4	4			4	3%	0	0
401 Street	10	10	10			10	8%	0	0
403 Airport									
404 Fleet Maint	3	3	3			3	2%	0	0
501 Parks	9	9	9			9	7%	5	0
503 Pool	0	0	0			0	0%	9	0
605 Information Srv	2	2	2			2	2%	0	0
801 Finance	6	6	9			9	7%	1	0
902 Fire	2	2	2			2	2%	18	0
502 Sanitation	6.5	6.5	6.5			6.5	5%	0	0
504 Landfill	7.5	7.5	7.5			7.5	6%	0	0
601 Electric	7	7	7			7	6%	0	0
604 Telecomm	6	6	6			6	5%	0	0
701 Water Prod	3.5	3.5	3.5			3.5	3%	0	0
703 Water Distrib	3	3	3			3	2%	0	0
704 WW Collection	3	3	3			3	2%	0	0
705 WW Treatment	3.5	3.5	3.5			3.5	3%	0	0
<b>Total Full-Time</b>	<b>124</b>	<b>123</b>	<b>123</b>	<b>0</b>	<b>0</b>	<b>123</b>		<b>33</b>	<b>0</b>
Proposed Staffing Total								<b>156</b>	

**PROPOSED STAFFING TOTAL**

Total Full Time Requests	<b>123</b>
Part Time	<b>33</b>
Vacant Positions	<b>0</b>
Proposed Staffing Total	<b><u>156</u></b>

**STAFFING & SALARY REQUIREMENTS**

**DEPT: ADMINISTRATION**

**DIVISION: ADMINISTRATION**

**100**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	WORK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			uncl	CITY MANAGER	100,000	11,566	250	7,650	17,850	1,500	138,816
2	1			23	CITY CLERK-TREASURER	57,519	9,155	250	4,400	10,267	863	82,454
3	1			02	ADMINISTRATIVE CLERK	23,319	5,010	250	1,784	4,162	350	34,875
4	1			11	DEPUTY CITY CLERK-TREASURER	41,075	11,566	250	3,142	7,332	616	63,981
5	1			uncl	CITY ATTORNEY	49,168	11,566	250	3,761	8,776	738	74,259
6									0	0	0	0
7												
8												
9												
10												
11												
12												
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21												
22												
23												
24												
25												
<b>SUB-TOTAL EXISTING</b>						<b>271,081</b>	<b>48,863</b>	<b>1,250</b>	<b>20,738</b>	<b>48,388</b>	<b>4,066</b>	<b>394,386</b>

**New PERSONNEL REQUEST**

									0	0	0	0
									0	0	0	0
									0	0	0	0
									0	0	0	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>271,081</b>	<b>48,863</b>	<b>1,250</b>	<b>20,738</b>	<b>48,388</b>	<b>4,066</b>	<b>394,386</b>
<b>DEPARTMENT OVERTIME</b>						<b>800</b>			<b>61</b>	<b>143</b>	<b>12</b>	<b>1,016</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>271,881</b>	<b>48,863</b>	<b>1,250</b>	<b>20,799</b>	<b>48,531</b>	<b>4,078</b>	<b>395,402</b>

AUTHORIZED FULL TIME      5  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    5

March 2010, added City Clerk to Dept 100

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: POLICE**

**DIVISION: PATROL**

**201**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	WORK COMP 10.50%	TOTAL YEARLY
	F	P	V									
1	1			E	CHIEF OF POLICE	54,106	9,155	250.00	4,139	9,658	5,681	82,989
2	1			P1	PATROLMAN	33,346	5,010	250.00	2,551	4,335	3,501	48,993
3	1			P1	PATROLMAN	31,999	7,482	250.00	2,448	4,160	3,360	49,699
4	1			P1	PATROLMAN	28,864	11,566	250.00	2,208	3,752	3,031	49,671
5	1			P1	PATROLMAN	28,864	11,566	250.00	2,208	3,752	3,031	49,671
6	1			P2	PATROLMAN	39,020	5,010	250.00	2,985	5,073	4,097	56,435
7	1			P2	PATROLMAN	32,805	5,010	250.00	2,510	4,265	3,445	48,284
8	1			P2	PATROLMAN	35,656	11,566	250.00	2,728	4,635	3,744	58,579
9	1			P2	PATROLMAN	36,488	7,482	250.00	2,791	4,743	3,831	55,586
10	1			P2	PATROLMAN	39,072	7,482	250.00	2,989	5,079	4,103	58,975
11	1			P2	PATROLMAN	37,938	7,482	250.00	2,902	4,932	3,983	57,488
12	1			P2	PATROLMAN	36,901	5,010	250.00	2,823	4,797	3,875	53,656
13	1			P3	PATROLMAN LEVEL III	43,798	5,010	250.00	3,351	5,694	4,599	62,701
14	1			P3	PATROLMAN	38,936	7,482	250.00	2,979	5,062	4,088	58,797
15	1			P3	PATROLMAN	37,438	5,010	250.00	2,864	4,867	3,931	54,360
16	1			P4	LIEUTENANT	41,112	7,482	250.00	3,145	5,345	4,317	61,650
17	1			P4	LIEUTENANT	44,570	11,566	250.00	3,410	5,794	4,680	70,270
18	1			P4	LIEUTENANT	40,840	11,566	250.00	3,124	5,309	4,288	65,378
19	1			P4	LIEUTENANT	45,940	9,155	250.00	3,514	5,972	4,824	69,655
20	1			P4	LIEUTENANT	45,647	11,566	250.00	3,492	5,934	4,793	71,682
21	1			P5	CAPTAIN	52,542	11,566	250.00	4,019	6,830	5,517	80,725
22	1			P5	CAPTAIN	53,047	7,482	250.00	4,058	6,896	5,570	77,303
23									0	0	0	0
24												
25												
<b>SUB-TOTAL EXISTING</b>						<b>878,929</b>	<b>181,706</b>	<b>5,500</b>	<b>67,238</b>	<b>116,885</b>	<b>92,288</b>	<b>1,342,546</b>

**New PERSONNEL REQUEST**

									0	-	0	0
									0	-	0	0
									0	-	0	0
									0	-	0	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>878,929</b>	<b>181,706</b>	<b>5,500</b>	<b>67,238</b>	<b>116,885</b>	<b>92,288</b>	<b>1,342,546</b>
<b>DEPARTMENT OVERTIME</b>						<b>100,000</b>			<b>7,650</b>	<b>13,000</b>	<b>10,500</b>	<b>131,150</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>1,040</b>						<b>1,040</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>979,969</b>	<b>181,706</b>	<b>5,500</b>	<b>74,888</b>	<b>129,885</b>	<b>102,788</b>	<b>1,474,736</b>

\*Police Chief retirement calculated using OMRF rate

AUTHORIZED FULL TIME	22	
AUTHORIZED PART TIME	0	
NEW REQUESTS	0	
<b>TOTAL STAFFING REQUEST</b>	<b>22</b>	
Vacant Positions		<b>0</b>

**STAFFING & SALARY REQUIREMENTS**

**DEPT: POLICE**

**DIVISION: AUXILLARY**

**202**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			14	POLICE SUPPORT SERV SUPERVIS	36,305	5,010	250	2,777	6,480	2,904	53,727
2	1			05	DISPATCHER/JAILER	28,171	9,155	250	2,155	5,029	2,254	47,013
3	1			05	DISPATCHER/JAILER	24,898	5,010	250	1,905	4,444	1,992	38,499
4	1			05	DISPATCHER/JAILER	27,196	5,010	250	2,080	4,854	2,176	41,567
5	1			05	DISPATCHER/JAILER	25,521	7,482	250	1,952	4,555	2,042	41,803
6	1			05	DISPATCHER/JAILER	24,939	9,155	250	1,908	4,452	1,995	42,699
7	1			05	RECORDS CLERK RELIEF DISP/JAIL	23,858	5,010	250	1,825	4,259	1,909	37,110
8	1			05	DISPATCHER/JAILER	24,213	5,010	250	1,852	4,322	1,937	37,584
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25												
<b>SUB-TOTAL EXISTING</b>						<b>215,101</b>	<b>50,842</b>	<b>2,000</b>	<b>16,455</b>	<b>38,396</b>	<b>17,208</b>	<b>340,002</b>

**New PERSONNEL REQUEST**

									0	-	0	0
									0	-	0	0
									0	-	0	0
									0	-	0	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>215,101</b>	<b>50,842</b>	<b>2,000</b>	<b>16,455</b>	<b>38,396</b>	<b>17,208</b>	<b>340,002</b>
<b>DEPARTMENT OVERTIME</b>						<b>17,500</b>			<b>1,339</b>	<b>3,124</b>	<b>1,400</b>	<b>23,363</b>
<b>STANDBY</b>									<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>8,320</b>						<b>8,320</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>240,921</b>	<b>50,842</b>	<b>2,000</b>	<b>17,794</b>	<b>41,519</b>	<b>18,608</b>	<b>371,684</b>

AUTHORIZED FULL TIME      8  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    8

Vacant Positions      0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: POLICE**

**DIVISION: ANIMAL WELFARE**

**205**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			05	ANIMAL WELFARE OFFICER	33,125	5,010	250	2,534	5,913	2,650	49,482
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25												
<b>SUB-TOTAL EXISTING</b>						33,125	5,010	250	2,534	5,913	2,650	49,482

**New PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						33,125	5,010	250	2,534	5,913	2,650	49,482
<b>DEPARTMENT OVERTIME</b>						2,800			214	500	224	3,738
<b>STANDBY</b>						0			0	-	-	0
<b>OTHER BENEFITS</b>						0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>						35,925	5,010	250	2,748	6,413	2,874	53,220

AUTHORIZED FULL TIME      1  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    1

Vacant Positions      0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: RECORDS & CODES**

**DIVISION: CUSTOMER SERVICE**

**301**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			23	CUSTOMER SRV SUPERVISOR	57,519	9,155	250.00	4,400	10,267	863	82,454
2	1			08	SENIOR CUSTOMER SRV REP	33,244	5,010	250.00	2,543	5,934	499	47,480
3	1			08	COURT CLERK	37,100	7,482	250.00	2,838	6,622	557	54,849
4	1			06	CUSTOMER SRV REP II	30,826	7,482	250.00	2,358	5,502	462	46,881
5	1			04	CUSTOMER SERVICE REP	24,648	11,566	250.00	1,886	4,400	370	43,119
6	1			04	CUSTOMER SERVICE REP	24,648	7,482	250.00	1,886	4,400	370	39,035
7	1			04	CUSTOMER SERVICE REP	28,153	5,010	250.00	2,154	5,025	422	41,014
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<b>SUB-TOTAL EXISTING</b>						<b>236,138</b>	<b>53,187</b>	<b>1,750</b>	<b>18,065</b>	<b>42,151</b>	<b>3,542</b>	<b>354,833</b>

**New NEW PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>236,138</b>	<b>53,187</b>	<b>1,750</b>	<b>18,065</b>	<b>42,151</b>	<b>3,542</b>	<b>354,833</b>

DEPARTMENT OVERTIME	4,000			306	714	60	5,080
STANDBY	3,500			268	625	53	4,445
OTHER BENEFITS							0
<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>243,638</b>	<b>53,187</b>	<b>1,750</b>	<b>18,638</b>	<b>43,489</b>	<b>3,655</b>	<b>364,358</b>

AUTHORIZED FULL TIME	7
AUTHORIZED PART TIME	0
NEW REQUESTS	0
<b>TOTAL STAFFING REQUEST</b>	<b>7</b>

July 2010, added 2 Dnet CSR's to dept 301  
 March 2010, Customer Serv. Supervisor created  
 Vacant Positions 0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: RECORDS & CODES**

**DIVISION: MUNICIPAL COURT**

**302**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			uncl	MUNICIPAL JUDGE	35,690	9,155	250	2,730	6,371	535	54,731
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					<b>SUB-TOTAL EXISTING</b>	<b>35,690</b>	<b>9,155</b>	<b>250</b>	<b>2,730</b>	<b>6,371</b>	<b>535</b>	<b>54,731</b>

**New PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>35,690</b>	<b>9,155</b>	<b>250</b>	<b>2,730</b>	<b>6,371</b>	<b>535</b>	<b>54,731</b>
					DEPARTMENT OVERTIME	0			0	-	-	0
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>35,690</b>	<b>9,155</b>	<b>250</b>	<b>2,730</b>	<b>6,371</b>	<b>535</b>	<b>54,731</b>

AUTHORIZED FULL TIME      1  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    1

Vacant Positions      0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: RECORDS & CODES**

**DIVISION: BUILDING DEVELOPMENT**

**303**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 2.00%	TOTAL YEARLY
	F	P	V									
1	1			23	BUILDING DEVELOPMENT DIR	56,971	9,155	250.00	4,358	10,169	1,139	82,043
2	1			10	CODE INSPECTOR	39,368	5,010	250.00	3,012	7,027	787	55,454
3	1			09	CAD	35,464	5,010	250.00	2,713	6,330	709	50,477
4	1			06	CODE ENFORCEMENT OFFICER	36,119	7,482	250.00	2,763	6,447	722	53,784
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25												
<b>SUB-TOTAL EXISTING</b>						<b>167,922</b>	<b>26,657</b>	<b>1,000</b>	<b>12,846</b>	<b>29,974</b>	<b>3,358</b>	<b>241,758</b>

**New PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>167,922</b>	<b>26,657</b>	<b>1,000</b>	<b>12,846</b>	<b>29,974</b>	<b>3,358</b>	<b>241,758</b>
<b>DEPARTMENT OVERTIME</b>						<b>800</b>			<b>61</b>	<b>143</b>	<b>16</b>	<b>1,020</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>168,722</b>	<b>26,657</b>	<b>1,000</b>	<b>12,907</b>	<b>30,117</b>	<b>3,374</b>	<b>242,778</b>

AUTHORIZED FULL TIME      4  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    4

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: STREET**

**401**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			21	SUPERINTENDENT-STREET	51,845	9,155	250.00	3,966	9,254	3,111	77,581
2	1			10	CREW LEADER-STREET	40,132	9,155	250.00	3,070	7,164	2,408	62,179
3	1			04	EQUIPMENT OPERATOR III-STREET	32,107	11,566	250.00	2,456	5,731	1,926	54,037
4	1			04	EQUIPMENT OPERATOR III-STREET	29,231	11,566	250.00	2,236	5,218	1,754	50,255
5	1			04	EQUIPMENT OPERATOR III-STREET	32,107	7,482	250.00	2,456	5,731	1,926	49,953
6	1			04	EQUIPMENT OPERATOR III-STREET	26,123	5,010	250.00	1,998	4,663	1,567	39,612
7	1			04	EQUIPMENT OPERATOR III-STREET	24,567	5,010	250.00	1,879	4,385	1,474	37,566
8	1			04	EQUIPMENT OPERATOR III-STREET	32,107	5,010	250.00	2,456	5,731	1,926	47,481
9	1			04	EQUIPMENT OPERATOR III-STREET	32,107	9,155	250.00	2,456	5,731	1,926	51,626
10	1			04	EQUIPMENT OPERATOR III-STREET	32,107	9,155	250.00	2,456	5,731	1,926	51,626
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25												
<b>SUB-TOTAL EXISTING</b>						<b>332,433</b>	<b>82,264</b>	<b>2,500</b>	<b>25,431</b>	<b>59,339</b>	<b>19,946</b>	<b>521,913</b>

**New PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>332,433</b>	<b>82,264</b>	<b>2,500</b>	<b>25,431</b>	<b>59,339</b>	<b>19,946</b>	<b>521,913</b>
<b>DEPARTMENT OVERTIME</b>						14,300			1,094	2,553	858	18,805
<b>STANDBY</b>						3,600			275	643	216	4,734
<b>OTHER BENEFITS</b>						0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>350,333</b>	<b>82,264</b>	<b>2,500</b>	<b>26,800</b>	<b>62,534</b>	<b>21,020</b>	<b>545,452</b>

AUTHORIZED FULL TIME      10  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    10

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: FLEET MAINTENANCE**

**404**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			16	SUPERINTENDENT-FLEET MAINT	43,337	9,155	250.00	3,315	7,736	2,600	66,393
2	1			06	AUTO MECHANIC	34,450	5,010	250.00	2,635	6,149	2,067	50,562
3	1			06	AUTO MECHANIC	30,026	11,566	250.00	2,297	5,360	1,802	51,300
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25												
					<b>SUB-TOTAL EXISTING</b>	<b>107,813</b>	<b>25,731</b>	<b>750</b>	<b>8,248</b>	<b>19,245</b>	<b>6,469</b>	<b>168,255</b>

New **NEW PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>107,813</b>	<b>25,731</b>	<b>750</b>	<b>8,248</b>	<b>19,245</b>	<b>6,469</b>	<b>168,255</b>
					DEPARTMENT OVERTIME	0			0	-	-	0
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>107,813</b>	<b>25,731</b>	<b>750</b>	<b>8,248</b>	<b>19,245</b>	<b>6,469</b>	<b>168,255</b>

AUTHORIZED FULL TIME      3  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    3

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: PARKS**

**501**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			19	SUPERINTENDENT-PARKS	51,673	5,010	250.00	3,953	9,224	3,100	73,210
2	1			09	CREW LEADER-PARKS	38,792	9,155	250.00	2,968	6,924	2,328	60,416
3	1			04	MAINTENANCE TECHNICIAN-PARKS	32,565	5,010	250.00	2,491	5,813	1,954	48,083
4	1			03	EQUIPMENT OPERATOR II-PARKS	31,208	7,482	250.00	2,387	5,571	1,872	48,771
5	1			03	EQUIPMENT OPERATOR II-PARKS	25,872	7,482	250.00	1,979	4,618	1,552	41,754
6	1			02	CEMETERY GROUNDS MAINTENAN	25,374	9,155	250.00	1,941	4,529	1,522	42,772
7		1		02	TEMP P/T CLERK (Brushy)	12,600		250.00	964		756	14,570
8	1			02	EQUIPMENT OPERATOR I-PARKS	23,857	9,155	250.00	1,825	4,258	1,431	40,777
9	1			02	EQUIPMENT OPERATOR I-PARKS	24,014	5,010	250.00	1,837	4,286	1,441	36,838
10	1			02	PARKS MAINT TECH-GREENHOUSE	24,095	5,010	250.00	1,843	4,301	1,446	36,945
11		1			Summer Labor	3,600			275	643	216	4,734
12		1			Summer Labor	3,600			275	643	216	4,734
13		1			Summer Labor	3,600			275	643	216	4,734
14		1			Summer Labor	3,600			275	643	216	4,734
15												
16												
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24												
25												
					<b>SUB-TOTAL EXISTING</b>	<b>304,450</b>	<b>62,469</b>	<b>2,500</b>	<b>23,290</b>	<b>52,095</b>	<b>18,267</b>	<b>463,072</b>

New **NEW PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>304,450</b>	<b>62,469</b>	<b>2,500</b>	<b>23,290</b>	<b>52,095</b>	<b>18,267</b>	<b>463,072</b>
					DEPARTMENT OVERTIME	3,000			230	536	180	3,945
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>307,450</b>	<b>62,469</b>	<b>2,500</b>	<b>23,520</b>	<b>52,631</b>	<b>18,447</b>	<b>467,017</b>

AUTHORIZED FULL TIME	9
AUTHORIZED PART TIME	5
NEW REQUESTS	0
<b>TOTAL STAFFING REQUEST</b>	<b>14</b>

Vacant Positions 0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: POOL**

**503**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1				Pool Manager	6,000	-	0	459		360	6,819
2	1				Pool Assistant Manager	4,200	-	0	321		252	4,773
3	1				Life Guard	3,600	-	0	275		216	4,091
4	1				Life Guard	3,600	-	0	275		216	4,091
5	1				Life Guard	3,600	-	0	275		216	4,091
6	1				Life Guard	3,600	-	0	275		216	4,091
7	1				Life Guard	3,600	-	0	275		216	4,091
8	1				Life Guard	3,600	-	0	275		216	4,091
9	1				Life Guard	3,600	-	0	275		216	4,091
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25												
<b>SUB-TOTAL EXISTING</b>						<b>35,400</b>	<b>-</b>	<b>-</b>	<b>2,708</b>	<b>-</b>	<b>2,124</b>	<b>40,232</b>

**New PERSONNEL REQUEST**

									0		-	0
									0		-	0
									0		-	0
									0		-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>35,400</b>	<b>0</b>	<b>0</b>	<b>2,708</b>	<b>0</b>	<b>2,124</b>	<b>40,232</b>
<b>DEPARTMENT OVERTIME</b>						<b>0</b>			<b>0</b>		<b>-</b>	<b>0</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>		<b>-</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>35,400</b>	<b>0</b>	<b>0</b>	<b>2,708</b>	<b>0</b>	<b>2,124</b>	<b>40,232</b>

AUTHORIZED FULL TIME      0  
 AUTHORIZED PART TIME      9  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    9

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: INFORMATION SERVICES**

**DIVISION: INFORMATION SERVICES**

**605**

\*New FY 2009/2010

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 3.00%	TOTAL YEARLY
	F	P	V									
1	1			11	SENIOR COMPUTER TECHNICIAN	29,764	7,482	250.00	2,277	5,313	893	45,978
2	1			09	COMPUTER TECHNICIAN	25,957	5,010	250.00	1,986	4,633	779	38,615
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25												
<b>SUB-TOTAL EXISTING</b>						<b>55,721</b>	<b>12,492</b>	<b>500</b>	<b>4,263</b>	<b>9,946</b>	<b>1,672</b>	<b>84,593</b>

New **NEW PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>55,721</b>	<b>12,492</b>	<b>500</b>	<b>4,263</b>	<b>9,946</b>	<b>1,672</b>	<b>84,593</b>
<b>DEPARTMENT OVERTIME</b>						800			61	143	48	1,052
<b>STANDBY</b>						0			0	-	-	0
<b>OTHER BENEFITS</b>						0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>56,521</b>	<b>12,492</b>	<b>500</b>	<b>4,324</b>	<b>10,089</b>	<b>1,720</b>	<b>85,645</b>

AUTHORIZED FULL TIME      2  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    2

Vacant Positions      0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: FINANCE**

**DIVISION: ACCOUNTING**

**801**

	Full Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			37	ASST CITY MGR DIR OF FINANCE	76,247	11,566	250	5,833	13,610	1,144	108,650
2	1			18	CHIEF ACCOUNTANT	49,365	7,482	250	3,776	8,812	740	70,426
3	1			12	GRANTS ADMINISTRATOR	41,992	5,010	250	3,212	7,496	630	58,590
4	1			08	BILLING COORDINATOR	35,416	7,482	250	2,709	6,322	531	52,710
5	1			06	SENIOR METER READER	29,203	9,155	250	2,234	5,213	438	46,493
6	1			06	PURCHASING AGENT	34,450	7,482	250	2,635	6,149	517	51,484
7	1			06	ACCOUNTING CLERK II	30,953	5,010	250	2,368	5,525	464	44,570
8	1			04	METER READER	22,941	11,566	250	1,755	4,095	344	40,951
9	1			04	METER READER	29,839	5,010	250	2,283	5,326	448	43,156
10		1			METER READER	5,000			383	893	75	6,350
11												
12												
13												
14												
15				*	Asst City Manager also serves							
16					as Director of Finance							
17												
18												
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25												
<b>SUB-TOTAL EXISTING</b>						<b>355,406</b>	<b>69,763</b>	<b>2,250</b>	<b>27,189</b>	<b>63,440</b>	<b>5,331</b>	<b>523,379</b>

**New PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>355,406</b>	<b>69,763</b>	<b>2,250</b>	<b>27,189</b>	<b>63,440</b>	<b>5,331</b>	<b>523,379</b>
<b>DEPARTMENT OVERTIME</b>						2,500			191	446	38	3,175
<b>STANDBY</b>						1,000			77	179	15	1,270
<b>OTHER BENEFITS</b>						0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>358,906</b>	<b>69,763</b>	<b>2,250</b>	<b>27,456</b>	<b>64,065</b>	<b>5,384</b>	<b>527,824</b>

FY2012 Added Community Dev Specialist

AUTHORIZED FULL TIME 9  
 AUTHORIZED PART TIME 1  
 NEW REQUESTS 0  
**TOTAL STAFFING REQUEST 10**

Vacant Positions 0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: FIRE**

**DIVISION: FIRE SUPPRESSION**

**902**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	FIRE RETIRE ANNUAL	ANNUAL WK COMP 11.00%	TOTAL YEARLY
	F	P	V									
1	1			20	FIRE CHIEF	54,988	5,010	250.00	4,207	7,698	6,049	78,202
2	1			07	FIREFIGHTER FULL TIME	31,519	9,155	250.00	2,411	4,413	3,467	51,215
3		1			VOL FIREFIGHTER	7,151		250.00	547	1,001	787	9,736
4		1			VOL FIREFIGHTER	9,194		250.00	703	1,287	1,011	12,446
5		1			VOL FIREFIGHTER	8,235		250.00	630	1,153	906	11,174
6		1			VOL FIREFIGHTER	10,429		250.00	798	1,460	1,147	14,084
7		1			VOL FIREFIGHTER	9,641		250.00	738	1,350	1,061	13,039
8		1			VOL FIREFIGHTER	11,843		250.00	906	1,658	1,303	15,960
9		1			VOL FIREFIGHTER	8,591		250.00	657	1,203	945	11,646
10		1			VOL FIREFIGHTER	7,015		250.00	537	982	772	9,555
11		1			VOL FIREFIGHTER	7,151		250.00	547	1,001	787	9,736
12		1			VOL FIREFIGHTER	13,587			1,039	1,902	1,495	18,023
13		1			VOL FIREFIGHTER	8,066			617	1,129	887	10,700
14		1			VOL FIREFIGHTER	12,718		250.00	973	1,781	1,399	17,120
15		1			VOL FIREFIGHTER	7,271		250.00	556	1,018	800	9,895
16		1			VOL FIREFIGHTER	8,426			645	1,180	927	11,177
17		1			CAPTAIN	10,493		250.00	803	1,469	1,154	14,169
18		1			VOL FIREFIGHTER	8,466		250.00	648	1,185	931	11,480
19		1			VOL FIREFIGHTER	7,241		250.00	554	1,014	797	9,855
20		1			VOL FIREFIGHTER	5,636			431	789	620	7,476
21									-	-	-	-
22					*Christmas item adjusted for city employees who are firefighters							
23												
24												
25												
					<b>SUB-TOTAL EXISTING</b>	<b>247,661</b>	<b>14,165</b>	<b>4,000</b>	<b>18,946</b>	<b>34,673</b>	<b>27,243</b>	<b>346,687</b>

\*Maximum number of volunteer firefighters allowed = 25 (per volunteer documents)

**New PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>247,661</b>	<b>14,165</b>	<b>4,000</b>	<b>18,946</b>	<b>34,673</b>	<b>27,243</b>	<b>346,687</b>

DEPARTMENT OVERTIME	0			0	-	-	0
STANDBY	0			0	-	-	0
OTHER BENEFITS	0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>247,661</b>	<b>14,165</b>	<b>4,000</b>	<b>18,946</b>	<b>34,673</b>	<b>27,243</b>	<b>346,687</b>

AUTHORIZED FULL TIME	2	
AUTHORIZED PART TIME	18	*Firefighters are classified as permanent part time
NEW REQUESTS	0	
<b>TOTAL STAFFING REQUEST</b>	<b>20</b>	
		Vacant Positions <b>0</b>

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: SANITATION**

**502**

	Full Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	WORK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			21	SUPERINTENDENT- LF/Sanit 1/2	23,946	5,783	125.00	1,832	4,274	1,916	37,876
2	1			08	CREW LEADER-SANITATION	37,457	11,566	250.00	2,865	6,686	2,997	61,821
3	1			03	SANITATION OPERATOR	30,885	11,566	250.00	2,363	5,513	2,471	53,047
4	1			03	SANITATION OPERATOR	24,402	5,010	250.00	1,867	4,356	1,952	37,837
5	1			03	SANITATION OPERATOR	24,567	5,010	250.00	1,879	4,385	1,965	38,057
6	1			02	SANITATION WORKER	29,149	5,010	250.00	2,230	5,203	2,332	44,174
7	1			02	SANITATION WORKER	24,567	7,482	250.00	1,879	4,385	1,965	40,529
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					<b>SUB-TOTAL EXISTING</b>	<b>194,973</b>	<b>51,427</b>	<b>1,625</b>	<b>14,915</b>	<b>34,803</b>	<b>15,598</b>	<b>313,341</b>

**New SUPPLEMENTAL PERSONNEL REQUEST**

									0	0	0	0
									0	0	0	0
									0	0	0	0
									0	0	0	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>194,973</b>	<b>51,427</b>	<b>1,625</b>	<b>14,915</b>	<b>34,803</b>	<b>15,598</b>	<b>313,341</b>
					DEPARTMENT OVERTIME	8,000			612	1,428	640	10,680
					STANDBY	0			0	0	0	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>202,973</b>	<b>51,427</b>	<b>1,625</b>	<b>15,527</b>	<b>36,231</b>	<b>16,238</b>	<b>324,021</b>

AUTHORIZED FULL TIME      6.5  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    6.5

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: LANDFILL**

**504**

	Full Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			21	SUPERINTENDENT- LF/Sanit 1/2	23,946	5,783	125.00	1,832	4,274	1,916	37,876
2	1			08	CREW LEADER-LANDFILL	37,457	5,010	250.00	2,865	6,686	2,997	55,265
3	1			04	EQUIPMENT OPERATOR III-LANDFILL	24,245	5,010	250.00	1,855	4,328	1,940	37,627
4	1			04	EQUIPMENT OPERATOR III-LANDFILL	22,865	7,482	250.00	1,749	4,081	1,829	38,257
5	1			04	EQUIPMENT OPERATOR III-SANITATION	23,937	9,155	250.00	1,831	4,273	1,915	41,361
6	1			04	EQUIPMENT OPERATOR III-LANDFILL	23,858	9,155	250.00	1,825	4,259	1,909	41,255
7	1			04	EQUIPMENT OPERATOR III-LANDFILL	25,628	11,566	250.00	1,961	4,575	2,050	46,029
8	1			02	LANDFILL ATTENDANT	23,858	5,010	250.00	1,825	4,259	1,909	37,110
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					<b>SUB-TOTAL EXISTING</b>	<b>205,794</b>	<b>58,171</b>	<b>1,875</b>	<b>15,743</b>	<b>36,734</b>	<b>16,464</b>	<b>334,781</b>

**New SUPPLEMENTAL PERSONNEL REQUEST**

									0	-	0	0
									0	-	0	0
									0	-	0	0
									0	-	0	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>205,794</b>	<b>58,171</b>	<b>1,875</b>	<b>15,743</b>	<b>36,734</b>	<b>16,464</b>	<b>334,781</b>
					DEPARTMENT OVERTIME	14,000			1,071	2,499	1,120	18,690
					STANDBY	0			0	-	0	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>219,794</b>	<b>58,171</b>	<b>1,875</b>	<b>16,814</b>	<b>39,233</b>	<b>17,584</b>	<b>353,471</b>

AUTHORIZED FULL TIME      7.5  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    7.5

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: ELECTRIC**

**601**

	Full Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 11.25%	TOTAL YEARLY
	F	P	V									
1	1			27	SUPERINTENDENT-ELECTRIC	62,871	11,566	250.00	4,810	11,222	7,073	97,792
2	1			18	CREW LEADER-ELECTRIC	42,035	7,482	250.00	3,216	7,503	4,729	65,215
3	1			13	JOURN LINEMAN II	35,404	11,566	250.00	2,708	6,320	3,983	60,231
4	1			09	JOURNEY LINEMAN I	29,829	7,482	250.00	2,282	5,324	3,356	48,523
5	1			07	APPRENTICE LINEMAN	27,581	9,155	250.00	2,110	4,923	3,103	47,122
6	1			07	APPRENTICE LINEMAN	24,565	5,010	250.00	1,879	4,385	2,764	38,853
7	1			07	APPRENTICE LINEMAN	26,564	11,566	250.00	2,032	4,742	2,988	48,142
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25												
					<b>SUB-TOTAL EXISTING</b>	<b>248,849</b>	<b>63,827</b>	<b>1,750</b>	<b>19,037</b>	<b>44,420</b>	<b>27,996</b>	<b>405,878</b>

New **SUPPLEMENTAL PERSONNEL REQUEST**

									0	-	0	0
									0	-	0	0
									0	-	0	0
									0	-	0	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>248,849</b>	<b>63,827</b>	<b>1,750</b>	<b>19,037</b>	<b>44,420</b>	<b>27,996</b>	<b>405,878</b>

DEPARTMENT OVERTIME	20,000				1,530	3,570	2,250	27,350
STANDBY	3,500				268	625	394	4,786
OTHER BENEFITS	0							0
<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>272,349</b>	<b>63,827</b>	<b>1,750</b>	<b>20,835</b>	<b>48,614</b>	<b>30,639</b>	<b>438,014</b>	

AUTHORIZED FULL TIME      7  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    7

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

DEPT: UTILITY

DIVISION: TELECOMMUNICATIONS

604

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 9.00%	TOTAL YEARLY
	F	P	V									
1	1			22	SUPERINTENDENT-TELECOMMUNIC	55,648	5,010	250.00	4,257	9,933	5,008	80,107
2	1			09	SYSTEMS TECHNICIAN-TELECOMM	31,237	9,155	250.00	2,390	5,576	2,811	51,419
3	1			09	NETWORK TECHNICIAN-TELECOMM	38,792	11,566	250.00	2,968	6,924	3,491	63,991
4	1			05	FIELD TECHNICIAN-TELECOMMUNIC	29,059	5,010	250.00	2,223	5,187	2,615	44,344
5	1			05	FIELD TECHNICIAN-TELECOMMUNIC	22,714	5,010	250.00	1,738	4,054	2,044	35,810
6	1			05	FIELD TECHNICIAN-TELECOMMUNIC	24,115	9,155	250.00	1,845	4,305	2,170	41,840
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					SUB-TOTAL EXISTING	201,565	44,906	1,500	15,420	35,979	18,141	317,511

New SUPPLEMENTAL PERSONNEL REQUEST

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					SUB-TOTAL WITH SUPPLEMENT	201,565	44,906	1,500	15,420	35,979	18,141	317,511
					DEPARTMENT OVERTIME	25,000			1,913	4,463	2,250	33,625
					STANDBY	14,000			1,071	2,499	1,260	18,830
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	240,565	44,906	1,500	18,403	42,941	21,651	369,966

\*Standby includes payment to after hours support technicians. M-F \$30/night, Weekends & Holiday \$55/day

AUTHORIZED FULL TIME	6	
AUTHORIZED PART TIME	0	
NEW REQUESTS	0	
TOTAL STAFFING REQUEST	<u>6</u>	Vacant Positions <u>0</u>

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WATER TREATMENT**

**701**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 7.00%	TOTAL YEARLY
	F	P	V									
1	1			24	PLANTS SUPERINTENDENT 1/2	29,430	5,783	125.00	2,251	5,253	2,060	44,902
2	1			10	FOREMAN-WATER TREATMENT PL	39,750	7,482	250.00	3,041	7,095	2,783	60,401
3	1			06	PLANT OPERATOR-WATER TREATM	29,589	11,566	250.00	2,264	5,282	2,071	51,021
4	1			06	PLANT OPERATOR-WATER TREATM	34,781	5,010	250.00	2,661	6,208	2,435	51,345
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<b>SUB-TOTAL EXISTING</b>						<b>133,550</b>	<b>29,841</b>	<b>875</b>	<b>10,217</b>	<b>23,839</b>	<b>9,348</b>	<b>207,669</b>

New **SUPPLEMENTAL PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
<b>SUB-TOTAL WITH SUPPLEMENT</b>						<b>133,550</b>	<b>29,841</b>	<b>875</b>	<b>10,217</b>	<b>23,839</b>	<b>9,348</b>	<b>207,669</b>
<b>DEPARTMENT OVERTIME</b>						<b>4,000</b>			<b>306</b>	<b>714</b>	<b>280</b>	<b>5,300</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>137,550</b>	<b>29,841</b>	<b>875</b>	<b>10,523</b>	<b>24,553</b>	<b>9,628</b>	<b>212,969</b>

AUTHORIZED FULL TIME      3.5  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
**TOTAL STAFFING REQUEST      3.5**

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WATER DISTRIBUTION**

**703**

	Full Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			19	WA/SE DIST SUPT. 1/2	24,498	4,578	125	1,874	4,373	1,960	37,407
2	1			9	CREW LEADER 1/2	17,683	2,505	125	1,353	3,156	1,415	26,237
3	1			3	EQUIP OP II 1/2	13,086	2,505	125	1,001	2,336	1,047	20,099
4	1			3	EQUIP OP II 1/2	15,238	5,783	125	1,166	2,720	1,219	26,250
5	1			3	EQUIP OP II 1/2	12,126	2,505	125	928	2,164	970	18,818
6	1			3	EQUIP OP II 1/2	11,546	2,505	125	883	2,061	924	18,044
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25												
					<b>SUB-TOTAL EXISTING</b>	<b>94,176</b>	<b>20,381</b>	<b>750</b>	<b>7,204</b>	<b>16,810</b>	<b>7,534</b>	<b>146,855</b>

**New SUPPLEMENTAL PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>94,176</b>	<b>20,381</b>	<b>750</b>	<b>7,204</b>	<b>16,810</b>	<b>7,534</b>	<b>146,855</b>
					DEPARTMENT OVERTIME	5,500			421	982	440	7,343
					STANDBY	1,690			129	302	135	2,256
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>101,366</b>	<b>20,381</b>	<b>750</b>	<b>7,754</b>	<b>18,094</b>	<b>8,109</b>	<b>156,454</b>

AUTHORIZED FULL TIME      3  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    3

Vacant Positions              0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WASTEWATER COLLECTION**

**704**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			19	WA/SE DIST SUPT. 1/2	24,498	4,578	125	1,874	4,373	1,960	37,407
2	1			9	CREW LEADER 1/2	17,683	2,505	125	1,353	3,156	1,415	26,237
3	1			3	EQUIP OP II 1/2	13,086	2,505	125	1,001	2,336	1,047	20,099
4	1			3	EQUIP OP II 1/2	15,238	5,783	125	1,166	2,720	1,219	26,250
5	1			3	EQUIP OP II 1/2	12,126	2,505	125	928	2,164	970	18,818
6	1			3	EQUIP OP II 1/2	11,546	2,505	125	883	2,061	924	18,044
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					<b>SUB-TOTAL EXISTING</b>	<b>94,176</b>	<b>20,381</b>	<b>750</b>	<b>7,204</b>	<b>16,810</b>	<b>7,534</b>	<b>146,855</b>

New **SUPPLEMENTAL PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>94,176</b>	<b>20,381</b>	<b>750</b>	<b>7,204</b>	<b>16,810</b>	<b>7,534</b>	<b>146,855</b>

DEPARTMENT OVERTIME	5,500			421	982	440	7,343
STANDBY	1,690			129	302	135	2,256
OTHER BENEFITS	0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>101,366</b>	<b>20,381</b>	<b>750</b>	<b>7,754</b>	<b>18,094</b>	<b>8,109</b>	<b>156,454</b>

AUTHORIZED FULL TIME 3  
 AUTHORIZED PART TIME 0  
 NEW REQUESTS 0  
**TOTAL STAFFING REQUEST 3**

Vacant Positions 0

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WASTEWATER TREATMENT**

**705**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 7.00%	TOTAL YEARLY
	F	P	V									
1	1			24	PLANTS SUPERINTENDENT 1/2	29,430	5,783	125.00	2,251	5,253	2,060	44,902
2	1			10	FOREMAN-WASTEWATER PLANT	40,132	9,155	250.00	3,070	7,164	2,809	62,580
3	1			06	PLANT OPERATOR-WASTEWATER	34,450	5,010	250.00	2,635	6,149	2,412	50,906
4	1			06	PLANT OPERATOR-WASTEWATER	34,781	5,010	250.00	2,661	6,208	2,435	51,345
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					<b>SUB-TOTAL EXISTING</b>	<b>138,793</b>	<b>24,958</b>	<b>875</b>	<b>10,618</b>	<b>24,774</b>	<b>9,715</b>	<b>209,733</b>

**New SUPPLEMENTAL PERSONNEL REQUEST**

									0	-	-	0
									0	-	-	0
									0	-	-	0
									0	-	-	0
					<b>SUB-TOTAL WITH SUPPLEMENT</b>	<b>138,793</b>	<b>24,958</b>	<b>875</b>	<b>10,618</b>	<b>24,774</b>	<b>9,715</b>	<b>209,733</b>
					DEPARTMENT OVERTIME	3,500			268	625	245	4,638
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>142,293</b>	<b>24,958</b>	<b>875</b>	<b>10,885</b>	<b>25,399</b>	<b>9,960</b>	<b>214,371</b>

AUTHORIZED FULL TIME      3.5  
 AUTHORIZED PART TIME      0  
 NEW REQUESTS                0  
 TOTAL STAFFING REQUEST    3.5

Vacant Positions              0

## STAFFING TOTALS

Full time city personnel	83
Part-time city personnel	33
New requests (city)	0
Full time utility personnel	40
Part-time utility personnel	0
New requests (utility)	0
Vacant Positions	0
<u>STAFFING TOTAL</u>	
Full Time	123
Part Time	33
Vacant Positions	0
New Request	0
Total	<u>156</u>