

City of Sallisaw, Oklahoma



# BUDGET

## 2016-2017



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*Sequoyah*

## RESOLUTION 2016-11

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR  
THE CITY OF SALLISAW, OKLAHOMA, FOR THE PERIOD  
JULY 1, 2016, THROUGH JUNE 30, 2017, FINDING ALL THINGS  
REQUISITE AND NECESSARY HAVE BEEN DONE IN  
PREPARATION AND PRESENTMENT OF SAID BUDGET**

WHEREAS, the Charter of the City of Sallisaw, Oklahoma and the Statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the Board of City Commissioners of the City of Sallisaw, Oklahoma prior to the beginning of the fiscal year of said City and that a public hearing(s) be held prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2016 through June 30, 2017, has heretofore been presented to the Board of City Commissioners and due deliberation had thereon, and public hearing(s) having been held as required by Charter and/or Statute, and all comments and objections have been considered; and

WHEREAS, the following is a summary of the sources of revenue, and of the amounts appropriated and the purposes for which the same shall be spent:

### REVENUE

**Governmental Funds**

General Fund	\$ 17,673,139
Capital improvement	\$ 1,662,289

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund	\$ 942,478
Street & Alley Fund	\$ 138,480
Youth & Recreation Fund	\$ 283,809
Fire Department Fund	\$ 92,285
Police Department Fund	\$ 5,282
Police Federal Forfeiture Fund	\$ -
Police Technology Fund	\$ 10,750
Library Fund	\$ 19,576
Library Trust Fund	\$ 84,771
Cemetery Fund	\$ 285,803
Police Drug Fund	\$ 41,397
Department of Justice Grants	\$ 2,984
FAA Fund	\$ 39,744
Sallisaw NOW	\$ 11,688
Sallisaw NOW DFC Funding	\$ 125,000
Sallisaw NOW PFS Funding	\$ 87,617
<b>Total Special Revenue Funds</b>	<b>\$ 2,171,664</b>

**Total Governmental Funds**

**\$ 21,507,092**

**Proprietary Funds**

Sallisaw Municipal Authority	\$ 25,038,703
Water Projects Fund	\$ 1,932,585
Infrastructure Improvement Fund	\$ 576,287

Sallisaw Industrial Finance Authority	\$	-	
Sallisaw Economic Authority	\$	7,716	
<b>Total Proprietary Funds</b>			\$ 27,555,291

**Fiduciary Funds**

Meter Deposit Fund	\$	804,417	
<b>Total Fiduciary Funds</b>			\$ 804,417

<b>Total Revenue</b>			<b>\$ 49,866,800</b>
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**APPROPRIATIONS & TRANSFERS**

**Governmental Funds**

**General Fund**

Basic Departmental Budget	\$	11,374,306	
General Fund Sundry	\$	90,000	
Cost of Living & Salary Adjust	\$	-	
Contingency	\$	230,000	
<b>Total General Fund</b>	\$	11,694,306	

Capital Improvement Fund	\$	1,662,289	
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**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund	\$	942,478	
Street & Alley Fund	\$	138,480	
Youth & Recreation Fund	\$	283,809	
Fire Department Fund	\$	92,285	
Police Department Fund	\$	5,282	
Police Federal Forfeiture Fund	\$	-	
Police Technology Fund	\$	10,750	
Library Fund	\$	19,576	
Library Trust Fund	\$	84,771	
Cemetery Fund	\$	285,803	
Police Drug Fund	\$	41,397	
Department of Justice Grants	\$	2,984	
FAA Fund	\$	39,744	
Sallisaw NOW	\$	11,688	
Sallisaw NOW DFC Funding	\$	125,000	
Sallisaw NOW PFS Funding	\$	87,617	
<b>Total Special Revenue Funds</b>	\$	2,171,664	

<b>Total Governmental Fund Appropriations</b>			\$ 15,528,259
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**Proprietary Funds**

Sallisaw Municipal Authority	\$	10,963,381	
Water Projects Fund	\$	1,932,585	
Infrastructure Improvement Fund	\$	576,287	
Sallisaw Industrial Finance Authority	\$	-	
Sallisaw Economic Authority	\$	7,716	
<b>Total Proprietary Funds</b>			\$ 13,479,969

**Fiduciary Funds**

Meter Deposit Fund	\$	804,417	
<b>Total Fiduciary Funds</b>			\$ 804,417

TRANSFERS OUT

Transfers from General Fund

General Fund to Library Fund	\$	-
General Fund to Sallisaw Reserve Fund	\$	-
Sales & Use Tax General Fund to SMA	\$	5,738,793
Hotel/Motel Tax Gen. Fund to Youth & Rec. Fund	\$	90,040
Other Transfers From General Fund	\$	150,000
<i>Total Transfers From General Fund</i>	\$	<u>5,978,833</u>

Transfers from Sallisaw Municipal Authority

Sales Tax Transfer SMA to General Fund	\$	1,375,500
Use Tax Transfer SMA to General Fund	\$	236,793
Sales Tax Transfer SMA to Capital Improvement	\$	687,750
Sales Tax Transfer SMA to Hospital Authority	\$	687,750
Sales Tax Transfer SMA to Water Projects Fund	\$	687,750
SMA Transfer to General Fund	\$	8,824,779
SMA Transfer to Capital Improvement	\$	100,000
SMA Transfer to Water Project Fund	\$	1,200,000
SMA Transfer to Sallisaw Economic Authority	\$	-
SMA Transfer to Infrastructure Improvement Fund	\$	275,000
<i>Total Transfers Sallisaw Municipal Authority</i>	\$	<u>14,075,322</u>

*Total Transfers All Funds* \$ 20,054,155

*Total Appropriations & Transfers* \$ 49,866,800

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SALLISAW, OKLAHOMA:**

That the budget for the City of Sallisaw, Oklahoma, now before the said Board of City Commissioners for consideration, as herein above summarized and a complete copy of which is on file with the City Clerk, be and the same is hereby adopted as the budget for the said City of Sallisaw, Oklahoma, for the period of July 1, 2016, through June 30, 2017.

**BE IT FURTHER RESOLVED**, that the said Board of City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter or Statute.

Passed and approved this the 9<sup>th</sup> day of JUNE, 2016.

CITY OF SALLISAW, OKLAHOMA

By: Julia Ferguson  
JULIA FERGUSON, Mayor

ATTEST:

Kim Jamison  
KIM JAMISON, Deputy City Clerk



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# City of Sallisaw Annual Budget Proposal Fiscal Year 2017

## **PRESENTED TO**

City of Sallisaw Board of City Commissioners  
Sallisaw Municipal Authority Board of Trustees  
Sallisaw Library Trust Authority Board of Trustees  
Sallisaw Economic Authority Board of Trustees  
Sallisaw Industrial Finance Authority Board of Trustees

Mayor Julie Ferguson  
Commissioner Ronnie Lowe, Ward 1  
Commissioner James Hudgens, Ward 2  
Commissioner Julian Mendiola, Ward 3  
Commissioner Daryl Legg, Ward 4

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## **City Manager Transmittal Letter**

May 4, 2016

Mayor  
City Commissioners  
City of Sallisaw  
P.O. Box 525  
Sallisaw, Oklahoma 74955

**Subject: Fiscal Year 2017 Preliminary Budget**

Mayor and City Commissioners:

I am pleased to present the preliminary budget for Fiscal Year (FY) 2017. The budget is submitted in accordance with the City Charter and Oklahoma Municipal Budget Act. The deadline for approval is June 23, 2016, with submission of the final budget to the Oklahoma State Auditor and Inspector due on or before July 1, 2016.

Transmitted herewith are the proposed budgets for all City of Sallisaw funds, including the Sallisaw Municipal Authority and the Sallisaw Library Authority. Although the Municipal Authority and Library Authority are statutorily non-fiscal, the City has historically treated them the same as other funds for budgeting purposes.

Each budget, including the Authority budgets, reflects:

- Audited revenues and expenditures for Fiscal Year 2015;
- Budgeted revenue and appropriations for the current Fiscal Year 2016;
- Actual revenue and expenses for Fiscal Year 2016 projected to June 30, 2016; and
- Projected revenue and proposed appropriations for the upcoming Fiscal Year 2017.

***Preparation of the Budget***

The two key components of any budget are revenue and expenditures. Revenues must be projected for the upcoming year based upon experience and current economic conditions and trends. Total resources to support the proposed budget consist of the projected carry over, or funds remaining at the end of the current fiscal year, plus projected revenues for next year.

Expenditures must be projected for the next year for each budget activity and all prior commitments made by the governing body must be committed and included in the proposed budget. In order to “balance” the budget, funding, or appropriations, must be adequate to support those services and programs approved by the governing body, meaning that projected resources (revenues) must equal or exceed recommended expenditures and allow for a carryover to support the following year’s budget. This balancing can be accomplished in several ways, including increasing revenue and decreasing expenditures or a combination thereof.

The proposed FY 2017 Preliminary Budget has been balanced by keeping operating expenditures at a realistic level and assuming only minimal increases of water and sewer rates. The proposed water and sewer rate increases included in the budget are required to reach the minimum standard necessary to receive the maximum number of points on a Community Development Block Grant (CDBG) application. The CDBG application would fund a majority of the upgrades planned for the Flow Equalization Basin at the Wastewater Treatment Plant as required by Oklahoma Department of Environmental Quality. The CDBG application is expected to be completed and awarded in FY 2017.

There are three major funds operated by the City of Sallisaw: the General Fund; the Sallisaw Municipal Authority; and the Capital Improvements Fund.

**I. General Fund** – The General Fund pays the daily operational expenses of all governmental and proprietary services. It is the largest and most active fund. Expenses for proprietary services of water, sanitary sewer, sanitation collection, landfill, telecommunications and electric made by the General Fund on behalf of the Municipal Authority are reimbursed to the General Fund via budgeted transfers from the Authority. Governmental services produce little revenue themselves and are funded by sales tax (1¢), gross receipt taxes, fines, permits, registrations and other miscellaneous revenues. Because the revenue is inadequate to cover the cost of these governmental operations, (police, fire, streets, parks, etc.) proprietary revenue must be used to supplement governmental operations. This type of payment is commonly referred to as “Payments in Lieu of Taxes”.

**A. Revenue** – Total General Fund revenue projected for FY 2017 is \$17,673,139. Primary sources of revenue that remain in the General Fund are: ½ cent sales tax, \$1,375,500 and contributions from the Sallisaw Municipal Authority (SMA), \$8,824,779. In addition, revenue is projected from Gross Receipt Taxes, Municipal Court, permits and licenses, and miscellaneous other. A Balance Forward of \$415,509 is also included as projected revenue.

It is projected that gross sales tax will generate \$5,502,000 next fiscal year. The current tax rate for Sallisaw is 9.917%. Of this amount, 4% goes to the City of Sallisaw, 4.5% to the State of Oklahoma and 1.417% to Sequoyah County. The tax is collected by the Oklahoma Tax Commission, and then remitted to the City on a monthly basis. Upon receipt, the tax proceeds are deposited into the General Fund. Then, 100% of the tax is transferred to the SMA to cover utility bond requirements. The last tax rate change was on June 11, 2013 when voters approved an additional .5% sales tax to fund Phase I of the Sports Complex.

**Upon receipt of sales taxes, SMA then distributes the 4% sales tax as follows:**

- 1% - General Fund
- .5% - Water Improvements
- .5% - Hospital Authority
- .5% - Capital Improvement
- 1% - SMA, retained
- .5% - SMA, Sports Complex Bonds Series 2013

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B. **Appropriations** - Total request for the General Fund for FY 2017 is \$17,673,139, an increase of \$189,581 from FY 2016 or 0.77%. Of this amount, \$11,039,516 is to fund proprietary and non-proprietary departments and \$6,403,623 has been budgeted for sundry and transfers out.

Total General Fund contingency is \$230,000. Funds for merit increases are included as provided for in the City’s Pay Plan. Merit increases represent an approximate 4% increase for each employee. In the last eight (8) years, employees have received one COLA increase, 3% in FY 2012. However, the proposed budget does not include a Cost of Living Adjustment (COLA) for employees.

**Some of the major items included in the General Fund are:**

Salaries & Benefits	\$7,645,908
Fuel & Oil	\$474,500
Chemicals	\$229,550
Equipment & Vehicle Maint.	\$435,825
Insurance, Various	\$281,865
Contingency	\$206,999
Transfers Out	\$5,978,833
Electric System Maint.	\$150,000

II. **Municipal Authority** – The Sallisaw Municipal Authority (SMA) operates the water, sanitary sewer, sanitation collection, landfill, telecommunications and electric systems. Funds of the Authority are used to pay debt service, support the General Fund, support the Capital Improvement Fund and pay other costs associated with operation of proprietary services.

Total request for FY 2017 is \$25,038,703. This is an increase of \$71,105 or approximately 0.28% from FY 2015.

A. **Revenue** – SMA revenues are projected at \$25,038,703 for FY 2017. Primary sources of revenue are as follows:

Sales and Use Tax	\$5,744,793
Electric Service	\$10,228,200
Sanitation/Landfill Services	\$2,438,000
Water/Sewer	\$2,768,700
Telecommunications	\$2,737,000
Balance Forward	\$867,848

Included as part of the SMA budget, but shown separately is the Sallisaw Water Project Fund. Total revenue for FY 2017 is projected to be \$1,932,585. Of this total \$687,750 is from the dedicated ½ cent sales tax, \$1,200,000 transfer from SMA, and a Balance Forward of \$44,780.

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Another item shown separately in the SMA budget is the Infrastructure Improvement Fund with a total budget of \$576,287.

**B. Appropriations** – Total budget request for SMA to include the Water Project Fund and Infrastructure Improvement Fund is \$27,547,576.

**Significant expenses for SMA and other Proprietary Funds are as follows:**

Transfer to General Fund	\$8,824,779
Sales Tax to General Fund	\$1,375,500
Sales Tax to Capital Improvement	\$687,750
Sales Tax to Hospital	\$687,750
Sales Tax to Water Improvements	\$687,750
Debt Service & Interest, Series 2009	\$682,205
Purchase of electric power	\$7,100,000
Use Tax Transfer to General Fund	\$236,793
Video Programming & Retransmission Fees	\$1,070,000
Telephone Revenue Sharing/Fees	\$230,000
Contingency	\$307,979
Debt Service Series 2012 & OWRB	\$1,854,111
Debt Service Series 2013	\$636,379

**III. Capital Improvement Fund** – Items that can be included in the Capital Improvements Fund include infrastructure improvements such as streets and water and sewer lines. Major purchases such as land, buildings, vehicles, fire apparatus, and heavy equipment along with replacement or rebuild of major assets can also be funded from the Capital Improvement Fund. Capital Improvements for the City are normally funded by a dedicated .5% sales tax, which generates approximately \$660,000 per year, and a transfer from the SMA in various amounts depending on need. Normally there is also a Balance Forward, which supports the Capital Improvements budget. This year’s Capital Improvement Fund is funded by the Balance Forward, the dedicated .5% sales tax and a transfer from the Sallisaw Municipal Authority

**A. Revenue** - Total Capital Improvements revenue is projected to be \$1,662,289. Primary sources of revenue are as follows:

1. Sales tax transfer from SMA \$687,750.
2. Balance Forward \$874,039.
3. Transfer from the Sallisaw Municipal Authority \$100,000

**B. Appropriations** – Total request for the Capital Improvement Fund for FY 2017 is \$1,662,289. This represents a decrease of \$195,045 from FY 2016.

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Significant items included in Capital Improvements are:

Existing Lease Purchase Agreements	\$228,385
Admin Vehicles	\$57,000
Generator for City Hall	\$42,000
Records Management Software for PD	\$125,000
Cherokee Ave. Underpass Pumps	\$75,000
Brushy Lake Improvements (funded by FEMA)	\$67,000
Jack Hammer for Trac Hoe	\$40,000
10 Wheel Dump Truck	\$45,000
Digger Derrick	\$80,000

Other individual items funded, and those requested but not funded, are shown in the Capital Improvements Fund budget.

**IV. Additional Commentary**

- A. **Personal Services** – The total request for FY 2017 for Salaries and Benefits is \$7,645,908, an increase of \$201,574. However, this total does not take into consideration that we have taken on two new employees who are entirely grant funded, the “Insure Oklahoma” reimbursement that supplements our health insurance premiums, or the elimination of the Healthcare Deductible Reimbursement Plan. Taking those factors into consideration, which are listed elsewhere in the budget, Personal Services are costing the City approximately \$75,952 less than FY 2016, which is a conservative estimate.

The City currently has 125 full time employees and 33 classified as Part-time or Seasonal. The proposed budget provides for 125 full time employees. In FY 2016 the City eliminated nine (9) positions from several departments and added nine (9) positions within DiamondNet, the Construction Department, the Sports Complex and the Tree Trimming Department. This has increased revenue and/or saved the City more than an anticipated \$1.7 million over the next three years.

The City offers health, dental, vision and life insurance benefits through Blue Cross Blue Shield of Oklahoma (since FY 2011), Dearborn National and VSP. Currently the City pays 100% of the premium for employees and 75% of the premium for dependents and has been reimbursing the deductible of each member, up to \$1,750, at a cost of nearly \$100,000 per year. For FY 2017, Blue Cross Blue Shield of Oklahoma proposed an increase of 18% of premiums for. This was negotiated down by our broker to 13%. However, rather than accepting the increase of 13%, the City is proposing a restructuring of the same healthcare plan to offset the cost of any increase in premium.

The restructuring will increase the annual premium from \$956,195 to \$1,154,117, an increase of \$180,244 or 17%, but will result in no net increase of healthcare premiums to the City.

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This is accomplished by eliminating the Healthcare Deductible Reimbursement Plan, saving nearly \$100,000 per year and allowing for the reimbursement of a portion of the City's healthcare premium through Insure Oklahoma in excess of \$80,000 annually. Between the savings of the deductible reimbursement and the increase in reimbursed revenue, healthcare premiums for the City are projected to be the same as last year or less with no net increase.

The City participates in three (3) retirement systems: Oklahoma Municipal Retirement Fund; Oklahoma State Police Pension and Retirement System; and Oklahoma State Firefighter' Pension and Retirement System.

*Oklahoma Municipal Retirement Fund (OMRF)* - A defined benefit retirement plan that covers all regular, full-time employees not covered by other plans. This plan operates as a trust and is maintained by OMRF. All regular, full-time City employees not covered by other plans are required to participate. Benefits of this plan vest after ten years of service. Currently, plan members are required to contribute 7% of their annual compensation, while the City contributes 16.29%, which has decreased from 17.85% in the past year. Proposed budget for FY 2017 is \$618,839, a decrease of \$25,982.

*Oklahoma State Police Pension and Retirement System (OPPRS)* - Eligible police officers of the City of Sallisaw are required to participate in the OPPRS. Plan members are required to contribute 8% of their annual compensation, while the City contributes 13%. The contribution requirements of plan members and the City are established and may be amended by the State Legislature. Proposed budget for FY 2017 is \$112,792, a decrease of \$7,435.

*Oklahoma State Firefighters' Pension and Retirement System (OFPRS)* - Eligible firefighters of the City of Sallisaw are required to participate in the OFPRS. Plan members are required to contribute 8% of their annual compensation, while the City contributes 14%. The contribution requirements of plan members and the City are established and may be amended by the State Legislature. Proposed budget for FY 2017 is \$35,098, an increase of \$425.

Total budget for retirement contributions for all employees, FY 2017, is \$766,729, a decrease of \$35,991 or 5% compared to FY 2016. However, \$15,462 is reimbursed through grant funds, meaning the actual cost of retirement contributions to the City is actually \$51,453 less than last year or 7%.

The unfunded liability of the Oklahoma Municipal Retirement Fund is \$4,598,681, a decrease of \$377,175 or approximately 8% over the past year. This decrease in unfunded liability is attributed to an increase in the actuarial value of the City's assets, employee turnover, etc.

- B. **Sports Complex** - On June 11, 2013 voters approved a ½ cent sales tax to construct Phase I of the Sports Complex. Construction has been completed, an agreement was reached between the City and Sallisaw Youth League and games/tournaments are being played on a

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daily/weekly basis. The City has a full-time Site Director coordinating the efforts of the Sports Complex on behalf of the City.

- C. **Electric Utility** – The sale of electricity continues to generate significant revenues for the Sallisaw Municipal Authority (SMA). A 5% GRDA rate increase was passed through to electric customers, which began in January 2016. Significant upgrades need to be identified, planned for and made to the North Substation. To begin this process engineering fees were budgeted in FY 2017.
  
- D. **Telecommunications** – The expansion of the DiamondNet project throughout Sequoyah County continues to reflect the progressive spirit of Sallisaw. In FY 2016 DiamondNet has experienced more than 11% growth with its customer base increasing to 2,277. Much of the growth is due to the new wireless internet service now offered to residents in several parts of the County, which continues to expand into new areas every month. In addition, DiamondNet recently received the certification necessary to contract with local school districts throughout Sequoyah County to provide internet service. The City expects to bid on those contracts during the latter part of FY 2017.
  
- E. **Landfill** – The expansion of the Landfill continues as the new leachate lagoon expects to be operational by mid-summer. Once the leachate lagoon is online, the work on Cell VIII will continue for the next 10 to 12 months. The newly created construction crew completing these projects has saved the City an estimated \$1,194,269 in contractor fees just on these two projects. In addition, the landfill recently secured a commitment for approximately 70 tons more refuse per day, which will provide more than \$200,000 of additional revenue annually. As Cell VIII gets closer to being open City staff will aggressively pursue additional commitments from sanitation companies.
  
- F. **Debt Service** – Over a period of years, the City of Sallisaw, the Sallisaw Municipal Authority, and the Sallisaw Economic Authority have borrowed funds for various capital improvement projects and acquisition of vehicles and equipment. Some debt is short-term such as lease purchase agreements; other debt is long term (30 years) such as funds to build the water treatment plant in 2005.

Currently, the City and its public trusts have outstanding debt in the amount of \$37,792,838. Outstanding bond amounts as of May 1, 2016 include:

<b>Debt Description</b>	<b>Term</b>	<b>Original Loan Amount</b>	<b>Outstanding Balance</b>
Series 2009 Bonds - Telecommunications and Landfill (Refinance of Srs. 2004)	Dec 2009 to Jan 2028	\$8,475,000	\$6,255,000
Series 2012 Bonds - Water Improvements (Refinance of Srs. 2005)	June 2012 to Sept 2035	\$22,875,000	\$20,705,000
OWRB SRF Series 2010 - Water Improvements	March 2010 to Feb 2030	\$5,256,423	\$4,275,015
Series 2013 Bonds – Sports Complex	Aug 2013 to Aug 2023	\$5,325,000	\$4,325,000

**V. Summary**

The fiscal condition of the City remains stable with some revenue growth in the areas of sales tax, telecom, grant funding and landfill. Decreases in spending, salaries and benefits and position cuts have also significantly lowered overall expenditures.

City staff will continue cutting expenditures where possible and continue to seriously consider and evaluate the need to fill vacant positions. Staff will continue to aggressively seek grants and federal/state funding. Staff will also actively seek new industry and retail business, creating good jobs for our citizens and stimulating our local economy.

I would like to personally thank each member of staff for their input and assistance through the budget process. As always, the City welcomes input from the governing body and citizens to assure that the adopted budget meets the needs of the community and is fiscally responsible. We look forward to reviewing the budget with you May 17<sup>th</sup> and 18<sup>th</sup>.

Respectfully,



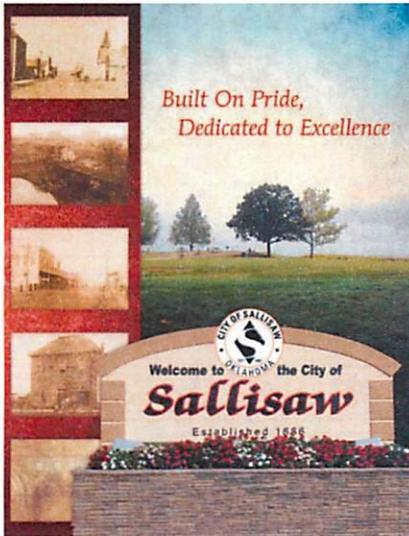
Clayton Lucas II  
City Manager

Attachment: FY 2016 Preliminary Budget

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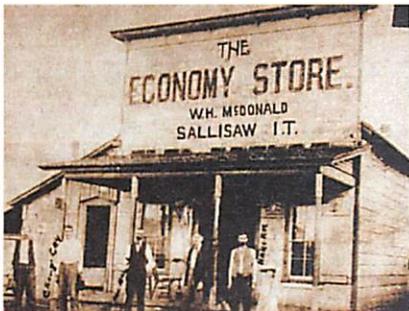
**Sallisaw the Community**

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**WELCOME TO SALLISAW!** The county seat of Sequoyah County, Sallisaw is situated at the junction of State Highways 64 and 59 twenty miles west of the Arkansas border on Interstate 40. Sallisaw was given its name by French traders and derives from the French *salaison*, which means "salt meat" or "salt provisions." English naturalist Thomas Nuttall may have been the first to record the name "Salaiseau" in the journal of his 1819 travels in the area, then part of Arkansas.

Sallisaw the community can be traced to 1886 when Argyle Quesenbury, one of the first to settle in the vicinity, and Will Watie Wheeler, collateral descendent of Cherokee Confederate leader Stand Watie, laid out lots for a town one-half mile square. The mostly Cherokee town was not incorporated until 1898 when William E. Whitsett, Jr., was elected mayor.

The railroad came to Sallisaw when the Kansas and Arkansas Valley Railway laid track west from Van Buren, Arkansas, in 1888. In 1895 the Kansas City, Pittsburg and Gulf Railroad constructed a north-south line through the region. Town builder Wheeler established several businesses in Sallisaw in the 1880s and 1890s, including a cotton gin, saw mill, grist mill, lumberyard. In 1896, the Coffin Shop was opened which evolved into Wheeler Funeral Home. The mortuary continued operation into the twenty-first century.



Other early business leaders included William Henry McDonald, who operated the Economy Store and McDonald Mercantile Company in the 1890s and later ran a bank; Mr. and Mrs. C. F. Ivey, who established a long-standing drug store; Henry and Arch Matthews, who established Matthews Brothers, a grocery store, in 1898; and W. D. Mayo and E. M. Pointer, who founded Mayo and Company, a mercantile and farm implement business. Wheeler Mayo, son of W. D., and Wheeler's wife, Florence, founded the *Sequoyah County Times* in 1932.



In 1900 the population stood at 965. It steadily increased reaching 2,255 in 1920. Sallisaw's economy largely rose and fell with cotton in the early years. Changes in agricultural practices in the 1930s, not the drought that plagued most of the rest of Oklahoma that decade, caused a population drop and a shift to other forms of commerce. Lumber from hardwood and pine forests, oil, natural gas and coal were mainstays of the economy. In 1930 Sallisaw had 1,785 residents. By the early 1930s the community supported seven auto-related businesses, a bakery, two blacksmiths, a bottler, four gins,

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several mills, and two printing companies. Nevertheless, the city declined, as all did during the Great Depression.

Sallisaw has the rare distinction of being more widely known for a work of literature. This was John Steinbeck's renowned 1939 novel *The Grapes of Wrath*, which told the Depression-era Dust Bowl migration of the fictional Joad family from Sallisaw to California.

From the same era, Sallisaw is known for a real-life character that became the stuff of legend and literature: the gangster Charles Arthur "Pretty Boy" Floyd, who spent his early years around nearby Hanson in the 1910s and is buried in Akins, eight miles northeast. An estimated twenty to forty thousand people attended the outlaw's funeral in Sallisaw on October 28, 1934. His brother, E. W., was Sequoyah County sheriff from 1948 to his death in 1970. "Pretty Boy" Floyd was the most celebrated, but not the only outlaw with connections to the vicinity.



Sallisaw's most widely known and lasting fixture of the community is Blue Ribbon Downs, the horse-racing track started when cowboy Bill Hedge bought 102 acres just west of the city in 1960. The track, drawing on local heritage steeped in the cattle and horse business, soon became known as a proving ground and gained recognition from the American Quarter Horse Association in 1963. Efforts to legalize gambling on racing finally succeeded in 1982 when Oklahoma voters approved pari-mutuel betting. The first pari-mutuel race at Blue Ribbon Downs occurred on August 30, 1984. The advent of legal gambling at the track caused a boom in construction with motels, restaurants, and other businesses flocking to Sallisaw. Over time, as the popularity of gambling on horse racing waned, the track struggled financially. Today the track facility is owned by the Cherokee Nation and used to train horses.



Today Sallisaw has an estimated population of 8,800. Major employers of the city include the Sallisaw Public School System, City of Sallisaw, People Incorporated, Sequoyah Memorial Hospital, SLPT Global Pump Group, and Wal-Mart. Agriculture and horse ranching are still a strong component of the local economy.



Sallisaw remains a very progressive community, willing to do many things that benefit the community. An example of this is the City of Sallisaw's willingness to invest over \$7 million in a Fiber to the Premise telecommunications network that provides cable television, Internet and telephone services. This project, known as DiamondNet,

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was launched in 2005 and the first fiber project owned by a municipality in Oklahoma. It continues to grow today, recently launching wireless Internet to areas around Sallisaw.



From 2007 to 2011, the city invested over \$27 million in water infrastructure; constructing a new water treatment facility capable of treating 6 million gallons of water per day, a new 24-inch water transmission line from Brushy Lake to the new treatment plant and a new 1.5 million gallon clearwell.

Sallisaw is also home to two upper level education campuses; Carl Albert State College and the Indian Capital Technology Center maintain active campuses in Sallisaw. Two major health facilities also operate in Sallisaw; Sequoyah Memorial Hospital and Cherokee Nation Health Clinic.



The community of Sallisaw continues to make investments in its future. In 2013 the citizens approved the construction of a new middle school for the Sallisaw Independent School District. The citizens also approved a ½ cent sales tax to fund the construction of a new \$5 million youth sports complex.



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**Demographic Information**

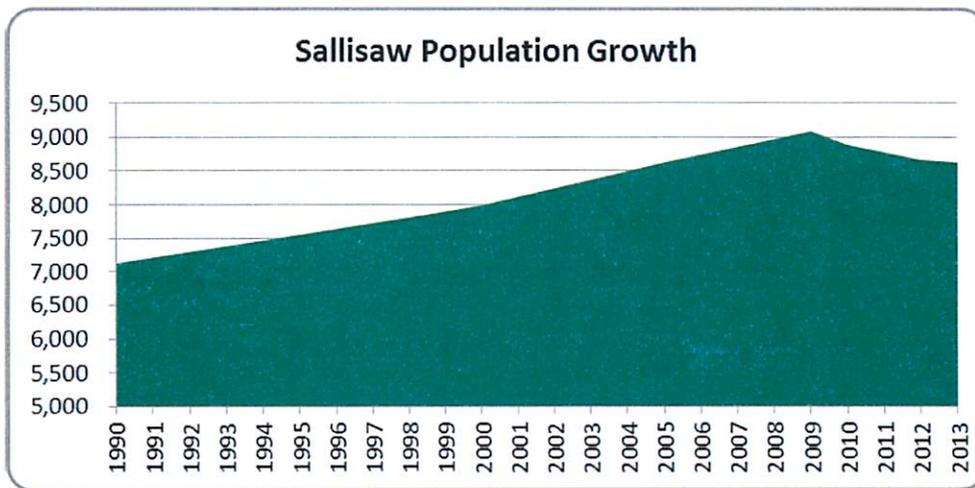
<b>Population Data</b>	
Total Population (U.S. Census 2010)	8,650 Est July 2014
Population per square mile	668.9
Land area in square miles	13.28
Percentage of population age 16 years +	51.4%
Median Household Income	\$ 30,426
Percent of families below poverty level	26.4%
Housing units	3,930
<b>Education</b>	
Number of students enrolled in public elementary schools	994
Number of students enrolled in public middle schools	401
Number of students enrolled in public high schools	630
<b>Total Enrollment Sallisaw Public Schools</b>	<b>2,025</b>
Total enrollment at Carl Albert State College	1,470
Total enrollment at Indian Capital Technology Center	769
High School Graduate or higher, percent of persons over 25 years	80.4%
<b>City Facilities and Services</b>	
Number of community centers	7
Number of parks	8
Number of lighted tennis courts	2
Number of public pools	1
Number of public golf courses	1
Number of police stations	1
Number of fire stations	2
<b>Top Employers in Sallisaw</b>	
People Inc.	287
Wal-Mart	300
Cherokee Nation	300
Sequoyah Memorial Hospital	232
Sallisaw School System	210
City of Sallisaw	125
Peter's Agency	200
SLW Automotive, Inc.	205
Cellofoam North America	123

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Sallisaw Population Growth

**U.S. Census & Estimated**

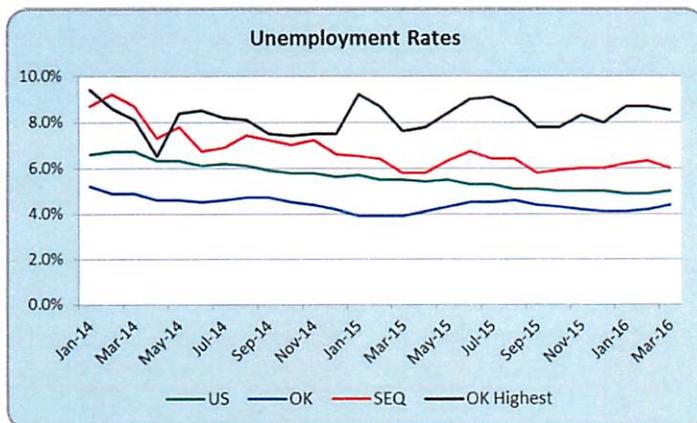
Year	Population	Source		
1990	7,122	US Census Bureau		
1991	7,208	Estimated		
1992	7,294	Estimated		
1993	7,380	Estimated		
1994	7,466	Estimated		
1995	7,552	Estimated		
1996	7,638	Estimated		
1997	7,724	Estimated		
1998	7,810	Estimated		
1999	7,896	Estimated		
			10 Year Difference	10 Yr. Avg. Increase
2000	7,989	US Census Bureau	867	86.70
2001	8,115	Estimated		
2002	8,241	Estimated		
2003	8,367	Estimated		
2004	8,493	Estimated		
2005	8,621	US Census Bureau Estimated		
2006	8,736	Estimated		
2007	8,851	Estimated		
2008	8,966	Estimated		
2009	9,081	Estimated		
			10 Year Difference	10 Yr. Avg. Increase
2010	8,880	US Census Bureau	891	89.10
2011	8,770	Estimated		
2012	8,659	Estimated (U.S. Census)		
2013	8,623	Estimated (U.S. Census)		
2014	8,650	Estimated (U.S. Census)		



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**Unemployment Statistics**

	US	OK	SEQ	OK Highest
Jan-14	6.6%	5.2%	8.7%	9.4%
Feb-14	6.7%	4.9%	9.2%	8.6%
Mar-14	6.7%	4.9%	8.7%	8.1%
Apr-14	6.3%	4.6%	7.3%	6.5%
May-14	6.3%	4.6%	7.8%	8.4%
Jun-14	6.1%	4.5%	6.7%	8.5%
Jul-14	6.2%	4.6%	6.9%	8.2%
Aug-14	6.1%	4.7%	7.4%	8.1%
Sep-14	5.9%	4.7%	7.2%	7.5%
Oct-14	5.8%	4.5%	7.0%	7.4%
Nov-14	5.8%	4.4%	7.2%	7.5%
Dec-14	5.6%	4.2%	6.6%	7.5%
Jan-15	5.7%	3.9%	6.5%	9.2%
Feb-15	5.5%	3.9%	6.4%	8.7%
Mar-15	5.5%	3.9%	5.8%	7.6%
Apr-15	5.4%	4.1%	5.8%	7.8%
May-15	5.5%	4.3%	6.3%	8.4%
Jun-15	5.3%	4.5%	6.7%	9.0%
Jul-15	5.3%	4.5%	6.4%	9.1%
Aug-15	5.1%	4.6%	6.4%	8.7%
Sep-15	5.1%	4.4%	5.8%	7.8%
Oct-15	5.0%	4.3%	5.9%	7.8%
Nov-15	5.0%	4.2%	6.0%	8.3%
Dec-15	5.0%	4.1%	6.0%	8.0%
Jan-16	4.9%	4.1%	6.2%	8.7%
Feb-16	4.9%	4.2%	6.3%	8.7%
Mar-16	5.0%	4.4%	6.0%	8.5%



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## **Government Information**

**Mission Statement**

*"The mission of the City of Sallisaw is to provide superior municipal services to all residents of the City in the most efficient, cost-effective manner possible, and to promote growth and development of the community to enhance the quality of life for all citizens."*

**Form of Government**

The City of Sallisaw operates under a city charter and has a Council/City Manager form of government. Under this type of government, the Board of City Commissioners (the council) act as the legislative body and is responsible for setting policy, approving annual budgets, and enacting city ordinances. The City Manager serves at the pleasure of the Council and is responsible for the overall daily operation of the city. The City Manager implements all policies and plans adopted by the City Council.

The Sallisaw Board of City Commissioners is made up of five members. Four members are elected from their respective wards in which they live. The fifth member, the Mayor, is elected at large by all the city wards. Each member serves a three-year term. In addition to being Commissioners for the City of Sallisaw, the council members also serve as Trustees for the Sallisaw Municipal Authority (SMA), Sallisaw Library Authority (SLA), Sallisaw Economic Authority (SEA) and the Sallisaw Industrial Finance Authority (SIFA).

The City of Sallisaw also elects the position of Chief of Police. This position serves a term of three years.

**City of Sallisaw Elected Officials as of May 1, 2017**

Mayor Julia Ferguson  
Commissioner Ronnie Lowe, Ward 1  
Commissioner James Hudgens, Ward 2  
Commissioner Julian "Poncho" Mendiola, Ward 3  
Commissioner Daryl Legg, Ward 4  
Chief of Police Terry Franklin

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**City of Sallisaw Management Staff**

*The achievements of an organization are the results of a combined effort of each individual.  
--Vince Lombardi*

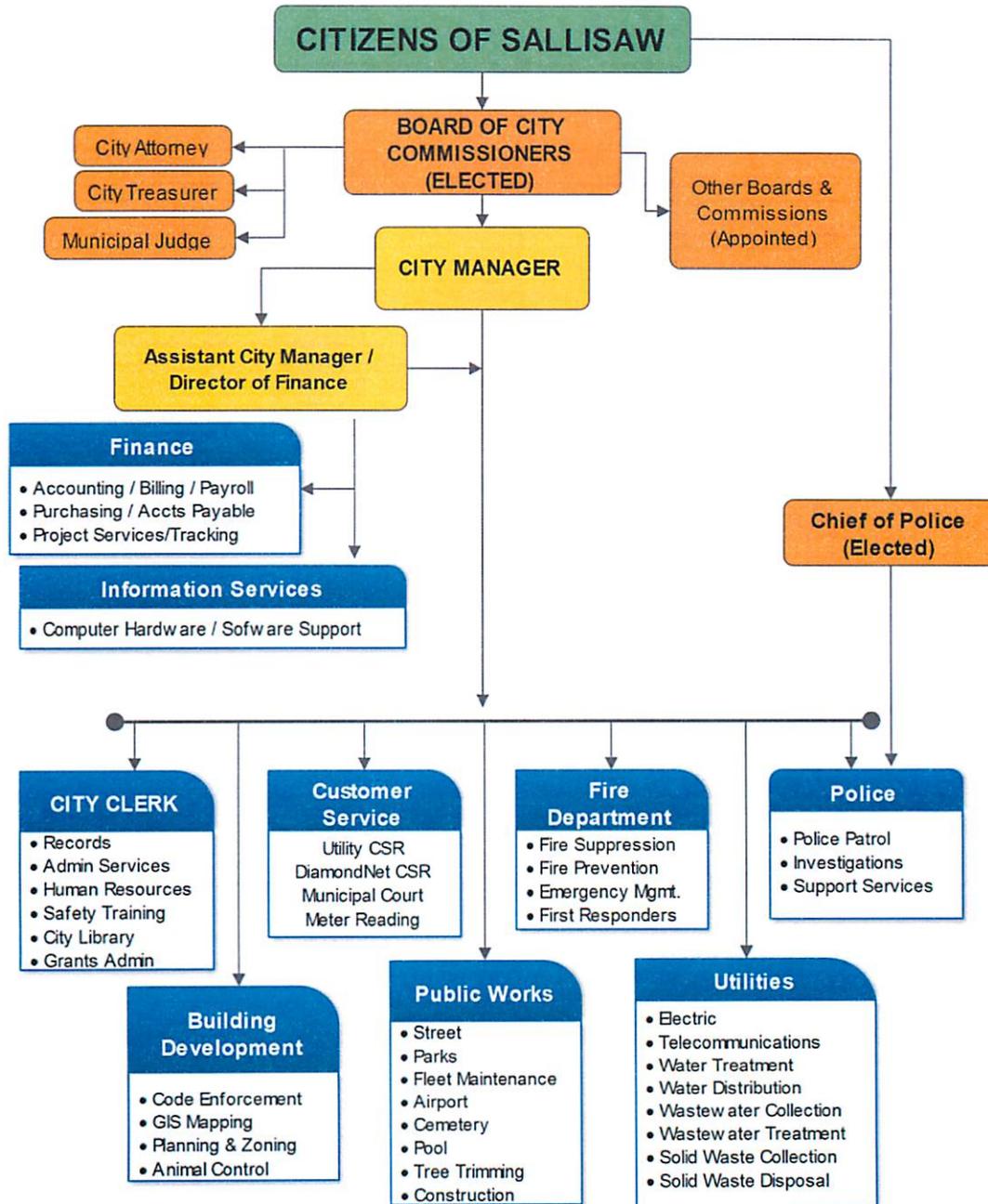
City Manager	Clayton Lucas II
Assistant City Manager/Finance Director	Keith Skelton
City Clerk/Treasurer/Human Resources	Dianna Davis
City Attorney	John Robert Montgomery
Municipal Judge	John T. Cripps
Building Development	Keith Miller
Customer Service	Dandra Randolph
Electric Department	Blakely Smith
Police Chief (Elected)	Terry Franklin
Fire Chief	Anthony Armstrong
Landfill/Sanitation/Construction/Fleet Svcs.	Jamie Phillips
Parks / Pool / Airport / Cemetery	Lee Risley
Water Treatment Plant	Jarod Vinson
Wastewater Treatment Plant	Randy Jones
Street Department	Sam Randolph
Telecommunications Services	Danny Keith
Information Services	Brad Hamilton
Water/Sewer Department	Ted Capps
Stanley Tubbs Memorial Library	Bethia Owens

Self-Control  
 Excellence  
 Responsibility  
 Courteous  
 Honesty  
 Respect

City of Sallisaw Organizational Chart

**City of Sallisaw Organizational Chart**

May 1, 2016

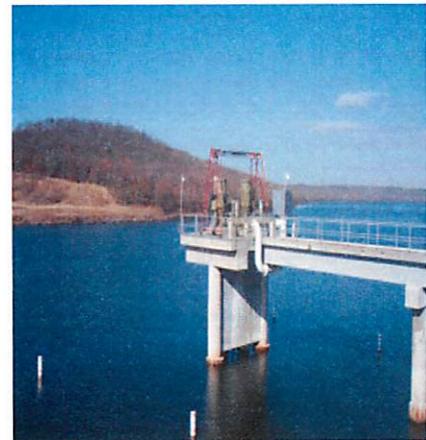


**City Services**Electric

The City of Sallisaw is one of over 2,000 Public Power communities in the United States and one of 63 in the State of Oklahoma. In Sallisaw, electrical power is purchased from the Grand River Dam Authority and is transmitted over a 13,200/7,200 voltage system consisting of three substations and approximately 100 miles of distribution lines. Approximately 85% of the distribution system is overhead. The system currently provides electricity to approximately 4,200 meters within the City's service territory.

Water Treatment and Distribution

The City of Sallisaw obtains raw water from Brushy Creek Lake located approximately six miles north of Sallisaw. The 3,000 acre lake was constructed in 1963 by the USDA Soil Conservation Service for flood control and a municipal water supply for Sallisaw. The total drainage area above the lake is 13,256 acres. Water is pumped to the Sallisaw treatment facilities via two transmission lines, a 16-inch transmission line approximately six miles in length and a new 24" transmission line built in 2011. The City maintains approximately 120 miles of water distribution lines.



In December 2007, a new 6 million gallon per day water treatment plant was brought online, retiring two older plants. The new plant was constructed by BRB Construction Company, Topeka, Kansas, at a cost of \$17.5 million. Also included in the project was construction of a new intake structure and pumping station on Brushy Lake. Funding for these projects was provided with proceeds from the Series 2005 bond issue.

In March 2010, the Sallisaw Municipal Authority obtained a \$5,360,000 DWSRF loan through the Oklahoma Water Resources Board. This provided funding to construct the new 24" raw water transmission line from Brushy Lake to Sallisaw; and a new 1.5 million gallon clear well at the water treatment plant facility. These projects were completed in April 2011.

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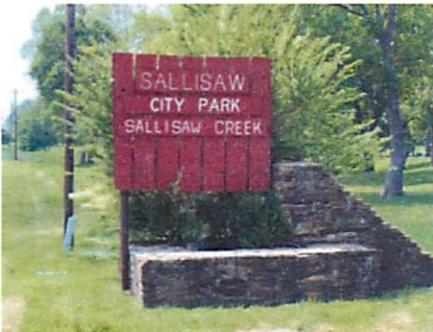
Wastewater Collection and Treatment System

Operating 24 hours per day, the Sallisaw Wastewater Treatment Plant treats collected wastewater by an activated sludge process. The plant is capable of treating 3.25 million gallons of wastewater daily. The facility consists of an oxidation ditch, two aeration basins and three final clarifiers. The sludge from this process is then wasted by using a dewatering box or applied to areas of land in a liquid form. The City maintains approximately 69 miles of wastewater collection lines.



Municipal Solid Waste Collection and Landfill Facility

The City provides a variety of solid waste collection services to the community including weekly residential trash pickup, commercial dumpster and roll off container services. In addition, the City operates a regional landfill consisting of 122 permitted acres. Eight cells with a total capacity of 4,322,902 cubic yards are currently available to accept waste or be constructed. Of these eight cells, seven have been constructed and are currently open providing 3,424,440 cubic yards of waste storage. The area currently designed for the first 8 cells consists of 42.92 acres.



Parks and Recreation

The City of Sallisaw operates numerous parks in the community. The Parks personnel strive to maintain all park areas in a clean and inviting manner allowing visitors to enjoy the outdoors.

Parks within the city limits of Sallisaw have playground equipment, walking trails, picnic shelters and disc golf activities.

Brushy Lake Park north of Sallisaw on State Highway 17 offers RV and camping sites, picnic shelters, fishing docks and a boat ramp as well as a relaxing atmosphere on Brushy Lake.



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Sallisaw Sports Complex

Sitting on 130 acres east of Sallisaw off of State Highway 64, the Sallisaw Sports Complex was completed in March 2016. The complex was built utilizing a dedicated ½ cent sales tax approved in June 2013

Phase I of the \$5 million project consists of softball and baseball quads with dedicated concessions and restrooms for each quad. Future phases of the complex include soccer fields, football fields and a walking trail.



The sports complex is operated under a contract with the Sallisaw Youth League.



Public Safety

The Sallisaw Police Department provides law enforcement services with a 23 member police department. The department has an elected Police Chief and is committed to providing a modern police department enforcing all the laws and ordinances of the State of Oklahoma and the City of Sallisaw.

The Sallisaw Fire Department is a 20 member volunteer force that dates back to 1888. The department employs two full time firefighters, one serving as the Fire Chief. The Fire Department is committed to protecting all lives and property in the community.



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#### Sallisaw Municipal Airport

The Sallisaw Municipal Airport is open 24 hours per day 7 days per week. It is situated at 527 ft. elevation and has the FAA Identifier of JSV. The airport maintains a 4,006 x 75 ft. asphalt runway. The City contracts with a Fixed Base Operator (FBO) for daily operations at the airport.



#### Telecommunications

DiamondNet is a state-of-the-art fiber optic system that brings high quality telecommunications services to the community of Sallisaw. It offers cable television, High-speed Internet, and telephone services. DiamondNet was launched in April of 2005, offering its services to 100 initial customers. Today it serves over 2,000 subscribers and generates revenues in excess of \$2.3 million. In December 2015, DiamondNet launched wireless Internet services to customers outside the city limits of Sallisaw.



#### Stanley Tubbs Memorial Library

The Stanley Tubbs Memorial Library is part of the Eastern Oklahoma District Library System. The library is located in a renovated railroad depot originally built in 1912 by the Iron Mountain Railroad. Sallisaw civic leader Stanley Tubbs led a highly successful fund raising effort to remodel the building into a library. After his death, the library was named in his honor. The grounds of the library are routinely the centerpiece to many events in Sallisaw.

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## **Budget & Financial Information**

**Budget Preparation**

The City of Sallisaw's fiscal year runs from July 1 to June 30 each year. The City Manager prepares an annual budget based on the Oklahoma Municipal Budget Act (11 Q.S., S.17-201 - 17-216). The budget is based on established funds and departments of the City and must be presented to the Governing Body at least 30 days prior to the beginning of the next fiscal year. A public hearing on the proposed budget must be held at least fifteen (15) days prior to the beginning of the budget year. The budget must then be approved at least seven days prior to the beginning of the budget year.

During the budget process, the Finance Department receives input and budget requests from all department supervisors. The Finance Department compiles all the requests and calculates current and proposed revenues and expenditures based on existing financial data. This information is then reported to the City Manager, who then reviews all the data with each department supervisor and the Finance Department. A final budget document is then prepared and submitted to the Board of City Commissioners for review and final approval.

**Fiscal Year 2016-2017 Budget Calendar**

<i>TARGET DATE</i>	<i>ACTIVITY</i>
March 16, 2016	FY 2016 budget packets to department supervisors
April 8	Department packets returned to Finance
April 12-15	Department review with Finance and City Manager
April 20	Deadline for all budget requests
April 22	Revenue estimates due, update expense estimates for March
April 25-28	Finance review all budget items with City Manager
May 2	City Manager transmittal letter due
May 9	Preliminary budget submitted to city council
May 18, 19	Budget meetings with city council. Budget must be submitted to council at least 30-days prior to start of new fiscal year.
May 27	Notice of public hearing submitted for publication
June 1	Publish public hearing notice. Must be published a minimum of five days before the public hearing.
June 13	Public hearing on budget, adopt budget. After public hearing, council is required to adopt budget at least seven days prior to beginning of fiscal year.
June 30	Deadline for filing or mailing budget to State Auditor's office. Any taxpayer may file protests against any alleged illegality in the budget within 15 days after filing of budget with State Auditor & Inspector's Office.

## Governmental Funds of the City

Governmental funds are used to account for all activities not accounted for through proprietary or fiduciary funds.

- General Fund – The General Fund is the general operating fund of the City. This fund accounts for all resources of the city not required to be accounted for in other funds or segregated for other purposes. General Fund provides funding for governmental functions, such as administration, public safety (Police and Fire Services), street maintenance, parks and recreation and airport operations. In addition, the General Fund also handles the daily operations expenditures of the utility departments. The main sources of revenue for the General Fund are Sales and Use Taxes and transfers from the Sallisaw Municipal Authority. The primary expenditure category for the General Fund is Salary and Benefits.
- Special Revenue Funds – These funds account for the proceeds of specific revenue sources that are dedicated to specific purposes.
- Capital Project Funds – These funds are used to account for and track resources dedicated to the acquisition or construction of major capital facilities, other than those financed by proprietary or trust funds.

## Fiduciary Funds

Fiduciary funds are used to account for assets held by the City in a trustee capacity. The Sallisaw Meter Deposit Fund (60) is a Fiduciary Fund of the City.

## Proprietary Funds

Proprietary funds are those used to account for activities of the city similar to the private business sector.

- Enterprise Funds – These funds are used to account for operations that are financed and operated in a manner similar to private business. The costs of providing services are recovered primarily through user charges. The Sallisaw Municipal Authority and the Sallisaw Water Projects Fund are enterprise funds of Sallisaw.
- Internal Service Funds – These funds allocate certain costs to other funds within the government.

### Sallisaw Municipal Authority

The Sallisaw Municipal Authority (SMA) is a public trust of the City of Sallisaw and operates the utilities of the City. The SMA was established in 1988.

Major sources of revenue for the SMA are revenues generated by providing electricity, sanitation, landfill, and water and sewer services. The sale of telecommunications services (cable television, Internet and telephone) also provides significant revenue. In addition, 1 cent of sales tax funding is dedicated to the SMA.

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Additional funds that are part of SMA include the *Sallisaw Water Projects Fund*. This fund accounts for major water projects that have or are to be completed within the City. This fund also accounts for a dedicated 1/2 cent sales tax that was approved in 2005 for a 30 year time frame. The 1/2 cent sales tax and a transfer from SMA provide operating revenues for projects and debt service payments.

*Sallisaw Economic Authority*

The Sallisaw Economic Authority (SEA) is a public trust of the City of Sallisaw. Its primary function is to assist in furthering economic development in the community and assist in any financing needed. The Board of City Commissioners serves as trustees of SEA.

*Sallisaw Industrial Finance Authority*

The Sallisaw Industrial Finance Authority (SIFA) is a public trust of the City of Sallisaw. Working with the SEA, its primary function is to assist in furthering economic development in the community and assist in any financing needed. It operates in conjunction with the Sallisaw Economic Authority. The Board of City Commissioners serves as trustees of SIFA.

**Information for Specific Funds of the City***Meter Deposit Fund*

- This fund accounts for all utility deposits collected from customers. Deposits are refund to the customer upon termination of the utility account.
- Beginning in April of 2012, the City of Sallisaw began refunding deposits to customers based on a 36 month history with no penalties. If a customer meets the 36 month criteria, their deposit on file with the city is applied to their current bill. If the customer subsequently has services disconnected for non-payment the customer must re-establish their utility deposits.

*Sallisaw Reserve Fund*

The Sallisaw Reserve Fund represents a savings fund for the City of Sallisaw. Funds deposited can only be used upon approval of the Board of City Commissioners. Board of City Commissioner Policy BOCC-002 governs the use of these funds.

*Street & Alley Fund*

The Street and Alley Fund is a required fund used to account for fuel and motor excise taxes submitted to the City through the State of Oklahoma. These funds can only be used for street and alley related projects. The city typically utilizes these funds for summer street programs or other major street maintenance.

*Youth & Recreation Fund*

The Youth and Recreation Fund accounts for funding that can only be used for youth activities. Currently the major source of revenue for this fund is a 5% hotel/motel tax collected by the General Fund and transferred to the Youth and Recreation Fund. In 2009, the City of Sallisaw purchased 130 acres of property located just east of Sallisaw that is now home to the Sallisaw Sports Complex,

Fire Department Fund

This fund accounts for donations and other dedicated revenues that are directed for fire department use only. This fund also accounts for any sales tax amounts that are received from the Sequoyah County Treasurer for specific purchases related to the Fire Department.

- *Sequoyah County 1/4 cent Sales Tax Dedicated to Fire Departments:* This permanent tax was passed by a vote of Sequoyah County residents in 2006. It is divided among all the fire departments in Sequoyah County. 95% of the tax received is divided equally among all the fire departments; the other 5% is deposited into a special fund that is used for fire related purposes as approved by the Sequoyah County Board of County Commissioners. The City of Sallisaw Fire Department may utilize the funds to purchase any item related to fire prevention and safety that benefits the Sallisaw Fire Department.

Police Department Fund

This fund accounts for donations and other dedicated revenues that are directed for police department use only. The Police Department will use these funds for the purchase of equipment or other needs of the department.

Cemetery Fund

The Cemetery Fund accounts for all revenues generated by the cemetery for sale of lots and internments. The City's policy on revenues generated is all revenues are deposited into the Cemetery Fund for the perpetual care of the facility. This is contrary to State law, which stipulates you are only required to dedicate 12.5% of all revenue generated by sales of lots and internments to the perpetual care of a municipal cemetery. (11 O.S. 26-109)

Police Drug Fund

The Police Drug Fund accounts for revenues generated by local forfeitures of property or money due to court action involving drug related cases. These forfeitures can come from local or state authorities. Funds may be used only for enforcement of drug related laws (equipment, test kits, etc...) and drug education.

Library Fund

The Library Fund is used to provide support funding for the Stanley Tubbs Memorial Library. These funds are mostly used for building maintenance, supplies and membership subscriptions. Funding is provided via donations for the library or transfers from the city General Fund.

Library Trust Fund

Controlled by the Library Trust Authority, this fund was established to account for significant donations received and dedicated to the upkeep and further development of the Library. Funding can only be applied to the Library. The Board of City Commissioners serves as trustees of the Library Trust Authority.

**Basis of Accounting**

Basis of Accounting refers to the time at which revenues and expenditures or expenses are recognized in the general ledgers and reported.

Governmental funds are accounted for using the modified accrual basis of accounting. Under this method, revenues are recognized when they become measurable and available. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

Proprietary funds are accounted for using the accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recorded in the accounting period they are incurred in.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments of funds are recorded in order to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be honored during the subsequent year. For budgetary purposes, encumbrances outstanding at year end and the related appropriation are carried forward to the new fiscal year. Encumbrances constitute the equivalent of expenditures for budgetary purposes.

When projecting revenues, projections shall be conservative based on past history of revenue type and projected future of the category. One time revenues will only be used for one time expenditures. One time revenues will not be used to fund normal operational activities. User fees shall be examined on a yearly basis and adjusted as necessary to keep up with the cost of providing services.

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## **Revenue Spotlight**

**Sales Tax**

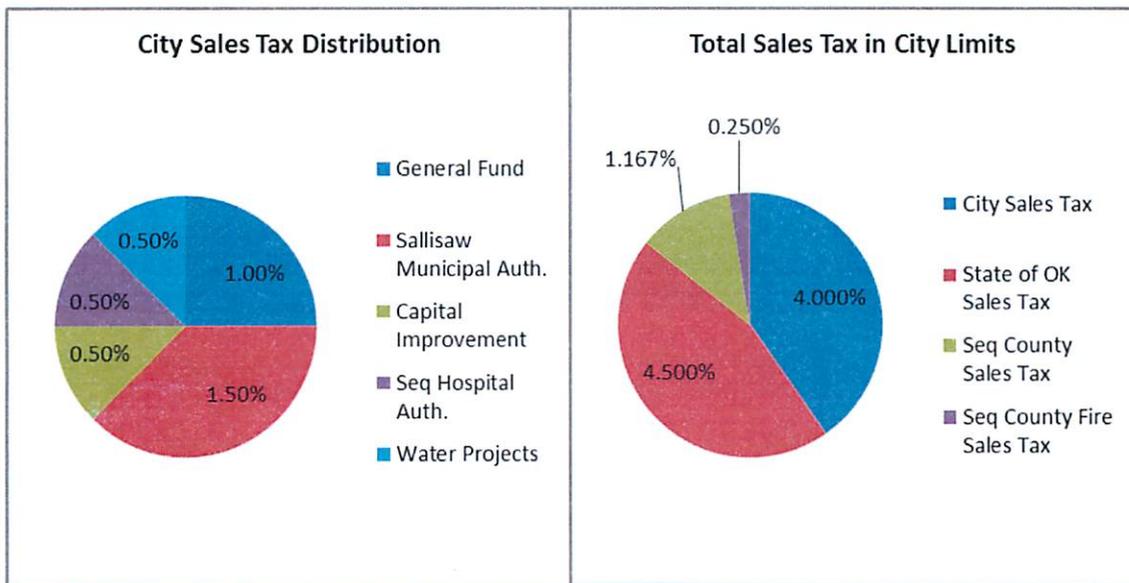
Following local ordinances and State of Oklahoma laws, the City of Sallisaw imposes a sales tax on all goods and commodities sold within the city limits of Sallisaw. The Oklahoma Tax Commission, by contract, collects the sales and use tax on behalf of the City and distributes the funds to the City less the contractual collection fee.

On October 1, 2013, the sales tax within the city limits of Sallisaw increased to 9.917% with the community approval of an additional ½ cent sales tax for the construction of the new Sallisaw Sports Complex. The current sales tax percentages that make up the 9.917% and the 4.0% that is dedicated to the City of Sallisaw are:

**As of October 1, 2013**

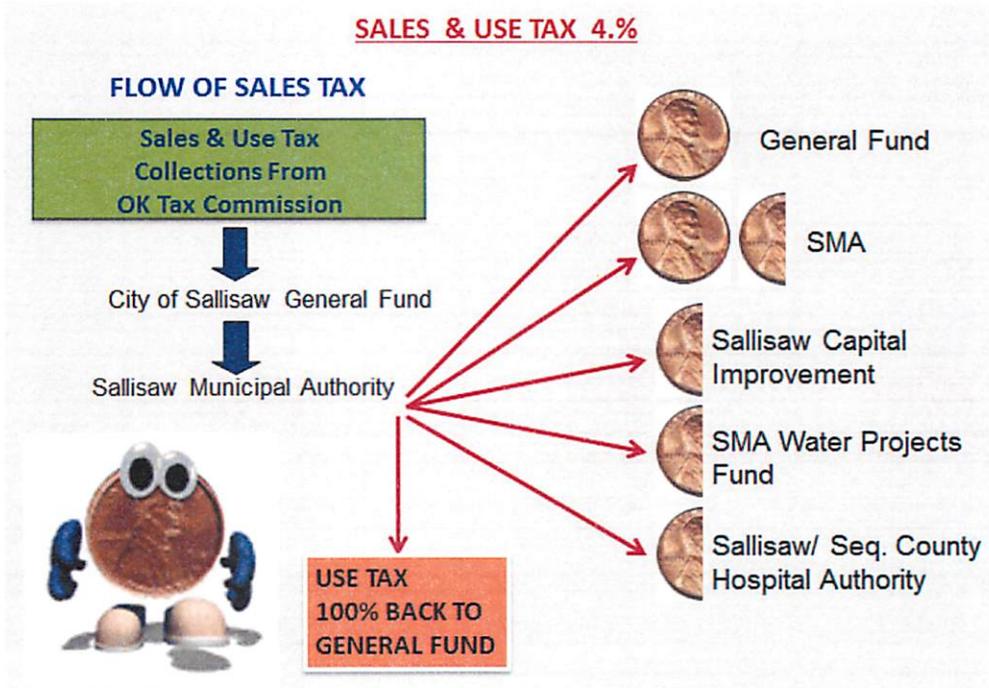
Sales Tax Within Sallisaw	
City Sales Tax	4.000%
State of OK Sales Tax	4.500%
Seq County Fire Sales Tax	0.250%
Seq County Sales Tax-Roads	0.500%
Seq County Jail	0.167%
Seq County Jail/Sheriff	0.500%
<b>Total Tax within City Limits</b>	<b>9.917%</b>

City Sales Tax Distribution	
City General Fund	1.00%
Capital Improvement	0.50%
Sallisaw Municipal Authority	1.00%
Water Projects SMA	0.50%
Seq Hospital Authority	0.50%
SMA / Sports Complex	0.50%
<b>Total City Sales Tax</b>	<b>4.00%</b>

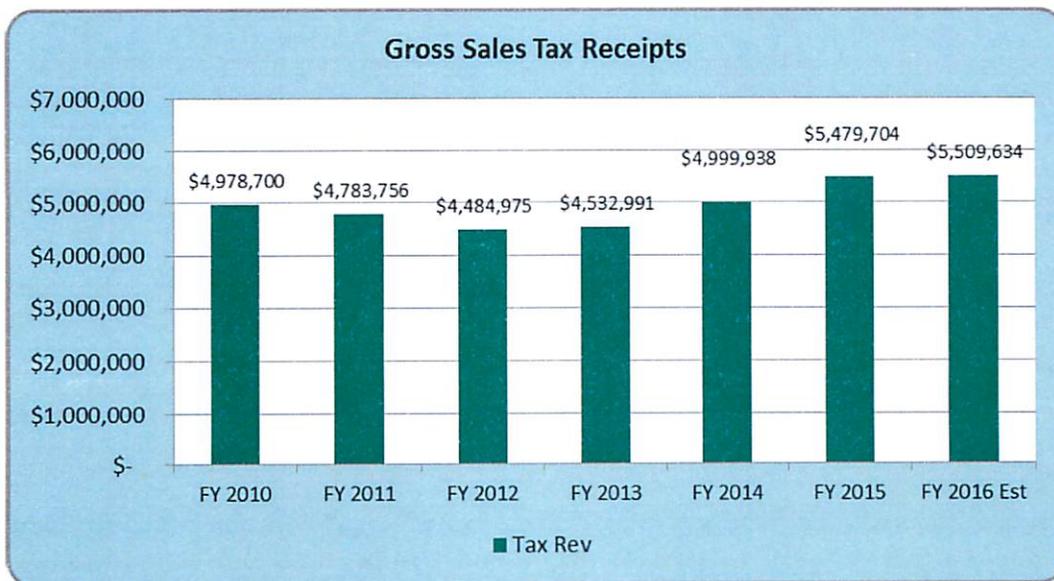


**Sales Tax Distribution**

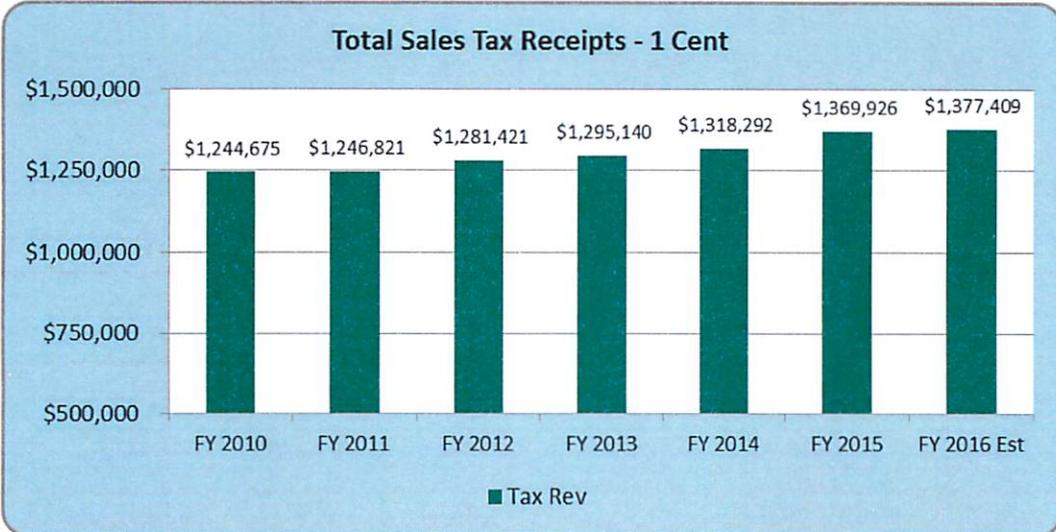
To satisfy bond requirements sales and use tax must be transferred to the Sallisaw Municipal Authority when received from the Oklahoma Tax Commission. The SMA then distributes the tax as follows:



**Sales Tax Historical Trends**



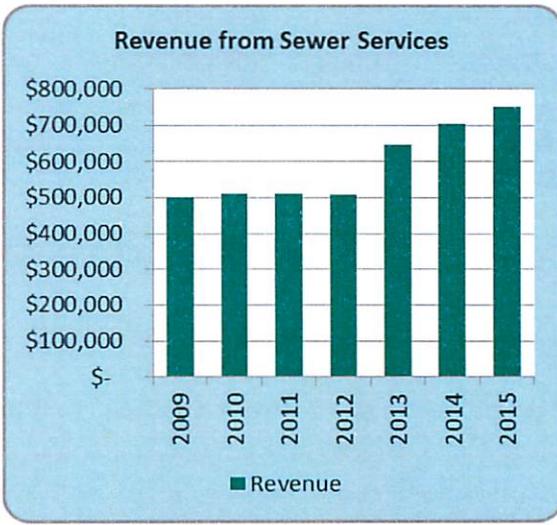
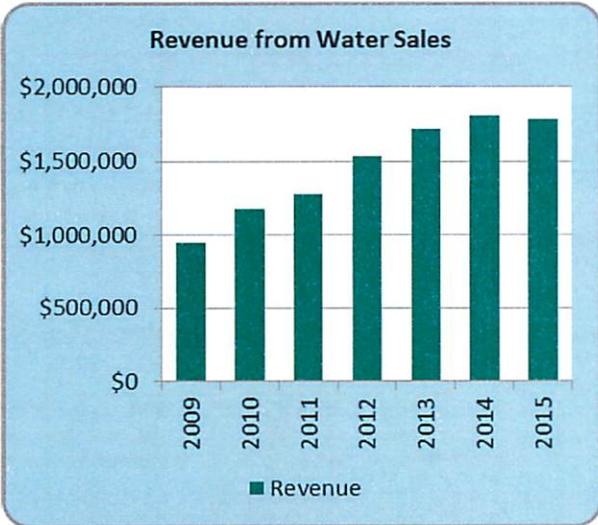
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*\*One cent sales tax provides a more accurate snapshot of how taxable sales are tracking within Sallisaw.*

**Utility Revenue & Usage**

The City of Sallisaw, through its public trust the Sallisaw Municipal Authority, sells electric, water, sewer, solid waste and telecommunications services to the community. Rates for these services are set by resolutions approved by both the City of Sallisaw Board of City Commissioners and the Sallisaw Municipal Authority Board of Trustees.

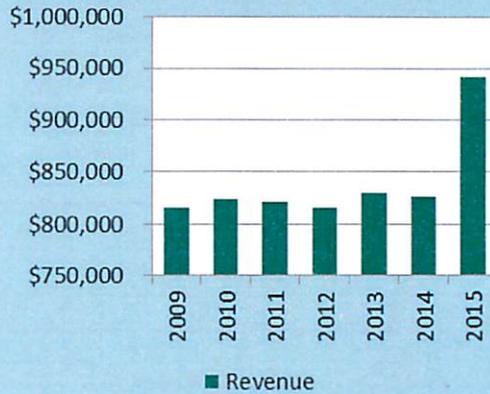


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Revenue from Landfill



Revenue from Sanitation Services



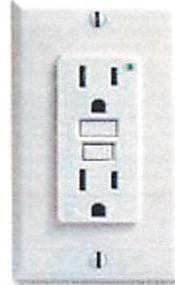
Telecommunications Services



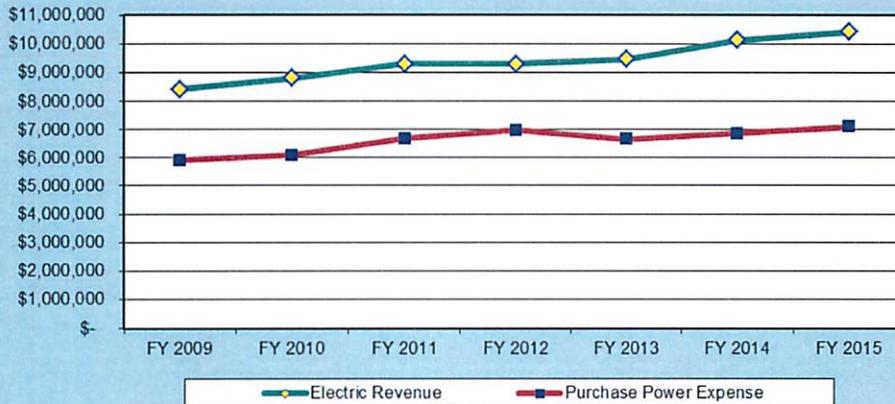
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**Electric Sales & Purchase Power Costs**

	Electric Revenue	Power	Net Revenue	Net Revenue %
FY 2009	\$ 8,424,973	\$ 5,914,330	\$ 2,510,643	29.80%
FY 2010	\$ 8,802,056	\$ 6,103,254	\$ 2,698,802	30.66%
FY 2011	\$ 9,304,225	\$ 6,677,887	\$ 2,626,338	28.23%
FY 2012	\$ 9,302,492	\$ 6,987,393	\$ 2,315,099	24.89%
FY 2013	\$ 9,463,166	\$ 6,665,928	\$ 2,797,238	29.56%
FY 2014	\$ 10,125,878	\$ 6,868,646	\$ 3,257,232	32.17%
FY 2015	\$ 10,435,091	\$ 7,104,850	\$ 3,330,241	31.91%
Avg	\$ 9,408,269	\$ 6,617,470	\$ 2,790,799	29.60%



**Electric Sales & Purchase Power Cost**



**kWh Purchased & Billed**

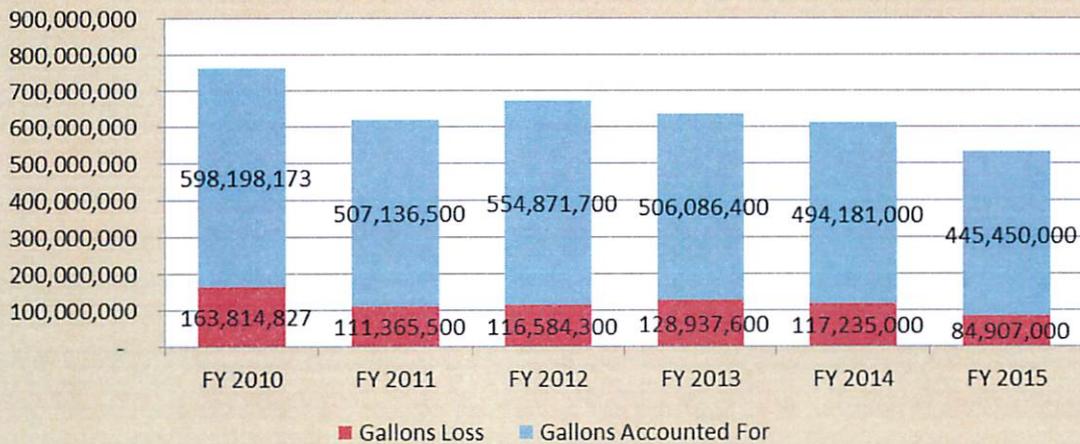


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**Water Treatment - Gallons Treated**

Water Gallons	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
<b>Total Gallons</b>	<b>762,013,000</b>	<b>618,502,000</b>	<b>671,456,000</b>	<b>635,024,000</b>	<b>611,416,000</b>	<b>530,357,000</b>
<b>Gallons Accounted For</b>	<b>598,198,173</b>	<b>507,136,500</b>	<b>554,871,700</b>	<b>506,086,400</b>	<b>494,181,000</b>	<b>445,450,000</b>
<b>Gallons Loss</b>	<b>163,814,827</b>	<b>111,365,500</b>	<b>116,584,300</b>	<b>128,937,600</b>	<b>117,235,000</b>	<b>84,907,000</b>
<b>Water Loss %</b>	<b>21%</b>	<b>18%</b>	<b>17%</b>	<b>20%</b>	<b>19%</b>	<b>16%</b>

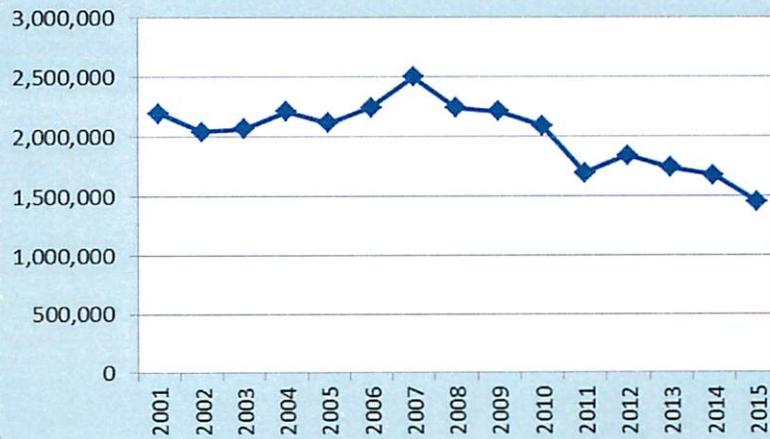
**Treated Water Production**



Water Plant Capacity (New December 2007): 6 MGD

FY	MGD
2001	2,197,392
2002	2,043,866
2003	2,065,526
2004	2,209,545
2005	2,115,260
2006	2,244,482
2007	2,498,532
2008	2,240,027
2009	2,208,207
2010	2,087,707
2011	1,694,526
2012	1,839,605
2013	1,739,792
2014	1,675,112
2015	1,453,033

**Water Plant MGD Production History**



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## **Budget Facts & Figures**

**Overall Budget**

The budget packet contains many numbers and references of numbers from fund to fund. Below you will find a summary of the highlights of the FY 2017 budget.

Total Overall Budget	\$ 49,866,800	
Total General Fund Budget	\$ 17,673,139	
Total General Fund Departmental Budgets	\$ 11,374,306	
Sales & Use Tax Receipts	\$ 5,738,793	
Other Tax Receipts	\$ 453,833	
Total SMA Budget	\$ 25,038,703	
SMA Utility Revenue	\$ 18,171,900	
Debt Service Srs 2009	\$ 682,205	
Debt Service Srs 2012	\$ 1,503,996	
Debt Service OWRB SRF	\$ 350,115	
Debt Service Srs 2013	\$ 636,379	
Largest General Fund Department budget	\$ 2,058,783	Police & Police Aux
Fund 30 Capital Improvement	\$ 1,662,289	
Fund 92 Infrastructure Improvements	\$ 576,287	

**General Fund**

- Overall General Fund budget is \$17,673,139, an increase of \$134,224
- Overall Department expenses, including salary and benefit costs, are budgeted at \$11,374,306, an increase of \$382,587.
- Transfers out to the Chamber of Commerce, Sallisaw Improvement Corporation, Sallisaw Main Street and KIBOIS Area Transit are budgeted at \$120,000. No increase in these amounts.
- Total budget for Sales and Use tax is projected at \$5,738,793, an increase of \$105,015.
- Salary and Benefits budget is \$7,645,908, an increase of \$201,574. \$180,244 of this increase is in health insurance. Wages only show an increase of \$26,980 due to employee turnover.
- Due to a decrease in the required retirement contribution, the budget for city retirement is \$25,982 less than the previous budget.
- No COLA increases are budgeted for the employees.
- One cent sales tax coming back to the General Fund is estimated at \$1,375,500
- Contribution from SMA is budgeted at \$8,873,778. Of this amount, \$4,004,844 supports the daily operations of the proprietary utility departments.
- General Fund Contingency is budgeted at \$230,000

**Capital Improvement**

- Overall Capital Improvement budget is \$1,662,289 with \$597,009 budgeted as contingency and reserve for future outlay.
- Significant Appropriations for FY 2017 include:
  - Ongoing lease purchase payments (7) of \$228,385 for the year. Four of these will pay off during the fiscal year.
  - Generator for City Hall, \$42,000
  - Software for the Police Department and Municipal Court, \$160,000.
  - Software for Building Development, \$30,000.
  - Improvements to Brushy Lake Park, \$67,000
  - Jack Hammer for excavator unit, \$40,000
  - Rebuild of excavator undercarriage and purchase of an auto lube unit, \$20,000
  - Purchase of a mini excavator for use by water, street and electric departments, \$20,000
  - Purchase of a tanker/tender for the Fire Department, \$250,000. We are looking at several options for this purchase including purchasing a rebuild and lease purchase.
  - Rebuild and modification of West Cherokee underpass pumps, \$75,000. \$31,000 of this funding is from FEMA.

**Sallisaw Municipal Authority**

- Overall SMA budget is \$25,038,703, an increase of \$71,105. Items of note in the SMA include:
  - An increase of \$104,815 in Sales and Use Tax from the General Fund and discount.
  - An increase of \$64,100 in Telecommunications revenue.
  - An increase in sanitation and landfill revenue of \$180,000
  - An increase in water and sewer services revenue of \$210,000. This includes increases in city water and sewer rates that will meet requirements of a CDBG grant.
  - A decrease of \$653,000 electric service revenue due to continued negative PCA charges.
  - Engineering fees of \$70,000 for the North Substation.
  - Consulting fees of \$60,000 for a proposed evaluation of all utility rates and future needs of the city and utilities.
- Debt service for the Series 2012 bond issue and the OWRB Series 2010 loan is \$1,854,111. Debt service is supported by \$687,750 in dedicated ½ cent sales tax and \$1,200,000 from utility rates.

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- Debt Service for the Series 2013 bond issue is \$682,205, fully supported by ½ cent sales tax dedicated to the sports complex project.
- Transfer to the Capital Improvement Fund:
  - From SMA \$100,000.
  - From SMA ½ cent sales tax, \$687,750.
- Transfers to the General Fund:
  - SMA 1 Cent sales tax, \$1,375,500.
  - SMA contribution to the General Fund, \$8,873,778
- Transfer to the SMA Infrastructure Improvement Fund, \$275,000.
- Funding for the construction of Cell VIII at the landfill included in Fund 92. Estimated cost is \$516,287, including engineering

**Other Funds**

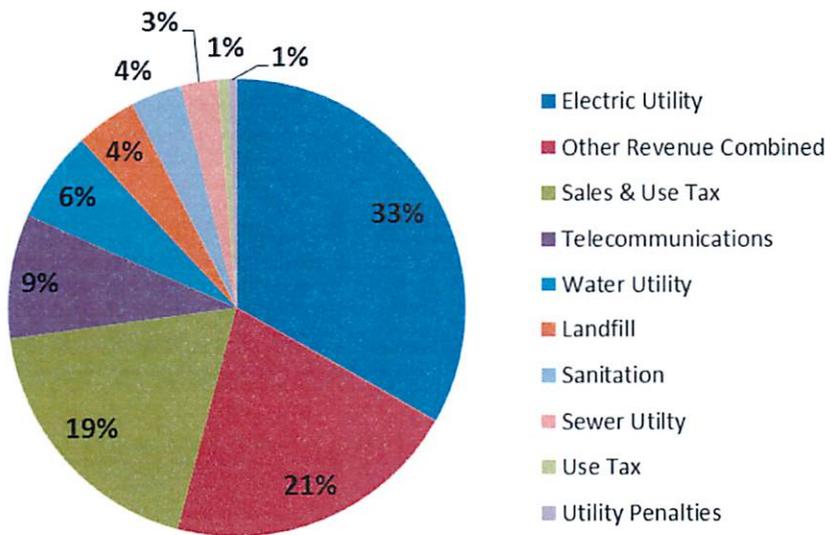
- Special revenue funds have been budgeted at \$2,171,664. These include the following operating funds:
  - Sallisaw Reserve Fund \$942,478
  - Street and Alley Fund \$138,480.
  - Youth and Recreation Fund \$283,809.
  - Cemetery Fund \$285,803.

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**Major Revenue Sources**

<b><i>Major Revenue Sources</i></b>		
Electric Utility	\$ 10,228,200	33%
Other Revenue Combined	\$ 6,427,950	21%
Sales & Use Tax	\$ 5,738,793	19%
Telecommunications	\$ 2,737,000	9%
Water Utility	\$ 1,968,600	6%
Landfill	\$ 1,328,000	4%
Sanitation	\$ 1,110,000	4%
Sewer Utility	\$ 800,100	3%
Use Tax	\$ 236,793	1%
Utility Penalties	\$ 165,000	1%
<b>Total Revenue</b>	<b>\$ 30,740,436</b>	

**City of Sallisaw Major Revenue Source**



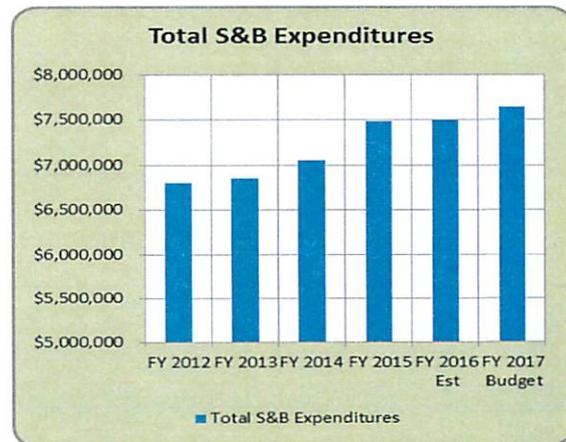
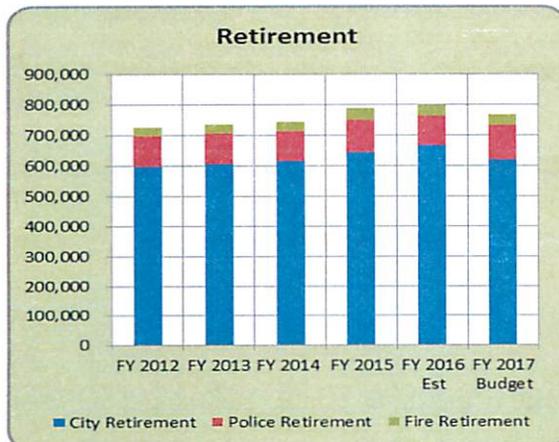
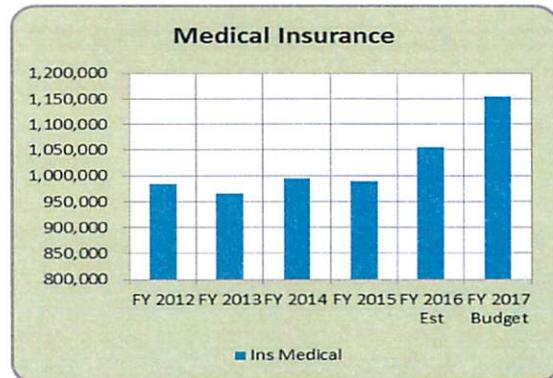
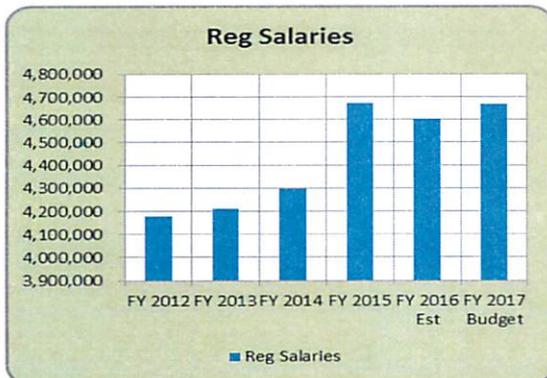


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**General Fund Personnel**

**General Fund Personnel Costs**

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016 Est	FY 2017 Budget
Reg Salaries	4,177,908	4,210,419	4,295,718	4,672,801	4,603,090	4,668,226
Overtime	205,838	190,246	211,142	216,369	248,275	246,900
Soc Security	333,399	334,742	345,440	375,003	373,822	379,335
City Retirement	598,810	607,644	615,614	645,917	667,166	618,839
Workers Comp	332,363	375,594	390,465	372,781	330,597	342,740
Ins Medical	939,316	917,093	948,104	954,575	999,350	1,154,117
Christmas	6,900	6,700	34,250	34,750	33,750	35,000
Other Benefits	4,803	4,578	5,272	9,432	17,000	9,360
Police Retirement	98,180	100,247	97,903	105,424	95,000	112,792
Fire Retirement	28,700	27,407	31,619	35,500	35,000	35,098
Standby	26,995	27,035	27,105	31,440	35,200	43,500
<b>Total S&amp;B Expenditures</b>	<b>\$ 6,753,211</b>	<b>\$ 6,801,705</b>	<b>\$ 7,002,633</b>	<b>\$ 7,453,993</b>	<b>\$ 7,438,251</b>	<b>\$ 7,645,908</b>
Salaries % of Total	62%	62%	61%	63%	62%	61%
Med. Ins % of Total	14%	13%	14%	13%	13%	15%
All Retirement % of Total	11%	11%	11%	11%	11%	10%
<b>Total Dept Operations Exp</b>	<b>\$ 9,719,467</b>	<b>\$ 9,753,216</b>	<b>\$ 10,000,181</b>	<b>\$ 10,339,436</b>	<b>\$ 10,557,664</b>	<b>\$ 11,374,306</b>
<b>Total S&amp;B % of Budget</b>	<b>69%</b>	<b>70%</b>	<b>70%</b>	<b>72%</b>	<b>70%</b>	<b>67%</b>



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## **Budget Documents**

**Appendix A –Budget Documents**

**Appendix B – Staffing**



# **FY 2017 BUDGET**

## **Appendix A – Budget Documents**

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## RESOLUTION \_\_\_\_\_

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR  
THE CITY OF SALLISAW, OKLAHOMA, FOR THE PERIOD  
JULY 1, 2016, THROUGH JUNE 30, 2017, FINDING ALL THINGS  
REQUISITE AND NECESSARY HAVE BEEN DONE IN  
PREPARATION AND PRESENTMENT OF SAID BUDGET**

**WHEREAS**, the Charter of the City of Sallisaw, Oklahoma and the Statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the Board of City Commissioners of the City of Sallisaw, Oklahoma prior to the beginning of the fiscal year of said City and that a public hearing(s) be held prior to the adoption of said budget; and

**WHEREAS**, the budget for the fiscal year July 1, 2016 through June 30, 2017, has heretofore been presented to the Board of City Commissioners and due deliberation had thereon, and public hearing(s) having been held as required by Charter and/or Statute, and all comments and objections have been considered; and

**WHEREAS**, the following is a summary of the sources of revenue, and of the amounts appropriated and the purposes for which the same shall be spent:

### REVENUE

**Governmental Funds**

General Fund	\$ 17,673,139
Capital Improvement	\$ 1,662,289

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund	\$ 942,478
Street & Alley Fund	\$ 138,480
Youth & Recreation Fund	\$ 283,809
Fire Department Fund	\$ 92,285
Police Department Fund	\$ 5,282
Police Federal Forfeiture Fund	\$ -
Police Technology Fund	\$ 10,750
Library Fund	\$ 19,576
Library Trust Fund	\$ 84,771
Cemetery Fund	\$ 285,803
Police Drug Fund	\$ 41,397
Department of Justice Grants	\$ 2,984
FAA Fund	\$ 39,744
Sallisaw NOW	\$ 11,688
Sallisaw NOW DFC Funding	\$ 125,000
Sallisaw NOW PFS Funding	\$ 87,617
<b>Total Special Revenue Funds</b>	<b>\$ 2,171,664</b>

**Total Governmental Funds** \$ 21,507,092

**Proprietary Funds**

Sallisaw Municipal Authority	\$ 25,038,703
Water Projects Fund	\$ 1,932,585
Infrastructure Improvement Fund	\$ 576,287

Sallisaw Industrial Finance Authority	\$	-	
Sallisaw Economic Authority	\$	7,716	
<b>Total Proprietary Funds</b>			\$ 27,555,291

**Fiduciary Funds**

Meter Deposit Fund	\$	804,417	
<b>Total Fiduciary Funds</b>			\$ 804,417

**Total Revenue** \$ 49,866,800

**APPROPRIATIONS & TRANSFERS**

**Governmental Funds**

**General Fund**

Basic Departmental Budget	\$	11,374,306	
General Fund Sundry	\$	90,000	
Cost of Living & Salary Adjust	\$	-	
Contingency	\$	230,000	
<b>Total General Fund</b>	\$	<u>11,694,306</u>	

Capital Improvement Fund	\$	<u>1,662,289</u>	
--------------------------	----	------------------	--

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund	\$	942,478	
Street & Alley Fund	\$	138,480	
Youth & Recreation Fund	\$	283,809	
Fire Department Fund	\$	92,285	
Police Department Fund	\$	5,282	
Police Federal Forfeiture Fund	\$	-	
Police Technology Fund	\$	10,750	
Library Fund	\$	19,576	
Library Trust Fund	\$	84,771	
Cemetery Fund	\$	285,803	
Police Drug Fund	\$	41,397	
Department of Justice Grants	\$	2,984	
FAA Fund	\$	39,744	
Sallisaw NOW	\$	11,688	
Sallisaw NOW DFC Funding	\$	125,000	
Sallisaw NOW PFS Funding	\$	87,617	
<b>Total Special Revenue Funds</b>	\$	<u>2,171,664</u>	

**Total Governmental Fund Appropriations** \$ 15,528,259

**Proprietary Funds**

Sallisaw Municipal Authority	\$	10,963,381	
Water Projects Fund	\$	1,932,585	
Infrastructure Improvement Fund	\$	576,287	
Sallisaw Industrial Finance Authority	\$	-	
Sallisaw Economic Authority	\$	7,716	
<b>Total Proprietary Funds</b>			\$ 13,479,969

**Fiduciary Funds**

Meter Deposit Fund	\$	804,417	
<b>Total Fiduciary Funds</b>			\$ 804,417

**TRANSFERS OUT**

**Transfers from General Fund**

General Fund to Library Fund	\$	-
General Fund to Sallisaw Reserve Fund	\$	-
Sales & Use Tax General Fund to SMA	\$	5,738,793
Hotel/Motel Tax Gen. Fund to Youth & Rec. Fund	\$	90,040
Other Transfers From General Fund	\$	<u>150,000</u>
<i>Total Transfers From General Fund</i>	\$	5,978,833

**Transfers from Sallisaw Municipal Authority**

Sales Tax Transfer SMA to General Fund	\$	1,375,500
Use Tax Transfer SMA to General Fund	\$	236,793
Sales Tax Transfer SMA to Capital Improvement	\$	687,750
Sales Tax Transfer SMA to Hospital Authority	\$	687,750
Sales Tax Transfer SMA to Water Projects Fund	\$	687,750
SMA Transfer to General Fund	\$	8,824,779
SMA Transfer to Capital Improvement	\$	100,000
SMA Transfer to Water Project Fund	\$	1,200,000
SMA Transfer to Sallisaw Economic Authority	\$	-
SMA Transfer to Infrastructure Improvement Fund	\$	<u>275,000</u>
<i>Total Transfers Sallisaw Municipal Authority</i>	\$	14,075,322

*Total Transfers All Funds* \$ 20,054,155

*Total Appropriations & Transfers* \$ 49,866,800

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SALLISAW, OKLAHOMA:**

That the budget for the City of Sallisaw, Oklahoma, now before the said Board of City Commissioners for consideration, as herein above summarized and a complete copy of which is on file with the City Clerk, be and the same is hereby adopted as the budget for the said City of Sallisaw, Oklahoma, for the period of July 1, 2016, through June 30, 2017.

**BE IT FURTHER RESOLVED**, that the said Board of City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter or Statute.

Passed and approved this the 9<sup>th</sup> day of JUNE, 2016.

**CITY OF SALLISAW, OKLAHOMA**

By: \_\_\_\_\_  
**JULIA FERGUSON, Mayor**

**ATTEST:**

\_\_\_\_\_  
**DIANNA DAVIS, City Clerk**  
(SEAL)



## City of Sallisaw Fund Summary

	2015-16	2015-16	2015-16	2015-16	2016-17	2016-17
Operating Fund	Beginning Fund Balance	Plus Current Year Estimated New Revenue	Less Current Year Estimated Expense	Estimated Ending Fund Balance	Plus Projected New Year Revenues	New Budget
<i>General Fund -10</i>	\$ 323,411	\$ 17,162,493	\$ 17,070,395	\$ 415,509	\$ 17,257,630	\$ 17,673,139
<i>Capital Improvement -30</i>	\$ 774,359	\$ 1,067,452	\$ 967,772	\$ 874,039	\$ 788,250	\$ 1,662,289
<i>SMA -90</i>	\$ 536,515	\$ 23,082,600	\$ 22,751,267	\$ 867,848	\$ 24,170,855	\$ 25,038,703
<i>SMA -91</i>	\$ 23,554	\$ 1,888,759	\$ 1,867,533	\$ 44,780	\$ 1,887,805	\$ 1,932,585
<i>SMA -92</i>	\$ 381,012	\$ 175	\$ 80,000	\$ 301,187	\$ 275,100	\$ 576,287
<i>Sallisaw Reserve -15</i>	\$ 940,276	\$ 1,202	\$ -	\$ 941,478	\$ 1,000	\$ 942,478
<i>Street &amp; Alley -20</i>	\$ 254,480	\$ 78,000	\$ 270,000	\$ 62,480	\$ 76,000	\$ 138,480
<i>Youth &amp; Rec Fund -21</i>	\$ 196,041	\$ 102,080	\$ 104,352	\$ 193,769	\$ 90,040	\$ 283,809
<i>Fire Dept. Fund -22</i>	\$ 102,999	\$ 39,419	\$ 78,133	\$ 64,285	\$ 28,000	\$ 92,285
<i>Police Dept. Fund -23</i>	\$ 17,089	\$ -	\$ 11,807	\$ 5,282	\$ -	\$ 5,282
<i>Police Dept. Fund -24</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Police Technology-25</i>	\$ -	\$ 750	\$ -	\$ 750	\$ 10,000	\$ 10,750
<i>Police Drug -93</i>	\$ 15,813	\$ 25,584	\$ -	\$ 41,397	\$ -	\$ 41,397
<i>Library Fund -50</i>	\$ 3,973	\$ 26,303	\$ 10,700	\$ 19,576	\$ -	\$ 19,576
<i>Library Trust -51</i>	\$ 84,492	\$ 134	\$ -	\$ 84,626	\$ 145	\$ 84,771
<i>Cemetery Fund -70</i>	\$ 233,007	\$ 36,646	\$ 14,800	\$ 254,853	\$ 30,950	\$ 285,803
<i>CDBG -103</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Sallisaw NOW -104</i>	\$ 39,288	\$ -	\$ 27,600	\$ 11,688	\$ -	\$ 11,688
<i>Sallisaw NOW/DFC-105</i>	\$ -	\$ 134,538	\$ 134,538	\$ -	\$ 125,000	\$ 125,000
<i>Sallisaw NOW/PFS-106</i>	\$ -	\$ 87,617	\$ 87,617	\$ -	\$ 87,617	\$ 87,617
<i>DOJ Fund -116</i>	\$ 416	\$ 19,787	\$ 17,219	\$ 2,984	\$ -	\$ 2,984
<i>FAA Fund -118</i>	\$ 40,755	\$ 393,283	\$ 394,294	\$ 39,744	\$ -	\$ 39,744
<i>FEMA/OEM Fund -122</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Meter Deposit Fund -60</i>	\$ 666,688	\$ 163,594	\$ 186,190	\$ 644,092	\$ 160,325	\$ 804,417
<i>SIFA -95</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>SEA -96</i>	\$ 7,716	\$ -	\$ -	\$ 7,716	\$ -	\$ 7,716
	<u>\$ 4,641,882</u>	<u>\$ 44,310,417</u>	<u>\$ 44,074,217</u>	<u>\$ 4,878,082</u>	<u>\$ 44,988,717</u>	<u>\$ 49,866,799</u>

New Budget	\$ 49,866,799
Beginning Fund Balance + Current Year Est Revenue	\$ 48,952,298
Increase (Decrease)	<u>\$ 914,500</u>

**CITY OF SALLISAW OUTSTANDING DEBT LISTING**

5/1/2016

Entity / Debt	Purpose / Type	Issue Date	Last Pymt Date	Issue Amount	Yr Debt Serv	Est.Balance
---------------	----------------	------------	----------------	--------------	--------------	-------------

**SALLISAW MUNICIPAL AUTHORITY (SMA)**

**Series 2012 Bond Issue**                      **Bonds**                      Jun-2012                      Sep-2035                      \$    22,875,000                      \$    1,507,000                      \$    20,705,000

**Water Treatment Plant and Brushy Lake Intake**

*Refinance of Series 2005, supported by 1/2 cent sales tax and utility rates*

*Total construction costs Phase I & II = \$17,780,306 (Treatment plant and Brushy intake structure)*

**Series 2009 Bond Issue**                      **Bonds**                      Dec-2009                      Jan-2028                      \$      8,475,000                      \$      675,000                      \$    6,255,000

**Telecommunications and Landfill**

*Refinanced Series 2004 and provided funding for Landfill expansion, supported by telecom revenue and SMA*

**OWRB SRF Loan Srs 2010**                      **Loan**                      Mar-2010                      Feb-2030                      \$    5,256,423                      \$      350,114                      \$    4,275,015

**Transmission Line and Clearwell**

*For 2010 water projects; transmission line, clearwell, supported by utility rates*

**Series 2013 Bond Issue**                      **Bonds**                      Aug-2013                      Aug-2023                      \$    5,325,000                      \$      631,200                      \$    4,325,000

*Sallisaw Sports Complex, supported by 1/2 cent sales tax*

**Sports Complex (NBS)**                      **Loan**                      7/1/2014                      6/20/2017                      \$      120,000                      \$      41,352                      \$      43,000

Term Mths                      36

**Landfill Closure / Postclosure**                      **LFClosure**                                                                \$    1,796,985                                           \$    1,759,867

*Required accrual for future closing of landfill.*

**TOTAL SALLISAW MUNICIPAL AUTHORITY**                      **\$    43,848,408                      \$    3,204,666                      \$    37,362,882**

Percentage Remaining                      **85%**

**LEASE PURCHASES**

Landfill Compactor (2)	LP	Dec-2011	Nov-2016	\$    689,000	\$    152,016	\$    86,165	ARM
2013 Large Electric Bucket	LP	Aug-2013	Jul-2016	\$    167,689	\$    57,578	\$    19,020	NBS
40 YD Front Load Sanitation	LP	Oct-2013	Sep-2016	\$    204,971	\$    70,571	\$    35,065	NBS
Tractor and Triple Flail Mower	LP	Jun-2014	May-2017	\$      83,600	\$    28,704	\$    30,740	NBS
Police Vehicles with Fire Unit	LP	May-2015	Apr-2018	\$    145,883	\$    50,400	\$    98,441	NBS
Electric Bucket Truck (small)	LP	May-2015	Apr-2018	\$      90,478	\$    31,320	\$    65,937	NBS
Trac Hoe Excavator	LP	Mar-2016	Feb-2019	\$    100,000	\$    34,572	\$    94,588	NBS

**TOTAL LEASE PURCHASES**                      **\$    1,481,621                      \$    425,161                      \$    429,956**

Percentage Remaining                      **29%**

**Total Long and Short Term Debt**                      **\$    45,330,029                      \$    3,629,827                      \$    37,792,838**

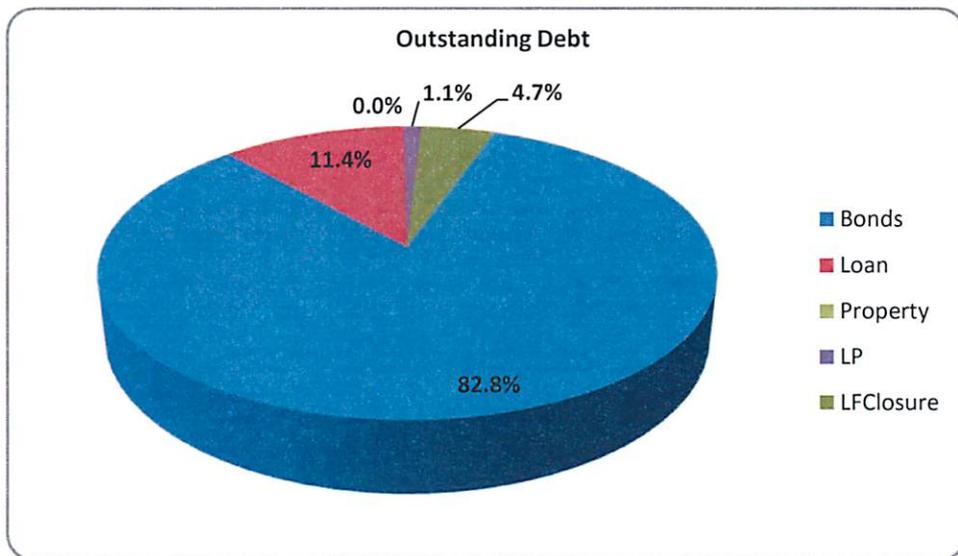
Percentage Remaining                      **83%**

# CITY OF SALLISAW OUTSTANDING DEBT LISTING

5/1/2016

Entity / Debt	Purpose / Type	Issue Date	Last Pymt Date	Issue Amount	Yr Debt Serv	Est.Balance
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	Issue Amount	Yr Debt Serv	Balance	
<i>Bonds</i>	\$ 36,675,000	\$ 2,813,200	\$ 31,285,000	82.8%
<i>Loan</i>	\$ 5,376,423	\$ 391,466	\$ 4,318,015	11.4%
<i>Property</i>	\$ -	\$ -	\$ -	0.0%
<i>LP</i>	\$ 1,481,621	\$ 425,161	\$ 429,956	1.1%
<i>LFClosure</i>	\$ 1,796,985	\$ -	\$ 1,759,867	4.7%
<b>Total Long and Short Term Debt</b>	<b>\$ 45,330,029</b>	<b>\$ 3,629,827</b>	<b>\$ 37,792,838</b>	



## GENERAL FUND SUMMARY

### *Revenue Sources*

Taxes	\$	5,955,833
Gross Receipts	\$	147,000
Court	\$	313,700
Permits & License	\$	26,800
Other	\$	377,225
Transfers In	\$	10,437,072
Balance Forward	\$	415,509

**Total Revenue Sources** \$ 17,673,139

### *Appropriations & Uses*

Salary & Benefits	\$	7,645,908
Supplies	\$	1,052,670
Facilities	\$	671,950
Equip Maint	\$	581,225
Services	\$	1,057,763
Sundry	\$	334,790
Gen Fund Capital Outlay	\$	30,000
Contingency	\$	230,000
General Fund Sundry	\$	90,000
Transfers Out	\$	5,978,833

**Total Appropriations & Uses** \$ 17,673,139

REVENUE SOURCE	2014-15 ACTUAL REVENUE	2015-16 CURRENT BUDGET	2015-16 YTD MARCH Actual	2015-16 ESTIMATED REVENUE	2016-17 FORECAST	2016-17 Budget Change
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010-000-41308	SALES TAX	5,451,661	5,422,000	4,094,634	5,509,634	5,502,000	80,000
010-000-41312	LIQUOR TAX	68,911	64,000	51,747	69,000	66,000	2,000
010-000-41316	CITY USE TAX	229,214	211,778	201,180	258,952	236,793	25,015
010-000-41317	CIGARETTE TAX	54,323	51,000	40,851	54,500	51,000	0
010-000-41318	TOBACCO TAX	10,432	9,000	8,304	10,800	10,000	1,000
010-000-41330	HOTEL/MOTEL TAX	106,378	91,414	82,081	97,080	90,040	(1,374)
010-000-42318	GROSS RECEIPT TAX GAS	93,232	67,000	52,353	69,000	67,000	0
010-000-42319	GROSS RECEIPT TAX TELE.	9,283	11,000	9,425	16,268	11,000	0
010-000-42320	GROSS RECEIPTS CABLE	27,238	26,000	19,583	25,000	25,000	(1,000)
010-000-42322	POLE ATTACHMENT FEES	41,636	39,000	42,900	42,900	39,000	0
010-000-42324	GROSS RECEIPT TAX REC	5,620	5,000	4,095	5,000	5,000	0
010-000-43321	OSBI FORENSIC FEE	-	-	-			0
010-000-43322	COURT/ OLD WARRANTS	2,403	1,400	2,255	2,304	1,500	100
010-000-43326	MUNCIPAL COURT FINES	140,870	126,000	204,046	270,000	240,000	114,000
010-000-43327	BOND FILING/JAIL FEE	6,846	6,000	6,605	7,215	6,000	0
010-000-43328	MUNICIPAL COURT COSTS	38,109	34,000	45,733	66,000	65,000	31,000
010-000-43329	ADMIN FEES FROM COURT FINES	514	400	611	750	600	200
010-000-43330	JUVENILE COURT FINES	444	400	788	1,014	600	200
010-000-43332	BUILDING PERMITS	11,479	10,000	8,776	10,000	9,500	(500)
010-000-43334	ELECTRICAL REGISTRATIONS	2,383	2,100	1,300	1,900	1,800	(300)
010-000-43336	ELECTRICAL PERMITS	5,456	5,500	3,002	3,500	4,000	(1,500)
010-000-43338	PLUMBING REGISTRATION	1,075	1,100	1,096	1,100	1,100	0
010-000-43340	PLUMBING PERMITS	5,624	4,000	1,549	2,000	2,000	(2,000)
010-000-43342	MECHANICAL REGISTRATION	2,100	2,000	975	1,250	1,100	(900)
010-000-43344	MECHANICAL PERMITS	6,481	4,500	1,631	1,900	2,000	(2,500)
010-000-43345	FOG PERMITS	-	-	150	150		0
010-000-43346	GAS TESTS & INSPECTION	-	-	-			0
010-000-43347	OUBCC PERMIT FEE	-	-	-			0
010-000-43348	ANIMAL LICENSES	689	600	167	272	300	(300)
010-000-43349	ITINERARY VENDOR LICENSE	-	-	-			0
010-000-43350	MISC LICENSES	7,128	5,500	5,029	5,426	5,000	(500)
010-000-48305	INTEREST INCOME	993	900	950	1,000	900	0
010-000-48331	ANIMAL SHELTER	1,019	1,000	600	700	800	(200)
010-000-48332	BRUSHY LAKE PARK REV	25,980	23,500	17,310	23,000	23,000	(500)
010-000-48333	SWIMMING POOL	9,148	7,000	3,063	8,000	7,500	500
010-000-48334	RODEO GROUNDS	-	-	-			0
010-000-48390	CITY EQUIP, MATRL,LABOR	55,804	45,000	9,621	10,200	15,000	(30,000)
010-000-48391	PROPERTY & EQUIPMENT RENTAL	-	-	3,520	3,520		0
010-000-48392	SALE OF PROPERTY & EQUIPMENT	-	24,000	-	15,000		(24,000)
010-000-48393	RETURNED CHECK FEE	75	200	75	100	100	(100)

REVENUE SOURCE	2014-15 ACTUAL REVENUE	2015-16 CURRENT BUDGET	2015-16 YTD MARCH Actual	2015-16 ESTIMATED REVENUE	2016-17 FORECAST	2016-17 Budget Change
010-000-48394 DOCUMENT REPRODUCTION	2	50	12	12	25	(25)
010-000-48395 Airport Fuel Sales	73,603	73,000	36,967	48,500	55,000	(18,000)
010-000-48396 AIRPORT REVENUE	13,756	13,000	11,111	14,250	13,000	0
010-000-48397 VOID CHECKS ADDED BACK	237	200	142	143	0	(200)
010-000-48398 CASH LONG & SHORT	-	-	-	0	0	0
010-000-48399 REFUNDS / REIMBURSEMENTS	29,130	30,000	114,304	136,000	125,000	95,000
010-000-48400 MISC REVENUE	46,360	326,559	330,582	332,000	30,000	(296,559)
010-000-48401 CONTRACT REVENUE	36,000	36,000	9,000	9,000	18,000	(18,000)
010-000-48402 POLICE DEPT RECEIPTS	1,442	1,200	2,266	2,486	1,400	200
010-000-48406 FEMA STORM DAMAGE	-	81,614	81,615	81,615	0	(81,614)
010-000-48407 OK ARTS COUNCIL GRANT	2,500	2,500	2,500	2,500	0	(2,500)
010-000-48420 INSURANCE SUBSIDY	-	-	-	0	80,000	80,000
010-000-48421 PROPERTY/BLDG RENTAL	9,340	9,500	6,110	7,100	7,500	(2,000)
010-000-48422 Fire Runs	6,228	-	-	0	0	0
<b>SUB-TOTAL REVENUE</b>	<b>6,641,145</b>	<b>6,875,915</b>	<b>5,520,609</b>	<b>7,228,041</b>	<b>6,820,558</b>	<b>(55,357)</b>

**TRANSFERS & BALANCE FORWARD**

010-000-49300 SALES TAX TRANSFER	1,362,915	1,355,500	1,023,659	1,375,500	1,375,500	20,000
010-000-49400 TRANSF FROM SMA	8,260,000	8,727,845	5,915,000	8,300,000	8,824,779	96,934
010-000-49410 TRANSF FROM OTHER FUNDS	-	-	-	0	0	0
010-000-49430 USE TAX TRANSFER	229,214	211,778	201,180	258,952	236,793	25,015
010-000-49500 BALANCE FORWARD	168,517	367,877	323,411	323,411	415,509	47,632
<b>TOTAL TRANSFERS &amp; BALANCE FORWARD</b>	<b>10,020,647</b>	<b>10,663,000</b>	<b>7,463,249</b>	<b>10,257,863</b>	<b>10,852,581</b>	<b>189,581</b>

<b>GRAND TOTAL GENERAL FUND REVENUE</b>	<b>16,661,791</b>	<b>17,538,915</b>	<b>12,983,859</b>	<b>17,485,904</b>	<b>17,673,139</b>	<b>134,224</b>
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YTD / Estimated budget percentage

74%

100%

Percentage Increase (decrease)

0.77%

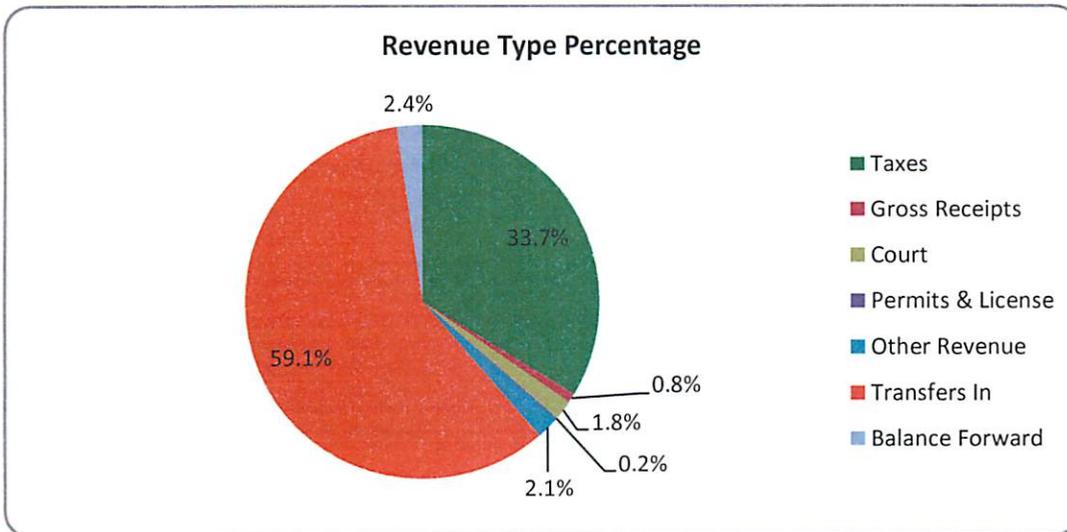
**Budget Notes:**

- 48395 Sale of fuel and jet fuel at the airport
- 48399 Bulk of this account is normally refunds from our workers compensation insurance preiums
- 48401 Cherokee Nation Business Services agreement with City of Sallisaw for police and fire services. \$36,000 per year. Dec 2006

REVENUE SOURCE	2014-15 ACTUAL REVENUE	2015-16 CURRENT BUDGET	2015-16 YTD MARCH Actual	2015-16 ESTIMATED REVENUE	2016-17 FORECAST	2016-17 Budget Change
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**Revenue Summary by Type**

Revenue	2014-15 Actual	2015-16 Estimated	2016-17 Forecast	2016-17 Percentage
Taxes	5,920,919	5,999,966	5,955,833	33.7%
Gross Receipts	177,009	158,168	147,000	0.8%
Court	189,186	347,283	313,700	1.8%
Permits & License	42,414	27,498	26,800	0.2%
Other Revenue	311,617	695,126	377,225	2.1%
Transfers In	9,852,130	9,934,452	10,437,072	59.1%
Balance Forward	168,517	323,411	415,509	2.4%
<b>Total Revenue Forecast</b>	<b>16,661,791</b>	<b>17,485,904</b>	<b>17,673,139</b>	



**GENERAL FUND APPROPRIATIONS, CONTINGENCY, SUNDRY AND TRANSFERS**

DEPARTMENT		2014-15	2015-16	2015-16	2015-16	Current	2016-17	2016-17
		Prior Yr	Current Yr	March-9mth	Current Yr	Year	Proposed	Budget
		Actual	Budget	Actual	Est Expend	Est %	Budget	Change
100	Administration	773,974	666,747	572,170	749,979	112.5%	851,858	185,111
201	Police Patrol	1,626,131	1,664,336	1,182,473	1,571,433	94.4%	1,624,575	(39,761)
202	Police Auxillary	446,532	458,745	323,954	430,283	93.8%	434,208	(24,537)
205	Animal Welfare	73,392	138,222	89,652	123,707	89.5%	183,062	44,840
301	Customer Service	386,916	468,814	295,349	407,631	86.9%	489,207	20,393
302	Court	61,322	60,781	43,430	59,275	97.5%	62,321	1,540
303	Bldg Dev	265,513	268,096	182,785	253,743	94.6%	295,843	27,747
401	Street	756,222	705,190	546,212	719,491	102.0%	664,381	(40,809)
403	Airport	124,692	149,532	87,446	123,707	82.7%	147,842	(1,690)
404	Fleet Maintenance	210,645	227,318	176,310	225,147	99.0%	176,848	(50,470)
501	Parks	660,274	768,700	483,463	690,416	89.8%	704,920	(63,780)
503	Parks-Swimming Pool	53,965	61,082	24,140	59,572	97.5%	61,082	0
505	Construction	-	106,996	29,278	100,184	93.6%	353,133	246,137
506	Cemetery	8,454	14,297	7,576	11,147	78.0%	14,297	0
507	Tree Trimming	-	-	-	-	0.0%	175,647	175,647
605	Network Administration	147,023	177,638	144,451	181,360	102.1%	157,476	(20,162)
801	Finance	640,452	594,955	431,892	571,522	96.1%	526,325	(68,630)
902	Fire	423,900	440,371	326,770	425,857	96.7%	446,436	6,065
Sub-total Non Prop Dept:		6,659,407	6,971,820	4,947,352	6,704,453	96.2%	7,369,462	397,642
502	Sanitation	496,962	513,707	384,937	505,418	98.4%	469,358	(44,349)
504	Landfill	556,745	639,588	454,362	599,593	93.7%	659,424	19,836
601	Electric	819,272	774,763	554,681	725,562	93.6%	782,252	7,489
604	Telecommunications	485,369	599,811	457,997	604,916	100.9%	720,151	120,340
701	Water Production	526,930	558,501	412,260	509,068	91.1%	515,963	(42,538)
703	Water Distribution	210,499	261,370	161,207	228,342	87.4%	249,780	(11,590)
704	Wasetwater Collectection	230,813	229,945	166,460	221,846	96.5%	221,980	(7,965)
705	Wastewater Treatment	353,440	442,214	353,211	458,467	103.7%	385,937	(56,277)
Sub-total Proprietary Dept:		3,680,029	4,019,899	2,945,114	3,853,211	95.9%	4,004,844	(15,055)
Grand Total GF Departments		10,339,436	10,991,719	7,892,466	10,557,664	96.1%	11,374,306	382,587
				Actual % of Current	71.80%			

**GENERAL FUND CONTINGENCY**

010	910	58900	GEN FUND CONTINGENCY		167,428			230,000	
010	910	58900	GEN FUND CONTINGENCY			For Personnel COLA Adjustment			
<b>TOTAL GENERAL FUND CONTINGENCY</b>					167,428			230,000	62,572

**GENERAL FUND SUNDRY**

010	940	58801	UNEMPLOYMENT PAYMENTS	2,640	8,000	-	0	0.0%	5,000	(3,000)
010	940	58802	PROPERTY LOSS & CLAIMS	420	5,000	129	500	10.0%	5,000	0
010	940	58803	INSURANCE DEDUCTIBLE	2,000	6,000	-	2,000	33.3%	5,000	(1,000)
010	940	58804	LEGAL SETTELMENTS		6,000	0	0	0.0%	5,000	(1,000)
010	940	58810	INSURANCE VEHICLE REPAIR					0.0%		0
010	940	58812	INSURANCE BUILDING REPAIR					0.0%		0
010	940	58819	GENERAL FUND WRITE OFF	60,718	0	13,949	16,000	0.0%	0	0
010	940	58820	HRA ADMINISTRATION FEE		100	100	100	100.0%	0	(100)
010	940	58825	HRA CLAIMS	34,637	52,000	48,474	56,000	107.7%	5,000	(47,000)
010	940	58830	City Econ Develop Contracts	17,513	18,000	17,483	17,483	97%	40,000	22,000
010	940	58831	Rail Road Crossing City Share						25,000	25,000
<b>TOTAL GENERAL FUND SUNDRY</b>				117,928	95,100	80,135	92,083	96.8%	90,000	(5,100)

010	940	58830	CITY CONTRACTS/AGREEMENTS	Hibbett Sales Tax rebate agreement. Last payment Feb 2016
011	940	58830	CITY CONTRACTS/AGREEMENTS	FY 2017. Contract with Econ Dev Consultant
010	940	58831	Rail Road Crossing City Share	For FY 2017 improvements to south Dogwood crossing, east of I-40 overpass off Delaware

		2014-15 Prior Yr Actual	2015-16 Current Yr Budget	2015-16 March-9mth Actual	2015-16 Current Yr Est Expend	Current Year Est %	2016-17 Proposed Budget	2016-17 Budget Change	
<b>GENERAL FUND TRANSFERS OUT</b>									
010	950 58801		6,000	26,303	26,303	26,303	100.0%	0	(26,303)
010	950 58802		5,680,876	5,633,778	4,295,814	5,768,586	102.4%	5,738,793	105,015
010	950 58803						0.0%	0	0
010	950 58805			35,000	30,506	30,506	87.2%	30,000	(5,000)
010	950 58806		106,378	91,414	82,081	97,080	106.2%	90,040	(1,374)
010	950 58807						0.0%	0	0
010	950 58816			378,173	81,614	378,173	100.0%	0	(378,173)
010	950 59901		40,000	40,000	30,000	40,000	100.0%	40,000	0
010	950 59902		30,000	30,000	22,500	30,000	100.0%	30,000	0
010	950 59903		15,000	15,000	11,250	15,000	100.0%	15,000	0
010	950 59904		35,000	35,000	35,000	35,000	100.0%	35,000	0
<b>TOTAL GEN FUND TRANSFERS OUT</b>			<b>5,913,253</b>	<b>6,284,668</b>	<b>4,615,067</b>	<b>6,420,648</b>	<b>102.2%</b>	<b>5,978,833</b>	<b>(305,835)</b>

<b>GENERAL FUND APPROPRIATIONS</b>	<b>16,370,617</b>	<b>17,538,915</b>	<b>12,587,668</b>	<b>17,070,395</b>	<b>97.3%</b>	<b>17,673,139</b>		
<b>FUND BALANCE (Revenue Less Expenditures)</b>	<b>291,174</b>		<b>396,191</b>	<b>415,509</b>				
<b>GRAND TOTAL APPROPRIATIONS</b>	<b>16,661,791</b>	<b>17,538,915</b>	<b>12,983,859</b>	<b>17,485,904</b>	<b>99.7%</b>	<b>17,673,139</b>	<b>134,224</b>	
							<b>Percentage Increase (decrease)</b>	<b>0.77%</b>

**Balance Proof**

	ACTUAL	CURRENT	YTD March	ESTIMATED	PROPOSED
Total Revenue	16,661,791	17,538,915	12,983,859	17,485,904	17,673,139
Total Expenditures	16,661,791	17,538,915	12,983,859	17,485,904	17,673,139
Balance =0	0	0	0	0	0

**General Fund Budget Notes**

10 940 58801	UNEMPLOYMENT PAYMENTS	For payment of unemployment claims
10 940 58802	PROPERTY LOSS & CLAIMS	For payment of items related to property/vehicle/equip loss
10 940 58803	INSURANCE DEDUCTIBLE	For payment of deductible on claims
10 940 58804	LEGAL SETTLEMENTS	For payment of amounts related to legal settlements
10 950 58805	GRANT MATCH	Matching funds for grants that may be awarded
10 950 58806	TRANSF TO YOUTH & REC FUND	Transfer of hotel/motel tax to Y & R Fund
10 950 58802	TRANSFER SALES & USE TAX	Transfer of Sales & Use tax to SMA
10 950 58811	TRANSF HEALTH INS FUND 81	For city HRA insurance program
10 950 58816	TRANSF TO CAP IMPROVEMENT	Transfer of funds to CI Fund 30 for future use
10 950 59901	CHAMBER OF COMMERCE	Contribution for city/chamber activities
10 950 59902	SIC	Contribution for economic development activities
10 950 59903	MAIN STREET	Contribution for main street improvements
10 950 59904	KATS	Capital Contribution for purchase of transportation bus

## General Fund Appropriation Category Summary

	Salary & Benefits	Supplies	Facilities	Equip Maint	Services	Sundry	Capital Outlay	Grand Total
Administration	600,908	17,900	8,000	15,550	140,900	68,600	0	\$ 851,858
Pol Patrol	1,416,225	77,400	1,200	34,000	65,750	30,000	0	\$ 1,624,575
Pol Aux	342,308	34,800	4,000	6,500	28,300	18,300	0	\$ 434,208
Animal Welfare	110,262	13,650	25,000	2,700	6,700	4,750	20,000	\$ 183,062
Customer Srv	445,932	17,550	200	3,600	16,025	5,900	0	\$ 489,207
Court	56,271	2,600	0	0	1,700	1,750	0	\$ 62,321
Bldg Dev	247,843	19,800	0	3,000	19,900	5,300	0	\$ 295,843
Street	444,698	52,725	74,850	64,050	15,340	12,718	0	\$ 664,381
Airport	0	65,600	7,100	10,200	58,700	6,242	0	\$ 147,842
Fleet Maint	124,286	27,650	1,900	7,700	6,768	3,544	5,000	\$ 176,848
Parks	390,325	64,670	58,000	35,500	145,800	10,625	0	\$ 704,920
Parks-Pool	40,232	7,850	10,000	2,800	0	200	0	\$ 61,082
Construction	283,633	28,500	0	25,000	8,500	7,500	0	\$ 353,133
Cemetery	0	4,750	4,600	3,000	0	1,947	0	\$ 14,297
Tree Trimming	138,947	13,200	3,000	11,200	5,600	3,700	0	\$ 175,647
Network Admin	52,541	31,550	0	300	72,700	385	0	\$ 157,476
Finance	346,125	11,350	0	850	164,000	4,000	0	\$ 526,325
Fire	353,836	29,200	4,000	20,500	10,200	28,700	0	\$ 446,436
Sanitation	314,558	56,100	31,200	52,500	5,000	10,000	0	\$ 469,358
Landfill	333,199	150,000	17,500	89,900	60,800	8,025	0	\$ 659,424
Electric	403,802	26,225	227,500	35,075	73,600	11,050	5,000	\$ 782,252
Telecomm	521,576	48,050	57,500	26,400	37,325	29,300	0	\$ 720,151
Water Prod	177,358	145,900	23,500	57,050	65,055	47,100	0	\$ 515,963
Water Distr	145,230	12,900	66,000	17,800	4,400	3,450	0	\$ 249,780
WW Collect	145,230	40,350	22,100	7,050	4,000	3,250	0	\$ 221,980
WW Treat	210,583	52,400	24,800	49,000	40,700	8,454	0	\$ 385,937
<b>Total</b>	<b>7,645,908</b>	<b>1,052,670</b>	<b>671,950</b>	<b>581,225</b>	<b>1,057,763</b>	<b>334,790</b>	<b>30,000</b>	<b>\$ 11,374,306</b>

% of Total	67.2%	9.3%	5.9%	5.1%	9.3%	2.9%	0.3%
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Contingency	\$ 230,000
General Fund Sundry	\$ 90,000
General Fund Transfers Out	\$ 5,978,833
<b>Total General Fund Appropriations</b>	<b>\$ 17,673,139</b>

**General Fund Appropriations - Line Item Summary**

Acct #	Description	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
51101	51 Reg Salaries	4,672,801	4,641,246	4,603,090	4,668,226	26,980
51102	51 Overtime	216,369	237,002	248,275	246,900	9,898
51103	51 Soc Security	375,003	376,543	373,822	379,335	2,792
51104	51 City Retirement	645,917	644,821	667,166	618,839	(25,982)
51105	51 Workers Comp	372,781	339,824	330,597	342,740	2,916
51107	51 Ins Medical	954,575	973,873	999,350	1,154,117	180,244
51109	51 Christmas	34,750	34,425	33,750	35,000	575
51110	51 Other Benefits	9,432	15,220	17,000	9,360	(5,860)
51112	51 Police Retirement	105,424	105,227	95,000	112,792	7,565
51113	51 Fire Retirement	35,500	34,673	35,000	35,098	425
51115	51 Standby	31,440	41,480	35,200	43,500	2,020
52201	52 Office	27,797	31,475	28,200	32,925	1,450
52202	52 Postage	6,655	8,220	5,392	8,420	200
52203	52 Clothing	28,530	39,725	34,725	41,375	1,650
52204	52 Fuel & Oil	399,390	466,900	330,053	474,500	7,600
52205	52 Minor Tools	43,578	68,950	53,350	72,850	3,900
52206	52 Cleaning/Janitorial	10,353	14,250	13,850	16,600	2,350
52207	52 Chemical	184,168	224,950	209,844	229,550	4,600
52208	52 Education	512	11,600	9,650	9,650	(1,950)
52209	52 Botanical/Agricult	4,978	4,500	4,500	6,000	1,500
52210	52 Traffic Sign	4,067	5,000	5,000	5,500	500
52211	52 Reprod/Printing	5,149	6,500	3,040	5,975	(525)
52212	52 Office Furnishings	-	5,900	3,900	5,100	(800)
52213	52 Safety/Medical Supp	4,190	13,375	9,375	13,100	(275)
52214	52 Freight	459	675	350	575	(100)
52215	52 Other Dept/Misc Supplies	413	1,800	750	3,900	2,100
52216	52 Veh/Equip Maint	16,878	19,000	18,000	18,000	(1,000)
52217	52 K9 / Animal Supplies	-	300	150	3,000	2,700
52218	52 Welding Supplies	3,170	3,400	2,450	3,400	0
52219	52 Jail Supplies	16,038	19,000	18,000	18,000	(1,000)
52220	52 Lab Supplies	6,530	6,500	9,500	7,500	1,000
52221	52 Film/Processing	-	150	150	150	0
52222	52 Ammunition (PD)	2,848	3,000	3,000	4,000	1,000
52225	52 Computer Equipment	32,853	53,400	46,575	72,600	19,200
53301	53 Buildings	55,029	67,245	43,400	86,350	19,105
53302	53 Water Lines	34,058	65,000	45,000	65,000	0
53303	53 Sewer Lines	12,630	10,800	5,000	10,000	(800)
53304	53 Street	83,938	73,000	68,000	73,000	0
53305	53 Sewer Plant Sys	18,588	18,000	20,000	21,000	3,000
53306	53 Storage Tanks	-	900	700	900	0
53307	53 Lift Station	12,488	10,200	10,200	12,000	1,800
53308	53 Park Grounds	19,038	29,600	29,600	29,600	0
53309	53 Airport Facility	1,815	2,500	2,000	2,100	(400)
53310	53 Electric System	149,621	145,000	150,000	150,000	5,000
53311	53 Water Plant Sys	19,526	20,000	23,000	21,000	1,000
53312	53 Swimming Pool	8,969	8,000	8,000	8,000	0
53313	53 Traffic/Storm Signal	5,190	30,500	33,000	52,000	21,500
53314	53 Landfill Facility	1,074	10,000	10,000	15,000	5,000
53315	53 Telecom System	46,451	66,000	70,000	55,000	(11,000)
53316	53 Elect. Transformers	25,858	21,000	21,000	23,000	2,000
53320	53 Sanitation System	20,555	28,255	28,255	30,000	1,745
53325	53 Brushy Lake Park	-	-	-	8,000	8,000
53326	53 Sports Complex Facility	-	30,000	20,000	10,000	(20,000)
54401	54 Office Equip Maint	5,236	6,200	2,550	5,900	(300)

**General Fund Appropriations - Line Item Summary**

Acct #	Description	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
54402	54 Equipment Maint	131,733	239,975	221,350	240,225	250
54403	54 Radio Maint	12,474	26,250	15,125	24,250	(2,000)
54404	54 Vehicle Maint	144,234	193,450	158,546	195,600	2,150
54405	54 Meter Repair	1,828	-	-	-	0
54406	54 Heat/Air Equip	9,294	28,500	21,800	26,250	(2,250)
54407	54 Fire Hydrants	69	3,000	1,500	3,000	0
54408	54 Pumps & Motors	51,344	107,400	105,500	86,000	(21,400)
55501	55 Lease/Rental Fees	13,326	15,300	11,300	20,900	5,600
55502	55 Volunteer Services	4,200	4,500	3,500	4,500	0
55503	55 Telephone	73,062	60,900	61,125	51,025	(9,875)
55504	55 Utility Services	58,472	68,845	73,400	74,900	6,055
55505	55 Airport Operation	50,400	50,400	50,400	50,400	0
55506	55 Administrative Fees	8,062	7,350	6,800	8,600	1,250
55507	55 Contract Services	197,529	242,781	204,494	351,725	108,944
55508	55 Training/Seminars	54,182	99,050	83,350	109,750	10,700
55509	55 Member/Subscr	32,956	34,640	32,790	33,890	(750)
55510	55 Auto Mileage Exp	-	-	-	-	0
55511	55 Uniforms	41,435	49,050	45,049	56,000	6,950
55512	55 Office Sys Services	85,997	113,498	105,518	112,518	(980)
55513	55 Landfill/Solid Wst	-	-	-	-	0
55514	55 Lab Testing	50,533	55,200	54,200	58,500	3,300
55515	55 Licensing Fees	17,659	18,020	16,905	17,955	(65)
55516	55 Medical Services	143	11,700	10,850	11,250	(450)
55517	55 Cell Phone Srv	36,818	42,050	40,690	42,350	300
55518	55 Tree Trimming Srv	111,978	-	-	-	0
55519	55 Temp Emp Services	-	1,000	500	-	(1,000)
55520	55 Educational Assist	3,723	1,000	-	-	(1,000)
55521	55 Print & Mail Services	50,860	51,000	51,000	53,500	2,500
56602	56 Boards & Commissions	5,275	16,000	3,500	5,000	(11,000)
56603	56 Elections	2,293	4,593	4,592	5,000	407
56604	56 Special Events	-	1,800	750	1,500	(300)
56606	56 Ins-Airport	1,098	1,098	1,098	1,300	202
56607	56 Ins-Building	104,468	98,731	97,977	104,745	6,014
56608	56 Ins-Bond	2,159	1,800	1,195	2,550	750
56609	56 Ins-Equipment	28,238	28,567	27,497	32,667	4,100
56610	56 Ins-Gen Liab	73,824	75,152	74,725	82,866	7,714
56611	56 Ins-Vehicle	46,147	51,039	50,530	57,737	6,698
56614	56 Refunds	9,078	7,850	7,075	8,425	575
56615	56 Legals/Info Ads	16,565	18,500	16,200	18,500	0
56620	56 Misc Indirect	16,798	11,900	14,000	14,500	2,600
57952	57 Cap-Outlay Supplies	4,429	27,661	27,508	10,000	(17,661)
57953	57 Cap-Outlay Facilities	-	9,500	-	20,000	10,500
57954	57 Cap-Outlay-Maintenance	-	17,565	17,565	-	(17,565)
57955	57 Cap-Outlay-Services	14,140	-	-	-	0
57956	57 Cap-Outlay Sundry	-	-	-	-	0
LINE ITEM GRAND TOTAL		10,339,436	10,991,719	10,557,663	11,374,306	382,587
CONTINGENCY			167,428		230,000	62,572
GEN FUND SUNDRY		117,928	95,100	92,083	90,000	(5,100)
GEN FUND TRANSFERS OUT		5,913,253	6,284,668	6,420,648	5,978,833	(305,835)
GRAND TOTAL GF		16,370,617	17,538,915	17,070,394	17,673,139	134,224
Percentage Increase (decrease)						0.77%

## GENERAL FUND DEPARTMENT SUMMARY

### ADMINISTRATION

Dept: 100

**Function:**

Administration contains the tasks of the City Manager, City Clerk and Human Resources. The City Manager is responsible to the City Council and for administering the daily activities of the various departments of the city government and for implementing the policies and procedures adopted by the City Council. The City Clerk is responsible for the custody and maintenance of all the City's documents, posting of meeting notices and agendas, and complying with citizen's open record's requests.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	5	8
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	5	8

ADMINISTRATION	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	523,775	435,936	528,017	600,908	164,972
Supplies	14,417	21,900	17,800	17,900	(4,000)
Facilities	8,516	8,000	7,000	8,000	0
Equip Maint	13,216	18,100	16,525	15,550	(2,550)
Services	139,863	119,945	120,950	140,900	20,955
Sundry	74,187	62,866	59,687	68,600	5,734
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>773,974</b>	<b>666,747</b>	<b>749,979</b>	<b>851,858</b>	<b>185,111</b>
			Percent of Current Budget <u>112.5%</u>		% Change <u>27.8%</u>

## GENERAL FUND DEPARTMENT SUMMARY

### POLICE PATROL

Dept: 201

**Function:**

This department provides law enforcement, community policing, and school resource activities for the community. The Police department's primary functions are crime prevention and suppression, investigation of criminal activity, recovery of property and apprehension of offenders. Patrol activity is used for crime prevention and enforcement of traffic and other ordinances of the City.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	22	21
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	22	21

POLICE PATROL	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	1,446,291	1,450,336	1,385,349	1,416,225	(34,111)
Supplies	66,548	80,500	64,700	77,400	(3,100)
Facilities	1,981	2,000	1,200	1,200	(800)
Equip Maint	31,091	39,000	26,400	34,000	(5,000)
Services	51,748	58,200	59,800	65,750	7,550
Sundry	28,471	28,300	28,137	30,000	1,700
Capital Outlay	-	6,000	5,847	-	(6,000)
<b>Grand Total</b>	<b>1,626,131</b>	<b>1,664,336</b>	<b>1,571,433</b>	<b>1,624,575</b>	<b>(39,761)</b>

Percent of Current Budget 94.4%      % Change -2.4%

## GENERAL FUND DEPARTMENT SUMMARY

### POLICE AUXILIARY

Dept: 202

**Function:**

This Police Auxiliary Department provides dispatch and jail services to the police department. They are responsible for the collection and dissemination of information received on emergency calls and properly dispatching police personnel as needed. Jail duties include record keeping, booking, providing for and transport of prisoners as needed.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	8	7
<i>Authorized Part Time</i>		1
<i>Total Staffing Requests</i>	8	8

POLICE AUXILIARY	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	374,431	360,107	344,251	342,308	(17,799)
Supplies	33,270	36,600	32,900	34,800	(1,800)
Facilities	4,578	6,000	4,500	4,000	(2,000)
Equip Maint	2,930	6,500	4,750	6,500	0
Services	23,841	31,870	25,800	28,300	(3,570)
Sundry	7,482	17,668	18,082	18,300	632
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>446,532</b>	<b>458,745</b>	<b>430,283</b>	<b>434,208</b>	<b>(24,537)</b>

Percent of Current Budget 93.8%      % Change -5.3%

## GENERAL FUND DEPARTMENT SUMMARY

### ANIMAL WELFARE

Dept: 205

**Function:**

This department is part of the police department. The Animal Welfare Officer is responsible for enforcement of all animal ordinances of the City. This officer is authorized to issue citations for any violations of the animal laws. The officer also works closely with local animal shelters and citizens on adopting animals.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	1	2
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	1	2

ANIMAL WELFARE	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	53,280	109,977	103,141	110,262	285
Supplies	4,993	9,650	6,150	13,650	4,000
Facilities	10,880	6,250	3,000	25,000	18,750
Equip Maint	1,175	1,700	1,600	2,700	1,000
Services	1,880	9,200	9,000	6,700	(2,500)
Sundry	1,183	1,445	816	4,750	3,305
Capital Outlay	-	-	-	20,000	20,000
<b>Grand Total</b>	<b>73,392</b>	<b>138,222</b>	<b>123,707</b>	<b>183,062</b>	<b>44,840</b>

Percent of Current Budget 89.5%      % Change 32.4%

## GENERAL FUND DEPARTMENT SUMMARY

### CUSTOMER SERVICE

Dept: 301

**Function:**

This department assists all customers with establishing and terminating utility and DiamondNet telecommunications services. This Department is also responsible for the intake of all cash payments received by the City for utility services, permits, Municipal Court fines or other miscellaneous payments made to the city.

Personnel	2015-16	2016-17
Authorized Full Time	7	8
Authorized Part Time		1
<b>Total Staffing Requests</b>	<b>7</b>	<b>9</b>

*"Handle every transaction PROFESSIONALLY, COURTEOUSLY, and with no mistakes"*

CUSTOMER SERVICE	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	367,483	434,413	376,046	445,932	11,519
Supplies	7,337	12,975	12,100	17,550	4,575
Facilities	26	200	200	200	0
Equip Maint	315	1,550	1,250	3,600	2,050
Services	7,990	14,061	13,551	16,025	1,964
Sundry	3,764	5,615	4,484	5,900	285
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>386,916</b>	<b>468,814</b>	<b>407,631</b>	<b>489,207</b>	<b>20,393</b>
			Percent of Current Budget <u>86.9%</u>		% Change <u>4.3%</u>

## GENERAL FUND DEPARTMENT SUMMARY

### MUNICIPAL COURT

Dept: 302

**Function:**

The Municipal Court office processes all violations of City ordinances and State Laws resulting from misdemeanor arrests, citizen complaints and traffic citations. In addition to records processing, this office records all violations, collects fines and provides support to the Municipal Judge. Also provides clerical support for juvenile court proceedings.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	1	1
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	1	1

MUNICIPAL COURT	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	56,469	54,731	55,361	56,271	1,540
Supplies	2,625	2,600	1,450	2,600	0
Facilities	-	-	-	-	0
Equip Maint	-	-	-	-	0
Services	1,227	1,700	1,200	1,700	0
Sundry	1,001	1,750	1,264	1,750	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>61,322</b>	<b>60,781</b>	<b>59,275</b>	<b>62,321</b>	<b>1,540</b>
			Percent of Current Budget <u>97.5%</u>		% Change <u>2.5%</u>

## GENERAL FUND DEPARTMENT SUMMARY

### BUILDING DEVELOPMENT

Dept: 303

**Function:**

The Building Development Department is responsible for the enforcement of portions of the City of Sallisaw Code of Ordinances related to code violations and construction. Building Development is also responsible for the review of all building and site plans and the inspection of all building and construction projects to assure compliance with all building and safety codes. This department is also responsible for issuance of new occupational (business) licenses, registration of contractor licenses

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	4	4
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	4	4

Bldg Development	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	238,901	210,996	218,417	247,843	36,847
Supplies	9,174	19,400	13,475	19,800	400
Facilities	-	-	-	-	0
Equip Maint	418	3,000	2,050	3,000	0
Services	12,795	19,600	16,000	19,900	300
Sundry	4,224	15,100	3,801	5,300	(9,800)
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>265,513</b>	<b>268,096</b>	<b>253,743</b>	<b>295,843</b>	<b>27,747</b>

Percent of Current Budget 94.6%      % Change 10.3%

## GENERAL FUND DEPARTMENT SUMMARY

**STREET**

Dept: 401

**Function:**

The Street Department is responsible for the maintenance of the City's streets, bridges, drainage structures and traffic signs. In order to keep streets drivable, the department patches potholes, maintains ditches and drainage ways, and maintains signs, and traffic markings in accordance with traffic safety standards.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	10	8
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>10</b>	<b>8</b>

STREET	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	561,065	490,231	534,282	444,698	(45,533)
Supplies	39,680	52,925	38,150	52,725	(200)
Facilities	84,259	74,850	69,800	74,850	0
Equip Maint	40,963	59,050	53,550	64,050	5,000
Services	14,882	15,540	12,640	15,340	(200)
Sundry	10,945	12,594	11,069	12,718	124
Capital Outlay	4,429	-	-	-	0
<b>Grand Total</b>	<b>756,222</b>	<b>705,190</b>	<b>719,491</b>	<b>664,381</b>	<b>(40,809)</b>
			Percent of Current Budget <u>102.0%</u>		% Change <u>-5.8%</u>

## GENERAL FUND DEPARTMENT SUMMARY

**AIRPORT**

Dept: 403

**Function:**

This department is responsible for the operation and maintenance of the airport. The airport runway and taxiway are lighted from dusk to dawn, seven (7) days per week. Aircraft rental, instruction, maintenance and fueling are available. For daily operations, the City contracts with a FBO (Fixed Based Operator) to provide on-site services related to aircraft.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	0	0
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	0	0

AIRPORT	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	-	-	-	-	0
Supplies	56,713	65,600	50,350	65,600	0
Facilities	2,995	7,500	4,000	7,100	(400)
Equip Maint	2,546	11,750	5,250	10,200	(1,550)
Services	57,371	58,875	58,300	58,700	(175)
Sundry	5,066	5,807	5,807	6,242	435
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>124,692</b>	<b>149,532</b>	<b>123,707</b>	<b>147,842</b>	<b>(1,690)</b>
			Percent of Current Budget <u>82.7%</u>		% Change <u>-1.1%</u>

## GENERAL FUND DEPARTMENT SUMMARY

### FLEET MAINTENANCE

Dept: 404

**Function:**

This department is the service facility of the City responsible for the repair and maintenance of City vehicles and all mechanical equipment. It provides regular preventive maintenance service, stocks and delivers fuel and lubrication products, keeps records on all vehicles and equipment and maintains parts inventories. This Department provides support for all operating departments of the City.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	3	2.25
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	3	2.25

FLEET MAINTENANCE	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	174,302	179,756	188,411	124,286	(55,470)
Supplies	22,866	27,650	22,575	27,650	0
Facilities	275	1,900	900	1,900	0
Equip Maint	4,060	7,700	3,450	7,700	0
Services	6,020	6,768	6,268	6,768	0
Sundry	3,123	3,544	3,543	3,544	0
Capital Outlay	-	-	-	5,000	5,000
<b>Grand Total</b>	<b>210,645</b>	<b>227,318</b>	<b>225,147</b>	<b>176,848</b>	<b>(50,470)</b>
		Percent of Current Budget	<u>99.0%</u>	% Change	<u>-22.2%</u>

## GENERAL FUND DEPARTMENT SUMMARY

### PARKS

Dept: 501

**Function:**

This department is responsible for the maintenance of all city parks, playgrounds, sports fields and all city buildings. The department is also responsible for the mowing of all rights-of-way within the city limits. During the summer the department also operates a Mosquito Control program. The Parks department also assists in maintaining the airport, swimming pool, Brushy Lake Park and the cemetery grounds.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	9	7
<i>Authorized Part Time</i>		4
<b>Total Staffing Requests</b>	<b>9</b>	<b>11</b>

PARKS	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	466,390	471,767	462,041	390,325	(81,442)
Supplies	40,820	68,670	51,770	64,670	(4,000)
Facilities	28,976	68,000	55,000	58,000	(10,000)
Equip Maint	38,368	35,500	32,250	35,500	0
Services	72,260	114,850	79,450	145,800	30,950
Sundry	13,459	9,913	9,905	10,625	712
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>660,274</b>	<b>768,700</b>	<b>690,416</b>	<b>704,920</b>	<b>(63,780)</b>

Percent of Current Budget 89.8%      % Change -8.3%

## GENERAL FUND DEPARTMENT SUMMARY

### PARKS-SWIMMING POOL

Dept: 503

**Function:**

This department provides safe aquatic activities for families and community members. The staff is seasonal and is supervised by the Parks Department Superintendent. The staff maintains water quality controls and oversees operation of ticket sales and collection of admission fees.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>		
<i>Authorized Part Time</i>	9	9
<i>Total Staffing Requests</i>	9	9

PARKS-SWIMMING POOL	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	35,295	40,232	40,172	40,232	0
Supplies	5,580	7,850	7,550	7,850	0
Facilities	9,139	10,000	9,000	10,000	0
Equip Maint	1,800	2,800	2,650	2,800	0
Services	50	-	-	-	0
Sundry	2,102	200	200	200	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>53,965</b>	<b>61,082</b>	<b>59,572</b>	<b>61,082</b>	<b>0</b>

Percent of Current Budget 97.5%      % Change 0.0%

## GENERAL FUND DEPARTMENT SUMMARY

### CONSTRUCTION

Dept: 505

**Function:**

Department was formed during the FY 2016 budget year to complete various construction projects for the city. Department is capable of doing dirt work, laying water & sewer lines, building construction pads plus various other tasks

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	0	5.25
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>0</b>	<b>5.25</b>

CONSTRUCTION	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	-	106,996	100,184	283,633	176,637
Supplies	-	-	-	28,500	28,500
Facilities	-	-	-	-	0
Equip Maint	-	-	-	25,000	25,000
Services	-	-	-	8,500	8,500
Sundry	-	-	-	7,500	7,500
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>-</b>	<b>106,996</b>	<b>100,184</b>	<b>353,133</b>	<b>246,137</b>
Percent of Current Budget			<u>93.6%</u>	% Change	
				<u>230.0%</u>	

## GENERAL FUND DEPARTMENT SUMMARY

**PARKS-CEMETERY**

Dept: 506

**Function:**

The staff assigned to the cemetery maintains the grounds, coordinates burials and openings and closings of graves. The City Cemetery is operated and maintained by the City of Sallisaw with assistance from the Sallisaw Cemetery Association. All revenue generated by the Cemetery is posted to the Cemetery Perpetual Care Fund.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>		
<i>Authorized Part Time</i>		
<b>Total Staffing Requests</b>	<b>0</b>	<b>0</b>

PARKS-CEMETERY	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	-	-	-	-	0
Supplies	2,113	4,750	3,100	4,750	0
Facilities	3,788	4,600	4,600	4,600	0
Equip Maint	1,175	3,000	1,500	3,000	0
Services	-	-	-	-	0
Sundry	1,379	1,947	1,947	1,947	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>8,454</b>	<b>14,297</b>	<b>11,147</b>	<b>14,297</b>	<b>0</b>

Percent of Current Budget 78.0%      % Change 0.0%

## GENERAL FUND DEPARTMENT SUMMARY

### TREE TRIMMING

Dept: 507

**Function:**

Department was formed during the FY 2016 budget year. Primary task of this department is to trim limbs and trees from the city power and telecommunication lines.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	0	3
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>0</b>	<b>3</b>

TREE TRIMMING	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	-	-	-	138,947	138,947
Supplies	-	-	-	13,200	13,200
Facilities	-	-	-	3,000	3,000
Equip Maint	-	-	-	11,200	11,200
Services	-	-	-	5,600	5,600
Sundry	-	-	-	3,700	3,700
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	-	-	-	<b>175,647</b>	<b>175,647</b>

Percent of Current Budget #DIV/0!      % Change #DIV/0!

## GENERAL FUND DEPARTMENT SUMMARY

### INFORMATION SERVICES

Dept: 605

**Function:**

The primary function of this department is to provide support services for the various city computer networks. The department installs and maintains all computers utilized in all city departments as well as install and maintain many software programs. Also provides support services to telecommunications.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	2	1
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>2</b>	<b>1</b>

Network Admin	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	83,787	64,965	69,917	52,541	(12,424)
Supplies	16,064	27,350	26,700	31,550	4,200
Facilities	-	-	-	-	0
Equip Maint	3	300	150	300	0
Services	38,401	68,480	67,900	72,700	4,220
Sundry	128	129	279	385	256
Capital Outlay	8,640	16,414	16,414	-	(16,414)
<b>Grand Total</b>	<b>147,023</b>	<b>177,638</b>	<b>181,360</b>	<b>157,476</b>	<b>(20,162)</b>
			Percent of Current Budget <u>102.1%</u>		% Change <u>-11.4%</u>

## GENERAL FUND DEPARTMENT SUMMARY

### FINANCE

Dept: 801

**Function:**

This department performs all of the finance and treasury functions for the City. These combined functions are divided into utility billing, telecom billing, payroll, purchasing, accounts payable, accounts receivable and general ledger. Ensures all transactions are accounted for and prepares financial statements for the yearly audit. The Finance Department also provides support services to the City Manager in preparing the yearly budget and other annual reports.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	9	5
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>9</b>	<b>5</b>

FINANCE	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	476,396	407,984	394,821	346,125	(61,859)
Supplies	17,262	14,850	13,103	11,350	(3,500)
Facilities	-	-	-	-	0
Equip Maint	3,453	5,850	696	850	(5,000)
Services	138,258	161,300	157,932	164,000	2,700
Sundry	5,083	4,971	4,970	4,000	(971)
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>640,452</b>	<b>594,955</b>	<b>571,522</b>	<b>526,325</b>	<b>(68,630)</b>

Percent of Current Budget 96.1%      % Change -11.5%

## GENERAL FUND DEPARTMENT SUMMARY

### FIRE DEPARTMENT

Dept: 902

**Function:**

The City of Sallisaw Fire Department is engaged in the prevention and suppression of fires and responding to other emergencies they may be called upon to assist with. The Department conducts fire code inspections and investigates suspicious fires in cooperation with the State Fire Marshall of Oklahoma and other law enforcement agencies. The department serves the immediate surrounding rural areas and assists other nearby fire departments on request for mutual aid.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	2	2
<i>Authorized Part Time</i>	18	18
<i>Total Staffing Requests</i>	20	20

FIRE DEPARTMENT	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	357,113	346,688	346,367	353,836	7,148
Supplies	16,914	29,575	25,284	29,200	(375)
Facilities	1,568	5,000	2,500	4,000	(1,000)
Equip Maint	15,792	20,000	17,000	20,500	500
Services	6,692	10,800	6,400	10,200	(600)
Sundry	25,821	28,308	28,306	28,700	392
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>423,900</b>	<b>440,371</b>	<b>425,857</b>	<b>446,436</b>	<b>6,065</b>

Percent of Current Budget 96.7%      % Change 1.4%

## GENERAL FUND DEPARTMENT SUMMARY

### SANITATION

Dept: 502

**Function:**

This department provides curb side pick-up of residential trash. Poly-carts are provided for all residential customers. The City also provides dumpster and roll off container services. Also, assists in city wide cleanups sponsored by the City of Sallisaw.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	6.5	6.25
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>6.5</b>	<b>6.25</b>

SANITATION	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	360,437	324,196	366,581	314,558	(9,638)
Supplies	53,487	68,050	37,472	56,100	(11,950)
Facilities	20,555	29,500	28,855	31,200	1,700
Equip Maint	47,474	58,500	40,250	52,500	(6,000)
Services	3,958	6,000	4,800	5,000	(1,000)
Sundry	11,052	9,896	9,895	10,000	104
Capital Outlay	-	17,565	17,565	-	(17,565)
<b>Grand Total</b>	<b>496,962</b>	<b>513,707</b>	<b>505,418</b>	<b>469,358</b>	<b>(44,349)</b>

Percent of Current Budget 98.4%      % Change -8.6%

## GENERAL FUND DEPARTMENT SUMMARY

### LANDFILL

Dept: 504

**Function:**

This department is responsible for the proper operation of the Sallisaw Municipal Landfill in accordance with Oklahoma DEQ standards. The regional landfill consists of 122 permitted acres with an estimated capacity of 4,322,902 cubic yards of waste. Currently, 45 acres of the facility is permitted to accept municipal non-hazardous solid waste.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	7.5	7.25
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>7.5</b>	<b>7.25</b>

LANDFILL	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	320,347	311,025	288,232	333,199	22,174
Supplies	132,060	142,050	106,450	150,000	7,950
Facilities	1,166	12,500	11,000	17,500	5,000
Equip Maint	44,344	112,400	127,200	89,900	(22,500)
Services	50,491	54,100	59,200	60,800	6,700
Sundry	8,336	7,513	7,511	8,025	512
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>556,745</b>	<b>639,588</b>	<b>599,593</b>	<b>659,424</b>	<b>19,836</b>

Percent of Current Budget 93.7%      % Change 3.1%

## GENERAL FUND DEPARTMENT SUMMARY

**ELECTRIC**

Dept: 601

**Function:**

The Electric Department maintains over 100 miles of distribution and service lines. The city has 2 substations that serve the community. Electricity is purchased from the Grand River Dam Authority (GRDA) and then resold to the customer base of the City of Sallisaw. Approximately 85% of the distribution system is overhead. The system currently provides electricity to approximately 4,272 meters within the City's service territory.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	7	6
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>7</b>	<b>6</b>

ELECTRIC	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	442,692	469,795	435,371	403,802	(65,993)
Supplies	31,275	31,025	19,475	26,225	(4,800)
Facilities	184,694	199,000	205,800	227,500	28,500
Equip Maint	18,858	36,075	29,750	35,075	(1,000)
Services	132,322	23,000	19,300	73,600	50,600
Sundry	9,431	10,621	10,619	11,050	429
Capital Outlay	-	5,247	5,247	5,000	(247)
<b>Grand Total</b>	<b>819,272</b>	<b>774,763</b>	<b>725,562</b>	<b>782,252</b>	<b>7,489</b>

Percent of Current Budget 93.6%      % Change 1.0%

## GENERAL FUND DEPARTMENT SUMMARY

### TELECOMMUNICATIONS

Dept: 604

**Function:**

The primary task of this department is the operation of the city's telecommunications system, DiamondNet. DiamondNet is the City of Sallisaw's imitative to bring state-of-the-art video, Internet and telephone services to the citizens of Sallisaw via a high speed fiber optic network. This department also provides support and assistance in the operation and maintenance of the City's computer and telephone systems.

Personnel	2015-16	2016-17
Authorized Full Time	6	9
Authorized Part Time		0
<b>Total Staffing Requests</b>	<b>6</b>	<b>9</b>

*"DiamondNet, Your Hometown Connection to the World"*

TELECOM.	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	357,412	404,725	425,581	521,576	116,851
Supplies	20,836	36,550	27,550	48,050	11,500
Facilities	48,330	68,800	71,000	57,500	(11,300)
Equip Maint	7,777	26,400	21,700	26,400	0
Services	21,430	34,825	30,575	37,325	2,500
Sundry	24,083	28,511	28,510	29,300	789
Capital Outlay	5,500	-	-	-	0
<b>Grand Total</b>	<b>485,369</b>	<b>599,811</b>	<b>604,916</b>	<b>720,151</b>	<b>120,340</b>
			Percent of Current Budget <u>100.9%</u>	% Change <u>20.1%</u>	

## GENERAL FUND DEPARTMENT SUMMARY

### WATER TREATMENT

Dept: 701

**Function:**

This department is responsible for producing and delivering a high quality potable water supply to the city's water distribution system while complying with all State and Federal environmental regulations. The City of Sallisaw obtains raw water from Brushy Creek Lake located approximately six miles north of Sallisaw. Water is pumped to the Sallisaw treatment facilities via a new six mile 24-inch transmission line constructed in 2011.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	3.5	3
<i>Authorized Part Time</i>		0
<b>Total Staffing Requests</b>	<b>3.5</b>	<b>3</b>

WATER TREATMENT	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	220,985	208,575	178,418	177,358	(31,217)
Supplies	130,786	145,900	145,325	145,900	0
Facilities	24,843	23,000	23,750	23,500	500
Equip Maint	46,751	57,650	55,550	57,050	(600)
Services	54,456	68,255	60,405	65,055	(3,200)
Sundry	49,109	45,621	45,620	47,100	1,479
Capital Outlay	-	9,500	-	-	(9,500)
<b>Grand Total</b>	<b>526,930</b>	<b>558,501</b>	<b>509,068</b>	<b>515,963</b>	<b>(42,538)</b>

Percent of Current Budget 91.1%      % Change -7.6%

## GENERAL FUND DEPARTMENT SUMMARY

### WATER DISTRIBUTION

Dept: 703

**Function:**

This department is responsible for maintaining the water distribution system that provides potable water to the city's residential, commercial and industrial customers. The water distribution is responsible for the repair, maintenance and installation of meters, service lines, distribution mains and fire hydrants.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	3	3
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	3	2.5

WATER DISTRIB.	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	155,277	156,704	155,627	145,230	(11,474)
Supplies	8,466	13,000	9,550	12,900	(100)
Facilities	34,196	66,000	46,000	66,000	0
Equip Maint	6,511	17,900	10,450	17,800	(100)
Services	3,094	4,600	3,550	4,400	(200)
Sundry	2,956	3,166	3,165	3,450	284
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>210,499</b>	<b>261,370</b>	<b>228,342</b>	<b>249,780</b>	<b>(11,590)</b>

Percent of Current Budget 87.4%      % Change -4.4%

## GENERAL FUND DEPARTMENT SUMMARY

### WASTEWATER COLLECTION

Dept: 704

**Function:**

This department is responsible for the city's sewage collection system, including cleaning manholes, conducting smoke and dye testing to reduce infiltration and inflow, and other corrective and preventative maintenance activities.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	3	3
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	3	2.5

WASTEWATER COLL.	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	159,479	156,704	155,627	145,230	(11,474)
Supplies	34,998	38,100	41,550	40,350	2,250
Facilities	25,149	21,100	15,250	22,100	1,000
Equip Maint	5,281	7,050	3,500	7,050	0
Services	3,062	3,900	2,850	4,000	100
Sundry	2,843	3,091	3,069	3,250	159
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>230,813</b>	<b>229,945</b>	<b>221,846</b>	<b>221,980</b>	<b>(7,965)</b>

Percent of Current Budget 96.5%      % Change -3.5%

## GENERAL FUND DEPARTMENT SUMMARY

### WASTEWATER TREATMENT

Dept: 705

**Function:**

The primary activities of the the wastewater treatment plant are maintenance of plant equipment, disposal of screenings and grit, provision of data for filing of monthly reports to the ODEQ and the EPA and providing chemical test procedures for quality control.

<i>Personnel</i>	2015-16	2016-17
<i>Authorized Full Time</i>	3.5	4
<i>Authorized Part Time</i>		0
<i>Total Staffing Requests</i>	3.5	4

705	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	222,385	247,495	286,039	210,583	(36,912)
Supplies	30,272	51,050	35,275	52,400	1,350
Facilities	18,915	21,800	23,800	24,800	3,000
Equip Maint	21,909	73,000	68,900	49,000	(24,000)
Services	49,244	40,415	36,000	40,700	285
Sundry	10,715	8,454	8,453	8,454	0
Capital Outlay	-	-	-	-	0
<b>Grand Total</b>	<b>353,440</b>	<b>442,214</b>	<b>458,467</b>	<b>385,937</b>	<b>(56,277)</b>
		Percent of Current Budget	<u>103.7%</u>	% Change	<u>-12.7%</u>

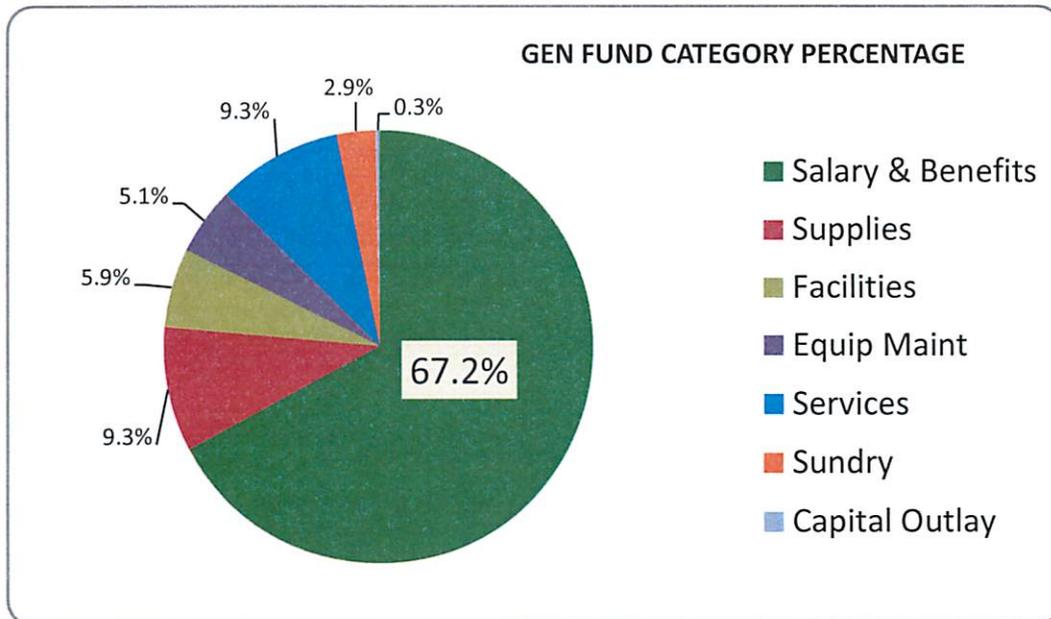
## GENERAL FUND DEPARTMENT SUMMARY

### DEPARTMENT SUMMARY

	2014-15 Prior Yr Actual	2015-16 Cur Year Budget	2015-16 Cur Year Est Budget	2016-17 Proposed Budget	2016-17 Change
Salary & Benefits	7,453,993	7,444,334	7,438,251	7,645,908	201,574
Supplies	798,556	1,008,570	809,804	1,052,670	44,100
Facilities	514,828	636,000	587,155	671,950	35,950
Equip Maint	356,211	604,775	526,371	581,225	(23,550)
Services	891,337	926,284	851,871	1,057,763	131,479
Sundry	305,944	317,030	299,139	334,790	17,760
Capital Outlay	18,568	54,726	45,073	30,000	(24,726)
<b>Grand Total</b>	<b>\$ 10,339,436</b>	<b>\$ 10,991,719</b>	<b>\$ 10,557,664</b>	<b>\$ 11,374,306</b>	<b>382,587</b>

Percent of Current Budget 96.1%      % Change 3.5%

Salary & Benefits	7,645,908	67.2%
Supplies	1,052,670	9.3%
Facilities	671,950	5.9%
Equip Maint	581,225	5.1%
Services	1,057,763	9.3%
Sundry	334,790	2.9%
Capital Outlay	30,000	0.3%
	<u>11,374,306</u>	



### Personnel Summary

		2014-15	2015-16	2015-16	2016-17	2016-17
		ACTUAL	CURRENT	ESTIMATED	PROPOSED	CHANGE
51101	Reg Salaries	4,672,801	4,641,246	4,603,090	4,668,226	26,980
51102	Overtime	216,369	237,002	248,275	246,900	9,898
51103	Soc Security	375,003	376,543	373,822	379,335	2,792
51104	City Retirement	645,917	644,821	667,166	618,839	(25,982)
51105	Workers Comp	372,781	339,824	330,597	342,740	2,916
51107	Ins Medical	954,575	973,873	999,350	1,154,117	180,244
51109	Christmas	34,750	34,425	33,750	35,000	575
51110	Other Benefits	9,432	15,220	17,000	9,360	(5,860)
51112	Police Retirement	105,424	105,227	95,000	112,792	7,565
51113	Fire Retirement	35,500	34,673	35,000	35,098	425
51115	Standby	31,440	41,480	35,200	43,500	2,020
Grand Total		<u>7,453,993</u>	<u>7,444,334</u>	<u>7,438,251</u>	<u>7,645,908</u>	<u>201,574</u>

**New Personnel Requests**

	Amount Requested	Funded Yes/No
Dept: _____		
Total Requests \$		-

**NOTES: New Personnel Requests**

**Percentage of Benefits to Salary & Wages**

Total Salaries	4,958,626	64.9%
Total Benefits	2,687,282	35.1%
	<u>7,645,908</u>	

**Personnel Summary**

Reg Salaries	4,668,226	61.06%
Overtime	246,900	3.23%
Soc Security	379,335	4.96%
City Retirement	618,839	8.09%
Workers Comp	342,740	4.48%
Ins Medical	1,154,117	15.09%
Christmas	35,000	0.46%
Other Benefits	9,360	0.12%
Police Retirement	112,792	1.48%
Fire Retirement	35,098	0.46%
Standby	43,500	0.57%
Total	<u>7,645,908</u>	

**Prior Year Actual**

Prior Year Personnel Exp	\$ 7,453,993
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,584 hr
Cost based on 8,760 hrs	\$ 850.91 hr

**Est. Current Budget**

Estimated Personnel Exp	\$ 7,438,251
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,576 hr
Cost based on 8,760 hrs	\$ 849.12 hr

**Proposed Budget**

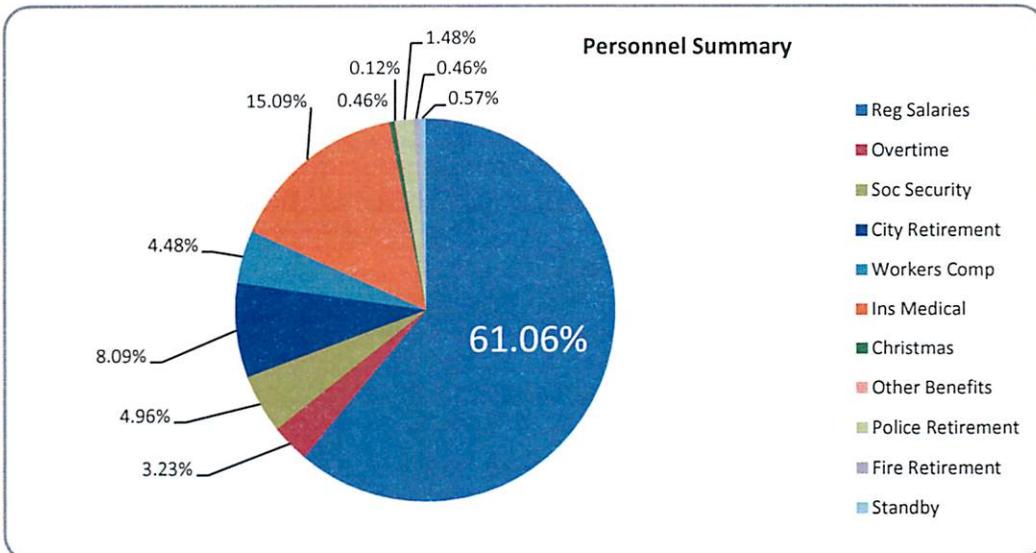
Proposed Budget	\$ 7,645,908
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,676 hr
Cost based on 8,760 hrs	\$ 872.82 hr

\*Previous Yr Avg Hrly Wage \$ 18.17

\*Current Yr Avg Hrly Wage \$ 17.89

\*Proposed Avg Hrly Wage \$ 17.86

\*CM salary removed



## STAFFING LEVEL HISTORY

	FY 2014 FTE Actual	FY 2015 FTE Actual	FY 2016 FTE Actual	Proposed Staffing Levels FY 2017			
				FTE Budgeted	FTE Change	% Total	Part-time & Season
100 Administration	5	5	5	8	3	6%	0
201 Pol Patrol	22	22	22	21	(1)	17%	0
202 Pol Auxillary	8	8	8	7	(1)	6%	1
205 Animal Welfare	1	1	1	2	1	2%	0
301 Customer Srv	10	10	7	8	1	6%	1
302 Court	1	1	1	1	0	1%	0
303 Bldg Dev	4	4	4	4	0	3%	0
401 Street	10	10	10	8	(2)	6%	0
403 Airport	0	0	0	0	0	0%	0
404 Fleet Maint	3	3	3	2.25	(0.75)	2%	0
501 Parks	9	9	9	7	(2)	6%	4
503 Pool	0	0	0	0	0	0%	9
505 Construction	0	0	0	5.25	5.25	4%	0
507 Tree Trimming	0	0	0	3	3	2%	0
605 Information Srv	2	2	2	1	(1)	1%	0
801 Finance	6	6	9	5	(4)	4%	0
902 Fire	2	2	2	2	0	2%	18
502 Sanitation	6.5	6.5	6.5	6.25	(0.25)	5%	0
504 Landfill	7.5	7.5	7.5	7.25	(0.25)	6%	0
601 Electric	7	7	7	6	(1)	5%	0
604 Telecomm	6	6	6	9	3	7%	0
701 Water Prod	3.5	3.5	3.5	3	(0.50)	2%	0
703 Water Distrib	3	3	3	2.5	(0.50)	2%	0
704 WW Collection	3	3	3	2.5	(0.50)	2%	0
705 WW Treatment	3.5	3.5	3.5	4	1	3%	0
<b>Total Full-Time</b>	<b>123</b>	<b>123</b>	<b>123</b>	<b>125</b>	<b>2.00</b>		<b>33</b>

### PROPOSED STAFFING TOTAL

FTE Budgeted	<b>125</b>
Part Time & Seasonal	<b>33</b>
Budgeted Positions (FTE + Seasonal & PT)	<b><u>158</u></b>

\*FY2016, Dept 100 added 2 grant positions

**BUDGET SUMMARY  
CAPITAL PROJECT FUNDS**

***Capital Improvement Fund 30***

**Revenues**

Revenues -Taxes	\$	687,750
Revenues - Transfer from SMA	\$	100,000
Revenues - Balance Forward	\$	874,039
Revenues -Other	\$	500

**Total Revenues Capital Improvement** \$ 1,662,289

**Appropriations**

Department Appropriations	\$	925,280
Contingency & Reserves	\$	737,009

**Total Appropriations Capital Improvement** \$ 1,662,289



***Infrastructure Improvement Fund (92)***

**Revenues**

Revenues -Transfer from SMA	\$	275,000
Revenues - Balance Forward	\$	301,187
Revenues -Other	\$	100

**Total Revenues Capital Improvement** \$ 576,287

**Appropriations**

Project Appropriations	\$	566,287
Contingency & Reserves	\$	10,000

**Total Appropriations Capital Improvement** \$ 576,287

**CAPITAL IMPROVEMENT -- BUDGET SUMMARY**

Account Number	Revenue Item	2014-15 Actual Prev Yr	2015-16 Current Budget	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
30 000 48305	Interest Revenue	726	550	575	500	(50)
30 000 48346	Transfer From Other Funds	16,635	378,173	378,173		(378,173)
30 000 48349	ODOT Funding	106,242				0
30 000 48400	Misc Revenue	2,000				0
30 000 48401	Reimburse from SMA					0
30 000 49300	Sales Tax Transf. From SMA	681,458	677,750	688,704	687,750	10,000
30 000 49400	Transfer From SMA	100,000		0	100,000	100,000
30 000 49500	Balance Forward Capital Improve.	824,252	800,861	774,359	874,039	73,178
						0
	<b>Revenue Grand Total</b>	<b>1,731,313</b>	<b>1,857,334</b>	<b>1,841,811</b>	<b>1,662,289</b>	<b>(195,045)</b>

**APPROPRIATION SUMMARY BY DEPARTMENT**

Dept 100	ADMINISTRATION	59,631	30,000	0	99,000	69,000
Dept 201	POLICE PATROL	89,798	50,400	50,400	175,400	125,000
Dept 202	POLICE AUXILIARY	58,616	6,700	6,675	0	(6,700)
Dept 205	HUMANE		60,000	60,000	0	(60,000)
Dept 301	CUSTOMER SERVICE		0	0	0	0
Dept 302	MUNICIPAL COURT		0	0	35,000	35,000
Dept 303	BUILDING DEVELOPMENT		0	0	30,000	30,000
Dept 401	STREET	148,545	100,165	100,165	129,895	29,730
Dept 402	STREET TRAFFIC		0	0	0	0
Dept 403	AIRPORT		0	0	0	0
Dept 404	EQUIPMENT SERVICES		0	0	0	0
Dept 501	PARKS	28,701	50,704	50,704	101,812	51,108
Dept 503	POOL		0	0	0	0
Dept 505	Construction		0	0	49,000	49,000
Dept 506	CEMETERY		0	0	0	0
Dept 507	TREE TRIMMING		0	0	0	0
Dept 605	NETWORK ADMINISTRATION		0	0	58,000	58,000
Dept 801	FINANCE	26,089	0	0	0	0
Dept 902	FIRE SUPPRESSION		0	0	0	0
Dept CIT	CITY WIDE		0	0	0	0
Dept LIB	LIBRARY		0	0	0	0
Dept 502	SANITATION	96,836	70,572	70,572	17,643	(52,929)
Dept 504	LANDFILL	152,017	170,016	170,016	108,912	(61,104)
Dept 601	ELECTRIC	107,365	250,396	247,996	36,118	(214,278)
Dept 604	TELECOMMUNICATIONS	19,359	14,000	7,673	13,000	(1,000)
Dept 701	WATER PRODUCTION		20,000	20,000	19,000	(1,000)
Dept 703	WATER DISTRIBUTION	93,682	17,490	17,477	23,000	5,510

**CAPITAL IMPROVEMENT -- BUDGET SUMMARY**

Account Number	Revenue Item	2014-15 Actual Prev Yr	2015-16 Current Budget	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
Dept 704	WASTE WATER COLLECTION		21,500	20,594	0	(21,500)
Dept 705	WASTE WATER TREATMENT		145,500	145,500	29,500	(116,000)
Dept 949	TRANSFERS/OTHER		0	0	0	0
Dept 950	CONTINGENCY & RESERVE		849,891		737,009	(112,882)
Dept 999	OTHER	0	0	0	0	0
	Accrual Adjustment	76,315				
	<b>Expenditures &amp; Appropriations</b>	<b>956,954</b>	<b>1,857,334</b>	<b>967,772</b>	<b>1,662,289</b>	<b>(195,045)</b>
	FUND BALANCE	774,359		874,039		
	<b>GRAND TOTAL EXPEND &amp; APPROPRIATIONS</b>	<b>1,731,313</b>	<b>1,857,334</b>	<b>1,841,811</b>	<b>1,662,289</b>	<b>(195,045)</b>
	BALANCE =0	0	0	0	0	

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority	LP		2015-16 Current Budget	2015-16 Current Year Est.	2016-17 REQUESTED ITEMS	2016-17 FUNDED ITEMS
				LP	End Date				

**Current Funded Items & Estimated Expense**

30	100	57707	Admin	Office Remodel	3			\$ 30,000	\$ -	\$ 90,000	
30	201	57103	Police	Police Patrol Units		LP	Apr-2018	\$ 50,400	\$ 50,400	\$ 50,400	\$ 50,400
30	202	57705	Police Aux	Office Machines -Copier				\$ 6,700	\$ 6,675		
30	205	57704	Animal Welf.	Buildings				\$ 60,000	\$ 60,000		
30	401	57711	Street	Drum Roller				\$ 52,000	\$ 52,000		
30	401	57719	Street	Water Truck				\$ 34,500	\$ 34,500		
30	401	57726	Street	Street Sweeper				\$ 13,665	\$ 13,665		
30	501	57706	Parks	Tractor/Triple Flail		LP	May-2017	\$ 28,704	\$ 28,704	\$ 26,312	\$ 26,312
30	501	57710	Parks	Vehicles/Utility Veh				\$ 22,000	\$ 22,000		
30	502	57704	Sanitation	Front Loader Sanitation Trk		LP	Sep-2016	\$ 70,572	\$ 70,572	\$ 17,643	\$ 17,643
30	504	57709	Landfill	Landfill Compactors		LP	Nov-2016	\$ 152,016	\$ 152,016	\$ 63,340	\$ 63,340
30	504	57713	Landfill	Trac Hoe Equipment		LP	Feb-2019	\$ 18,000	\$ 18,000	\$ 34,572	\$ 34,572
30	601	57710	Electric	Bucket Truck (small)		LP	Apr-2018	\$ 31,320	\$ 31,320	\$ 31,320	\$ 31,320
30	601	57713	Electric	Digger Derrick-mini				\$ 161,500	\$ 159,100		
30	601	57716	Electric	Bucket Truck (55 ft)		LP	Jul-2016	\$ 57,576	\$ 57,576	\$ 4,798	\$ 4,798
30	604	57703	Telecom	Tech Equipment				\$ 11,000	\$ 5,000		
30	604	57712	Telecom	Headend Equipment				\$ 3,000	\$ 2,673		
30	701	57709	Water Prod.	Pumps and Motors				\$ 20,000	\$ 20,000		
30	703	57705	Water Dist	Leak Detect Equipment				\$ 17,490	\$ 17,477		
30	704	57706	WW Collect	Lift Station Equipment				\$ 11,000	\$ 10,140		
30	704	57707	WW Collect	Sewer Line Equipment - Camera				\$ 10,500	\$ 10,454		
30	705	57705	WW Trtmt	Flow Equalization Basin-Eng				\$ 145,500	\$ 145,500		

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority	LP	End Date	2015-16 Current Budget	2015-16 Current Year Est.	2016-17 REQUESTED ITEMS	2016-17 FUNDED ITEMS
030 949 57999	Other	Transfer to Infrastructure Improve Fund							
030 950 58808	Contingency	CONTINGENCY				\$ 70,401			\$ 315,000
030 950 58812	Reserv	RESERVE FOR FUTURE OUTLAY				\$ 779,490			\$ 422,009

**Total Current Budget & Estimated Expense**    \$ 1,857,334    \$ 967,772

**New Items Requested**

30	100	Admin	Vehicles (2)	3				\$ 57,000	\$ 57,000
30	100	Admin	Generator for City Hall	3				\$ 42,000	\$ 42,000
30	100	Admin	Roof Replacement (Old city hall)	3				\$ 125,000	
30	201	Police	Police Vehicles and Equipment	3				\$ 90,000	
30	201	Police	Social Threat Assessment Software	3				\$ 12,500	
30	201	Police	Records Management Software	4				\$ 125,000	\$ 125,000
30	201	Police	Cellebrite Investigative Software	3		Fund 93, Police drug		\$ 15,500	
30	205	Animal Welf.	Vehicles	3				\$ 62,000	
	302	Mun. Court	Court	4				\$ 35,000	\$ 35,000
	303	Bldg Devel	Code Software	4				\$ 30,000	\$ 30,000
	401	Street	Cherokee Av Underpass Pumps	4		FEMA funds =\$31,000		\$ 75,000	\$ 75,000
	401	Street	3/4 ton 4x4 work truck	3				\$ 38,530	
	401	Street	10 Wheel Dump truck	2	LP	NEW		\$ 118,000	\$ 45,000
	401	Street	Trac Hoe Excavator	1				\$ 192,000	
	401	Street	Hot Pressure Washer with Trailer	2				\$ 9,895	\$ 9,895
	401	Street	Chip and seal sewer plant road	3				\$ 31,600	
	401	Street	Chip and seal landfill road	3				\$ 69,700	
	404	Equip Srv	Scan tool	3			General Fund	\$ 5,000	
	404	Equip Srv	Auto lift - two post lift	3				\$ 7,000	

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority	LP	LP End Date	2015-16 Current Budget	2015-16 Current Year Est.	2016-17 REQUESTED ITEMS	2016-17 FUNDED ITEMS
404	Equip Srv	Fuel Pumps	3					\$ 15,000	
404	Equip Srv	Service truck wth bed and crane	3					\$ 40,000	
501	Parks	Brushy Lake Park Improvements	3				FEMA funds	\$ 67,000	\$ 67,000
501	Parks	Smooth Drum Roller	2					\$ 20,000	
501	Parks	ATV	2					\$ 8,500	\$ 8,500
502	Sanitation	Residential Automatic Truck	2					\$ 250,000	
502	Sanitation	Residential Sanitation Truck	3					\$ 145,000	
502	Sanitation	Roll Off Truck	3					\$ 180,000	
504	Landfill	Brush hog	3					\$ 16,000	
504	Landfill	Trac hoe undercarriage rebuild	4					\$ 11,000	\$ 11,000
504	Landfill	D6T Dozer	3					\$ 480,000	
505	Construction	Autoluber for Trac Hoe	3					\$ 9,000	\$ 9,000
505	Construction	Jack Hammer for Trac Hoe	4					\$ 40,000	\$ 40,000
505	Construction	ATV and Trailer	3					\$ 11,000	
505	Construction	D6T Dozer	3					\$ 150,000	
505	Construction	Off Road Dump Truck	3					\$ 150,000	
507	Tree Trim	Forestry Truck	3					\$ 75,000	
507	Tree Trim	Wood Chipper	2					\$ 38,000	
601	Electric	Digger Derrick	3					\$ 220,000	
601	Electric	Electric Building Roof Replacement	3					\$ 32,000	
601	Electric	Traffic Signal Upgrades	3				General Fund	\$ 20,000	
601	Electric	Directional Boring Machine	2					\$ 136,500	
601	Electric	Bucket Truck (55 ft)						\$ 184,000	
601	Electric	Electric Pole Changout	1				General Fund	\$ 60,000	
601	Electric	Roof Replacment -Elect Building	3					\$ 32,000	
601	Electric	North Substation Replacement	4					\$ 800,000	
604	Telecom	Truck	3					\$ 31,000	

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority	LP	End Date	2015-16 Current Budget	2015-16 Current Year Est.	2016-17 REQUESTED ITEMS	2016-17 FUNDED ITEMS
604	Telecom	Virtual Server and Firewall	4					\$ 13,000	\$ 13,000
604	Telecom	Fault Locator	3					\$ 10,000	
605	Info Svcs	City Computer Network Equipment	4					\$ 58,000	\$ 58,000
701	Water Prod.	Water Plant Equipment	4					\$ 19,000	\$ 19,000
703	Water Dist	Trackhoe (Mini)	2					\$ 27,000	\$ 23,000
705	WW Trtmt	VFD Drives for Pumps	4					\$ 9,500	\$ 9,500
705	WW Trtmt	Spare Pump	4					\$ 20,000	\$ 20,000
705	WW Trtmt	4x4 Crew Truck	2					\$ 31,000	
902	Fire	Pumper/Tanker	4	LP	NEW			\$ 250,000	
<b>Grand Total Capital Improvement Fund Requests</b>						<b>\$ 1,857,334</b>	<b>\$ 967,772</b>	<b>\$ 5,117,610</b>	<b>\$ 1,662,289</b>

<u>Lease Purchase Budget Funded</u>	LP	\$ <u>228,385</u>	REVENUE AVAILABLE	1,662,289
			APPROPRIATIONS FUNDED	\$ 1,662,289
			Balance = 0	\$ 0

**Funding Notes**

030	950	58808	Contingency	CONTINGENCY
030	950	58812	Reserv	RESERVE FOR FUTURE OUTLAY

Amount reserved for future projects

**CAPITAL IMPROVEMENT EXPENDITURES & APPROPRIATIONS  
REQUESTED APPROPRIATIONS**

ACCT NUMBER	DEPT	DESCRIPTION	Priority	LP LP	LP End Date	2015-16	2015-16	2016-17	2016-17
						Current Budget	Current Year Est.	REQUESTED ITEMS	FUNDED ITEMS

**Priority Schedule**

- 1 LOW: Needed but not critical to city operations or community
- 2 MEDIUM: Needed, has some impact on city services or community
- 3 HIGH: Needed, adversely affects city services and community
- 4 **REQUIRED: Lack of severely affects city services or community**
- 5 **MANDATE: Requires immediate action due to Federal/State madate**
- S **SAFETY: Item affects employee or citizen safety**

**CAPITAL IMPROVEMENT FUND 30: LEASE PURCHASE SCHEDULE**

	BANK	LP TERM		LEASE PURCHASE ITEM	LP Rate	LP Cost	LP Mth Payment	LP Yearly \$	LP Total P&I	BEGIN DATE	End Date	
		DEPT	MONTHS									
1	ARM	60		Landfill Compactor (2)	504	3.890%	\$ 689,000	\$ 12,668	\$ 152,016	\$ 760,080	Dec-2011	Nov-2016
2	NBS	36		2013 Large Electric Bucket	601	1.950%	\$ 167,689	\$ 4,798	\$ 57,578	\$ 172,734	Aug-2013	Jul-2016
3	NBS	36		40 YD Front Load Sanitation	502	2.150%	\$ 204,971	\$ 5,881	\$ 70,571	\$ 211,713	Oct-2013	Sep-2016
4	NBS	36		Tractor and Triple Flail Mower	501	1.950%	\$ 83,600	\$ 2,392	\$ 28,704	\$ 86,112	Jun-2014	May-2017
5	NBS	36		Police Vehicles with Fire Unit	201	2.300%	\$ 145,883	\$ 4,200	\$ 50,400	\$ 151,200	May-2015	Apr-2018
6	NBS	36		Electric Bucket Truck (small)	601	2.350%	\$ 90,478	\$ 2,610	\$ 31,320	\$ 93,960	May-2015	Apr-2018
7	NBS	36		Trac Hoe Excavator	504	2.400%	\$ 100,000	\$ 2,881	\$ 34,572	\$ 103,716	Mar-2016	Feb-2019
8												
9												
10												
							\$ 1,481,621	\$ 35,430	\$ 425,161	\$ 1,579,516		

**INFRASTRUCTURE IMPROVEMENT FUND (FUND 92)-BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev Yr	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
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**INFRASTRUCTURE IMPROVEMENT FUND REVENUE**

							0
092 000 48301	Interest Revenue - Operating	170	100	140	175	100	0
092 000 48305	Interest Revenue - Investments						0
092 000 49400	Transfer from SMA	100,000			0	275,000	275,000
092 000 49500	Balance Forward	283,722	365,044	341,092	381,012	301,187	(63,857)
	Transfer from Other Funds						0
							0
	<b>SUB TOTAL REVENUE</b>	<b>383,892</b>	<b>365,144</b>	<b>341,232</b>	<b>381,187</b>	<b>576,287</b>	<b>211,143</b>

**INFRASTRUCTURE IMPROVEMENT FUND APPROPRIATIONS**

092 504 57701	Landfill Construction		290,000	10,497	75,000	486,287	196,287
092 504 57702	Landfill Engineering	2,880	0	601	5,000	80,000	80,000
092 504 58910	Operating Reserve		75,144	0		10,000	(65,144)
092 950 57801	Transfer to SMA						0
							0
							0
							0
	<b>SUB TOTAL APPROPRIATIONS</b>	<b>2,880</b>	<b>365,144</b>	<b>11,098</b>	<b>80,000</b>	<b>576,287</b>	<b>211,143</b>

<b>FUND BALANCE</b>	<b>381,012</b>				<b>301,187</b>		
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<b>APPROPRIATIONS TOTAL</b>	<b>383,892</b>	<b>365,144</b>	<b>11,098</b>	<b>381,187</b>	<b>576,287</b>	<b>211,143</b>
<b>Balance Proof = 0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>

- 92 504 57701 FY 2016 constructed new leachate lagoon at landfill
- 93 504 57701 FY 2017 begin budgeting for landfill Cell VIII



**BUDGET SUMMARY  
PROPRIETARY / ENTERPRISE FUNDS**

**SALLISAW MUNICIPAL AUTHORITY**

Revenues -Taxes	\$	5,744,793	
Revenues - Services	\$	18,171,900	
Revenues - Balance Forward	\$	867,848	
Revenues -Other	\$	254,162	
			<b>Total Revenues SMA</b>
			<b>\$ 25,038,703</b>

Appropriations -100-SMA	\$	1,533,950	
Appropriations -400-SMA	\$	14,106,322	
Appropriations -504-Landfill	\$	55,000	
Appropriations -501-Parks	\$	41,352	
Appropriations -601-Electric	\$	7,290,000	
Appropriations -604-Telecom	\$	1,694,100	
Appropriations -701-Water Prod	\$	-	
Appropriations -705-WstWater Treatment	\$	10,000	
Appropriations -950-Conting & Reserve	\$	307,979	
			<b>Total Appropriations SMA</b>
			<b>\$ 25,038,703</b>

**SALLISAW WATER PROJECTS FUND**

Revenues -Taxes	\$	687,750	
Revenues - Transfer from SMA	\$	1,200,000	
Revenues - Balance Forward	\$	44,780	
Revenues -Other	\$	55	
			<b>Total Revenues WPF</b>
			<b>\$ 1,932,585</b>

Appropriations -Debt Service	\$	1,862,403	
Appropriations -Operating Reserve	\$	70,183	
Appropriations -Operating Restricted	\$	-	
Appropriations -Other			
			<b>Total Appropriations WPF</b>
			<b>\$ 1,932,586</b>

**Total Budget Appropriations Proprietary Funds**     **\$ 26,971,289**

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	REVENUE ITEM	2014-15 Actual Revenue	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Revenue	2016-17 Budget Amount	2016-17 Change
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**REVENUE**

**Sales & Use Tax**

90 000 41308	Sales Tax From GF	5,451,661	5,422,000	4,094,634	5,509,634	5,502,000	80,000
90 000 41309	Sales Tax Discount	5,841	6,200	4,133	5,500	6,000	(200)
90 000 41316	Use Tax From GF	229,214	211,778	201,180	258,952	236,793	25,015
							0
	<b>SUB TOTAL</b>	<b>5,686,717</b>	<b>5,639,978</b>	<b>4,299,947</b>	<b>5,774,086</b>	<b>5,744,793</b>	<b>104,815</b>

**Telecommunications**

90 000 44501	Video	1,119,920	1,050,000	761,400	1,015,000	1,030,000	(20,000)
90 000 44502	Video-Pay Per View	7,210	6,500	3,404	4,500	2,000	(4,500)
90 000 44503	Video Equipment Rental	90,439	91,000	68,658	91,000	91,000	0
90 000 44504	Video Fees	63,933	202,000	145,480	194,000	197,000	(5,000)
90 000 44515	Unreturned Equipment	17,304	8,000	19,988	26,000	12,000	4,000
90 000 44530	Internet	687,606	730,000	538,983	718,500	725,000	(5,000)
90 000 44531	Dnet Wireless Revenue		-	17,677	25,000	84,000	84,000
90 000 44532	Marble City Wireless Revenue		-	14,483	20,000	22,000	22,000
90 000 44533	Dnet Wireless Install		-	3,725	5,200	7,500	7,500
90 000 44550	Telephone	366,059	365,000	257,706	345,000	345,000	(20,000)
90 000 44551	Telephone Long Distance						0
90 000 44552	Telephone Fees	191,720	190,000	137,598	183,000	183,000	(7,000)
90 000 44553	LD With Revenue Share	11,269	10,000	7,808	10,000	10,000	0
90 000 44570	Installation Services	1,397	1,400	1,437	2,000	1,500	100
90 000 44571	Misc Telecom Sales	9,567	7,000	12,999	17,000	15,000	8,000
90 000 44572	Advertising						0
90 000 44573	Lease of Fiber						0
90 000 44574	Telecom Bad Debt Recovery	20,252	12,000	9,675	12,000	12,000	0
							0
	<b>SUB TOTAL</b>	<b>2,586,678</b>	<b>2,672,900</b>	<b>2,001,022</b>	<b>2,668,200</b>	<b>2,737,000</b>	<b>64,100</b>

**Sanitation And Landfill**

90 000 45359	Sanitation Roll-Off	226,661	225,000	114,642	150,000	175,000	(50,000)
90 000 45360	Sanitation Residential	485,721	480,000	365,719	487,000	480,000	0
90 000 45361	Sanitation Commercial	455,873	450,000	348,936	465,000	455,000	5,000
90 000 45364	Landfill Revenue	1,091,979	1,025,000	772,681	995,000	1,250,000	225,000
90 000 45365	Solid Waste Fee	70,910	70,000	48,141	63,000	70,000	0
90 000 45367	Landfill Scrap Metal Sales	8,472	8,000	6,722	8,000	8,000	0
							0
	<b>SUB TOTAL</b>	<b>2,339,616</b>	<b>2,258,000</b>	<b>1,656,842</b>	<b>2,168,000</b>	<b>2,438,000</b>	<b>180,000</b>

**Electric Services**

90 000 46366	Electric Service	10,435,091	10,742,000	7,305,819	9,500,000	10,100,000	(642,000)
90 000 46370	Electric Reconnects	23,700	21,000	18,070	24,000	22,000	1,000
90 000 46372	Vapor Lights	89,608	90,000	75,107	98,000	98,000	8,000
90 000 46373	Vapor Light Installation	250	200	75	200	200	0
90 000 46374	Electric Connections	30,203	28,000	3,765	5,000	8,000	(20,000)
90 000 46375	Pole Attachment Contracts						0
							0
	<b>SUB TOTAL</b>	<b>10,578,851</b>	<b>10,881,200</b>	<b>7,402,836</b>	<b>9,627,200</b>	<b>10,228,200</b>	<b>(653,000)</b>

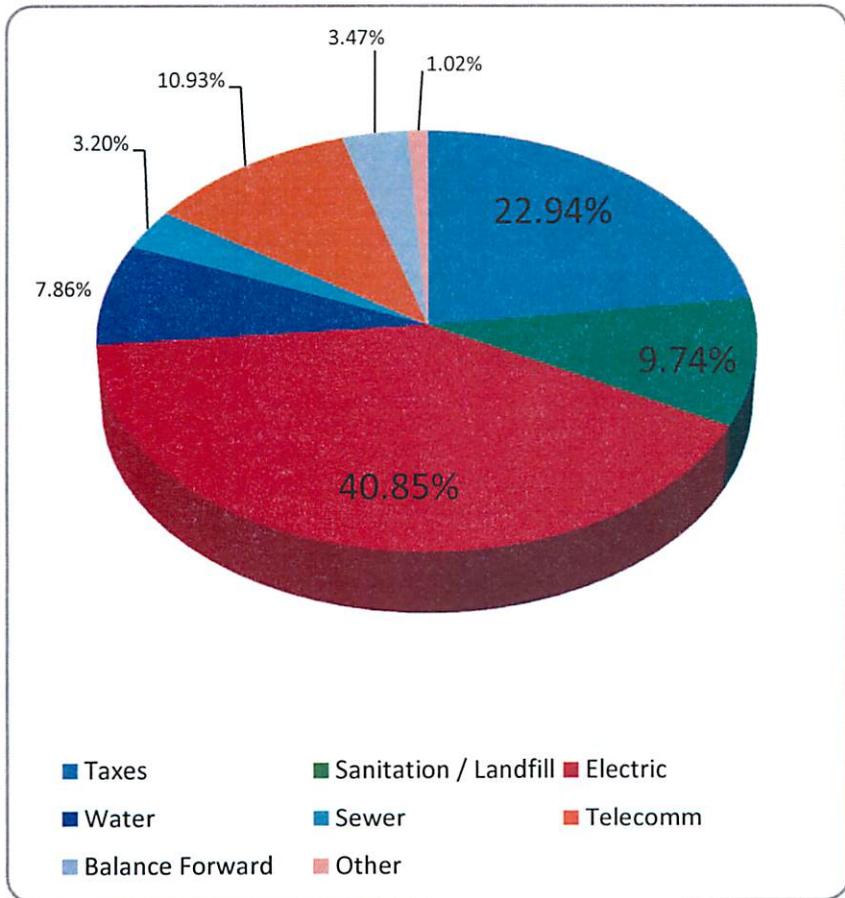
**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	REVENUE ITEM	2014-15 Actual Revenue	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Revenue	2016-17 Budget Amount	2016-17 Change
<b>Water Services</b>							
90 000 47375	Water Sales-Inside City	1,379,134	1,350,000	1,027,755	1,360,000	1,500,000	150,000
90 000 47376	Bulk Water Sales	735	600	666	700	600	0
90 000 47378	Water Taps	5,415	4,000	13,425	14,500	4,000	0
90 000 47381	Contract Water Sales - C. D.	4,362	4,500	3,196	4,100	4,000	(500)
90 000 47382	Contract Water Sales-WD #3	251,350	260,000	228,124	305,000	300,000	40,000
90 000 47384	Contract Water Sales-WD #4	139,145	160,000	122,372	161,000	160,000	0
	<b>SUB TOTAL</b>	<b>1,780,141</b>	<b>1,779,100</b>	<b>1,395,538</b>	<b>1,845,300</b>	<b>1,968,600</b>	<b>189,500</b>
<b>Sewer Services</b>							
90 000 47385	Sewer Services	750,370	740,000	554,962	740,000	800,000	60,000
90 000 47387	Sewer Tap	90	100	180	180	100	0
	<b>SUB TOTAL</b>	<b>750,460</b>	<b>740,100</b>	<b>555,142</b>	<b>740,180</b>	<b>800,100</b>	<b>60,000</b>
<b>Other Revenue</b>							
90 000 48301	Interest Revenue - Operating	733	600	488	600	600	0
90 000 48305	Interest Income - Investments	1,055	1,100	893	1,200	1,100	0
90 000 48307	Series 2009 Interest Rev	68	60	62	62	60	0
90 000 48308	Loss (Gain) on Refund	(40,601)					0
90 000 48310	Srs 2013 Interest Revenue	381	350	104	130	130	(220)
90 000 48371	Sale of Property/Equipment						0
90 000 48387	Utility Penalties	176,594	180,000	123,135	165,000	165,000	(15,000)
90 000 48388	Misc Utility Revenue	169	100	1,029	1,029	100	0
90 000 48389	Reimbursements						0
90 000 48390	Telecom Penalties	7,634	7,500	5,991	7,900	7,500	0
90 000 48393	Returned Check Fee	2,775	3,000	1,940	2,500	2,500	(500)
90 000 48394	Collection Fee for Bad Debt		-	140	140		0
90 000 48397	Voided Checks Added Back	227	-	112	112		0
90 000 48398	Cash Long / Short	2,141	-	(271)	(200)		0
90 000 48399	Landfill Long & Short						0
90 000 48400	Misc. Revenue	(1,040)	2,500	5,489	5,489	2,500	0
90 000 48401	Transfer Fee for Utility Service	4,480	4,200	2,540	3,200	3,200	(1,000)
90 000 48402	Property Lease/Rental	12,105	12,105	12,120	12,120	12,120	15
90 000 48910	Bad Debt Recovery-Utility	23,860	18,000	15,826	19,000	18,000	0
	<b>SUB TOTAL</b>	<b>190,579</b>	<b>229,515</b>	<b>169,597</b>	<b>218,282</b>	<b>212,810</b>	<b>(16,705)</b>
	<b>REVENUE SUB TOTAL</b>	<b>23,913,042</b>	<b>24,200,793</b>	<b>17,480,924</b>	<b>23,041,248</b>	<b>24,129,503</b>	<b>(71,290)</b>

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	REVENUE ITEM	2014-15 Actual Revenue	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Revenue	2016-17 Budget Amount	2016-17 Change
<b>Transfers In and Balance Forward</b>							
90 000 49402	Transf From Landfill Expansion						0
90 000 49403	Bond Funding for Landfill Exp						0
90 000 49404	Transfer from Y&R Fund 21	41,352	41,352	31,014	41,352	41,352	0
90 000 49500	Balance Forward SMA	\$ 653,108	\$ 725,453	\$ 536,515	536,515	867,848	142,395
							0
							0
	<b>SUB TOTAL</b>	<b>694,460</b>	<b>766,805</b>	<b>567,529</b>	<b>577,867</b>	<b>909,200</b>	<b>142,395</b>
	<b>TOTAL SMA REVENUE</b>	<b>24,607,501</b>	<b>24,967,598</b>	<b>18,048,452</b>	<b>23,619,115</b>	<b>25,038,703</b>	<b>71,105</b>
					<b>Percentage Increase (decrease)</b>		<b>0.28%</b>

**PROJECTED SMA REVENUE FOR NEW FISCAL YEAR**



	<u>Revenue</u>	<u>Percent</u>
Taxes	5,744,793	22.94%
Sanitation / Landfill	2,438,000	9.74%
Electric	10,228,200	40.85%
Water	1,968,600	7.86%
Sewer	800,100	3.20%
Telecomm	2,737,000	10.93%
Balance Forward	867,848	3.47%
Other	254,162	1.02%
<b>Total</b>	<b>25,038,703</b>	<b>100.00%</b>

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev. Yr	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
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**SMA APPROPRIATIONS**

**SMA 100**

90 100 55501	Misc Refunds/Reimbursements	513	500	42	42	250	(250)
90 100 55502	Arbitrage Calculation Services						0
90 100 55503	Credit Card Transaction Fees	69,416	66,000	54,103	72,000	66,000	0
90 100 55504	Collection Agency Fees	65					0
90 100 55505	Refund Utility Overpayments	3,379					0
90 100 55506	Administrative Fees	162	150	4,960	4,960	5,000	4,850
90 100 57955	Series 2009 Trustee Fee	2,500	2,508	1,875	2,508	2,508	0
90 100 57956	Series 2009 Debt Srv		417,500	-	417,500	430,000	12,500
90 100 57957	Series 2009 Interest Expense	270,105	258,355	173,262	264,505	252,205	(6,150)
90 100 57959	2009 Arbitrage Calculations	6,600				0	
90 100 57960	Srs 2013 Trustee Fees	1,600	1,608	1,200	1,608	1,608	0
90 100 57961	Srs 2013 Interest Expense	152,391	145,000	103,325	137,350	122,213	(22,788)
90 100 57963	Srs 2013 Debt Service		532,750	4,950	504,583	514,167	(18,583)
90 100 57964	Srs 2013 Arbitrage Calculations	7,480					0
90 100 58840	Landfill Closure Cost Accrual	(37,117)	90,000	-	65,000	65,000	(25,000)
90 100 58847	Bad Debt Expense Utility	351,252	75,000	57,485	76,000	75,000	0
							0
							0
	<b>SUB TOTAL SMA 100</b>	<b>828,345</b>	<b>1,589,371</b>	<b>401,202</b>	<b>1,546,056</b>	<b>1,533,950</b>	<b>(55,421)</b>

**SMA TRANSFERS**

90 400 58802	Sales Tax -Transfer to Gen Fund	1,362,915	1,355,500	1,023,659	1,375,500	1,375,500	20,000
90 400 58803	Sales Tax -Transfer to Cap Improve	681,458	677,750	511,829	688,704	687,750	10,000
90 400 58804	Sales Tax Transf to Hospital Auth	681,518	677,750	511,829	688,704	687,750	10,000
90 400 58806	Use Tax Transfer to Gen Fund	229,214	211,778	201,180	258,952	236,793	25,015
90 400 58807	Sales Tax Water Projects Fund	681,518	677,750	511,829	688,704	687,750	10,000
90 400 58810	Transfer Sales Tax -Debt Srv 2013						0
90 400 58808	Transfer to Infrastructure Improve Fund	100,000				275,000	275,000
90 400 58830	Transfer To General Fund	8,260,000	8,727,845	5,915,000	8,300,000	8,824,779	96,934
90 400 58831	Transfer To Capital Improvement	100,000				100,000	100,000
90 400 58834	Transf to WPF 91 for Debt Service	1,170,000	1,200,000	900,000	1,200,000	1,200,000	0
90 400 58835	Transfer Sallisaw Econ Auth (SEA)						0
90 400 58849	Bad Debt Expense Telecom	30,212	31,500	22,581	30,000	31,000	(500)
	<b>SUB TOTAL SMA 400</b>	<b>13,296,835</b>	<b>13,559,873</b>	<b>9,597,907</b>	<b>13,230,565</b>	<b>14,106,322</b>	<b>546,449</b>

- 90 400 58802 1 cent sales tax transferred back to GF
- 90 400 58803 1/2 cent sales tax transferred to CI
- 90 400 58804 1/2 cent sales tax transferred to Seq County Hospital Authority
- 90 400 58806 Full amount of use tax transferred back to GF

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev. Yr	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
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90 400 58807 1/2 cent sales tax transferred to Water Projects Fund for Srs. 2012 bond issue  
Sales tax of .5% began January 2005 and remains for 30 years.

90 400 58810 1/2 Cent sales tax for Srs 2013 bond issue (Sports Complex). 10 year issue

90 400 58830 Additional funding for General Fund 10

90 400 58831 Additional funding for Capital Improvement Fund 30

Parks (Sports Complex)							
90 501 57720	Sports Complex Engineering						0
90 501 57721	Sports Complex Construction		0				0
90 501 57730	NBS Loan 3202413 Sports Complex	2,178	41,352	31,014	41,352	41,352	0
							0
	<b>SUB TOTAL Parks</b>	<b>2,178</b>	<b>41,352</b>	<b>31,014</b>	<b>41,352</b>	<b>41,352</b>	<b>0</b>

LANDFILL							
90 504 55502	Property Purchase-Landfill						0
90 504 55503	Solid Waste Fees	\$ 67,135	\$ 72,000	\$ 31,400	41,900	50,000	(22,000)
90 504 55505	Refund of Landfill Services	\$ 650					
90 504 55507	Contract Services	\$ 5,400	\$ 5,000	\$ -	2,500	5,000	0
90 504 55520	Landfill Construction						0
							0
							0
	<b>SUB TOTAL LANDFILL</b>	<b>73,185</b>	<b>77,000</b>	<b>31,400</b>	<b>44,400</b>	<b>55,000</b>	<b>(22,000)</b>

ELECTRIC							
90 601 55504	Purchase Power Cost	\$ 7,104,850	\$ 7,328,750	\$ 4,628,046	6,100,000	7,100,000	(228,750)
90 601 55507	Contract Services	\$ 5,400	\$ 25,000	\$ 9,389	10,500	60,000	35,000
90 601 55508	Engineering Fees		\$ 225,000	\$ 59,029	59,029	70,000	(155,000)
90 601 55515	Electric Transformers		\$ 25,000	\$ 5,673	36,800	25,000	0
90 601 55516	Substation / Distrib Equipment						0
90 601 55517	Electric AMR Equipment	\$ 15,360	\$ 43,200	\$ 23,040	31,000	35,000	(8,200)
							0
	<b>SUB TOTAL ELECTRIC</b>	<b>7,125,610</b>	<b>7,646,950</b>	<b>4,725,176</b>	<b>6,237,329</b>	<b>7,290,000</b>	<b>(356,950)</b>

90 601 55504 Purchase Power Cost GRDA Purchase Power Costs

90 601 55507 Contract Services Electric Rate and Financial Checkup

90 601 55508 Engineering Fees Engineering for North Substation

90 601 55515 For purchase of commercial transformers. These are usually reimbursed by customer requesting new service  
Also for purchase of large backup transformers needed for critical commercial business (Hospital, Nursing Homes, etc..)

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev. Yr	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
<b>TELECOMMUNICATIONS</b>							
90 604 52205	Telecom Headend Equipment	\$ 12,668	\$ 25,000	\$ 12,666	20,000	25,000	0
90 604 52206	Customer Premise Equip	\$ 79,024	\$ 30,000	\$ 73,207	98,000	30,000	0
90 604 52207	Wireless Internet Equipment					30,000	30,000
90 604 55501	Technical Support	\$ 250	\$ 10,000	\$ 300	1,200	2,000	(8,000)
90 604 55502	Refund Customer Overpayment	\$ 7,247	\$ 5,000	\$ 4,653	7,500	5,000	0
90 604 55503	Refund Customer Deposit Dnet						0
90 604 55504	Telecom Headend Equip Repair	\$ 22,064	\$ 20,000	\$ 4,469	12,000	17,000	(3,000)
90 604 55505	Telecom Systems Maint Fees	\$ 16,152	\$ 10,000	\$ 5,380	10,000	12,000	2,000
90 604 55506	Software License Renewals (Telecom)	\$ 14,110	\$ 18,000	\$ 11,361	15,000	16,000	(2,000)
90 604 55507	Audits / Contracts	\$ 11,500	\$ 15,000	\$ 6,750	15,000	15,000	0
90 604 55510	Video Programming Cost	\$ 874,523	\$ 895,000	\$ 657,281	879,000	885,000	(10,000)
90 604 55511	Video Retransmission Fees	\$ 133,442	\$ 186,000	\$ 133,788	179,000	185,000	(1,000)
90 604 55514	Cable Royalty Fees	\$ 10,224	\$ 16,000	\$ 7,417	11,417	12,000	(4,000)
90 604 55515	Telephone Rev Share/Fees	\$ 215,219	\$ 240,000	\$ 164,551	221,000	230,000	(10,000)
90 604 55520	Internet Backbone	\$ 142,068	\$ 157,000	\$ 122,197	165,000	225,000	68,000
90 604 55521	Internet.Tower Lease/Utility		\$ -	\$ 1,471	2,000	2,300	2,300
90 604 55522	Internet.MC Rev Share		0	1,993	2,800	2,800	2,800
							0
<b>SUB TOTAL SMA TELECOMMUNICATIONS</b>		<b>1,538,491</b>	<b>1,627,000</b>	<b>1,207,484</b>	<b>1,638,917</b>	<b>1,694,100</b>	<b>67,100</b>

- 90 604 52205 Telecom Headend Equipment For equipment needed in Headend operations
- 90 604 52206 Customer Premise Equip Fiber only. Items needed for customer premise installation of services
- 90 604 52207 Wireless Internet Equipment For equipment needed to provide wireless internet services
- 90 604 55501 Technical Support GLDS software support services
- 90 604 55504 Telecom Headend Equip & Repair For headend equipment purchases and repair of existing equipment
  
- 90 604 55505 Telecom Systems Maint Fees Maintenance and Support agreements for telecom system
  - 3,600 Momentum fees \$300/month
  - 2,800 Bluecat Netorks maintenance agreement
  
- 90 604 55506 Software License Renewals (Telecom) For renewal of various software and hardware license fees
  - 1,000 ARIN IP address renewal
  - 9,000 GLDS renewals
  - 6,000 Other
  
- 90 604 55507 Audits / Contracts Uptown Services Retainer
  
- 90 604 55521 Internet.Tower Lease/Utility Per contract
- 90 604 55522 Internet.MC Rev Share Per contract



**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev. Yr	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
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*SALLISAW MUNICIPAL AUTHORITY LEASE PURCHASE /LONG TERM LOAN SCHEDULE*

Sports Complex Additonal Funding

**Amount:** \$ 120,000                      **Final Payment** January 30, 2018

*SALLISAW MUNICIPAL AUTHORITY SERIES 2009 BOND ISSUE (Telecom & Landfill)*

**Amount:** \$ 8,475,000                      **Final Payment** January 1, 2028

*SALLISAW MUNICIPAL AUTHORITY SERIES 2013 BOND ISSUE (Sports Complex)*

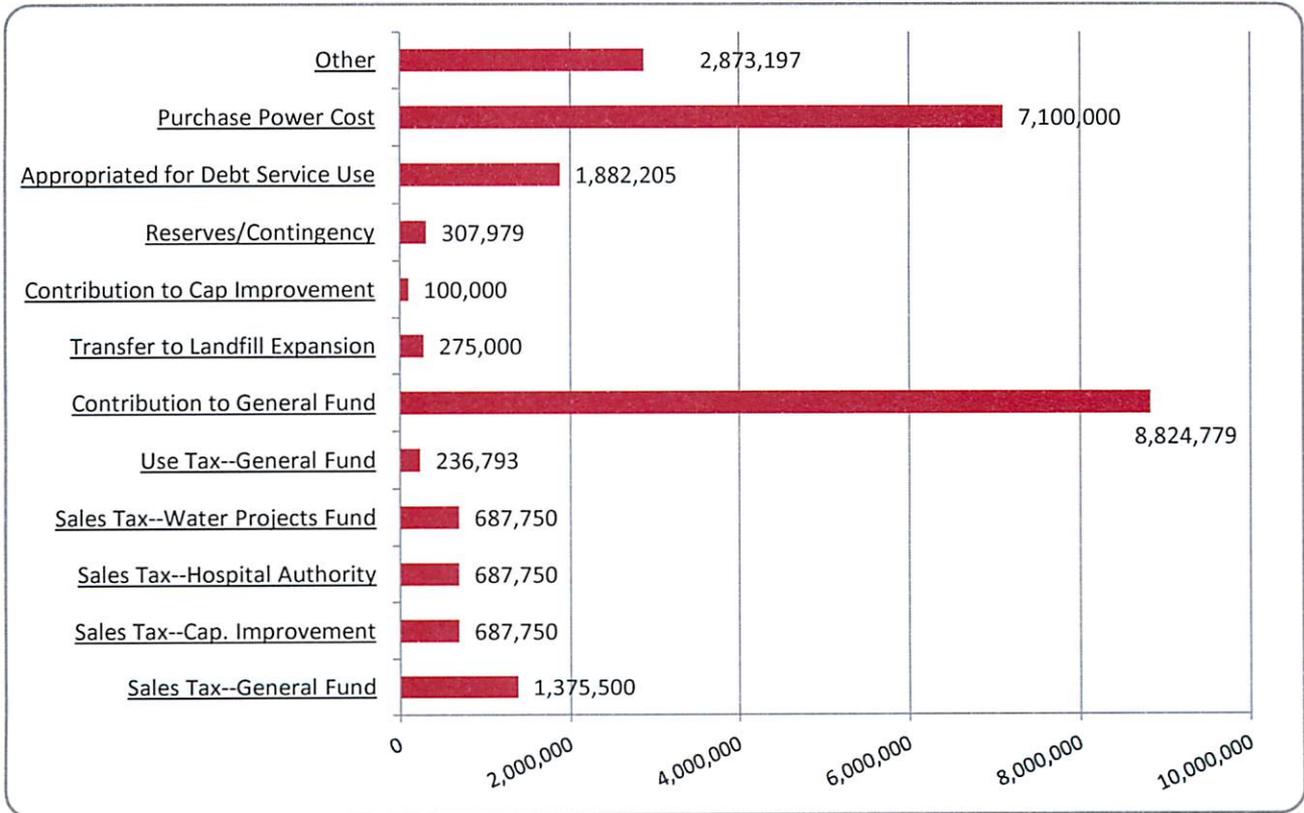
**Amount:** \$ 5,325,000                      **Final Payment** August 1, 2023

**SALLISAW MUNICIPAL AUTHORITY -- BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev. Yr	2015-16 Current Budget	2015-16 YTD March	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
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**SMA APPROPRIATIONS**

	<u>Amount</u>	<u>Percentage</u>	
Sales Tax--General Fund	1,375,500	5.49%	1 cent dedicated sales tax
Sales Tax--Cap. Improvement	687,750	2.75%	1/2 cent dedicated sales tax
Sales Tax--Hospital Authority	687,750	2.75%	1/2 cent dedicated sales tax
Sales Tax--Water Projects Fund	687,750	2.75%	1/2 cent dedicated sales tax
Use Tax--General Fund	236,793	0.95%	100% of use tax receipts
Contribution to General Fund	8,824,779	35.24%	
Transfer to Landfill Expansion	275,000	1.10%	
Contribution to Cap Improvement	100,000	0.40%	
Reserves/Contingency	307,979	1.23%	
Appropriated for Debt Service Use	1,882,205	7.52%	
Purchase Power Cost	7,100,000	28.36%	Grand River Dam Authority
Other	2,873,197	11.48%	
<b>Total</b>	<b>25,038,703</b>	<b>100.00%</b>	



## SERIES 2009 REVENUE REFUNDING BONDS AMORTIZATION SCHEDULE

A-Rated

Date	Principal	Coupon	Interest	Total P + I	Fiscal Total
12/22/09					
7/1/2010			\$ 198,584.17	\$ 198,584.17	
1/1/2011	\$ 305,000.00	5.00%	\$ 170,215.00	\$ 475,215.00	\$ 673,799.17
7/1/2011			\$ 162,590.00	\$ 162,590.00	
1/1/2012	\$ 350,000.00	5.00%	\$ 162,590.00	\$ 512,590.00	\$ 675,180.00
7/1/2012			\$ 153,840.00	\$ 153,840.00	
1/1/2013	\$ 370,000.00	5.00%	\$ 153,840.00	\$ 523,840.00	\$ 677,680.00
7/1/2013			\$ 144,590.00	\$ 144,590.00	
1/1/2014	\$ 385,000.00	3.50%	\$ 144,590.00	\$ 529,590.00	\$ 674,180.00
7/1/2014			\$ 137,852.50	\$ 137,852.50	
1/1/2015	\$ 400,000.00	2.80%	\$ 137,852.50	\$ 537,852.50	\$ 675,705.00
7/1/2015			\$ 132,252.50	\$ 132,252.50	
1/1/2016	\$ 410,000.00	3.00%	\$ 132,252.50	\$ 542,252.50	\$ 674,505.00
7/1/2016			\$ 126,102.50	\$ 126,102.50	
1/1/2017	\$ 425,000.00	3.20%	\$ 126,102.50	\$ 551,102.50	\$ 677,205.00
7/1/2017			\$ 119,302.50	\$ 119,302.50	
1/1/2018	\$ 435,000.00	3.40%	\$ 119,302.50	\$ 554,302.50	\$ 673,605.00
7/1/2018			\$ 111,907.50	\$ 111,907.50	
1/1/2019	\$ 450,000.00	3.55%	\$ 111,907.50	\$ 561,907.50	\$ 673,815.00
7/1/2019			\$ 103,920.00	\$ 103,920.00	
1/1/2020	\$ 465,000.00	3.70%	\$ 103,920.00	\$ 568,920.00	\$ 672,840.00
7/1/2020			\$ 95,317.50	\$ 95,317.50	
1/1/2021	\$ 485,000.00	4.00%	\$ 95,317.50	\$ 580,317.50	\$ 675,635.00
7/1/2021			\$ 85,617.50	\$ 85,617.50	
1/1/2022	\$ 505,000.00	4.00%	\$ 85,617.50	\$ 590,617.50	\$ 676,235.00
7/1/2022			\$ 75,517.50	\$ 75,517.50	
1/1/2023	\$ 525,000.00	4.00%	\$ 75,517.50	\$ 600,517.50	\$ 676,035.00
7/1/2023			\$ 65,017.50	\$ 65,017.50	
1/1/2024	\$ 545,000.00	4.10%	\$ 65,017.50	\$ 610,017.50	\$ 675,035.00
7/1/2024			\$ 53,845.00	\$ 53,845.00	
1/1/2025	\$ 565,000.00	4.45%	\$ 53,845.00	\$ 618,845.00	\$ 672,690.00
7/1/2025			\$ 41,273.75	\$ 41,273.75	
1/1/2026	\$ 590,000.00	4.45%	\$ 41,273.75	\$ 631,273.75	\$ 672,547.50
7/1/2026			\$ 28,146.25	\$ 28,146.25	
1/1/2027	\$ 620,000.00	4.45%	\$ 28,146.25	\$ 648,146.25	\$ 676,292.50
7/1/2027			\$ 14,351.25	\$ 14,351.25	
1/1/2028	\$ 645,000.00	4.45%	\$ 14,351.25	\$ 659,351.25	\$ 673,702.50
	<b>\$ 8,475,000.00</b>	<b>4.00%</b>	<b>\$ 3,671,686.67</b>	<b>\$ 12,146,686.67</b>	

**SERIES 2009 CURRENT YEAR AND FUTURE FY BOND PAYMENT CALCULATIONS**

Current FY	FY 2016				
	Trustee Fee	\$	2,502.00		90-100-57955
1/1/2016	Principle Due	July to Dec	\$	205,000.00	
1/1/2017	Principle Due	Jan to June	\$	212,500.00	
	Total Principal Due		\$	417,500.00	90-100-57956
1/1/2016	Interest Due		\$	132,252.50	
7/1/2016	Interest Due		\$	132,252.50	90-100-57957
	Total to Pay		\$	682,005.00	
New FY	FY 2017				
	Trustee Fee	\$	2,502.00		90-100-57955
1/1/2017	Principle Due	July to Dec	\$	212,500.00	
1/1/2018	Principle Due	Jan to June	\$	217,500.00	
	Total Principal Due		\$	430,000.00	90-100-57956
1/1/2017	Interest Due		\$	126,102.50	
7/1/2017	Interest Due		\$	126,102.50	90-100-57957
	Total to Pay		\$	682,205.00	

\*Balances above must be accumulated in the sinking fund prior to the payment dates

## SERIES 2013 REVENUE REFUNDING BONDS AMORTIZATION SCHEDULE

Sports Complex

Date	Interest	Principal	Balance	Yr Debt Srv	Mth Debt Srv
2/1/2014	\$ 83,050.00	\$ -	\$ 5,325,000.00		
8/1/2014	\$ 83,050.00	\$ 500,000.00	\$ 4,825,000.00	\$ 666,100.00	\$ 55,508.33
2/1/2015	\$ 75,550.00	\$ -	\$ 4,825,000.00		
8/1/2015	\$ 75,550.00	\$ 500,000.00	\$ 4,325,000.00	\$ 651,100.00	\$ 54,258.33
2/1/2016	\$ 68,050.00		\$ 4,325,000.00		
8/1/2016	\$ 68,050.00	\$ 505,000.00	\$ 3,820,000.00	\$ 641,100.00	\$ 53,425.00
2/1/2017	\$ 60,475.00		\$ 3,820,000.00		
8/1/2017	\$ 60,475.00	\$ 515,000.00	\$ 3,305,000.00	\$ 635,950.00	\$ 52,995.83
2/1/2018	\$ 52,750.00		\$ 3,305,000.00		
8/1/2018	\$ 52,750.00	\$ 520,000.00	\$ 2,785,000.00	\$ 625,500.00	\$ 52,125.00
2/1/2019	\$ 46,900.00		\$ 2,785,000.00		
8/1/2019	\$ 46,900.00	\$ 530,000.00	\$ 2,255,000.00	\$ 623,800.00	\$ 51,983.33
2/1/2020	\$ 40,275.00		\$ 2,255,000.00		
8/1/2020	\$ 40,275.00	\$ 545,000.00	\$ 1,710,000.00	\$ 625,550.00	\$ 52,129.17
2/1/2021	\$ 32,100.00		\$ 1,710,000.00		
8/1/2021	\$ 32,100.00	\$ 555,000.00	\$ 1,155,000.00	\$ 619,200.00	\$ 51,600.00
2/1/2022	\$ 22,387.50		\$ 1,155,000.00		
8/1/2022	\$ 22,387.50	\$ 570,000.00	\$ 585,000.00	\$ 614,775.00	\$ 51,231.25
2/1/2023	\$ 11,700.00		\$ 585,000.00		
8/1/2023	\$ 11,700.00	\$ 585,000.00	\$ -	\$ 608,400.00	\$ 50,700.00
	<u>\$ 986,475.00</u>	<u>\$ 5,325,000.00</u>			

Current FY	FY 2016		
8/1/2015	Principle Due	July 2015	\$ 41,667
8/1/2016	Principle Due	Aug to June 2016	\$ 462,917
	FY 2016	Total Principal Due	<u>\$ 504,583</u>
8/1/2015	Interest Due	July 2015	\$ 12,592
2/1/2016	Interest Due	Aug-Jan 2016	\$ 68,050
8/1/2016	Interest Due	Feb-June 2016	\$ 56,708
		Total Interest Due	<u>\$ 137,350</u>
		Total P&I	<u>\$ 641,933</u>

New FY	FY 2017		
8/1/2016	Principle Due	July 2016	\$ 42,083
8/1/2017	Principle Due	Aug to June 2017	\$ 472,083
	FY 2017	Total Principal Due	<u>\$ 514,167</u>
8/1/2016	Interest Due	July 2016	\$ 11,342
2/1/2017	Interest Due	Aug-Jan 2017	\$ 60,475
8/1/2017	Interest Due	Feb-June 2017	\$ 50,396
		Total Interest Due	<u>\$ 122,213</u>
		Total P&I	<u>\$ 636,379</u>

\*Balances above must be accumulated in the sinking fund prior to the payment dates

**SMA WATER PROJECTS FUND (FUND 91) BUDGET SUMMARY**

ACCOUNT NUMBER	ITEM	2014-15 Actual Prev Yr	2015-16 Current Budget	2015-16 Estimated Actual	2016-17 Budget Amount	2016-17 From Current Yr
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**WPF REVENUE**

091 000 41308	Dedicated Sales Tax 1/2%	681,518	677,750	688,704	687,750	10,000
091 000 48301	Interest Revenue-Operating					0
091 000 48305	Interest Revenue-Investments					0
091 000 48310	Series 2012 Interest Revenue	60	55	55	55	0
091 000 49400	Transfer From Other Funds					0
091 000 49401	Transfer from SMA (Debt Srv)	1,170,000	1,200,000	1,200,000	1,200,000	0
091 000 49500	Balance Forward	92,398	27,386	23,554	44,780	17,394
						0
	<b>SUB TOTAL REVENUE</b>	<b>1,943,976</b>	<b>1,905,191</b>	<b>1,912,313</b>	<b>1,932,585</b>	<b>27,394</b>

**WPF APPROPRIATIONS**

						0
091 100 57955	2010 OWRB Loan Interest Exp	114,380	0			0
091 100 57957	2010 OWRB Debt Service pymt	213,569	350,115	350,115	350,115	0
091 100 57958	2010 OWRB Admin Fees (to OWRB)	22,166				0
091 100 57959	2010 OWRB Trustee Bank Fees	500	0			0
091 100 57960	Srs 2012 Bond Issue Costs					0
091 100 57961	2012 Interest Expense	772,938	0	764,126	750,662	750,662
091 701 57902	Srs 2012 Debt Service	788,223	1,513,146	745,000	753,333	(759,813)
091 701 57903	Srs 2012 Trustee Fees	8,647	9,150	8,292	8,292	(858)
091 701 57910	Operating Reserve		32,780		70,183	37,403
						0
						0
	Accrual/Cash Adjustment					0
						0
	<b>SUB TOTAL APPROPRIATIONS</b>	<b>1,920,422</b>	<b>1,905,191</b>	<b>1,867,533</b>	<b>1,932,586</b>	<b>27,395</b>

FUND BALANCE	23,554		44,780			
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<b>APPROPRIATIONS TOTAL</b>	<b>1,943,976</b>	<b>1,905,191</b>	<b>1,912,313</b>	<b>1,932,586</b>	<b>27,395</b>
<b>Balance Proof = 0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**BUDGET NOTES**

**WATER PROJECTS FUND**

Line Item	Description of certain amounts listed in line items
91 000 41308	1/2 cent dedicated sales tax for water improvements. Received from SMA Sales tax is used first for debt service of Series 2005/2012, any balance can be applied to water projects only
91 000 49401	Contribution from SMA to be applied to all debt service items for Fund 91

- 91 100 57953 Trustee Fees for bond issues
- 91 100 57957 Debt service payments to OWRB SRF Loan (Series 2010 SRF)
- 91 100 57902 Bond debt service payments to trustee bank
- 91 701 57911 Restricted funds reserved for debt service

91 100 57955 **OWRB Debt Service 1020206-01**

91 100 57957 2010/2011 Projects: 24 inch Transmission line and 1.5 MG Clearwell

Loan Amount: \$ 5,256,099  
 Term: 20 years  
 Rate: 3.08% (2.58% plus .05% admin fee)  
 Date Issued: March 1, 2010  
 Maturity: Sept 15, 2030  
 Estimated Monthly Payment: \$ 29,177

**Series 2012 Bond Issue**

Series 2012 Principal	\$ 22,875,000
Issued Date	2012
Term	24 yr.
Average Interest Rate	3.294%
Reserve Fund for 2035	\$ -

**Sallisaw Municipal Authority Utility System Revenue Bonds Series 2012 (Refund Series 2005)**

Date: June 1, 2012

Standard and Poors Rating: AAA

Amount: \$ 22,875,000

Underwriter: Wells Nelson & Associates, LLC, OKC, OK

Financial Advisor: The Baker Group

Final Payment Sept 1, 2035

Purpose: Water system improvements (Water Plant, Brushy Intake Structure)

Refund Series 2005 (Original issue for water projects)

**Sallisaw Municipal Authority Series 2010 Drinking Water Promissory Note**

Date: March 1, 2010

Amount: \$ 5,256,423

Source: OK Water Resources Board

Final Payment September 15, 2030

Purpose: Water system improvements

Transmission Line from Brushy, 1.5 MG Clearwell

**Water Project Bond Issue/Loan Information**

**Series 2012**

Refinance of Srs 2005	Series 2012 Loan Amount A&B: \$	22,350,000	June 1, 2012
	Series 2012 Loan Amount C&D: \$	525,000	August 1, 2012
Loan Term: September 2035		<u>\$ 22,875,000</u>	

Date	Principal ABCD	Coupon	091-701-57961 Interest ABCD	091-70157902 Total DS	Est Monthly Amount Due
9/1/2012	\$ -	0	\$ 192,769.94	\$ 192,769.94	\$ 192,769.94
9/1/2013	\$ 715,000.00	1.043%	\$ 790,850.59	\$ 1,505,850.59	\$ 125,487.55
9/1/2014	\$ 725,000.00	1.122%	\$ 781,869.76	\$ 1,506,869.76	\$ 125,572.48
9/1/2015	\$ 730,000.00	1.579%	\$ 773,731.76	\$ 1,503,731.76	\$ 125,310.98
9/1/2016	\$ 745,000.00	1.859%	\$ 762,204.76	\$ 1,507,204.76	\$ 125,600.40
9/1/2017	\$ 755,000.00	1.964%	\$ 748,353.76	\$ 1,503,353.76	\$ 125,279.48
9/1/2018	\$ 775,000.00	2.282%	\$ 733,528.76	\$ 1,508,528.76	\$ 125,710.73
9/1/2019	\$ 795,000.00	3.978%	\$ 715,846.26	\$ 1,510,846.26	\$ 125,903.86
9/1/2020	\$ 825,000.00	3.979%	\$ 684,221.26	\$ 1,509,221.26	\$ 125,768.44
9/1/2021	\$ 855,000.00	3.980%	\$ 651,396.26	\$ 1,506,396.26	\$ 125,533.02
9/1/2022	\$ 890,000.00	3.980%	\$ 617,371.26	\$ 1,507,371.26	\$ 125,614.27
9/1/2023	\$ 925,000.00	4.000%	\$ 581,946.26	\$ 1,506,946.26	\$ 125,578.86
9/1/2024	\$ 965,000.00	3.161%	\$ 544,946.26	\$ 1,509,946.26	\$ 125,828.86
9/1/2025	\$ 990,000.00	3.808%	\$ 514,440.00	\$ 1,504,440.00	\$ 125,370.00
9/1/2026	\$ 1,035,000.00	3.809%	\$ 476,740.00	\$ 1,511,740.00	\$ 125,978.33
9/1/2027	\$ 1,070,000.00	3.808%	\$ 437,320.00	\$ 1,507,320.00	\$ 125,610.00
9/1/2028	\$ 1,065,000.00	3.800%	\$ 396,570.00	\$ 1,461,570.00	\$ 121,797.50
9/1/2029	\$ 1,105,000.00	3.800%	\$ 356,100.00	\$ 1,461,100.00	\$ 121,758.33
9/1/2030	\$ 1,145,000.00	3.800%	\$ 314,110.00	\$ 1,459,110.00	\$ 121,592.50
9/1/2031	\$ 1,255,000.00	4.000%	\$ 270,600.00	\$ 1,525,600.00	\$ 127,133.33
9/1/2032	\$ 1,305,000.00	4.000%	\$ 220,400.00	\$ 1,525,400.00	\$ 127,116.67
9/1/2033	\$ 1,350,000.00	4.000%	\$ 168,200.00	\$ 1,518,200.00	\$ 126,516.67
9/1/2034	\$ 1,400,000.00	4.000%	\$ 114,200.00	\$ 1,514,200.00	\$ 126,183.33
9/1/2035	\$ 1,455,000.00	4.000%	\$ 58,200.00	\$ 1,513,200.00	\$ 126,100.00
	<u>\$ 22,875,000.00</u>		<u>\$ 11,905,916.89</u>	<u>\$ 34,780,916.89</u>	

Current FY	FY 2016		
9/1/2015 Principle Due	July & Aug	\$	124,167
9/1/2016 Principle Due	Sept to June 2016	\$	620,833
FY 2016	Total Principal Due	\$	745,000
9/1/2015 Interest Due	July & Aug	\$	128,955
9/1/2016 Interest Due	Sept to June 2016	\$	635,171
	Total Interest Due	\$	764,126
	Total P&I	\$	1,509,126

New FY	FY 2017		
9/1/2016 Principle Due	July & Aug	\$	124,167
9/1/2017 Principle Due	Sept to June 2017	\$	629,167
FY 2017	Total Principal Due	\$	753,333
9/1/2016 Interest Due	July & Aug	\$	127,034
9/1/2017 Interest Due	Sept to June 2016	\$	623,628
	Total Interest Due	\$	750,662
	Total P&I	\$	1,503,996

OWRB SERIES 2010	FINANCED AMOUNT	\$ 5,256,422.86	FIRST PAYMENT DATE	3/15/2011
ORF-09-0034-DW	INTEREST RATE	3.08%	FINAL PAYMENT DATE	9/15/2030
	TERM	20 Yrs	MONTHLY PAYMENTS START	4/15/2012
	Mth Payment	\$ 29,176.19	Yrly Need	\$ 350,114

PaymentDate	Interest	Admin	Principal	PRINCIPAL	PAYMENT DUE	MONTHLY**
				OUTSTANDING		
				\$ 4,988,099.21		
03/15/2012	65,422.45	\$ 12,679.05	97,386.88	\$ 4,890,712.33	\$ 175,488.38	DUE IN FULL
09/15/2012	64,492.19	12,498.49	98,066.45	\$ 4,792,645.88	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2013	62,168.60	12,048.18	100,840.35	\$ 4,691,805.53	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2013	61,869.28	11,990.17	101,197.68	\$ 4,590,607.85	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2014	59,547.83	11,540.28	103,969.02	\$ 4,486,638.83	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2014	59,163.81	11,465.85	104,427.47	\$ 4,382,211.36	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2015	56,844.59	11,016.39	107,196.15	\$ 4,275,015.21	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2015	56,373.20	10,925.04	107,758.89	\$ 4,167,256.32	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2016	54,354.91	10,533.90	110,168.32	\$ 4,057,088.00	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2016	53,499.47	10,368.11	111,189.55	\$ 3,945,898.45	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2017	51,184.88	9,919.55	113,952.70	\$ 3,831,945.75	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2017	50,530.59	9,792.75	114,733.79	\$ 3,717,211.96	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2018	48,218.43	9,344.66	117,494.04	\$ 3,599,717.92	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2018	47,468.28	9,199.28	118,389.57	\$ 3,481,328.35	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2019	45,158.63	8,751.67	121,146.83	\$ 3,360,181.52	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2019	44,309.59	8,587.13	122,160.41	\$ 3,238,021.11	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2020	42,234.59	8,185.00	124,637.54	\$ 3,113,383.57	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2020	41,055.15	7,956.42	126,045.56	\$ 2,987,338.01	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2021	38,750.75	7,509.84	128,796.54	\$ 2,858,541.47	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2021	37,694.63	7,305.16	130,057.34	\$ 2,728,484.13	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2022	35,392.99	6,859.11	132,805.03	\$ 2,595,679.10	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2022	34,228.36	6,633.40	134,195.37	\$ 2,461,483.73	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2023	31,929.55	6,187.90	136,939.68	\$ 2,324,544.05	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2023	30,652.99	5,940.50	138,463.64	\$ 2,186,080.41	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2024	28,513.78	5,525.93	141,017.42	\$ 2,045,062.99	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2024	26,967.56	5,226.27	142,863.30	\$ 1,902,199.69	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2025	24,674.70	4,781.92	145,600.51	\$ 1,756,599.18	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2025	23,163.69	4,489.09	147,404.35	\$ 1,609,194.83	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2026	20,873.94	4,045.34	150,137.85	\$ 1,459,056.98	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09115/2026	19,240.10	3,728.70	152,088.33	\$ 1,306,968.65	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2027	16,953.56	3,285.57	154,818.00	\$ 1,152,150.65	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2027	15,193.03	2,944.38	156,919.72	\$ 995,230.93	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2028	12,981.13	2,515.72	159,560.28	\$ 835,670.65	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2028	11,019.71	2,135.60	161,901.82	\$ 673,768.83	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2029	8,739.90	1,693.78	164,623.45	\$ 509,145.38	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2029	6,713.93	1,301.15	167,042.05	\$ 342,103.33	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
03/15/2030	4,437.65	860.01	169,759.47	\$ 172,343.86	\$ 175,057.13	\$ 29,176.19 X 6 MTHS
09/15/2030	2,272.64	440.43	172,343.86	\$ 0.00	\$ 175,056.93	\$ 29,176.16 FINAL

\*\*Payment due on 3/15/2012 is due in full. All remaining payments will be submitted on a monthly basis

**BUDGET SUMMARY  
OTHER FUNDS**

**Special Revenue Funds**

15	Sallisaw Reserve Fund	942,478
20	Street & Alley Fund	138,480
21	Youth & Recreation Fund	283,809
22	Fire Department Fund	92,285
23	Police Department Fund	5,282
24	Police Federal Forfeiture	0
25	Police Technology Fund	10,750
93	Police Drug Fund	41,397
50	Library Fund	19,576
51	Library Trust Fund	84,771
70	Cemetery Fund	285,803

Sub-Total 1,904,631

**Special Revenue Funds Grants**

87	State of OK Project Fund	0
102	USDA Rural Development	0
103	CDBG Funding & Grants	0
104	Sallisaw NOW	11,688
105	Sallisaw NOW, DFC Grant	125,000
106	Sallisaw NOW, PFS Grant	87,617
111	OK Dept of Agriculture	0
116	Department of Justice Grants	2,984
118	FAA Fund	39,744
123	Homeland Security Grants	0

Sub-Total Grants 267,033

Total Special Revenue Funds \$ 2,171,664

**Fiduciary Funds**

Meter Deposit Fund	804,417
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Total Fiduciary Funds \$ 804,417

**Nonmajor Proprietary/Enterprise Funds**

Sallisaw Industrial Finance Authority	0
Sallisaw Economic Authority	7,716

Total Nonmajor Proprietary/Enterprise Funds \$ 7,716

Total Other Funds \$ 2,983,797

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW RESERVE FUND (15)

#### REVENUE

15 000 41320	Contributions Fr Other Funds			0	0
15 000 48305	Interest Income	2,677	2,000	1,202	1,000
15 000 49500	Balance Forward	939,552	941,390	940,276	941,478
<b>TOTAL REVENUE</b>		<b>942,229</b>	<b>943,390</b>	<b>941,478</b>	<b>942,478</b>
<b>APPROPRIATIONS</b>					
15 100 55501	Operating Reserve		943,390	0	942,478
15 100 55510	Contributions to Other Funds				0
15 100 55701	Capital Outlay				0
	Accrual Adjustment	1,953			0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>1,953</b>	<b>943,390</b>	<b>0</b>	<b>942,478</b>
<b>FUND BALANCE</b>		<b>940,276</b>	<b>941,478</b>	<b>941,478</b>	<b>942,478</b>
<b>TOTAL APPROPRIATIONS</b>		<b>942,229</b>	<b>943,390</b>	<b>941,478</b>	<b>942,478</b>
Balance = 0		0	0	0	(0)

Sallisaw Reserve Fund was established July 1, 2005  
Established to provide the City with reserve funds to be used in accordance with set policy.

### STREET AND ALLEY FUND (20)

#### REVENUE

20 000 41210	Motor Vehicle Tax	65,402	62,000	63,000	62,000
20 000 41211	Excise Tax	16,054	14,000	15,000	14,000
20 000 48305	Interest Revenue				0
20 000 49500	Balance Forward	346,869	252,023	254,480	62,480
	BF Adjustment				0
<b>TOTAL REVENUE</b>		<b>428,324</b>	<b>328,023</b>	<b>332,480</b>	<b>138,480</b>
<b>APPROPRIATIONS</b>					
20 401 57731	Street Improvements	5,081	128,023	120,000	58,480
20 401 57732	Curb and Gutter				0
20 401 57733	Summer Street Program		200,000	150,000	80,000
20 401 57740	Transfer to Other Funds	168,763			0
	Accrual Adjustment				0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>173,845</b>	<b>328,023</b>	<b>270,000</b>	<b>138,480</b>
<b>FUND BALANCE</b>		<b>254,480</b>	<b>62,480</b>	<b>62,480</b>	<b>189,543</b>
<b>TOTAL APPROPRIATIONS</b>		<b>428,324</b>	<b>328,023</b>	<b>332,480</b>	<b>138,480</b>
Balance = 0		0	0	0	(0)

#### Proposed Budget Improvements

20 401 57733 For summer street program and sealing of streets

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### YOUTH & RECREATION FUND (21)

#### REVENUE

21 000 41101	Hotel Motel Tax (from GF)	103,785	91,414	97,080	90,040	(1,374)
21 000 48305	Interest Revenue					0
21 000 48320	Tony Hawk Found Grant Rev					0
21 000 48400	Misc Revenue					0
21 000 48401	Grant Match from GF					0
21 000 48402	Donations for Sports Complex	5,000	0	5,000	0	0
21 000 49400	Transf From Other Funds					0
21 000 49500	Balance Forward	132,302	172,958	196,041	193,769	20,811
	Accrual Adjust					0
<b>TOTAL REVENUE</b>		<b>241,088</b>	<b>264,372</b>	<b>298,121</b>	<b>283,809</b>	<b>19,437</b>

#### APPROPRIATIONS

21 501 56607	Property Insurance			9,497	10,000	
21 501 57101	Engineering Fees	3,695				0
21 501 57103	Property Purchase					0
21 501 57104	Complex Property LP					0
21 501 57105	Construction		80,000	45,000	75,000	(5,000)
21 501 57106	Equipment		28,000	18,000	15,000	(13,000)
21 501 57107	Park Grounds Maintenance		31,000			(31,000)
21 501 57112	Skate Park Equipment					0
21 501 57989	Transf To SMA for Loan Pymt	41,352	41,352	41,352	41,352	0
21 501 57999	Reserve For Future Outlay		84,020		152,457	68,437
	Adjust for CIP					0
						0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>45,047</b>	<b>264,372</b>	<b>104,352</b>	<b>283,809</b>	<b>19,437</b>
<b>FUND BALANCE</b>		<b>196,041</b>		<b>193,769</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>241,088</b>	<b>264,372</b>	<b>298,121</b>	<b>283,809</b>	<b>19,437</b>
Balance = 0		0	0	0	(0)	(0)

Primary funding for this fund is the receipt of the Hotel / Motel tax, 5%, transferred from the General Fund  
 First receipts of this tax was March 2007

#### Property Purchase

January 2009 purchased 130 acres to be used for the future sports complex, cost \$460,000

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### FIRE DEPARTMENT FUND ( 22 )

#### REVENUE

22 000 48310	Fire Dept. County Sales Tax	29,212	27,000	28,500	28,000	1,000
22 000 48314	Wal Mart Funding for FD	500		1,000		0
22 000 48315	Cherokee Nation Funding FD	7,000				0
22 000 48316	Firefighter Foundation Grant					0
22 000 48400	Misc Revenue			5,630		0
22 000 48401	Dept. of Agriculture	4,484		4,289		0
22 000 49500	Balance Forward	70,342	37,563	102,999	64,285	26,722
<b>TOTAL REVENUE</b>		<b>111,539</b>	<b>64,563</b>	<b>142,418</b>	<b>92,285</b>	<b>27,722</b>

#### APPROPRIATIONS

22 902 52203	Clothing	4,033	15,000		15,000	0
22 902 52205	Tools & Equipment		49,563	5,630	77,285	27,722
22 902 52215	Misc Supplies	23				0
22 902 53301	Buildings					0
22 902 53302	Construction					0
22 902 53305	Dept of AG Expenditures	4,484	0	3,619		0
22 902 57901	Vehicles			68,884		0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>8,540</b>	<b>64,563</b>	<b>78,133</b>	<b>92,285</b>	<b>27,722</b>
<b>FUND BALANCE</b>		<b>102,999</b>		<b>64,285</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>111,539</b>	<b>64,563</b>	<b>142,418</b>	<b>92,285</b>	<b>27,722</b>
Balance = 0		0	0	0	(0)	(0)

Established in January 2009 to account for misc grants and donations given to the fire department.

22 000 48310 Sales tax provided by county wide tax divided among all county fire departments

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### POLICE DEPARTMENT FUND ( 23 )

#### REVENUE

23 000 48301	Police Cherokee Nation	3,870				0
23 000 48302	Police Wal Mart					0
23 000 48400	Misc Revenue	500				0
23 000 49500	Balance Forward	15,369	17,040	17,089	5,282	(11,758)
<b>TOTAL REVENUE</b>		<b>19,739</b>	<b>17,040</b>	<b>17,089</b>	<b>5,282</b>	<b>(11,758)</b>
<b>APPROPRIATIONS</b>						
23 201 52205	Tools & Equipment	650	8,000	11,269	5,282	(2,718)
23 201 52206	Vehicle Items		3,000			(3,000)
23 201 52215	Misc Supplies		6,040	538		(6,040)
23 201 59999	Transfer to Other Funds	2,000				0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>2,650</b>	<b>17,040</b>	<b>11,807</b>	<b>5,282</b>	<b>(11,758)</b>
<b>FUND BALANCE</b>		<b>17,089</b>		<b>5,282</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>19,739</b>	<b>17,040</b>	<b>17,089</b>	<b>5,282</b>	<b>(11,758)</b>
Balance = 0		0	0	0	0	0

Established in March 2009 to account for misc. donations/grants received for police department use.

**SPECIAL REVENUE FUNDS**

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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**POLICE FEDERAL FORFEITURE ( 24 )**

REVENUE					
					0
24 000 49500	Balance Forward	16,635	0	0	0
					0
					0
	<b>TOTAL REVENUE</b>	<b>16,635</b>	<b>0</b>	<b>0</b>	<b>0</b>
APPROPRIATIONS					
24 201 52205	Tool & Equipment				0
24 201 52208	Education				0
24 201 52215	Drug / Informant Money				0
24 201 52216	Vehicle Purchase /Trade				0
24 201 55508	Training				0
24 201 55599	Transf to Cap Improve Fund 30	16,635			0
					0
	<b>APPROPRIATIONS SUB TOTAL</b>	<b>16,635</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>16,635</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Balance = 0	0	0	0	0

Used for the receipt of Federal forfeiture funds only. Funding can be used for any police purpose

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### POLICE TECHNOLOGY FUND (25)

**REVENUE**

25 000 43320	Police Technology Fee		750	10,000	10,000
25 000 48302					0
25 000 48400					0
25 000 49500	Balance Forward		0	750	750
<b>TOTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>750</b>	<b>10,750</b>
<b>APPROPRIATIONS</b>					
25 201 52205	Tools & Equipment			5,000	5,000
25 201 52225	Computer Equipment			5,750	5,750
					0
					0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>10,750</b>
<b>FUND BALANCE</b>		<b>0</b>	<b>750</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>0</b>	<b>750</b>	<b>10,750</b>	<b>10,750</b>
Balance = 0		0	0	0	0

Police Technology Fund established April 2016 to account for technology fee added to each citation.  
Used to purchase technology related equipment for the PD

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### POLICE DRUG FUND (93)

#### REVENUE

93 000 42327	Forfeited Revenue DA		0	25,584		0
93 000 42330	Forfeited Revenue LOCAL					0
93 000 42340	Sale of Forfeiture Property					0
93 000 48305	Interest Revenue					0
93 000 48355	Non Cah Assets-Forfeiture DA					0
93 000 49500	Balance Forward	23,454	22,454	15,813	41,397	18,943
<b>TOTAL REVENUE</b>		<b>23,454</b>	<b>22,454</b>	<b>41,397</b>	<b>41,397</b>	<b>18,943</b>

#### APPROPRIATIONS

93 201 52208	Education		10,000	0	10,000	0
93 201 55508	Training		4,000	0	5,000	1,000
93 980 52205	Tool and Equipment	7,641	2,500	0	20,397	17,897
93 980 52215	Drug /Informant Money		5,954	0	6,000	46
93 980 52216	Vehicle Purchase/Trade					0
93 980 58807	Fixed Assets Vehicles					0
93 980 58810	Transfer to Other Funds					0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>7,641</b>	<b>22,454</b>	<b>0</b>	<b>41,397</b>	<b>18,943</b>
<b>FUND BALANCE</b>		<b>15,813</b>		<b>41,397</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>23,454</b>	<b>22,454</b>	<b>41,397</b>	<b>41,397</b>	<b>18,943</b>
<b>Balance = 0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

Funds of the Police Drug Fund can only be used for drug enforcement and education related items & equipment

93 980 52205 Tool and Equipment 15,500 Cellebrite Investigative Software and laptop

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
<b>REVENUE</b>					
50 000 49400 Transfer from Other Funds	6,000	26,303	26,303	0	(26,303)
50 000 49500 Balance Forward	5,577	3,797	3,973	19,576	15,779
					0
<b>TOTAL REVENUE</b>	<b>11,577</b>	<b>30,100</b>	<b>30,276</b>	<b>19,576</b>	<b>(10,524)</b>
<b>APPROPRIATIONS</b>					
50 100 51109 Christmas					0
50 100 52201 Office Supplies		50			(50)
50 100 52206 Cleaning Supplies	828	1,500	1,500	2,000	500
50 100 53301 Building Maint	2,282	24,000	4,000	12,376	(11,624)
50 100 54401 Office Equipment Maint					0
50 100 55503 Telephone	713	850	1,000	1,000	150
50 100 55507 Audits and Contracts	3,600	3,500	4,000	4,000	500
50 100 55509 Memberships /Subscriptions	181	200	200	200	0
50 100 57202 Capital Outlay Library					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>7,604</b>	<b>30,100</b>	<b>10,700</b>	<b>19,576</b>	<b>(10,524)</b>
<b>FUND BALANCE</b>	<b>3,973</b>		<b>19,576</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>11,577</b>	<b>30,100</b>	<b>30,276</b>	<b>19,576</b>	<b>(10,524)</b>
Balance = 0	0	0	0	(0)	(0)

The funding available in this fund is restricted for library use only.

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### LIBRARY TRUST FUND (51)

#### REVENUE

51 000 48305	Interest	217	200	113	125	(75)
51 000 48306	Interest Tubbs Donation	39	35	21	20	(15)
51 000 49500	Balance Forward	84,236		84,492	84,626	84,626
			84,631			
<b>TOTAL REVENUE</b>		<b>84,492</b>	<b>84,866</b>	<b>84,626</b>	<b>84,771</b>	<b>(95)</b>
<b>APPROPRIATIONS</b>						
51 100 57201	Construction					
51 100 57202	Capital Outlay Library		71,874	0	71,774	(100)
51 100 57203	Library Items-Tubbs		2,394	0	2,398	4
51 100 57204	Reserve Tubbs Donation		10,598	0	10,599	1
	Interest Accrual Adjustment					
<b>APPROPRIATIONS SUB TOTAL</b>		<b>0</b>	<b>84,866</b>	<b>0</b>	<b>84,771</b>	<b>(95)</b>
<b>FUND BALANCE</b>		<b>84,492</b>		<b>84,626</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>84,492</b>	<b>84,866</b>	<b>84,626</b>	<b>84,771</b>	<b>(95)</b>
<b>Balance = 0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FY 2001/2002: VanDelinder property was sold for \$105,500.00

FY 2001/2002: Madolyn Tubbs donation \$10,000. Can only use 80% of earned income from the principal donation. Minimum 20% of interest must be reserved for principal growth.

Tubbs Donation Calculation			
Tubbs CD Amount End of March	\$	12,977	
Plus next FY interest	\$	20	
Total Investment	\$	12,997	
Less original donation	\$	10,000	
Amount over original donation	\$	2,997	
			Reserved amount \$ 10,599
			Unreserved amount \$ 2,398
			Total Investment \$ 12,997

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### CEMETERY FUND (70)

#### REVENUE

70 000 44353 Cemetery Lot Sales	6,400	8,000	9,250	8,000	0
70 000 44355 Grave Openings	15,600	12,000	16,000	12,000	0
70 000 48305 Interest Revenue	448	350	196	150	(200)
70 000 48349 Donations					0
70 000 48400 Misc Revenue					0
70 000 48421 Rental Property	7,619	7,500	11,200	10,800	3,300
70 000 48422 Cleaning Deposits	200	0			0
70 000 49500 Balance Forward	204,244	230,960	233,007	254,853	23,893
<b>TOTAL REVENUE</b>	<b>234,511</b>	<b>258,810</b>	<b>269,653</b>	<b>285,803</b>	<b>26,993</b>
<b>APPROPRIATIONS</b>					
70 910 53301 Buildings	1,503	3,000	700	5,000	2,000
70 910 53302 Building Construction					0
70 910 53308 Cemetery Grounds		10,000	2,500	10,000	0
70 910 55507 Audits & Contracts					0
70 910 55508 Refund of Rental Deposit					0
70 910 57202 Capital Outlay Cemetery		231,810		270,803	38,993
70 910 57701 Land Acquisition					0
70 910 57713 Equipment		14,000	11,600		(14,000)
70 910 58808 Contingency					0
Accrued Interest Adjustment					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>1,503</b>	<b>258,810</b>	<b>14,800</b>	<b>285,803</b>	<b>26,993</b>
<b>FUND BALANCE</b>	<b>233,007</b>		<b>254,853</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>234,511</b>	<b>258,810</b>	<b>269,653</b>	<b>285,803</b>	<b>26,993</b>
Balance = 0	0	0	0	0	0

#### Proposed Expenditures

57713 ZERO TURN MOWER FOR CEMETERY, PASS EXISTING TO PARKS DEPARTMENT

#### Cemetery Fees

Cemetery Space	\$ 200
Cemetery Lot (8 spaces)	\$ 1,600
Columbarium	\$ 625 per niche, no lettering
Columbarium	\$ 725 per niche, with lettering
Open / Close Mon-Fri	\$ 250
Open / Close Cost Sat	\$ 350
Open / Close Holidays and Sun	\$ 500
**All revenue from lot sales and openings is posted to cemetery fund.	
Rental House 1	\$ 400 per month
Rental House 2	\$ 450 per month

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### CDBG FUNDING & GRANTS ( 103 )

#### REVENUE

103 000 48916 14797 CDBG Rock Branch					0
103 000 48917 14797 City Match Rock Br					0
103 000 48919 2013 Energy Smart LED Light					0
2013 Energy Smart Match					
Transfer In					
103 000 48920 15900 Asphalt Overlay	150,000				
103 000 48921 15900 Asphalt Overlay Match	168,763				
103 000 49500 Balance Forward			0	0	0
<b>TOTAL REVENUE</b>	<b>318,763</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
103 704 53307 14797 Rock Branch Sewer					0
103 601 53301 2013 Energy Smart LED Light					0
2013 Enertry Smart Match					0
103 401 53305 15900 Asphalt Overlay	150,000				
103 401 53306 15900 Asphalt Overlay Match	168,763				
<b>APPROPRIATIONS SUB TOTAL</b>	<b>318,763</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL APPROPRIATIONS</b>	<b>318,763</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0	0	0	0	0	0

Fund set up for CDBG funding received for various projects

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW NOW (104)

#### REVENUE

104 000 48400	Misc Revenue					0
104 000 48910	Cherokee Nation CNBHS					0
104 000 48915	DFC Grant SP019786-01					0
104 000 49500	Balance Forward	72,353	36,957	39,288	11,688	(25,269)
<b>TOTAL REVENUE</b>		<b>72,353</b>	<b>36,957</b>	<b>39,288</b>	<b>11,688</b>	<b>(25,269)</b>

#### APPROPRIATIONS

104 100 55501	Personnel	1,800	1,800	1,800	1,800	0
104 100 55502	Supplies					0
104 100 55507	Contract Services	2,943	9,000			(9,000)
104 100 55508	Training					0
104 100 55509	Travel -Per Diem					0
104 100 55510	Other Direct Service Exp	6,484	10,000			(10,000)
104 100 55511	Indirect Costs					0
104 100 55512	Juvenile Court Expense	21,838	16,157	25,800	9,888	(6,269)
						0
104 100 56501	DFC Salaries & Wages					0
104 100 56502	DFC Fringe Benefits					0
104 100 56503	DFC Supplies					0
104 100 56504	DFC Contractual					0
104 100 56505	DFC Travel					0
104 100 56506	DFC Other Expense					0
						0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>33,065</b>	<b>36,957</b>	<b>27,600</b>	<b>11,688</b>	<b>(25,269)</b>
<b>FUND BALANCE</b>		<b>39,288</b>		<b>11,688</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>72,353</b>	<b>36,957</b>	<b>39,288</b>	<b>11,688</b>	<b>(25,269)</b>
Balance = 0		0	0	0	0	0

Originally named the Cherokee Nation CHBHS Fund  
 Cherokee Nation grant awarded to Sallisaw NOW for drug education  
 Cherokee Nation funding is based on a Federal Fiscal Year, Sept-Aug  
 NOW has committed up to \$90,000 through June 2015 for Juvenile Court.

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW NOW DFC GRANT (105)

#### REVENUE

105 000 48915	DFC Grant Revenue	128,838	125,000	134,538	125,000	0
105 000						
105 000 49500	Balance Forward			0	0	0
					0	0
						0
						0
	<b>TOTAL REVENUE</b>	<b>128,838</b>	<b>125,000</b>	<b>134,538</b>	<b>125,000</b>	<b>0</b>
<b>APPROPRIATIONS</b>						
105 100 56501	DFC Salaries & Wages	51,504	51,500	54,509	51,500	0
105 100 56502	DFC Fringe Benefits	6,750	7,683	14,360	7,683	0
105 100 56503	DFC Supplies	18,627	7,575	1,076	7,575	0
105 100 56504	DFC Contractual	26,287	37,985	10,093	37,985	0
105 100 56505	DFC Travel	15,537	14,388	15,500	14,388	0
105 100 56506	DFC Other Expense	10,133	5,869	39,000	5,869	0
						0
						0
	<b>APPROPRIATIONS SUB TOTAL</b>	<b>128,838</b>	<b>125,000</b>	<b>134,538</b>	<b>125,000</b>	<b>0</b>
	<b>FUND BALANCE</b>	<b>0</b>		<b>0</b>		
	<b>TOTAL APPROPRIATIONS</b>	<b>128,838</b>	<b>125,000</b>	<b>134,538</b>	<b>125,000</b>	<b>0</b>
	Balance = 0	0	0	0	0	0

Grant funded by the Federal Department of Human Services

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### PFS GRANT REVENUE (106)

#### REVENUE

106 000 48915	PFS Grant Revenue		87,617	87,617	87,617	0
106 000						
106 000 49500	Balance Forward			0	0	0
				0	0	0
	<b>TOTAL REVENUE</b>	<b>0</b>	<b>87,617</b>	<b>87,617</b>	<b>87,617</b>	<b>0</b>

#### APPROPRIATIONS

106 100 56501	PFS Personnel		37,000	37,000	37,000	0
106 100 56502	PFS Fringe Benefits		16,982	16,982	16,982	0
106 100 56503	PFS Supplies		5,187	5,187	5,187	0
106 100 56504	PFS Contractual					0
106 100 56505	PFS Travel		6,464	6,464	6,464	0
106 100 56506	PFS Other Expense		11,813	11,813	11,813	0
106 100 56507	PFS Indirect Charges		10,171	10,171	10,171	0
						0
	<b>APPROPRIATIONS SUB TOTAL</b>	<b>0</b>	<b>87,617</b>	<b>87,617</b>	<b>87,617</b>	<b>0</b>
	<b>FUND BALANCE</b>	<b>0</b>		<b>0</b>		
	<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>87,617</b>	<b>87,617</b>	<b>87,617</b>	<b>0</b>
	Balance = 0	0	0	0	0	0

Grant funded by Cherokee Nation

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### OKLAHOMA DEPT OF AGRICULTURE (111)

**REVENUE**

111 000 48910	Grant Revenue			0	0
111 000 48912	Tree Grant In Kind Match			0	0
				0	0
				0	0
				0	0
	<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**APPROPRIATIONS**

111 501 53301	Tree Planting Project			0	0
111 501 53302	Tree Planting In Kind Match			0	0
				0	0
				0	0
	<b>APPROPRIATIONS SUB TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Balance = 0	0	0	0	0

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### DEPARTMENT OF JUSTICE GRANTS (116)

#### REVENUE

116 000 48911	City Match for Grant				0
116 000 48913	Grant Body Armor	286			0
116 000 48917	FY 2010 BVP Program				0
116 000 48918	Jag LLE2014 Cam	9,584			
116 000 48920	2013 BVP Grant		0	2,568	
116 000	Jag LLE2015 Laptops			17,219	
116 000 49500	Balance Forward	130	0	416	2,984
<b>TOTAL REVENUE</b>		<b>10,000</b>	<b>0</b>	<b>20,203</b>	<b>2,984</b>
<b>APPROPRIATIONS</b>					
116 201 52205	Police Equipment				0
116 201 52209	USDOJ Body Armor-Vests			2,984	2,984
116 201 52213	FY 2010 BVP Program				
116 201 52214	Jag LLE2014 Cam	9,584			
116 201 52216	Jag LLE2015 Laptops		0	17,219	
<b>APPROPRIATIONS SUB TOTAL</b>		<b>9,584</b>	<b>0</b>	<b>17,219</b>	<b>2,984</b>
<b>FUND BALANCE</b>		<b>416</b>		<b>2,984</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>10,000</b>	<b>0</b>	<b>20,203</b>	<b>2,984</b>
Balance = 0		0	0	0	(0)

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
<b>REVENUE</b>					
118 000 48908 34000830082010 FAA Grant					0
118 000 48909 3400830092011 FAA Grant					0
118 000 48910 FAA Grant Revenue		0	362,778		0
118 000 48911 City Matching Funds		0	30,505		0
118 000 48912 OK AERO Commission Grant					0
118 000 49500 Balance Forward	57,613	45,612	40,755	39,744	(5,868)
Balance Forward Adjustment					0
<b>TOTAL REVENUE</b>	<b>57,613</b>	<b>45,612</b>	<b>434,038</b>	<b>39,744</b>	<b>(5,868)</b>
<b>APPROPRIATIONS</b>					
118 403 59901 Transf to Gen Fund					0
118 403 57720 Taxilane Extension 2012-2013					0
118 403 57721 Eng Services 14031114	16,858	45,612	59,035		
118 403 57722 Construction			335,259		
118 403 57799 Airport Projects Misc				39,744	39,744
Accrual Adjustment					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>16,858</b>	<b>45,612</b>	<b>394,294</b>	<b>39,744</b>	<b>(5,868)</b>
<b>FUND BALANCE</b>	<b>40,755</b>		<b>39,744</b>		
<b>TOTAL APPROPRIATIONS</b>	<b>57,613</b>	<b>45,612</b>	<b>434,038</b>	<b>39,744</b>	<b>(5,868)</b>
Balance = 0	0	0	0	(0)	(0)

## SPECIAL REVENUE FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### HOMELAND SECURITY (123)

#### REVENUE

123 000 48914 REV OKOHS 260.509					0
122 000 48915 REV OKOHS 360.509					0
122 000 49500 Balance Forward			0	0	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
123 201 54102 OKOHS Thermal Imager (Grant)					0
					0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL APPROPRIATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0	0	0	0	0	0

### STATE OF OKLAHOMA PROJECTS

#### REVENUE

087 000 48348 ODOT FUNDING	92,290			0	0
				0	0
					0
087 000 49500 Balance Forward			0	0	0
<b>TOTAL REVENUE</b>	<b>92,290</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
087 400 57303 INDUSTRIAL PARK ROAD				0	0
087 400 57304 2014.Hwy 59N Sewer Engineer	36,289				0
087 400 57308 2014.Hwy 59N Water Engineer	56,001				0
<b>APPROPRIATIONS SUB TOTAL</b>	<b>92,290</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL APPROPRIATIONS</b>	<b>92,290</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balance = 0	0	0	0	0	0

## FIDUCIARY FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### METER DEPOSIT FUND (60)

#### REVENUE

060 000 48305	Interest Revenue	(1,358)	100	174	125	25
060 000 48363	Meter Deposits	193,721	160,000	161,965	160,000	0
060 000 48364	Refunds Voided & Added Back	813	200	1,455	200	0
060 000 48400	Misc Revenue					0
060 000 49500	Balance Forward	656,294	643,403	666,688	644,092	689
						0
<b>TOTAL REVENUE</b>		<b>849,470</b>	<b>803,703</b>	<b>830,282</b>	<b>804,417</b>	<b>714</b>
<b>APPROPRIATIONS</b>						
060 950 58906	Operating Reserve		503,603		504,317	714
060 960 58400	Meter Fund Refunds	36,192	100,000	38,000	100,000	0
060 960 58401	Deposits Applied	146,405	200,000	148,000	200,000	0
060 960 58402	Transf of Interest	185	100	190	100	0
060 960 58403	Unclaimed Deposits					0
						0
						0
<b>APPROPRIATIONS SUB TOTAL</b>		<b>182,782</b>	<b>803,703</b>	<b>186,190</b>	<b>804,417</b>	<b>714</b>
<b>FUND BALANCE</b>		<b>666,688</b>		<b>644,092</b>		
<b>TOTAL APPROPRIATIONS</b>		<b>849,470</b>	<b>803,703</b>	<b>830,282</b>	<b>804,417</b>	<b>714</b>
Balance = 0		0	0	0	0	0

\*Unclaimed deposits are transferred to the General Fund once they are published and not claimed

June 2012. Per City Council Policy, began applying deposits to current accounts that met certain criteria.

## NONMAJOR PROPRIETARY FUNDS

EXPENSE GROUP	2014-15 ACTUAL	2015-16 CURRENT BUDGET	2015-16 EST CURRENT YEAR REV / EXP	2016-17 PROPOSED BASIC BUDGET	CHANGE FROM CURRENT YEAR
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### SALLISAW INDUSTRIAL FINANCE AUTHORITY (95)

#### REVENUE

95 000 48310	Grant Revenue				0
95 000 48320	Funding From SEA				0
95 000	ODOC Loan				0
95 000 49500	Balance Forward		0	0	0
					0
<b>TOTAL REVENUE</b>		0	0	0	0
<b>APPROPRIATIONS</b>					
95 940 55501	Interest Expense-Loan				0
95 940 55510	Transferred to SEA				0
95 940 55520	Loan Payment-ODOC				0
					0
<b>APPROPRIATIONS SUB TOTAL</b>		0	0	0	0
<b>FUND BALANCE</b>		0		0	
<b>TOTAL APPROPRIATIONS</b>		0	0	0	0
<b>Balance = 0</b>		0	0	0	0

### SALLISAW ECONOMIC AUTHORITY (96)

#### REVENUE

096 000 48305	Interest Revenue				0
096 000 48310	Funding From SIFA				0
096 000 48400	Misc Revenue	3,127			0
096 000 48916	Lease Revenue				0
096 000 48917	SIC Support	18,000			0
096 000 48919	ODOT Grant Funds				0
096 000 48920	Transfer from SMA			0	0
096 000 49500	Balance Forward	32,429	7,715	7,716	7,716
					1
					0
<b>TOTAL REVENUE</b>		53,556	7,715	7,716	7,716
<b>APPROPRIATIONS</b>					
096 940 53301	Building Maintenance				0
096 940 55502	Misc Loan & Document Fees	700			0
096 940 55501	Interest Expense-Loan FNB	34,616			0
096 940 55504	Utility Services	2,256			0
096 940 55583	Operating Reserve		7,715		7,716
096 940 56607	Building Insurance	8,269			1
					0
<b>APPROPRIATIONS SUB TOTAL</b>		45,840	7,715	0	7,716
<b>FUND BALANCE</b>		7,716		7,716	
<b>TOTAL APPROPRIATIONS</b>		53,556	7,715	7,716	7,716
<b>Balance = 0</b>		0	0	0	(0)



# **FISCAL YEAR 2017 BUDGET**

## **Staffing Information**

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City of Sallisaw General Fund  
Personnel

**Personnel Summary**

		2014-15	2015-16	2015-16	2016-17	2016-17
		ACTUAL	CURRENT	ESTIMATED	PROPOSED	CHANGE
51101	Reg Salaries	4,672,801	4,641,246	4,603,090	4,668,226	26,980
51102	Overtime	216,369	237,002	248,275	246,900	9,898
51103	Soc Security	375,003	376,543	373,822	379,335	2,792
51104	City Retirement	645,917	644,821	667,166	618,839	(25,982)
51105	Workers Comp	372,781	339,824	330,597	342,740	2,916
51107	Ins Medical	954,575	973,873	999,350	1,154,117	180,244
51109	Christmas	34,750	34,425	33,750	35,000	575
51110	Other Benefits	9,432	15,220	17,000	9,360	(5,860)
51112	Police Retirement	105,424	105,227	95,000	112,792	7,565
51113	Fire Retirement	35,500	34,673	35,000	35,098	425
51115	Standby	31,440	41,480	35,200	43,500	2,020
<b>Grand Total</b>		<b>7,453,993</b>	<b>7,444,334</b>	<b>7,438,251</b>	<b>7,645,908</b>	<b>201,574</b>

**New Personnel Requests**

	Amount Requested	Funded Yes/No
Dept: _____		
Total Requests		\$ -

**NOTES: New Personnel Requests**

City of Sallisaw General Fund  
Personnel

**Percentage of Benefits to Salary & Wages**

Total Salaries	4,958,626	64.9%
Total Benefits	<u>2,687,282</u>	35.1%
	<u><u>7,645,908</u></u>	

**Personnel Summary**

Reg Salaries	4,668,226	61.06%
Overtime	246,900	3.23%
Soc Security	379,335	4.96%
City Retirement	618,839	8.09%
Workers Comp	342,740	4.48%
Ins Medical	1,154,117	15.09%
Christmas	35,000	0.46%
Other Benefits	9,360	0.12%
Police Retirement	112,792	1.48%
Fire Retirement	35,098	0.46%
Standby	<u>43,500</u>	0.57%
Total	<u><u>7,645,908</u></u>	

**Prior Year Actual**

Prior Year Personnel Exp	\$ 7,453,993
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,584 hr
Cost based on 8,760 hrs	\$ 850.91 hr

**Est. Current Budget**

Estimated Personnel Exp	\$ 7,438,251
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,576 hr
Cost based on 8,760 hrs	\$ 849.12 hr

**Proposed Budget**

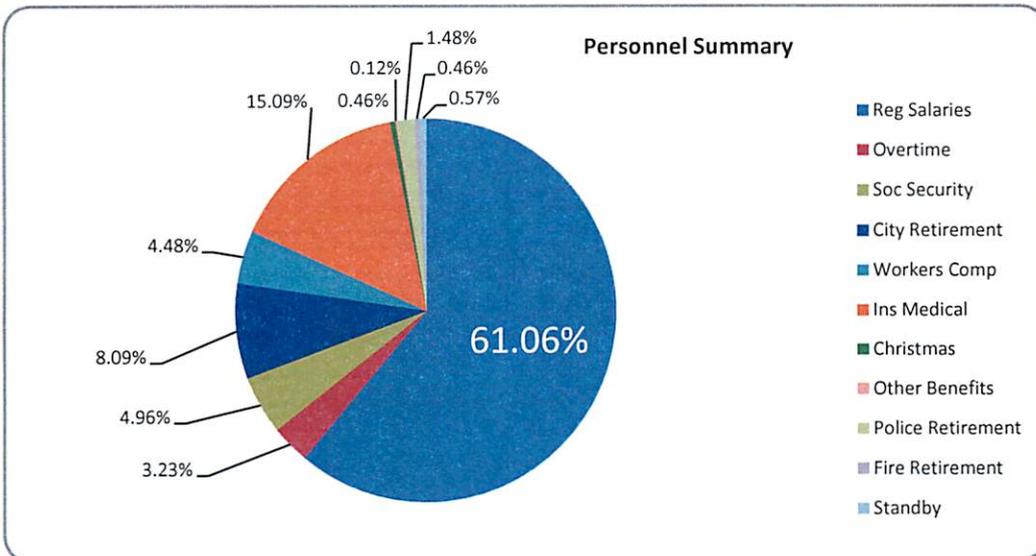
Proposed Budget	\$ 7,645,908
Work Hours in Year	2,080
Personnel Cost Work Hrs	\$ 3,676 hr
Cost based on 8,760 hrs	\$ 872.82 hr

\*Previous Yr Avg Hrly Wage \$ 18.17

\*Current Yr Avg Hrly Wage \$ 17.89

\*Proposed Avg Hrly Wage \$ 17.86

\*CM salary removed



City of Sallisaw General Fund  
Personnel

**STAFFING LEVEL HISTORY**

	FY 2014 FTE Actual	FY 2015 FTE Actual	FY 2016 FTE Actual	Proposed Staffing Levels FY 2017			
				FTE Budgeted	FTE Change	% Total	Part-time & Season
100 Administration	5	5	5	8	3	6%	0
201 Pol Patrol	22	22	22	21	(1)	17%	0
202 Pol Auxillary	8	8	8	7	(1)	6%	1
205 Animal Welfare	1	1	1	2	1	2%	0
301 Customer Srv	10	10	7	8	1	6%	1
302 Court	1	1	1	1	0	1%	0
303 Bldg Dev	4	4	4	4	0	3%	0
401 Street	10	10	10	8	(2)	6%	0
403 Airport	0	0	0	0	0	0%	0
404 Fleet Maint	3	3	3	2.25	(0.75)	2%	0
501 Parks	9	9	9	7	(2)	6%	4
503 Pool	0	0	0	0	0	0%	9
505 Construction	0	0	0	5.25	5.25	4%	0
507 Tree Trimming	0	0	0	3	3	2%	0
605 Information Srv	2	2	2	1	(1)	1%	0
801 Finance	6	6	9	5	(4)	4%	0
902 Fire	2	2	2	2	0	2%	18
502 Sanitation	6.5	6.5	6.5	6.25	(0.25)	5%	0
504 Landfill	7.5	7.5	7.5	7.25	(0.25)	6%	0
601 Electric	7	7	7	6	(1)	5%	0
604 Telecomm	6	6	6	9	3	7%	0
701 Water Prod	3.5	3.5	3.5	3	(0.50)	2%	0
703 Water Distrib	3	3	3	2.5	(0.50)	2%	0
704 WW Collection	3	3	3	2.5	(0.50)	2%	0
705 WW Treatment	3.5	3.5	3.5	4	1	3%	0
<b>Total Full-Time</b>	<b>123</b>	<b>123</b>	<b>123</b>	<b>125</b>	<b>2.00</b>		<b>33</b>

**PROPOSED STAFFING TOTAL**

FTE Budgeted	<b>125</b>
Part Time & Seasonal	<b>33</b>
Budgeted Positions (FTE + Seasonal & PT)	<b><u>158</u></b>

\*FY2016, Dept 100 added 2 grant positions

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: ADMINISTRATION**

**DIVISION: ADMINISTRATION**

**100**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	WORK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			4	ADMINISTRATIVE CLERK II	25,337	6,278	250	1,938	4,127	380	38,311
2	1			Uncl	CITY ATTORNEY	49,168	13,554	250	3,761	8,009	738	75,480
3	1			23	CITY CLERK-TREASURER	57,519	11,251	250	4,400	9,370	863	83,653
4	1			Uncl	CITY MANAGER	104,000	13,554	250	7,956	16,942	1,560	144,262
5	1			15	DEPUTY CITY CLERK-TREASURER	43,771	11,997	250	3,348	7,130	657	67,153
6	1			Uncl	DFC GRANT PROJECT DIRECTOR	48,600	6,278	250	3,718	7,917	729	67,492
7	1			12	GRANTS ADMINISTRATOR	41,992	6,278	250	3,212	6,840	630	59,203
8	1			Uncl	PREVENTION SPECIALIST	43,000	10,162	250	3,290	7,005	645	64,351
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
<b>SUB-TOTAL EXISTING</b>						<b>413,387</b>	<b>79,352</b>	<b>2,000</b>	<b>31,624</b>	<b>67,341</b>	<b>6,201</b>	<b>599,905</b>
<b>DEPARTMENT OVERTIME</b>						<b>800</b>			<b>61</b>	<b>130</b>	<b>12</b>	<b>1,004</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>414,187</b>	<b>79,352</b>	<b>2,000</b>	<b>31,685</b>	<b>67,471</b>	<b>6,213</b>	<b>600,908</b>

AUTHORIZED FULL TIME	8
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>8</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: POLICE**

**DIVISION: PATROL**

**201**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	WORK COMP 10.50%	TOTAL YEARLY
	F	P	V									
1	1			5	CAPTAIN	53,047	10,162	250.00	4,058	6,896	5,570	79,983
2	1			5	CAPTAIN	53,047	13,554	250.00	4,058	6,896	5,570	83,375
3	1			Uncl	CHIEF OF POLICE	54,106	11,251	250.00	4,139	8,814	5,681	84,241
4	1			4	LIEUTENANT	41,516	10,162	250.00	3,176	5,397	4,359	64,860
5	1			4	LIEUTENANT	42,399	13,554	250.00	3,244	5,512	4,452	69,410
6	1			4	LIEUTENANT	46,938	13,554	250.00	3,591	6,102	4,928	75,363
7	1			4	LIEUTENANT	46,491	11,997	250.00	3,557	6,044	4,882	73,220
8	1			2	PATROLMAN	40,551	8,601	250.00	3,102	5,272	4,258	62,034
9	1			1	PATROLMAN	31,194	6,278	250.00	2,386	4,055	3,275	47,439
10	1			1	PATROLMAN	31,194	11,997	250.00	2,386	4,055	3,275	53,158
11	1			2	PATROLMAN	34,917	6,278	250.00	2,671	4,539	3,666	52,321
12	1				PATROLMAN	27,737	10,162	250.00	2,122	3,606	2,912	46,789
13	1				PATROLMAN	27,530	6,278	250.00	2,106	3,579	2,891	42,634
14	1			3	PATROLMAN	40,254	8,601	250.00	3,079	5,233	4,227	61,644
15	1			2	PATROLMAN	37,387	13,554	250.00	2,860	4,860	3,926	62,836
16	1			2	PATROLMAN	39,775	8,601	250.00	3,043	5,171	4,176	61,015
17	1				PATROLMAN	27,980	6,278	250.00	2,140	3,637	2,938	43,224
18	1			3	PATROLMAN	38,357	6,278	250.00	2,934	4,986	4,027	56,833
19	1			1	PATROLMAN	28,850	-	250.00	2,207	3,750	3,029	38,086
20	1			2	PATROLMAN	34,633	8,601	250.00	2,649	4,502	3,636	54,272
21	1			3	PATROLMAN LEVEL III	43,838	13,554	250.00	3,354	5,699	4,603	71,298
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					<b>SUB-TOTAL EXISTING</b>	<b>821,738</b>	<b>199,295</b>	<b>5,250</b>	<b>62,863</b>	<b>108,606</b>	<b>86,283</b>	<b>1,284,035</b>
					<b>DEPARTMENT OVERTIME</b>	<b>100,000</b>			<b>7,650</b>	<b>13,000</b>	<b>10,500</b>	<b>131,150</b>
					<b>STANDBY</b>	<b>0</b>			<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>
					<b>OTHER BENEFITS</b>	<b>1,040</b>						<b>1,040</b>
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>922,778</b>	<b>199,295</b>	<b>5,250</b>	<b>70,513</b>	<b>121,606</b>	<b>96,783</b>	<b>1,416,225</b>

\*Police Chief retirement calculated using OMRF rate

AUTHORIZED FULL TIME	21
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>21</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: POLICE**

**DIVISION: AUXILLARY**

**202**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			5	DISPATCHER/JAILER	23,281	6,278	250.00	1,781	3,792	1,862	37,245
2	1			5	DISPATCHER/JAILER	29,168	11,251	250.00	2,231	4,752	2,333	49,986
3	1			5	DISPATCHER/JAILER	23,317	6,278	250.00	1,784	3,798	1,865	37,293
4	1			5	DISPATCHER/JAILER	25,247	11,251	250.00	1,931	4,113	2,020	44,812
5	1			5	DISPATCHER/JAILER	22,277	11,251	250.00	1,704	3,629	1,782	40,893
6	1			5	DISPATCHER/JAILER	25,413	6,278	250.00	1,944	4,140	2,033	40,058
7	1			8	POLICE SUPPORT SERVICES SUPE	29,882	6,278	250.00	2,286	4,868	2,391	45,954
8		1		5	PT -DISPATCHER/JAILER	10,920	-	250.00	835	1,779	874	14,658
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<b>SUB-TOTAL EXISTING</b>						<b>189,506</b>	<b>58,865</b>	<b>2,000</b>	<b>14,497</b>	<b>30,870</b>	<b>15,160</b>	<b>310,899</b>
<b>DEPARTMENT OVERTIME</b>						<b>17,500</b>			<b>1,339</b>	<b>2,851</b>	<b>1,400</b>	<b>23,090</b>
<b>STANDBY</b>									<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>8,320</b>						<b>8,320</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>215,326</b>	<b>58,865</b>	<b>2,000</b>	<b>15,836</b>	<b>33,721</b>	<b>16,560</b>	<b>342,308</b>

AUTHORIZED FULL TIME	7
AUTHORIZED PART TIME	1
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>8</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: BUILDING DEVELOPMENT (CODE)**

**DIVISION: ANIMAL WELFARE**

**205**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			14	ANIMAL CONTROL SUPERVISOR	37,730	6,278	250	2,886	6,146	3,018	56,309
2	1			5	ANIMAL WELFARE OFFICER	33,444	6,278	250	2,558	5,448	2,676	50,654
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					SUB-TOTAL EXISTING	71,174	12,556	500	5,445	11,594	5,694	106,963
					DEPARTMENT OVERTIME	2,500			191	407	200	3,299
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	73,674	12,556	500	5,636	12,002	5,894	110,262

AUTHORIZED FULL TIME	2
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>2</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: RECORDS & CODES**

**DIVISION: CUSTOMER SERVICE**

**301**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			8	COURT CLERK	37,100	8,601	250.00	2,838	6,044	557	55,389
2	1			4	CUSTOMER SERVICE REPRESENTATIVE	26,880	10,162	250.00	2,056	4,379	403	44,130
3	1			4	CUSTOMER SERVICE REPRESENTATIVE	31,979	10,162	250.00	2,446	5,209	480	50,527
4	1			6	CUSTOMER SERVICE REPRESENTATIVE	30,545	6,278	250.00	2,337	4,976	458	44,843
5	1			6	CUSTOMER SERVICE SUPERVISOR	42,294	11,997	250.00	3,235	6,890	634	65,301
6	1			16	METER READER	23,804	13,554	250.00	1,821	3,878	357	43,664
7	1			4	METER READER	31,174	6,278	250.00	2,385	5,078	468	45,632
8	1			4	METER READER	30,702	13,554	250.00	2,349	5,001	461	52,317
9		1		4	PT Meter Reader/CSR	12,480	-	250.00	955	2,033	187	15,905
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<b>SUB-TOTAL EXISTING</b>						<b>266,958</b>	<b>80,586</b>	<b>2,250</b>	<b>20,422</b>	<b>43,487</b>	<b>4,004</b>	<b>417,708</b>
<b>DEPARTMENT OVERTIME</b>						<b>6,500</b>			<b>497</b>	<b>1,059</b>	<b>98</b>	<b>8,154</b>
<b>STANDBY</b>						<b>16,000</b>			<b>1,224</b>	<b>2,606</b>	<b>240</b>	<b>20,070</b>
<b>OTHER BENEFITS</b>												<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>289,458</b>	<b>80,586</b>	<b>2,250</b>	<b>22,144</b>	<b>47,153</b>	<b>4,342</b>	<b>445,932</b>

AUTHORIZED FULL TIME	8
AUTHORIZED PART TIME	1
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>9</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: RECORDS & CODES**

**DIVISION: MUNICIPAL COURT**

**302**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			uncl	CITY JUDGE	35,690	11,251	250	2,730	5,814	535	56,271
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					SUB-TOTAL EXISTING	35,690	11,251	250	2,730	5,814	535	56,271
					DEPARTMENT OVERTIME	0			0	-	-	0
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	35,690	11,251	250	2,730	5,814	535	56,271

AUTHORIZED FULL TIME	1
AUTHORIZED PART TIME	0
Vacant Positions	0
TOTAL STAFFING REQUEST	<u>1</u>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: RECORDS & CODES**

**DIVISION: BUILDING DEVELOPMENT**

**303**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 2.00%	TOTAL YEARLY
	F	P	V									
1	1			23	BUILDING DEVELOPMENT DIRECTOR	56,972	11,251	250.00	4,358	9,281	1,139	83,252
2	1			6	CODE ENFORCEMENT OFFICER	36,119	8,601	250.00	2,763	5,884	722	54,339
3	1			10	CODE INSPECTOR	39,750	6,278	250.00	3,041	6,475	795	56,589
4	1			9	LOCATOR/GIS MAPPING TECHNICIAN	36,627	6,278	250.00	2,802	5,967	733	52,656
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SUB-TOTAL EXISTING						169,468	32,408	1,000	12,964	27,606	3,389	246,836
DEPARTMENT OVERTIME						800			61	130	16	1,008
STANDBY						0			0	-	-	0
OTHER BENEFITS						0						0
GRAND TOTAL S & B REQUESTED						170,268	32,408	1,000	13,025	27,737	3,405	247,843

AUTHORIZED FULL TIME	4
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>4</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: STREET**

**401**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1				CREW LEADER-STREET	40,132	11,251	250.00	3,070	6,537	2,408	63,648
2	1				EQUIPMENT OPERATOR III-STREET	32,116	13,554	250.00	2,457	5,232	1,927	55,535
3	1				EQUIPMENT OPERATOR III-STREET	27,156	6,278	250.00	2,077	4,424	1,629	41,815
4	1				EQUIPMENT OPERATOR III-STREET	25,512	11,251	250.00	1,952	4,156	1,531	44,651
5	1				EQUIPMENT OPERATOR III-STREET	26,152	10,162	250.00	2,001	4,260	1,569	44,394
6	1				EQUIPMENT OPERATOR III-STREET	32,147	11,251	250.00	2,459	5,237	1,929	53,273
7	1				EQUIPMENT OPERATOR III-STREET	27,460	6,278	250.00	2,101	4,473	1,648	42,209
8	1				SUPERINTENDENT-STREET	53,871	11,251	250.00	4,121	8,776	3,232	81,501
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					SUB-TOTAL EXISTING	264,545	81,276	2,000	20,238	43,094	15,873	427,026
					DEPARTMENT OVERTIME	10,000			765	1,629	600	12,994
					STANDBY	3,600			275	586	216	4,678
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	278,145	81,276	2,000	21,278	45,310	16,689	444,698

AUTHORIZED FULL TIME	8
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>8</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: FLEET MAINTENANCE**

**404**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			6	AUTO MECHANIC	34,450	6,278	250	2,635	5,612	2,067	51,293
2	1			6	AUTO MECHANIC	32,748	6,278	250	2,505	5,335	1,965	49,080
3	1				SUPERINTENDENT (1/4)	15,640	3,590		1,196	2,548	938	23,913
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<b>SUB-TOTAL EXISTING</b>						<b>82,838</b>	<b>16,146</b>	<b>500</b>	<b>6,337</b>	<b>13,494</b>	<b>4,970</b>	<b>124,286</b>
<b>DEPARTMENT OVERTIME</b>						0			0	-	-	0
<b>STANDBY</b>						0			0	-	-	0
<b>OTHER BENEFITS</b>						0						0
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>82,838</b>	<b>16,146</b>	<b>500</b>	<b>6,337</b>	<b>13,494</b>	<b>4,970</b>	<b>124,286</b>

AUTHORIZED FULL TIME	2.25
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>2.25</b>

\*Supervisor budgeted 1/4 between departments 404, 502, 504, 505

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: PARKS**

**501**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			2	CEMETERY GROUNDS MAINTENAN	26,310	11,251	250.00	2,013	4,286	1,579	45,688
2	1			9	CREW LEADER-PARKS	38,792	11,251	250.00	2,968	6,319	2,328	61,908
3	1			3	EQUIPMENT OPERATOR II-PARKS	26,827	10,162	250.00	2,052	4,370	1,610	45,271
4	1			2	EQUIPMENT OPERATOR I-PARKS	24,945	6,278	250.00	1,908	4,064	1,497	38,941
5	1			2	PARKS MAINTENANCE TECH-GREE	26,868	11,997	250.00	2,055	4,377	1,612	47,160
6	1			4	SITE DIRECTOR (SPORTS COMPLE	30,265	13,554	250.00	2,315	4,930	1,816	53,130
7	1			19	SUPERINTENDENT-PARKS	52,170	6,278	250.00	3,991	8,498	3,130	74,318
8		1			Summer PT	3,600			275	586	216	4,678
9		1			Summer PT	3,600			275	586	216	4,678
10		1			Summer PT	3,600			275	586	216	4,678
11		1			Summer PT	3,600			275	586	216	4,678
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					<b>SUB-TOTAL EXISTING</b>	<b>240,577</b>	<b>70,771</b>	<b>1,750</b>	<b>18,404</b>	<b>39,190</b>	<b>14,435</b>	<b>385,127</b>
					<b>DEPARTMENT OVERTIME</b>	<b>4,000</b>			<b>306</b>	<b>652</b>	<b>240</b>	<b>5,198</b>
					<b>STANDBY</b>	<b>0</b>			<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>
					<b>OTHER BENEFITS</b>	<b>0</b>						<b>0</b>
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>244,577</b>	<b>70,771</b>	<b>1,750</b>	<b>18,710</b>	<b>39,842</b>	<b>14,675</b>	<b>390,325</b>

AUTHORIZED FULL TIME	7
AUTHORIZED PART TIME	4
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>11</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: POOL**

**503**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1		1			Pool Manager	6,000	-	0	459		360	6,819
2		1			Pool Assistant Manager	4,200	-	0	321		252	4,773
3		1			Life Guard	3,600	-	0	275		216	4,091
4		1			Life Guard	3,600	-	0	275		216	4,091
5		1			Life Guard	3,600	-	0	275		216	4,091
6		1			Life Guard	3,600	-	0	275		216	4,091
7		1			Life Guard	3,600	-	0	275		216	4,091
8		1			Life Guard	3,600	-	0	275		216	4,091
9		1			Life Guard	3,600	-	0	275		216	4,091
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					<b>SUB-TOTAL EXISTING</b>	35,400	-	-	2,708	-	2,124	40,232
					<b>DEPARTMENT OVERTIME</b>	0			0		-	0
					<b>STANDBY</b>	0			0		-	0
					<b>OTHER BENEFITS</b>	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	35,400	0	0	2,708	0	2,124	40,232

AUTHORIZED FULL TIME	0
AUTHORIZED PART TIME	9
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>9</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: CONSTRUCTION**

**505**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			10	CREW LEADER-CONSTRUCTION	40,132	6,278	250	3,070	6,537	2,408	58,675
2	1			4	EQUIPMENT OPERATOR III-CONST	29,052	6,278	250	2,222	4,733	1,743	44,279
3	1			4	EQUIPMENT OPERATOR III-CONST	32,107	10,162	250	2,456	5,230	1,926	52,131
4	1			4	EQUIPMENT OPERATOR III-CONST	26,344	11,251	250	2,015	4,291	1,581	45,733
5	1			4	EQUIPMENT OPERATOR III-CONST	32,107	11,251	250	2,456	5,230	1,926	53,220
6	1				SUPERINTENDENT (1/4)	15,640	3,590		1,196	2,548	938	23,913
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					SUB-TOTAL EXISTING	175,382	48,810	1,250	13,417	28,570	10,523	277,951
					DEPARTMENT OVERTIME	5,000			383		300	5,683
					STANDBY	0			0		-	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	180,382	48,810	1,250	13,799	28,570	10,823	283,633

AUTHORIZED FULL TIME	5.25
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>5.25</b>

\*Supervisor budgeted 1/4 between departments 404, 502, 504, 505

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: PUBLIC WORKS**

**DIVISION: TREE TRIMMING**

**507**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 6.00%	TOTAL YEARLY
	F	P	V									
1	1			10	CREW LEADER-TREE TRIMMING	35,882	6,278	250	2,745	5,845	2,153	53,153
2	1			3	TREE TRIMMER II	24,264	6,278	250	1,856	3,953	1,456	38,057
3	1			4	TREE TRIMMER III	29,052	8,601	250	2,222	4,733	1,743	46,602
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25												
<b>SUB-TOTAL EXISTING</b>						<b>89,198</b>	<b>21,157</b>	<b>750</b>	<b>6,824</b>	<b>14,530</b>	<b>5,352</b>	<b>137,811</b>
<b>DEPARTMENT OVERTIME</b>						<b>1,000</b>			<b>77</b>		<b>60</b>	<b>1,137</b>
<b>STANDBY</b>						<b>0</b>			<b>0</b>		<b>-</b>	<b>0</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>90,198</b>	<b>21,157</b>	<b>750</b>	<b>6,900</b>	<b>14,530</b>	<b>5,412</b>	<b>138,947</b>

AUTHORIZED FULL TIME      3  
 AUTHORIZED PART TIME      0  
     Vacant Positions      0  
 TOTAL STAFFING REQUEST        3

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: INFORMATION SERVICES**

**DIVISION: INFORMATION SERVICES**

**605**

\*New FY 2009/2010

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 3.00%	TOTAL YEARLY
	F	P	V									
1	1			11	SENIOR COMPUTER TECHNICIAN	30,924	11,997	250	2,366	5,037	928	51,501
2									-	-	-	-
3												
4												
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25												
					SUB-TOTAL EXISTING	30,924	11,997	250	2,366	5,037	928	51,501
					DEPARTMENT OVERTIME	800			61	130	48	1,040
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	31,724	11,997	250	2,427	5,168	976	52,541

AUTHORIZED FULL TIME	1
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>1</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: FINANCE**

**DIVISION: ACCOUNTING**

**801**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 1.50%	TOTAL YEARLY
	F	P	V									
1	1			6	ACCOUNTING CLERK II	32,175	6,278	250	2,461	5,241	483	46,888
2	1			37	ASST.CM/ DIR OF FINANCE	76,247	11,997	250	5,833	12,421	1,144	107,891
3	1			8	BILLING COORDINATOR	36,743	10,162	250	2,811	5,985	551	56,502
4	1			18	CHIEF ACCOUNTANT	50,348	10,162	250	3,852	8,202	755	73,569
5	1			10	PURCHASING DIRECTOR	38,047	10,162	250	2,911	6,198	571	58,138
6									-	-	-	-
7									-	-	-	-
8												
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15				*	Asst City Manager also serves							
16					as Director of Finance							
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25												
SUB-TOTAL EXISTING						233,560	48,761	1,250	17,867	38,047	3,503	342,989
DEPARTMENT OVERTIME						2,500			191	407	38	3,136
STANDBY						0			0	-	-	0
OTHER BENEFITS						0						0
GRAND TOTAL S & B REQUESTED						236,060	48,761	1,250	18,059	38,454	3,541	346,125

FY2012 Added Community Dev Specialist

AUTHORIZED FULL TIME	5
AUTHORIZED PART TIME	0
Vacant Positions	0
<b>TOTAL STAFFING REQUEST</b>	<b>5</b>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: FIRE**

**DIVISION: FIRE SUPPRESSION**

**902**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	FIRE RETIRE ANNUAL	ANNUAL WK COMP 11.00%	TOTAL YEARLY
	F	P	V									
1		1			CAPTAIN	10,673	-		816	1,494	1,174	14,157
2	1				FIRE CHIEF	55,063	6,278	250	4,212	7,709	6,057	79,569
3	1				FIREFIGHTER FULL TIME	32,608	11,251	250	2,495	4,565	3,587	54,756
4		1			VOL FIREFIGHTER	7,331	-	250	561	1,026	806	9,974
5		1			VOL FIREFIGHTER	5,650	-		432	791	622	7,495
6		1			VOL FIREFIGHTER	9,359	-	250	716	1,310	1,030	12,665
7		1			VOL FIREFIGHTER	8,415	-	250	644	1,178	926	11,413
8		1			VOL FIREFIGHTER	10,599	-	250	811	1,484	1,166	14,309
9		1			VOL FIREFIGHTER	9,821	-	250	751	1,375	1,080	13,277
10		1			VOL FIREFIGHTER	12,023	-	250	920	1,683	1,323	16,199
11		1			VOL FIREFIGHTER	8,771	-	250	671	1,228	965	11,884
12		1			VOL FIREFIGHTER	7,181	-	250	549	1,005	790	9,775
13		1			VOL FIREFIGHTER	7,346	-	250	562	1,028	808	9,994
14		1			VOL FIREFIGHTER	13,766	-		1,053	1,927	1,514	18,261
15		1			VOL FIREFIGHTER	7,045	-		539	986	775	9,346
16		1			VOL FIREFIGHTER	12,898	-	250	987	1,806	1,419	17,359
17		1			VOL FIREFIGHTER	7,451	-	250	570	1,043	820	10,134
18		1			VOL FIREFIGHTER	8,621	-		659	1,207	948	11,435
19		1			VOL FIREFIGHTER	8,646	-	250	661	1,210	951	11,719
20		1			VOL FIREFIGHTER	7,436	-	250	569	1,041	818	10,114
21									-	-	-	-
22												
23												
24												
25												
					<b>SUB-TOTAL EXISTING</b>	<b>250,702</b>	<b>17,529</b>	<b>3,750</b>	<b>19,179</b>	<b>35,098</b>	<b>27,577</b>	<b>353,836</b>
					DEPARTMENT OVERTIME	0			0	-	-	0
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					<b>GRAND TOTAL S &amp; B REQUESTED</b>	<b>250,702</b>	<b>17,529</b>	<b>3,750</b>	<b>19,179</b>	<b>35,098</b>	<b>27,577</b>	<b>353,836</b>

AUTHORIZED FULL TIME	2	
AUTHORIZED PART TIME	18	*Firefighters are classified as permanent part time
Vacant Positions	0	
<b>TOTAL STAFFING REQUEST</b>	<b>20</b>	

\*Maximum number of volunteer firefighters allowed = 25 (per volunteer documents)

\*Christmas item adjusted for city employees who are firefighters

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: SANITATION**

**502**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	WORK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			8	CREW LEADER-SANITATION	37,457	11,997	250	2,865	6,102	2,997	61,668
2	1			3	SANITATION OPERATOR	30,891	13,554	250	2,363	5,032	2,471	54,561
3	1			3	SANITATION OPERATOR	25,280	6,278	250	1,934	4,118	2,022	39,882
4	1			3	SANITATION OPERATOR	25,398	8,601	250	1,943	4,137	2,032	42,361
5	1			2	SANITATION WORKER	29,149	6,278	250	2,230	4,748	2,332	44,987
6	1			3	SANITATION WORKER	22,579	6,278	250	1,727	3,678	1,806	36,319
7	1				SUPERINTENDENT (1/4)	15,640	3,590		1,196	2,548	1,251	24,225
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					SUB-TOTAL EXISTING	186,393	56,576	1,500	14,259	30,363	14,911	304,003
					DEPARTMENT OVERTIME	8,000			612	1,303	640	10,555
					STANDBY	0			0	0	0	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	194,393	56,576	1,500	14,871	31,667	15,551	314,558

AUTHORIZED FULL TIME	6.25
AUTHORIZED PART TIME	0
VACANT POSITIONS	0
TOTAL STAFFING REQUEST	<u>6.25</u>

\*Supervisor budgeted 1/4 between departments 404, 502, 504, 505

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: LANDFILL**

**504**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			10	CREW LEADER-LANDFILL	29,523	11,997	250	2,259	4,809	2,362	51,200
2	1			4	EQUIPMENT OPERATOR III-LANDFILL	22,646	6,278	250	1,732	3,689	1,812	36,407
3	1			4	EQUIPMENT OPERATOR III-LANDFILL	23,731	10,162	250	1,815	3,866	1,898	41,723
4	1			4	EQUIPMENT OPERATOR III-LANDFILL	22,646	8,601	250	1,732	3,689	1,812	38,730
5	1			4	EQUIPMENT OPERATOR III-LANDFILL	24,832	11,251	250	1,900	4,045	1,987	44,264
6	1			4	EQUIPMENT OPERATOR III-LANDFILL	22,613	8,601	250	1,730	3,684	1,809	38,687
7	1			2	LANDFILL ATTENDANT	24,794	6,278	250	1,897	4,039	1,984	39,241
8	1			21	SUPERINTENDENT	15,640	3,590	250	1,196	2,548	1,251	24,475
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					SUB-TOTAL EXISTING	186,425	66,758	2,000	14,262	30,369	14,914	314,728
					DEPARTMENT OVERTIME	14,000			1,071	2,281	1,120	18,472
					STANDBY	0			0	-	0	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	200,425	66,758	2,000	15,333	32,649	16,034	333,199

AUTHORIZED FULL TIME	7.25
AUTHORIZED PART TIME	0
VACANT POSITIONS	0
TOTAL STAFFING REQUEST	7.25
Vacant Positions	0

\*Supervisor budgeted 1/4 between departments 404, 502, 504, 505

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: ELECTRIC**

**601**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 11.25%	TOTAL YEARLY
	F	P	V									
1	1			7	APPRENTICE LINEMAN	27,578	13,554	250	2,110	4,492	3,102	51,086
2	1			7	APPRENTICE LINEMAN	23,708	6,278	250	1,814	3,862	2,667	38,579
3	1			18	CREW LEADER-ELECTRIC	43,618	8,601	250	3,337	7,105	4,907	67,818
4	1			13	JOURN LINEMAN II	36,830	13,554	250	2,817	6,000	4,143	63,594
5	1			9	JOURNEY LINEMAN 1	30,073	11,251	250	2,301	4,899	3,383	52,156
6	1			27	SUPERINTENDENT-ELECTRIC	62,871	13,554	250	4,810	10,242	7,073	98,799
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					SUB-TOTAL EXISTING	224,677	66,792	1,500	17,188	36,600	25,276	372,033
					DEPARTMENT OVERTIME	20,000			1,530	3,258	2,250	27,038
					STANDBY	3,500			268	570	394	4,732
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	248,177	66,792	1,500	18,986	40,428	27,920	403,802

AUTHORIZED FULL TIME	6
AUTHORIZED PART TIME	0
VACANT POSITIONS	0
TOTAL STAFFING REQUEST	<u>6</u>

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: TELECOMMUNICATIONS**

**604**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 9.00%	TOTAL YEARLY
	F	P	V									
1	1			5	FIELD TECHNICIAN	25,931	6,278	250	1,984	4,224	2,334	41,000
2	1			5	FIELD TECHNICIAN-TELECOMMUNIC	29,680	11,251	250	2,271	4,835	2,671	50,958
3	1			5	FIELD TECHNICIAN-TELECOMMUNIC	30,326	6,278	250	2,320	4,940	2,729	46,844
4	1			5	FIELD TECHNICIAN-TELECOMMUNIC	23,623	6,278	250	1,807	3,848	2,126	37,932
5	1			5	FIELD TECHNICIAN-TELECOMMUNIC	25,098	6,278	250	1,920	4,089	2,259	39,894
6	1			5	FIELD TECHNICIAN-TELECOMMUNIC	22,613	6,278	250	1,730	3,684	2,035	36,590
7	1			9	NETWORK TECHNICIAN-TELECOMM	38,792	13,554	250	2,968	6,319	3,491	65,375
8	1			22	SUPERINTENDENT-TELECOMMUNIC	55,648	6,278	250	4,257	9,065	5,008	80,506
9	1			9	SYSTEMS TECHNICIAN-TELECOMM	32,479	11,251	250	2,485	5,291	2,923	54,678
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<b>SUB-TOTAL EXISTING</b>						<b>284,190</b>	<b>73,724</b>	<b>2,250</b>	<b>21,741</b>	<b>46,295</b>	<b>25,577</b>	<b>453,776</b>
<b>DEPARTMENT OVERTIME</b>						<b>35,000</b>			<b>2,678</b>	<b>5,702</b>	<b>3,150</b>	<b>46,529</b>
<b>STANDBY</b>						<b>16,000</b>			<b>1,224</b>	<b>2,606</b>	<b>1,440</b>	<b>21,270</b>
<b>OTHER BENEFITS</b>						<b>0</b>						<b>0</b>
<b>GRAND TOTAL S &amp; B REQUESTED</b>						<b>335,190</b>	<b>73,724</b>	<b>2,250</b>	<b>25,642</b>	<b>54,602</b>	<b>30,167</b>	<b>521,576</b>

AUTHORIZED FULL TIME	9
AUTHORIZED PART TIME	0
VACANT POSITIONS	0
TOTAL STAFFING REQUEST	<u>9</u>

\*Standby includes payment to after hours support technicians. M-F \$30/night, Weekends & Holiday \$55/day

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WATER TREATMENT**

**701**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 7.00%	TOTAL YEARLY
	F	P	V									
1	1			6	PLANT OPERATOR-WATER TREATM	30,702	13,554	250	2,349	5,001	2,149	54,006
2	1			6	PLANT OPERATOR-WATER TREATM	34,784	6,278	250	2,661	5,666	2,435	52,075
3	1			19	PLANTS SUPERINTENDENT	43,676	8,601	250	3,341	7,115	3,057	66,040
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					SUB-TOTAL EXISTING	109,163	28,433	750	8,351	17,783	7,641	172,121
					DEPARTMENT OVERTIME	4,000			306	652	280	5,238
					STANDBY	0			0	-	-	0
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	113,163	28,433	750	8,657	18,434	7,921	177,358

AUTHORIZED FULL TIME      3  
 AUTHORIZED PART TIME      0  
 VACANT POSITIONS          0  
 TOTAL STAFFING REQUEST    3

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WATER DISTRIBUTION**

**703**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			3	EQUIPMENT OPERATOR II-WATER	13,606	3,139	125	1,041	2,216	1,088	21,215
2	1			3	EQUIPMENT OPERATOR II-WATER	15,238	6,777	125	1,166	2,482	1,219	27,007
3	1			19	SUPERINTENDENT-WATER & WAST	26,085	5,626	125	1,996	4,249	2,087	40,167
4	1			9	CREW LEADER-WATER & WASTE	18,441	3,139	125	1,411	3,004	1,475	27,595
5	1			3	EQUIPMENT OPERATOR II-WATER	11,993	3,139	125	917	1,954	959	19,087
6									-	-	-	-
7												
8												
9												
10					*Crews split 50/50 between Department 703 and 704							
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					SUB-TOTAL EXISTING	85,361	21,820	625	6,530	13,905	6,829	135,070
					DEPARTMENT OVERTIME	5,500			421	896	440	7,257
					STANDBY	2,200			168	358	176	2,903
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	93,061	21,820	625	7,119	15,160	7,445	145,230

AUTHORIZED FULL TIME      2.5  
 AUTHORIZED PART TIME      0  
 VACANT POSITIONS          0  
 TOTAL STAFFING REQUEST      2.5

\*Crews split 50/50 between Department 703 and 704

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WASTEWATER COLLECTION**

**704**

	Full Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 8.00%	TOTAL YEARLY
	F	P	V									
1	1			3	EQUIPMENT OPERATOR II-WATER	13,606	3,139	125	1,041	2,216	1,088	21,215
2	1			3	EQUIPMENT OPERATOR II-WATER	15,238	6,777	125	1,166	2,482	1,219	27,007
3	1			19	SUPERINTENDENT-WATER & WAST	26,085	5,626	125	1,996	4,249	2,087	40,167
4	1			9	CREW LEADER-WATER & WASTE	18,441	3,139	125	1,411	3,004	1,475	27,595
5	1			3	EQUIPMENT OPERATOR II-WATER	11,993	3,139	125	917	1,954	959	19,087
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7												
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9												
10					*Crews split 50/50 between Department 703 and 704							
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					SUB-TOTAL EXISTING	85,361	21,820	625	6,530	13,905	6,829	135,070
					DEPARTMENT OVERTIME	5,500			421	896	440	7,257
					STANDBY	2,200			168	358	176	2,903
					OTHER BENEFITS	0						0
					GRAND TOTAL S & B REQUESTED	93,061	21,820	625	7,119	15,160	7,445	145,230

AUTHORIZED FULL TIME	2.5
AUTHORIZED PART TIME	0
VACANT POSITIONS	0
TOTAL STAFFING REQUEST	<u>2.5</u>

\*Crews split 50/50 between Department 703 and 704

City of Sallisaw General Fund Personnel

**STAFFING & SALARY REQUIREMENTS**

**DEPT: UTILITY**

**DIVISION: WASTEWATER TREATMENT**

**705**

	Full Time Part Time			GRD	POSITION	CURRENT + merit	ANNUAL HEALTH	XMAS	ANNUAL FICA	CITY RETIRE ANNUAL	ANNUAL WK COMP 7.00%	TOTAL YEARLY
	F	P	V									
1	1			3	PLANT OPERATOR	26,073	6,278	250	1,995	4,247	1,825	40,668
2	1			6	PLANT OPERATOR-WASTEWATER	34,262	8,601	250	2,621	5,581	2,398	53,714
3	1			6	PLANT OPERATOR-WASTEWATER	34,781	6,278	250	2,661	5,666	2,435	52,071
4	1			19	SUPERINTENDENT - WWTP	40,491	6,278	250	3,098	6,596	2,834	59,547
5									-	-	-	-
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25												
SUB-TOTAL EXISTING						135,608	27,435	1,000	10,374	22,090	9,493	206,000
DEPARTMENT OVERTIME						3,500			268	570	245	4,583
STANDBY						0			0	-	-	0
OTHER BENEFITS						0						0
GRAND TOTAL S & B REQUESTED						139,108	27,435	1,000	10,642	22,661	9,738	210,583

AUTHORIZED FULL TIME	4
AUTHORIZED PART TIME	0
VACANT POSITIONS	0
TOTAL STAFFING REQUEST	<u>4</u>

City of Sallisaw General Fund Personnel

**STAFFING TOTALS**

Full time city personnel	84.5
Part-time city personnel	33
New requests (city)	0
Full time utility personnel	40.5
Part-time utility personnel	0
New requests (utility)	0
Vacant Positions	0
<u>STAFFING TOTAL</u>	
Full Time	125
Part Time	33
Vacant Positions	0
New Request	0
Total	<u>158</u>

(46,470) Published in the Sequoyah County Times May 25, 2016

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Board of City Commissioners of the City of Sallisaw, Oklahoma will hold a public hearing beginning at 6:00 p.m. on the 9th day of June, 2016 in the city council chambers, 111 North Elm, for the purpose of receiving any comments, recommendations or information in either oral or written form on any part of the proposed budget for Fiscal Year 2017. The budget summary shows the estimated revenue and proposed appropriations.

**REVENUE**

**Governmental Funds**

General Fund \$17,673,139  
Capital Improvement \$1,662,289

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund \$942,478  
Street & Alley Fund \$138,480  
Youth & Recreation Fund \$283,809  
Fire Department Fund \$92,285  
Police Department Fund \$5,282  
Police Federal Forfeiture Fund \$-  
Police Technology Fund \$10,750  
Library Fund \$19,576  
Library Trust Fund \$84,771  
Cemetery Fund \$285,803  
Police Drug Fund \$41,397  
Department of Justice Grants \$2,984  
FAA Fund \$39,744  
Sallisaw NOW \$11,688  
Sallisaw NOW DFC Funding \$125,000  
Sallisaw NOW PFS Funding \$87,617  
**Total Special Revenue Funds \$2,171,664**

**Total Governmental Funds \$21,507,092**

**Proprietary Funds**

Sallisaw Municipal Authority \$25,038,703  
Water Projects Fund \$1,932,585  
Infrastructure Improvement Fund \$576,287  
Sallisaw Industrial Finance Authority \$-  
Sallisaw Economic Authority \$7,716  
**Total Proprietary Funds \$27,555,291**

**Fiduciary Funds**

Meter Deposit Fund \$804,417  
**Total Fiduciary Funds \$804,417**  
**Total Revenue \$49,866,800**

**APPROPRIATIONS & TRANSFERS**

**Governmental Funds**

**General Fund**  
Basic Departmental Budget \$11,374,306  
General Fund Sundry \$90,000  
Cost of Living & Salary Adjust \$-  
Contingency \$230,000  
**Total General Fund \$11,694,306**  
Capital Improvement Fund \$1,662,289

**Governmental-Special Revenue Funds**

Sallisaw Reserve Fund \$942,478  
Street & Alley Fund \$138,480  
Youth & Recreation Fund \$283,809  
Fire Department Fund \$92,285  
Police Department Fund \$5,282  
Police Federal Forfeiture Fund \$-

Police Technology Fund \$10,750  
Library Fund \$19,576  
Library Trust Fund \$84,771  
Cemetery Fund \$285,803  
Police Drug Fund \$41,397  
Department of Justice Grants \$2,984  
FAA Fund \$39,744  
Sallisaw NOW \$11,688  
Sallisaw NOW DFC Funding \$125,000  
Sallisaw NOW PFS Funding \$87,617  
**Total Special Revenue Funds \$2,171,664**

**Total Governmental Fund Appropriations \$15,528,259**

**Proprietary Funds**

Sallisaw Municipal Authority \$10,963,381  
Water Projects Fund \$1,932,585  
Infrastructure Improvement Fund \$576,287  
Sallisaw Industrial Finance Authority \$-  
Sallisaw Economic Authority \$7,716  
Total Proprietary Funds \$13,479,969

**Fiduciary Funds**

Meter Deposit Fund \$804,417  
**Total Fiduciary Funds \$804,417**

**TRANSFERS OUT**

**Transfers from General Fund**

General Fund to Library Fund \$-  
General Fund to Sallisaw Reserve Fund \$-  
Sales & Use Tax General Fund to SMA \$5,738,793  
Hotel/Motel Tax Gen. Fund to Youth & Rec. Fund \$90,040  
Other Transfers From General Fund \$150,000  
**Total Transfers From General Fund \$5,978,833**

**Transfers from Sallisaw Municipal Authority**

Sales Tax Transfer SMA to General Fund \$1,375,500  
Use Tax Transfer SMA to General Fund \$236,793  
Sales Tax Transfer SMA to Capital Improvement \$687,750  
Sales Tax Transfer SMA to Hospital Authority \$687,750  
Sales Tax Transfer SMA to Water Projects Fund \$687,750  
SMA Transfer to General Fund \$8,824,779  
SMA Transfer to Capital Improvement \$100,000  
SMA Transfer to Water Project Fund \$1,200,000

**SMA Transfer to Sallisaw Economic Authority \$-**

**SMA Transfer to Infrastructure Improvement Fund \$275,000**

**Total Transfers Sallisaw Municipal Authority \$14,075,322**

**Total Transfers All Funds \$20,054,155**

**Total Appropriations & Transfers \$49,866,800**

**CITY OF SALLISAW, OKLAHOMA**

By: JULIE FERGUSON,  
Chairman of the Board of City Commissioners

**ATTEST:**

Dianna Davis  
City Clerk

**PROOF OF PUBLICATION**  
In the DISTRICT COURT of SEQUOYAH COUNTY,  
State of Oklahoma

City of Sallisaw  
Plaintiff or Party Interested

Defendant, Applicant or Administrator

**AFFIDAVIT  
OF  
PUBLICATION**

Case No. \_\_\_\_\_

State of Oklahoma )  
County of SEQUOYAH ) ss

JAMES W. MAYO, of lawful age, being duly sworn and authorized, says that he is Publisher of the SEQUOYAH COUNTY TIMES, a semi-weekly newspaper printed in the English Language, in the City of Sallisaw, Sequoyah County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

May 25, 2016  
(Month or months, date or dates)

Publishing fee \$ 100.45

*James W. Mayo*

Subscribed to and sworn to before me this 25th day of

May, 2016

My commission expires:  
August 4, 2018

Notary Public

