



**Southeastern Public Library  
System of Oklahoma**

401 North Second Street  
McAlester, Oklahoma 74501  
918.426.0456

May 14, 2014

State Auditor & Inspector's Office  
Budget Filing Division  
2300 N. Lincoln Blvd.  
State Capital, Rm 100  
Oklahoma City, OK 73105

Pursuant to 65 O.S. Supp. 1993 4-105 (13)(b) of the Oklahoma Library Code and Section 205 of the Oklahoma Department of Libraries' Rules and Regulations, we are pleased to file the Fiscal Year 2015 Budget for the Southeastern Public Library System of Oklahoma.

The enclosed budget was approved by the Board of Trustees at their regularly scheduled meeting on May 13, 2014.

Sincerely,

A handwritten signature in cursive script that reads "Rhonda Reed".

Rhonda Reed  
Administrative Manager





**Southeastern Public Library  
System of Oklahoma**

**Budget  
FY 2015**

**Approved May 13, 2014**

**FY 2015 REVISED BUDGET**

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## ACKNOWLEDGMENTS

This proposed budget is the initial financial plan for achieving the Southeastern Public Library System of Oklahoma's objectives and goals for Fiscal Year 2015. Its preparation has involved the cooperative input and effort of the Long Range Planning Committee, the many SEPLSO employees, and the Budget Committee. In particular, the dedicated work of the Budget Committee's members must be acknowledged with grateful appreciation.

Wayne Hanway  
Executive Director

Rhonda Reed  
Administrative Manager

\* \* \* \* \*

### Southeastern Public Library System of Oklahoma

#### Budget Committee Members

##### Board Members

Trilla Frazier, Chair  
Florence Conklin  
Karen Kinhead  
Linda Mead  
David Monk  
Sharon Mowdy  
Kim Robertson  
Pat Royce  
Peggy Talley, Ex Officio  
Harolynn Wofford

##### Staff Members

Wayne Hanway  
Rhonda Reed

## INTRODUCTION

In this budget for Fiscal Year 2015, the Southeastern Public Library System of Oklahoma is coming off a year where budget cuts were necessary and is looking at a revenue situation that is basically flat, with the possibility that state budget cuts could require further cuts to our budget. As a result, the only new expenditure in this proposed budget is the purchase of phones for the new VoIP (Voice over Internet) phone service that will be installed. After the initial installation, the new phone service will lower our phone costs on an ongoing basis.

While the library millage increases approved in 1997-98 by voters in all seven counties (to the constitutional 4 mill limit), have brought about many improvements, including extended library hours, bigger budgets for buying books and other informational resources (including e-books, downloadable audio books, and online services), high speed dedicated line Internet connections in each library, better staffing at busy times in the libraries, a computerized circulation system and online catalog (accessible from the Web at [www.oklibrary.net](http://www.oklibrary.net)), new outreach programs, etc., maintaining library services at these higher levels has not been easy.

The uncertain outlook for ad valorem revenues in future years is a concern. So ongoing budget discipline and caution will continue to be needed, with further cuts a possibility.

This budget continues the great detail begun with the revised FY 1998 budget, which shows that the commitments made concerning the use of the additional millage revenues have been honored.

We give sincere thanks to all those—especially the Budget Committee members and the members of the Long Range Planning Committee—whose shared vision and dedication have helped make this proposed budget possible.

Trilla Frazier, Budget Committee Chairman

Wayne Hanway, Executive Director

5/13/2014

SOUTHEASTERN PUBLIC LIBRARY SYSTEM OF OKLAHOMA  
 PROJECTED REVENUES FOR FISCAL YEAR 2015  
 (4/23/2014)

Funds Balance July 1, 2014 (est.)	\$4,584,916	
Designated funds:		
Automation reserve	\$400,000	
Hartshome furniture and equipment	\$48,107	
Vehicle replacement	\$16,093	
Local branch accounts	<u>\$41,111</u>	
Operating funds carryover		\$4,079,604

INCOME

Ad Valorem Revenue (estimated)		
Choctaw County	(4 mills)	\$256,000
Coal County	(4 mills)	\$339,000
Haskell County	(4 mills)	\$226,000
Latimer County	(4 mills)	\$252,000
LeFlore County	(4 mills)	\$915,000
McCurtain County	(4 mills)	\$693,000
Pittsburg County	(4 mills)	<u>\$1,472,000</u>
Total Ad Valorem		\$4,153,000
State Aid (estimated)		\$113,542
Interest (estimated)		\$24,660
E-Rate reimbursement (estimated)		\$422,747
Miscellaneous (estimated)		<u>\$80,290</u>
 TOTAL INCOME		 \$4,794,239

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OPERATING FUNDS AVAILABLE FOR FY 2015		\$8,873,843
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EXPENSES & RESTRICTED FUNDS

FY 2015 estimated expenses		\$4,794,168
Place in restricted funds:		
Vehicle replacement		<u>\$4,000</u>
FY 2015 operating funds carryover (est.)		\$4,075,676
(includes 10% ad valorem reserve)		\$468,200
Restricted funds carryover (est.)		<u>\$43,608</u>
Local branch accounts (est.)		\$4,587,484
Funds balance June 30, 2015 (est.)		\$4,587,484

	FY 2015 BASE BUDGET	FY 2014 REVISED BUDGET	DIFFERENCE
1. PAYROLL	\$1,764,625	\$1,744,238	\$20,387
2. LONGEVITY	\$238,769	\$219,369	\$19,400
3. EMPLOYEE BENEFITS	\$370,749	\$354,828	\$15,921
4. E.H./TEMP ASST.	\$24,076	\$24,076	\$0
5. FICA TAXES	\$155,101	\$152,058	\$3,044
6. UNEMP. TAX	\$13,853	\$13,809	\$44
7. WORKMAN'S COMP	\$25,789	\$25,283	\$506
8. RETIREMENT FUND	\$280,475	\$274,905	\$5,570
9. CONTINUING EDUC	\$14,550	\$14,550	\$0
TOTAL PERSONNEL	\$2,887,987	\$2,823,115	\$64,872
10. UTILITIES	\$5,260	\$5,260	\$0
11. TELEPHONE	\$61,402	\$49,459	\$11,943
12. POSTAGE & BOX RENT	\$61,512	\$59,479	\$2,033
13. BOARD TRAVEL	\$7,758	\$8,165	(\$407)
14. EMPLOYEE TRAVEL	\$41,080	\$41,080	\$0
15. VEHICLE OPERATION	\$4,310	\$4,310	\$0
16. EQUIPMENT RENTAL	\$8,795	\$8,539	\$256
17. MAINTEN. CONTRACTS	\$59,610	\$69,786	(\$10,176)
18. EQUIPMENT REPAIR	\$79,106	\$79,106	\$0
19. INSURANCE	\$25,858	\$24,311	\$1,547
20. SYSTEM SUPPLIES	\$78,319	\$78,319	\$0
21. BRANCH SUPPLIES	\$3,000	\$3,000	\$0
22. SPEC PROG & SUPP	\$32,800	\$50,800	(\$18,000)
23. PUBLICITY	\$6,700	\$6,700	\$0
24. MEMBERSHIPS	\$4,781	\$5,194	(\$413)
25. FURN & EQUIPMENT	\$10,439	\$0	\$10,439
26. AUDIT	\$15,000	\$15,000	\$0
27. REVALUATION	\$93,951	\$93,951	\$0
28. INTERNET	\$435,948	\$552,407	(\$116,459)
29. BIBLIOGRAPHIC SVCS	\$73,294	\$73,294	\$0
30. COMPUTER EQUIP	\$35,820	\$50,325	(\$14,505)
31. COMPUTER SOFTWARE	\$29,321	\$21,049	\$8,272
32. AUTO SYS PURCHASE	\$10	\$10	\$0
33. AUTOMATION SUPPORT	\$40,589	\$38,461	\$2,128
34. E-COMMERCE SVCS.	\$3,316	\$20,000	(\$16,684)
35. PROFESSIONAL FEES	\$16,685	\$16,243	\$442
36. MISCELLANEOUS	\$840	\$840	\$0
37. CONTINGENCY FUND	\$1,000	\$1,000	\$0
TOTAL OPERATING	\$1,236,505	\$1,376,089	(\$139,585)
38. BRANCH INFO MTRLS	\$554,314	\$554,314	\$0
39. HDQRTRS INFO MTRLS	\$2,930	\$2,930	\$0
40. OUTREACH MTRLS	\$28,200	\$28,200	\$0
41. LOST BOOKS/FILMS	\$100	\$100	\$0
42. ONLINE INFORMATION	\$83,722	\$83,722	\$0
43. MATERIALS SHIPPING	\$409	\$409	\$0
TOTAL MATERIALS	\$669,675	\$669,675	\$0
TOTAL EXPENSES	\$4,794,168	\$4,868,880	(\$74,712)

	Choctaw County	Coal County	Haskell County	Latimer County	LeFlore County	McCurtain County	Pittsburg County	Service Center	FY 2015 BASE BUDGET	FY 2014 REVISED BUDGET	CHANGE
AD VALOREM INCOME	\$256,000	\$339,000	\$226,000	\$252,000	\$915,000	\$692,999	\$1,472,000		\$4,152,999	\$4,093,000	\$59,999
STATE AID SHARE	\$10,853	\$5,747	\$8,728	\$9,029	\$28,720	\$25,014	\$25,452		\$113,542	\$119,426	(\$5,883)
INTEREST									\$24,660	\$35,625	(\$10,965)
FEES & CHARGES	\$9,188	\$4,176	\$6,766	\$5,118	\$15,699	\$20,381	\$18,961		\$80,290	\$80,290	\$0
FY 13 UNEXPENDED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,749	(\$24,749)
E-RATE REIMBRSMT	\$27,897	\$27,397	\$27,240	\$35,941	\$152,905	\$85,815	\$27,789	\$37,762	\$422,747	\$517,605	(\$94,858)
TOTAL REVENUE	\$303,939	\$376,320	\$268,733	\$302,088	\$1,112,324	\$824,210	\$1,544,202		\$4,794,239	\$4,870,695	(\$76,456)
1. PAYROLL	\$94,628	\$94,440	\$80,994	\$98,369	\$408,265	\$340,485	\$360,339	\$287,105	\$1,764,625	\$1,744,238	\$20,387
2. LONGEVITY	\$10,327	\$16,665	\$2,086	\$13,241	\$65,077	\$46,673	\$50,840	\$33,861	\$238,769	\$219,369	\$19,400
3. EMPLOYEE BENEFITS	\$19,177	\$25,569	\$12,784	\$16,271	\$98,789	\$76,707	\$79,903	\$41,549	\$370,749	\$354,828	\$15,921
4. E.H./TEMP ASST.	\$1,048	\$1,048	\$1,048	\$1,302	\$5,143	\$5,197	\$9,290	\$0	\$24,076	\$24,076	\$0
5. FICA TAXES	\$8,109	\$8,580	\$6,436	\$8,638	\$36,604	\$30,015	\$32,166	\$24,554	\$155,101	\$152,058	\$3,043
6. UNEMP. TAX	\$742	\$764	\$622	\$906	\$3,400	\$2,851	\$3,077	\$1,489	\$13,853	\$13,809	\$44
7. WORKERS' COMP	\$1,348	\$1,427	\$1,070	\$1,436	\$6,086	\$4,991	\$5,348	\$4,083	\$25,789	\$25,283	\$506
8. RETIREMENT FUND	\$14,694	\$15,555	\$11,631	\$15,625	\$66,268	\$54,202	\$57,565	\$44,935	\$280,475	\$274,905	\$5,570
9. CONTINUING EDUC	\$436	\$436	\$366	\$606	\$2,426	\$1,448	\$1,462	\$7,370	\$14,550	\$14,550	\$0
TOTAL PERSONNEL	\$150,509	\$164,483	\$117,037	\$156,394	\$692,059	\$562,568	\$599,990	\$444,947	\$2,887,987	\$2,823,115	\$64,872
10. UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,260	\$5,260	\$5,260	\$0
11. TELEPHONE	\$4,114	\$3,525	\$3,341	\$5,750	\$15,482	\$9,444	\$3,988	\$15,758	\$61,402	\$49,459	\$11,943
12. POSTAGE & BOX RENT	\$4,896	\$2,242	\$6,537	\$2,384	\$11,908	\$14,525	\$13,300	\$5,720	\$61,512	\$59,479	\$2,033
13. BOARD TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,758	\$7,758	\$8,165	(\$407)
14. EMPLOYEE TRAVEL	\$1,801	\$1,983	\$2,192	\$1,939	\$13,864	\$8,571	\$4,777	\$5,953	\$41,080	\$41,080	\$0
15. VEHICLE OPERATION	\$0	\$0	\$0	\$0	\$0	\$0	\$264	\$4,046	\$4,310	\$4,310	\$0
16. EQUIP RENTAL	\$550	\$550	\$550	\$683	\$3,167	\$1,650	\$1,004	\$641	\$8,795	\$8,539	\$256
17. MAINT. CONTRACTS	\$3,661	\$1,910	\$3,555	\$3,767	\$15,333	\$11,725	\$13,020	\$6,639	\$59,610	\$69,786	(\$10,176)
18. EQUIPMENT REPAIR	\$5,458	\$2,848	\$5,300	\$5,617	\$22,862	\$17,482	\$17,324	\$2,215	\$79,106	\$79,106	\$0
19. INSURANCE	\$1,694	\$837	\$1,031	\$1,010	\$4,637	\$4,562	\$3,962	\$8,125	\$25,858	\$24,311	\$1,547
20. SYSTEM SUPPLIES	\$5,583	\$4,449	\$5,186	\$4,824	\$17,471	\$14,709	\$22,876	\$3,222	\$78,319	\$78,319	\$0
21. BRANCH SUPPLIES	\$200	\$200	\$200	\$248	\$1,152	\$600	\$400	\$0	\$3,000	\$3,000	\$0
22. SPEC PROG & SUPP	\$2,000	\$2,000	\$2,000	\$2,546	\$11,454	\$6,000	\$4,000	\$2,800	\$32,800	\$50,800	(\$18,000)
23. PUBLICITY	\$300	\$300	\$300	\$382	\$1,718	\$900	\$600	\$2,200	\$6,700	\$6,700	\$0
24. MEMBERSHIPS	\$321	\$153	\$277	\$248	\$1,204	\$679	\$725	\$1,174	\$4,781	\$5,194	(\$413)
25. FURN & EQUIPMENT	\$727	\$365	\$365	\$465	\$2,822	\$1,819	\$365	\$3,511	\$10,439	\$0	\$10,439
26. AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000	\$0
27. REVALUATION	\$10,908	\$5,474	\$8,711	\$7,992	\$15,580	\$13,212	\$32,075	\$0	\$93,951	\$93,951	\$0
28. INTERNET	\$28,706	\$28,706	\$28,706	\$36,534	\$164,407	\$91,516	\$28,706	\$28,668	\$435,948	\$552,407	(\$116,459)
29. BIBLIOGRAPHIC SVCS	\$5,100	\$4,063	\$4,737	\$4,406	\$15,958	\$13,169	\$20,895	\$4,966	\$73,294	\$73,294	\$0
30. COMPUTER EQUIP	\$5,920	\$1,480	\$1,480	\$2,624	\$9,956	\$9,620	\$2,480	\$2,260	\$35,820	\$50,325	(\$14,505)
31. COMPUTER SOFTWARE	\$1,748	\$1,418	\$1,597	\$1,876	\$8,017	\$4,977	\$7,690	\$1,998	\$29,321	\$21,049	\$8,272
32. AUTO SYS PURCHASE	\$1	\$0	\$1	\$1	\$3	\$2	\$2	\$0	\$10	\$10	\$0
33. AUTOMATION SUPPOR	\$2,801	\$1,461	\$2,719	\$2,882	\$11,730	\$8,970	\$8,889	\$1,136	\$40,589	\$38,461	\$2,128
34. E-COMMERCE SVCS.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,316	\$3,316	\$20,000	(\$16,684)
35. PROFESSIONAL FEES	\$72	\$72	\$54	\$82	\$296	\$270	\$288	\$15,551	\$16,685	\$16,243	\$442
36. MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$840	\$840	\$840	\$0
37. CONTINGENCY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000	\$0
TOTAL OPERATING	\$86,561	\$64,037	\$78,839	\$86,258	\$349,019	\$234,402	\$187,630	\$149,758	\$1,236,505	\$1,376,089	(\$139,584)
38. BRANCH INFO MTRLS	\$38,774	\$30,893	\$36,016	\$33,497	\$121,323	\$100,122	\$158,863	\$34,826	\$554,314	\$554,314	\$0
39. HDQRTRS INFO MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,930	\$2,930	\$2,930	\$0
40. OUTREACH MTRLS	\$5,000	\$1,200	\$4,100	\$3,500	\$1,200	\$5,000	\$8,200	\$0	\$28,200	\$28,200	\$0
41. LOST BOOKS/FILMS	\$6	\$6	\$6	\$7	\$36	\$19	\$13	\$7	\$100	\$100	\$0
42. ONLINE INFORMATION	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$73,722	\$83,722	\$83,722	\$0
43. MATERIALS SHIPPING	\$21	\$17	\$20	\$79	\$67	\$116	\$87	\$2	\$409	\$409	\$0
TOTAL MATERIALS	\$43,801	\$32,116	\$40,142	\$37,083	\$122,626	\$105,257	\$177,163	\$111,487	\$669,675	\$669,675	\$0
TOTAL EXPENSES	\$280,872	\$260,636	\$236,018	\$279,736	\$1,163,705	\$902,227	\$964,784	\$706,191	\$4,794,168	\$4,868,880	(\$74,712)
44. SUPPORT SERVICES	\$48,520	\$45,024	\$40,772	\$48,324	\$201,028	\$155,858	\$166,665	\$0	\$0	\$0	\$0
TOTAL ALLOCATED	\$329,392	\$305,660	\$276,790	\$328,060	\$1,364,733	\$1,058,085	\$1,131,448	\$0	\$4,794,168	\$4,868,880	(\$74,712)
Income/Allocation ratio	-7.7%	23.1%	-2.9%	-7.9%	-18.5%	-22.1%	36.5%		0.0%	0.0%	

	Choctaw Co.--Old	Choctaw Co.--New	Choctaw Co.--Tot.	Coal Co.--Old	Coal Co.--New	Coal Co.--Tot.	Haskell Co.--Old	Haskell Co.--New	Haskell Co.--Tot.
AD VALOREM INCOME	\$128,000	\$128,000	\$256,000	\$169,500	\$169,500	\$339,000	\$113,000	\$113,000	\$226,000
STATE AID SHARE	\$10,853	\$0	\$10,853	\$5,747	\$0	\$5,747	\$8,728	\$0	\$8,728
INTEREST									
FEES & CHARGES	\$9,188	\$0	\$9,188	\$4,176	\$0	\$4,176	\$6,766	\$0	\$6,766
FY 13 UNEXPENDED		\$0	\$0		\$0	\$0		\$0	\$0
E-RATE REIMBRSMT	\$13,949	\$13,949	\$27,897	\$13,698	\$13,698	\$27,397	\$13,620	\$13,620	\$27,240
TOTAL REVENUE	\$161,990	\$141,949	\$303,939	\$193,121	\$183,198	\$376,320	\$142,114	\$126,620	\$268,733
1. PAYROLL	\$74,370	\$20,258	\$94,628	\$52,975	\$41,465	\$94,440	\$71,621	\$9,373	\$80,994
2. LONGEVITY	\$8,198	\$2,129	\$10,327	\$11,806	\$4,859	\$16,665	\$1,580	\$506	\$2,086
3. EMPLOYEE BENEFITS	\$1,800	\$17,377	\$19,177	\$1,300	\$24,269	\$25,569	\$0	\$12,784	\$12,784
4. E.H./TEMP ASST.	\$0	\$1,048	\$1,048	\$816	\$232	\$1,048	\$0	\$1,048	\$1,048
5. FICA TAXES	\$6,316	\$1,793	\$8,109	\$5,018	\$3,562	\$8,580	\$5,600	\$836	\$6,436
6. UNEMP. TAX	\$546	\$197	\$742	\$413	\$352	\$764	\$528	\$95	\$622
7. WORKERS' COMP	\$1,050	\$298	\$1,348	\$834	\$592	\$1,427	\$931	\$139	\$1,070
8. RETIREMENT FUND	\$11,560	\$3,134	\$14,694	\$9,069	\$6,485	\$15,555	\$10,248	\$1,383	\$11,631
9. CONTINUING EDUC	\$218	\$218	\$436	\$218	\$218	\$436	\$183	\$183	\$366
TOTAL PERSONNEL	\$104,058	\$46,451	\$150,509	\$82,450	\$82,033	\$164,483	\$90,690	\$26,347	\$117,037
10. UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11. TELEPHONE	\$2,057	\$2,057	\$4,114	\$1,763	\$1,763	\$3,525	\$1,670	\$1,670	\$3,341
12. POSTAGE & BOX RENT	\$2,470	\$2,426	\$4,896	\$667	\$1,575	\$2,242	\$1,018	\$5,519	\$6,537
13. BOARD TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14. EMPLOYEE TRAVEL	\$901	\$901	\$1,801	\$992	\$992	\$1,983	\$329	\$1,863	\$2,192
15. VEHICLE OPERATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16. EQUIP RENTAL	\$275	\$275	\$550	\$275	\$275	\$550	\$83	\$468	\$550
17. MAINT. CONTRACTS	\$1,831	\$1,831	\$3,661	\$478	\$1,433	\$1,910	\$533	\$3,022	\$3,555
18. EQUIPMENT REPAIR	\$2,729	\$2,729	\$5,458	\$712	\$2,136	\$2,848	\$795	\$4,505	\$5,300
19. INSURANCE	\$1,517	\$177	\$1,694	\$673	\$164	\$837	\$977	\$54	\$1,031
20. SYSTEM SUPPLIES	\$1,673	\$3,910	\$5,583	\$1,823	\$2,626	\$4,449	\$416	\$4,771	\$5,186
21. BRANCH SUPPLIES	\$200	\$0	\$200	\$0	\$200	\$200	\$0	\$200	\$200
22. SPEC PROG & SUPP	\$900	\$1,100	\$2,000	\$900	\$1,100	\$2,000	\$900	\$1,100	\$2,000
23. PUBLICITY	\$0	\$300	\$300	\$0	\$300	\$300	\$0	\$300	\$300
24. MEMBERSHIPS	\$0	\$321	\$321	\$0	\$153	\$153	\$0	\$277	\$277
25. FURN & EQUIPMENT	\$0	\$727	\$727	\$0	\$365	\$365	\$0	\$365	\$365
26. AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
27. REVALUATION	\$5,454	\$5,454	\$10,908	\$2,737	\$2,737	\$5,474	\$4,356	\$4,356	\$8,711
28. INTERNET	\$14,353	\$14,353	\$28,706	\$14,353	\$14,353	\$28,706	\$14,353	\$14,353	\$28,706
29. BIBLIOGRAPHIC SVCS	\$1,528	\$3,572	\$5,100	\$1,665	\$2,398	\$4,063	\$380	\$4,358	\$4,737
30. COMPUTER EQUIP	\$4,440	\$1,480	\$5,920	\$740	\$740	\$1,480	\$740	\$740	\$1,480
31. COMPUTER SOFTWARE	\$874	\$874	\$1,748	\$709	\$709	\$1,418	\$799	\$799	\$1,597
32. AUTO SYS PURCHASE	\$0	\$1	\$1	\$0	\$0	\$0	\$0	\$1	\$1
33. AUTOMATION SUPPOR	\$1,400	\$1,400	\$2,801	\$731	\$731	\$1,461	\$1,360	\$1,360	\$2,719
34. E-COMMERCE SVCS.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35. PROFESSIONAL FEES	\$54	\$18	\$72	\$36	\$36	\$72	\$54	\$0	\$54
36. MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37. CONTINGENCY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING	\$42,656	\$43,905	\$86,561	\$29,252	\$34,784	\$64,037	\$28,761	\$50,079	\$78,839
38. BRANCH INFO MTRLS	\$11,619	\$27,155	\$38,774	\$12,659	\$18,234	\$30,893	\$2,886	\$33,130	\$36,016
39. HDQRTRS INFO MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40. OUTREACH MTRLS	\$0	\$5,000	\$5,000	\$0	\$1,200	\$1,200	\$0	\$4,100	\$4,100
41. LOST BOOKS/FILMS	\$6		\$6	\$6	\$0	\$6	\$6	\$0	\$6
42. ONLINE INFORMATION	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
43. MATERIALS SHIPPING	\$6	\$15	\$21	\$7	\$10	\$17	\$2	\$18	\$20
TOTAL MATERIALS	\$11,631	\$32,170	\$43,801	\$12,672	\$19,444	\$32,116	\$2,894	\$37,248	\$40,142
TOTAL EXPENSES	\$158,346	\$122,526	\$280,872	\$124,374	\$136,262	\$260,636	\$122,345	\$113,674	\$236,018
44. SUPPORT SERVICES	\$48,452	\$0	\$48,452	\$44,961	\$0	\$44,961	\$40,715	\$0	\$40,715
TOTAL ALLOCATED	\$206,798	\$122,526	\$329,324	\$169,335	\$136,262	\$305,597	\$163,059	\$113,674	\$276,733

	Wilburton Old	Wilburton New	Talihina Old	Talihina New	Latimer Co.--Old	Latimer Co.--New	Latimer Co.--Tot.	Arkoma Old	Arkoma New	Heavener Old
AD VALOREM INCOME	\$113,009	\$113,009	\$12,991	\$12,991	\$126,000	\$126,000	\$252,000	\$45,172	\$45,172	\$85,334
STATE AID SHARE	\$8,098		\$931		\$9,029		\$9,029	\$2,836		\$5,357
INTEREST										
FEES & CHARGES	\$4,290		\$828		\$5,118		\$5,118	\$943		\$2,165
FY 13 UNEXPENDED		\$0		\$0			\$0		\$0	
E-RATE REIMBRSM T	\$14,088	\$14,088	\$3,883	\$3,883	\$17,971	\$17,971	\$35,941	\$13,327	\$13,327	\$13,033
TOTAL REVENUE	\$139,485	\$127,097	\$18,632	\$16,873	\$158,118	\$143,971	\$302,088	\$62,279	\$58,500	\$105,899
1. PAYROLL	\$45,336	\$39,635	\$9,131	\$4,267	\$54,467	\$43,902	\$98,369	\$31,406	\$10,293	\$40,779
2. LONGEVITY	\$6,022	\$6,192	\$691	\$336	\$6,713	\$6,528	\$13,241	\$9,989	\$3,040	\$1,289
3. EMPLOYEE BENEFITS	\$1,400	\$11,384	\$251	\$3,235	\$1,651	\$14,620	\$16,271	\$900	\$11,884	\$1,200
4. E.H./TEMP ASST.	\$0	\$1,048	\$0	\$254	\$0	\$1,302	\$1,302	\$837	\$211	\$837
5. FICA TAXES	\$3,929	\$3,586	\$751	\$372	\$4,680	\$3,958	\$8,638	\$3,231	\$1,036	\$3,282
6. UNEMP. TAX	\$373	\$389	\$98	\$46	\$471	\$435	\$906	\$316	\$105	\$317
7. WORKERS' COMP	\$653	\$596	\$125	\$62	\$778	\$658	\$1,436	\$537	\$172	\$546
8. RETIREMENT FUND	\$7,190	\$6,416	\$1,375	\$644	\$8,565	\$7,060	\$15,625	\$5,795	\$1,867	\$5,890
9. CONTINUING EDUC	\$253	\$253	\$50	\$50	\$303	\$303	\$606	\$183	\$183	\$183
TOTAL PERSONNEL	\$65,156	\$69,500	\$12,473	\$9,265	\$77,629	\$78,765	\$156,394	\$53,195	\$28,792	\$54,322
10. UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11. TELEPHONE	\$2,221	\$2,221	\$654	\$654	\$2,875	\$2,875	\$5,750	\$1,326	\$1,326	\$981
12. POSTAGE & BOX RENT	\$275	\$1,560	\$253	\$253	\$572	\$1,812	\$2,384	\$128	\$1,429	\$936
13. BOARD TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14. EMPLOYEE TRAVEL	\$219	\$1,238	\$241	\$241	\$460	\$1,480	\$1,939	\$1,063	\$1,063	\$883
15. VEHICLE OPERATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16. EQUIP RENTAL	\$83	\$468	\$67	\$67	\$149	\$534	\$683	\$275	\$275	\$275
17. MAINT. CONTRACTS	\$509	\$2,887	\$186	\$186	\$695	\$3,072	\$3,767	\$876	\$876	\$1,380
18. EQUIPMENT REPAIR	\$759	\$4,303	\$277	\$277	\$1,036	\$4,580	\$5,617	\$1,305	\$1,305	\$2,057
19. INSURANCE	\$499	\$273	\$134	\$22	\$701	\$309	\$1,010	\$331	\$37	\$533
20. SYSTEM SUPPLIES	\$1,435	\$2,651	\$504	\$234	\$1,939	\$2,885	\$4,824	\$0	\$1,785	\$109
21. BRANCH SUPPLIES	\$0	\$200	\$48	\$0	\$48	\$200	\$248	\$100	\$100	\$100
22. SPEC PROG & SUPP	\$900	\$1,100	\$273	\$273	\$1,173	\$1,373	\$2,546	\$1,000	\$1,000	\$1,000
23. PUBLICITY	\$0	\$300	\$82	\$0	\$82	\$300	\$382	\$0	\$300	\$0
24. MEMBERSHIPS	\$0	\$213	\$35	\$0	\$35	\$213	\$248	\$0	\$147	\$0
25. FURN & EQUIPMENT	\$0	\$365	\$0	\$100	\$0	\$465	\$465	\$0	\$365	\$0
26. AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
27. REVALUATION	\$3,584	\$3,584	\$412	\$412	\$3,996	\$3,996	\$7,992	\$769	\$769	\$1,453
28. INTERNET	\$14,353	\$14,353	\$3,914	\$3,914	\$18,267	\$18,267	\$36,534	\$14,353	\$14,353	\$14,353
29. BIBLIOGRAPHIC SVCS	\$1,311	\$2,421	\$460	\$213	\$1,771	\$2,635	\$4,406	\$0	\$1,631	\$99
30. COMPUTER EQUIP	\$733	\$1,487	\$202	\$202	\$934	\$1,689	\$2,624	\$1,110	\$1,110	\$1,480
31. COMPUTER SOFTWARE	\$767	\$767	\$171	\$171	\$938	\$938	\$1,876	\$594	\$594	\$0
32. AUTO SYS PURCHASE	\$0	\$1	\$0	\$0	\$0	\$1	\$1	\$0	\$0	\$0
33. AUTOMATION SUPPOR	\$1,299	\$1,299	\$142	\$142	\$1,441	\$1,441	\$2,882	\$670	\$670	\$1,055
34. E-COMMERCE SVCS.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35. PROFESSIONAL FEES	\$54	\$18	\$5	\$5	\$59	\$23	\$82	\$36	\$0	\$36
36. MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37. CONTINGENCY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING	\$29,000	\$41,709	\$8,058	\$7,365	\$37,171	\$49,087	\$86,258	\$23,936	\$29,135	\$26,729
38. BRANCH INFO MTRLS	\$9,965	\$18,409	\$3,500	\$1,623	\$13,465	\$20,032	\$33,497	\$0	\$12,399	\$756
39. HDQRTRS INFO MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40. OUTREACH MTRLS	\$0	\$0	\$0	\$0	\$3,500	\$0	\$3,500	\$0	\$0	\$0
41. LOST BOOKS/FILMS	\$6	\$0	\$1	\$0	\$7	\$0	\$7	\$6	\$0	\$6
42. ONLINE INFORMATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43. MATERIALS SHIPPING	\$5	\$10	\$2	\$1	\$68	\$11	\$79	\$0	\$7	\$0
TOTAL MATERIALS	\$9,976	\$18,419	\$3,503	\$1,624	\$17,040	\$20,043	\$37,083	\$6	\$12,406	\$762
TOTAL EXPENSES	\$104,133	\$129,628	\$24,034	\$18,254	\$131,840	\$147,896	\$279,736	\$77,137	\$70,333	\$81,814
44. SUPPORT SERVICES	\$40,325	\$0	\$7,295	\$0	\$48,256	\$0	\$48,256	\$25,439	\$0	\$28,037
TOTAL ALLOCATED	\$144,458	\$129,628	\$31,329	\$18,254	\$180,096	\$147,896	\$327,992	\$102,576	\$70,333	\$109,851

	Heavener New	Poteau Old	Poteau New	Spiro Old	Spiro New	Talihina Old	Talihina New	Wister Old	Wister New	LeFlore Co.--Old
AD VALOREM INCOME	\$85,334	\$217,507	\$217,507	\$54,089	\$54,089	\$27,847	\$27,847	\$27,548	\$27,548	\$457,500
STATE AID SHARE		\$13,654		\$3,396		\$1,748		\$1,729		\$28,720
INTEREST										
FEES & CHARGES		\$7,169		\$1,924		\$2,209		\$1,290		\$15,699
FY 13 UNEXPENDED	\$0		\$0		\$0		\$0		\$0	
E-RATE REIMBRSMT	\$13,033	\$13,285	\$13,285	\$13,568	\$13,568	\$10,355	\$10,355	\$12,884	\$12,884	\$76,453
TOTAL REVENUE	\$98,368	\$251,615	\$230,793	\$72,977	\$67,657	\$42,160	\$38,203	\$43,451	\$40,432	\$578,372
1. PAYROLL	\$14,470	\$119,866	\$52,258	\$34,530	\$20,718	\$28,523	\$13,327	\$33,675	\$8,419	\$288,780
2. LONGEVITY	\$558	\$22,078	\$6,282	\$5,638	\$3,383	\$2,158	\$1,049	\$7,690	\$1,923	\$48,843
3. EMPLOYEE BENEFITS	\$11,584	\$4,000	\$34,353	\$1,000	\$11,784	\$849	\$8,449	\$900	\$11,884	\$8,849
4. E.H./TEMP ASST.	\$211	\$158	\$0	\$837	\$211	\$793	\$0	\$837	\$211	\$4,299
5. FICA TAXES	\$1,166	\$10,871	\$4,478	\$3,137	\$1,860	\$2,408	\$1,100	\$3,228	\$807	\$26,157
6. UNEMP. TAX	\$104	\$890	\$422	\$267	\$155	\$291	\$126	\$326	\$81	\$2,407
7. WORKERS' COMP	\$194	\$1,808	\$745	\$522	\$309	\$400	\$183	\$537	\$134	\$4,349
8. RETIREMENT FUND	\$2,104	\$19,872	\$8,196	\$5,624	\$3,374	\$4,295	\$2,013	\$5,791	\$1,448	\$47,267
9. CONTINUING EDUC	\$183	\$348	\$348	\$183	\$183	\$133	\$133	\$183	\$183	\$1,213
TOTAL PERSONNEL	\$30,574	\$179,891	\$107,082	\$51,738	\$41,978	\$39,851	\$26,380	\$53,167	\$25,090	\$432,164
10. UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11. TELEPHONE	\$981	\$1,277	\$1,277	\$1,609	\$1,609	\$1,744	\$1,744	\$804	\$804	\$7,741
12. POSTAGE & BOX RENT	\$852	\$1,341	\$3,938	\$542	\$542	\$568	\$568	\$533	\$533	\$4,047
13. BOARD TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14. EMPLOYEE TRAVEL	\$883	\$2,266	\$2,266	\$846	\$846	\$643	\$643	\$1,232	\$1,232	\$6,932
15. VEHICLE OPERATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16. EQUIP RENTAL	\$275	\$275	\$275	\$275	\$275	\$208	\$208	\$275	\$275	\$1,583
17. MAINT. CONTRACTS	\$1,380	\$1,751	\$5,252	\$955	\$955	\$531	\$531	\$425	\$425	\$5,916
18. EQUIPMENT REPAIR	\$2,057	\$5,221	\$5,221	\$1,424	\$1,424	\$791	\$791	\$633	\$633	\$11,431
19. INSURANCE	\$232	\$1,521	\$574	\$550	\$54	\$356	\$60	\$355	\$34	\$3,646
20. SYSTEM SUPPLIES	\$2,632	\$0	\$7,672	\$925	\$1,304	\$1,137	\$620	\$1,247	\$38	\$3,418
21. BRANCH SUPPLIES	\$100	\$0	\$200	\$200	\$0	\$152	\$0	\$200	\$0	\$752
22. SPEC PROG & SUPP	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$727	\$727	\$1,000	\$1,000	\$5,727
23. PUBLICITY	\$300	\$0	\$300	\$0	\$300	\$109	\$109	\$300	\$0	\$409
24. MEMBERSHIPS	\$183	\$0	\$424	\$0	\$177	\$116	\$0	\$157	\$0	\$273
25. FURN & EQUIPMENT	\$365	\$0	\$1,097	\$0	\$365	\$0	\$265	\$0	\$365	\$0
26. AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
27. REVALUATION	\$1,453	\$3,703	\$3,703	\$921	\$921	\$474	\$474	\$469	\$469	\$7,790
28. INTERNET	\$14,353	\$14,353	\$14,353	\$14,353	\$14,353	\$10,439	\$10,439	\$14,353	\$14,353	\$82,204
29. BIBLIOGRAPHIC SVCS	\$2,404	\$0	\$7,008	\$845	\$1,191	\$1,039	\$567	\$1,139	\$34	\$3,122
30. COMPUTER EQUIP	\$0	\$2,960	\$0	\$740	\$740	\$538	\$538	\$740	\$0	\$7,568
31. COMPUTER SOFTWARE	\$1,347	\$0	\$2,100	\$628	\$628	\$456	\$456	\$607	\$607	\$2,285
32. AUTO SYS PURCHASE	\$1	\$0	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33. AUTOMATION SUPPOR	\$1,055	\$2,679	\$2,679	\$731	\$731	\$406	\$406	\$325	\$325	\$5,865
34. E-COMMERCE SVCS.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35. PROFESSIONAL FEES	\$0	\$108	\$18	\$36	\$0	\$26	\$0	\$36	\$0	\$278
36. MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37. CONTINGENCY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING	\$31,852	\$38,454	\$59,358	\$26,579	\$27,414	\$20,460	\$19,146	\$24,829	\$21,126	\$160,987
38. BRANCH INFO MTRLS	\$18,280	\$0	\$53,280	\$6,425	\$9,058	\$7,897	\$4,309	\$8,658	\$261	\$23,736
39. HDQRTRS INFO MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40. OUTREACH MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
41. LOST BOOKS/FILMS	\$0	\$7	\$0	\$6	\$0	\$5	\$0	\$6	\$0	\$36
42. ONLINE INFORMATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43. MATERIALS SHIPPING	\$10	\$0	\$29	\$4	\$5	\$4	\$2	\$5	\$0	\$13
TOTAL MATERIALS	\$18,290	\$7	\$53,309	\$6,435	\$9,063	\$7,906	\$4,311	\$8,669	\$261	\$23,785
TOTAL EXPENSES	\$80,716	\$218,352	\$219,750	\$84,751	\$78,455	\$68,217	\$49,837	\$86,665	\$46,478	\$616,935
44. SUPPORT SERVICES	\$0	\$75,576	\$0	\$28,154	\$0	\$20,365	\$0	\$22,968	\$0	\$200,747
TOTAL ALLOCATED	\$80,716	\$293,927	\$219,750	\$112,905	\$78,455	\$88,583	\$49,837	\$109,633	\$46,478	\$817,682

	LeFlore Co.--New	LeFlore Co.--Tot.	Broken Bow Old	Broken Bow New	Idabel Old	Idabel New	Valliant New	McCurtain Co.--Old	McCurtain Co.--New	McCurtain Co.--Tot.
AD VALOREM INCOME	\$457,500	\$915,000	\$176,716	\$158,026	\$169,784	\$151,828	\$36,645	\$346,500	\$346,499	\$692,999
STATE AID SHARE		\$28,720	\$11,408		\$10,961		\$2,645	\$25,014	\$0	\$25,014
INTEREST										
FEES & CHARGES		\$15,699	\$8,974		\$9,731		\$1,676	\$18,705	\$1,676	\$20,381
FY 13 UNEXPENDED	\$0	\$0		\$0		\$0	\$0		\$0	\$0
E-RATE REIMBRSMT	\$76,453	\$152,905	\$13,396	\$13,396	\$14,279	\$14,279	\$30,464	\$27,676	\$58,140	\$85,815
TOTAL REVENUE	\$533,953	\$1,112,324	\$210,494	\$171,422	\$204,755	\$166,107	\$71,431	\$417,895	\$406,315	\$824,210
1. PAYROLL	\$119,486	\$408,265	\$95,191	\$53,955	\$82,131	\$60,207	\$49,000	\$177,322	\$163,163	\$340,485
2. LONGEVITY	\$16,234	\$65,077	\$11,279	\$5,803	\$17,215	\$7,521	\$4,855	\$28,494	\$18,179	\$46,673
3. EMPLOYEE BENEFITS	\$89,940	\$98,789	\$5,560	\$26,401	\$5,160	\$26,801	\$12,784	\$10,720	\$65,987	\$76,707
4. E.H./TEMP ASST.	\$844	\$5,143	\$158	\$1,785	\$158	\$1,649	\$1,446	\$316	\$4,881	\$5,197
5. FICA TAXES	\$10,447	\$36,604	\$8,157	\$4,708	\$7,612	\$5,307	\$4,231	\$15,769	\$14,246	\$30,015
6. UNEMP. TAX	\$994	\$3,400	\$758	\$519	\$619	\$533	\$421	\$1,377	\$1,473	\$2,851
7. WORKERS' COMP	\$1,737	\$6,086	\$1,356	\$783	\$1,266	\$882	\$703	\$2,622	\$2,369	\$4,991
8. RETIREMENT FUND	\$19,001	\$66,268	\$14,906	\$8,366	\$13,909	\$9,482	\$7,540	\$28,814	\$25,388	\$54,202
9. CONTINUING EDUC	\$1,213	\$2,426	\$253	\$253	\$288	\$288	\$366	\$541	\$907	\$1,448
TOTAL PERSONNEL	\$259,896	\$692,059	\$137,619	\$102,573	\$128,358	\$112,672	\$81,347	\$265,977	\$296,592	\$562,568
10. UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11. TELEPHONE	\$7,741	\$15,482	\$1,407	\$1,407	\$2,446	\$2,446	\$1,736	\$3,854	\$5,590	\$9,444
12. POSTAGE & BOX RENT	\$7,861	\$11,908	\$4,821	\$0	\$7,476	\$0	\$2,184	\$12,341	\$2,184	\$14,525
13. BOARD TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14. EMPLOYEE TRAVEL	\$6,932	\$13,864	\$3,070	\$0	\$3,602	\$0	\$1,899	\$6,672	\$1,899	\$8,571
15. VEHICLE OPERATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16. EQUIP RENTAL	\$1,583	\$3,167	\$550	\$0	\$550	\$0	\$550	\$1,100	\$550	\$1,650
17. MAINT. CONTRACTS	\$9,417	\$15,333	\$5,359	\$0	\$5,146	\$0	\$1,220	\$10,505	\$1,220	\$11,725
18. EQUIPMENT REPAIR	\$11,431	\$22,862	\$7,990	\$0	\$7,673	\$0	\$1,819	\$15,663	\$1,819	\$17,482
19. INSURANCE	\$991	\$4,637	\$1,575	\$463	\$1,433	\$409	\$636	\$3,047	\$1,515	\$4,562
20. SYSTEM SUPPLIES	\$14,053	\$17,471	\$5,560	\$1,103	\$4,612	\$1,328	\$2,059	\$10,214	\$4,495	\$14,709
21. BRANCH SUPPLIES	\$400	\$1,152	\$200	\$0	\$200	\$0	\$200	\$400	\$200	\$600
22. SPEC PROG & SUPP	\$5,727	\$11,454	\$2,000	\$0	\$2,000	\$0	\$2,000	\$4,000	\$2,000	\$6,000
23. PUBLICITY	\$1,309	\$1,718	\$300	\$0	\$300	\$0	\$300	\$600	\$300	\$900
24. MEMBERSHIPS	\$931	\$1,204	\$270	\$0	\$282	\$0	\$127	\$552	\$127	\$679
25. FURN & EQUIPMENT	\$2,822	\$2,822	\$727	\$0	\$727	\$0	\$365	\$1,454	\$365	\$1,819
26. AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
27. REVALUATION	\$7,790	\$15,580	\$3,013	\$3,013	\$2,895	\$2,895	\$1,397	\$5,907	\$7,305	\$13,212
28. INTERNET	\$82,204	\$164,407	\$14,353	\$14,353	\$14,353	\$14,353	\$34,104	\$28,706	\$62,810	\$91,516
29. BIBLIOGRAPHIC SVCS	\$12,836	\$15,958	\$4,855	\$1,008	\$4,213	\$1,213	\$1,880	\$9,068	\$4,101	\$13,169
30. COMPUTER EQUIP	\$2,388	\$9,956	\$2,960	\$0	\$5,180	\$0	\$1,480	\$8,140	\$1,480	\$9,620
31. COMPUTER SOFTWARE	\$5,732	\$8,017	\$1,685	\$0	\$2,073	\$0	\$1,219	\$3,758	\$1,219	\$4,977
32. AUTO SYS PURCHASE	\$3	\$3	\$1	\$0	\$1	\$0	\$0	\$2	\$0	\$2
33. AUTOMATION SUPPOR	\$5,865	\$11,730	\$4,099	\$0	\$3,937	\$0	\$934	\$8,037	\$934	\$8,970
34. E-COMMERCE SVCS.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35. PROFESSIONAL FEES	\$18	\$296	\$108	\$18	\$90	\$18	\$36	\$198	\$72	\$270
36. MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37. CONTINGENCY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING	\$188,033	\$349,019	\$64,904	\$21,365	\$69,190	\$22,662	\$56,146	\$134,217	\$100,185	\$234,402
38. BRANCH INFO MTRLS	\$97,587	\$121,323	\$36,912	\$7,660	\$32,031	\$9,222	\$14,297	\$68,943	\$31,179	\$100,122
39. HDQRTRS INFO MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40. OUTREACH MTRLS	\$1,200	\$1,200	\$0	\$0	\$0	\$0	\$0	\$3,500	\$1,500	\$5,000
41. LOST BOOKS/FILMS	\$0	\$36	\$7	\$0	\$6	\$0	\$6	\$13	\$6	\$19
42. ONLINE INFORMATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43. MATERIALS SHIPPING	\$54	\$67	\$20	\$4	\$18	\$5	\$8	\$99	\$17	\$116
TOTAL MATERIALS	\$98,841	\$122,626	\$36,939	\$7,664	\$32,055	\$9,227	\$14,311	\$72,555	\$32,702	\$105,257
TOTAL EXPENSES	\$546,769	\$1,163,705	\$239,462	\$131,602	\$229,602	\$144,561	\$151,804	\$472,749	\$429,478	\$902,227
44. SUPPORT SERVICES	\$0	\$200,747	\$64,011	\$0	\$64,546	\$0	\$26,187	\$81,552	\$74,088	\$155,640
TOTAL ALLOCATED	\$546,769	\$1,364,451	\$303,472	\$131,602	\$294,148	\$144,561	\$177,991	\$554,301	\$503,566	\$1,057,867

	Hartshorne Old	Hartshorne New	McAlester Old	McAlester New	Pittsburg Co.--Old	Pittsburg Co.--New	Pittsburg Co.	FY 2014 Total--Old	FY 2014 Total--New
AD VALOREM INCOME	\$81,633	\$81,633	\$654,367	\$654,367	\$736,000	\$736,000	\$1,472,000	\$2,076,500	\$2,076,500
STATE AID SHARE	\$2,823		\$22,629		\$25,452		\$25,452	\$113,542	\$0
INTEREST									
FEES & CHARGES	\$3,062		\$15,899		\$18,961	\$0	\$18,961	\$78,614	\$1,676
FY 13 UNEXPENDED		\$0		\$0		\$0	\$0	\$0	\$0
E-RATE REIMBRSM T	\$13,895	\$13,895	\$0	\$0	\$13,895	\$13,895	\$27,789	\$230,255	\$192,492
TOTAL REVENUE	\$101,413	\$95,528	\$692,894	\$654,367	\$794,307	\$749,895	\$1,544,202	\$2,498,911	\$2,270,668
1. PAYROLL	\$42,875	\$34,243	\$190,922	\$92,299	\$233,797	\$126,542	\$360,339	\$1,239,633	\$524,188
2. LONGEVITY	\$5,529	\$4,265	\$32,891	\$8,155	\$38,420	\$12,420	\$50,840	\$177,915	\$60,854
3. EMPLOYEE BENEFITS	\$1,300	\$17,877	\$5,300	\$55,426	\$6,600	\$73,303	\$79,903	\$72,470	\$298,279
4. E.H./TEMP ASST.	\$837	\$2,168	\$158	\$6,127	\$995	\$8,295	\$9,290	\$6,426	\$17,650
5. FICA TAXES	\$3,767	\$3,112	\$17,134	\$8,153	\$20,901	\$11,265	\$32,166	\$108,934	\$46,106
6. UNEMP. TAX	\$342	\$317	\$1,541	\$878	\$1,883	\$1,194	\$3,077	\$9,114	\$4,739
7. WORKERS' COMP	\$626	\$517	\$2,849	\$1,356	\$3,475	\$1,873	\$5,348	\$18,113	\$7,666
8. RETIREMENT FUND	\$6,777	\$5,391	\$31,334	\$14,064	\$38,110	\$19,455	\$57,565	\$198,457	\$81,906
9. CONTINUING EDUC	\$218	\$218	\$513	\$513	\$731	\$731	\$1,462	\$10,777	\$3,773
TOTAL PERSONNEL	\$62,271	\$68,107	\$282,641	\$186,971	\$344,912	\$255,078	\$599,990	\$1,841,838	\$1,045,161
10. UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,260	\$0
11. TELEPHONE	\$1,994	\$1,994	\$0	\$0	\$1,994	\$1,994	\$3,988	\$37,712	\$23,690
12. POSTAGE & BOX RENT	\$483	\$1,450	\$2,820	\$8,459	\$3,303	\$9,997	\$13,300	\$30,138	\$31,374
13. BOARD TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,758	\$0
14. EMPLOYEE TRAVEL	\$336	\$1,008	\$858	\$2,575	\$1,194	\$3,583	\$4,777	\$23,432	\$17,648
15. VEHICLE OPERATION	\$0	\$0	\$132	\$132	\$132	\$132	\$264	\$4,178	\$132
16. EQUIP RENTAL	\$275	\$275	\$454	\$0	\$729	\$275	\$1,004	\$4,835	\$3,960
17. MAINT. CONTRACTS	\$1,167	\$1,167	\$5,343	\$5,343	\$6,510	\$6,510	\$13,020	\$33,106	\$26,504
18. EQUIPMENT REPAIR	\$1,740	\$1,740	\$6,922	\$6,922	\$8,662	\$8,662	\$17,324	\$43,243	\$35,863
19. INSURANCE	\$616	\$123	\$2,426	\$524	\$3,042	\$920	\$3,962	\$21,728	\$4,130
20. SYSTEM SUPPLIES	\$1,991	\$3,079	\$6,172	\$11,634	\$8,163	\$14,713	\$22,876	\$30,867	\$47,452
21. BRANCH SUPPLIES	\$200	\$0	\$200	\$0	\$400	\$0	\$400	\$1,800	\$1,200
22. SPEC PROG & SUPP	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000	\$2,000	\$4,000	\$18,400	\$14,400
23. PUBLICITY	\$150	\$150	\$0	\$300	\$150	\$450	\$600	\$3,441	\$3,259
24. MEMBERSHIPS	\$0	\$135	\$278	\$278	\$278	\$447	\$725	\$2,312	\$2,469
25. FURN & EQUIPMENT	\$0	\$365	\$0	\$0	\$0	\$365	\$365	\$4,965	\$5,474
26. AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0
27. REVALUATION	\$3,207	\$3,207	\$12,830	\$12,830	\$16,037	\$16,037	\$32,075	\$46,277	\$47,674
28. INTERNET	\$14,353	\$14,353	\$0	\$0	\$14,353	\$14,353	\$28,706	\$215,256	\$220,692
29. BIBLIOGRAPHIC SVCS	\$1,818	\$2,812	\$5,638	\$10,627	\$7,456	\$13,439	\$20,895	\$29,956	\$43,338
30. COMPUTER EQUIP	\$740	\$740	\$0	\$1,000	\$740	\$1,740	\$2,480	\$25,563	\$10,257
31. COMPUTER SOFTWARE	\$0	\$1,421	\$0	\$6,269	\$0	\$7,690	\$7,690	\$11,361	\$17,961
32. AUTO SYS PURCHASE	\$0	\$0	\$0	\$2	\$0	\$2	\$2	\$2	\$8
33. AUTOMATION SUPPOR	\$893	\$893	\$3,552	\$3,552	\$4,445	\$4,445	\$8,889	\$24,414	\$16,175
34. E-COMMERCE SVCS.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,316	\$0
35. PROFESSIONAL FEES	\$36	\$18	\$180	\$54	\$216	\$72	\$288	\$16,446	\$239
36. MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$840	\$0
37. CONTINGENCY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0
TOTAL OPERATING	\$31,000	\$35,931	\$48,805	\$71,500	\$79,804	\$107,826	\$187,630	\$662,606	\$573,899
38. BRANCH INFO MTRLS	\$13,824	\$21,382	\$42,864	\$80,793	\$56,688	\$102,175	\$158,863	\$224,822	\$329,492
39. HDQRTRS INFO MTRLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,930	\$0
40. OUTREACH MTRLS	\$0	\$0	\$0	\$0	\$0	\$8,200	\$8,200	\$7,000	\$21,200
41. LOST BOOKS/FILMS	\$6	\$0	\$7	\$0	\$13	\$0	\$13	\$94	\$6
42. ONLINE INFORMATION	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$78,722	\$5,000
43. MATERIALS SHIPPING	\$8	\$12	\$24	\$44	\$31	\$56	\$87	\$228	\$181
TOTAL MATERIALS	\$13,838	\$21,394	\$47,895	\$85,837	\$61,732	\$115,431	\$177,163	\$313,796	\$355,879
TOTAL EXPENSES	\$107,108	\$125,432	\$379,341	\$344,308	\$486,449	\$478,335	\$964,784	\$2,818,240	\$1,974,940
44. SUPPORT SERVICES	\$40,115		\$124,834		\$166,432		\$166,432		
TOTAL ALLOCATED	\$147,223	\$125,432	\$504,175	\$344,308	\$652,880	\$478,335	\$1,131,215		

## FISCAL YEAR 2015 PROPOSED BUDGET

### NOTE ON AD VALOREM REVENUE

As shown on the projected revenues page, each of the seven counties in the Southeastern Public Library System of Oklahoma levies an ad valorem tax of 4 mills for the library system. In any case where the county has voted to eliminate the personal property tax, a compensating adjustment to the millage is made, raising it slightly above 4 mills.

### PROPOSED EXPENDITURES BY CATEGORY WITH NOTES

1. **PAYROLL:** total base salaries paid to regular (non-temporary) employees.  
\* NOTE FOR FY 2015: a one percent increase in the pay scale is proposed. One employee will be eligible for a certification promotion during FY 2015 resulting in an anticipated increase of \$3,146.
2. **LONGEVITY:** longevity expense for personnel is shown as a separate line item in the budget. After two years of continuous employment, employees are given a longevity pay increase at the rate of 2.16% of their base salary; and 1.08% per year of their base salary thereafter.  
\* NOTE FOR FY 2015: because of the certification promotion noted above, the longevity increase is slightly greater than it would otherwise be.
3. **EMPLOYEE BENEFITS:** the group plan provides health insurance, prescription discounts, dental insurance, and basic life insurance for participating employees.  
\* NOTE FOR FY 2015: a 4.78% increase in the premiums is budgeted, which would take effect January 1, 2015.
4. **EXTRA HOURS AND TEMPORARY EMPLOYEES:** a percentage of the payroll is allocated every year to cover extra hours or temporary help during vacations or illness for branches with only two or three employees.  
\* NOTE FOR FY 2015: funding is included for 10 weeks for three children's summer program outreach positions, two in Pittsburg County (40 hours from McAlester, 20 hours from Hartshorne), and one (40 hours) in McCurtain County. Also included is time-and-a-half Sunday pay at McAlester.
5. **FICA TAXES:** employer's matching contribution (7.65%) for Social Security tax.
6. **UNEMPLOYMENT TAX:** expense for state unemployment tax of 1% of each employee's taxable wages up to a specified income limit.  
\* NOTE FOR FY 2015: the income maximum used in the calculation is \$20,100.
7. **WORKERS' COMP:** expense for workers' compensation insurance, required by law. Calculated at the rate of \$12.72 per \$1,000 of wages.
8. **RETIREMENT FUND:** funds set aside for employer-funded Retirement Benefit Plan for permanent employees after one year of service.  
\* NOTE FOR FY 2015: continuing the overall contribution rate of 14% used in recent years is proposed.
9. **CONTINUING EDUCATION:** funds budgeted for the staff and board of trustees to attend workshops and conferences. Also, for the staff to acquire additional skills through approved educational opportunities.
10. **UTILITIES:** 12.5% of the utilities (electric, gas, water, trash) paid by the City of McAlester on the library building as per contract with the City of McAlester to cover the Service Center operation.
11. **TELEPHONE:** telephone services for all branches and the Service Center. This includes basic service, long distance, a cell phone for each site and the Executive Director, and the 800 line.  
\* NOTE FOR FY 2015: the library system will be changing early in the fiscal year to a Voice Over Internet (VoIP) phone service, and a three-month overlap between the old and new phone services has been budgeted, with a one-time increase of not more than \$11,943.
12. **POSTAGE & BOX RENT:** postage expenses and courier service for all branches plus the Service

Center, and Post Office Box rental for those branches not receiving local mail delivery: Arkoma, Coalgate, Heavener, and Valliant.

\* NOTE FOR FY 2015: a \$2,033 increase is proposed, reflecting increased rates.

13. BOARD TRAVEL: travel expenses for board members. See attached Employee & Board Travel Reimbursement Rates.

\* NOTE FOR FY 2015: state law and SEPLSO policy uses the IRS mileage and lodging allowance rates. Reverting to the IRS 2014 mileage rate of \$0.56 per mile is proposed. See page 15.

14. EMPLOYEE TRAVEL: travel expenses for employees on library business. See attached Employee & Board Travel Reimbursement Rates.

\* NOTE FOR FY 2015: SEPLSO policy uses the IRS mileage and lodging allowance rates. Reverting to the IRS 2014 mileage rate of \$0.56 per mile is proposed. See page 15.

15. VEHICLE OPERATION: expenses for gas, tolls, parking, maintenance, and repairs for the system-owned vehicle.

16. EQUIPMENT RENTAL: rental fees for Government Postage Meters located at the Service Center and all branches outside McAlester.

17. MAINTENANCE CONTRACTS: the technology support service contract and service contracts on the high volume copier, Palo Alto network security device, postage meter and postal scale used by the Service Center and the McAlester library.

18. EQUIPMENT REPAIR: repairs of computers, computer peripherals, projectors, telefax machines, copiers, and other equipment. Includes parts and travel under the contract for system-wide technical support.

19. INSURANCE: insurance for auto, All Perils on owned property, Liability, Errors & Omissions, and Bonding.

\* NOTE FOR FY 2015: auto, property, and liability insurance coverage will have to be re-bid in the fall of 2014. A general 5% increase is proposed.

20. SYSTEM SUPPLIES: supplies purchased by the Service Center in bulk quantities for distribution and use by all branches including the Service Center.

21. LOCAL BRANCH SUPPLIES: specific supplies purchased by the branches for their own use. (Cleaning supplies, paper towels, toilet tissue, some office supplies)

22. SPECIAL PROGRAMS & SUPPLIES: funds for special programs scheduled by each branch, supplies needed for the special programs, and for the Service Center to pay for in-service and workshop presenters.

\* NOTE FOR FY 2015: an \$18,000 reduction is proposed, since last year's The Big Read: *True Grit* was a one-time grant. \$2,000 is proposed toward expenses for the One Book/One Library (System) programs planned for fall 2014.

23. PUBLICITY: funds budgeted for each branch for the printing of flyers, brochures, bookmarks, and other public relations efforts.

24. MEMBERSHIPS: American Library Assn. (Director), Oklahoma Library Assn. (five Board members regular, Branch Librarians and Technical Services Librarian regular, Director regular and Public Libraries Division, and Organization dues), Mountain Plains Library Assn. (Director), FOLIO, and AMIGOS.

25. FURNITURE & EQUIPMENT: funds allocated to purchase equipment and furniture items for the branches and service center.

\* NOTE FOR FY 2015 - phones for the new VoIP systems are the only new equipment proposed for FY 2015 (see page 16.)

26. AUDIT: fees for the annual audit, as required by law.

\* NOTE FOR FY 2015: the three-year audit contract was rebid and renewed in 2012. It will need to be rebid during FY 2015.

27. REVALUATION: fees paid to each of the seven counties for revaluation of property for Ad Valorem revenue.

28. INTERNET: Internet access provider (OneNet) charges.

\* NOTE FOR FY 2015: with the switch to OneNet and the bandwidth upgrade having just been completed in the spring of 2014, no changes in Internet services are proposed.

29. BIBLIOGRAPHIC SERVICES: includes fees to Amigos for OCLC computer cataloging and interlibrary loan services and fees to Ingram for cataloging and pre-processing services.

30. COMPUTER EQUIPMENT: funds allocated for the purchase of designated computer equipment.

\* NOTE FOR FY 2015: see the list of FY 2015 computer equipment recommended (p 16). Besides replacement computers, the list includes a replacement network printer for McAlester.

31. COMPUTER SOFTWARE: funds allocated for the purchase of computer software and the updating and support of anti-virus, Internet filtering, PCReservation, printer management, Internet network status, configuration protection, and Dewey Decimal software.

\* NOTE FOR FY 2015: see the list of FY 2015 software recommended (p 16.)

32. AUTOMATED SYSTEM PURCHASE: funds for the purchase of new modules or upgrades for the library automation system.

\* NOTE FOR FY 2015: no purchase for the automation system is anticipated in FY 2015.

33. AUTOMATION SUPPORT: funds for paying for the software and central system maintenance contracts with or through SirsiDynix.

\* NOTE FOR FY 2015: a three percent increase of \$2,217 is proposed.

34. E-COMMERCE SERVICES: software maintenance fees for providing the service of accepting online payments by credit or debit cards, and service provider fees for each online transaction.

\* NOTE FOR FY 2015: \$2,145 for software maintenance fees and \$1,171 for transaction charges is proposed.

35. PROFESSIONAL FEES: expenses for legal fees, consulting fees, E-Rate consulting services, webmaster services, background checks, direct deposit fees, or any fees determined to be of a professional nature.

36. MISCELLANEOUS: expenses not covered under any other line item. Board meeting refreshments and other courtesy expenses are normally paid from this fund.

37. CONTINGENCY FUND: funds to be used for emergencies.

38. BRANCH INFO MATERIALS: funds allocated for the purchase of books, subscriptions, reference materials, serials, microfilms, audio and video recordings, and other materials and information resources to meet the informational needs of each branch.

\* NOTE FOR FY 2015 - continuing the reduced allocations of \$17,500 for e-books and \$12,500 for downloadable audio books is proposed.

39. HEADQUARTERS INFO MATERIALS: funds allocated for the Service Center for the purchase of professional reference materials, serials, and subscriptions.

40. OUTREACH MATERIALS: funds allocated for the purchase of library materials for system Reading Centers at Boswell, Kiowa, McCurtain, Pickens (formerly Battiest), Quinton, and Red Oak. Also, funds for Community Reading Collections.

\* NOTE FOR FY 2015: no change is proposed to the current allocations of McCurtain, \$3,100; Boswell, Pickens, Red Oak, Quinton and Kiowa \$3,500 each. For Community Reading Collections: \$1,500 for Choctaw and McCurtain Counties, \$1,200 for Coal, LeFlore, and Pittsburg Counties, and \$1,000 for

Haskell County.

41. LOST ILL BOOKS: funds to pay other libraries for lost interlibrary loan materials borrowed from outside the system.

42. ONLINE INFORMATION: funds allocated for the purchase of selected on-line database services, to meet system-wide reference needs.

43. SHIPPING: expenses charged by vendors for shipping informational materials to us, and our UPS expense for shipping the processed materials to the branches.

44. SUPPORT SERVICES: the cost of the ordering, cataloging, processing, reference, interlibrary loan, and administrative services provided by the Service Center is allocated among the branches in proportion to each branch's budget. This is shown to help give a better picture of the funding in the system.

FY Beginning:

	7/1/2014	Hours	Hours		# of		Base		Hourly		FY Regular
	Gr	/Wk	/Year	Hired	Years	Longvty	Hourly Rt	Annual Base	+Long	FY Longvty	Total
Hart	3	40	2088	3/17/1999	15	16.20%	\$11.97	\$24,993.36	\$13.91	\$4,048.92	\$29,042.28
Heady	2	20	1044	10/2/2008	5	5.40%	\$10.88	\$11,358.72	\$11.47	\$613.37	\$11,972.09
Love	3	40	2088	8/10/2004	9	9.72%	\$11.97	\$24,993.36	\$13.13	\$2,429.35	\$27,422.71
Swink	6	40	2088	10/1/2004	9	9.72%	\$15.94	\$33,282.72	\$17.49	\$3,235.08	\$36,517.80
HUGO TOTAL								\$94,628.16		\$10,326.72	\$104,954.88
CHOCTAW CO. TOTAL								\$94,628.16		\$10,326.72	\$104,954.88
Hogue	3	40	2088	1/4/1999	15	16.20%	\$11.97	\$24,993.36	\$13.91	\$4,048.92	\$29,042.28
Jump	5	40	2088	12/11/1981	32	34.56%	\$14.49	\$30,255.12	\$19.50	\$10,456.17	\$40,711.29
Little	2	25	1305	6/24/2013	1	0.00%	\$10.88	\$14,198.40	\$10.88	\$0.00	\$14,198.40
Montecastro	3	40	2088	1/3/2006	8	8.64%	\$11.97	\$24,993.36	\$13.00	\$2,159.43	\$27,152.79
COALGATE TOTAL								\$94,440.24		\$16,664.52	\$111,104.76
COAL CO. TOTAL								\$94,440.24		\$16,664.52	\$111,104.76
Johnson	6	40	2088	1/2/2013	1	0.00%	\$15.94	\$33,282.72	\$15.94	\$0.00	\$33,282.72
Lockwood	2	40	2088	9/1/2010	3	3.24%	\$10.88	\$22,717.44	\$11.23	\$736.05	\$23,453.49
Sumner	3	40	2088	11/17/2008	5	5.40%	\$11.97	\$24,993.36	\$12.62	\$1,349.64	\$26,343.00
STIGLER TOTAL								\$80,993.52		\$2,085.69	\$83,079.21
HASKELL CO. TOTAL								\$80,993.52		\$2,085.69	\$83,079.21
McClard	3	40	2088	4/14/2008	6	6.48%	\$11.97	\$6,060.89	\$12.75	\$392.75	\$6,453.64
Toliver	5	40	2088	8/8/2005	8	8.64%	\$14.49	\$7,336.87	\$15.74	\$633.91	\$7,970.78
TALIHINA TOTAL (Lat. Co.)								\$13,397.76		\$1,026.66	\$14,424.42
*Busby	2	25	1305	11/15/2010	3	3.24%	\$10.88	\$14,198.40	\$11.23	\$460.03	\$14,658.43
Fugitt	3	30	1566	8/23/2010	3	3.24%	\$11.97	\$18,745.02	\$12.36	\$607.34	\$19,352.36
Pate	3	30	1566	4/1/1998	16	17.28%	\$11.97	\$18,745.02	\$14.04	\$3,239.14	\$21,984.16
Pendergraft	6	40	2088	12/13/1991	22	23.76%	\$15.94	\$33,282.72	\$19.73	\$7,907.97	\$41,190.69
WILBURTON TOTAL								\$84,971.16		\$12,214.48	\$97,185.64
LATIMER CO. TOTAL								\$98,368.92		\$13,241.14	\$111,610.06
Burgess	5	32	1670.4	11/8/1974	39	42.12%	\$14.49	\$24,204.10	\$20.59	\$10,194.77	\$34,398.87
Smith	3	28	1461.6	8/19/1998	15	16.20%	\$11.97	\$17,495.35	\$13.91	\$2,834.25	\$20,329.60
ARKOMA TOTAL								\$41,699.45		\$13,029.02	\$54,728.47
Morton	3	40	2088	1/4/2012	2	2.16%	\$11.97	\$24,993.36	\$12.23	\$539.86	\$25,533.22
Robinson	5	40	2088	4/27/2010	4	4.32%	\$14.49	\$30,255.12	\$15.12	\$1,307.02	\$31,562.14
HEAVENER TOTAL								\$55,248.48		\$1,846.88	\$57,095.36
Gill	4	40	2088	3/1/2000	14	15.12%	\$13.17	\$27,498.96	\$15.16	\$4,157.84	\$31,656.80
Goodrich	3	40	2088	8/1/2001	12	12.96%	\$11.97	\$24,993.36	\$13.52	\$3,239.14	\$28,232.50
Gordon	3	40	2088	10/1/1993	20	21.60%	\$11.97	\$24,993.36	\$14.56	\$5,398.57	\$30,391.93
Hamlin	7	40	2088	1/9/1984	30	32.40%	\$17.53	\$36,602.64	\$23.21	\$11,859.26	\$48,461.90
Kirkendoll	2	40	2088	7/17/2010	3	3.24%	\$10.88	\$22,717.44	\$11.23	\$736.05	\$23,453.49
Musgrove	3	40	2088	5/1/2003	11	11.88%	\$11.97	\$24,993.36	\$13.39	\$2,969.21	\$27,962.57
Sutton	1	20	1044	8/7/2012	1	0.00%	\$9.89	\$10,325.16	\$9.89	\$0.00	\$10,325.16
POTEAU TOTAL								\$172,124.28		\$28,360.07	\$200,484.35
Hambricht	3	40	2088	9/7/2005	8	8.64%	\$11.97	\$24,993.36	\$13.00	\$2,159.43	\$27,152.79
Stokes	5	40	2088	12/1/1992	21	22.68%	\$14.49	\$30,255.12	\$17.78	\$6,861.86	\$37,116.98
SPIRO TOTAL								\$55,248.48		\$9,021.29	\$64,269.77
McClard	3	40	2088	4/14/2008	6	6.48%	\$11.97	\$18,932.47	\$12.75	\$1,226.82	\$20,159.29
Toliver	5	40	2088	8/8/2005	8	8.64%	\$14.49	\$22,918.25	\$15.74	\$1,980.14	\$24,898.39
TALIHINA TOTAL (LeF. Co.)								\$41,850.72		\$3,206.96	\$45,057.68
Langley	5	35	1827	7/27/1990	23	24.84%	\$14.49	\$26,473.23	\$18.09	\$6,575.95	\$33,049.18
Pickering	3	25	1305	8/7/1995	18	19.44%	\$11.97	\$15,620.85	\$14.30	\$3,036.69	\$18,657.54
WISTER TOTAL								\$42,094.08		\$9,612.64	\$51,706.72
LEFLORE CO. TOTAL								\$408,265.49		\$65,076.86	\$473,342.35
Burriss	2	20	1044	1/2/2013	1	0.00%	\$10.88	\$11,358.72	\$10.88	\$0.00	\$11,358.72
Rhyne	2	20	1044	12/11/2006	7	7.56%	\$10.88	\$11,358.72	\$11.70	\$858.72	\$12,217.44
Schaefer	6	40	2088	10/1/2012	1	0.00%					
Smith	2	40	2088	10/2/2001	12	12.96%	\$10.88	\$22,717.44	\$12.29	\$2,944.18	\$25,661.62
Stofregen	2	40	2088	4/3/2000	14	15.12%	\$10.88	\$22,717.44	\$12.53	\$3,434.88	\$26,152.32
Timmons	2	40	2088	8/7/2000	13	14.04%	\$10.88	\$22,717.44	\$12.41	\$3,189.53	\$25,906.97
Williams, B.	3	40	2088	8/12/1999	14	15.12%	\$11.97	\$24,993.36	\$13.78	\$3,779.00	\$28,772.36

	7/1/2014	Hours	Hours		# of		Base		Hourly		FY Regular
	Gr	/Wk	/Year	Hired	Years	Longvty	Hourly Rt	Annual Base	+Long	FY Longvty	Total
Williams, J.	6	40	2088	12/19/2005	8	8.64%	\$15.94	\$33,282.72	\$17.32	\$2,875.63	\$36,158.35
<b>BROKEN BOW TOTAL</b>								\$149,145.84		\$17,081.94	\$166,227.78
Vacant	2	20	1044	2/1/2014	0	0.00%	\$10.88	\$11,358.72	\$10.88	\$0.00	\$11,358.72
Logan	3	40	2088	5/14/2001	13	14.04%	\$11.97	\$24,993.36	\$13.65	\$3,509.07	\$28,502.43
Potts	6	40	2088	10/1/1979	34	36.72%	\$15.94	\$33,282.72	\$21.79	\$12,221.41	\$45,504.13
Sands	3	40	2088	6/2/2003	11	11.88%	\$11.97	\$24,993.36	\$13.39	\$2,969.21	\$27,962.57
Stafford	2	40	2088	4/2/2007	7	7.56%	\$10.88	\$22,717.44	\$11.70	\$1,717.44	\$24,434.88
Woods	3	40	2088	1/2/1998	16	17.28%	\$11.97	\$24,993.36	\$14.04	\$4,318.85	\$29,312.21
<b>IDABEL TOTAL</b>								\$142,338.96		\$24,735.98	\$167,074.94
Brents	5	40	2088	1/5/2001	13	14.04%	\$14.49	\$30,255.12	\$16.52	\$4,247.82	\$34,502.94
Cupit	3	30	1566	3/1/2011	3	3.24%	\$11.97	\$18,745.02	\$12.36	\$607.34	\$19,352.36
<b>VALLIANT TOTAL</b>								\$49,000.14		\$4,855.16	\$53,855.30
<b>McCURTAIN CO. TOTAL</b>								\$340,484.94		\$46,673.08	\$387,158.02
Bedford	3	40	2088	12/4/2001	12	12.96%	\$11.97	\$24,993.36	\$13.52	\$3,239.14	\$28,232.50
Dalpoas	3	35	1827	3/14/2007	7	7.56%	\$11.97	\$21,869.19	\$12.87	\$1,653.31	\$23,522.50
Tucker	5	40	2088	7/22/1998	15	16.20%	\$14.49	\$30,255.12	\$16.84	\$4,901.33	\$35,156.45
<b>HARTSHORNE TOTAL</b>								\$77,117.67		\$9,793.78	\$86,911.45
Austin	3	40	2088	10/3/2011	2	2.16%	\$13.17	\$27,498.96	\$13.45	\$593.98	\$28,092.94
Baker	1	20	1044	5/11/2011	3	3.24%	\$9.89	\$10,325.16	\$10.21	\$334.54	\$10,659.70
Barlow	3	40	2088	6/15/2009	5	5.40%	\$11.97	\$24,993.36	\$12.62	\$1,349.64	\$26,343.00
Elliott	5	40	2088	10/12/1988	25	27.00%	\$14.49	\$30,255.12	\$18.40	\$8,168.88	\$38,424.00
Forrest	2	20	1044	11/29/2001	12	12.96%	\$10.88	\$11,358.72	\$12.29	\$1,472.09	\$12,830.81
Haile	1	20	1044	5/12/1994	20	21.60%	\$9.89	\$10,325.16	\$12.03	\$2,230.23	\$12,555.39
McGilberry	4	40	2088	4/18/2005	9	9.72%	\$13.17	\$27,498.96	\$14.45	\$2,672.90	\$30,171.86
Nash	4	20	1044	4/7/2010	4	4.32%	\$13.17	\$13,749.48	\$13.74	\$593.98	\$14,343.46
Rising	3	28.5	1487.7	1/4/1999	15	16.20%	\$11.97	\$17,807.77	\$13.91	\$2,884.86	\$20,692.63
Ross	4	40	2088	11/1/1981	32	34.56%	\$13.17	\$27,498.96	\$17.72	\$9,503.64	\$37,002.60
Saaranen	4	40	2088	6/29/2000	14	15.12%	\$13.17	\$27,498.96	\$15.16	\$4,157.84	\$31,656.80
Sauro	7	40	2088	2/10/1999	15	16.20%	\$17.53	\$36,602.64	\$20.37	\$5,929.63	\$42,532.27
Smart	3	28.5	1487.7	12/18/2007	6	6.48%	\$11.97	\$17,807.77	\$12.75	\$1,153.94	\$18,961.71
<b>McALESTER TOTAL</b>								\$283,221.02		\$41,046.15	\$324,267.17
<b>PITTSBURG CO. TOTAL</b>								\$360,338.69		\$50,839.93	\$411,178.62
Cain	5	20	1044	9/1/2009	4	4.32%	\$14.49	\$15,127.56	\$15.12	\$653.51	\$15,781.07
Dorrell	5	40	2088	12/1/2008	5	5.40%	\$14.49	\$30,255.12	\$15.27	\$1,633.78	\$31,888.90
Doyle	9	40	2088	4/7/1989	25	27.00%	\$21.21	\$44,286.48	\$26.94	\$11,957.35	\$56,243.83
Haile	1	20	1044	5/12/1994	20	21.60%	\$9.89	\$10,325.16	\$12.03	\$2,230.23	\$12,555.39
McDonald	7	40	2088	7/24/1989	24	25.92%	\$17.53	\$36,602.64	\$22.07	\$9,487.40	\$46,090.04
Patrick	3	40	2088	10/3/2005	8	8.64%	\$11.97	\$24,993.36	\$13.00	\$2,159.43	\$27,152.79
Reed	9	40	2088	11/16/2001	12	12.96%	\$21.21	\$44,286.48	\$23.96	\$5,739.53	\$50,026.01
Hanway		40	2088	11/11/1991	22			\$81,228.00			\$81,228.00
<b>SERVICE CTR. TOTAL</b>								\$287,104.80		\$33,861.23	\$320,966.03
<b>TOTAL or AVG.</b>		35.3	1839		11.9	12.60%	\$12.94	\$1,764,624.76	\$14.69	\$238,769.17	\$2,003,393.93

**SEPLSO FY 2015 BUDGET**  
**EMPLOYEE & BOARD TRAVEL REIMBURSEMENT RATES**  
effective July 1, 2014

Employee and Board travel reimbursement is done according to SEPLSO's policies on Employee Travel and Board Travel, and in accordance with applicable Oklahoma statutes, the Internal Revenue Code, and Internal Revenue Service allowed rates.

The allowed limits given here were current at the time of this revision, but are subject to change. In all cases, reimbursement shall be at the lower of the actual cost or current allowed limit.

**Conference/Workshop Registrations**

Reimbursement shall be at the rate stated in the announcement or notice of the event.

**Overnight Lodging**

The maximum allowable amount for Oklahoma is \$83 plus tax, per night, except for \$87 in Oklahoma County and \$106 in Garfield County. Lodging for conferences/workshops at a designated hotel, motel, or other lodging, or where lodging has been arranged by blocking of rooms or rate reductions for participants by the sponsor shall be reimbursed at the actual lodging expense, not to exceed the single occupancy room rate charged.

**Meals and Incidental Expenses on Overnight Trips In-state**

Per diem: \$46 (including tax and gratuity), except for \$56 in Garfield County and \$66 in Oklahoma County.

Reimbursement for each one-fourth day or major fraction thereof more than 3 hours shall be at the rate of one-fourth ( $\frac{1}{4}$ ) of the daily allowable rate.

**Mileage reimbursement for private vehicle use on SEPLSO business**

\$0.56 per mile

4/23/2014

FY 2015 BUDGET: EQUIPMENT RECOMMENDED

	4/23/2014	General	Computer	Software
Arkoma	3 replacement computers		\$2,220	\$1,188
	VoIP phones	\$365		
Broken Bow	4 replacement computers		\$2,960	\$1,685
	VoIP phones	\$727		
Coalgate	2 replacement computers		\$1,480	\$1,418
	VoIP phones	\$365		
Hartshorne	2 replacement computers		\$1,480	\$1,421
	VoIP phones	\$365		
Heavener	2 replacement computers		\$1,480	\$1,347
	VoIP phones	\$365		
Hugo	8 replacement computers		\$5,920	\$1,748
	VoIP phones	\$727		
Idabel	7 replacement computers		\$5,180	\$2,073
	VoIP phones	\$727		
McAlester	replacement network printer		\$1,000	\$2,369
	VoIP phones	\$1,969		
Poteau	4 replacement computers		\$2,960	\$2,100
	VoIP phones	\$1,097		
Svc. Ctr.	replacement computer		\$740	\$1,998
	VoIP phones	\$1,542		
Tech Svcs	replacement computer		\$740	
	replacement laptop computer		\$780	
Spiro	2 replacement computers		\$1,480	\$1,255
	VoIP phones	\$365		
Stigler	2 replacement computers		\$1,480	\$1,597
	VoIP phones	\$365		
Talihina	2 replacement computers		\$1,480	\$1,255
	VoIP phones	\$365		
Valliant	2 replacement computers		\$1,480	\$1,219
	VoIP phones	\$365		
Wilburton	3 replacement computers		\$2,220	\$1,534
	VoIP phones	\$365		
Wister	replacement computer		\$740	\$1,214
	VoIP phones	\$365		
Undesignated				
		\$10,439	\$35,820	\$25,421

## SEPLSO PAY SCALE: 7/1/2015

Grade	Status	Hourly Base	1 40 Hrs	2 35 Hrs	3 30 Hrs	4 25 Hrs	5 20 Hrs
1 Library Aide							
	Probation I	9.15	19,105.20	16,717.05	14,328.90	11,940.75	9,552.60
	Regular II	9.89	20,650.32	18,069.03	15,487.74	12,906.45	10,325.16
2 Library Assistant I, Library Aide II							
	Probation I	10.06	21,005.28	18,379.62	15,753.96	13,128.30	10,502.64
	Regular II	10.88	22,717.44	19,877.76	17,038.08	14,198.40	11,358.72
3 Library Assistant II							
	Probation I	11.07	23,114.16	20,224.89	17,335.62	14,446.35	11,557.08
	Regular II	11.97	24,993.36	21,869.19	18,745.02	15,620.85	12,496.68
4 Senior Library Assistant							
	Probation I	12.18	25,431.84	22,252.86	19,073.88	15,894.90	12,715.92
	Regular II	13.17	27,498.96	24,061.59	20,624.22	17,186.85	13,749.48
5 Head Librarian I, Interlibrary Loan Librarian; Information Resources Librarian; Cataloger							
	Probation I	13.40	27,979.20	24,481.80	20,984.40	17,487.00	13,989.60
	Regular II	14.49	30,255.12	26,473.23	22,691.34	18,909.45	15,127.56
6 Head Librarian II							
	Probation I	14.74	30,777.12	26,929.98	23,082.84	19,235.70	15,388.56
	Regular II	15.94	33,282.72	29,122.38	24,962.04	20,801.70	16,641.36
7 Head Librarian III; Administrative Assistant							
	Probation I	16.22	33,867.36	29,633.94	25,400.52	21,167.10	16,933.68
	Regular II	17.53	36,602.64	32,027.31	27,451.98	22,876.65	18,301.32
8 no positions							
	Probation I	17.83	37,229.04	32,575.41	27,921.78	23,268.15	18,614.52
	Regular II	19.28	40,256.64	35,224.56	30,192.48	25,160.40	20,128.32
9 Technical Services Librarian; Administrative Manager							
	Probation I	19.62	40,966.56	35,845.74	30,724.92	25,604.10	20,483.28
	Regular II	21.21	44,286.48	38,750.67	33,214.86	27,679.05	22,143.24
10 no positions							
	Probation I	21.58	45,059.04	39,426.66	33,794.28	28,161.90	22,529.52
	Regular II	23.33	48,713.04	42,623.91	36,534.78	30,445.65	24,356.52
11 Library Technology Specialist							
	Probation I	23.74	49,569.12	43,372.98	37,176.84	30,980.70	24,784.56
	Regular II	25.66	53,578.08	46,880.82	40,183.56	33,486.30	26,789.04