



P.O. Box 113
Marlow, OK 73055-0113
580-658-5401
580-658-2244. fax

June 28, 2024

State Auditor & Inspectors Office
2300 N. Lincoln Blvd, Room 123
Oklahoma City, OK. 73105
To whom it may concern;

The City of Marlow Council approved the attached budget for fiscal year 2024-2025 at the special meeting of May 21st, 2024.

The City of Marlow Council approved the attached budget amendments for fiscal year 2023-2024, ending June 30th, 2024 at the regular council meeting of June 25th, 2024.

Sincerely,

A handwritten signature in cursive script that reads "Amber Hall".

Amber Hall
City Clerk
City of Marlow

RECEIVED
JUL 08 2024
State Auditor
and Inspector

A handwritten signature in cursive script that reads "Stephens".



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**BUDGET MESSAGE
FISCAL YEAR 2024-25**

Please find the attached budget for the fiscal year July 1, 2024 to June 30, 2025, which has been presented in the required format of the Municipal Budgeting Act of the Oklahoma State Statutes.

The General Fund budget reflects a growing sales tax base in addition to an increase in costs to maintain a stable workforce and meet the needs of the citizens. Revenues are forecasted to top \$2 million with a conservative estimate of \$1.1 million in sales tax for the General Fund.

Expenses for the General Fund have been budgeted to grow by \$218,290, or approximately 7%. In most cases, as proven in years past, spending does not reach full levels of spending.

The budget for the Marlow Municipal Authority sees a reduction in spending of \$105,910, based mainly on lower expected usage of electricity. However, the budget can handle increased costs that would come with increased revenues should the initial months be hotter than expected.

A fleet program through Enterprise Fleet Management has been added to increase properly working vehicles to staff while attempting to lower maintenance costs.

Two road projects are planned with the regularly scheduled road project that takes place every two years, and the addition of another Municipal Roads Drilling Activity Fund grant. Both will bring over \$1.1 million in road repairs to Marlow.

Capital purchases will include a trailer, new backhoe, a dump truck and a sand spreader for the Street Department. It will also include the addition of a standby generator for the Blanton Lift Station and roof repairs to the Electric Department office/garage.

Respectfully submitted,

Jason McPherson
City Administrator

R E S O L U T I O N 4 9 6

A RESOLUTION OF THE CITY COUNCIL AND THE BOARD OF TRUSTEES FOR THE MARLOW MUNICIPAL AUTHORITY, CITY OF MARLOW, STEPHENS COUNTY, OKLAHOMA, ADOPTING A BUDGET FOR THE FISCAL YEAR 2024-2025

WHEREAS, the City of Marlow has complied with all the requirements of Title 11 O.S. 127-21-et seq. regarding formulation, presentation and public notice requirements for the proper adoption of the municipal budget, and;

WHEREAS, the City of Marlow has reviewed and agreed to the estimated revenues and expenditures for appropriation for the various departments of the City and the Marlow Municipal authority for the fiscal year 2024-2025, and;

WHEREAS, the appropriations must be approved by department by Resolution;

SECTION 1. The FY 2024-2025 General Fund operations are hereby adopted in the following amounts:

General Fund Revenue	\$	3,040,250
General Fund Expenditures:		
City Clerk	\$	78,150
Emergency Management	\$	78,800
Municipal Court	\$	11,450
Lake Taylor	\$	23,000
Police	\$	982,650
Fire	\$	424,050
Street/Parks	\$	311,750
911 Dispatch	\$	320,050
Cemetery	\$	260,300
Library	\$	153,300
Animal Control	\$	129,900
Senior Citizen	\$	22,700
General Government	\$	244,150
Total Expenditures	\$	3,040,250
Health Savings Fund		
Revenue	\$	35,200
Expenditures	\$	35,000
Street and Alley Fund		
Revenue	\$	133,650
Expenditures	\$	125,000

Special Library Fund		
Revenue	\$	30,250
Expenditures	\$	30,010
Cemetery Fund		
Revenue	\$	4,550
Expenditures	\$	4,000
Capital Improvement Fund		
Revenue	\$	603,075
Expenditures	\$	599,500
Emergency Services		
Revenue	\$	325,500
Expenditures	\$	289,300
Tax Revenue Capital Projects Fund		
Revenue	\$	1,322,000
Expenditures	\$	1,319,050
Marlow Municipal Authority Revenue	\$	7,419,500
Marlow Municipal Authority Expenditures	\$	7,419,500
Capital Improvement Fund-MMA		
Revenue	\$	107,220
Expense	\$	105,000

SECTION 2. The City Administrator is authorized to make departmental transfers of appropriations as needed in each department and/or between departments.

SECTION 3. The resolution and a copy of the adopted budget will be transmitted to the Oklahoma State Auditor and Inspector and a copy will be available at City Hall of the City of Marlow for public review.

APPROVED AND ADOPTED this 21st day of May 2024.



 CITY CLERK



 MAYOR

5.21.24

 DATE

The following budget of revenue and expenditures are proposed for the Fiscal Year 2024-2025
 Published in the Marlow Review Thursday, May 16, 2024

City of Marlow-Revenue Sources	2024-2025
SALES TAX	1100000.00
ALCOHOL BEVERAGE TAX	40000.00
TOBACCO TAX	16000.00
P.I.L.O.T. (CHICKASAW)	3500.00
AT&T	1500.00
CABLE	5000.00
CENTERPOINT ARKLA	22000.00
GROSS RECEIPTS TAX-COTTON	6500.00
BUILDING PERMITS	5000.00
ELECTRICAL LICENSE	500.00
PLUMBERS LICENSE	500.00
LIQUOR LICENSE	300.00
DOOR-TO-DOOR LIC/SOL	300.00
VENDING LICENSE	300.00
POLICE FINES	67000.00
DUI FEES FROM COUNTY	500.00
SRO REIMBURSEMENT	43560.00
LIBRARY FINES	2700.00
ANIMAL CONTROL REVENUE	1200.00
COURT COSTS	12000.00
RENTAL	1000.00
CEMETERY LOT SALES	17500.00
GRAVE OPENINGS	19000.00
COPEIS/FAXES	300.00
REZONING FEES	1200.00
REIMBURSEMENTS	1500.00
CODE ENFORCEMENT FEES	10000.00
AG/HAY LEASES	9000.00
OTHER REVENUE	8000.00
INTEREST	2000.00
FOURTH OF JULY REVENUE	5000.00
FD STATE GRANT	9900.00
LIBRARY STATE AID GRANT	4000.00
TRANSFERS FROM MMA Elec	504000.00
TRANSFERS FROM CIF-USE TAX	120000.00
CAMP/BOAT PERMITS	7500.00
LAKE LOT LEASES	3800.00
CASH CARRYOVER	939690.00
911 FEES-LAND LINE	2500.00
911 FEES-MOBILE	46000.00
Total	3,040,250.00

City of Marlow Expenditures	2023-2024
Emergency Management	78800.00
City Clerk	78150.00
Municipal Court	11450.00
Lake Taylor	23000.00
Police	982650.00
Fire	424050.00
Street/Parks	311750.00
911 Dispatch	320050.00
Cemetery	260300.00
Library	153300.00
Animal Control	129900.00
Senior Citizen	22700.00
General Government	244150.00
Total	3,040,250.00

Marlow Municipal Authority-Revenue	2024-2025
ELECTRIC SALES	4,000,000.00
POWER COST REVENUES	50,000.00
SECURITY LIGHTS	40,000.00
SALES TAX	205,000.00
WATER SALES	825,000.00
BULK WATER SALES	8,000.00
WATER TAPS	2,000.00
SANITATION	804,000.00
ADMINISTRATIVE FEES	70,000.00
SEWER REVENUE	340,000.00
SEWER TAPS	200.00
OTHER SEWER REVENUE	35,000.00
POOL PARTIES	3,500.00
ADMISSIONS	5,000.00
CONCESSIONS	3,000.00
PENALTIES	70,000.00
POLE RENTALS	26,000.00
MISC RECEIPTS	1,500.00
UTILITY CONNECT FEES	7,000.00
INSUFFICIENT CHECK CHARGE	500.00
SERVICE LINE PROGRAM	500.00
INTEREST - METER DEPOSITS	3,250.00
INTEREST - MMA FUNDS	500.00
CASH CARRYOVER/CONTINGENCY	906,400.00
Total	7,406,350.00

Marlow Municipal Authority-Expenses	2023-2024
City Administrator	129,450.00
Electric	4,649,250.00
Water/Sewer	600,150.00
Sanitation	804,000.00
Pool	33,700.00
MMA Gen. Gov	1,189,800.00
Total	7,406,350.00

MMA Capital Improvement	
Revenue	107,220.00
Expenditures	105,000.00

Cemetery	
Revenue	4,550.00
Expenditures	4,000.00

Emergency Medical Service	
Revenue	325,500.00
Expenditures	289,300.00

Street & Alley Fund	
Revenue	133,650.00
Expenditures	125,000.00

Capital Improvement Fund	
Revenue	603,075.00
Expenditures	599,500.00

Tax Revenue Capital Projects	
Revenue	1,322,000.00
Expenditures	1,319,050.00

A public meeting will be held May 21, 2024 at 5:30 pm for discussion of the budget in the City Hall Council Chambers located at 119 S. 2nd Street. All citizens are encouraged to attend.

AFFIDAVIT OF PUBLICATION

County of Stephens, State of Oklahoma

The Marlow Review
 316 W. Main Street
 Marlow, OK 73055
 (580) 658-6657

I, Toni Hopper, of lawful age, am the Managing Editor of The Marlow Review, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 OS Supp. 106, as amended to date, for the City of Marlow, for the County of Stephens, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

PUBLICATION DATES:

May 9th, 2024

Toni Hopper
 Toni Hopper, Managing Editor

Signed and sworn to before me
 on this 23rd day of March 2024

Lisa Pickard
 Notary Public



My Commission expires: 4/18, 2026

Commission 18003938

PUBLICATION FEE \$143.00

The following budget of revenue and expenditures are proposed for the Fiscal Year 2024-2025
 Published in the Marlow Review Thursday, May 9, 2024

City of Marlow-Revenue Sources	2024-2025	Marlow Municipal Authority-Revenue	2024-2025
SALES TAX	110000.00	ELECTRIC SALES	4,000,000.00
ALCOHOL BEVERAGE TAX	40000.00	POWER COST REVENUES	50,000.00
TOBACCO TAX	16000.00	SECURITY LIGHTS	40,000.00
P.I.L.O.T (CHICKASAW)	3500.00	SALES TAX	205,000.00
AT&T	1500.00	WATER SALES	825,000.00
CABLE	5000.00	BULK WATER SALES	8,000.00
CENTERPOINT ARKLA	22000.00	WATER TAPS	2,000.00
GROSS RECEIPTS TAX-COTTON	6500.00	SANITATION	804,000.00
BUILDING PERMITS	5000.00	ADMINISTRATIVE FEES	70,000.00
ELECTRICAL LICENSE	500.00	SEWER REVENUE	340,000.00
PLUMBERS LICENSE	500.00	SEWER TAPS	200.00
LIQUOR LICENSE	300.00	OTHER SEWER REVENUE	35,000.00
DOOR-TO-DOOR LIC/SOL	300.00	POOL PARTIES	3,500.00
VENDING LICENSE	300.00	ADMISSIONS	5,000.00
POLICE FINES	67000.00	CONCESSIONS	3,000.00
DUI FEES FROM COUNTY	500.00	PENALTIES	70,000.00
SRO REIMBURSEMENT	43500.00	POLE RENTALS	26,000.00
LIBRARY FINES	2700.00	MISC RECEIPTS	1,500.00
ANIMAL CONTROL REVENUE	1200.00	UTILITY CONNECT FEES	7,000.00
COURT COSTS	12000.00	INSUFFICIENT CHECK CHARGE	500.00
RENTAL	1000.00	SERVICE LINE PROGRAM	500.00
CEMETERY LOT SALES	17500.00	INTEREST - METER DEPOSITS	3,250.00
GRAVE OPENINGS	16000.00	INTEREST - MMA FUNDS	500.00
COPEIS/FAXES	300.00	CASH CARRYOVER/CONTINGENCY	906,400.00
REZONING FEES	1200.00		Total 7,406,350.00
REIMBURSEMENTS	1500.00		
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Municipal Court	11450.00	Water/Sewer	600,150.00
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Police	982650.00	Pool	33,700.00
Fire	424050.00	MMA Gen. Gov	1,189,800.00
Street/Parks	311750.00		Total 7,406,350.00
911 Dispatch	320050.00		
Cemetery	260300.00		
Library	153300.00		
Animal Control	129900.00		
Senior Citizen	22700.00		
General Government	244150.00		
Total	3,040,250.00		

Marlow Municipal Authority-Expenses	2023-2024
Revenue	4,580.00
Expenditures	4,000.00
Emergency Medical Service	
Revenue	325,500.00
Expenditures	286,300.00
Street & Alley Fund	
Revenue	133,650.00
Expenditures	129,000.00
Capital Improvement Fund	
Revenue	603,075.00
Expenditures	599,500.00
Tax Revenue Capital Projects	
Revenue	1,322,000.00
Expenditures	1,319,050.00

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