

# COPY

## BUDGET AMENDMENT #1 GENERAL FUND 01 FY 18

### TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

MAY 10 2018

Date Approved

By Governing Body:

Date Approved

By City Manager:

### Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	14,951.00
Total				\$ 14,951.00

### Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	5-140-55250	Com Development Community Programs	1,125.00
1	A	5-150-53400	Gen Gov Dues & Subscriptions	1,463.00
1	A	5-150-51050	Gen Gov Interim City Manager	8,000.00
1	A	5-150-55200	Gen Gov Engineering & Profess	2,078.00
1	A	5-160-55200	Human Resource Engineering & Profess	1,100.00
1	A	5-310-53100	Ambulance Admin Expense	595.00
1	A	5-310-53400	Ambulance Dues & Subscriptions	590.00
Total				\$ 14,951.00

### Explanation:

A. Expenses that have over-exceeded the original budget

Appropriations  
Net Amendments  
  
Actual Appropriations -

Estimated Fund Balance 1,508,798  
Fund Balance Change (14,951)  
Net Amendments  
Actual Budget 1,493,847

# COPY

BUDGET AMENDMENT # 2  
GENERAL FUND 01  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

AUG 30 2018

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
Total				0.00

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	01-5-140-55320	ECONOMIC DEVELOPMENT	7,928.00
Total				7,928.00

Explanation:

A. SALES TAX REBATE TO LAND RUN COMMERCIAL FUNDED BY FUND BALANCE

Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change  
Estimated revenues-original -  
Revenue Increase -  
Adjusted appropriations -  
Estimated Ending Fund Balance -

Estimated Beginning Fund Balance	
Fund Balance Change	
Estimated revenues-original	
Revenue Increase	
Adjusted appropriations	
Estimated Ending Fund Balance	



# COPY

BUDGET AMENDMENT <sup>4</sup>  
GENERAL FUND 01  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

Date Approved  
By Governing Body: **DEC 14 2018**

Date Approved  
By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	171,178
1	B	01-4-000-41904	Transportation- Bus Grant- ODOT	174,491
Total				345,669

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	B	01-5-610-58100	Capital Outlay	205,284
1	C	01-5-360-52100	Tools & Equipment	20,385
1	D	01-5-900-61000	Transfer to Golf	50,000
1	E	01-5-900-61651	Transfer to GUA Sales Tax CIF	70,000
Total				345,669

Explanation:

- A.
- B. To Increase for appropriations for buses- funded 85% ODOT 15% from General Fund Balance
- C. Hazmat Material purchased with DHS Grant
- D. To use fund balance for additional funds needed to cover operating expenses
- E. Additional funds needed for increased debt service payments

Appropriations	-	Estimated Beginning Fund Balance	-
Net Amendments	-	Fund Balance Change	-
		Estimated revenues-original	-
Actual Appropriations	-	Revenue Increase	345,669
		Adjusted appropriations	-
		Estimated Ending Fund Balance	345,669

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BUDGET AMENDMENT #5  
GENERAL FUND 01  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

Date Approved  
By Governing Body:  
DEC 20 2018

Date Approved  
By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	
Total				0

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A	01-5-170-52600	Fuel & Oil	450
1	A	01-5-310-52600	Fuel & Oil	7,800
1	A	01-5-320-52600	Fuel & Oil	7,500
1	A	01-5-360-52600	Fuel & Oil	3,000
1	A	01-5-420-52600	Fuel & Oil	2,600
1	A	01-5-460-52600	Fuel & Oil	6,000
1	A	01-5-480-52600	Fuel & Oil	36,000
1	A	01-5-610-52600	Fuel & Oil	2,800
1	B	01-5-310-56400	Vehicle Maintenance	5,500
1	B	01-5-320-56400	Vehicle Maintenance	4,000
1	B	01-5-360-56400	Vehicle Maintenance	500
1	C	01-5-180-55655	Software	3,900
1	C	01-5-180-56610	Software Support	8,200
1	D	01-5-140-55250	Community programs	850
1	E	01-5-150-54100	Gen Gov Telephone	700
1	E	01-5-160-53900	Employee Drug Testing	1,600
1	E	01-5-240-53100	Admin Expense	150
1	E	01-5-310-55200	Professional Services	6,500
1	E	01-5-150-57200	Auto & Liability Insurance	6,000
1	E	01-5-320-53400	Dues & Subscription	200
1	E	01-5-360-56100	Radio Equipment	1,000
1	E	01-5-360-55400	Laundry	1,500
Total				106,750

Explanation:

A. Additional Fuel and Oil Expenses

B. Vehicle Repairs

C. Picked up lapsed services during IBTS'

D. OAC Grant exe

E. Exceeded Anticipated Expenses

Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change -  
Estimated revenues-original -  
Revenue Increase -  
Adjusted appropriations -  
Estimated Ending Fund Balance -

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BUDGET AMENDMENT # 1  
GOLF FUND 10  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

AG 30 2018

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	10-4-000-48200	CAPITAL LEASE PROCEEDS	152,541.00
1	B	10-4-000-48100	MISCELLANEOUS REVENUE	37,740.00
Total				190,281.00

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	10-5-100-58400	EQUIPMENT	152,541.00
1	C	10-5-10059040	50 GOLF CART LEASE CB&T 2018	16,967.00
1	D	10-5-100-59030	2013 GOLF CART PMTS	19,683.00
Total				189,191.00

Explanation:

A. PURCHASE OF NEW GOLF CARTS FROM EZ-GO 2018

B. PROCEEDS FROM DISPOSAL OF ASSETS ( GOLF CARTS)

C. NEW GOLF CART LEASE PAYMENT (3393.27X 5 MONTHS)

D. 2013 GOLF CART PAYMENT

Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change  
Estimated revenues-original -  
Revenue Increase -  
Adjusted appropriations -  
Estimated Ending Fund Balance -



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BUDGET AMENDMENT # 2  
GOLF FUND 10  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

Date Approved **DEC 14 2018**  
By Governing Body:

*Larry Schrage*

Date Approved  
By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A	10-4-000-49100	General Fund	50,000.00
Total				50,000.00

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
Total				0.00

Explanation:

A. To use Fund Balance for additional funds to cover operating expenses

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Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change -  
Estimated revenues-original -  
Revenue Increase -  
Adjusted appropriations -  
Estimated Ending Fund Balance -

# COPY

BUDGET AMENDMENT #1  
GUA SALES TAX CIF FUND 48  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

Date Approved  
By Governing Body: **DEC 14 2018**

*Sam Savage*

Date Approved  
By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	284,300
1	A	48-4-000-49200	Transfer from General Fund	70,000
Total				354,300

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A	48-5-710-59410	Debt Service-Infrastructure	178,300
1	A	48-5-710-58500	Infrastructure	2,000
1	A	48-5-730-59410	Debt Service-Infrastructure	174,000
Total				354,300

Explanation:

A. To increase appropriations for increased payments to trustee bank.

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Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change  
Estimated revenues-original -  
Revenue Increase 354,300  
Adjusted appropriations -  
Estimated Ending Fund Balance 354,300



# COPY

BUDGET AMENDMENT #2  
GUA SALES TAX CIF FUND 48  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

DEC 20 2018

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	2,359
Total				2,359

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	48-5-730-59410	Debt Service-Infrastructure	2,359
Total				2,359

Explanation:

A. To increase appropriations for increased payments to trustee bank.

Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change -  
Estimated revenues-original -  
Revenue Increase 2,359  
Adjusted appropriations -  
Estimated Ending Fund Balance 2,359

# COPY

BUDGET AMENDMENT # 1  
GUYMON DEVELOPMENT FUND #16  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

Date Approved **FEB** - 8 2018  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
Total				0

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	16-5-000-58193	SOCCER FIELD-CAPITAL	32,050
Total				32,050

Explanation:

A: Professional Services for Soccer Complex

Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change -  
Estimated revenues-original -  
Revenue Increase -  
Adjusted appropriations -  
Estimated Ending Fund Balance -

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BUDGET AMENDMENT #2  
GUYMON DEVELOPMENT FUND 16  
FY 18

TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

MAY 10 2018

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	4-48111	Park Bench Donations	1,700.00
Total				\$ 1,700.00

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	B	5-58110	Park Bench	1,700.00
Total				\$ 1,700.00

Explanation:

A. These are revenues that have been donated to purchase the park benches.

B. These are expenses paying for the park bench donations that offset the Park Bench Donatio

Appropriations  
Net Amendments  
Actual Appropriations

Estimated Fund Balance  
Fund Balance Change  
Net Amendments  
Actual Budget



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**BUDGET AMENDMENT # 3  
GUYMON DEVELOPMENT FUND #16  
CALENDAR YEAR 2018**

**TYPE OF AMENDMENT:**

- 01-Supplemental
- 02-Decrease
- 03-Transfer

**AUG 30 2018**

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A	16-4-000-48091	HARVEST FEST GRANT	2,422
1	B	16-4-000-48111	MEMORIAL BENCH	592
Total				3,014

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	C	16-5-000-59093	MAIN STREET-12TH BEAU CAP	5,461
1	C	16-5-000-59094	MAIN STREET-12TH CAP-RES	5,461
1	D	16-5-000-58111	PARK BENCH ORDER	492
1	E	16-5-000-58193	SOCCER FIELD- CAPITAL OUTLAY	32,720
Total				44,134

**Explanation:**

A: GRANT MONEY RECEIVED 4/9/2018

B. REVENUE IS GREATER THAN BUDGET AMOUNT. (PRIVATE DONATION)

C. UPDATE EXP TO DATE FOR GUERNSEY ON PHASE 1 OF THE DOWNTOWN CORRIDOR PROJECT. FUNDED BY FUND BAL

D: MEMORIAL PARK BENCHES FUNDED BY PRIVATE DONATIONS

E. EXPENSES TO DATE FOR KIMLEY-HORN ON SOCCER FIELD PROJECT FUNDED BY FUND BAL

Appropriations	-	Estimated Beginning Fund Balance	-
Net Amendments	-	Fund Balance Change	-
		Estimated revenues-original	-
Actual Appropriations	-	Revenue Increase	-
		Adjusted appropriations	-
		Estimated Ending Fund Balance	-

# COPY

## BUDGET AMENDMENT #4 GUYMON DEVELOPMENT FUND 16 FY 18

### TYPE OF AMENDMENT:

01-Supplemental  
02-Decrease  
03-Transfer

10-25-18  
Date Approved  
By Governing Body:  
*[Signature]*  
Date Approved  
By City Manager:

### Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
Total				\$ -

### Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	16-5-000-58193	SOCCER FIELD-CAPITAL OUTLAY	51,080.00
Total				\$ 51,080.00

### Explanation:

A. Expenses to date for Kimley-Horn on soccer field project funded by Fund Balance

Appropriations  
Net Amendments  
  
Actual Appropriatic -

Estimated Fund Balance -  
Fund Balance Change  
Net Amendments  
Actual Budget -

# COPY

BUDGET AMENDMENT # 5  
 GUYMON DEVELOPMENT FUND #16  
 CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

Date Approved

By Governing Body:

*Larry Kahane* DEC 14 2018

Date Approved

By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance Nash Main Street	50,000
Total				50,000

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A	16-5-000-59093	Main Street 12th Beautification	25,000
1	A	16-5-000-59094	Main Street 12th Cap-Res	25,000
Total				50,000

Explanation:

A. To increase appropriations for Main Street Beatification with use of Nash Main Street fund balance.

B.

C.

D.

E.

Appropriations -  
 Net Amendments -  
 Actual Appropriations -

Estimated Beginning Fund Balance -  
 Fund Balance Change -  
 Estimated revenues-original -  
 Revenue Increase -  
 Adjusted appropriations -  
 Estimated Ending Fund Balance -



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BUDGET AMENDMENT # 6  
 GUYMON DEVELOPMENT FUND #16  
 CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

Date Approved  
 By Governing Body:

DEC 20 2018

Date Approved  
 By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	16-4-000-49500	Transfer In Hotel/Motel-Soccer Field	250,000
Total				250,000

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
Total				0

Explanation:

A. 1st year of City's commitment

Appropriations -  
 Net Amendments -  
 Actual Appropriations -

Estimated Beginning Fund Balance -  
 Fund Balance Change -  
 Estimated revenues-original -  
 Revenue Increase -  
 Adjusted appropriations -  
 Estimated Ending Fund Balance -

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BUDGET AMENDMENT #1  
HOTEL MOTEL TAX FUND 28`  
FY 18

TYPE OF AMENDMENT:  
01-Supplemental  
02-Decrease  
03-Transfer

MAY 10 2018

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	2,522.00
Total				\$ 2,522.00

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	28-5-58100	Outlay	2,522.00
Total				\$ 2,522.00

Explanation:

A. To correct budget balance, purchase fence for rodeo ground that wasn't expected.

Appropriations  
Net Amendments  
Actual Appropriations

Estimated Fund Balance 216,660  
Fund Balance Change (2,522)  
Net Amendments  
Actual Budget 214,138

# COPY

BUDGET AMENDMENT # 2  
HOTEL MOTEL TAX FUND #28  
CALENDAR YEAR 2018

TYPE OF AMENDMENT:

- 01-Supplemental
- 02-Decrease
- 03-Transfer

DEC 20 2018

Date Approved  
By Governing Body:

Date Approved  
By City Manager:

Revenues Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	250,000
Total				250,000

Expenditures Increased (Decreased)

Type	Explanation	Account #	Name	Amount
1	A	28-5-000-61160	Transfer to GDF	250,000
Total				250,000

Explanation:

A. 1st year of City's commitment

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Appropriations -  
Net Amendments -  
Actual Appropriations -

Estimated Beginning Fund Balance -  
Fund Balance Change -  
Estimated revenues-original -  
Revenue Increase -  
Adjusted appropriations -  
Estimated Ending Fund Balance -



# COPY

BUDGET AMENDMENT #1  
GUA FUND 65  
FY 18

TYPE OF AMENDMENT:  
01-Supplemental  
02-Decrease  
03-Transfer

MAY 10 2018  
Date Approved  
By Governing Body:

Date Approved  
By City Manager:

**Revenues Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A		Fund Balance	38,344.00
Total				\$ 38,344.00

**Expenditures Increased (Decreased)**

Type	Explanation	Account #	Name	Amount
1	A	65-5-830-55200	Professional Fees	38,344.00
Total				\$ 38,344.00

Explanation:

A. To correct budget balance, Contract for Consultant Manager and under budgeted IBTS Contract.

Appropriations  
Net Amendments  
Actual Appropriations

Estimated Fund Balance 697,793  
Fund Balance Change (38,344)  
Net Amendments  
Actual Budget 659,449

RESOLUTION 18-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUYMON, OKLAHOMA, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019 AND AUTHORIZING BUDGET TRANSFERS.

WHEREAS, the City of Guymon prepared its annual operating budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and Guymon Ordinance No. 759; and

WHEREAS, agreement has been reached relative to the estimated revenues, and necessary appropriations for the various accounts within various funds for fiscal year beginning January 1, 2019 and ending December 31, 2019; and

WHEREAS, the appropriations must be approved by resolution; and

WHEREAS, the City of Guymon has need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decreases in appropriation or appropriation transfers; and

WHEREAS, the City Council desires to provide limited budget control flexibility to the City Manager in amending certain budget categories as needed without Council action as provided for by Title 11, Section 17-215.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GUYMON:

Section 1. That the fiscal year operating budget for the year beginning January 1, 2019 and ending December 31, 2019; be adopted in the amounts reflected in this resolution's attachment which lists expenditures by department and classifications as required by Title 11 O.S. Section 17-213;

Section 2. That the resolution and a copy of the adopted budget be transmitted to the Oklahoma State Auditor and Inspector and one copy be transmitted to the Clerk of this municipality;

Section 3. That the City Council authorize the City Manager to transfer any unexpended and unencumbered appropriation or any portion thereof from one account to another within the same department or from one department to another within the same fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

Section 4. That the City Manager is required to submit for Council action all other budget amendments including transfers of appropriations between funds and all other supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Council for action on a properly completed Budget Amendment Form.

PASSED AND APPROVED by the City Council of the City of Guymon this 27th day of November, 2018.



A handwritten signature in black ink, appearing to read "Kim Peterson", is written over a horizontal line.

Kim Peterson, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Lavoana Martinez", is written over a horizontal line.  
Lavoana Martinez, City Clerk