

City of Owasso
 Supplemental Appropriations
 FY 2018-2019
 Period 1-4

Name	Revenues	Expenditures	Date Approved	Amend #
CAPITAL IMPROVEMENTS FUND	\$ 9,550.04	\$ 9,550.04	7/3/2018	001
GENERAL FUND	5,000.00	5,000.00	8/21/2018	002
GENERAL FUND	2,000.00	2,000.00	8/21/2018	003
HOTEL TAX FUND	750.00	750.00	9/4/2018	004
GENERAL FUND	(1.00)	-	9/13/2018	005
HALF-PENNY SALES TAX FUND	-	72,445.00	9/18/2018	006
GENERAL FUND	2,500.40	2,500.40	9/18/2018	007
AMBULANCE CAPITAL FUND	-	401,180.00	9/18/2018	008 CARRYOVER
GENERAL FUND	50,650.00	50,650.00	10/2/2018	009
GENERAL FUND	30,000.00	30,000.00	10/2/2018	010
HALF-PENNY SALES TAX FUND	-	824,354.29	10/2/2018	011 CARRYOVER
STORMWATER MANAGEMENT FUND	-	732,138.00	10/2/2018	012 CARRYOVER
VISION TAX FUND	-	1,843,833.18	10/2/2018	013 CARRYOVER
PARK DEVELOPMENT FUND	-	98,043.92	10/2/2018	014 CARRYOVER
CAPITAL IMPROVEMENT GRANT FUND	3,281,631.19	3,281,631.19	10/2/2018	015 CARRYOVER
CAPITAL IMPROVEMENTS FUND	26,721,086.80	31,617,052.37	10/2/2018	016 CARRYOVER
GENERAL FUND	34,489.17	364,761.00	10/16/2018	017 CARRYOVER
HALF-PENNY SALES TAX FUND	-	739,991.00	10/16/2018	018 CARRYOVER
E-911 FUND	-	20,000.00	10/16/2018	019 CARRYOVER
HOTEL TAX FUND	-	32,299.17	10/16/2018	020 CARRYOVER
STORMWATER MANAGEMENT FUND	-	456,215.00	10/16/2018	021 CARRYOVER
OPWA ADMINISTRATION FUND	26,721,086.80	27,395,092.80	10/16/2018	022 CARRYOVER
HOTEL TAX FUND	1,000.00	1,000.00	10/16/2018	023
Mailed to State Auditors - 10/31/2018				
	\$ 56,859,743.40	\$ 67,980,487.36		



Owasso Reporter • Sand Springs Leader
Skiatook Journal
Wagoner County American-Tribune

OKLAHOMA WEEKLY GROUP
P.O. BOX 1770
TULSA, OK 74102-1770

Account Number

1015023

Date

May 30, 2018

CITY OF OWASSO/LEGALS
Attn JULIE STEVENS
PO BOX 180
OWASSO, OK 74055

Date	Category	Description	Ad Size	Total Cost
05/30/2018	Legal Notices	FY 2019 BUDGET	2 x 136.00 CL	334.56

477520

Published in the Owasso Reporter, Owasso, Tulsa County, Oklahoma, May 23 & 30, 2018.

NOTICE

The Owasso City Council will hold a public hearing on the proposed FY 2019 Annual Operating Budget during the Owasso City Council meeting at 6:30 pm on June 5, 2018 in the Council Chambers at Old Central, 109 N Birch. The proposed budget is available for inspection at City Hall, the Owasso Library, and on-line at www.cityofowasso.com.

City of Owasso - Proposed Budget Summary
Fiscal Year 2018-2019

Revenue by Fund & Source

General Fund--	
Taxes	28,119,250
Licenses & Permits	239,835
Intergovernmental	1,584,399
Charges & Fees	738,260
Fines & Forfeitures	486,550
Other	112,333
Interfund Transfers In	16,751,714
Half-Penny Sales Tax Fund--	
Taxes	4,206,8850
Other	40,075
Ambulance Service Fund--	
Charges & Fees	1,906,180
Other	1,050
Ambulance Capital Fund--	
Charges & Fees	341,565
Other	4,175
E-911 Fund--	
Charges & Fees	273,175
Other	1,600
Cemetery Care Fund--	
Charges & Fee	800
Other	25
Emergency Siren Fund--	
Licenses & Permits	5,000
Other	210
Juvenile Court Fund--	
Fines & Forfeitures	2,650
Other	250
Hotel Tax Fund--	
Taxes	418,083
Other	7,150
Stormwater Management Fund--	
Charges & Fees	1,160,350
Other	11,700
Tax Incremental Financing--	
Sales Tax	100,000
Ad Valorem Tax	100,000
Other	285
Vision Tax fund--	
Taxes	4,627,500
Other	24,400
Park Development Fund--	
Licenses & Permits	80,000
Other	500
Capital Improvement Grants Fund--	
Intergovernmental	128,827
Capital Improvements Fund--	
Other	37,600
Interfund Transfers In	4,353,845
City Garage Fund--	
Charges & Fees	620,450
Self-Insurance Fund--	
Charges & Fees	6,786,607
Other	13,900
Interfund Transfers In	57,476
Sinking Fund --	
Taxes	57,460
Other	16
Total Revenues	<u>73,402,094</u>

Expenditure by Fund & Department

General Fund--	
Municipal Court	306,938
Managerial	815,431
Finance	779,238
Human Resources	511,792
Information Technology	800,625
Support Services	430,609
Community Development	868,422
Police Services	5,651,185
Police Communications	1,081,128
Animal Control	201,783
Fire Services	5,729,593
Emergency Preparedness	124,723
Engineering	822,236
Streets	929,515
Stormwater	642,289
Cemetery	112,449
Parks	642,874
Recreation and Culture	393,557
Community Center	263,949

Affidavit of Publication

I, Valerie Praytor, of lawful age, being duly sworn, am a legal representative of the Owasso Reporter of Owasso, Oklahoma, a weekly newspaper of general circulation in Tulsa County, Oklahoma, a legal newspaper qualified to publish legal notices, as defined in 25 O.S. § 106 as amended, and thereafter, and complies with all other requirements of the laws of Oklahoma with reference to legal publication. That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the DATE(S) LISTED BELOW

05/23, 05/30/2018

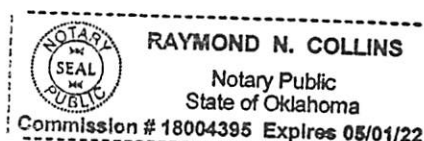
Newspaper reference: 0000477520

Valerie Praytor
Legal Representative

Sworn to and subscribed before me this date:

5/30/2018
Raymond N. Collins
Notary Public

My Commission expires: 5/01/2022



Newspaper reference: 0000477520

Nellie Praytor
Legal Representative

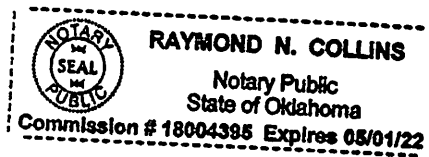
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Raymond N. Collins
Notary Public

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5/01/2022



Other	1,600
Cemetery Care Fund--	
Charges & Fee	800
Other	25
Emergency Siren Fund--	
Licenses & Permits	5,000
Other	210
Juvenile Court Fund--	
Fines & Forfeitures	2,650
Other	250
Hotel Tax Fund--	
Taxes	418,083
Other	7,150
Stormwater Management Fund--	
Charges & Fees	1,160,350
Other	11,700
Tax Incremental Financing--	
Sales Tax	100,000
Ad Valorem Tax	100,000
Other	285
Vision Tax fund--	
Taxes	4,627,500
Other	24,400
Park Development Fund--	
Licenses & Permits	80,000
Other	500
Capital Improvement Grants Fund--	
Intergovernmental	128,827
Capital Improvements Fund--	
Other	37,600
Interfund Transfers In	4,353,845
City Garage Fund--	
Charges & Fees	620,450
Self-Insurance Fund--	
Charges & Fees	6,786,607
Other	13,900
Interfund Transfers In	57,476
Sinking Fund -	
Taxes	57,460
Other	16
Total Revenues	<u>73,402,094</u>
Expenditure by Fund & Department	
General Fund--	
Municipal Court	306,938
Managerial	815,431
Finance	779,238
Human Resources	511,792
Information Technology	800,625
Support Serv Ices	430,609
Community Development	868,422
Police Serv Ices	5,651,185
Police Communications	1,081,128
Animal Control	201,783
Fire Serv Ices	5,729,593
Emergency Preparedness	124,723
Engineering	822,236
Streets	729,515
Stormwater	642,289
Cemetery	112,449
Parks	642,874
Recreation and Culture	393,557
Community Center	263,949
Historical Museum	28,571
Economic Development	158,744
Half-Penny Sales Tax Fund--	
Police Serv Ices	1,746,935
Fire Services	898,612
Streets	1,376,812
Vision Tax Fund--	3,961,000
Ambulance Service Fund--	1,868,493
Ambulance Capital Fund--	388,820
E-911 Fund--	258,455
Cemetery Care Fund--	1,850
Emergency Siren Fund--	1,937
Juvenile Court Fund--	10,000
Hotel Tax Fund--	
Economic Development	172,410
Strong Neighborhood	180,791
Stormwater Management Fund--	1,164,447
Park Development Fund	50,000
Capital Improvements Grants Fund--	128,827
Capital Improvements Fund--	4,547,907
City Garage Fund--	597,799
Self-Insurance Fund--	
Workers' Comp	543,900
Gen Prop Liab	325,000
Healthcare	5,808,212
Subtotal Expenditures	<u>45,791,564</u>
Interfund Transfers Out--	
General Fund Transfer to OPWA	25,241,000
General Fund Transfer to OPGA	817,380
Half-Penny Transfer to OPWA	-
TIF Transfer to OPWA	200,285
Sinking Fund Transfer to Self-Insurance Fund	57,476
Stormwater Transfer to OPW A	-
Total Expenditures and Transfers	<u>72,107,705</u>

**OWASSO PUBLIC WORKS AUTHORITY
OWASSO, OKLAHOMA
RESOLUTION 2018-07**

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL
BUDGET FOR FISCAL YEAR 2018-2019 FOR THE OWASSO PUBLIC
WORKS AUTHORITY**

WHEREAS, The Owasso Public Works Authority was created as a Title 60 Public Trust; and

WHEREAS, The Authority Manager has prepared a budget for fiscal year ending June 30, 2019 (FY 2018-2019); and

WHEREAS, the budget has been formally presented to the Trustees; and

WHEREAS, certain budget filing requirements are mandated by State Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE OWASSO PUBLIC WORKS AUTHORITY,

THAT: The Owasso Public Works Authority does hereby adopt the FY 2018-2019 Budget with total resources available in the amount of \$42,590,607 and total departmental appropriations in the amount of \$42,345,284 as follows:

Administration	\$1,134,918
Utility Billing	511,169
Water	4,513,981
Wastewater Treatment	2,003,176
Wastewater Collections	4,976,884
Refuse	1,161,985
Recycle Center	212,185
Debt Service	6,198,941
Interfund Transfers Out	<u>21,632,045</u>
Total Expenditures	<u>\$42,345,284</u>

THAT: The effective date of this Resolution shall be July 1, 2018.

PASSED, ADOPTED AND APPROVED This 19th day of June, 2018, by the Trustees of the Owasso Public Works Authority.

Dr. Chris Kelly, Chair

ATTEST:

Juliann M. Stevens, Authority Secretary

APPROVED AS TO FORM:

Julie Lombardi, Authority Attorney

**OWASSO PUBLIC GOLF AUTHORITY
OWASSO, OKLAHOMA
RESOLUTION 2018-01**

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL BUDGET FOR FISCAL
YEAR 2018-19 FOR THE OWASSO PUBLIC GOLF AUTHORITY**

WHEREAS, The Owasso Public Golf Authority was created as a Title 60 Public Trust; and

WHEREAS, The Authority Manager has prepared a budget for fiscal year ending June 30, 2019 (FY 2018-2019); and

WHEREAS, the budget has been formally presented to the Trustees; and

WHEREAS, certain budget filing requirements are mandated by State Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE OWASSO PUBLIC GOLF AUTHORITY,

THAT: The Owasso Public Golf Authority does hereby adopt the FY 2018-2019 Budget with total resources available in the amount of \$1,904,406 and total departmental appropriations in the amount of \$1,378,205 as follows:

Golf Shop	\$ 153,762
Golf Cart Operation	113,073
Golf Course Maintenance	748,448
Food and Beverage	136,397
General and Administrative	<u>226,525</u>
Total expenditures	\$1,378,205

THAT: The effective date of this Resolution shall be July 1, 2018.

PASSED, ADOPTED AND APPROVED this 19th day of June, 2018, by the Trustees of the Owasso Public Golf Authority.

Dr. Chris Kelly, Chair

ATTEST:

Juliann M. Stevens, Authority Secretary

APPROVED AS TO FORM:

Julie Lombardi, Authority Attorney

11. Consideration and appropriate action relating to a contract for audit services

Linda Jones presented the item recommending approval of a contract with RSM, LLP in the amount of \$51,500 for auditing services for the fiscal year ending June 30, 2018.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to approve the contract with RSM, LLP, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

12. Consideration and appropriate action relating to Resolution 2018-07, providing for the adoption of an annual budget for Fiscal Year 2018-2019 for the General Fund and other Funds as established by the Owasso City Council; establishing levels of expenditures by department and establishing budget amendment authority as provided by state statute; and establishing an effective date

Linda Jones presented the item recommending approval of Resolution 2018-07.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2018-07, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

13. Consideration and appropriate action relating to Ordinance 1132, amending Part 1, General Provisions of the Code of Ordinances of the City of Owasso, Oklahoma; amending in part and repealing in part various sections

Julie Lombardi presented the item recommending approval of Ordinance 1132.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve Ordinance 1132, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

14. Consideration and appropriate action relating to Ordinance 1133, amending Part 2 Administration and Government of the Code of Ordinances of the City of Owasso, Oklahoma; amending in part and repealing in part various sections

Julie Lombardi presented the item recommending approval of Ordinance 1133.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve Ordinance 1133, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

15. Report from City Manager

Mr. Lehr advised that KYFM radio will broadcast music during the city's Red, White & Boom Independence Celebration on Wednesday, July 4; reminded that City Hall will be closed for the holiday and refuse collection for Wednesday, Thursday, and Friday will occur one day later than regularly scheduled.

16. Report from City Attorney

None

8. Consideration and appropriate action relating to the award of a bid for earthwork and site utilities and assignment of said bid to Nabholz Construction for the Police Headquarters Renovation Project

Scott Chambliss presented the item recommending to award the bid for changes to the storm water drainage system to D-Kerns Construction in the amount of \$49,900; assignment of the bid contract to Nabholz Construction Corporation for the purpose of construction management and project oversight; and authorization to execute all necessary documents.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to award and assign the bid and authorize execution, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

9. Consideration and appropriate action relating to the Master Service Agreement with First Responder Support Services (FRSS) for behavioral health services for Emergency Responders

Michele Dempster presented the item recommending approval of the First Renewal Agreement with First Responder Support Services in the amount of \$31,690.80, and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the agreement and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

10. Consideration and appropriate action relating to a budget amendment in the Capital Improvements Grant Fund

Bronce Stephenson presented the item recommending approval of a budget amendment in the Capital Improvement Grants Fund, increasing the estimated revenues and the appropriation for expenditures by \$9,550.04 for the FY 2018 CDBG grant.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the budget amendment, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

11. Consideration and appropriate action relating to a right-of-way acquisition for the Garnett Road Widening Project from E 106 St N to E 116 St N

Roger Stevens presented the item recommending approval of an agreement with Molini Properties, LLC for the acquisition of right-of-way, easement, and compensation for damages in the amount of \$55,000 and authorization for payment.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve the agreement and authorize payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Kelley

NAY: None

Motion carried: 4-0

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, August 21, 2018

The Owasso City Council met in regular session on Tuesday, August 21, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, August 17, 2018.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Bill Savage of New Life Assembly.

3. Flag Salute

Councilor Bill Bush led the flag salute.

4. Roll Call

Present	Absent
Mayor – Chris Kelley	None

Vice-Mayor – Bill Bush

Councilor – Doug Bonebrake

Councilor – Lyndell Dunn

Councilor – Kelly Lewis

A quorum was declared present.

Staff:

City Manager - Warren Lehr

City Attorney - Julie Lombardi

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- August 7, 2018, Regular Meeting
- August 14, 2018, Regular Meeting

B. Approve claims

C. Accept donation from the Cherokee Nation and approve a budget amendment increasing estimated revenue in the General Fund by \$5,000 and increasing the appropriation for expenditures in the Police Services budget by \$5,000

D. Approval of Resolution 2018-09, casting a vote for Ed Tinker, Oklahoma Municipal Retirement Fund District 1 Trustee

E. Approval of Resolution 2018-10, accepting a Beneficial Interest Amendment to the Regional Municipal Utility Authority (RMUA) Trust Indenture

Mr. Bonebrake moved, seconded by Ms. Lewis to approve the Consent Agenda with claims totaling \$2,084,890.15.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

6. Consideration and appropriate action relating to items removed from the Consent Agenda None

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, September 4, 2018

The Owasso City Council met in regular session on Tuesday, September 4, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, August 31, 2018.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Kelly Ward, Community Pastor from Owasso First Assembly of God.

3. Flag Salute

Councilor Kelly Lewis led the flag salute.

Mayor Kelley introduced Jake Loveland from Boy Scout Troop 2002.

4. Roll Call

Present	Absent
Mayor – Chris Kelley	None
Vice-Mayor – Bill Bush	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Kelly Lewis	

A quorum was declared present.

Staff:

City Manager - Warren Lehr
City Attorney - Julie Lombardi

5. Presentation of the Character Trait of Loyalty

Matt Inouye, Character Council Member, presented the character trait for the month of September.

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes of the August 21, 2018, Regular Meeting
- B. Approve claims
- C. Acceptance of public infrastructure improvements including sanitary sewer and potable water infrastructure and all appurtenances for property located at 11341 N Garnett Road (First Baptist Church Owasso Mission)
- D. Grant an underground right-of-way utility easement to Public Service Company of Oklahoma (PSO) for the purpose of constructing, operating and maintaining electrical service to the Owasso Public Safety Operations and Training Complex (Fire Station No. 4)
- E. Acceptance of a donation from the Owasso Community Foundation and approval of a budget amendment in the Hotel Tax Fund increasing the estimated revenues and increasing the appropriation for expenditures in the Strong Neighborhood Department by \$750 for the purchase of an event tent

- F.** Acceptance of donations from VFW Post 7180 in the amount of \$1,000, VFW Post 7180 Auxiliary in the amount of \$500, and the Owasso Golden Agers Foundation in the amount of \$500, and approval of a budget amendment in the General Fund increasing estimated revenues and the appropriation for expenditures in the Community Center Department by \$2,000 for the purchase of a freezer

Mr. Bonebrake moved, seconded by Mr. Bush to approve the Consent Agenda with claims totaling \$631,646.75.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

- 7. Consideration and appropriate action relating to items removed from the Consent Agenda**
None

- 8. Consideration and appropriate action relating to payment of shared costs between the City of Owasso and Tulsa County for the East 116th Street North and North 129th East Avenue Intersection Improvement Project**

Dwayne Henderson presented the item recommending authorization for payment to Tulsa County for reimbursable engineering fees, estimated utility relocation fees and land acquisition costs of \$437,991.82.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to authorize the payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

- 9. Consideration and appropriate action relating to acceptance and final payment for the Owasso Sports Park Dugout/Bleacher Covers and Fence Topper Project**

Larry Langford presented the item recommending acceptance of the Owasso Sports Park Dugout/Bleacher Covers and Fence Topper Project and authorization for final payment to Phoenix Construction, Inc. in the amount of \$59,837.40.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to accept the project and authorize final payment, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

- 10. Report from City Manager**

Roger Stevens provided the monthly project status update. Mr. Lehr reported on the annual neighborhood block parties occurring on September 8, 2018, the Owasso CARES Fall Day of Service on September 15, 2018, and recognized Bill Allen and the IT department for their efforts to move Dispatch with no operational interruptions.

- 11. Report from City Attorney**

None

- 12. Report from City Councilors**

Mr. Bonebrake reported the Gathering on Main will take place Thursday September 6, 2018, and Mr. Bush recognized a donation from Owasso Community foundation in the amount of \$750 for the purchase of an event tent, as well as, donations from VFW Post 7180 in amount of \$1,000, VFW Post 7180 Auxiliary in the amount of \$500, and the Owasso Golden Agers Foundation in the amount of \$500 to purchase a freezer for the community center.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

11. Consideration and appropriate action relating to a budget amendment for the re-appropriation of a carryover budget in FY 2018-2019 and awarding a bid for the Roadway Striping Project

Tim Doyle presented the item recommending approval to re-appropriate \$72,445 from the FY 2017-2018 Half-Penny Sales Tax Fund to the FY 2018-2019 Half-Penny Sales Tax Fund and increase the FY 2018-2019 appropriation for expenditures in the Streets Division by \$72,445.

Mr. Doyle further recommended awarding the base bid and alternate #2, to Direct Traffic Control, Inc. of Muskogee, Oklahoma in the amount of \$105,872.50 and authorization to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve the budget amendment, award the bid, and authorize the execution of documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

12. Consideration and appropriate action relating to an engineering services agreement for miscellaneous stormwater and erosion control projects

Dwayne Henderson presented the item recommending approval of the Agreement for Engineering Services for Miscellaneous Stormwater and Erosion Control Projects with Meshek & Associates, LLC of Tulsa, Oklahoma, in an amount not to exceed \$50,000 and authorization for the Mayor to execute the necessary documents.

There were no comments from the audience. After discussion, Mr. Bush moved, seconded by Mr. Bonebrake to approve the agreement and authorize the Mayor to execute the necessary documents, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

13. Consideration and appropriate action relating to an agreement for utility relocation between the City of Owasso and Oklahoma Natural Gas (ONG) for the East 106th Street North and North 145th East Ave Intersection Improvement Project

Dwayne Henderson presented the item recommending approval of the ONG Agreement for Gas Facilities Relocation; authorization for the City Manager to execute the agreement; and, authorization to terminate the agreement if revised estimates submitted by ONG become more than \$157,738 prior to commencement of construction and determined by the City Manager that the revised estimate no longer fits within the project budget.

There were no comments from the audience. Ms. Lewis moved, seconded by Mr. Bush to approve the agreement, authorize the execution of documents, and authorize termination of the agreement, as recommended.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley
NAY: None
Motion carried: 5-0

14. Consideration and appropriate action relating to the award of a bid to provide uniforms and related accessories for various departments

Roger Stevens presented the item recommending to award the bid to Unifirst Corporation of Tulsa, Oklahoma, to provide uniforms and accessories for Public Works, Recreation and

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING

Tuesday, September 18, 2018

The Owasso City Council met in regular session on Tuesday, September 18, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, September 14, 2018.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30 pm.

2. Invocation

The invocation was offered by Pastor Don Cason of Hope Chapel Church.

3. Flag Salute

Councilor Dunn led the flag salute.

4. Roll Call

Present	Absent
Mayor – Chris Kelley	None
Vice-Mayor – Bill Bush	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Kelly Lewis	

A quorum was declared present.

Staff:

City Manager - Warren Lehr
City Attorney - Julie Lombardi

Mayor Kelley recognized citizens, Murray Adams and Ron Stuckey, for their consistent attendance during City Council meetings and expressed appreciation for their continued participation in municipal government.

5. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes
 - September 4, 2018, Regular Meeting
 - September 11, 2018, Regular Meeting
- B. Approve claims
- C. Declare one 9' Brunswick Billiards Pool Table, Ornate Style and one 9' Brunswick Billiards Pool Table, Mid Century Style as surplus to the needs of the City and authorize their disposal via on-line auction
- D. Approve a budget amendment in the General Fund increasing estimated revenues and the appropriation for expenditures in the Community Center Department by \$2,500.40, resulting from Community Center program fees

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$2,011,013.76.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0

CARRY OVER

11. Consideration and appropriate action relating to a contract for audit services

Linda Jones presented the item recommending approval of a contract with RSM, LLP in the amount of \$51,500 for auditing services for the fiscal year ending June 30, 2018.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Ms. Lewis to approve the contract with RSM, LLP, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

12. Consideration and appropriate action relating to Resolution 2018-07, providing for the adoption of an annual budget for Fiscal Year 2018-2019 for the General Fund and other Funds as established by the Owasso City Council; establishing levels of expenditures by department and establishing budget amendment authority as provided by state statute; and establishing an effective date

Linda Jones presented the item recommending approval of Resolution 2018-07.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Mr. Dunn to approve Resolution 2018-07, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

13. Consideration and appropriate action relating to Ordinance 1132, amending Part 1, General Provisions of the Code of Ordinances of the City of Owasso, Oklahoma; amending in part and repealing in part various sections

Julie Lombardi presented the item recommending approval of Ordinance 1132.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to approve Ordinance 1132, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

14. Consideration and appropriate action relating to Ordinance 1133, amending Part 2 Administration and Government of the Code of Ordinances of the City of Owasso, Oklahoma; amending in part and repealing in part various sections

Julie Lombardi presented the item recommending approval of Ordinance 1133.

There were no comments from the audience. After discussion, Mr. Dunn moved, seconded by Mr. Bonebrake to approve Ordinance 1133, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

15. Report from City Manager

Mr. Lehr advised that KYFM radio will broadcast music during the city's Red, White & Boom Independence Celebration on Wednesday, July 4; reminded that City Hall will be closed for the holiday and refuse collection for Wednesday, Thursday, and Friday will occur one day later than regularly scheduled.

16. Report from City Attorney

None

CARRYOVER

CITY OF OWASSO, OKLAHOMA
RESOLUTION 2018-07

A RESOLUTION PROVIDING FOR THE ADOPTION OF AN ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 FOR THE GENERAL FUND AND OTHER FUNDS AS ESTABLISHED BY THE OWASSO CITY COUNCIL; ESTABLISHING LEVELS OF EXPENDITURES BY DEPARTMENT AND ESTABLISHING BUDGET AMENDMENT AUTHORITY AS PROVIDED BY STATUTE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City of Owasso has adopted the provisions of the Oklahoma Municipal Budget Act (the Act); and

WHEREAS, A budget for the fiscal year ending June 30, 2019 (FY 2018-2019) consistent with the Act has been prepared; and

WHEREAS, The Act provides for the City manager, or designee, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Owasso City Council at least 30 days prior to the start of the fiscal year in compliance with the Act and the Owasso City Council published notice and conducted the Public Hearing on June 5, 2018, in compliance with the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWASSO, OKLAHOMA,

THAT: The City Council of the City of Owasso does hereby adopt the FY 2018-2019 Budget with total resources available in the amount of \$73,402,094 and total fund/departmental appropriations in the amount of \$72,107,705; legal appropriations are hereby established as shown on "Attachment A" for each fund and department; and

THAT: The June 30, 2018, encumbrances and unexpended appropriation balances for capital projects in the Half-Penny Sales Tax Fund, the Capital Improvements Fund, the Ambulance Capital Fund, the Park Development Fund, the Stormwater Management Fund, and the Capital Improvement Grants Fund be hereby re-appropriated to the same funds, accounts and for the same purposes for Fiscal Year 2018-2019 unless the project or purpose is designated or declared closed or completed, provided that fund balances in each respective fund is equal to or greater than the amounts to be re-appropriated; and

THAT: The Sinking Fund Schedules for June 30, 2018, and Sinking Fund Estimate of Needs for Fiscal Year Ending June 30, 2019, are hereby approved to be filed with the County Excise Board; and

THAT: The effective date of this Resolution shall be July 1, 2018.

PASSED, ADOPTED AND APPROVED this 19th day of June, 2018, by the City Council of the City of Owasso, Oklahoma.

Dr. Chris Kelley, Mayor

ATTEST:

Juliann M. Stevens, City Clerk

APPROVED AS TO FORM:

Julie Lombardi, City Attorney

- Owasso Heart Healthy 5K Trail Project decreased by \$707,077.50 with the maximum received as \$15,422.50
 - Owasso Sports Complex Feature Splash Pad Project decreased by \$716,845 and the maximum received as \$43,155
 - Owasso Festival Park (Redbud Festival Park) Project increased by \$1,423,922.50, for a total reimbursement of Vision 2025 Funds on the Redbud Festival Park project in the amount of \$2,262,388.50; and, extending the agreement term to September 30, 2019
- F. Approval of amended Capital Improvement Agreement with Tulsa County Board of Commissioners for the Owasso Community Center Project, amending the project description to include the Community Center Outdoor Classroom and Gathering Area project, and extending the term of the agreement to March 31, 2019

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda with claims totaling \$1,153,442.72.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

8. Consideration and appropriate action relating to items removed from the Consent Agenda
None

9. Consideration and appropriate action relating to the 2018 SAFE Oklahoma Grant and a budget amendment in the General Fund

Jason Woodruff presented the item, recommending acceptance of the 2018 SAFE Oklahoma Grant, authorization for the Mayor to execute the contract with the Oklahoma Attorney General's Office, and approval of a budget amendment in the General Fund, increasing the estimated revenue and the appropriation for expenditures by \$30,000.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to accept the grant, authorize execution of the contract, and approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

10. Consideration and appropriate action relating to the 2019 Oklahoma Highway Safety Office Grant and a budget amendment in the General Fund

Scott Chambless presented the item, recommending acceptance of the 2019 Highway Safety Office Grant, authorization for the City Manager to execute the contract with the Oklahoma Highway Safety Office, and approval of a budget amendment in the General Fund increasing the estimated revenue and the appropriation for expenditures in the Police Department by \$50,650.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to accept the grant, authorize execution of the contract, and approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

- Owasso Heart Healthy 5K Trail Project decreased by \$707,077.50 with the maximum received as \$15,422.50
 - Owasso Sports Complex Feature Splash Pad Project decreased by \$716,845 and the maximum received as \$43,155
 - Owasso Festival Park (Redbud Festival Park) Project increased by \$1,423,922.50, for a total reimbursement of Vision 2025 Funds on the Redbud Festival Park project in the amount of \$2,262,388.50; and, extending the agreement term to September 30, 2019
- F. Approval of amended Capital Improvement Agreement with Tulsa County Board of Commissioners for the Owasso Community Center Project, amending the project description to include the Community Center Outdoor Classroom and Gathering Area project, and extending the term of the agreement to March 31, 2019

Mr. Bonebrake moved, seconded by Mr. Dunn to approve the Consent Agenda with claims totaling \$1,153,442.72.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

8. Consideration and appropriate action relating to items removed from the Consent Agenda
None

9. Consideration and appropriate action relating to the 2018 SAFE Oklahoma Grant and a budget amendment in the General Fund

Jason Woodruff presented the item, recommending acceptance of the 2018 SAFE Oklahoma Grant, authorization for the Mayor to execute the contract with the Oklahoma Attorney General's Office, and approval of a budget amendment in the General Fund, increasing the estimated revenue and the appropriation for expenditures by \$30,000.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to accept the grant, authorize execution of the contract, and approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

10. Consideration and appropriate action relating to the 2019 Oklahoma Highway Safety Office Grant and a budget amendment in the General Fund

Scott Chambless presented the item, recommending acceptance of the 2019 Highway Safety Office Grant, authorization for the City Manager to execute the contract with the Oklahoma Highway Safety Office, and approval of a budget amendment in the General Fund increasing the estimated revenue and the appropriation for expenditures in the Police Department by \$50,650.

There were no comments from the audience. After discussion, Mr. Bonebrake moved, seconded by Ms. Lewis to accept the grant, authorize execution of the contract, and approve the budget amendment, as recommended.

YEA: Bonebrake, Dunn, Lewis, Kelley

NAY: None

Motion carried: 4-0

OWASSO CITY COUNCIL

MINUTES OF REGULAR MEETING Tuesday, October 16, 2018

The Owasso City Council met in regular session on Tuesday, October 16, 2018, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting filed December 15, 2017, and the Agenda filed in the office of the City Clerk and posted at City Hall, 200 S Main St, at 6:00 pm on Friday, October 12, 2018.

1. Call to Order

Mayor Chris Kelley called the meeting to order at 6:30 pm.

2. Invocation

The Invocation was offered by Senior Pastor Linzy Slayden Jr. of Friendship Baptist Church of Owasso.

3. Flag Salute

Councilor Bush led the flag salute.

4. Presentation of Employee of the Quarter

Warren Lehr presented the Employee of the Quarter, Brandon Hancock, Public Works Department.

5. Roll Call

Present	Absent
Mayor – Chris Kelley	none
Vice-Mayor – Bill Bush	
Councilor – Doug Bonebrake	
Councilor – Lyndell Dunn	
Councilor – Kelly Lewis	

A quorum was declared present.

Staff:

City Manager - Warren Lehr
City Attorney - Julie Lombardi

6. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- October 2, 2018 Regular Meeting
- October 9, 2018 Regular Meeting

B. Approve claims

- C. Approve grant from The Gathering On Main and approval of a budget amendment in the Hotel Tax Fund increasing the estimated revenues and increasing the appropriation for expenditures in Strong Neighborhoods by \$1,000**

Mr. Bush moved, seconded by Mr. Bonebrake to approve the Consent Agenda as presented with claims totaling \$637,539.06.

YEA: Bonebrake, Bush, Dunn, Lewis, Kelley

NAY: None

Motion carried: 5-0