

**TULSA CITY-COUNTY HEALTH DEPARTMENT**  
**PROJECTED FY 2015-2016 MONTHLY REV/EXP DISTRIBUTIONS**

6/10/2015

<b>MONTH</b>	<b>BEGINNING FUND BALANCE</b>	<b>TAX BUD REVENUE</b>	<b>NON-TAX REVENUE</b>	<b>TOTAL REVENUE</b>	<b>EXPENDITURES</b>	<b>ENDING FUND BALANCE</b>
July	11,376,165	33,205	895,585	928,790	2,280,939	10,024,016
August	10,024,016	116,710	1,186,309	1,303,019	2,647,504	8,679,531
September	8,679,531	66,662	1,113,562	1,180,224	2,531,856	7,327,899
October	7,327,899	71,316	1,585,362	1,656,678	2,473,962	6,510,615
November	6,510,615	646,778	295,975	942,753	2,328,473	5,124,895
December	5,124,895	8,968,491	963,521	9,932,012	2,085,398	12,971,509
January	12,971,509	990,274	1,441,906	2,432,180	2,558,297	12,845,392
February	12,845,392	246,933	1,498,646	1,745,579	2,357,245	12,233,726
March	12,233,726	1,371,571	1,787,891	3,159,462	2,269,244	13,123,944
April	13,123,944	985,418	1,525,706	2,511,124	2,350,906	13,284,162
May	13,284,162	96,309	1,565,252	1,661,561	2,195,641	12,750,082
June	12,750,082	53,183	999,722	1,052,905	2,426,822	11,376,165 *
<b>Totals</b>		<b>13,646,850.00</b>	<b>14,859,437.00</b>	<b>28,506,287.00</b>	<b>28,506,287.00</b>	

Projected Operating Ending Fund Balance	11,376,165
Projected Operating Ending Designated Fund Balance	219,515
<b>Total Operating Fund Balances</b>	<b>11,595,680</b>

**ACCEPTED & FILED**  
**JUN 24 2015**

**TULSA CITY-COUNTY HEALTH DEPARTMENT**  
**THREE YEAR EXPENDITURES DETAIL**  
**for Fiscal Years 2014, 2015 and 2016**

	<b>Actual 2013-2014 Fiscal Year</b>	<b>Projected 2014-2015 Fiscal Year</b>	<b>Budget 2015-2016 Fiscal Year</b>
<b><i>Salaries &amp; Wages:</i></b>			
Full Time Salaries & Wages	12,328,956	12,924,494	14,048,091
Part-Time Salaries & Wages	904,669	827,683	915,389
Overtime	26,305	20,727	30,417
Compensatory Pay	255,512	128,653	6,153
Uniform Allowance	1,920	1,920	2,400
<b>Total Salaries &amp; Wages</b>	<b>13,517,362</b>	<b>13,903,477</b>	<b>15,002,450</b>
<b><i>Employee Benefits:</i></b>			
FICA Taxes	983,016	1,012,319	1,102,443
County Retirement	1,726,054	1,809,261	1,933,706
Disability Insurance	18,968	19,831	21,427
Group Hospitalization	2,088,916	2,116,987	2,328,530
Dental Insurance	139,696	140,421	157,911
Life Insurance	20,428	20,973	21,637
Unemployment Compensation	16,672	2,731	28,000
Worker's Compensation Ins.	192,508	204,174	241,855
Employee Ins Reimb	3,563	6,699	9,237
Tuition Reimbursement	45,951	15,221	27,600
Cell Phone Allowance	112,267	115,504	120,525
Plan 401A	132,105	128,030	135,016
PEHB 06	228,270	168,369	185,529
Officer Auto Allowance	12,000	18,000	18,000
<b>Total Employee Benefits:</b>	<b>5,720,413</b>	<b>5,760,520</b>	<b>6,331,416</b>
<b><i>Travel:</i></b>			
Mileage Reimbursement	296,229	296,725	380,860
Out of County Travel	196,765	215,265	310,278
<b>Total Travel</b>	<b>492,995</b>	<b>511,990</b>	<b>691,138</b>
<b><i>Operating Expenses:</i></b>			
Bldg & Grounds Maintenance	102,082	86,677	144,540
Communications	316,965	311,448	504,229
Date Processing Svcs.	162,348	76,071	82,962
Equipment Lease-Purchase	10,589	42,483	43,200

**TULSA CITY-COUNTY HEALTH DEPARTMENT**  
**THREE YEAR EXPENDITURES DETAIL**  
for Fiscal Years 2014, 2015 and 2016

	Actual 2013-2014 Fiscal Year	Projected 2014-2015 Fiscal Year	Budget 2015-2016 Fiscal Year
Insurance	305,964	298,293	349,400
Miscellaneous Expense	211,914	189,460	263,328
Motor Vehicles-Supplies	33,933	25,283	45,000
Motor Vehicles-Maintenance	17,261	14,296	28,000
Office Supplies	68,197	72,523	111,289
Medical Supplies	992,695	1,045,008	1,137,073
Operating Supplies	336,750	333,924	418,110
Equipment Mntc. & Repair	176,719	185,494	194,008
Other Svcs & Charges	159,152	129,600	225,100
Printing, Film & Duplication	20,308	22,007	32,319
Professional Services	927,713	969,596	1,182,833
Rentals & Leases	156,101	167,004	165,825
Subscriptions & Memberships	67,959	67,922	69,720
Training	76,210	95,313	147,707
Utilities	279,108	283,408	311,982
<b>Total Operating Expenses</b>	<b>4,421,969</b>	<b>4,415,810</b>	<b>5,456,625</b>
<b>Other Services &amp; Charges:</b>			
Outgoing Transfers	880,073	762,710	691,954
Visual Inspection Expense	53,835	53,626	54,000
Interest on Warrants			1,500
Refunds	8,564	200	800
<b>Total Other Svcs &amp; Charges</b>	<b>942,473</b>	<b>816,536</b>	<b>748,254</b>
<b>Capital Outlay:</b>			
Improv Not Bldgs		2,400	21,500
Remodeling	-	4,000	52,500
Furniture & Fixtures	9,239	17,600	19,966
Office Equipment	-		6,000
Data Processing Equipment	184,840	196,794	97,438
Lab Equipment	2,044	2,700	19,500
Medical Equipment	13,780	18,000	13,000
Other Machinery & Equipment	50,361	5,200	6,500
Autos & Trucks		46,300	
Construction in Progress			

**TULSA CITY-COUNTY HEALTH DEPARTMENT  
THREE YEAR EXPENDITURES DETAIL  
for Fiscal Years 2014, 2015 and 2016**

	<b>Actual 2013-2014 Fiscal Year</b>	<b>Projected 2014-2015 Fiscal Year</b>	<b>Budget 2015-2016 Fiscal Year</b>
<b>Total Capital Outlay</b>	<b>260,264</b>	<b>290,594</b>	<b>236,404</b>
<b>Transfer Flex Spending</b>			<b>40,000</b>
<b>Total Expenditures</b>	<b><u>25,355,476</u></b>	<b><u>25,698,927</u></b>	<b><u>28,506,287</u></b>

**TULSA CITY-COUNTY HEALTH DEPARTMENT  
THREE YEAR REVENUE DETAIL  
for Fiscal Years 2014, 2015 and 2016**

<b>ACCOUNT TITLE</b>	<b>Actual 2013-2014 Fiscal Year</b>	<b>Projected 2014-2015 Fiscal Year</b>	<b>Budget 2015-2016 Fiscal Year</b>
<b>Taxes:</b>			
Ad Valorem - Current Year	12,603,253.00	12,914,291.00	13,204,041.00
Ad Valorem - 1st Prior Year	288,986.00	292,901.00	326,378.00
Ad Valorem - 2nd Prior Year	61,470.00	59,169.00	63,036.00
Ad Valorem - Back Years	56,856.00	47,639.00	53,395.00
Nuisance Abatement			
<b>Total Taxes</b>	<b>13,010,565.00</b>	<b>13,314,000.00</b>	<b>13,646,850.00</b>
<b>Licenses &amp; Permits</b>			
Swimming Pool Licenses - Tulsa	64,600.00	61,370.00	55,000.00
Temp. Food Est. Licenses - Tulsa	4,105.00	5,976.00	4,000.00
Permanent Food Est. Lic. - Bixby	5,959.00	9,800.00	8,000.00
Permanent Food Est. Loc. - Tulsa	264,722.75	220,700.00	250,000.00
Permanent Food Est. Lic - BA	-	41,661.00	19,000.00
Temp Food Est. Lic. - BA	1,350.00	1,560.00	1,000.00
Food Mgr Certifications	19,830.00	20,500.00	20,000.00
Temporary Food Est. Lic. - Bixby	675.00	685.00	600.00
Food Handler's Permits	360,597.10	366,000.00	340,000.00
Swimming Pool Licenses - BA	10,280.00	7,158.00	6,500.00
Air Quality Permits (7050)	10,409.35	10,900.00	12,000.00
State Temp Food Licenses	38,580.00	41,000.00	38,000.00
Water Vending Machine Licenses	1,525.00	-	500.00
Restaurant Plan Review	44,600.00	42,500.00	40,000.00
Pool Operator's Permit	12,081.50	9,532.00	12,000.00
<b>Total Licenses &amp; Permits</b>	<b>839,314.70</b>	<b>839,342.00</b>	<b>806,600.00</b>
<b>Intergovernmental Revenue:</b>			
The "Match Project"	306,414.91	375,000.00	820,000.00
Children First Grant	1,501,691.68	1,748,600.00	1,896,507.00
TSET - Nutrition	250,381.91	281,086.00	-
Immunization Grant	403,378.12	425,600.00	422,121.00
MIECHV - C1	152,533.64	93,700.00	410,395.00
MIECHV - Connector	45,513.36	50,000.00	50,000.00
Corps of Engineers	15,673.53	14,334.00	14,000.00
Fetal Infant Mortality Review	234,731.42	234,000.00	276,798.00

**TULSA CITY-COUNTY HEALTH DEPARTMENT  
THREE YEAR REVENUE DETAIL  
for Fiscal Years 2014, 2015 and 2016**

<b>ACCOUNT TITLE</b>	<b>Actual 2013-2014 Fiscal Year</b>	<b>Projected 2014-2015 Fiscal Year</b>	<b>Budget 2015-2016 Fiscal Year</b>
Maternal & Child Health Grant	353,042.06	395,200.00	440,439.00
Vital Records Contract	257,748.48	302,504.00	306,987.00
OSDH-Guidance Center	445,755.34	582,000.00	520,384.00
OSDH Consumer Inspections Contract	436,089.03	585,121.00	590,000.00
Take Charge Program	75,250.11	73,000.00	84,424.00
Resource Prevent Coord.	254,549.03	302,100.00	350,648.00
SPF State Incentive Grant	80,438.73	103,600.00	146,596.00
Know Your Numbers	5,276.93	-	-
Healthy Start Initiatives Grant	985,949.60	871,592.00	750,000.00
Emergency Preparedness	930,366.65	980,000.00	1,008,654.00
Family Planning Grant	657,992.99	715,857.00	732,509.00
Women, Infants & Children Grant	1,863,907.73	1,972,805.00	1,994,296.00
WIC Peer	215,985.51	230,600.00	248,621.00
School Health	187,921.41	233,553.00	264,241.00
PREP	283,707.40	340,000.00	356,563.00
Directly Observed Therapy Contract	11,810.18	43,621.00	46,000.00
<b>Total Intergovernmental Revenue</b>	<b>9,956,109.75</b>	<b>10,953,873.00</b>	<b>11,730,183.00</b>
<b>Charge for Services (Fees)</b>			
Family Planning Patent's Fees	73,653.09	87,700	81,466.00
Health Screening Fees (Adult Health)	32,769.59	27,400	25,000.00
Dental Clinic Patient's Fees	13,526.05	17,320	17,000.00
Guidance Center Patient's Fees	8,030.29	11,825	5,000.00
CDC Fees 290000	31,491.58	401	-
STD Fees	38,311.80	40,024	40,000.00
TB Skin Tests	8,768.39	17,912	20,000.00
Durable Medical Equipment	57,343.31	58,864	-
Durable Medical Equipment	-	-	48,000.00
Audiology Patient Fees	-	-	7,500.00
Audiology Medicaid	-	-	82,000.00
Medicaid Immunizations	442,072.26	592,924	650,000.00
Child Guidance Medicaid	223,221.58	200,169	125,000.00
Family Planning Medicaid	258,093.88	239,988	226,963.00
Working for Balance Fees	262.50	130	500.00
Nursing Fees	398,771.13	363,853	320,000.00
Medicare Immunizations	15,668.68	13,000	15,000.00

**TULSA CITY-COUNTY HEALTH DEPARTMENT  
THREE YEAR REVENUE DETAIL  
for Fiscal Years 2014, 2015 and 2016**

<b>ACCOUNT TITLE</b>	<b>Actual 2013-2014 Fiscal Year</b>	<b>Projected 2014-2015 Fiscal Year</b>	<b>Budget 2015-2016 Fiscal Year</b>
Dental Medicaid & Medicare	10,229.06	10,500	12,000.00
TB Medicaid	-	-	-
Organic Analyses	164,933.99	169,000	170,000.00
Inorganic Analyses	107,768.80	143,000	143,000.00
Commun Health Svcs. Admin. Fees	2,811.08	343	-
Misc. Guidance Center Contracts	30,476.48	34,000	40,000.00
Misc. Nursing Contracts (Caring Found)	52,271.92	49,811	60,000.00
<b>Total Charge for Services</b>	<b>1,970,475.46</b>	<b>2,078,164</b>	<b>2,088,429.00</b>
<b>Miscellaneous Revenue:</b>			
Interest Earnings	11,796.54	14,256	14,500.00
Rent & Royalties	50,835.00	48,500	48,500.00
Donations	453,438.74	516,489	609,000.00
OUSHC - PH Training	14,818.00	-	-
Misc. Revenue	75,357.25	100,338	79,200.00
Employee Insurance Reimbursement	3,360.11	6,158	3,500.00
Employee Misc. Reimbursement	131.00	83	90.00
Misc Reimb - Phone, Coffee, etc.	28,893.31	12,067	10,000.00
Estopped Warrants	501.28	550	
<b>Total Miscellaneous Revenue</b>	<b>639,131.23</b>	<b>698,441</b>	<b>764,790.00</b>
<b>Other Financing Sources</b>			
Lapsed Balance			
Encumbrance Roll Forward			
Unappropriated Revenue			
Estopped Warrants			
Transfer from Designated Fund		107,472	152,317.00
Transfer from Risk Management	40,000.00		
Transfer to Risk Management	(57,000.00)	(90,621)	
Transfer from CC Health Trust			
Transfer to C C Health Trust	(686,771.00)	(685,948)	(682,882.00)
<b>Total Other Financing Sources</b>	<b>(703,771.00)</b>	<b>(669,097)</b>	<b>(530,565.00)</b>

**TULSA CITY-COUNTY HEALTH DEPARTMENT  
THREE YEAR REVENUE DETAIL  
for Fiscal Years 2014, 2015 and 2016**

<b>ACCOUNT TITLE</b>	<b>Actual 2013-2014 Fiscal Year</b>	<b>Projected 2014-2015 Fiscal Year</b>	<b>Budget 2015-2016 Fiscal Year</b>
	<u><u>25,711,825.14</u></u>	<u><u>27,214,723</u></u>	<u><u>28,506,287.00</u></u>



**TULSA CITY-COUNTY HEALTH DEPARTMENT  
THREE YEARS SUMMARY  
REVENUES and EXPENSES**

REVENUES:	(ACTUAL)	Projected		BUDGET
	2013-2014	2014-2015		2015-2016
	Amount	Amount	Per Cent Changed	Amount Per Cent Changed
Taxes	13,010,565	13,314,000	2.33%	13,646,850 2.50%
Licenses & Permits	839,315	839,342	0.00%	806,600 -3.90%
Intergovernmental Revenue	9,956,110	10,953,873	10.02%	11,730,183 7.09%
Charge for Services (Fees)	1,970,475	2,078,164	5.47%	2,088,429 0.49%
Miscellaneous Revenue	639,131	698,441	9.28%	764,790 9.50%
Other Financing Sources*	(703,771)	(669,097)	-4.93%	(530,565) -20.70%
<b>Total revenues</b>	<b>25,711,825</b>	<b>27,214,723</b>	<b>5.85%</b>	<b>28,506,287 4.75%</b>
<b>EXPENDITURES:</b>				
Salaries & Wages	13,517,362	13,903,477	2.86%	15,002,450 7.90%
Employee Benefits	5,720,413	5,760,520	0.70%	6,331,416 9.91%
Travel	492,995	511,990	3.85%	691,138 34.99%
Operating Expenses	4,421,969	4,415,810	-0.14%	5,456,625 23.57%
Other Charges	942,473	816,536	-13.36%	748,254 -8.36%
Capital Outlay	260,264	290,594	11.65%	236,404 -18.65%
Debt Service*				40,000.00



**TULSA HEALTH  
DEPARTMENT**

TO: PAT KEY, Tulsa County Clerk Email: [ghibert@tulsacounty.org](mailto:ghibert@tulsacounty.org)  
[mhall@tulsacounty.org](mailto:mhall@tulsacounty.org)  
TO: JOHN HABIBI, Deputy City Clerk Email: [jhabibi@cityoftulsa.org](mailto:jhabibi@cityoftulsa.org)  
TO: KAREN BRYAN, Government Documents Associate Email: [kbryan@tulsalibrary.org](mailto:kbryan@tulsalibrary.org)  
TO: KAITLIN SNIDER, Creative Services Coordinator Email: [ksnider@tulsa-health.org](mailto:ksnider@tulsa-health.org)  
FROM: Tery DeShong, Legal Counsel TOTAL NUMBER OF PAGES: 2

**NOTICE OF OPEN MEETING**

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**TULSA CITY-COUNTY BOARD OF HEALTH  
REGULAR MEETING**

(Public Body)

- <sup>1</sup>Regular Meeting (may attach schedule if multiple meetings)**
- <sup>2</sup>Special Meeting**
- Emergency Meeting**
- Continued Meeting**
- Cancellation**
- <sup>3</sup>Changed Meeting**

To be Held at: **Tulsa City-County Health Department  
North Regional Health and Wellness Center  
Multi-Purpose Room  
5635 N. Martin Luther King Jr. Blvd.  
Tulsa, Oklahoma 74126  
Tele: 918/595-4434  
Fax: 918/595-4584**

Date/Time: **May 20, 2015, at 6:30 p.m.**

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<sup>1</sup> Notice by December 15 of each year and posted 24 hours in advance with agenda.  
<sup>2</sup> Requires 48 hours notice to City and County, and posted 24 hours in advance with agenda.  
<sup>3</sup> Change of regularly scheduled meeting must be sent not less than 10 days prior to change, posted 48 hours in advance, and agenda posted 24 hours in advance.

<b>Total Expenditures</b>	<b>25,355,476</b>	<b>25,698,927</b>	<b>1.35%</b>	<b>28,506,287</b>	<b>10.92%</b>
<b>Revenues in excess of expenditures</b>	<b>356,349</b>	<b>1,515,796</b>		<b>-</b>	
<b>Beginning Fund Balance</b>	<b>9,504,020</b>	<b>9,860,369</b>		<b>11,376,165</b>	
<b>Ending Fund Balance</b>	<b><u>9,860,369</u></b>	<b><u>11,376,165</u></b>		<b><u>11,376,165</u></b>	

\* P&I on Bonds recorded in revenue Under Financing Sources