

BUDGET ADOPTION RESOLUTION – FUND-BASED BUDGET

**TOWN OF FORT SUPPLY, OKLAHOMA
RESOLUTION NO. 112**

**A RESOLUTION ADOPTING THE TOWN OF FORT SUPPLY, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2014-2015 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The Town of Fort Supply has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Mayor of the Town of Fort Supply has prepared a budget for the fiscal year ending June 30, 2015 (FY 2014-2015) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the Mayor of the Town of Fort Supply , or designee as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Town of Fort Supply at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Town of Fort Supply has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF FORT SUPPLY, OKLAHOMA:**

SECTION 1. The Board of Trustees of the Town of Fort Supply does hereby adopt the FY 2014-2015 Budget on the 3rd day of June 2014 with total resources available in the amount of \$ 135,920 and total fund/departmental appropriations in the amount of \$ 135,520. Legal appropriations (spending/encumbering limits) are hereby established as detailed in the attached budget.



Woodward

SECTION 2. The Board of Trustees of the Town of Fort Supply does hereby authorize the Mayor of Fort Supply to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2014-2015, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Board of Trustees of the Town of Fort Supply.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Board of Trustees of the Town of Fort Supply and filed with the State Auditor and Inspector.

ADOPTED THIS 3rd DAY OF JUNE, 2014, BY THE BOARD OF TRUSTEES OF THE TOWN OF FORT SUPPLY, OKLAHOMA.



MAYOR

ATTEST: (SEAL)



TOWN CLERK

Woodward News
 P.O. Box 928
 904 Oklahoma
 Woodward, OK 73802
 1-888-389-6960
 1-580-256-2200

PROOF OF PUBLICATION

STATE OF OKLAHOMA

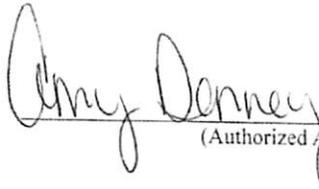
SS

COUNTY OF WOODWARD

THE UNDERSIGNED OF LAWFUL AGE BEING DULY SWORN AND AUTHORIZED SAYS THAT THEY ARE AN EMPLOYEE OF THE NEWSPAPER AUTHORIZED TO MAKE THIS AFFIDAVIT, THAT THE WOODWARD NEWS (SUCCESSOR TO THE WOODWARD DAILY PRESS AND THE WOODWARD JOURNAL) A DAILY NEWSPAPER IS A NEWSPAPER QUALIFIED TO PUBLISH LEGAL NOTICES, ADVERTISEMENTS AND PUBLICATIONS AS PROVIDED IN SECTION 106 OF TITLE 25, OKLAHOMA STATUTES 1981, AS AMENDED, AND COMPLIES WITH ALL OTHER REQUIREMENTS OF THE LAWS OF OKLAHOMA WITH REFERENCE TO LEGAL PUBLICATIONS.

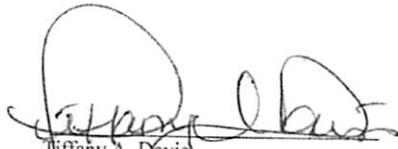
THAT THE ATTACHED NOTICE WAS PUBLISHED IN THE REGULAR EDITION OF THIS NEWSPAPER DURING THE PERIOD OF PUBLICATION AND NOT IN A SUPPLEMENT, ON THE FOLLOWING DATES:

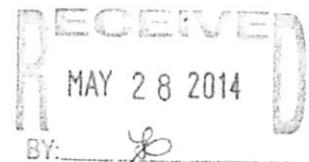
1st Publication May 23, 2014


 (Authorized Agent)

State of Oklahoma
 County of Woodward
 Signed and sworn to before me on

the 23rd day of May, 2014.
 By Amy Denney


 Tiffany A. Davis
 Notary Public
 My Commission expires: 08.22.17
 Commission Number 13007745



Handwritten initials and date: AB-2-28-14

In accordance with Section 17-208 Title 11, Oklahoma Statutes, notice hereby given that the proposed fiscal year 2014/2015 budget will be considered at a public hearing on Tuesday June 3, 2014 at Town Hall, Fort Supply Oklahoma. Copies of the proposed budget are available for review in the Town Hall, Fort Supply, Oklahoma.

The Town of Fort Supply 2014-2015 Annual Budget will be adopted by resolution during a meeting of the Town Council on Tuesday June 3, 2014.

TOWN OF FORT SUPPLY, OKLAHOMA
 Fiscal Year 2014-2015 Annual Budget

BUDGET SUMMARY

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	Net Change	ENDING BALANCE
GENERAL FUND	\$ -	\$ 135,920	\$(135,520)	\$400	\$400
ENTERPRISE FUNDS					
Public Works Authority	\$125,000	\$504,074	\$(547,950)	\$(43,876)	\$81,124
GRAND TOTAL ALL FUNDS	\$125,000	\$639,994	\$(683,470)	\$(43,476)	\$81,524

BUDGET ADOPTION RESOLUTION – FUND-BASED BUDGET

**FORT SUPPLY PUBLIC WORKS AUTHORITY:
FORT SUPPLY OKLAHOMA**

RESOLUTION NO. 113

**A RESOLUTION ADOPTING THE FORT SUPPLY PUBLIC WORKS AUTHORITY:
FORT SUPPLY, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2014-2015 AND
ESTABLISHING BUDGET AMENDMENT AUTHORITY**

WHEREAS, The Fort Supply Public Works Authority has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Mayor of the Town of Fort Supply has prepared a budget for the fiscal year ending June 30, 2015 (FY 2014-2015) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the Mayor of the Town of Fort Supply , or designee as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Fort Supply Public Works Authority at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Fort Supply Public Works Authority has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FORT SUPPLY, OKLAHOMA:

SECTION 1. The Board of Trustees of the Town of Fort Supply does hereby adopt the Fort Supply Public Works Authority FY 2014-2015 Budget on the 3rd day of June 2014 with total resources available in the amount of \$629,074 and total fund/departmental appropriations in the amount of \$547,950. Legal appropriations (spending/encumbering limits) are hereby established as detailed in the attached budget.

SECTION 2. The Board of Trustees of the Fort Supply Public Works Authority does hereby authorize the Mayor of Fort Supply to transfer any unexpended and unencumbered appropriations,

at any time throughout FY 2014-2015, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Board of Trustees of the Fort Supply Public Works Authority.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Board of Trustees of the Fort Supply Public Works Authority and filed with the State Auditor and Inspector.

ADOPTED THIS 3rd DAY OF JUNE 2014, BY THE BOARD OF TRUSTEES OF THE FORT SUPPLY PUBLIC WORKS AUTHORITY, FORT SUPPLY, OKLAHOMA.


MAYOR

ATTEST (SEAL)


TOWN CLERK

TOWN OF FORT SUPPLY, OKLAHOMA
Fiscal Year 2014/2015 Annual Budget

BUDGET MEMO

DATE May 4, 2014

RE 2014/2015 Annual Budget

The budget includes the following highlights for fiscal year:

Tax revenues for the Town are budgeted at a conservative 90%. If collected consistent with FY14, that will generate an additional \$3,350 in income. Based upon the historic trends, sales tax is declining. The budget includes attorney fees to explore options for enhancing that sales tax revenue.

A 3% salary increase has been budgeted for both full time employees at an estimated cost of \$1,656 (Gen \$515 and PWA \$1,141).

A contract meter reader is budgeted for FY15 at a cost of \$4,200.

An increase in General Fund expenses in the general government department are budgeted with an increase over prior year due to the inclusion of the cost of a full financial statement audit.

Water and Trash revenues are budgeted with a 3% increase which is a pass through from our provider. This increase is a pass through of cost from the service provider.

Electrical expenses include \$7,500 for the cost of insurance on the Town's infrastructure. This is an estimate; no quote has been obtained.

The Town has been approved for \$105,000 REAP grant to be used toward Phase III of the Water Project. The cost of the project, provided by Cardinal Engineering, is \$105,000. The grant and related expense is included in the budget.

Phase IV of the water project is under discussion by the Board. Cardinal Engineering is estimating an additional \$200,000 will be required for that phase. It has not been bid. Funding options are being considered by the Town. No expense or related grant revenues are included in the FY15 budget as proposed.

Capital improvements are budgeted as follows:

General Government	\$ 2,500	City Hall Maintenance Improvements
Street Department	\$ 1,500	Hydraulic lift for the snow plow
Community Building	\$ 4,500	Flooring upgrade
Water Department	\$ 7,000	Tractor repairs
Water Department	\$ 4,500	Water meter replacement
Water Department	\$ 105,000	Phase III discussed above

Copies of the proposed budget are available for review in the Office of the Town Clerk, Fort Supply, OK.

The legal level of control for the Town's 2014/2015 budget is established at the Department level. Additional detail is provided for analysis purposes only.

If you have any questions, please contact Meredith Meacham Wilson, CPA.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given that the proposed fiscal year 2014/2015 budget will be considered at a public hearing on Tuesday, June 3, 2014. Copies of the proposed budget are available for review in Town Hall, Ft. Supply, OK.

The Town of Fort Supply 2014-2015 Annual Budget will be adopted by resolution during a meeting of the Town Council on Tuesday June 3, 2014.

TOWN OF FORT SUPPLY, OKLAHOMA
Fiscal Year 2014-2015 Annual Budget

BUDGET SUMMARY

	BEGINNING BALANCE (Estimates)	REVENUES	EXPENSES	Net Change	ENDING BALANCE
GENERAL FUND	\$ -	\$ 135,920	\$ (135,520)	\$ 400	\$ 400
ENTERPRISE FUNDS					
Public Works Authority	\$ 125,000	\$ 504,074	\$ (547,950)	\$ (43,876)	\$ 81,124
GRAND TOTAL ALL FUNDS	\$ 125,000	\$ 639,994	\$ (683,470)	\$ (43,476)	\$ 81,524

Town of Fort Supply
 General Fund Budget
 For the Year Ended June 30, 2015

General Fund

	ACTUAL YTD 2012/2013	Amended BUDGET FY 2013/2014	PROJECTED YTD 2013/2014	PROPOSED BUDGET 2014/2015
OPERATING REVENUES				
Sales tax	\$ 35,192	\$ 30,700	\$ 26,878	\$ 24,190
Tobacco tax	489	430	338	300
Alcohol beverage tax	3,623	3,000	3,055	2,750
Gasoline excise tax	1,537	500	607	550
Franchise tax	1,637	1,450	2,623	2,360
Licenses and permits	760	500	133	120
Court fines	750	-	-	-
Grants	7,684	4,400	4,474	4,400
Donations	6,144	-	4,888	-
Other Revenue	12,473	2,500	1,580	1,250
TOTAL OPERATING REVENUES	70,289	43,480	44,575	35,920
OPERATING EXPENSES				
General Government				
Personal Services	73,020	31,000	54,845	45,800
Materials and Supplies	4,241	5,000	6,288	6,500
Other Services and Charges	48,388	60,000	47,573	62,000
Capital Outlay	-	-	-	2,500
Total General Government	125,649	96,000	108,705	116,800
Animal Control Department				
Personal Services	-	-	-	-
Materials and Supplies	-	-	-	-
Other Services and Charges	-	-	-	6,000
Capital Outlay	-	-	-	-
Total Animal Control Department	-	-	-	6,000
Fire Department				
Personal Services	-	-	1,020	1,020
Materials and Supplies	3,869	4,750	1,366	4,400
Other Services and Charges	7,496	-	757	-
Capital Outlay	-	-	-	-
Total Fire Department	11,365	4,750	3,144	5,420
Street Department				
Personal Services	-	-	-	-
Materials and Supplies	1,199	500	-	550
Other Services and Charges	-	-	-	-
Capital Outlay - Hydraulic lift for snow plow	-	6,000	-	1,500
Total Street Department	1,199	6,500	-	2,050
Cemetery Department				
Personal Services	-	-	-	-
Materials and Supplies	-	250	-	250
Other Services and Charges	-	-	-	-
Capital Outlay	-	-	-	-
Total Cemetery Department	-	250	-	250
Community Building				
Personal Services	-	-	-	-
Materials and Supplies	315	-	-	-
Other Services and Charges	-	350	673	500
Capital Outlay	-	-	-	4,500
Total Community Building	315	350	673	5,000
TOTAL EXPENDITURES	138,528	107,850	112,522	135,520
REVENUES OVER (UNDER) EXPENDITURES	(68,239)	(64,370)	(67,947)	(99,600)
OTHER FINANCING SOURCES (USES)				
Transfers-in	-	65,000	63,000	100,000
Net transfers	-	65,000	63,000	100,000
TOTAL OTHER FINANCING SOURCES (USES)	-	65,000	63,000	100,000
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(68,239)	630	(4,947)	400
BEGINNING FUND BALANCE	-	5,000	5,000	-
ENDING FUND BALANCE	\$ (68,239)	\$ 5,630	\$ 53	\$ 400

Town of Fort Supply
Public Works Authority
For the Year Ended June 30, 2015

Public Works Authority

	ACTUAL YTD 2012/2013	APPROVED BUDGET FY 2013/2014	PROJECTED YTD 2013/2014	PROPOSED BUDGET 2014/2015
OPERATING REVENUES				
Electric Revenues	\$ 319,309	\$ 315,000	\$ 368,779	\$ 350,000
Water Revenues	83,724	84,000	64,628	62,500
3% increase	-	-	-	1,939
Sewer Revenues	23,123	22,500	24,023	22,500
Trash Revenues	32,420	28,000	34,507	31,500
3% increase	-	-	-	1,035
Consumer Fee	12,293	32,000	22,100	22,000
Other Revenues	43,082	5,000	18,710	7,500
TOTAL OPERATING REVENUES	513,951	486,500	532,746	498,974
OPERATING EXPENSES				
Administration Department				
Personal Services	1,075	15,000	22,694	9,750
Materials and Supplies	5,968	30,000	16,833	18,000
Other Services and Charges	52,651	15,000	22,722	25,000
Capital Outlay	-	-	-	-
Total Administration Department	59,694	60,000	62,249	52,750
Electric Department				
Personal Services	-	-	-	-
Materials and Supplies	-	-	-	-
Electricity Purchased for Resale	176,171	193,000	199,338	205,000
Other Services and Charges	-	-	-	7,500
Capital Outlay	-	-	-	-
Total Electric Department	176,171	193,000	199,338	212,500
Water Department				
Personal Services	-	54,000	-	56,700
Materials and Supplies	1,456	10,000	4,470	6,000
Water Purchased for Resale	59,084	53,000	61,853	65,000
Other Services and Charges	316	-	7,414	8,000
Capital Outlay	-	20,000	167,731	116,500
Total Water Department	60,856	137,000	241,469	252,200
Sewer Department				
Personal Services	-	-	-	-
Materials and Supplies	-	1,000	-	500
Other Services and Charges	-	-	-	-
Capital	-	-	-	-
Total Sewer Department	-	1,000	-	500
Trash Department				
Other Services & Charges	25,293	30,000	28,428	30,000
Total Trash Department	25,293	30,000	28,428	30,000
TOTAL OPERATING EXPENDITURES	322,014	421,000	531,484	547,950
OPERATING INCOME (LOSS)	191,937	65,500	1,262	(48,976)
NON-OPERATING REVENUES (EXPENSES)				
Interest Income	72	100	86	100
Grants - REAP & CDBG	-	-	137,803	105,000
Transfers in(out) - General Fund	-	(65,000)	(63,000)	(100,000)
TOTAL OTHER FINANCING SOURCES (USES)	72	(64,900)	74,889	5,100
NET INCOME	192,009	600	76,151	(43,876)
BEGINNING RETAINED EARNINGS	350	100,000	100,000	125,000
ENDING RETAINED EARNINGS	\$ 192,359	\$ 100,600	\$ 176,151	\$ 81,124
Electric Revenues	319,309	315,000	368,779	350,000
Electric Expenses, excluding capital outlay	176,171	193,000	199,338	212,500
	143,138	122,000	169,440	137,500
	45%	39%	46%	39%
Water Revenues	83,724	84,000	64,628	64,439
Water Expenses	60,856	137,000	241,469	252,200
	22,868	(53,000)	(176,841)	(187,761)
	27%	-83%	-274%	-291%
Trash Revenues	44,713	60,000	56,607	32,535
Trash Expenses	25,293	30,000	28,428	30,000
	19,420	30,000	28,179	2,535
	-	50%	50%	8%
Sewer Revenues	23,123	22,500	24,023	22,500
Sewer Expense	-	1,000	-	500
	23,123	21,500	24,023	22,000
	100%	96%	100%	96%