

**GRADY COUNTY, OKLAHOMA
FINANCIAL STATEMENT
AND INDEPENDENT AUDITOR'S REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

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STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

January 22, 2007

TO THE CITIZENS OF
GRADY COUNTY, OKLAHOMA

Transmitted herewith is the audit of Grady County, Oklahoma, for the fiscal year ended June 30, 2005. A report of this type is critical in nature; however, we do not intend to imply that our audit failed to disclose commendable features in the present accounting and operating procedures of the County.

We wish to take this opportunity to express our appreciation for the assistance and cooperation extended to our office during the course of our audit.

The Office of the State Auditor and Inspector is committed to serving the public interest by providing independent oversight and by issuing reports that serve as a management tool to the state to ensure a government which is accountable to the people of the State of Oklahoma.

Sincerely,

A handwritten signature in cursive script that reads "Jeff A. McMahon".

JEFF A. McMAHAN
State Auditor and Inspector

**GRADY COUNTY, OKLAHOMA
FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

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**GRADY COUNTY, OKLAHOMA
FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

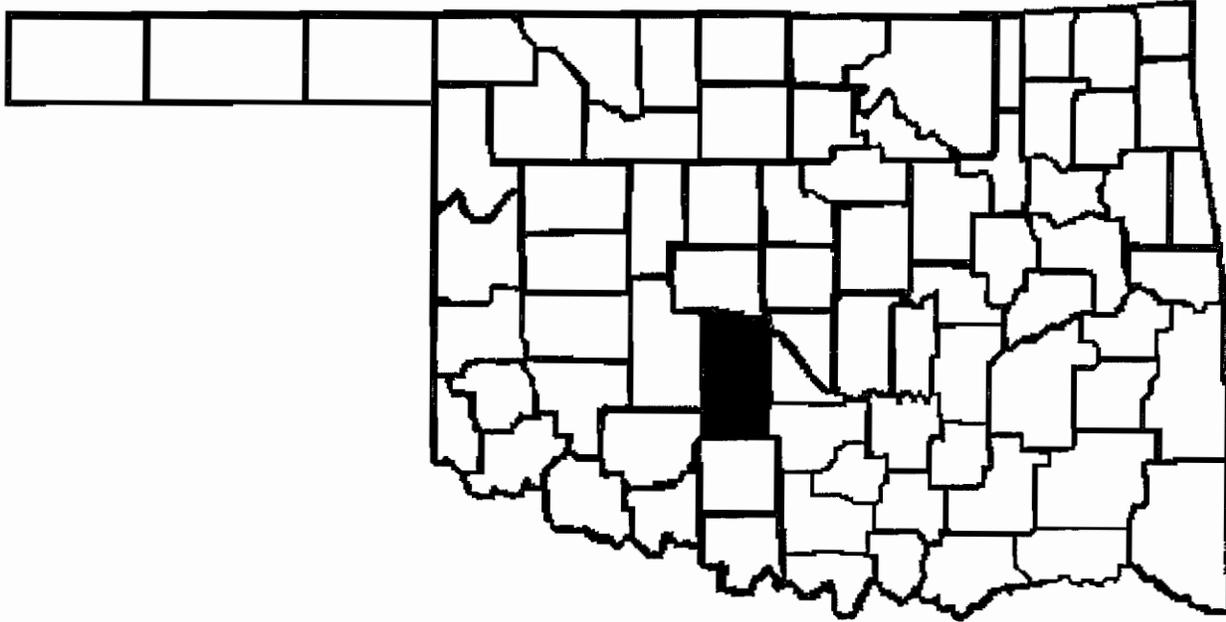
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REPORT TO THE CITIZENS
OF
GRADY COUNTY, OKLAHOMA



Grady County was created at statehood and named for Henry W. Grady, editor of the *Atlanta Constitution*. Chickasha, the county seat, was named for the Chickasaw Indians and is known as the “Queen City of the Washita” because of its strategic location.

In addition to the H.E. Bailey Turnpike and other highways, the OKT-MKT and Burlington-Northern railroads serve the transportation needs of the county.

Specialized educational needs are met by the Jane Brooks School for the Deaf and the University of Science and Arts of Oklahoma, all in Chickasha. Recreational opportunities are available at Lakes Burtshi and Chickasha.

Summer rodeos and swap meets attract visitors to the area, as does the annual Watermelon Festival at Rush Springs, “Watermelon Capital of the World.” Other annual events include the Festival of Lights, the Grady County Fair, the Firefighters Chili Cook-off, and the Veterans Parade.

Contact the Grady County Historical Society and the Chamber of Commerce for more information, or call the county clerk’s office at 405/224/7388.

County Seat – Chickasha

Area – 1,105.3 Square Miles

County Population – 48,176
(2004 est.)

Farms – 1,804

Land in Farms – 601,607 Acres

Primary Source: Oklahoma Almanac 2005-2006

See independent auditor’s report.

**GRADY COUNTY OFFICIALS
AND RESPONSIBILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

COUNTY ASSESSOR
Phyllis Ray
(D) Cement

The County Assessor has the responsibility to appraise and assess the real and personal property within the county for the purpose of ad valorem taxation. Also, the County Assessor is required to compute the ad valorem taxes due on all taxable property. The County Assessor appraises all the taxable real and personal property according to its fair cash value for which the property is actually being used as of January 1 of the taxable year at the percentages provided for in Article 10, § 8 of the Oklahoma Constitution.

The County Assessor is required to build and maintain permanent records of the taxable real property and tax exempt real property within the county. Information entered on each record includes the property's legal description, owner's name and address, and the homestead exemption status of the owner.

COUNTY CLERK
Sharon Shoemake
(D) Chickasha

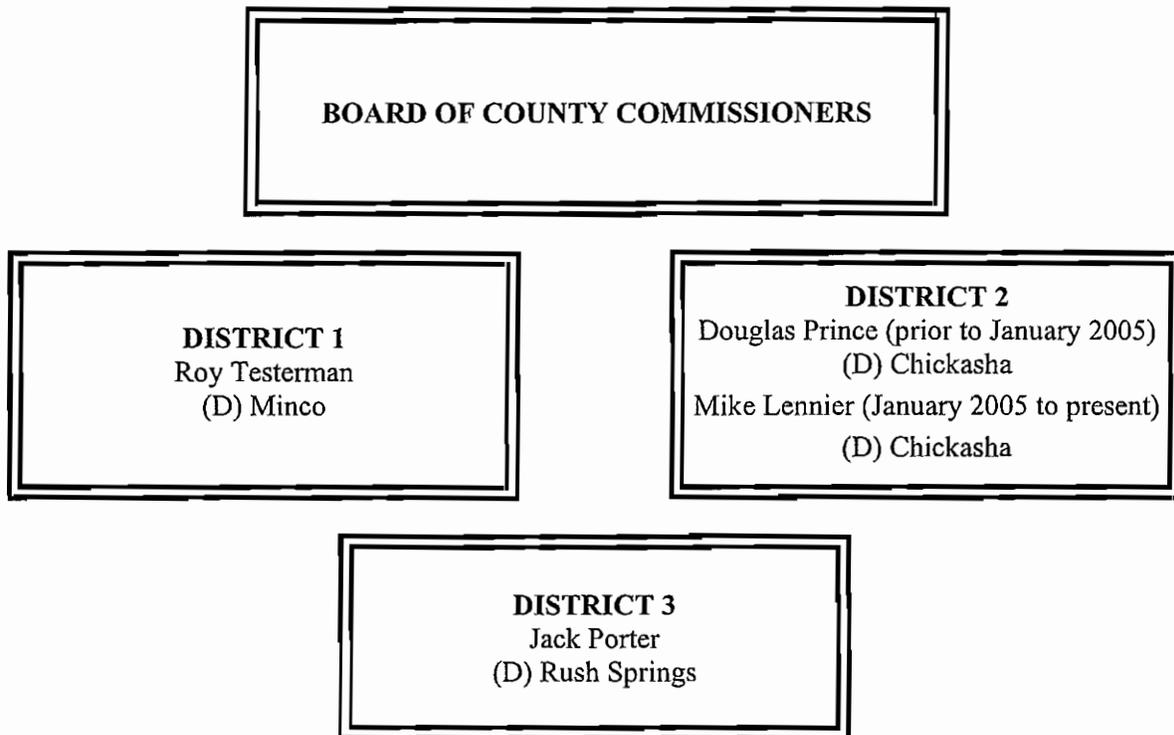
The County Clerk serves as the register of deeds and custodian of records for the county. The County Clerk also serves as the secretary to several boards, including the Board of County Commissioners, the County Excise Board, the County Board of Equalization, and the Board of Tax Roll Corrections.

The County Clerk reviews all the claims for payment of goods and services purchased or contracted by the county, and prepares the proper warrants for payment of those goods and services and the county payroll. The County Clerk, or his or her designated deputy, serves as the purchasing agent for the county. This system is a means to ensure the public that tax dollars are being spent appropriately.

Various records within the different county offices are classified as "open records." As such, they can be reviewed and mechanically copied by the public.

See independent auditor's report.

**GRADY COUNTY OFFICIALS
AND RESPONSIBILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**



The Board of County Commissioners is the chief administrative body for the county. County Commissioners are also responsible for maintaining and constructing the county roads and bridges.

The Commissioners must act as a Board when entering into contracts or other agreements affecting the county's welfare. Thus, actions taken by the Board are voted on and approved by a majority of the Commissioners. The Board of County Commissioners' business meetings are open to the public.

As the county's chief administrative body, the three County Commissioners must make major financial decisions and transactions. The Board has the official duty to ensure the fiscal responsibility of the other county officers who handle county funds. The review and approval procedures empowered to the Board of County Commissioners are a means to provide the public with a fiscally efficient system of county government.

See independent auditor's report.

**GRADY COUNTY OFFICIALS
AND RESPONSIBILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

COUNTY SHERIFF

Kieran McMullen
(R) Rush Springs

The County Sheriff is responsible for preserving the peace and protecting life and property within the county's jurisdiction. As the county's chief law enforcement officer, the Sheriff has the power and authority to suppress all unlawful disturbances, to apprehend and secure persons charged with felony or breach of peace, and to operate the county jail.

The County Sheriff has the responsibility of serving warrants and processing papers ordered by the District Court.

COUNTY TREASURER

Sandra Johnson
(D) Chickasha

All collections by county government from ad valorem taxes and other sources are deposited with the County Treasurer. The County Treasurer collects ad valorem taxes for the county and its political subdivisions. The County Treasurer is authorized to issue delinquent personal property tax warrants and to impose tax liens on real property for delinquent taxes.

To account for county collections and disbursements, the County Treasurer is required to maintain an accurate record of all the monies received and disbursed. The State Auditor and Inspector's Office prescribes all the forms used by the County Treasurer, and at least twice a year inspects the County Treasurer's accounts.

See independent auditor's report.

**GRADY COUNTY OFFICIALS
AND RESPONSIBILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

COURT CLERK
Glenda Fenimore
(D) Blanchard

The Court Clerk has the primary responsibility to record, file, and maintain as permanent records the proceedings of the District Court.

Court proceedings are recorded in the appropriate journal or record docket. All the court proceedings are public information except those related to juvenile, guardianship, adoption, and mental health cases.

The Court Clerk issues marriage licenses, passports, notary certificates, beer and pool hall licenses, and private process server licenses.

Monies from the court fund are identified for distribution by the Court Clerk to the appropriate units of county and state government. Court Clerks use forms and follow procedures prescribed by the Court Administrator's Office, the Oklahoma Supreme Court, and the State Auditor and Inspector.

DISTRICT ATTORNEY
Gene Christian
(D) Duncan

As the chief attorney for county government, the District Attorney acts as the legal advisor to the county officers on matters related to their duties. The District Attorney represents the county in civil litigation. County officials may call upon the District Attorney to clarify a law or request an official interpretation from the Attorney General.

See independent auditor's report.

**GRADY COUNTY OFFICIALS
AND RESPONSIBILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

ELECTION BOARD SECRETARY

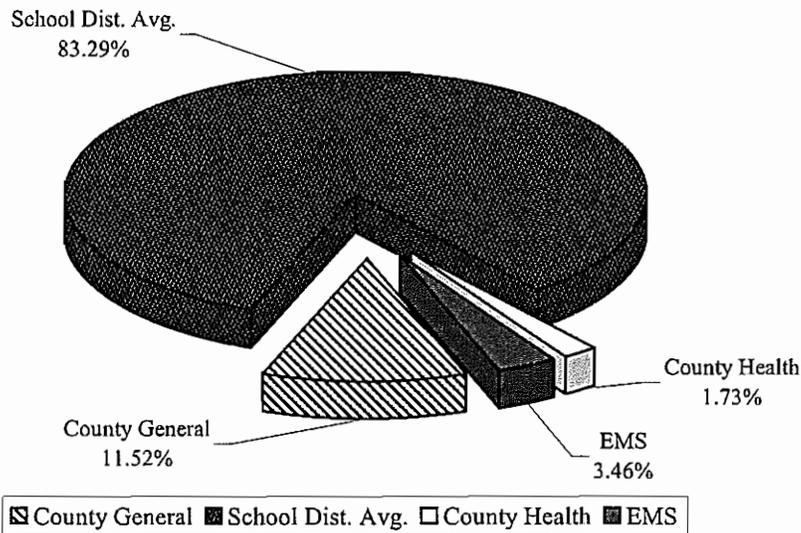
Joyce Smith
(D) Chickasha

The Election Board Secretary is appointed by the State Election Board and is the chief administrative officer of the County Election Board. The County Election Board has direct responsibility for all the ballots used in all elections within the county. The Board also conducts all elections held within the county.

To finance the operation of the County Election Board, the County Excise Board must appropriate sufficient funds annually. The state and counties split the election costs, but counties must pay for any county elections not held concurrently with state elections.

**GRADY COUNTY, OKLAHOMA
AD VALOREM TAX DISTRIBUTION
SHARE OF THE AVERAGE MILLAGE
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

Property taxes are calculated by applying a millage rate to the assessed valuation of property. Millage rates are established by the Oklahoma Constitution. One mill equals one-thousandth of a dollar. For example, if the assessed value of a property is \$1,000.00 and the millage rate is 1.00, then the tax on that property is \$1.00. This chart shows the different entities of the County and their share of the various millages as authorized by the Constitution.



County-Wide Millages		School District Millages							
Co. General	10.33			Gen.	Bldg.	Skg.	Career Tech	Common	Total
County Health	1.55	Chickasha	I-1	35.78	5.11	25.10	15.46	4.13	85.58
EMS	3.10	Minco	I-2	35.99	5.14	24.55	15.46	4.13	85.27
		Friend	I-37	36.57	5.22	20.52	15.46	4.13	81.90
		Ninnekah	I-51	36.37	5.20	11.98	15.46	4.13	73.14
		Alex	I-56	36.27	5.18	18.27	15.46	4.13	79.31
		Rush Springs	I-68	36.07	5.15	18.27	11.38	4.13	75.00
		Bridgecreek	I-95	36.44	5.21	7.11		4.13	52.89
		Middleberg	I-96	36.55	5.22	24.49	15.46	4.13	85.85
		Tuttle	I-97	36.25	5.18	14.84	11.65	4.13	72.05
		Verden	I-99	37.35	5.34	11.07	15.46	4.13	73.35
		Amber-Pocasset	I-128	36.20	5.17	11.35	15.46	4.13	72.31
		Pioneer	I-131	36.96	5.28	11.98	15.46	4.13	73.81
		Cement	J-160	36.4	5.20	16.70	11.65	4.13	74.08
		Sterling	J-3	37.48	5.35	9.09	11.61	4.13	67.66
		Fletcher	J-9	35.1	5.01	17.53	11.61	4.13	73.38
		Lindsay	J-9	36.35	5.19	4.33	11.38	4.13	61.38
		Newcastle	J-1	36.69	5.24	23.02	11.38	4.13	80.46
		Dibble	J-2	36.68	5.24	23.45	11.38	4.13	80.88
		Blanchard	J-29	36.92	5.27	33.52	11.38	4.13	91.22
		Marlow	J-3	36.96	5.28	2.57	12.19	4.13	61.13
		Marlow-Central	J-36	35.18	5.03	13.38	12.19	4.13	69.91
		Bray-Doyle	J-42	35.41	5.06	9.43	12.19	4.13	66.22
		MJ-NTC	V-9	36.69	5.24	23.02	11.38	4.13	80.46

See independent auditor's report.

**GRADY COUNTY, OKLAHOMA
COMPUTATION OF LEGAL DEBT MARGIN
FOR THE FISCAL YEAR ENDED JUNE 30, 2005
(UNAUDITED)**

Total net assessed value as of January 1, 2004		<u>\$ 200,068,308</u>
Debt limit - 5% of total assessed value		10,003,415
Total bonds outstanding	385,000	
Total judgments outstanding	-	
Less cash in sinking fund	<u>408,126</u>	<u>-</u>
Legal debt margin		<u>\$ 10,003,415</u>

See independent auditor's report.

**GRADY COUNTY, OKLAHOMA
RATIO OF NET GENERAL BONDED DEBT TO ASSESSED
VALUE AND NET BONDED DEBT PER CAPITA
FOR THE FISCAL YEAR ENDED JUNE 30, 2005
(UNAUDITED)**

	2005
Estimated population	48,176
Net assessed value as of January 1, 2004	\$ 200,068,308
Gross bonded debt	385,000
Less available sinking fund cash balance	408,126
Net bonded debt	\$ -
Ratio of net bonded debt to assessed value	0.00%
Net bonded debt per capita	\$ -

See independent auditor's report.

**GRADY COUNTY, OKLAHOMA
ASSESSED VALUE OF PROPERTY
FOR THE FISCAL YEAR ENDED JUNE 30, 2005
(UNAUDITED)**

<u>Valuation Date</u>	<u>Personal</u>	<u>Public Service</u>	<u>Real Estate</u>	<u>Homestead Exemption</u>	<u>Net Value</u>	<u>Estimated Fair Market Value</u>
1/1/2004	\$41,245,323	\$34,835,298	\$135,920,206	\$11,932,519	\$200,068,308	\$1,628,831,478

See independent auditor's report.

FINANCIAL SECTION



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

Independent Auditor's Report

TO THE OFFICERS OF
GRADY COUNTY, OKLAHOMA

We have audited the combined totals—all funds of the accompanying Combined Statement of Receipts, Disbursements, and Changes in Cash Balances of Grady County, Oklahoma, as of and for the year ended June 30, 2005, listed in the table of contents as the basic financial statement. This financial statement is the responsibility of Grady County's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion. Oklahoma Statutes, in addition to audit responsibilities, assign other responsibilities to the State Auditor and Inspector's Office. Those responsibilities include providing various information technology (IT) support for county government.

As described in Note 1, this financial statement was prepared using accounting practices prescribed or permitted by Oklahoma state law, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the matter discussed in the preceding paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Grady County as of June 30, 2005, or changes in its financial position for the year then ended.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the combined total of receipts, disbursements, and changes in cash of Grady County, for the year ended June 30, 2005, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 20, 2006, on our consideration of Grady County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the combined total of all funds within the basic financial statement taken as a whole. The combining information is presented for purposes of additional analysis rather than to present the receipts, disbursements, and cash balances of the individual funds. Also, the other supplementary information, as listed in the table of contents, is presented for purposes of additional analysis, and is not a required part of the basic financial statement. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statement. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statement and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statement taken as a whole. The information listed in the table of contents under Introductory Section has not been audited by us, and accordingly, we express no opinion on it.



JEFF A. McMAHAN
State Auditor and Inspector

November 20, 2006

Basic Financial Statement

**GRADY COUNTY, OKLAHOMA
COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH BALANCES
(WITH COMBINING INFORMATION)
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

	Beginning		Transfer In	Transfer Out	Disbursements	Ending
	Cash Balances July 1, 2004	Receipts Apportioned				Cash Balances June 30, 2005
Combining Information:						
General Fund	\$ 617,194	\$ 3,130,557	\$ 453,669	\$	\$ 3,665,017	\$ 536,403
County Health Department	242,048	338,011			269,883	310,176
T-Highway	3,636,541	7,054,518			6,851,059	3,840,000
Restricted Capital Improvement	2,749					2,749
911 County-Wide Emergency	277,237	232,811			314,727	195,321
Resale Property	158,933	164,867			223,965	99,835
County Clerk's Lien Fee	38,026	29,103			34,984	32,145
County Clerk's Preservation Fund	87,150	103,902			74,199	116,853
Sheriff Service Fee	165,129	274,983			357,667	82,445
Assessor Revolving Fund	6,791	16,214			14,437	8,568
Emergency Operations Planning Grant	5,630				4,682	948
County Sales Tax	475,888	1,288,997			1,032,390	732,495
Treasurer's Mortgage Tax	60,343	18,940			30,681	48,602
Assessor Visual Inspection	169	2				171
CDBG RWD #7		500,000			500,000	
Sheriff Training	119					119
Sheriff BVP FY2002 Grant	605				450	155
Sheriff Highway Safety	290				290	
Sheriff DARE	3,267				525	2,742
Grady County Criminal Justice		156,663			156,663	
WIC Cash Fund	32,633	111,770			109,344	35,059
REAP Grant 2004	7,595				3,810	3,785
WIC MINI Grant 2004	759	99			858	
Grady County Home Program	3,000					3,000
REAP Grant 2005		72,900				72,900
Saferoom - FEMA		105,815			95,700	10,115
Sheriff LLEBG - FY 2004		3,896			1,496	2,400
Fire Department FEMA Grant		54,000				54,000
Emergency Management Planning Grant		11,000			11,000	
County Sinking	948,400	135,710		453,669	222,315	408,126
Combined Total--All County Funds	\$ 6,770,496	\$ 13,804,758	\$ 453,669	\$ 453,669	\$ 13,976,142	\$ 6,599,112

The notes to the financial statement are an integral part of this statement.

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

1. Summary of Significant Accounting Policies

A. Reporting Entity

Counties were created by the Constitution of Oklahoma. One county officer is appointed; however, most county officers are locally elected by their constituents. All county powers are delegated by the state.

The accompanying basic financial statement presents the receipts, disbursements, and changes in cash balances of the total of all funds of Grady County, Oklahoma. The funds presented as line items are not a part of the basic financial statement, but have been included as supplementary information within the basic financial statement. These separate funds are established by statute, and their operations are under the control of the County officials. The general fund is the County's general operating fund, accounting for all financial resources except those required to be accounted for in another fund. The other funds presented account for financial resources whose use is restricted for specified purposes.

B. Fund Accounting

The County uses funds to report on receipts, disbursements, and changes in cash balances. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Following are descriptions of the funds included as supplementary information within the financial statement:

General Fund - accounts for the general operations of the government.

County Health Department - accounts for monies collected on behalf of the county health department from ad valorem taxes and state and local revenues.

T-Highway - accounts for state, local and miscellaneous receipts and disbursements for the purpose of constructing and maintaining county roads and bridges.

Restricted Capital Improvement - accounts for monies used for the renovation and remodeling of courthouse property.

911 County-Wide Emergency - accounts for receipt fees for the purpose of maintaining a 911 service.

Resale Property - accounts for the collection of interest and penalties on delinquent taxes and the disposition of same as restricted by statute.

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

County Clerk's Lien Fee – accounts for lien collections and disbursements as restricted by statute.

County Clerk's Preservation Fund – accounts for fees collected for instruments filed in the Registrar of Deeds as restricted by statute for preservation of records.

Sheriff Service Fee – accounts for the collection and disbursement of sheriff process service fees as restricted by statute.

Assessor Revolving Fund – accounts for the collection of fees for copies restricted by state statute.

Emergency Operations Planning Grant – accounts for grant monies received and disbursed as restricted by the grant agreement.

County Sales Tax – accounts for the collection of sales tax revenue used for the renovation and maintenance and operation of the county fairgrounds.

Treasurer's Mortgage Tax – accounts for the collection of fees by the Treasurer for mortgage tax certificates and the disbursement of the funds as restricted by statutes.

Assessor Visual Inspection – accounts for the collection of fees by the Treasurer for mortgage tax certificates and the disbursement of the funds as restricted by statutes.

CDBG RWD #7 – accounts for the federal funds passed through the Oklahoma Department of Commerce to be used for the construction of a water system.

Sheriff Training – accounts for grant monies and disbursed for training purposes only.

Sheriff BVP FY2002 Grant – accounts for grant monies received and used to purchase bulletproof vests.

Sheriff Highway Safety – accounts for grant monies received for the purpose of paying deputies' salaries.

Sheriff DARE – accounts for grant monies and donations received by the Sheriff's office for the DARE program.

Grady County Criminal Justice – accounts for monies collected from the Grady County Criminal Justice Authority. Disbursements are made for the Authority's employees' health benefits.

WIC Cash Fund – accounts for grant monies received to reimburse the County for the use operation of the WIC program.

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

REAP Grant 2004 – accounts for grant funds received and disbursed for fire department equipment in District 3.

WIC MINI Grant 2004 – accounts for grant monies received to reimburse the County for the operation of the WIC Program.

Grady County Home Program – accounts for grant monies received for down-payment assistance, remodeling, and the construction of homes for qualified applicants within the County.

REAP Grant 2005 – accounts for grant monies received and disbursements are for fire fighting equipment.

Saferoom – FEMA – accounts for grant monies received and disbursed as restricted by the grant agreement.

Sheriff LLEBG – FY 2004 – accounts for grant monies received used to purchase equipment as restricted by the grant agreement.

Fire Department FEMA Grant – accounts for grant monies received and disbursements are for fire equipment for rural fire departments.

Emergency Management Planning Grant – accounts for grant monies received and disbursements are used for supplies and training for Emergency Management.

County Sinking – accounts for the payment of interest and principal on the matured portion of long-term bonded debt and civil judgments. Debt service receipts are derived generally from a special ad valorem tax levy and from interest earned on investments of cash not immediately required for debt service payments.

The County Treasurer collects and remits material amounts of intergovernmental revenues and ad valorem tax revenue for other budgetary entities, including emergency medical districts, school districts and cities and towns. The cash receipts and disbursements attributable to those other entities do not appear in funds on the County's financial statement; those funds play no part in the County's operations.

C. Basis of Accounting

The basic financial statement is prepared on a basis of accounting wherein amounts are recognized when received or disbursed. This basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred. This cash

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

basis financial presentation is not a comprehensive measure of economic condition or changes therein.

D. Budget

Under current Oklahoma Statutes, the general fund and the county health department fund are the only funds required to adopt a formal budget. On or before the first Monday in July of each year, each officer or department head submits an estimate of needs to the governing body. The budget is approved by fund, office, or department and object. The County Board of Commissioners may approve changes of appropriations within the fund by office or department and object. To increase or decrease the budget by fund requires approval by the County Excise Board.

For the highway funds and other funds, which are not required to adopt a formal budget, appropriations are made on a monthly basis, according to the funds then available.

E. Cash

The County pools the cash of its various funds in maintaining its bank accounts. However, cash applicable to a particular fund is readily identifiable on the County's books. The balance in the pooled cash accounts is available to meet current operating requirements.

State statutes require financial institutions with which the County maintains funds to deposit collateral securities to secure the County's deposits. The amount of collateral securities to be pledged is established by the County Treasurer; this amount must be at least the amount of the deposit to be secured, less the amount insured (by, for example, the FDIC).

F. Investments

The County Treasurer has been authorized by the County's governing board to make investments. By statute (62 O.S. § 348.1 and § 348.3), the following types of investments are allowed:

- U.S. Government obligations
- Certificates of deposit
- Savings accounts
- G.O. bonds issued by counties, municipalities or school districts
- Money judgments against counties, municipalities or school districts
- Bonds and revenue notes issued by a public trust when the beneficiary of the trust is a county, municipality or school district
- Negotiable certificates of deposit
- Prime bankers acceptance which are eligible for purchase by the Federal Reserve System
- Prime commercial paper with a maturity of 180 days or less
- Repurchase agreements
- Money market funds regulated by the Securities and Exchange Commission and which investments consist of the above-mentioned types of investments

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

All investments must be backed by the full faith and credit of the United States Government, the Oklahoma State Government, fully collateralized, or fully insured.

G. Compensated Absences

The County does not accrue any liability for future vacation benefits. Vacation benefits are earned by the employee during the year and must be taken during the year earned. Employees with 1 to 9 years of service earn 80 hours per year; 10 to 19 years of service earn 120 hours per year; and 20 plus years of service earn 160 hours per year. Upon separation, the employee is paid for accrued vacation leave.

The County does not record any liability for sick leave. An employee earns up to 10 days per year and may accumulate a maximum of 60 days. When more than 60 days are accumulated, the amount over 60 is put into a sick leave bank and will be used by the employee for retirement purposes only.

2. Ad Valorem Tax

The County's property tax is levied each October 1 on the assessed value listed as of January 1 of the same year for all real and personal property located in the County, except certain exempt property. Assessed values are established by the County Assessor within the prescribed guidelines established by the Oklahoma Tax Commission and the State Equalization Board. Title 68 O.S. § 2820.A. states, ". . . Each assessor shall thereafter maintain an active and systematic program of visual inspection on a continuous basis and shall establish an inspection schedule which will result in the individual visual inspection of all taxable property within the county at least once each four (4) years."

The assessed property value as of January 1, 2004, was approximately \$200,068,308.

Per Article 10, § 8A, with the repeal of personal property tax, the millages with the adjustment factor are 10.33 mills for general fund operations, 1.55 mills for county health department, and 3.10 mills for emergency medical service. In addition, the County collects the ad valorem taxes assessed by cities and towns and school districts and remits the ad valorem taxes collected to the appropriate taxing units.

Taxes are due on November 1 following the levy date, although they may be paid in two equal installments. If the first half is paid prior to January 1, the second half is not delinquent until April 1. Unpaid real property taxes become a lien upon said property on October 1 of each year.

Unpaid delinquent personal property taxes are published usually in May. If the taxes are not paid within 30 days from publication, they shall be placed on the personal tax lien docket.

Current year tax collections for the year ended June 30, 2005, were approximately 94.77 percent of the tax levy.

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

3. Fuel Tax

The County receives major funding for roads and highways from a state imposed fuel tax. Taxes are collected by the Oklahoma Tax Commission. Taxes are imposed on all gasoline, diesel, and special fuel sales statewide. The County's share is determined on formulas based on the County population, road miles, and land area and is remitted to the County monthly. These funds are earmarked for roads and highways only and are accounted for in the county highway fund.

4. Risk Management

The County is exposed to the various risks of loss shown in the following table:

Types of Loss	Method of Management	Risk of Loss Retained
General Liability <ul style="list-style-type: none"> • Torts • Errors and Omissions • Law Enforcement Officers Liability • Vehicle • Physical Plant • Theft • Damage to Assets • Natural Disasters 	The County participates in a public entity risk pool: Association of County Commissioners of Oklahoma-Self-Insurance Group. (See ACCO-SIG.)	If claims exceed the authorized deductibles, the County could have to pay its share of any pool deficit. A judgment could be assessed for claims in excess of the pool's limits.
Workers' Compensation <ul style="list-style-type: none"> • Employees' Injuries 	The County carries commercial insurance.	A judgment could be assessed for claims in excess of coverage.
Employee <ul style="list-style-type: none"> • Medical • Disability • Dental • Life 	The County participates in the Oklahoma Public Employees Health and Welfare Plan. (See OPEH&WP.)	If claims exceed pool assets, the members would have surcharges assessed to pay the excess claims.

ACCO-SIG - The pool operates as a common risk management and insurance program and is to be self-sustaining through member premiums. Each participating county chooses a \$10,000, \$25,000, or a \$50,000 deductible amount. The County has chosen a \$50,000 deductible for each insured event as stated in the County's "Certificate of Participation." The risk pool will pay legitimate claims in excess of the deductible amount for replacement value up to \$100,000 for property, and up to \$500,000 for general liability. The pool has acquired commercial reinsurance in the amount of \$1,000,000 to cover claims that exceed the pool's risk retention limits. Settled

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

claims have not exceeded insurance coverage for each of the past three fiscal years. There have been no significant reductions in coverage from the prior fiscal year.

Commercial Insurance - The County obtains commercial insurance coverage to pay legitimate workers' compensation claims. Settled claims have not exceeded insurance coverage for each of the past three fiscal years. There have been no significant reductions in coverage from the prior fiscal year.

OPEH&WP - The County has entered into an interlocal agreement with other governmental entities to participate in a pooled self-insurance fund to provide insurance coverage. The pool provides for surcharges to be assessed for claims in excess of pool assets to offset pool deficits. Settled claims have not exceeded insurance coverage for each of the past three fiscal years. There have been no significant reductions in coverage from the prior fiscal year.

5. Long-term Obligations

Capital Leases

The County acquires road machinery and equipment through lease-purchase agreements financed by the Oklahoma Department of Transportation and/or the equipment vendors or their assignees pursuant to the provisions of 69 O.S. § 636.1 through § 636.7. Lease agreements entered into with the Oklahoma Department of Transportation (ODOT) are interest free. However, starting in January 1997, ODOT began charging a one-time fee of 3% on all pieces of machinery subsequently acquired.

General Obligation Bonds

The government issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities.

Grady County General Obligation Limited Tax Refunding Bonds of 1994

The bonds in the amount of \$2,175,000 were issued February 15, 1994, to provide funds to pay issue costs for the purpose of refunding a portion of the outstanding principal amount of the County's General Obligation Limited Tax Bonds – Carl Built – 1986, which were originally issued in the aggregate principal amount of \$3,500,000.

Regarding the original issue, General Obligation Limited Tax Bonds of 1986, facilities were built with the proceeds, and the industrial tenant defaulted on payments. Therefore, the County had to levy a tax to service the debt. In 1998, the County was the recipient of a class action lawsuit, which was settled, and the County was awarded a judgment that will generate sufficient resources to pay principal and interest payments as they become due. Therefore, the County has no current tax levy to retire the debt.

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

General obligation bonds are direct obligations and pledge the full faith and credit of the government. These bonds are required to be fully paid within 25 years from the date of issue. General obligation bonds currently outstanding are as follows:

<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount</u>
Grady County General Obligation Limited Tax Refunding Bonds of 1994	6.00%	\$385,000

Annual debt service requirements to maturity for general obligation bonds, including interest of \$17,498, are as follows:

<u>Fiscal Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$195,000	\$13,128	\$208,128
2007	190,000	4,370	194,370
Total	\$385,000	\$17,498	\$402,498

6. Pension Plan

Plan Description. The County contributes to the Oklahoma Public Employees Retirement Plan (the Plan), a cost-sharing, multiple-employer defined benefit pension plan administered by the Oklahoma Public Employees Retirement System (OPERS). Benefit provisions are established and amended by the Oklahoma Legislature. The Plan provides retirement, disability, and death benefits to Plan members and beneficiaries. Title 74, Sections 901 through 943, as amended, establishes the provisions of the Plan. OPERS issues a publicly available financial report that includes financial statements and supplementary information. That report may be obtained by writing OPERS, P.O. Box 53007, Oklahoma City, Oklahoma 73105 or by calling 1-800-733-9008.

Funding Policy - The contribution rates for each member category are established by the Oklahoma Legislature and are based on an actuarial calculation which is performed to determine the adequacy of contribution rates. County employees are required to contribute between 3.5% and 8.5% of earned compensation. The County contributes between 5.0% and 10.0% of earned compensation. Elected officials could contribute between 4.5% and 10% of their entire compensation. The County contributes 10.0% of earned compensation for elected officials. The County's contributions to the Plan for the years ending June 30, 2005, 2004, and 2003 were \$504,726, \$452,703, and \$495,176, respectively, equal to the required contributions for each year.

**GRADY COUNTY, OKLAHOMA
NOTES TO THE FINANCIAL STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

7. Other Post Employment Benefits (OPEB)

In addition to the pension benefits described in the Pension Plan note, OPERS provides post-retirement health care benefits of up to \$105 each for retirees who are members of an eligible group plan. These benefits are funded on a pay-as-you-go basis as part of the overall retirement benefit. OPEB expenditure and participant information is available for the state as a whole; however, information specific to the County is not available nor can it be reasonably estimated.

8. Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, primarily the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable fund. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time; although, the County expects such amounts, if any, to be immaterial.

The County is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in management's opinion, the resolution of these matters will not have a material adverse effect on the financial condition of the County.

9. Sales Tax

Grady County voters approved a 15-year, ¼% sales tax on September 14, 1999. The proceeds derived from the sales tax are for acquiring, constructing, and equipping additions and improvements to the Grady County Fairgrounds, or to retire any bonds issued for such purposes, and to operate and maintain the Grady County Fairgrounds. Sales tax collections began on January 1, 2000 and will end on January 1, 2015.

10. Interfund Transactions

Operating transfers consist of \$453,669 of excess sinking monies transferred from county sinking to the general fund to be used for repayment of revenue bonds issued by the Grady County Industrial Authority for the construction of a correctional facility in Grady County.

OTHER SUPPLEMENTARY INFORMATION

GRADY COUNTY, OKLAHOMA
COMPARATIVE SCHEDULE OF RECEIPTS, EXPENDITURES, AND
CHANGES IN CASH BALANCES—BUDGET AND ACTUAL—BUDGETARY BASIS—
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

	General Fund			
	Original Budget	Final Budget	Actual	Variance
Beginning Cash Balances	\$ 617,194	\$ 617,194	\$ 617,194	\$ -
Less: Prior Year Outstanding Warrants	(75,612)	(75,612)	(75,612)	
Less: Prior Year Encumbrances	(105,309)	(105,309)	(93,428)	11,881
Beginning Cash Balances, Budgetary Basis	<u>436,273</u>	<u>436,273</u>	<u>448,154</u>	<u>11,881</u>
Receipts:				
Ad Valorem Taxes	1,878,823	1,878,823	2,049,055	170,232
Charges for Services	227,590	227,590	341,902	114,312
Intergovernmental Revenues	363,591	363,591	513,572	149,981
Miscellaneous Revenues	160,324	784,144	226,028	(558,116)
Total Receipts, Budgetary Basis	<u>2,630,328</u>	<u>3,254,148</u>	<u>3,130,557</u>	<u>(123,591)</u>
Expenditures:				
County Sheriff	543,115	542,783	542,698	85
Capital Outlay	1	1		1
Total County Sheriff	<u>543,116</u>	<u>542,784</u>	<u>542,698</u>	<u>86</u>
County Treasurer	143,840	143,962	143,626	336
Capital Outlay	1,000			
Total County Treasurer	<u>144,840</u>	<u>143,962</u>	<u>143,626</u>	<u>336</u>
County Commissioners	9,660	9,660		9,660
Capital Outlay	1	1		1
Total County Commissioners	<u>9,661</u>	<u>9,661</u>	<u>-</u>	<u>9,661</u>
OSU Extension	103,518	100,725	100,600	125
Capital Outlay	100	2,893	2,893	
Total OSU Extension	<u>103,618</u>	<u>103,618</u>	<u>103,493</u>	<u>125</u>
County Clerk	352,444	351,234	350,084	1,150
Capital Outlay	1	1		1
Total County Clerk	<u>352,445</u>	<u>351,235</u>	<u>350,084</u>	<u>1,151</u>
Court Clerk	264,151	264,151	262,707	1,444
Total Court Clerk	<u>264,151</u>	<u>264,151</u>	<u>262,707</u>	<u>1,444</u>

continued on next page

The accompanying notes to the other supplementary information are an integral part of this schedule.
See independent auditor's report.

GRADY COUNTY, OKLAHOMA
COMPARATIVE SCHEDULE OF RECEIPTS, EXPENDITURES, AND
CHANGES IN CASH BALANCES—BUDGET AND ACTUAL—BUDGETARY BASIS—
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

continued from previous page

	Original Budget	Final Budget	Actual	Variance
County Assessor	155,032	155,438	155,438	
Capital Outlay	100			
Total County Assessor	<u>155,132</u>	<u>155,438</u>	<u>155,438</u>	<u>-</u>
Revaluation of Real Property	258,948	235,706	235,706	
Capital Outlay	100	23,342	23,275	67
Total Revaluation of Real Property	<u>259,048</u>	<u>259,048</u>	<u>258,981</u>	<u>67</u>
General Government	420,671	468,920	448,761	20,159
Capital Outlay	5,000	22,000	19,403	2,597
Total General Government	<u>425,671</u>	<u>490,920</u>	<u>468,164</u>	<u>22,756</u>
Excise-Equalization Board	5,000	5,000	2,636	2,364
Total Excise-Equalization Board	<u>5,000</u>	<u>5,000</u>	<u>2,636</u>	<u>2,364</u>
County Election Expense	108,512	107,237	106,430	807
Capital Outlay	1	3,247	3,245	2
Total County Election Expense	<u>108,513</u>	<u>110,484</u>	<u>109,675</u>	<u>809</u>
Charity	30,000	36,000	31,105	4,895
Total Charity	<u>30,000</u>	<u>36,000</u>	<u>31,105</u>	<u>4,895</u>
Civil Defense	43,399	60,356	60,292	64
Capital Outlay	2,000	499	499	
Total Civil Defense	<u>45,399</u>	<u>60,855</u>	<u>60,791</u>	<u>64</u>
Jail	600,000	1,137,258	1,137,254	4
Total Jail	<u>600,000</u>	<u>1,137,258</u>	<u>1,137,254</u>	<u>4</u>
County Audit Budget Account	20,007	20,007	20,007	
Total County Audit Budget Account	<u>20,007</u>	<u>20,007</u>	<u>20,007</u>	<u>-</u>
Total Expenditures, Budgetary Basis	<u>3,066,601</u>	<u>3,690,421</u>	<u>3,646,659</u>	<u>43,762</u>

continued on next page

The accompanying notes to the other supplementary information are an integral part of this schedule.
See independent auditor's report.

GRADY COUNTY, OKLAHOMA
COMPARATIVE SCHEDULE OF RECEIPTS, EXPENDITURES, AND
CHANGES IN CASH BALANCES—BUDGET AND ACTUAL—BUDGETARY BASIS—
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

continued from previous page

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Excess of Receipts and Beginning Cash Balances Over Expenditures, Budgetary Basis	<u>-</u>	<u>-</u>	<u>(67,948)</u>	<u>(67,948)</u>
Other Financing Sources (Uses)				
Operating Transfer In			<u>453,669</u>	<u>453,669</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>453,669</u>	<u>453,669</u>
Excess of Receipts and Beginning Cash Balances Over Expenditures, Budgetary Basis	<u>-</u>	<u>-</u>	<u>385,721</u>	<u>385,721</u>
Reconciliation to Statement of Receipts, Disbursements, and Changes in Cash Balances				
Add: Current Year Encumbrances			<u>92,884</u>	
Add: Current Year Outstanding Warrants			<u>57,798</u>	
Ending Cash Balance			<u>\$ 536,403</u>	

The accompanying notes to the other supplementary information are an integral part of this schedule.
See independent auditor's report.

**GRADY COUNTY, OKLAHOMA
COMPARATIVE SCHEDULE OF RECEIPTS, EXPENDITURES, AND
CHANGES IN CASH BALANCES—BUDGET AND ACTUAL—BUDGETARY BASIS—
COUNTY HEALTH DEPARTMENT FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

	County Health Department Fund			
	Original	Final	Actual	Variance
	Budget	Budget		
Beginning Cash Balances	\$ 242,048	\$ 242,048	\$ 242,048	\$ -
Less: Prior Year Outstanding Warrants	(18,301)	(18,301)	(18,301)	
Less: Prior Year Encumbrances	(5,223)	(5,223)	(4,477)	746
Beginning Cash Balances, Budgetary Basis	<u>218,524</u>	<u>218,524</u>	<u>219,270</u>	<u>746</u>
Receipts:				
Ad Valorem Taxes	281,914	281,914	306,430	24,516
Miscellaneous Revenues		23,881	29,255	5,374
Intergovernmental			2,326	2,326
Total Receipts, Budgetary Basis	<u>281,914</u>	<u>305,795</u>	<u>338,011</u>	<u>32,216</u>
Expenditures:				
Health and Welfare	440,000	463,881	278,513	185,368
Capital Outlay	60,438	60,438	11,879	48,559
Total Expenditures, Budgetary Basis	<u>500,438</u>	<u>524,319</u>	<u>290,392</u>	<u>233,927</u>
Excess of Receipts and Beginning Cash Balances Over Expenditures, Budgetary Basis	<u>\$ -</u>	<u>\$ -</u>	266,889	<u>\$ 266,889</u>
Reconciliation to Statement of Receipts, Disbursements, and Changes in Cash Balances				
Add: Current Year Encumbrances			3,381	
Add: Current Year Outstanding Warrants			39,906	
Ending Cash Balance			<u>\$ 310,176</u>	

The accompanying notes to the other supplementary information are an integral part of this schedule. See independent auditor's report.

GRADY COUNTY, OKLAHOMA
DETAILED SCHEDULE OF RECEIPTS, DISBURSEMENTS,
AND CHANGES IN CASH BALANCES—SINKING FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Beginning Cash Balance	<u>\$ 948,400</u>
Receipts:	
Ad Valorem	108
Miscellaneous	<u>135,602</u>
Total Receipts	<u>135,710</u>
Disbursements:	
Bonds	200,000
Interest	<u>22,315</u>
Total Disbursements	<u>222,315</u>
Operating Transfer Out	<u>453,669</u>
Ending Cash Balance	<u><u>\$ 408,126</u></u>

The accompanying notes to the other supplementary information are an integral part of this schedule.
See independent auditor's report.

**GRADY COUNTY, OKLAHOMA
NOTES TO OTHER SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

1. Budgetary Schedules

The Comparative Schedules of Receipts, Expenditures, and Changes in Cash Balances—Budget and Actual—Budgetary Basis, for the General Fund and the County Health Department Fund present comparisons of the legally adopted budget with actual data. The "actual" data, as presented in the comparison of budget and actual, will differ from the data as presented in the Combined Statement of Receipts, Disbursements, and Changes in Cash Balances with Combining Information because of adopting certain aspects of the budgetary basis of accounting and the adjusting of encumbrances and outstanding warrants to their related budget year.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in these funds. At the end of the year, unencumbered appropriations lapse.

2. Sinking Fund Schedule

Debt service receipts are derived generally from a special ad valorem tax levy and from interest earned on investments of cash not immediately required for debt service payments.

**GRADY COUNTY, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal Expenditures
<u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>			
Passed Through State Department of Commerce:			
Community Development Block Grants/State's Program	14.228	10801 CDBG 03	\$ 500,000
Total U.S. Department of Housing and Urban Development			<u>500,000</u>
<u>U.S. DEPARTMENT OF JUSTICE</u>			
Passed Through State of Oklahoma District Attorneys Council:			
Edward Byrne Memorial Formula Grant Program	16.579	V00-021	591
Edward Byrne Memorial Formula Grant Program	16.579	V03-029	12,979
Total CFDA # 16.579			<u>13,570</u>
Direct Grant:			
Local Law Enforcement Block Grant Program	16.592	2004-LB-BX-1375	3,455
Bulletproof Vest Partnership Program	16.607		1,120
Total U.S. Department of Justice			<u>18,145</u>
<u>U.S. DEPARTMENT OF AGRICULTURE</u>			
Passed Through Oklahoma State Department of Health:			
Special Supplemental Nutrition Program for Women, Infants, and Children	10.557		99
Special Supplemental Nutrition Program for Women, Infants, and Children	10.557		110,992
Total U.S. Department of Agriculture			<u>111,091</u>
<u>U.S. DEPARTMENT OF HOMELAND SECURITY</u>			
Passed Through State Department of Civil Emergency Management:			
Hazard Mitigation Grant	97.039		99,131
Hazard Mitigation Grant	97.039		20,500
Total CFDA #97.039			<u>119,631</u>
State and Local All Hazards Emergency Operations Planning	97.051		2,682
Emergency Management Performance Grants	97.042		15,500
Emergency Management Performance Grants	97.042		11,000
Total CFDA #97.042			<u>26,500</u>
Passed Through Oklahoma Office of Homeland Security:			
State Domestic Preparedness Equipment Support Program	97.004		8,512
State Domestic Preparedness Equipment Support Program	97.004		12,000
Total CFDA #97.004			<u>20,512</u>
Total U.S. Department of Homeland Security			<u>169,325</u>
Total Expenditures of Federal Awards			<u><u>\$ 798,561</u></u>

The accompanying notes are an integral part of this schedule.
See independent auditor's report.

**GRADY COUNTY, OKLAHOMA
NOTE TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

Basis of Presentation

The schedule of expenditures of federal awards includes the federal grant activity of Grady County, and is presented on the *cash basis of accounting*. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

See independent auditor's report.

INTERNAL CONTROL AND COMPLIANCE SECTION



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

TO THE OFFICERS OF
GRADY COUNTY, OKLAHOMA

We have audited the combined totals—all funds of the accompanying Combined Statement of Receipts, Disbursements, and Changes in Cash Balances of Grady County, Oklahoma, as of and for the year ended June 30, 2005, which comprises Grady County's basic financial statement, prepared using accounting practices prescribed or permitted by Oklahoma state law, and have issued our report thereon dated November 20, 2006. Our report on the basic financial statement was adverse because the statement is not a presentation in conformity with accounting principles generally accepted in the United States of America. Also, our report describes certain responsibilities of the State Auditor and Inspector's Office other than audit responsibilities. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Grady County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide an opinion on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Grady County's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statement. The reportable condition is described in the accompanying schedule of findings and responses as item 2005-1.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider the reportable condition described above to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Grady County's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain matters that we reported to the management of Grady County, which are included in Section 4 of the schedule of findings and questioned costs contained in this report.

This report is intended solely for the information and use of the management of Grady County, federal awarding agencies, and pass-through entities and should not be used for any other purpose. This report is also a public document pursuant to the Oklahoma Open Records Act (51 O.S., section 24A.1 et seq.), and shall be open to any person for inspection and copying.



JEFF A. McMAHAN
State Auditor and Inspector

November 20, 2006



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

**Report on Compliance with Requirements Applicable to Each Major Program
and on Internal Control Over Compliance in Accordance with
OMB Circular A-133**

TO THE OFFICERS OF
GRADY COUNTY, OKLAHOMA

Compliance

We have audited the compliance of Grady County, Oklahoma, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2005. Grady County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Grady County's management. Our responsibility is to express an opinion on Grady County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Grady County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Grady County's compliance with those requirements.

In our opinion, Grady County, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2005.

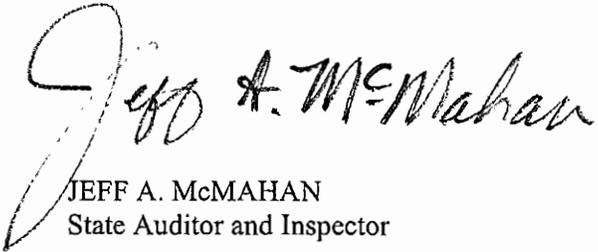
Internal Control Over Compliance

The management of Grady County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Grady County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

We noted a certain matter involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect Grady County's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2005-2.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider the reportable condition described above to be a material weakness.

This report is intended solely for the information and use of the management of Grady County, federal awarding agencies, and pass-through entities and should not be used for any other purpose. This report is also a public document pursuant to the Oklahoma Open Records Act (51 O.S., section 24A.1 et seq.), and shall be open to any person for inspection and copying.



JEFF A. McMAHAN
State Auditor and Inspector

November 20, 2006

**GRADY COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

SECTION 1—Summary of Auditor’s Results

Financial Statements

Type of auditor's report issued: Adverse as to GAAP; unqualified as to statutory presentation

Internal control over financial reporting:

- Material weakness(es) identified? Yes
- Reportable condition(s) identified that are not considered to be material weaknesses?None reported

Noncompliance material to financial statements noted?No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? Yes
- Reportable condition(s) identified that are not considered to be material weakness(es)?None reported

Type of auditor's report issued on compliance for major programs:Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? Yes

Identification of Major Programs

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.228	Community Development Block Grants/State’s Program

Dollar threshold used to distinguish between Type A and Type B programs:.....\$300,000

Auditee qualified as low-risk auditee?No

**GRADY COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

SECTION 2—Findings related to the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Finding 2005-1 — Segregation of Duties (Repeat Finding)

Criteria: Segregation of duties over asset custody, transaction authorization, bookkeeping and reconciliation is an important element of effective internal control over government assets and resources.

Condition: The limited number of office personnel within several County offices prevents a proper segregation of accounting functions, which is necessary to assure adequate internal control structure.

Recommendation: We recommend management be aware of this condition and realize that concentration of duties and responsibilities in a limited number of individuals is not desired from a control point of view. The most effective controls lie in management's knowledge of office operations and a periodic review of operations.

Views of responsible officials and planned corrective actions: We concur with the State Auditor's findings. Management does have knowledge of office operations and will perform a periodic review of these operations.

SECTION 3—Findings related to the Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133.

Finding 2005-2 — Davis-Bacon Act

Criteria: Circular A-133, Subpart C § .300 states, "The Auditee shall maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect in each of its federal programs."

Condition: The County did not properly monitor the Community Development Block Grant for compliance with the Davis-Bacon Act. The grant administrator performed employee interviews, which addressed hourly pay rates; however, no payroll documentation was obtained from the contractor to verify this information. We questioned \$208,956.09 of the amount remitted to the contractors.

Recommendation: We recommend the County obtain and monitor certified payroll reports from the contractor to ensure compliance with the Davis-Bacon Act.

Views of responsible officials and planned corrective actions: We concur with the State Auditor's findings. We are taking measures to insure future compliance with the Davis-Bacon Act.

**GRADY COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

SECTION 4—This section contains certain matters not required to be reported in accordance with *Government Auditing Standards* or OMB A-133. However, we believe these matters are significant enough to bring to management’s attention. We recommend that management consider these matters and take appropriate corrective action.

Finding 2005-3 — County Sheriff Deposits

Criteria: Title 19 O.S. § 682 states, “It shall be the duty of each and every county officer, county board, county commissioners and all members and employees of either thereof, to deposit daily in the official depository designated in Section 681 of the title, all monies, checks, drafts, orders, vouchers, funds, rentals, penalties, costs, proceeds of sale of property, fees, fines, forfeitures and public charges of every kind received or collected by virtue or under color of office...” In addition, 28 O.S. § 9 states, “Every officer charging fees shall give a receipt therefor.”

Condition: While performing cash composition on the sheriff’s official depository account, the following was noted:

- Deposits are not made daily,
- Receipt numbers 655, 660, 662, 666, 669, 677, 678, 680, 681, 682, and 683, totaling \$555.00 could not be traced to a deposit,
- Deposit amounts totaling \$823.00 as noted on the August 10, 2004, deposit slip could not be traced to a receipt,
- Deposit amounts totaling \$135.00 as noted on the August 23, 2004, deposit slip could not be traced to a receipt,
- Deposit amounts totaling \$1,135.00 as noted on the August 30, 2004, deposit slip could not be traced to a receipt, and
- Deposit amounts totaling \$220.00 as noted on the September 8, 2004, deposit slip could not be traced to a receipt.

Recommendation: We recommend that duplicate, pre-numbered receipts be issued for all monies received in the Sheriff’s office and that all collections be deposited daily.

Views of responsible officials and planned corrective actions: We concur with the State Auditor’s findings. We are taking measures to comply with the state statutes regarding receipt and deposit procedures.

Finding 2005-4 — Consumable Inventory Records

Criteria: Title 19 O.S. § 1502 prescribes the procedures to be used to account for supplies and materials used in the construction and maintenance of roads and bridges.

Condition: The following discrepancies were noted when comparing District 1 and District 2 consumable records to the physical counts:

**GRADY COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2005**

<u>District</u>	<u>Item</u>	<u>Variance Long (Short)</u>
1	Grader blades	(6)
2	30 inch tinorns	(30 feet)
2	24 inch tinhorn bands	2
2	30 inch tinhorn bands	(1)

Recommendation: We recommend that the County Commissioners investigate the discrepancies between the consumable records and the physical inventory of consumable items and make appropriate adjustments. We also recommend that a physical count of consumable inventory items be periodically conducted to ensure the necessary accountability of inventories.

Views of responsible officials and planned corrective actions: We concur with the State Auditor's findings. We will implement procedures to timely detect and prevent misstatements of the consumable records.