



Town of Rush Springs, Oklahoma

Independent Accountant's Compilation Report and
Report on Applying Agreed-Upon Procedures

For the Fiscal Year Ended June 30, 2024

TOWN OF RUSH SPRINGS, OKLAHOMA

Index

Independent Accountant's Compilation Report and Report on Applying Agreed Upon Procedures	1
Exhibit A	6
Exhibit B	7
Exhibit B-1	8
Exhibit C	9
Exhibit D	10

**Independent Accountant's Compilation Report and
Report on Applying Agreed-Upon Procedures**

To the Specified Users of the Report:

Town Board, Town of Rush Springs
Rush Springs, Oklahoma

Trustees of the Rush Springs Municipal Improvement Authority
Rush Springs, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

Oklahoma Department of Agriculture
Oklahoma City, Oklahoma

We have compiled the accompanying Summary of Changes in Fund Balances – Modified Cash Basis of the Town of Rush Springs, Oklahoma and Rush Springs Municipal Improvement Authority, as of June 30, 2024, and the Budgetary Comparison Schedule of General Fund - Modified Cash Basis and the Budgetary Comparison Schedule of EMS Fund - Modified Cash Basis as of and the year ended June 30, 2024, and the accompanying supplementary information contained in Exhibits C, and D which are presented only for supplementary analysis purposes, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We did not audit or review the accompanying financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance about whether these financial statements are in accordance with the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis accounting, and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The accompanying statements were prepared for the purpose of complying with financial accountability requirements as prescribed by Oklahoma Statutes Title 11 – 17(105-107) and Title 60 – 180.1-.3. This is not intended to be a complete presentation of the Town of Rush Springs’s assets and liabilities.

The modified cash basis of accounting presents receipts received, expenditures paid and CD’s with an original maturity of over 90 days treated as cash in the Municipal Improvement Authority during the fiscal year. Management has elected to omit substantially all of the disclosures ordinarily included in a financial statement prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Town's Summary of Changes in Fund Balances – Modified Cash Basis, Budgetary Comparison Schedule of General Fund and EMS Fund – Modified Cash Basis, and Statement of Revenues, Expenses and Changes in Fund Balance of the Municipal Improvement Authority – Modified Cash Basis. Accordingly, the financial statements are not designed for those who are not informed of such matters.

Additionally, we have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma, solely to assist the Town and Municipal Improvement Authority in meeting its financial accountability requirements as prescribed by Oklahoma Statutes Title 11 – 17 (105-107) and 60 – 180.1-.3 and to evaluate compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2024. Management of the Town of Rush Springs is responsible for the Town’s financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional standards prescribed by the Oklahoma Statutes. The sufficiency of the procedures is solely the responsibility of those parties specified on page one of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The Town of Rush Springs has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of complying with financial accountability requirements as prescribed by Oklahoma Statutes Title 11 – 17(105-107) and Title 60 – 180.1-.3. Additionally, the specified users of the report, as identified above, have agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for the purposes.

Procedures and Findings

As to the **Town of Rush Springs** as of and for the fiscal year ended June 30, 2024:

1. **Procedures Performed:** From the Town's trial balances, we prepared a schedule of changes in fund balances for each fund (see accompanying Exhibit A) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: *No instances of fund balance deficits were noted.*

2. **Procedures Performed:** From the Town's trial balances, we prepared a budget and actual financial schedule for the General Fund and EMS Fund (see accompanying Exhibit B and B-1) and compared the actual expenditures of encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: *No instances of noncompliance were noted.*

3. **Procedures Performed:** We agreed the Town's bank account balances to bank statements and traced the timely clearance to report any reconciling items that have not cleared.

Findings: *No instances of noncompliance were noted.*

4. **Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: *The Town's deposits were fully insured or collateralized as of June 30, 2024.*

5. **Procedures Performed:** We compared Town's use of restricted revenues and resources exceeding \$1,000 to their restrictions to report any noted instances of noncompliance.

Findings: *No instances of noncompliance were noted.*

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: *No instances of noncompliance were noted.*

7. **Procedures Performed:** From the debt documents we compiled the debt service compliance schedule to determine compliance with reserve accounts and debt service coverage requirement of bond indentures.

Findings: *This procedure was not performed. The Town of Rush Springs has no debt service or reserve account requirements.*

As to the **Rush Springs Municipal Improvement Authority** as of and for the fiscal year ended June 30, 2024:

1. ***Procedures Performed:*** From the Authority's trial balances, we prepared a schedule of revenues, expenses and changes in fund balances for each fund (see accompanying Exhibit A) and compared the schedule results to the applicable trust prohibitions for creating fund balance deficits to report any noted instances of noncompliance.

Findings: No instances of fund balance deficits were noted.

2. ***Procedures Performed:*** We agreed the Authority's bank account balances to bank statements and traced the timely clearance to report any reconciling items that have not cleared.

Findings: All bank accounts appeared properly reconciled without exception.

3. ***Procedures Performed:*** We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: The Authority's deposits were fully insured or collateralized as of June 30, 2024.

4. ***Procedures Performed:*** We compared use of restricted revenues and resources to their restrictions that exceeded \$1,000 to report any noted instances of noncompliance.

Findings: There were no materially restricted revenues and expenditures.

5. ***Procedures Performed:*** We compared the accounting for the Authority's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No instances of noncompliance were noted regarding separate funds.

6. ***Procedures Performed:*** From the debt documents we compiled the debt service compliance schedule to determine compliance with reserve accounts and debt service coverage requirement of bond indentures.

Findings: This procedure was not performed. The Rush Springs Municipal Improvement Authority has no debt service or reserve account requirements.

As to the **Town of Rush Springs** and **Rush Springs Municipal Improvement Authority**, as of and for the fiscal year ended June 30, 2024:

1. ***Procedures Performed:*** From the Rush Springs Municipal Improvement Authority's Operating Account trial balance, we prepared a statement of revenues, expenses and changes in fund balance – modified cash basis (see accompanying Exhibit C) for the year ended June 30, 2024.
2. ***Procedures Performed:*** From the Town's and Authority's trial balances, we prepared a schedule of grant activity for each grant/contract (see accompanying Exhibit D) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreement.

Findings: No instances of noncompliance were noted.

This agreed upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional standards prescribed by the Oklahoma Statutes. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We were not engaged to and did not conduct an audit or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the compliance. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than those specified parties.

Rahhal Henderson Willis, PLLC

Ardmore, Oklahoma
December 27, 2024

Town of Rush Springs
Summary of Changes in Fund Balances – Modified Cash Basis
For the Year Ended June 30, 2024

EXHIBIT A

	Beginning Fund Balance	Inflows	Outflows	Ending Fund Balance
General	\$ 482,234	\$ 966,233	\$ 738,909	\$ 709,558
EMS	339,699	1,130,468	1,252,434	217,733
Library	269,607	25,204	221,913	72,898
Fire Equipment	3,215	12,479	13,299	2,395
CLEET	13,503	6,657	6,452	13,708
Cemetery Care	20,362	7,140	-	27,502
Hampton House	4,796	-	-	4,796
Police Equipment	44,055	6,341	-	50,396
Total Town Funds	\$ 1,177,471	\$ 2,154,522	\$ 2,233,007	\$ 1,098,986
Rush Springs MIA	\$ 157,933	\$ 679,257	\$ 616,319	\$ 220,871
Meter Deposits	68,770	2,856	-	71,626
Wastewater Emergency	183,260	55,376	-	238,636
Emergency Relief	172,978	96,213	-	269,191
MIA Totals	\$ 582,941	\$ 833,702	\$ 616,319	\$ 800,324
Economic Development	\$ 68,231	\$ 4,556	\$ -	\$ 72,787
Total	\$ 1,828,643	\$ 2,992,780	\$ 2,849,326	\$ 1,972,097

See Accountant's Compilation Report

Town of Rush Springs
 Budgetary Comparison Schedule – Modified Cash Basis
 General Fund
 For the Year Ended June 30, 2024

EXHIBIT B

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Beginning Budgetary Fund Balance:	\$ -	\$ -	\$ 482,234	\$ 482,234
Resources (Inflows):				
Taxes	435,400	435,400	536,578	101,178
Licenses and Permits	8,500	8,500	5,082	(3,418)
Miscellaneous Revenues	88,500	88,500	121,422	32,922
Fines	1,200	1,200	1,412	212
Grants	55,300	55,300	9,636	(45,664)
Intergovernmental	34,200	34,200	31,219	(2,981)
Charges for Services	<u>368,900</u>	<u>368,900</u>	<u>260,884</u>	<u>(108,016)</u>
Total Inflows	992,000	992,000	966,233	(25,767)
Charges to Appropriations (Outflows):				
General Government	37,800	60,800	25,712	35,088
City Clerk	101,500	107,600	105,021	2,579
Court	17,100	17,100	13,030	4,070
Streets	15,500	15,500	19,106	(3,606)
Police	357,600	332,100	322,956	9,144
Fire	68,400	76,800	76,742	58
Cemetery	6,800	6,800	11,477	(4,677)
Library	39,300	39,300	30,546	8,754
Parks	<u>69,900</u>	<u>57,900</u>	<u>39,449</u>	<u>18,451</u>
Total Outflows	713,900	713,900	644,039	69,861
Excess(Deficit) of Inflows over Outflows before Other Financing Sources (Uses)	278,100	278,100	804,428	526,328
Other Financing Sources (Uses)				
Transfers In	-	-	-	-
Transfers Out	<u>(77,100)</u>	<u>(77,100)</u>	<u>(94,870)</u>	<u>17,770</u>
Ending Budgetary Fund Balance:	<u>\$ 201,000</u>	<u>\$ 201,000</u>	<u>\$ 709,558</u>	<u>\$ 508,558</u>

See Accountant's Compilation Report

Town of Rush Springs
 Budgetary Comparison Schedule – Modified Cash Basis
 EMS Fund
 For the Year Ended June 30, 2024

EXHIBIT B-1

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Beginning Budgetary Fund Balance:	\$ -	\$ 148,000	\$ 339,699	\$ 191,699
Resources (Inflows):				
Charges for Services	374,600	374,600	396,421	21,821
County 522 Taxes	429,000	429,000	424,295	(4,705)
Interest Income	600	600	954	354
Miscellaneous Income	307,800	307,800	308,798	998
Total Inflows	<u>1,112,000</u>	<u>1,112,000</u>	<u>1,130,468</u>	<u>18,468</u>
Charges to Appropriations (Outflows):				
Ambulance	<u>963,500</u>	<u>1,255,500</u>	<u>1,252,434</u>	<u>3,066</u>
Total Outflows	<u>963,500</u>	<u>1,255,500</u>	<u>1,252,434</u>	<u>3,066</u>
Ending Budgetary Fund Balance:	<u>\$ 148,500</u>	<u>\$ 4,500</u>	<u>\$ 217,733</u>	<u>\$ 213,233</u>

See Accountant's Compilation Report

Town of Rush Springs
Statement of Revenues, Expenses and Changes in Fund Balances
Modified Cash Basis
Rush Springs Municipal Improvement Authority - Operating Account
For the Year Ended June 30, 2024

EXHIBIT C

	Municipal Improvement Authority Operating Account
Operating Revenues:	
Water	\$ 251,825
Sewer	102,463
Sanitation	312,437
Miscellaneous	12,532
Total Operating Revenues	<u>679,257</u>
Operating Expenses	
Water	135,857
Sewer	159,323
Sanitation	167,907
Administration	80,614
Debt Service	19,500
Total Operating Expenses	<u>563,201</u>
Operating Income before Nonoperating Revenues and Other Financing Sources	116,056
Nonoperating Revenues (Expenses):	
Interest Revenue	882
Income before Other Financing Sources	116,938
Other Financing Sources (Uses):	
Transfers In	-
Transfers Out	(54,000)
Total Other Financing Uses	<u>(54,000)</u>
Net Change in Fund Balance	62,938
Fund Balance - Beginning	157,933
Fund Balance - Ending	<u><u>\$ 220,871</u></u>

See Accountant's Compilation Report

Town of Rush Springs
Schedule of Grant Activity
Modified Cash Basis
For the Year Ended June 30, 2024

EXHIBIT D

GRANTOR	Amount Received
Forestry Department Grant	\$ 750
Police Body Cam Grant	9,036
Literacy Council	2,000
State Library Grant	<u>2,805</u>
Total Grants Received	<u>\$ 14,591</u>

See Accountant's Compilation Report
10