

AUDIT REPORT

RURAL WATER, SEWER AND SOLID WASTE MANAGEMENT,
DISTRICT NO. 4, ATOKA COUNTY, OKLAHOMA

OCTOBER 31, 2012



KERSHAW CPA & ASSOCIATES, PC

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ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
OCTOBER 31, 2012

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ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
OCTOBER 31, 2012

BOARD OF DIRECTORS

<u>NAME</u>	<u>POSITION</u>
JAMES BRIGGS	CHAIRMAN
GARY COOPER	VICE-CHAIRMAN
WESLEY MOORE	TREASURER
LARRY OLDHAM	SECRETARY
WILLIE ELDRIDGE	ASST. SECRETARY
ROBERT D. CALVERT	MEMBER
KEVIN FEUERHELM	MEMBER
JIM HARDMAN	MEMBER
JOE DANIEL	MEMBER

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Atoka County Rural Water, Sewer and
Solid Waste Management, District No.4
337 East Hwy 3
Atoka, Oklahoma 74525

We have audited the accompanying financial statements of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4, as of and for the fiscal year ended October 31, 2012, as listed in the table of contents. These financial statements are the responsibility of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4, as of October 31, 2012, and the changes in financial position thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated April 3, 2013, on our consideration of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of

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that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in compliance with Government Auditing Standards and should be considered in assessing the results of our audit.

Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34. However the District has not presented the Management's Discussion and Analysis required by the Governmental Accounting Standards Board (GASB) that the GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements.

The introductory section listed in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of the District. Such additional information has not been subjected to the auditing procedures applied in our audit of the basic financial statements, and accordingly, we do not express an opinion thereon.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying financial information listed as supplemental data in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

Kershaw CPA & Associates, P.C.
Kershaw, CPA & Associates, PC

April 3, 2013

**ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO. 4
STATEMENT OF NET ASSETS
OCTOBER 31, 2012**

ASSETS	2012	Memo Only 2011
Current Assets:		
Cash and Cash Equivalents	\$ 293,935	\$ 274,061
Investments	11,881	11,796
Accounts Receivable-Trade	133,315	142,958
Account Receivable - ODOT	79,712	-
ORWAAG Reserve Certificate	5,000	5,000
Total Current Assets	<u>523,843</u>	<u>433,815</u>
Restricted Assets:		
Rental Deposits	10,475	10,450
USDA RD Reserve	201,986	188,380
SLA Reserve	304,688	224,539
SLA - Certificate of Deposit	102,023	100,017
Construction	8,997	3,882
CDBG Reserve	8,238	8,228
Total Restricted Assets	<u>636,407</u>	<u>535,496</u>
Capital Assets:		
Water Distribution Facilities	13,220,704	12,963,613
Water Dist Facility Construction in Progress	-	-
Buildings	88,821	88,821
Office Furniture & Equipment	44,747	44,747
Land	38,601	38,601
Less: Accumulated Depreciation	(4,692,696)	(4,318,281)
Total Net Capital Assets	<u>8,700,177</u>	<u>8,817,501</u>
TOTAL ASSETS	<u>9,860,427</u>	<u>9,786,812</u>
LIABILITIES		
Current Liabilities:		
Accounts Payable - Trade	58,763	67,566
Payroll Taxes Payable	2,121	1,853
Accrued Interest Payable	11,350	11,546
Project Payable	79,712	-
Deferred Revenue - RD Grant	5,134	13
Rental Deposits	10,475	10,450
Current Maturities of Notes Payable	90,606	94,476
Total Current Liabilities	<u>258,161</u>	<u>185,904</u>
Long-Term Liabilities:		
Notes Payable - USDA Rural Development	4,812,057	4,898,758
Notes Payable - Oklahoma DOC (CDBG)	61,563	69,339
Less: Current Maturities	(90,606)	(94,476)
Total Long-Term Liabilities	<u>4,783,014</u>	<u>4,873,621</u>
TOTAL LIABILITIES	<u>5,041,175</u>	<u>5,059,525</u>
NET ASSETS		
Invested in capital assets, net of related debt	3,826,557	3,849,404
Restricted for debt service	636,407	535,496
Unrestricted	356,288	342,387
TOTAL NET ASSETS	<u>\$ 4,819,252</u>	<u>\$ 4,727,287</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

**ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2012**

	<u>2012</u>	<u>Memo Only 2011</u>
<u>Operating Revenues:</u>		
Water Sales	\$ 1,289,205	\$ 1,274,451
Membership Dues and Connection Fees	30,310	49,600
Materials and Line Extensions	28,758	21,146
Miscellaneous Fees	1,900	6,037
Total Operating Revenues	<u>1,350,173</u>	<u>1,351,234</u>
<u>Operating Expenses:</u>		
Salaries	123,528	112,641
Contract Labor/Operator Fees	186,893	183,682
Employee Expense Allowance	32,939	31,980
Retirement Plan Expense	15,970	20,557
Water Purchases	188,394	201,708
Utilities	44,928	50,927
Repairs and Maintenance	198,578	183,990
Payroll Taxes	10,200	9,751
Office Supplies and Printing	14,129	16,747
Insurance	27,620	27,532
Accounting and Legal	7,690	10,025
Depreciation Expense	374,415	318,895
Permits and Fees	12,799	9,641
Administrative Expense	1,764	1,347
Supplies and Chemicals	59,791	56,324
Bad Debt	2,755	2,179
Miscellaneous	14,068	6,868
Total Operating Expenses	<u>1,316,461</u>	<u>1,244,794</u>
Operating Income (Loss)	33,712	106,440
<u>Non-Operating Revenues (Expenses):</u>		
Interest Income	5,002	3,125
Miscellaneous Income	6,455	15,004
FEMA	-	25,441
Net Recovers(Disaster Costs)	-	2,437
Interest Expense	(210,295)	(215,162)
Gain on Sale of Assets	-	38,291
Total Non-operating Revenues (Expenses)	<u>(198,838)</u>	<u>(130,864)</u>
Net Income (Loss) Before Contributions	(165,126)	(24,424)
Capital Contributions - Grant Income	257,091	447,723
Change in Net Assets	91,965	423,299
Total Net Assets - Beginning	4,727,287	4,299,918
Total Net Assets - Prior Year Adjustment	-	4,070
Total Net Assets - Ending	<u>\$ 4,819,252</u>	<u>\$ 4,727,287</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2012

	<u>2012</u>	<u>Memo Only 2011</u>
<u>Net Cash Flows from Operating Activities:</u>		
Cash Receipts from Customers	\$ 1,302,815	\$ 1,354,955
Payments to Suppliers for Goods & Services	(583,135)	(627,351)
Payments to Employees & Laborers	(310,421)	(296,322)
Net Cash Provided (Used) by Operating Activities	<u>409,259</u>	<u>431,282</u>
<u>Net Cash Flows from Non-Capital Financing Activities:</u>		
FEMA	-	25,441
Transfers to restricted funds	(95,796)	(194,265)
Transfer from restricted funds	(5,115)	108,533
Net Cash Provided (Used) by Non-Capital Financing Activities	<u>(100,911)</u>	<u>(60,291)</u>
<u>Net Cash Flows from Capital & Related Financing Activities:</u>		
Capital Grant received for construction/purchase of capital assets	177,379	447,723
Capital Grant - Deferred Revenue	5,121	(104,003)
Additions to Capital Assets	(177,379)	(500,906)
Proceeds from sale of Capital Assets	-	86,135
Loan Proceeds	-	-
Principal paid on Debt	(94,477)	(90,742)
Interest paid on Debt	(210,490)	(214,226)
Net Cash Provided (Used) by Capital & Related Financing Activities	<u>(299,846)</u>	<u>(376,019)</u>
<u>Net Cash Flows from Investing Activities:</u>		
Interest Income	5,002	3,126
Net Recovers (Disaster Cost)	-	2,437
Miscellaneous Income	6,455	15,004
Net Cash Provided (Used) by Investing Activities	<u>11,457</u>	<u>20,567</u>
Net Increase (Decrease) in Cash and Cash Equivalents	19,959	15,539
Cash & Cash Equivalents, Beginning of Year	285,857	270,318
Cash & Cash Equivalents, Prior Year Adjustment	-	-
Cash & Cash Equivalents, End of Year	<u>\$ 305,816</u>	<u>\$ 285,857</u>
<u>Reconciliation of operating income (loss) to net cash provided operating activities:</u>		
Operating Income (Loss)	\$ 33,712	\$ 106,440
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities		
Depreciation	374,415	318,895
Allowance for Uncollectable Accounts	2,714	1,855
(Increase)Decrease in Accounts Receivable-Trade	12,004	232
Increase(Decrease) in Customer Deposits	25	75
Increase(Decrease) in Accounts Payable	(13,878)	4,286
Increase(Decrease) in Other Payable	267	(501)
Net Cash Provided (Used) by Operating Activities	<u>\$ 409,259</u>	<u>\$ 431,282</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Atoka County Rural Water, Sewer and Solid Waste Management, District No.4 of Atoka County, Oklahoma was formed in 1979, pursuant to the Oklahoma Rural Water, Sewer, and Solid Waste Management District Act. The District operates as a nontaxable government entity to serve residents of a portion of rural Atoka County.

Accounting

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. Certain of the significant changes in the Statement include the following:

1. For the first time the financial statement should include:
 - a. A Management Discussion and Analysis (MD&A) section providing analysis of the District's overall financial position and results of operations. However, the District has chosen not to present the required MD&A for the current year.
 - b. Financial statements prepared using full accrual accounting for all of the District's activities, except for including the General capital assets or infrastructure (lines, pump stations, etc.).
2. A change in the fund financial statements to focus on major funds.

These and other changes are reflected in the accompanying financial statements (including the notes to the financial statements). The District has elected to implement the general provisions of the Statement and report infrastructure acquired after July 1, 2003 as provided by GASB standards.

Basis of Presentation

The accounts of the District are organized on the basis of proprietary fund type, specifically an enterprise fund. The activities of this fund are accounted for with a separate set of self-balancing accounts that comprise the District's assets, liabilities, net assets, revenues and expenses. Enterprise Funds account for activities (1) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (2) that are required by laws or regulations that the activity's costs of providing services, including capital costs (such as

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depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or (3) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

Basis of Accounting

The proprietary fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. Fund equity consists of contributed capital and retained earnings. Proprietary fund type operating statements present increases (e.g. revenues) and decreases (e.g. expenses) in net total assets. The accrual basis of accounting is utilized by the proprietary fund type. Under this basis of accounting revenues are recognized when earned and expenses are recognized when the related liability is incurred.

Cash and Cash Equivalents

GASB Statement No. 9, paragraph 9, defines cash equivalents as “short-term, highly liquid investments that are both readily convertible to known amounts of cash” and “so near their maturity that they present insignificant risk of changes in value because of changes in interest rates.” Investments with a remaining maturity of three months or less at the date of purchase by the entity holding the investment meet this definition of a cash equivalent.

Accounts Receivable

Accounts receivable consist of the utilities billed that had not been collected at October 31, 2012.

Inventory

Inventory of supplies is not reported on the financial statements of the District. The amount of inventory on hand is not material to the financial statements.

Property and Equipment

Water distribution facilities, office furniture and equipment purchased or constructed by the District are stated at cost. Depreciation is computed on the straight-line method based on the estimated useful lives of the assets ranging from five to forty years.

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Construction in progress is recorded at cost. No depreciation is recognized until contracts are complete and the applicable facilities become operational.

Capitalization Policy:

Purchases of capital items in excess of \$1,000.00 that increase the capacity or operation efficiency or extend the useful life of any asset are capitalized. Repairs and maintenance are expensed as incurred

Equity Classification

Equity is classified as net assets and displayed in three components:

1. Invested in capital assets, net of related debt—Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
2. Restricted net assets—Consists of net assets with constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
3. Unrestricted net assets—All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Revenues, expenditures & expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

Memorandum Totals

The “Memorandum Only” captions above the total columns mean that totals are presented for overview information purposes only.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

As a local government unit, the District is subject to various federal, state, and local laws and contractual regulations. In accordance with Government Auditing Standards, the auditor has issued a report on his consideration of the District’s internal control over financial reporting and tested its compliance with certain

ATOKA COUNTY RURAL WATER, SEWER
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NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in compliance with Government Auditing Standards and should be read in conjunction with this report in considering the results of the audit.

Finance-related Legal & Contractual Provisions

The loan agreement with the United States Department of Agriculture Rural Development (USDA) requires the District to set aside into a Reserve Account an accumulated amount equal to the sum of the annual installment for all RD loans \$297,192.00 (\$38,748, \$27,540, \$94,812, \$9,900 & \$126,192), after which deposits may be suspended, except to replace withdrawals. The District cannot withdraw funds from the reserve account without USDA approval.

Deficit Fund Balance or Retained Earnings

As indicated in the financial statements, there are no fund balance or retained earnings deficits for the District for this fiscal year.

NOTE 3 - AGED ACCOUNTS RECEIVABLE

Accounts receivable of the Atoka County Rural Water, Sewer and Solid Waste Management, District No.4, and the Treatment Water Plant are aged as follows at October 31, 2012:

	Water District	Water Plant	Total
CURRENT	\$ 90,716	\$ 13,033	\$ 103,749
01-30 DAYS	22,041	-	22,041
31-60 DAYS	8,518	-	8,518
61+ DAYS	29,729	-	29,729
Overpayments/Prepayments	(9,266)	-	(9,266)
Total Accounts Receivable	<u>141,737</u>	<u>13,033</u>	<u>154,770</u>
Less: Allowance for Doubtful Accounts	(21,455)	-	(21,455)
Total Accounts Receivable	<u><u>\$ 120,282</u></u>	<u><u>\$ 13,033</u></u>	<u><u>\$ 133,315</u></u>

NOTE 4 - ACCUMULATED UNPAID VACATION AND SICK LEAVE BENEFITS

Accumulated unpaid vacation benefits have not been shown as a liability in the financial statements. The District's position is that any accrued benefits are not significant and would not materially affect the financial statements.

ATOKA COUNTY RURAL WATER, SEWER
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NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

NOTE 5 - CUSTODIAL CREDIT RISK RELATED TO DEPOSITS

Custodial Credit Risk

At October 31, 2012, the District held deposits of approximately \$942,223 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

NOTE 6 - RESTRICTED ASSETS

The District maintains a reserve account at First Bank, Atoka, Oklahoma that funds the reserve contributions as required by the USDA Rural Development Loan Resolution

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NOTES TO FINANCIAL STATEMENTS
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Security Agreements. During the fiscal year 1999, the District received a loan from the Stringtown Public Facilities Authority through the Oklahoma Department of Commerce which requires a reserve fund. The District designated a savings account to fully fund the required reserve.

Restrictions on restricted assets are as follows:

Reserve Funds	-Use is Restricted for Debt Service per USDA & DOC loan agreements
Security Deposits	-Use is Restricted to deposit and refund water meter security deposits
Construction	-Use is Restricted to unforeseen repairs
SLA Accounts	-Use is Restricted for replacement of Short Lived Assets

NOTE 7 - CAPITAL ASSETS

Capital asset activity, for the fiscal year ended October 31, 2012, was as follows:

	Balance at Oct. 31, 2011	Additions	Deductions	Balance at Oct. 31, 2012
Water Distribution Facilities	\$ 12,963,613	\$ 257,091	\$ -	\$ 13,220,704
Buildings	88,821	-	-	88,821
Office Furniture and Equipment	44,747	-	-	44,747
Construction in Progress	-	-	-	-
Land	38,601	-	-	38,601
Subtotal	13,135,782	257,091	-	13,392,873
Less: Accum. Depr.	(4,318,281)	(374,415)	-	(4,692,696)
Total Capital Assets (Net of Depreciation)	<u>\$ 8,817,501</u>	<u>\$ (117,324)</u>	<u>\$ -</u>	<u>\$ 8,700,177</u>

The capital assets additions included a clearwell, electronics, and a pump. There were no deductions.

NOTE 8 - LONG-TERM DEBT

USDA RURAL DEVELOPMENT (RD)

The District is indebted to USDA Rural Development under the terms of five forty year installment note which are collateralized by the District's plant and distribution facilities. One note is payable in monthly installments of \$3,229.00 at an interest rate of 5.0% for forty years. The second is payable in monthly installments of \$2,295.00 at an interest rate of 4.5% for forty years. The third is

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payable in monthly installments of \$7,901.00 with an interest rate at 4.5% for forty years. The fourth note is payable in monthly installments of \$825.00 with an interest rate of 2.5% for forty years. The fifth note is payable in monthly installments of \$10,516.00 with an interest rate of 4.25% for forty years. The notes will mature in 2031, 2035, 2042, 2049 and 2049, respectively.

DEPARTMENT OF COMMERCE-CDBG/STRINGTOWN PUBLIC FACILITIES AUTHORITY

During fiscal year 1999 a Community Development Block Grant-Community Development (CDBG-CD) loan in the amount of \$155,527.00 was approved for water systems improvements. The Atoka County Board of Commissioners is the Applicant for the grant/loan with the Stringtown Public Facilities Authority as the designated Lender and Atoka County Rural Water, Sewer, and Solid Waste Management District No.4 designated as the Borrower. Payments on behalf of the Stringtown Public Facilities Authority are \$648.03 per month at an interest rate of 0% for twenty years.

Changes in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended October 31, 2012:

	Balance at October 31, 2011	Additions	Deductions	Balance at October 31, 2012
Note Payable - USDA RD 91-11	\$ 488,775.94	\$ -	\$ (14,641.95)	\$ 474,133.99
Note Payable - USDA RD 91-13	\$ 399,562.29	\$ -	\$ (9,759.51)	\$ 389,802.78
Note Payable - USDA RD 91-15	\$ 1,445,640.98	\$ -	\$ (30,380.20)	\$ 1,415,260.78
Note Payable - USDA RD 91-18	\$ 242,522.35	\$ -	\$ (3,881.25)	\$ 238,641.10
Note Payable - USDA RD 91-20	\$ 2,322,257.38	\$ -	\$ (28,038.77)	\$ 2,294,218.61
Note Payable - DOC (CDBG)	\$ 69,339.01	\$ -	\$ (7,776.36)	\$ 61,562.65
Total Long-Term Debt	<u>\$ 4,968,097.95</u>	<u>\$ -</u>	<u>\$ (94,478.04)</u>	<u>\$ 4,873,619.91</u>

A summary of future maturities of principal and interest are as follows:

Year Ending June 30,	Notes Payable - RD #91-11		Total
	Principal	Interest	
2013	\$ 15,391	\$ 23,357	\$ 38,748
2014	16,178	22,570	38,748
2015	17,006	21,742	38,748
2016	17,876	20,872	38,748
2017	18,791	19,957	38,748
2018-2022	109,396	84,344	193,740
2023-2027	140,394	53,346	193,740
2028-2031	139,103	14,526	153,629
Total	<u>\$ 474,134</u>	<u>\$ 260,715</u>	<u>\$ 734,849</u>

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

Year Ending June 30,	Notes Payable - RD #91-13		Total
	Principal	Interest	
2013	\$ 10,208	\$ 17,332	\$ 27,540
2014	10,677	16,863	27,540
2015	11,167	16,373	27,540
2016	11,680	15,860	27,540
2017	12,217	15,323	27,540
2018-2022	70,036	67,664	137,700
2023-2027	87,671	50,029	137,700
2028-2032	109,746	27,954	137,700
2033-2035	66,402	4,013	70,415
Total	<u>\$ 389,803</u>	<u>\$ 231,413</u>	<u>\$ 621,215</u>

Year Ending June 30,	Notes Payable - RD #91-15		Total
	Principal	Interest	
2013	\$ 31,775	\$ 63,037	\$ 94,812
2014	33,235	61,577	94,812
2015	34,762	60,050	94,812
2016	36,359	58,453	94,812
2017	38,029	56,783	94,812
2018-2022	218,013	256,047	474,060
2023-2027	272,908	201,152	474,060
2028-2032	341,625	132,435	474,060
2033-2037	408,555	46,452	455,007
Total	<u>\$ 1,415,261</u>	<u>\$ 935,986</u>	<u>\$ 2,351,247</u>

Year Ending June 30,	Notes Payable - RD #91-18		Total
	Principal	Interest	
2013	\$ 3,979	\$ 5,921	\$ 9,900
2014	4,080	5,820	9,900
2015	4,183	5,717	9,900
2016	4,289	5,611	9,900
2017	4,397	5,503	9,900
2018-2022	23,712	25,788	49,500
2023-2027	26,866	22,634	49,500
2028-2032	30,440	19,060	49,500
2033-2037	34,488	15,012	49,500
2038-2042	39,075	10,425	49,500
2043-2047	44,272	5,228	49,500
2048-2049	18,859	483	19,343
Total	<u>\$ 238,641</u>	<u>\$ 127,201</u>	<u>\$ 365,843</u>

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

Year Ending June 30,	Notes Payable - RD #91-20		Total
	Principal	Interest	
2013	\$ 29,253	\$ 96,939	\$ 126,192
2014	30,521	95,671	126,192
2015	31,844	94,348	126,192
2016	33,224	92,968	126,192
2017	34,663	91,529	126,192
2018-2022	197,196	433,764	630,960
2023-2027	243,794	387,166	630,960
2028-2032	301,403	329,557	630,960
2033-2037	372,625	258,335	630,960
2038-2042	460,677	170,283	630,960
2043-2047	559,018	61,426	620,444
Total	<u>\$ 2,294,219</u>	<u>\$ 2,111,985</u>	<u>\$ 4,406,204</u>

Year Ending June 30,	Notes Payable - DOC (CDBG)		Total
	Principal	Interest	
2013	\$ 7,776	\$ -	\$ 7,776
2014	7,776	-	7,776
2015	7,776	-	7,776
2016	7,776	-	7,776
2017	7,776	-	7,776
2018-2021	22,681	-	22,681
Total	<u>\$ 61,563</u>	<u>\$ -</u>	<u>\$ 61,563</u>

NOTE 9 - FUND EQUITY

As described in Note 1 above, equity is classified as net assets and displayed in three components:

1. Invested in capital assets, net of related debt
2. Restricted net assets
3. Unrestricted net assets

NOTE 10 - RELATED PARTY TRANSACTIONS

The construction of a treatment water plant was completed and became operational by the District in fiscal year 1993. The Board of Directors for the District is the governing body for the treatment plant. The treatment plant buys water from the McGee Creek Authority and in turn sells water to Rural Water, Sewer, and Solid Waste Management, District No 4 at a rate of \$2.31 per 1,000 gallons of water. The sales to Atoka County Rural Water, Sewer and Solid Waste Management, District No.4 have been eliminated by interfund blending. The treatment plant sells water to other water districts at a negotiated rate of \$2.31 to \$2.38 per 1,000 gallons of water.

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

NOTE 11 - INTERFUND ACTIVITY

In the process of aggregating the financial information for the Statement of Net Assets, Statement of Revenues, Expenses and Changes in Net Assets, and Statement of Cash Flows, some amounts reported as related activity and balances in the combining financial statements have been eliminated or reclassified.

Interfund activity between Atoka County Rural Water, Sewer and Solid Waste Management, District No.4 and the water treatment plant have been eliminated in the basic financial statements. The interfund activities consist of sales or purchases of water between the funds and are reported as revenues and expenditures and/or accounts receivable and accounts payable in the supplemental schedules.

NOTE 12 - ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that could affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 13 - RISK MANAGEMENT

The District's risk management of loss consists of commercial insurance for property and liability losses, an employee's bond for employee dishonesty, and worker's compensation. There have been no significant reductions in insurance coverage during the year ended October 31, 2012.

NOTE 14 - CONTINGENCIES

Litigation

The management of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 is not aware of any contingent liabilities at October 31, 2012 which would materially affect the District's financial statements.

Federally Assisted Programs

In the normal course of operations, the District participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
NOTES TO FINANCIAL STATEMENTS
OCTOBER 31, 2012

NOTE 15 - RETIREMENT PLAN

During the fiscal year 2012, the District participated in a Money Purchase Plan. Money Purchase pensions are defined contribution plans under the provisions of Section 401(a) of the Internal Revenue Code. Currently, the District contributes seven percent (7%) of employees' total compensation. In addition to the 401(a) plan, the District joined the Oklahoma Public Employees Retirement System. The minimum contribution is 18% with the District contributing 9.5% of the minimum.

The total contributions for the fiscal year ending October 31, 2012, for employer and employee were \$14,160.14 and \$12,877.14, respectively, on total wages of \$123,132.22.

NOTE 16 - WATER IMPROVEMENT PROJECT

The District has initiated a water system improvement project with an estimated cost of \$4,223,700.00. The project funding is planned in the form of loans and grants from the following sources and amounts.

<u>Project Funding Source:</u>	<u>Funding Amount:</u>
Rural Development Loan #91-20	\$2,423,000.00
Rural Development Grant #91-21	\$ 725,500.00
Rural Development Cost Overrun Loan #91-18	\$ 250,000.00
Rural Development Cost Overrun Grant #91-19	\$ 553,700.00
Choctaw Nation/ I.H.S.	<u>\$ 271,500.00</u>
Total Project Funding (All Sources)	\$4,223,700.00

The water system improvement project has been divided between the district and the plant. The District's share of the project is \$645,978.11 and is for new meters and water line extensions. This portion has been completed and placed in service. The Plant's share of the project is \$3,577,721.89 of which \$3,541,539.60 has been expended. In 2012 the plant placed in service and depreciated a clearwell, electronics, and a pump for a total cost of \$257,091.03. There is \$36,182.29 of remaining funds to complete the project. The District plans to complete the project in the October 31, 2013 fiscal year.

NOTE 17 - SUBSEQUENT EVENTS

The District did not have any subsequent events through April 3, 2013, which is the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending October 31, 2012.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Atoka County Rural Water, Sewer and
Solid Waste Management, District No. 4
337 East Hwy 3
Atoka, Oklahoma 74525

We have audited the financial statements of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4, as of October 31, 2012 and have issued our report thereon dated April 3, 2013. The Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34, except that the District did not present the required MD&A. We conducted our audit in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes.

Internal Control Over Financial Reporting

Management of the Atoka County RWS&SWMD #4 is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Atoka County RWS&SWMD #4's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Atoka County RWS&SWMD No. 4's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Atoka County RWS&SWMD No. 4's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be

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deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weakness, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying Schedule of Findings that we consider to be significant deficiencies in internal control over financial reporting. Those deficiencies are listed as Item 12-01. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's response to the findings identified in our audit is described in the accompanying Schedule of Findings. We did not audit Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the board of directors and management of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4, others within the organization and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Kershaw CPA & Associates, P.C.

Kershaw, CPA & Associates, PC

April 3, 2013

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
SCHEDULE OF FINDINGS
OCTOBER 31, 2012

INTERNAL CONTROL FINDINGS:

Item 12-01: Segregation of Duties

Criteria: A good system of internal control requires a proper segregation of duties to prevent one person from being in a position to authorize, execute, and record the same transaction.

Condition: Due to the size of the District's major areas of internal control, that would be prevalent in a larger District, such segregation of duties is not available for this size operation. Duties are concentrated in the hands of a few individuals, who are responsible for all phases of the accounting functions. Because of this lack of division of responsibility, internal control is determined to be weak, and in some instances, non-existent.

Cause/Effect: Due to the limited number of personnel, a breach of internal controls could occur and not be detected in the normal course of operations.

Recommendation: Some compensating controls have been implemented by requiring the Boards approval and signature for all expenditures. The Board should continue to be actively involved in the operations of the organization.

Response: The Board continues to be actively involved in the operations of the District.

ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO. 4
COMBINING STATEMENT OF NET ASSETS
OCTOBER 31, 2012

	Enterprise Funds			Total
	Water District	Water Plant	Consolidation	
ASSETS				
Current Assets:				
Cash in Bank: Operating	\$ 247,562	\$ 46,373	\$ -	\$ 293,935
Certificate of Deposit	-	11,881	-	11,881
Accounts Receivable-Trade	120,282	40,773	(27,740)	133,315
Accounts Receivable-Plant	12,050	-	(12,050)	-
Grants Receivable	79,712	-	-	79,712
ORWAAG Reserve Certificate	5,000	-	-	5,000
Total Current Assets	<u>464,606</u>	<u>99,027</u>	<u>(39,790)</u>	<u>523,843</u>
Restricted Assets:				
Rental Deposits	10,475	-	-	10,475
USDA RD Reserve	201,986	-	-	201,986
SLA Reserve	304,688	-	-	304,688
SLA - Certificate of Deposit	102,023	-	-	102,023
Construction	8,997	-	-	8,997
CDBG Reserve	8,238	-	-	8,238
Total Restricted Assets	<u>636,407</u>	<u>-</u>	<u>-</u>	<u>636,407</u>
Capital Assets:				
Water Distribution Facilities	7,199,973	6,020,731	-	13,220,704
Water Dist Facility Construction in Progress	-	-	-	-
Buildings	88,821	-	-	88,821
Office Furniture & Equipment	44,747	-	-	44,747
Land	38,601	-	-	38,601
Less: Accumulated Depreciation	(3,438,575)	(1,254,121)	-	(4,692,696)
Total Net Capital Assets	<u>3,933,567</u>	<u>4,766,610</u>	<u>-</u>	<u>8,700,177</u>
TOTAL ASSETS	<u>5,034,580</u>	<u>4,865,637</u>	<u>(39,790)</u>	<u>9,860,427</u>
LIABILITIES				
Current Liabilities:				
Accounts Payable - Trade	63,280	23,223	(27,740)	58,763
Accounts Payable - District	-	12,050	(12,050)	-
Project Payable	79,712	-	-	79,712
Payroll Taxes Payable	1,589	532	-	2,121
Accrued Interest Payable	4,114	7,236	-	11,350
Deferred Revenue - RD Grant	5,134	-	-	5,134
Current Maturities of Notes Payable	52,701	37,905	-	90,606
Total Current Liabilities	<u>206,530</u>	<u>80,946</u>	<u>(39,790)</u>	<u>247,686</u>
Other Liabilities:				
Rental Deposits	10,475	-	-	10,475
Long-Term Liabilities:				
Notes Payable - USDA Rural Development	1,922,045	2,890,012	-	4,812,057
Notes Payable - Oklahoma DOC (CDBG)	61,563	-	-	61,563
Less: Current Maturities	(52,701)	(37,905)	-	(90,606)
Total Long-Term Liabilities	<u>1,930,907</u>	<u>2,852,107</u>	<u>-</u>	<u>4,783,014</u>
TOTAL LIABILITIES	<u>2,147,912</u>	<u>2,933,053</u>	<u>(39,790)</u>	<u>5,041,175</u>
NET ASSETS				
Invested in capital assets, net of related debt	1,949,959	1,876,598	-	3,826,557
Restricted for debt service	636,407	-	-	636,407
Unrestricted	326,585	(62,262)	-	264,323
TOTAL NET ASSETS	<u>\$ 2,886,668</u>	<u>\$ 1,932,584</u>	<u>\$ -</u>	<u>\$ 4,819,252</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

**ATOKA COUNTY RURAL WATER, SEWER
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2012**

	Enterprise Funds			
	Water District	Water Plant	Consolidation	Total
Operating Revenues:				
Water Sales	\$ 1,131,147	\$ 556,474	\$ (398,416)	\$ 1,289,205
Membership Dues and Connection Fees	30,310	-	-	30,310
Materials and Line Extensions	28,758	-	-	28,758
Miscellaneous Fees	1,900	-	-	1,900
Total Operating Revenues	1,192,115	556,474	(398,416)	1,350,173
Operating Expenses:				
Salaries	88,126	35,402	-	123,528
Contract Labor/Operator Fees	119,757	67,136	-	186,893
Employee Expense Allowance	32,939	-	-	32,939
Retirement Plan Expense	11,467	4,503	-	15,970
Water Purchases	398,416	188,394	(398,416)	188,394
Utilities	10,978	33,950	-	44,928
Repairs and Maintenance	187,479	11,099	-	198,578
Payroll Taxes	7,192	3,008	-	10,200
Office Supplies and Printing	14,101	28	-	14,129
Insurance	17,598	10,022	-	27,620
Accounting and Legal	7,690	-	-	7,690
Depreciation Expense	225,568	148,847	-	374,415
Permits and Fees	2,214	10,585	-	12,799
Mileage	762	-	-	762
Administrative Expense	-	1,764	-	1,764
Chemicals	-	56,804	-	56,804
Lab Supplies	-	1,303	-	1,303
Janitorial Supplies	1,200	484	-	1,684
Bad Debt	2,713	-	-	2,713
Returned Checks	42	-	-	42
Credit Card Charges	4,336	-	-	4,336
Engineering Fees	3,529	-	-	3,529
Dues and Memberships	1,752	-	-	1,752
Advertising	546	-	-	546
Miscellaneous	3,143	-	-	3,143
Total Operating Expenses	1,141,548	573,329	(398,416)	1,316,461
Operating Income (Loss)	50,567	(16,855)	-	33,712
Non-Operating Revenues (Expenses):				
Interest Income	4,845	157	-	5,002
Miscellaneous Income	5,205	1,250	-	6,455
FEMA	-	-	-	-
Net Recoveries (Disaster Cost)	-	-	-	-
Interest Expense	(86,900)	(123,395)	-	(210,295)
Gain (Loss) on Sale of Assets	-	-	-	-
Total Non-operating Revenues (Expenses)	(76,850)	(121,988)	-	(198,838)
Net Income (Loss) Before Contributions	(26,283)	(138,843)	-	(165,126)
Capital Contributions - Grant Income	-	257,091	-	257,091
Change in Net Assets	(26,283)	118,248	-	91,965
Total Net Assets - Beginning	2,912,951	1,814,336	-	4,727,287
Total Net Assets - Prior Year Adjustment	-	-	-	-
Total Net Assets - Ending	\$ 2,886,668	\$ 1,932,584	\$ -	\$ 4,819,252

See Accountant's Audit Report & Notes Which Accompany These Financial Statements