

# AUDIT REPORT

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA

DECEMBER 31, 2012

## KERSHAW CPA & ASSOCIATES, PC

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WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
DECEMBER 31, 2012

TABLE OF CONTENTS

	<u>PAGE</u>
INTRODUCTORY SECTION:	
BOARD OF DIRECTORS	3
FINANCIAL SECTION:	
INDEPENDENT AUDITOR'S REPORT	4-5
BASIC FINANCIAL STATEMENTS:	
EXHIBIT A    STATEMENT OF NET POSITION	6
EXHIBIT B    STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION	7
EXHIBIT C    STATEMENT OF CASH FLOWS	8
NOTES TO THE FINANCIAL STATEMENTS	9-14
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	15-16

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
DECEMBER 31, 2012

BOARD OF DIRECTORS

<u>NAME</u>	<u>POSITION</u>	<u>TERM EXPIRATION</u>
LARRY WILLIAMS	CHAIRMAN	2/2015
BOB WEBER	VICE CHAIRMAN	2/2015
MELODY HAMMOND	SECRETARY	2/2014
GARY OWEN	TREASURER	2/2016
JIM KING	MEMBER AT LARGE	2/2016

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Washington County Rural Water District #1  
Washington County, Oklahoma

### *Report on the Financial Statements*

We have audited the accompanying financial statements of Washington County Rural Water District #1, as of and for the fiscal year ended December 31, 2012, as listed in the table of contents and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Washington County Rural Water District #1,

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Washington County, as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplementary Information*

Washington County Rural Water District #1 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34. However the District has not presented the Management's Discussion and Analysis required by the Governmental Accounting Standards Board (GASB) that the GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements.

### *Supplementary and Other Information*

The introductory and the other supplementary information sections listed in the accompanying table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the District. Such additional information has not been subjected to the auditing procedures applied in our audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated May 24, 2013, on our consideration of the Washington County Rural Water District #1's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Washington County Rural Water District #1's internal control over financial reporting and compliance.

*Kershaw CPA & Associates, P.C.*

Kershaw, CPA & Associates, PC

May 24, 2013

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
STATEMENT OF NET POSITION  
DECEMBER 31, 2012

<u>ASSETS</u>	<u>2012</u>	<u>Memo Only 2011</u>
<u>Current Assets:</u>		
Cash and cash equivalents (Note 1)	\$ 120,768	\$ 89,654
Investments	275,383	273,250
Interest receivable	88	141
Accounts receivable	19,050	22,562
Accrued revenue	2,797	1,712
Prepaid Insurance	779	747
Total Current Assets	<u>418,864</u>	<u>388,066</u>
 <u>Capital Assets:</u>		
Water Distribution System & Equipment	799,702	796,825
Less: Accumulated Depreciation	<u>(526,593)</u>	<u>(502,347)</u>
Total Fixed Assets	<u>273,108</u>	<u>294,477</u>
 <b>TOTAL ASSETS</b>	 <u><u>\$ 691,972</u></u>	 <u><u>\$ 682,543</u></u>
 <u>LIABILITIES &amp; NET POSITION</u>		
<u>Current Liabilities:</u>		
Accounts Payable	\$ 13,994	\$ 13,920
Accrued expenses	5,119	5,289
Current Portion of Long-Term Debt	-	-
Total Current Liabilities	<u>19,113</u>	<u>19,209</u>
 <u>Long-Term Liabilities:</u>		
Notes Payable	-	-
Less: Current Portion of Long-Term Debt	-	-
Total Long-Term Debt	<u>-</u>	<u>-</u>
 <b>TOTAL LIABILITIES</b>	 <u>19,113</u>	 <u>19,209</u>
 <u>NET POSITION:</u>		
Net investment in capital assets	273,108	294,477
Restricted for debt service	-	-
Unrestricted	<u>399,751</u>	<u>368,857</u>
 <b>TOTAL NET POSITION</b>	 <u>672,859</u>	 <u>663,334</u>
 <b>TOTAL LIABILITIES AND NET POSITION</b>	 <u><u>\$ 691,972</u></u>	 <u><u>\$ 682,543</u></u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

## EXHIBIT B

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
STATEMENT OF REVENUES, EXPENSES & CHANGES IN NET POSITION  
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2012

	2012	Memo Only 2011
<b><u>Operating Revenues:</u></b>		
Water sales	\$ 228,756	\$ 214,688
Other sales	4,702	4,982
Total Operating Revenues	<u>233,459</u>	<u>219,670</u>
<b><u>Operating Expenses:</u></b>		
Water purchases	112,298	105,264
Management fees	64,800	62,400
Depreciation Expense	24,246	23,547
Repairs and maintenance	17,484	17,830
Insurance	1,394	1,518
Professional fees	600	1,100
Utilities	2,976	2,657
Trip fees, returned checks & transfers	1,315	1,715
Membership fees	371	814
Bank charges	211	276
Bad Debt Expense	682	-
Miscellaneous expense	1,289	893
Total Operating Expenses	<u>227,665</u>	<u>218,015</u>
Net Operating Income (Loss)	<u>5,794</u>	<u>1,655</u>
<b><u>Non-operating Income (Expense):</u></b>		
Interest Income	2,231	3,583
Interest Expense	-	-
Benefit Units	1,500	7,500
Total Non-operating Income (Expense)	<u>3,731</u>	<u>11,083</u>
Change in Net Position	9,525	12,738
Capital Contributions	-	-
Total Net Position, Beginning of Year	663,334	650,596
Total Net Position, Prior Year Adjustment	-	-
Total Net Position, End of Year	<u>\$ 672,859</u>	<u>\$ 663,334</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
STATEMENT OF CASH FLOWS  
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2012

	<u>2012</u>	<u>Memo Only 2011</u>
<b><u>Net Cash Flows from Operating Activities:</u></b>		
Cash Receipts from Customers	\$ 235,886	\$ 215,898
Payments to Suppliers for Goods & Services	<u>(203,547)</u>	<u>(196,639)</u>
Net Cash Provided (Used) by Operating Activities	<u>32,339</u>	<u>19,259</u>
<b><u>Net Cash Flows from Capital &amp; Related Financing Activities:</u></b>		
Additions to Capital Assets	(2,877)	(10,616)
Proceeds from Sale of Capital Assets	-	-
Issuance of benefit units	1,500	7,500
Principal paid on long-term debt	-	-
Interest paid on Debt	<u>-</u>	<u>-</u>
Net Cash Provided (Used) by Capital & Related Financing Activities	<u>(1,377)</u>	<u>(3,116)</u>
<b><u>Net Cash Flows from Investing Activities:</u></b>		
(Increase)Decrease Investment	(2,133)	(3,813)
Interest Income	<u>2,284</u>	<u>3,860</u>
Net Cash Provided (Used) by Investing Activities	<u>151</u>	<u>47</u>
Net Increase (Decrease) in Cash and Cash Equivalents	31,113	16,189
Cash & Cash Equivalents, Beginning of Year	89,654	73,465
Cash & Cash Equivalents, Prior Year Adjustment	<u>-</u>	<u>-</u>
Cash & Cash Equivalents, End of Year	<u>\$ 120,768</u>	<u>\$ 89,654</u>
<b><u>Reconciliation of operating income (loss) to net cash provided operating activities:</u></b>		
Operating Income (Loss)	\$ 5,794	\$ 1,655
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities		
Depreciation & Amortization	24,246	23,547
(Increase)Decrease in Accounts Receivable	3,512	(3,361)
(Increase)Decrease in Accrued revenue	(1,085)	(411)
(Increase)Decrease in Prepaid Insurance	(33)	20
Increase(Decrease) in Accounts Payable	74	(2,226)
Increase(Decrease) in Accrued expenses	<u>(169)</u>	<u>35</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ 32,339</u>	<u>\$ 19,259</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements



WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies employed by Washington County Rural Water District #1 (the District) are consistent with accounting principles generally accepted in the United States of America. Significant policies are described below.

In June 1999, the GASB issued Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. The statement established a new reporting model for governments that is substantially different from prior reporting standards. The District adopted the new reporting model December 31, 2004, which includes the following segments:

*Management's Discussion & Analysis* - provides introductory information on basic financial statements and an analytical overview of the District's financial activities. For the year ended December 31, 2012, management has not presented the Management's Discussion and Analysis as required by the Governmental Accounting Standards Board (GASB) and GASB has determined it necessary to supplement, although not required to be part of, the basic financial statements.

*Fund financial statements* - provide information about the District's proprietary fund. The proprietary fund utilizes the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of net income, financial position and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net assets.

A. Capital Structure and Operations:

The District is a State of Oklahoma chartered public nonprofit water district. Its purpose is to maintain and operate a water distribution system to serve the needs of owners and occupants of land within the Water District.

B. Basis of Accounting:

The financial statements are presented on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenditures are recorded when the liability is incurred.

C. Income Taxes:

The District is exempt from federal income tax under section 501(c)(12) of the Internal Revenue Code. The District meets the requirements set forth by Revenue Procedure 95-48 to be qualified as an affiliate of a government unit. As such, the District is exempt from filing Form 990 Return of Organization Exempt from Income Tax.

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2012

D. Estimates:

The preparation of financial statements in conformity with accounting principles generally in the United States requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

E. Cash and Cash Equivalents:

For purposes of the statement of cash flows, the District considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

F. Property, Plant and Equipment:

The property, plant and equipment is stated, generally, at cost. Depreciation of these assets is computed using the straight-line method over the estimated useful life of the asset.

G. Capitalization Policy:

Purchases of capital items in excess of \$250.00 that increase the capacity or operation efficiency or extend the useful life of any asset are capitalized. Repairs and maintenance are expensed as incurred.

H. Equity Classification:

Equity is classified as net position and displayed in three components:

1. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets and adjusted for any deferred inflows and outflows of resources attributable to capital assets and related debt.
2. Restricted – Consists of restricted assets reduced by liabilities and deferred inflows or resources related to those assets, with restriction constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
3. Unrestricted - Net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

It is the District's policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2012

I. Revenues, Expenditures & Expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

J. Benefit Units

Members purchase benefit units for the right to obtain services from the Water District. Fees paid for benefit units are considered donations to the Water District and are nonrefundable. Benefit units sold are reflected as non-operating income in the period the water services are established.

K. Memorandum Only

The "Memorandum Only" captions above the total columns mean that totals are presented for overview information purposes only.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

As a local government unit, the District is subject to various federal, state, and local laws and contractual regulations. In accordance with Government Auditing Standards, the auditor has issued a report on his consideration of the District's internal control over financial reporting and tested its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in compliance with Government Auditing Standards and should be read in conjunction with this report in considering the results of the audit.

Finance-related Legal & Contractual Provisions

The District does not have any long-term debt agreements which would have budgetary or reserve requirements.

Deficit Fund Balance or Retained Earnings

As indicated in the financial statements, there are no fund balance or retained earnings deficits for the District for this fiscal year.

NOTE 3 - CUSTODIAL CREDIT RISK RELATED TO DEPOSITS

Custodial Credit Risk

At December 31, 2012, the District held deposits of approximately \$396,150 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2012

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

NOTE 4 - CAPITAL ASSETS

Capital asset activity, for the fiscal year ended December 31, 2012, was as follows:

	Balance at December 31, 2011	Additions	Deductions	Balance at December 31, 2012
Water Distribution System	\$ 695,331	\$ 2,877	\$ -	\$ 698,207
Equipment	34,290	-	-	34,290
Pump Station	67,204	-	-	67,204
Subtotal	796,825	2,877	-	799,702
Less: Accum. Depr.	(502,348)	(24,246)	-	(526,594)
Total Capital Assets (Net of Depreciation)	<u>\$ 294,477</u>	<u>\$ (21,369)</u>	<u>\$ -</u>	<u>\$ 273,108</u>

NOTE 5 - LONG-TERM DEBT

The District has no long-term debt.

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2012

Changes in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended December 31, 2012:

	Balance at December 31, 2011	Additions	Deductions	Balance at December 31, 2012
Notes Payable	\$ -	\$ -	\$ -	\$ -
Total Long-Term Debt	\$ -	\$ -	\$ -	\$ -

Debt Services Requirements to Maturity

The annual debt service requirements to maturity, including principal and interest, for long-term debt, as of December 31, 2012, are as follows:

Long-Term Notes Payable

Year Ending Dec 31,	Principal
2013	\$ -
2014	-
2015	-
2016	-
2017	-
2018-2022	-
Total	\$ -

NOTE 6 - FUND EQUITY

As described in Note 1 above, equity is classified as net position and displayed in three components:

1. Net investment in capital assets
2. Restricted
3. Unrestricted

NOTE 7 - CONTINGENCIES

Litigation

According to the District's management, there is no pending litigation.

Federally Assisted Programs

In the normal course of operations, the District participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

WASHINGTON COUNTY RURAL WATER DISTRICT #1  
WASHINGTON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2012

NOTE 8 - ECONOMIC DEPENDENCE

Washington County Rural Water District #1 is dependent upon the City of Dewey, Oklahoma, for the District's water supply. The City has supplied water to the District since 2002 under a contract, which is automatically renewed from year to year.

NOTE 9 - NET WORKING CAPITAL

The net working capital of the District is defined as current assets (assets used to settle current liabilities) less current liabilities (liabilities that will be settled within one year).

	<u>2012</u>	<u>2011</u>
Current assets	\$ 418,864	\$ 388,066
Current liabilities	19,113	19,209
Net working capital	<u>\$ 399,751</u>	<u>\$ 368,857</u>

NOTE 10 - WATER RATES

Since April 2002, water rates have not increased. The minimum charge is \$13 for 1<sup>st</sup> 1,000 gallons plus \$5 per every 1,000 gallons thereafter.

NOTE 11 - SUBSEQUENT EVENTS

The District did not have any subsequent events through May 24, 2013, which is the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending December 31, 2012.

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## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Washington County Rural Water District #1  
Washington County, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes, the financial statements of the Washington County Rural Water District #1, as of and for the year ended December 31, 2012, and the related notes to the financial statements, and have issued our report thereon dated May 24, 2013. The Washington County Rural Water District #1 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34, except that the District did not present the required MD&A.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Washington County Rural Water District #1's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Washington County Rural Water District #1's internal control. Accordingly, we do not express an opinion on the effectiveness of Washington County Rural Water District #1's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Washington County Rural Water District #1's financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

## Purpose of this Report

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Kershaw CPA & Associates, P.C.*

Kershaw, CPA & Associates, PC

May 24, 2013