

**THE CITY OF COLLINSVILLE,  
OKLAHOMA**

**ANNUAL FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORTS**

**AS OF AND FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**TABLE OF CONTENTS**

	<b>Page</b>
<b>Independent Auditor’s Report on Financial Statements</b> .....	5-6
<b>Management’s Discussion and Analysis</b> .....	7-12
<b>The Basic Financial Statements:</b>	
<b>Government-Wide Financial Statements:</b>	
Statement of Net Position (Modified Cash Basis).....	14
Statement of Activities (Modified Cash Basis).....	15
<b>Governmental Funds Financial Statements:</b>	
Balance Sheet (Modified Cash Basis).....	17
Statement of Revenues, Expenditures and Changes in Fund Balances (Modified Cash Basis).....	18
<b>Proprietary Funds Financial Statements:</b>	
Statement of Net Position (Modified Cash Basis) .....	20
Statement of Revenues, Expenses and Changes in Net Position (Modified Cash Basis).....	21
Statement of Cash Flows (Modified Cash Basis).....	22
<b>Footnotes to the Basic Financial Statements</b> .....	23-39
<b>Supplementary and Other Information:</b>	
<b>Budgetary Comparison Information</b>	
Budgetary Comparison Schedule (Modified Cash Basis) – General Fund.....	41
Budgetary Comparison Schedule (Modified Cash Basis) – 1999 Sales Tax Fund.....	41
Footnotes to Budgetary Comparison Schedules.....	42
<b>Combining General Fund Account Schedules</b>	
Combining Balance Sheet (Modified Cash Basis).....	43
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances (Modified Cash Basis).....	44
<b>Combining Non-Major Governmental Fund Statements</b>	
Combining Balance Sheet (Modified Cash Basis).....	45
Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Modified Cash Basis).....	45

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

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**TABLE OF CONTENTS**

**Combining Fund Schedules – Collinsville Municipal Authority**

Combining Schedule of Net Position Accounts (Modified Cash Basis).....	46
Combining Schedule of Revenues, Expenses and Changes in Net Position (Modified Cash Basis).....	47

**Grant Awards Information**

Schedule of Expenditures of Federal Awards.....	48
Schedule of Expenditures of State Awards.....	49

**Debt Service Coverage Information**

Debt Service Coverage Schedule .....	50
Debt Service Reserve Requirements Schedule .....	50

**Internal Control and Compliance Information**

Independent Auditor’s Report on Internal Control and Compliance.....	52-53
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CPAs &  
Advisors

## INDEPENDENT AUDITOR'S REPORT

To the City Council  
City of Collinsville, Oklahoma

We have audited the accompanying financial statements of City of Collinsville, Oklahoma, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1.B.; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position—modified cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Collinsville, Oklahoma, as of June 30, 2013, and the respective changes in financial position—modified cash basis, thereof for the year then ended in accordance with the basis of accounting as described in Note 1.B.

### Basis of Accounting

We draw attention to Note 1.B. of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## **Other Matters**

### *Combining and individual nonmajor fund financial statements*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Collinsville, Oklahoma's basic financial statements. The combining and individual nonmajor fund financial statements—modified cash basis (pages 43-47) are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements—modified cash basis are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements—modified cash basis are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### *Disclaimer on other supplementary information*

The management's discussion and analysis (pages 7-12), budgetary comparison schedules (pages 41-42), schedules of expenditures of federal and state awards (pages 48-49) and schedules of debt service coverage and requirements (page 50), which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2013, on our consideration of the City of Collinsville, Oklahoma's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Collinsville, Oklahoma's internal control over financial reporting and compliance.



December 23, 2013

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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The management of the City of Collinsville is pleased to provide this annual financial report to its citizens, taxpayers and other report users to demonstrate its accountability and communicate the City's financial condition and activities as of and for the year ended June 30, 2013. Management of the City is responsible for the fair presentation of this annual report, for maintaining appropriate internal controls over financial reporting, and for complying with applicable laws, regulations, and provisions of grants and contracts. The City reports its financial statements and schedules on a modified cash basis which is a comprehensive basis of accounting other than generally accepted accounting principles. All of the financial analyses in this report must be considered within the context of the limitations of the modified cash basis of accounting.

### **FINANCIAL HIGHLIGHTS**

- As reported on a modified cash basis, the City's total net position increased by \$436,938, and the assets of the City exceed its liabilities at June 30, 2013, by \$9,314,541 (net position). \$3,433,313 of this amount is restricted for various purposes. The remaining \$5,881,228 is available to meet the government's ongoing needs.
- At June 30, 2013, the City's governmental funds reported combined ending fund balances on a modified cash basis of \$2,060,538.
- The City's business-type activities reported an increase in net position of \$307,876.

### **ABOUT THE CITY**

The City of Collinsville is an incorporated municipality with a population of approximately 5,963 located in Tulsa County in northeastern Oklahoma. The City is a Commission/Manager form of government and operates under the charter that provides for three branches of government.

- Legislative – the City Commission is a five-member governing body elected by respective wards and the mayor is elected at large
- Executive – the City Manager is the Chief Executive Officer and is appointed by the City Commission
- Judicial – the Municipal Judge is a practicing attorney appointed by the City Commission

The City provides typical municipal services such as public safety, street and alley maintenance, parks and recreation, and through its Municipal Authority, certain utility services including electric, water, wastewater, and sanitation.

### ***The City's Financial Reporting Entity***

In determining the financial reporting entity, the City complies with the provisions of Governmental Accounting Standards Board Statement No. 14, "The Financial Reporting Entity", as amended by GASB Statement 61, that requires the primary government and all component units of which the primary government is financially accountable be included in the financial report. The City's financial reporting entity includes two separate legal entities reported as the primary government.

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

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- **The City of Collinsville** – an incorporated City that operates the public safety, streets and public works, health and welfare, culture and recreation, and administrative activities of the City – *reported as part of the primary government*
  
- **The Collinsville Municipal Authority (CMA)** – public trust created pursuant to 60 O.S. § 176 that operates the electric, water, wastewater, and sanitation services of the City, governed by trustees comprised of the entire City Commissioners – *considered part of the primary government presentation for reporting purposes*

In addition, as required by state law, all debt obligations incurred by the trust must be approved by two-thirds vote of the City Commissioners. This is considered sufficient imposition of will to include the trust within the City’s financial reporting entity. The public trust does not issue separate annual financial statements.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

The financial statements presented herein include all of the activities of the City of Collinsville (the “City”) and the Collinsville Municipal Authority (the “Municipal Authority”). Included in this report are government-wide statements for each of the two categories of activities - governmental and business-type.

The government-wide financial statements present the complete financial picture of the City from the current financial resources measurement focus using the modified cash basis of accounting. They present the government’s activities separately and combined. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the City’s operations in more detail than the government-wide statements by providing information about the City’s most significant funds.

### **Reporting the City as a Whole**

#### ***The Statement of Net Position and Statement of Activities***

One of the most important questions to ask about the City’s finances is, “Has the City’s overall financial condition improved, declined or remained steady as a result of the year’s activities?” The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. You will need to consider other non-financial factors, however, such as changes in the City’s sales tax base, the condition of the City’s roads, and quality of service to assess the overall health of the City. You will also need to keep in mind that these government-wide statements are prepared in accordance with the modified cash basis of accounting and include only those City assets and liabilities resulting from cash transactions.

In the Statement of Net Position and the Statement of Activities, we divide the City into two kinds of activities: *Governmental activities* - Most of the City’s basic services are reported here, including the police, fire, administration, and streets. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities; and *Business-type activities* – Activities where the City charges a fee to customers to help cover all or most of the cost of certain services it provides are reported here. The City’s electric, water, sewer, and sanitation utilities are reported as business-type activities.



## **Reporting the City's Most Significant Funds - Fund Financial Statements**

### ***Fund Financial Statements***

The fund financial statements provide detailed information about the City's most significant (major) funds -- not the City as a whole. Some funds are required to be established by State law and by debt covenants. However, the City Commissioners may also establish certain other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The City's two kinds of funds – *governmental and proprietary* – account for different types of activities.

*Governmental funds* - All of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. Governmental funds report their activities on a modified cash basis of accounting. For example, these funds report the acquisition of capital assets and payments for debt principal as expenditures and not as changes to asset and debt balances. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine (through a review of changes to fund balance) whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

*Proprietary funds* - When the City, through the Municipal Authority, charges customers for the services it provides, these services are generally reported in proprietary funds. In this report proprietary funds are reported on the modified cash basis of accounting and these funds report the acquisition of capital assets and payments for debt principal as expenses and not as changes to asset and debt balances. The City's proprietary fund is the Collinsville Municipal Authority that accounts for the operation of the electric, water, sewer, and sanitation activities.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to gain an understanding of the data provided in the government-wide and fund financial statements. The Notes to the Financial Statements can be found on pages 23-39 of this report.

### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents Budgetary Comparison Schedules for the General Fund and the 1999 Sales Tax Fund, combining and individual fund financial statements and schedules, schedules of federal and state awards, and debt service coverage schedules.

### **THE CITY AS A WHOLE**

For the year ended June 30, 2013, net position on a modified cash basis for the governmental and business-type activities increased \$436,938.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Net Position (Modified Cash Basis)  
June 30, 2013**

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
Beginning net position	\$ 1,931,476	\$ 6,946,127	\$ 8,877,603
Increase/(Decrease)	129,062	307,876	436,938
<b>Ending net position</b>	<b>\$ 2,060,538</b>	<b>\$ 7,254,003</b>	<b>\$ 9,314,541</b>

Following is a summary of net position reported on a modified cash basis for the City of Collinsville:

	<b>Governmental Activities</b>		<b>% Inc. (Dec.)</b>	<b>Business-type Activities</b>		<b>% Inc. (Dec.)</b>	<b>Total Primary Government</b>		<b>% Inc. (Dec.)</b>
	<b>2013</b>	<b>2012</b>		<b>2013</b>	<b>2012</b>		<b>2013</b>	<b>2012</b>	
Assets:									
Current and other assets	\$ 2,076,108	\$ 1,960,091	6%	\$ 7,675,777	\$ 7,365,654	4%	\$ 9,751,885	\$ 9,325,745	5%
<b>Total assets</b>	<b>2,076,108</b>	<b>1,960,091</b>	<b>6%</b>	<b>7,675,777</b>	<b>7,365,654</b>	<b>4%</b>	<b>9,751,885</b>	<b>9,325,745</b>	<b>5%</b>
Liabilities:									
Current and other liabilities	15,570	28,615	-46%	5,290	25,812	-80%	20,860	54,427	-62%
Utility deposit liabilities	-	-	-	416,484	393,715	6%	416,484	393,715	6%
<b>Total liabilities</b>	<b>15,570</b>	<b>28,615</b>	<b>-46%</b>	<b>421,774</b>	<b>419,527</b>	<b>1%</b>	<b>437,344</b>	<b>448,142</b>	<b>-2%</b>
Net position:									
Restricted	115,884	107,948	7%	3,317,429	3,556,638	-7%	3,433,313	3,664,586	-6%
Unrestricted	1,944,654	1,823,528	7%	3,936,574	3,389,489	16%	5,881,228	5,213,017	13%
<b>Total net position</b>	<b>\$ 2,060,538</b>	<b>\$ 1,931,476</b>	<b>7%</b>	<b>\$ 7,254,003</b>	<b>\$ 6,946,127</b>	<b>4%</b>	<b>\$ 9,314,541</b>	<b>\$ 8,877,603</b>	<b>5%</b>

The City's governmental activities had an increase in net position of \$129,062. The business-type activities had an increase in net position of \$307,876.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Revenues, Expenses and Changes in Net Position (Modified Cash Basis)  
Year Ended June 30, 2013**

	Governmental Activities		% Inc. (Dec.)	Business-type Activities		% Inc. (Dec.)	Total Primary Government		% Inc. (Dec.)
	2013	2012		2013	2012		2013	2012	
<b>Revenues:</b>									
Program revenues:									
Charges for Services	\$ 860,030	\$ 875,285	-2%	\$ 7,166,128	\$ 7,125,246	1%	\$ 8,026,158	\$ 8,000,531	0%
Grants & Contributions	79,031	68,166	16%	-	-	-	79,031	68,166	16%
Capital Grants, Contributions & Debt Proceeds	232,011	455,806	-49%	-	49,607	-100%	232,011	505,413	-54%
General Revenues:									
Sales Tax	1,584,273	1,384,486	14%	-	-	-	1,584,273	1,384,486	14%
Other Taxes	154,898	143,049	8%	-	-	-	154,898	143,049	8%
Other General Revenues	178,633	506,590	-65%	39,622	27,674	43%	218,255	534,264	-59%
<b>Total Revenues</b>	<b>3,088,876</b>	<b>3,433,382</b>	<b>-10%</b>	<b>7,205,750</b>	<b>7,202,527</b>	<b>0%</b>	<b>10,294,626</b>	<b>10,635,909</b>	<b>-3%</b>
<b>Program Expenses:</b>									
General Government	159,341	167,921	-5%	-	-	-	159,341	167,921	-5%
Public Safety	2,429,887	2,625,734	-7%	-	-	-	2,429,887	2,625,734	-7%
Highways and Streets	223,830	180,040	24%	-	-	-	223,830	180,040	24%
Cemetery	-	-	-	-	-	-	-	-	-
Culture and Recreation	483,704	153,796	215%	-	-	-	483,704	153,796	215%
Electric	-	-	-	4,257,274	4,316,345	-1%	4,257,274	4,316,345	-1%
Sanitation	-	-	-	454,889	444,756	2%	454,889	444,756	2%
Water	-	-	-	1,234,367	1,021,464	21%	1,234,367	1,021,464	21%
Sewer	-	-	-	542,245	686,241	-21%	542,245	686,241	-21%
Work Center Program	-	-	-	60,251	-	100%	60,251	-	100%
Interest on long-term debt	11,888	251,369	-95%	-	-	-	11,888	251,369	-95%
<b>Total Expenses</b>	<b>3,308,650</b>	<b>3,378,860</b>	<b>-2%</b>	<b>6,549,026</b>	<b>6,468,806</b>	<b>1%</b>	<b>9,857,676</b>	<b>9,847,666</b>	<b>0%</b>
Excess (Deficiency)	(219,774)	54,522	-503%	656,724	733,721	-10%	436,950	788,243	-45%
Net Transfers	348,836	439,584	-21%	(348,836)	(439,584)	-21%	-	-	-
<b>Increase in Net Position</b>	<b>\$ 129,062</b>	<b>\$ 494,106</b>	<b>-74%</b>	<b>\$ 307,888</b>	<b>\$ 294,137</b>	<b>5%</b>	<b>\$ 436,950</b>	<b>\$ 788,243</b>	<b>-45%</b>
Beginning Net Position	1,931,476	1,437,370	34%	6,946,127	6,651,990	4%	8,877,603	8,089,360	10%
<b>Ending Net Position</b>	<b>\$ 2,060,538</b>	<b>\$ 1,931,476</b>	<b>7%</b>	<b>\$ 7,254,015</b>	<b>\$ 6,946,127</b>	<b>4%</b>	<b>\$ 9,314,553</b>	<b>\$ 8,877,603</b>	<b>5%</b>

In governmental activities, other general revenues decreased by \$327,957 from the prior year. This is mainly due to the receipt of insurance proceeds and property sales totaling \$362,907 in the prior year. Culture and recreation expenses increased \$329,908 from the prior year due mainly to the receipt and expense of capital grants in the amount of \$154,624.

In business-type activities, expenses increased in the water and sanitation and decreased in the sewer and electric. A work center department was added in the current year.

**Governmental Activities**

**Net Revenue (Expense) of Governmental Activities  
(In Thousands)**

	Total Expense of Services		% Inc. (Dec.)	Net Revenue (Expense) of Services		% Inc. (Dec.)
	2013	2012		2013	2012	
General government	\$ 159	\$ 168	-5%	(\$87)	(\$118)	-26%
Public safety	2,430	2,626	-7%	(1,722)	(1,513)	14%
Streets	224	180	24%	(36)	(68)	-47%
Culture, parks and recreation	484	154	214%	(330)	(82)	302%
Cemetery	-	-	-	49	53	-8%
Interest on long-term debt	12	251	-95%	(12)	(251)	-95%
<b>Total</b>	<b>\$ 3,309</b>	<b>\$ 3,379</b>	<b>-2%</b>	<b>\$(2,138)</b>	<b>\$(1,979)</b>	<b>8%</b>

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Business-type Activities**

**TABLE 4  
Net Revenue (Expense) of Business-Type Activities  
(In Thousands)**

	<u>Total Expense of Services</u>		<u>% Inc. Dec.</u>	<u>Net Revenue (Expense) of Services</u>		<u>% Inc. Dec.</u>
	<u>2013</u>	<u>2012</u>		<u>2013</u>	<u>2012</u>	
Electric	\$ 4,257	\$ 4,316	-1%	\$ 713	\$ 673	6%
Sanitation	455	445	2%	91	81	12%
Water	1,235	1,022	21%	(223)	(32)	597%
Sewer	542	338	60%	96	680	-86%
Work Center Program	60	-	100%	(60)	-	100%
<b>Total</b>	<u>\$ 6,549</u>	<u>\$ 6,121</u>	7%	<u>\$ 617</u>	<u>\$ 1,402</u>	-56%

**A FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

As the City completed its 2013 fiscal year, the governmental funds reported a combined fund balance of \$2,060,538.

**Other fund highlights include:**

- For the year ended June 30, 2013, the General Fund's total fund balance increased by \$119,772.

**Budgetary Highlights**

For the year ended June 30, 2013, the General Fund reported actual budgetary basis revenues under final estimates by \$892,105 or a 20.7% negative variance. General Fund actual expenditures were under final appropriations by \$1,011,105 or a 23.4% positive variance. The large variances in the budgetary schedule were due to anticipated grant revenues and related expenditures.

**ECONOMIC FACTORS AND NEXT YEAR'S ESTIMATES**

The following information outlines significant known factors that will affect subsequent year finances:

- The FY 2014 budget is consistent to prior years.

**Contacting the City's Financial Management**

This report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Clerk's office at P.O. Box 730, Collinsville, Oklahoma 74021 or telephone at 918-371-1010.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**BASIC FINANCIAL STATEMENTS – STATEMENTS OF NET POSITION AND ACTIVITIES**

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

**Statement of Net Position (Modified Cash Basis) – June 30, 2013**

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,989,277	\$ 7,226,619	\$ 9,215,896
Investments	209,859	306,274	516,133
Internal Balances	(123,028)	123,028	-
Due from other governmental agencies	-	19,856	19,856
Total Assets	<u>2,076,108</u>	<u>7,675,777</u>	<u>9,751,885</u>
<b>LIABILITIES</b>			
Miscellaneous payroll withholding liabilities	7,682	5,290	12,972
Due to other governments	1,874	-	1,874
Due to depositors	6,014	-	6,014
Utility deposit liabilities			
Due within one year	-	83,297	83,297
Due in more than one year	-	333,187	333,187
Total liabilities	<u>15,570</u>	<u>421,774</u>	<u>437,344</u>
<b>NET POSITION</b>			
Restricted for cemetery	115,884	-	115,884
Restricted for capital projects	-	2,376,792	2,376,792
Restricted for debt service	-	940,637	940,637
Unrestricted	1,944,654	3,936,574	5,881,228
Total net position	<u>\$ 2,060,538</u>	<u>\$ 7,254,003</u>	<u>\$ 9,314,541</u>

See accompanying notes to these financial statements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Statement of Activities (Modified Cash Basis) – Year Ended June 30, 2013**

Functions/Programs	Expenses	Program Revenue			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants, Contributions and Debt Proceeds	Governmental Activities	Business-type Activities	Total
<b>Primary government</b>							
Governmental Activities							
General Government	\$ 159,341	\$ 71,920	\$ -	\$ -	\$ (87,421)	\$ -	\$ (87,421)
Public Safety	2,429,887	673,269	24,196	10,260	(1,722,162)	-	(1,722,162)
Highways and streets	223,830	65,369	54,835	67,127	(36,499)	-	(36,499)
Cemetery	-	49,472	-	-	49,472	-	49,472
Culture and Recreation	483,704	-	-	154,624	(329,080)	-	(329,080)
Interest on Long-term debt	11,888	-	-	-	(11,888)	-	(11,888)
Total governmental activities	<u>3,308,650</u>	<u>860,030</u>	<u>79,031</u>	<u>232,011</u>	<u>(2,137,578)</u>	<u>-</u>	<u>(2,137,578)</u>
Business-type activities:							
Electric	4,257,274	4,970,342	-	-	-	713,068	713,068
Water	1,234,367	1,011,720	-	-	-	(222,659)	(222,659)
Sewer	542,245	638,416	-	-	-	96,171	96,171
Sanitation	454,889	545,650	-	-	-	90,761	90,761
Work Center Program	60,251	-	-	-	-	(60,251)	(60,251)
Total business-type activities	<u>6,549,026</u>	<u>7,166,128</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>617,090</u>	<u>617,090</u>
Total primary government	<u>9,857,676</u>	<u>8,026,158</u>	<u>79,031</u>	<u>232,011</u>	<u>(2,137,578)</u>	<u>617,090</u>	<u>(1,520,488)</u>
<b>General revenues:</b>							
Taxes:							
Sales and use tax					\$ 1,584,273	\$ -	\$ 1,584,273
Franchise taxes and public service taxes					113,854	-	113,854
E-911 taxes					41,044	-	41,044
Intergovernmental revenue not restricted to specific programs					28,527	-	28,527
Unrestricted investment earnings					12,597	24,567	37,164
Miscellaneous					137,509	15,055	152,564
Transfers					348,836	(348,836)	-
Total general revenues and transfers					<u>2,266,640</u>	<u>(309,214)</u>	<u>1,957,426</u>
Change in net position					129,062	307,876	436,938
Net position - beginning					1,931,476	6,946,127	8,877,603
Net position - ending					<u>\$ 2,060,538</u>	<u>\$ 7,254,003</u>	<u>\$ 9,314,541</u>

See accompanying notes to these financial statements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**BASIC FINANCIAL STATEMENTS – GOVERNMENTAL FUNDS**



**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**Governmental Funds Balance Sheet (Modified Cash Basis) – June 30, 2013**

	<u>General Fund</u>	<u>1999 Sales Tax Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,989,277	\$ -	\$ -	\$ 1,989,277
Investments	89,420	-	120,439	209,859
Total assets	<u>\$ 2,078,697</u>	<u>\$ -</u>	<u>\$ 120,439</u>	<u>\$ 2,199,136</u>
 <b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Miscellaneous payroll liabilities	\$ 7,682	\$ -	\$ -	\$ 7,682
Due to other governments	1,874	-	-	1,874
Due to other funds	123,028	-	-	123,028
Due to depositors	6,014	-	-	6,014
Total liabilities	<u>138,598</u>	<u>-</u>	<u>-</u>	<u>138,598</u>
Fund balances:				
Restricted for:				
Cemetery	-	-	115,884	115,884
Assigned for:				
Capital improvements	229,205	-	-	229,205
Cemetery	-	-	4,555	4,555
Unassigned	1,710,894	-	-	1,710,894
Total fund balances	<u>1,940,099</u>	<u>-</u>	<u>120,439</u>	<u>2,060,538</u>
Total liabilities and fund balances	<u>\$ 2,078,697</u>	<u>\$ -</u>	<u>\$ 120,439</u>	<u>\$ 2,199,136</u>

See accompanying notes to these financial statements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance  
(Modified Cash Basis) – Year Ended June 30, 2013**

	<u>General Fund</u>	<u>1999 Sales Tax Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>REVENUES</b>				
Taxes	\$ 660,088	\$ 686,689	\$ 392,394	\$ 1,739,171
Intergovernmental	339,569	-	-	339,569
Charges for services	604,180	-	7,936	612,116
Fines and forfeitures	175,994	-	-	175,994
Licenses and permits	71,920	-	-	71,920
Investment income	11,243	-	1,354	12,597
Miscellaneous	137,509	-	-	137,509
Total revenues	<u>2,000,503</u>	<u>686,689</u>	<u>401,684</u>	<u>3,088,876</u>
<b>EXPENDITURES</b>				
Current:				
General government	159,341	-	-	159,341
Public safety	2,313,940	-	-	2,313,940
Highways and streets	222,611	-	-	222,611
Culture and recreation	62,695	-	-	62,695
Capital Outlay	423,858	-	-	423,858
Debt Service:				
Principal	114,317	-	-	114,317
Interest and other charges	11,888	-	-	11,888
Total Expenditures	<u>3,308,650</u>	<u>-</u>	<u>-</u>	<u>3,308,650</u>
Excess (deficiency) of revenues over expenditures	<u>(1,308,147)</u>	<u>686,689</u>	<u>401,684</u>	<u>(219,774)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	1,427,919	27,537	-	1,455,456
Transfers out	-	(714,226)	(392,394)	(1,106,620)
Total other financing sources and uses	<u>1,427,919</u>	<u>(686,689)</u>	<u>(392,394)</u>	<u>348,836</u>
Net change in fund balances	119,772	-	9,290	129,062
Fund balances - beginning	1,820,327	-	111,149	1,931,476
Fund balances - ending	<u>\$ 1,940,099</u>	<u>\$ -</u>	<u>\$ 120,439</u>	<u>\$ 2,060,538</u>

See accompanying notes to these financial statements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**BASIC FINANCIAL STATEMENTS – PROPRIETARY FUNDS**

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**Proprietary Fund Statement of Net Position (Modified Cash Basis) – June 30, 2013**

	<b>Collinsville Municipal Authority</b>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 3,712,662
Restricted cash and cash equivalents	2,665,845
Investments	78,274
Due from other funds	123,028
Due from other governments	19,856
Total current assets	6,599,665
Non-current assets:	
Restricted cash and cash equivalents	848,112
Restricted investments	228,000
Total non-current assets	1,076,112
Total assets	7,675,777
<b>LIABILITIES</b>	
Current liabilities:	
Miscellaneous payroll withholding liabilities	5,290
Deposits subject to refund	83,297
Total current liabilities	88,587
Non-current liabilities:	
Deposits subject to refund	333,187
Total non-current liabilities	333,187
Total liabilities	421,774
<b>NET POSITION</b>	
Restricted for capital projects	2,376,792
Restricted for debt service	940,637
Unrestricted	3,936,574
Total net position	\$ 7,254,003

See accompanying notes to these financial statements

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**Proprietary Fund Statement of Revenues, Expenses and Changes in Net position (Modified Cash Basis) – Year Ended June 30, 2013**

	<b>Collinsville Municipal Authority</b>
<b>Operating Revenues:</b>	
Electric	\$ 4,667,480
Water	950,270
Sewer	598,912
Sanitation	510,535
Penalties	151,402
Planning fees	1,500
Administration fees	257,145
Miscellaneous	28,884
Total operating revenues	7,166,128
<b>Operating Expenses:</b>	
General government	1,227,594
Electric	3,045,497
Water and sewer distribution	211,317
Water and sewer treatment	383,115
Sanitation	261,791
Work center program	60,251
Total Operating Expenses	5,189,565
Operating income	1,976,563
<b>Non-Operating Revenues (Expenses):</b>	
Investment income	24,567
Miscellaneous	15,055
Capital outlay	(289,833)
Debt service:	
Principal retirement	(518,477)
Interest expense and fees	(551,163)
Total non-operating revenue (expenses)	(1,319,851)
Income before transfers and other sources	656,712
<b>Transfers and other financing sources:</b>	
Transfers in	1,106,620
Transfers out	(1,455,456)
Change in net position	307,876
Total net position - beginning	6,946,127
Total net position - ending	\$ 7,254,003

See accompanying notes to these financial statements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Proprietary Funds Statement of Cash Flows (Modified Cash Basis) – Year Ended June 30, 2013**

	<b>Collinsville Municipal Authority</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers	\$ 7,161,327
Payments to suppliers	(3,945,317)
Payments to employees	(1,264,770)
Interfund receipts/payments	(54,851)
Receipts of customer meter deposits	119,064
Refunds of customer meter deposits	(96,295)
<b>Net cash provided by operating activities</b>	<b><u>1,919,158</u></b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>	
Transfers from other funds	1,106,620
Transfers to other funds	(1,455,456)
<b>Net cash provided by (used in) noncapital financing activities</b>	<b><u>(348,836)</u></b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Purchases of capital assets	(289,833)
Principal paid on debt	(348,311)
Interest and fiscal agent fees paid on debt	(721,317)
<b>Net cash provided by (used in) capital and related financing activities</b>	<b><u>(1,359,461)</u></b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of investments	(2,920)
Interest and dividends	24,555
<b>Net cash provided by investing activities</b>	<b><u>21,635</u></b>
<b>Net increase in cash and cash equivalents</b>	<b>232,496</b>
<b>Balances - beginning of year</b>	<b><u>6,994,123</u></b>
<b>Balances - end of year</b>	<b><u>\$ 7,226,619</u></b>
<b>Reconciliation to Statement of Net Position:</b>	
Cash and cash equivalents	3,712,662
Restricted cash and cash equivalents - Current	2,665,845
Restricted cash and cash equivalents - Non-current	848,112
<b>Total cash and cash equivalents, end of year</b>	<b><u>7,226,619</u></b>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>	
Operating income	\$ 1,976,563
Adjustments to reconcile operating income to net cash provided by operating activities:	
Miscellaneous revenue	15,055
Change in assets and liabilities:	
Due from vendor	(19,856)
Miscellaneous payroll liabilities	(9,602)
Due to other governments	(10,920)
Due from other funds	(54,851)
Deposits subject to refund	22,769
<b>Net cash provided by operating activities</b>	<b><u>\$ 1,919,158</u></b>

See accompanying notes to these financial statements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**FOOTNOTES TO THE BASIC FINANCIAL STATEMENTS**

**Footnotes to the Statement of Net Position and Activities:**

**1. Summary of Significant Accounting Policies**

**A. Financial Reporting Entity**

In determining the financial reporting entity, the City complies with the provisions of Governmental Accounting Standards Board Statement No. 14, “*The Financial Reporting Entity*”, as amended by GASB Statement 61, that requires the primary government and all component units of which the primary government is financially accountable be included in the financial report. The City’s financial reporting entity includes two separate legal entities reported as the primary government

- **The City of Collinsville** – an incorporated City that operates the public safety, streets and public works, health and welfare, culture and recreation, and administrative activities of the City – *reported as part of the primary government*
- **The Collinsville Municipal Authority (CMA)** – public trust created pursuant to 60 O.S. § 176 to operate the water, wastewater, electric and sanitation services of the City, with the City Commissioners serving as the governing body of the trust – *considered part of the primary government presentation for reporting purposes*

For the above public trust, the City of Collinsville is the beneficiary of the trust and the City Commissioners either serves as the governing body of the trust or appoints the trustees. In addition, as required by state law, all debt obligations incurred by the trust must be approved by two-thirds vote of the City Commissioners. This is considered sufficient imposition of will to include the trust within the City’s financial reporting entity. The public trust does not issue separate annual financial statements.

**B. Basis of Accounting and Presentation**

*Government-Wide Financial Statements:*

The statement of Net position and activities are reported on a modified cash basis of accounting. The modified cash basis of accounting is based on the recording of cash and cash equivalents and changes therein, and only recognizes revenues, expenses, assets and liabilities resulting from cash transactions adjusted for modifications that have substantial support in generally accepted accounting principles.

These modifications include adjustments for the following balances arising from cash transactions:

- cash-based interfund receivables and payables
- other cash-based receivables/payables
- investments
- utility deposit liabilities



**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected, and accrued revenue and receivables) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Program revenues within the statement of activities are derived directly from each activity or from parties outside the City's taxpayers. The City has the following program revenues in each activity:

- General government: License and permits
- Public safety: Fine revenue and operating grants
- Streets and highways: Gas excise and commercial vehicle taxes
- Cemetery: Cemetery lot sales and openings/closings

*Governmental Funds:*

The City's governmental funds are comprised of the following:

**Major Funds:**

- General Fund - accounts for all activities not accounted for in other special-purpose funds
- 1999 Sales Tax Fund – accounts for contributions and specific revenues and expenditures for various capital projects

**Non-Major Funds (Reported as Other Governmental Funds):**

- Sales Tax Reserve Fund – accounts for the dedicated sales tax to be used for capital improvements and water operations
- Cemetery Care Fund – accounts for 15% of cemetery revenue of which 12.5% is restricted by State law for cemetery capital improvements.

The governmental funds are reported on a modified cash basis of accounting. Only current financial assets and liabilities arising from cash transactions are generally included on the fund balance sheets. The operating statements present sources and uses of available spendable financial resources during a given period. These fund financial statements use fund balance as their measure of available spendable financial resources at the end of the period.

*Proprietary Fund:*

The City's proprietary fund is comprised of the following:

- Collinsville Municipal Authority (CMA) – accounts for activities as set forth in the trust indentures and other operations as assigned by trustee members

The proprietary fund is reported on a modified cash basis.

For purposes of the statement of revenues, expenses and changes in fund Net position, operating revenues and expenses are considered those whose cash flows are related to operating activities, while revenues and expenses related to financing, capital and investing activities are reported as non-operating or transfers and contributions.

**C. Cash, Cash Equivalents, and Investments**

Cash and cash equivalents includes all demand and savings accounts, certificates of deposit or short-term investments with an original maturity of three-months or less, and money market accounts.

Investments consist of long-term certificates of deposits, reported at cost, and shares of a government obligation mutual fund reported at the current fund share price, which also represents its fair value.

**D. Capital Assets and Depreciation**

Due to the use of the modified cash basis accounting, capital assets and related depreciation are not reported in the financial statements.

**E. Long-Term Debt**

Due to the use of the modified cash basis accounting, long term debt obligations are not reported in the financial statements. However the amount of long term debt issued and outstanding at the end of the fiscal year is reported as a commitment in Note 9.

**F. Compensated Absences**

As a result of the use of the modified cash basis of accounting, liabilities related to accrued compensated absences are not recorded in the financial statements. Expenditures/expenses related to compensated absences are recorded when paid. The amount of accrued compensated absences for accumulated, unpaid compensatory time that would be due employees upon termination is reported as a commitment in Note 9.

**G. Fund Balances and Net Position**

*Government-Wide Statements:*

Equity is classified as net position and displayed in two components:

- a. *Restricted Net position* - Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- b. *Unrestricted Net position* - All other net position that do not meet the definition of "restricted."

It is the City's policy to first use restricted Net position prior to the use of unrestricted Net position when expenditures are incurred for purposes for which both restricted and unrestricted Net position are available.

*Fund Financial Statements:*

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, and unassigned. The classifications are defined as:

- a. Nonspendable – includes amounts that cannot be spent because they are either 1) not in spendable form or 2) legally or contractually required to be maintained intact.
- b. Restricted – consists of fund balance with constraints placed on the use of resources either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. Committed – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City's highest level of decision-making authority. The City's highest level of decision-making authority is made by ordinance.
- d. Assigned – includes amounts that are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. Assignments of fund balance may be made by city council action or management decision when the city commission has delegated that authority. Assignments for transfers and interest income for governmental funds are made through the budgetary process.
- e. Unassigned – represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

It is the City's policy to first use restricted fund balance prior to the use of unrestricted fund balance when an expense is incurred for purposes for which both restricted and unrestricted fund balance are available. The City's policy for the use of unrestricted fund balance amounts require that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Proprietary fund equity is classified the same as in the government-wide statements.

## **H. Internal and Interfund Balances and Transfers**

The City's policy is to eliminate interfund transfers and balances in the statement of activities and Net position to avoid the grossing up of balances. Only the residual balances transferred between governmental and business-type activities are reported as internal transfers and internal balances then offset in the total column in the government-wide statements. Internal transfers and balances between funds are not eliminated in the fund financial statements.

## **I. New Accounting Pronouncements**

The City early implemented the following accounting standards during the fiscal year ended June 30, 2013:

*Governmental Accounting Standards Board Statement No. 60 – Accounting and Financial Reporting for Service Concession Arrangements* – This has no impact on the city's financial report.

*Governmental Accounting Standards Board Statement No. 61 – The Financial Reporting Entity: Omnibus* – This has no impact on the city's financial report.

*Governmental Accounting Standards Board Statement No. 62 – Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements* – A few sentences were removed from "Section B – Proprietary Funds" note disclosure to eliminate references to FASB pronouncements and APB opinions issued on or before November 30, 1989.

*Governmental Accounting Standards Board Statement No. 63 – Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* – The only change required from the early implementation of this statement are changing the words "Net Assets" in the city's financial report to "Net Position".

*Governmental Accounting Standards Board Statement No. 65 – Items Previously Reported as Assets and Liabilities* – This has no impact on the city's financial report.

## **2. Deposits and Investments**

For the year ended June 30, 2013, the City recognized \$37,152 of investment income. At June 30, 2013, the primary government held the following deposits and investments:

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

Type	Carrying Value
<b>Deposits:</b>	
Demand deposits	\$ 5,890,422
Time deposit	516,133
	<b>\$ 6,406,555</b>
<b>Investments:</b>	
JP Morgan Treasury Plus MMkt Investor Fund	AAAm \$ 42,433
Federated Government Obligations	AAAm 3,283,041
	<b>3,325,474</b>
<b>Total deposits and investments</b>	<b>\$ 9,732,029</b>
 <b>Reconciliation to Statement of Net Assets:</b>	
Cash and cash equivalents	\$ 9,215,896
Investments	516,133
	<b>\$ 9,732,029</b>

*Custodial Credit Risk*

Exposure to custodial credit related to deposits exists when the City holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the City's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the City holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name.

The City's policy as it relates to custodial credit risk is to comply with state law and secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100% of the uninsured deposits and accrued interest thereon. Acceptable collateral is defined in state statutes and includes U.S. Treasury securities and direct debt obligations of municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the City must have a written collateral agreement approved by the board of directors or loan committee. At June 30, 2013, the City had collateral to cover all bank balances.

*Investment Credit Risk*

The City limits its investments to those allowed in state law applicable to municipalities. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investments by reporting the credit quality ratings of investments in debt securities as determined by nationally recognized statistical rating organizations—rating agencies—as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality. The City's only marketable investments at June 30, 2013 consisted of \$3,556,638 in money market funds invested in U.S. Treasury securities with a credit rating of AAA by Standard and Poors.

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

*Investment Interest Rate Risk*

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The City's has no investment policy that limits based on maturity. The City discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments. As noted in the schedule of deposits and investments above, at June 30, 2013, the investments were limited to a time deposits and shares of money market funds invested in U.S. Treasury securities not exposed to interest rate risk.

*Concentration of Investment Credit Risk*

Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the City (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The City has no investment policy regarding concentration of credit risk. At June 30, 2013, the City had no concentration of credit risk as defined above.

*Restricted cash and Investments* – The amounts reported as restricted assets on the Statement of Net Position are comprised of amounts restricted for debt service, debt reserve, or construction purposes. The restricted assets as of June 30, 2013 are as follows:

	Current	Noncurrent	
	Cash and cash equivalents	Cash and cash equivalents	Investments
Utility Deposits	\$ 83,297	\$ 105,187	\$ 228,000
Bond Trustee Accounts	2,582,548	742,925	-
Total	\$ 2,665,845	\$ 848,112	\$ 228,000

**3. Sales Tax Revenue**

Sales tax revenue represents a 3.75 cent local tax on each dollar of taxable sales within the City, of which 1 3/4 cent is restricted for debt service and recorded in the 1999 Sales Tax Fund per voter approval of Ordinance #826 effective on and after July 2009; and 1 cent is restricted for capital outlay and/or water operations and recorded in the Sales Tax Reserve Fund per voter approval of Ordinance #442 effective on and after July 1977. The remaining 1 cent is received and recorded in the General Fund.

**4. Property Tax Levy**

The City presently levies no property tax. In accordance with state law, a municipality may only levy a property tax to retire general obligation debt approved by the voters and to pay judgments rendered against the City.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**5. Internal and Interfund Balances and Transfers**

Interfund receivable and payables at June 30, 2013 were comprised of the following:

<u>Due From</u>	<u>Due To</u>	<u>Amount</u>	<u>Nature of Balance</u>
General Fund	CMA	\$ 123,028	Expenses paid out of incorrect fund
Total		<u>\$ 123,028</u>	

**Reconciliation to Fund Financial Statements:**

	<u>Due From</u>	<u>Due To</u>	<u>Net Internal Balances</u>
Governmental Funds	\$ -	\$ (123,028)	\$ (123,028)
Proprietary Funds	123,028	-	123,028
Total	<u>\$ 123,028</u>	<u>\$ (123,028)</u>	<u>\$ -</u>

Transfers between legal entities and funds netted to \$2,311,874 and are comprised of the following:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose of Transfer</u>
CMA	General Fund	\$ 1,035,525	Operational purposes
CMA	General Fund	392,394	Sales tax transfer
CMA	1999 Sales Tax Fund	27,537	Operational purposes
Sales Tax Reserve Fund	CMA	392,394	Sales tax transfer
1999 Sales Tax Fund	CMA	714,226	Debt service payments
Total		<u>\$ 2,562,076</u>	

**Reconciliation to Fund Financial Statements:**

	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
Governmental Funds	\$ 1,455,456	\$ (1,106,620)	\$ 348,836
Proprietary Funds	1,106,620	(1,455,456)	(348,836)
	<u>\$ 2,562,076</u>	<u>\$ (2,562,076)</u>	<u>\$ -</u>

**6. Risk Management**

The City and its public trusts are exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employee health and life; and natural disasters. These risks are managed by securing commercial insurance for all risks. Management believes such insurance coverage is sufficient to preclude any significant uninsured losses. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**7. Employee Retirement Plan Participation**

The City of Collinsville participates in four pension or retirement plans:

- Oklahoma Firefighter’s Pension and Retirement System (OFPRS) – a statewide cost-sharing plan
- Oklahoma Police Pension and Retirement System (OPPRS) – a statewide cost-sharing plan
- Oklahoma Municipal Retirement System Master Defined Benefit Plan and Trust (OMRF) – an agent multiple-employer defined benefit plan
- OMRF Defined Contribution – an agent multiple-employer defined contribution plan

*Firefighter Pension System:*

Plan Summary Information. The City of Collinsville, as the employer, participates in a statewide cost-sharing multiple employer defined benefit pension plan through the Oklahoma Firefighter’s Pension and Retirement System (OFPRS). The OFPRS defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Pursuant to the requirements of Title 11, section 22-102, the City must participate in the plan if they employ full-time or volunteer firefighters.

The OFPRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to OFPRS, 4545 N. Lincoln Blvd., Suite 265, Oklahoma City, OK 73105-3414.

Funding Policy. OFPRS plan members are required to contribute 8% to the plan. The City is required by state law to contribute 13% per year of covered payroll per paid firefighter. The plan is funded by contributions from participants, employers, insurance premium taxes, and state appropriations, as necessary.

The OFPRS contributions are as follows:

<u>Fiscal Year</u>	<u>Required Contribution</u>	<u>Amount Contributed</u>
2011	\$80,747	\$80,747
2012	\$84,758	\$84,758
2013	\$90,563	\$90,563

*Police Pension System:*

Plan Summary Information. The City of Collinsville, as the employer, participates in a statewide cost-sharing multiple employer defined benefit pension plan through the Oklahoma Police Pension and Retirement System (OPPRS). The OPPRS defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Pursuant to the requirements of Title 11, section 22-102, the City must participate in the plan if they employ a certain number of full-time police officers.



**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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The OPPRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to OPPRS, 1001 N.W. 63rd St., Suite 605, Oklahoma City, OK 73116-7335.

Funding Policy. OPPRS plan members are required to contribute 8% to the plan. The City is required by state law to contribute 13% per year of covered payroll for each police officer. The plan is funded by contributions from participants, employers, insurance premium taxes, and state appropriations, as necessary.

The OPPRS contributions are as follows:

<u>Fiscal Year</u>	<u>Required Contribution</u>	<u>Amount Contributed</u>
2011	\$46,618	\$46,618
2012	\$50,585	\$50,585
2013	\$52,241	\$52,241

*OMRF Defined Benefit Plan*

The City contributes to the City of Collinsville Plan and Trust in the form of The Oklahoma Municipal Retirement System Master Defined Benefit Plan and Trust, an agent multiple employer - defined benefit plan, for all eligible employees except for those covered by the Police and Firefighter Pension Systems. Administration of the City's individual plan rests with the City Commissioners. The overall operations of OMRF are supervised by a nine-member Board of Trustees elected by the participating municipalities. JPMorgan Chase of Oklahoma City acts as administrator and securities custodian.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

Eligibility Factors, Contribution Methods and Benefit Provisions

<b>Provision</b>	<b>OMRF Plan</b>
a. Eligible to Participate	Full-time, non-uniformed employees of the City upon hire.
b. Contribution Requirements:	
-Authorization	By City ordinance
-Actuarially Determined	Yes
-Employer Rate	10.33% of covered payroll
-Employee Rate	4% of earnings
c. Period Required to Vest	7 years of credited service
d. Eligibility for Distribution	-Normal retirement at age 65 with 7 years of service -Early retirement at age 55 with 7 years of service -Disability retirement with 7 years of service -Marital death benefit with 7 years of service
e. Benefit Determination Base	Final average salary - the average of the five highest consecutive annual salaries out of the last 10 calendar years of service
f. Benefit Determination Methods:	
-Normal Retirement	2.625% of final average salary multiplied by credited years of service
-Early Retirement	Actuarially reduced benefit based upon age and years of service at termination
-Disability Retirement	Same as normal retirement
-Death Benefit	50% of employee's accrued benefit, but terminates upon spouse remarriage
-Prior to 10 Years Service	Return of employee contributions with accrued interest
g. Form of Benefit Payments	Normal form is a 60 months certain and life thereafter basis. Employee may elect, with City consent, optional form based on actuarial equivalent.

The OMRF contributions are as follows:

<u>Fiscal Year</u>	<u>Required Contribution</u>	<u>Amount Contributed</u>
2011	\$ 95,991	\$ 95,991
2012	\$112,079	\$112,079
2013	\$111,573	\$111,573

*OMRF Defined Contribution Plan*

The City has also provided a defined contribution plan and trust known as the City of Collinsville Plan and Trust (the “Plan”) in the form of the Oklahoma Municipal Retirement System Master Defined Contribution Plan. OMRF operations are supervised by a nine-member Board of Trustees elected by the participating municipalities. The Plan is administered by Bank One Trust Company of Oklahoma City. The defined contribution plan is available to all full-time employees on a voluntary basis who are not already participating in another plan. According to City Ordinance, the employee may contribute to the Plan an amount up to 3% of their gross wages. The City as employer, contributes per ordinance, an amount up to 100% of the employee contribution. The City is currently providing benefits to a uniform officer who is not enrolled in their respective pension plan. This particular employee contributes 8%, while the City contributes 13%. If an employee terminates before becoming fully vested, the employer’s contributions that are forfeited may be used to reduce the City’s current-period contribution requirements. The authority to establish and amend the provisions of the plan rests with the City Commissioners. For the year ended June 30, 2013, the City contributed \$23,987 to the plan, while the employee contributions totaled \$14,761.

OMRF issues separate plan financial statements which may be obtained by contacting the Oklahoma Municipal Retirement Fund, 100 N. Broadway Oklahoma City, Oklahoma, 73102.

**8. Postemployment Healthcare Plan**

*Plan Description:*

The City of Collinsville Employees Healthcare Plan (CCEHP) is a single-employer defined benefit healthcare plan administered by the City’s health insurance carrier. The obligation for payment of benefits has been effectively transferred from the City to the insurance company, and the City has not guaranteed benefits in the event of the insurance company’s insolvency. CCEHP provides medical and dental insurance benefits to eligible retirees and their spouses through the plan. Article IX, Section 6 of the City Code assigns the authority to establish and amend benefit provisions to the City Council. The CCEHP does not issue a separate publicly available financial report.

*Funding Policy and Contributions Made:*

The contribution requirements of plan members and the City are established and may be amended by the City Council. The required contribution is based on projected pay-as-you-go financing requirements, in the form of insurance premiums paid to the insurance company. The City does not provide any additional amount to prefund benefits nor does the plan have an actuarial valuation. The City requires plan members to contribute 100% of a premium amount established by the insurance company and approved by the City Council for all employees and retirees. While, in regards to retirees, this amount contains an implied rate subsidy by the City through a reduced blended premium covering all current employees and retirees, there is no actuarial valuation performed to determine the amount of such subsidy. Because, the retiree insurance premium established is paid entirely by retiree contributions, there is no net cash outflow by the City related to these benefits. Therefore, there are no cash-basis expenditures reported for the City in regards to the plan benefits. For the year ended June 30, 2013, the City had no retirees participating in the plan’s insurance coverage. For fiscal year 2013, the plan member contributed \$0 in the form of insurance premium payments.

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

**9. Commitments and Contingencies**

Long-term Debt Commitments:

*Governmental activities* had the following long-term debt payable from taxes and other general revenues for June 30, 2013:

*Notes Payable:*

2002 note payable to Hoover/Kirkhart for a building for police department, original amount of \$150,900, payable in monthly installments of \$996 with an annual interest rate of 5%, final payment due August 2022.	\$ 87,101
2012 note payable to American Bank for an ambulance, original amount of \$168,916, payable in monthly installments of \$3,733 with an annual interest rate of 2.88%, final payment due March 2016.	118,106
2011 note payable to American Bank for (3) 2010 Ford Crown Victoria police cars, original amount of \$80,385, payable in monthly installments of \$2,372, with an annual interest rate of 3.9%, final payment due July 2014.	27,818
2012 note payable to American Bank for an excavator, original amount of \$55,212, payable in monthly installments of \$2,372, annual interest rate of 2.89%, final maturity March 2014.	21,085
2011 note payable to RCB Bank for Stryker EMS equipment, original amount of \$28,963, payable in monthly installments of \$851 with an annual interest rate of 3.6%, final payment due May 2014.	9,268
Total Notes Payable	\$ 263,378

*Business-type activities* long-term debt payable from net revenues generated by the utility resources or pledged to the debt include the following:

*Revenue Bonds Payable:*

2006 Sales Tax and Utility Revenue Note, original amount of \$3,300,000, payable in monthly installments, interest rate ranging from 4.49%, final payment due October 1, 2019.	\$ 1,829,100
2009 Sales Tax and Utility Revenue Note, original amount of \$4,915,000, payable in semi-annual installments, interest rate ranging from 4.65% to 5.0%, final payment due August 1, 2029	4,915,000
2010 Sales Tax and Utility Revenue Note, original amount of \$3,005,000, payable in semi-annual installments, interest rate ranging from 3.0% to 5.0%, final payment due March 1, 2040.	2,980,000
Total Revenue Bonds Payable	\$ 9,724,100

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

*Water Contract Obligations:*

Obligation payable to the U.S. Army Corps of Engineer, original amount of \$229,232, for the use of water facility, payable in annual installments of \$9,159, final maturity in March 2032.	<u><u>\$ 120,615</u></u>
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*Notes Payable:*

2001 OWRB note payable for wastewater improvements, original amount of \$897,424, payable in 40 semi-annual installments with an annual interest rate of 2.561%, final payment due December 2021.	\$ 472,387
2009 note payable to RCB Bank for land purchase, original amount of \$79,914, payable in monthly installments of \$601 with an annual interest rate of 5.5%, final payment due February 2027.	68,132
2007 OWRB note payable for wastewater improvements, original amount of \$1,370,000, payable in 40 semi-annual installments with an annual interest rate of 2.60%, final payment due July 2027.	1,050,916
2007 note payable to RCB Bank for sanitation equipment, original amount of \$280,185, payable in monthly installments of \$4,078 with an annual interest rate of 5.79%, final payment due July 2014.	49,917
2007 note payable to ODOC for a CDBG loan, original amount of \$136,354, payable in quarterly installments of \$1,704, final payment due September 2027.	98,857
2009 note payable to RCB Bank for a 2009 Ford F550 Truck, original amount of \$92,083, payable in monthly installments of \$1,709, final payment due July 2014.	20,909
2009 note payable to RCB Bank for a 2007 International 4300 Truck & Equipment, original amount of \$112,376, payable in monthly installments of \$2,086, final payment due July 2014	23,876
2009 OWRB note payable for wastewater improvements, original amount of \$550,000, payable in 40 semi-annual installments with an annual interest rate of 2.74%, final payment due March 2030.	325,117
2010 note payable to RCB Bank for a 2010 International Freightliner M2, original amount of \$117,446, payable in monthly installments of \$2,681 with an annual interest rate of 4.5%, final payment due February 2014.	21,233
Total Notes Payable	<u><u>\$ 2,131,344</u></u>

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
**As of and for the Year Ended June 30, 2013**

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*Compensated Absences:*

As a result of the City's use of the modified cash basis of accounting, accrued liabilities related to compensated absences (vacation and comp leave) earned but unpaid at year-end are not reflected in the basic financial statements. The compensated absence commitment at June 30, 2013, is summarized as follows:

CMA – accrued compensated absences	\$131,497
General Fund – accrued compensated absences	<u>171,922</u>
Total	<u>\$303,419</u>

*Water Rights Contract:*

The Collinsville Municipal Authority (CMA) entered into an agreement with the United States of America for water storage space in Oologah Lake. In consideration of the right to utilize the aforesaid storage space in the Project for municipal and industrial supply purposes, the CMA agreed to pay costs in the amount of \$229,232, along with maintenance and operations costs on an annual basis. This agreement was activated in April 1985, payable in annual installments of \$9,159. The total water right obligation balance at June 30, 2013 is \$120,615. Due to the long-term nature of this agreement and infinite economic life of the water rights and the use of modified cash basis accounting, the CMA's investment in the water rights contract is not being amortized.

*Pledge of Future Revenues*

Sales Tax and Utility Net Revenues Pledge - The City has pledged one and three-quarters cents (or 46.67%) of future sales tax revenues and net utility revenues to repay the \$3,300,000 Series 2006 Sales Tax and Utility Revenue Bonds, the \$4,915,000 Series 2009 Sales Tax and Utility Revenue Bonds, the \$3,005,000 Series 2010 Sales Tax and Utility Revenue Bonds, the \$897,424 Series 2001 OWRB Promissory Notes, and the \$1,370,000 2007 CWSRF OWRB Promissory Note. Proceeds from the bonds provided refunding of bonds issued for capital assets while proceeds from the notes provided for the purchase or construction of capital assets. The bonds and notes are payable from pledged sales tax revenues and net utility revenues. The bonds are payable through 2019, 2029, and 2040, respectively, while the notes are payable through 2021 and 2027. Pledged sales taxes received in the current year were \$714,226 and net utility revenues were \$2,576,733, for a total of net pledged revenues of \$3,290,959. Debt service payments of \$745,240, related to the above debt issues, for the current fiscal year are 22.7% of total pledged sales taxes and net utility revenues. Net revenues available to pay debt service are 293% of annual average debt service of \$1,122,796.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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*Litigation:*

The City is party to various legal proceedings which normally occur in the course of governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings. State statutes provide for the levy of an ad valorem tax over a three-year period by a City "Sinking Fund" for the payment of any court assessed judgment rendered against the City. These statutory provisions do not apply to the City's public trust Authorities. While the outcome of the above noted proceedings cannot be predicted, due to the insurance coverage maintained by the City and the State statute relating to judgments, the City feels that any settlement or judgment not covered by insurance would not have a material adverse effect on the financial condition of the City.

*Federal and State Award Programs:*

The City of Collinsville participates in various federal or state grant/loan programs from year to year. In 2013, the City's involvement in federal and state award programs was significant. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. The City has not been notified of any noncompliance with federal or state award requirements.

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**SUPPLEMENTARY AND OTHER INFORMATION**



**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Budgetary Comparison Schedules (Modified Cash Basis) – Year Ended June 30, 2013**

	GENERAL FUND			
	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>Beginning Budgetary Fund Balance:</b>	\$ -	\$ 2	\$ 1,591,894	\$ 1,591,892
<b>Resources (Inflows):</b>				
Taxes	591,983	588,680	660,088	71,408
Intergovernmental	283,362	1,267,158	339,569	(927,589)
Charges for services	569,228	581,204	604,180	22,976
Fines and forfeitures	241,192	251,150	175,994	(75,156)
Licenses and permits	44,514	46,735	71,920	25,185
Investment income	8,266	8,250	10,471	2,221
Miscellaneous	415,603	112,136	137,509	25,373
Transfers In	1,141,009	1,473,632	1,427,919	(45,713)
<b>Total Resources (Inflows)</b>	<u>3,295,157</u>	<u>4,328,945</u>	<u>3,427,650</u>	<u>(901,295)</u>
<b>Charges to Appropriations (Outflows):</b>				
Non-departmental	190,903	675,953	143,937	532,016
Municipal Court	82,447	84,773	65,144	19,629
Police	1,070,848	1,167,665	1,115,738	51,927
Animal warden	52,714	49,829	49,055	774
Fire	1,137,367	1,244,708	1,210,782	33,926
Street	193,432	597,909	223,830	374,079
Vehicle maintenance	23,038	15,404	15,404	-
Park/Cemetery	92,619	492,706	484,760	7,946
<b>Total Charges to Appropriations</b>	<u>2,843,368</u>	<u>4,328,947</u>	<u>3,308,650</u>	<u>1,020,297</u>
<b>Ending Budgetary Fund Balance</b>	<u>\$ 451,789</u>	<u>\$ -</u>	<u>\$ 1,710,894</u>	<u>\$ 1,710,894</u>

	1999 SALES TAX FUND			
	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>Beginning Budgetary Fund Balance:</b>	\$ -	\$ -	\$ -	\$ -
<b>Resources (Inflows):</b>				
Taxes	598,900	598,900	686,689	87,789
Transfers In	140,341	140,341	27,537	(112,804)
<b>Total Resources (Inflows)</b>	<u>739,241</u>	<u>739,241</u>	<u>714,226</u>	<u>(25,015)</u>
<b>Amounts available for appropriation</b>	<u>\$ 739,241</u>	<u>\$ 739,241</u>	<u>\$ 714,226</u>	<u>\$ (25,015)</u>
<b>Charges to Appropriations (Outflows):</b>				
Transfers out	739,241	739,241	714,226	25,015
<b>Total Charges to Appropriations</b>	<u>739,241</u>	<u>739,241</u>	<u>714,226</u>	<u>25,015</u>
<b>Ending Budgetary Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

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**Footnotes to Budgetary Comparison Schedules:**

1. The budgetary comparison schedules are reported on the same modified cash basis as governmental funds within the basic financial statements.
2. The legal level of appropriation control is the department level within a fund. Transfers of appropriations within a fund require City Manager's approval, while supplemental appropriations require City Commission approval.

	<u>General Fund</u>
Total budgetary resources (inflows)	\$3,427,650
Add: Capital Improvement Account combined with General – investment income	<u>      772</u>
Total resources as recorded on statement of revenues, expenditures, and changes in fund balances – governmental funds	<u>\$3,428,422</u>
Reconciliation to Statement of Revenues, Expenditures, and Changes in Fund Balances:	
Total revenues	\$2,000,503
Transfers in	<u>1,427,919</u>
Total resources	<u>\$3,428,422</u>

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**General Fund Accounts Combining Balance Sheet (Modified Cash Basis) – June 30, 2013**

	<b>General Fund</b>	<b>Capital Improvement Account</b>	<b>Total General Fund</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,849,492	\$ 139,785	\$ 1,989,277
Investments	-	89,420	89,420
Total assets	1,849,492	229,205	2,078,697
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Miscellaneous payroll liabilities	7,682	-	7,682
Due to other funds	123,028	-	123,028
Payable to other governments	1,874	-	1,874
Due to depositors	6,014	-	6,014
Total liabilities	138,598	-	138,598
 Fund balances:			
Assigned for:			
Capital improvements	-	229,205	229,205
Unassigned	1,710,894	-	1,710,894
Total fund balances	1,710,894	229,205	1,940,099
Total liabilities and fund balances	\$ 1,849,492	\$ 229,205	\$ 2,078,697

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**General Fund Accounts Combining Schedule of Revenues, Expenditures and Changes in Fund Balances (Modified Cash Basis) – Year Ended June 30, 2013**

	<u>General Fund</u>	<u>Capital Improvement Account</u>	<u>Total General Fund</u>
<b>REVENUES</b>			
Taxes	\$ 660,088	\$ -	\$ 660,088
Intergovernmental	339,569	-	339,569
Charges for services	604,180	-	604,180
Fines and forfeitures	175,994	-	175,994
Licenses and permits	71,920	-	71,920
Investment income	10,471	772	11,243
Miscellaneous	137,509	-	137,509
Total revenues	<u>1,999,731</u>	<u>772</u>	<u>2,000,503</u>
<b>EXPENDITURES</b>			
Current:			
General government	159,341	-	159,341
Public safety	2,313,940	-	2,313,940
Highways and streets	222,611	-	222,611
Culture and recreation	62,695	-	62,695
Capital Outlay	423,858	-	423,858
Debt Service:			
Principal	114,317	-	114,317
Interest and other charges	11,888	-	11,888
Total Expenditures	<u>3,308,650</u>	<u>-</u>	<u>3,308,650</u>
Excess (deficiency) of revenues over expenditures	<u>(1,308,919)</u>	<u>772</u>	<u>(1,308,147)</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	1,427,919	-	1,427,919
Total other financing sources and uses	<u>1,427,919</u>	<u>-</u>	<u>1,427,919</u>
Net change in fund balances	119,000	772	119,772
Fund balances - beginning	1,591,894	228,433	1,820,327
Fund balances - ending	<u>\$ 1,710,894</u>	<u>\$ 229,205</u>	<u>\$ 1,940,099</u>

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**NonMajor Governmental Funds Combining Balance Sheet (Modified Cash Basis) – June 30, 2013**

	<b>Sales Tax Reserve Fund</b>	<b>Cemetery Care Fund</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>			
Investments	\$ -	\$ 120,439	\$ 120,439
Total assets	\$ -	\$ 120,439	\$ 120,439
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Miscellaneous payroll liabilities	\$ -	\$ -	\$ -
Total liabilities	-	-	-
Fund balances:			
Restricted for:			
Cemetery	-	115,884	115,884
Assigned for:			
Cemetery	-	4,555	4,555
Total fund balances	-	120,439	120,439
Total liabilities and fund balances	\$ -	\$ 120,439	\$ 120,439

**NonMajor Governmental Funds Combining Schedule of Revenues, Expenditures and Changes in Fund Balances (Modified Cash Basis) – Year Ended June 30, 2013**

	<b>Sales Tax Reserve Fund</b>	<b>Cemetery Care Fund</b>	<b>Total-Other Governmental Funds</b>
<b>REVENUES</b>			
Taxes	\$ 392,394	\$ -	\$ 392,394
Charges for services	-	7,936	7,936
Investment earnings	-	1,354	1,354
Miscellaneous	-	-	-
Total revenues	392,394	9,290	401,684
 <b>EXPENDITURES</b>			
Current:			
Total Expenditures	-	-	-
Excess (deficiency) of revenues over expenditures	392,394	9,290	401,684
 <b>OTHER FINANCING SOURCES (USES)</b>			
Transfers out	(392,394)	-	(392,394)
	(392,394)	-	(392,394)
Net change in fund balances	-	9,290	9,290
Fund balances - beginning	-	111,149	111,149
Fund balances - ending	\$ -	\$ 120,439	\$ 120,439

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**Combining Schedule of Net Position Accounts – Collinsville Municipal Authority (Modified Cash Basis) – June 30, 2013**

	<b>Collinsville Municipal Authority Accounts</b>			<b>Total</b>
	<b>CMA Operating Account</b>	<b>Meter Deposit Account</b>	<b>Debt Service Account</b>	
<b>ASSETS</b>				
Current assets:				
Cash and cash equivalents	\$ 3,712,662	\$ -	\$ -	\$ 3,712,662
Restricted cash and cash equivalents	8,044	83,297	2,574,504	2,665,845
Investments	78,274	-	-	78,274
Due from other funds	123,028	-	-	123,028
Due from other governments	19,856	-	-	19,856
<b>Total current assets</b>	<b>3,941,864</b>	<b>83,297</b>	<b>2,574,504</b>	<b>6,599,665</b>
Non-current assets:				
Restricted cash and cash equivalents	-	105,187	742,925	848,112
Restricted investments	-	228,000	-	228,000
<b>Total non-current assets</b>	<b>-</b>	<b>333,187</b>	<b>742,925</b>	<b>1,076,112</b>
<b>Total assets</b>	<b>3,941,864</b>	<b>416,484</b>	<b>3,317,429</b>	<b>7,675,777</b>
<b>LIABILITIES</b>				
Current Liabilities:				
Miscellaneous payroll withholding liabilities	5,290	-	-	5,290
Deposits subject to refund	-	83,297	-	83,297
<b>Total current liabilities</b>	<b>5,290</b>	<b>83,297</b>	<b>-</b>	<b>88,587</b>
Non-current liabilities:				
Deposits subject to refund	-	333,187	-	333,187
<b>Total non-current liabilities</b>	<b>-</b>	<b>333,187</b>	<b>-</b>	<b>333,187</b>
<b>Total liabilities</b>	<b>5,290</b>	<b>416,484</b>	<b>-</b>	<b>421,774</b>
<b>NET POSITION</b>				
Restricted for capital projects	2,376,792	-	-	2,376,792
Restricted for debt service	940,637	-	-	940,637
Unrestricted	619,145	-	3,317,429	3,936,574
<b>Total net position</b>	<b>\$ 3,936,574</b>	<b>\$ -</b>	<b>\$ 3,317,429</b>	<b>\$ 7,254,003</b>

**CITY OF COLLINSVILLE, OKLAHOMA**  
**ANNUAL FINANCIAL REPORT**  
As of and for the Year Ended June 30, 2013

**Combining Schedule of Revenues, Expenses and Changes in Net Position – Collinsville Municipal Authority (Modified Cash Basis) – Year Ended June 30, 2013**

	<b>Collinsville Municipal Authority Accounts</b>			<b>Total</b>
	<b>CMA Operating Account</b>	<b>Meter Deposit Account</b>	<b>Debt Service Account</b>	
<b>Operating Revenues:</b>				
Electric	\$ 4,667,480	\$ -	\$ -	\$ 4,667,480
Water	950,270	-	-	950,270
Sewer	598,912	-	-	598,912
Sanitation	510,535	-	-	510,535
Penalties	151,402	-	-	151,402
Planning fees	1,500	-	-	1,500
Administration fees	257,145	-	-	257,145
Miscellaneous	28,884	-	-	28,884
Total operating revenues	<u>7,166,128</u>	<u>-</u>	<u>-</u>	<u>7,166,128</u>
<b>Operating Expenses:</b>				
General government	1,227,594	-	-	1,227,594
Electric	3,045,497	-	-	3,045,497
Water and sewer distribution	211,317	-	-	211,317
Water and sewer treatment	383,115	-	-	383,115
Sanitation	261,791	-	-	261,791
Work center program	60,251	-	-	60,251
Total Operating Expenses	<u>5,189,565</u>	<u>-</u>	<u>-</u>	<u>5,189,565</u>
Operating income	<u>1,976,563</u>	<u>-</u>	<u>-</u>	<u>1,976,563</u>
<b>Non-Operating Revenues (Expenses):</b>				
Investment income	24,227	-	340	24,567
Miscellaneous	15,055	-	-	15,055
Capital outlay	(134,990)	-	(154,843)	(289,833)
Debt service:				
Principal retirement	(249,277)	-	(269,200)	(518,477)
Interest expense and fees	(77,123)	-	(474,040)	(551,163)
Total non-operating revenue (expenses)	<u>(422,108)</u>	<u>-</u>	<u>(897,743)</u>	<u>(1,319,851)</u>
Income (loss) before transfers and other sources	<u>1,554,455</u>	<u>-</u>	<u>(897,743)</u>	<u>656,712</u>
<b>Transfers and other financing sources:</b>				
Transfers in	392,394	-	714,226	1,106,620
Transfers out	(1,407,807)	-	(47,649)	(1,455,456)
Change in net position	539,042	-	(231,166)	307,876
Total net position - beginning	<u>3,397,532</u>	<u>-</u>	<u>3,548,595</u>	<u>6,946,127</u>
Total net position - ending	<u>\$ 3,936,574</u>	<u>\$ -</u>	<u>\$ 3,317,429</u>	<u>\$ 7,254,003</u>

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Schedules of Expenditures of Federal and State Awards (Modified Cash Basis) – Year Ended June 30, 2013**

**CITY OF COLLINSVILLE, OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

<u>Federal/State Grantor/Pass Through Agency Grantor/Program Title</u>	<u>Federal CFDA#</u>	<u>Grant #</u>	<u>Award Amount</u>	<u>Federal Expenditures</u>
<b><u>U. S. DEPARTMENT OF TRANSPORTATION:</u></b>				
Passed Through Oklahoma Highway Safety Office:				
State and Community Highway Safety	20.600	PT-12-03-08-05	\$ 19,800	\$ 2,443
State and Community Highway Safety	20.600	CE-12-03-08-05	3,000	1,155
State and Community Highway Safety	20.600	PT-13-03-05-06	8,000	4,281
State and Community Highway Safety	20.600	K8-13-03-07-06	9,000	3,467
State and Community Highway Safety	20.600	CE-13-03-08-06	2,000	1,303
Subtotal - CFDA 20.600			<u>41,800</u>	<u>12,649</u>
Passed Through Oklahoma Tourism and Recreation Dept:				
Recreational Trails Program	20.219	NRT-RT11 (100) OTRD 11-07	160,000	135,832
Subtotal - CFDA 20.219			<u>160,000</u>	<u>135,832</u>
Passed Through Oklahoma Department of Transportation:				
Main Street Enhancement Project	20.200	STP-172E(472)J/P26906(04)	600,284	7,918
Subtotal - CFDA 20.200			<u>600,284</u>	<u>7,918</u>
<b>Total U. S. Department of Transportation</b>			<b><u>802,084</u></b>	<b><u>156,399</u></b>
<b><u>U.S. DEPARTMENT OF JUSTICE:</u></b>				
Bulletproof Vests Program	16.607	2011BUBX11057610	2,250	1,155
Passed through District Attorney's Council: JAG LLE Grant	16.738	2010-DJBX-0376	9,105	9,105
<b>Total U.S. Department of Justice</b>			<b><u>11,355</u></b>	<b><u>10,260</u></b>
<b><u>U.S. DEPARTMENT OF THE INTERIOR:</u></b>				
Passed through Oklahoma Tourism and Recreation Dept: Land & Water Conservation Fund Grant	15.916	10 LWCF 40-01197	123,417	92,497
<b>Total U.S. Department of the Interior</b>			<b><u>123,417</u></b>	<b><u>92,497</u></b>
<b><u>U.S DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:</u></b>				
Passed through INCOG: Community Development Block Grant - 2011 Tulsa County Urban	14.218	B-11-UC-40-0205	67,127	67,127
<b>Total Federal Emergency Management Agency</b>			<b><u>67,127</u></b>	<b><u>67,127</u></b>
<b><u>U. S. DEPARTMENT OF HOMELAND SECURITY:</u></b>				
Hazard Mitigation Grant	97.039	FEMA-1988-DR-OK	35,303	6,852
<b>Total Department of Homeland Security</b>			<b><u>35,303</u></b>	<b><u>6,852</u></b>
<b>TOTAL FEDERAL AWARDS</b>			<b><u>\$ 1,039,286</u></b>	<b><u>\$ 333,135</u></b>

NOTE: This schedule has been prepared on the basis of accounting consistent with the definition of federal awards expended as defined in paragraph 205 of OMB Circular A-133.



**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**CITY OF COLLINSVILLE, OKLAHOMA  
SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

<u>Federal/State Grantor/Pass Through Agency Grantor/Program Title</u>	<u>Federal CFDA#</u>	<u>Grant #</u>	<u>Award Amount</u>	<u>State Expenditures</u>
<b><u>OKLAHOMA DEPARTMENT OF AGRICULTURE</u></b>				
Forestry Services - Rural Fire Grant	N/A	N/A	\$ 4,484	\$ 4,484
<b>Total Oklahoma Department of Agriculture</b>			<b><u>4,484</u></b>	<b><u>4,484</u></b>
<b><u>OKLAHOMA DEPARTMENT OF COMMERCE</u></b>				
Passed through INCOG: Rural Economic Action Plan Funds - Community Development	N/A	120201 - 2012 REAP	<u>50,000</u>	<u>-</u>
<b>Total Oklahoma Department of Commerce</b>			<b><u>50,000</u></b>	<b><u>-</u></b>
<b><u>OKLAHOMA TOBACCO SETTLEMENT ENDOWMENT TRUST:</u></b>				
Healthy Communities Incentive Grant	N/A	TSET751	<u>5,000</u>	<u>5,000</u>
<b>Total Federal Emergency Management Agency</b>			<b><u>5,000</u></b>	<b><u>5,000</u></b>
<b>TOTAL STATE AWARDS</b>			<b><u>\$ 59,484</u></b>	<b><u>\$ 9,484</u></b>

**CITY OF COLLINSVILLE, OKLAHOMA  
ANNUAL FINANCIAL REPORT  
As of and for the Year Ended June 30, 2013**

**Debt Service Coverage Schedule – June 30, 2013**

Gross Revenue Available for Debt Service:

Operating revenues of leased systems	\$6,216,662
Sales tax revenue - restricted for debt service	714,226
	6,930,888
 Total Gross Revenues Available	 6,930,888
 System Operating Expenses	 3,639,929
	3,639,929
 Net Revenues Available for Debt Service	 \$3,290,959
	\$3,290,959

Debt Service Requirements:

Average annual debt service - 2001 and 2007 OWRB promissory note, 2006 Revenue Note and 2009 & 2010 Sales Tax and Utility Revenue Bonds	\$1,122,796
	\$1,122,796
	\$1,122,796

Coverage	293%
	293%
	293%

Coverage Requirement	125%
	125%
	125%

**Debt Service Reserve Requirements – June 30, 2013**

	<b>2009 REVENUE BOND SINKING RESERVE ACCOUNT</b>	<b>2010 REVENUE BOND SINKING RESERVE ACCOUNT</b>
	<b>2009 REVENUE BOND SINKING RESERVE ACCOUNT</b>	<b>2010 REVENUE BOND SINKING RESERVE ACCOUNT</b>
Required Balance, June 30, 2013	\$491,766	\$250,846
Balance in Reserve Accounts, June 30, 2013	491,994	250,931
Excess of Account Balance over Required Balance	\$228	\$85

**INTERNAL CONTROL AND COMPLIANCE INFORMATION**



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the City Council  
City of Collinsville, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Collinsville, Oklahoma, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise City of Collinsville, Oklahoma's basic financial statements, and have issued our report thereon dated December 23, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered City of Collinsville, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Collinsville, Oklahoma's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Collinsville, Oklahoma's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether City of Collinsville, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*HBC CPAs & Advisors*

December 23, 2013