

**LATIMER COUNTY  
CONSERVATION DISTRICT #84**

**FINANCIAL STATEMENTS**

**JUNE 30, 2014**

**LATIMER COUNTY CONSERVATION DISTRICT #84**

**JUNE 30, 2014**

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**LATIMER COUNTY CONSERVATION DISTRICT #84**

**LIST OF PRINCIPAL OFFICIALS**

**Board of Directors**

Chairman	Walter Squires
Vice-Chairman	Jim Enis
Secretary-Treasurer	Jim Grego
Member	John Booth
Member	Russell Shaw

District Manager

Donna Hanebrink

Equipment District Manager

Robert Hunnicutt

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**DAVID F. HEDGES, CPA**

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Member:  
American Institute of CPA'S  
Oklahoma Society of CPA'S

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Board of Directors  
Latimer County Conservation District #84

I have compiled the accompanying statement of net assets – modified cash basis of Latimer County Conservation District #84 as of June 30, 2014, and the related statement of revenues, expenses and changes in net assets and the statement of cash flows for the year then ended. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the modified cash basis of accounting.

The Latimer County Conservation District #84 is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Spiro, Oklahoma  
September 23, 2014



**LATIMER COUNTY CONSERVATION DISTRICT #84  
STATEMENT OF NET POSITION - MODIFIED CASH BASIS  
JUNE 30, 2014**

**ASSETS**

**Current Assets:**

Cash and Cash Equivalents	16,678
Total Current Assets	<u>16,678</u>

**Noncurrent Assets:**

Restricted Cash and Cash Equivalents	13,960
Capital Assets:	
Buildings	256,018
Furniture and Fixtures	350
Equipment	69,159
Land	29,868
Less Accumulated Depreciation	<u>(85,985)</u>
Total Net Capital Assets	<u>269,410</u>
 Total Noncurrent Assets	 283,370
 <b>Total Assets</b>	 <b><u>300,048</u></b>

**LIABILITIES**

**Current Liabilities:**

Payroll Taxes Withheld	379
Current Portion of Capital Lease	12,788
<b>Total Current Liabilities</b>	<b><u>13,167</u></b>

**Noncurrent Liabilities:**

Capital Lease	<u>193,443</u>
<b>Total Noncurrent Liabilities</b>	<b><u>193,443</u></b>
 <b>TOTAL LIABILITIES</b>	 <b><u>206,610</u></b>

**NET POSITION:**

Invested in Capital Assets, Net of Related Debt	63,179
Unrestricted	30,259
<b>Total Net Position</b>	<b><u>93,438</u></b>

See Accountant's Compilation Report & Notes Which Accompany These Financial Statements

**LATIMER COUNTY CONSERVATION DISTRICT #84  
STATEMENT OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION - MODIFIED CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2014**

**OPERATING REVENUES:**

Oklahoma Conservation Commission	31,405
Equipment Rental & Sprigging	1,685
Custom Work	3,053
Tree Sales	693
Watershed Operation/Maintenance	5,035
Eastern OK Ag Trade Show	2,350
Miscellaneous	3,825
<b>Total Operating Revenues</b>	<u>48,046</u>

**OPERATING EXPENSES:**

Dues & Assessments	650
Directors' Meeting Expense	1,350
Postage/Office Supplies	1,433
Education/Meeting Expense	1,601
Audit Fee	1,106
Watershed Operation/Maintenance	4,369
Utilities & Telephone	6,022
District Salaries & Related Costs	36,111
Equipment Rental & Sprigging	559
Equipment Maintenance & Repair	1,607
Fuel	1,287
Insurance	2,676
Conservation Education Supplies	873
Conservation Education Scholarships	200
Building & Maintenance	3,585
Tree Purchases	513
Eastern OK Ag Trade Show Expense	2,757
Janitorial Supplies	169
Miscellaneous	377
Depreciation	11,041
<b>Total Operating Expenses</b>	<u>78,286</u>

Operating Income	(30,240)
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**NONOPERATING REVENUES (EXPENSES):**

Building Rental	36,960
Grant Income	9,374
Interest Income	36
Interest Expense	(10,963)
<b>Total Nonoperating Revenues (Expenses)</b>	<u>35,407</u>

Changes in Net Position	5,167
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Net Position - Beginning of the Year	88,271
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Net Position - End of the Year	<u>93,438</u>
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See Accountant's Compilation Report & Notes Which Accompany These Financial Statements

**LATIMER COUNTY CONSERVATION DISTRICT #84  
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2014**

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Cash received from Oklahoma Conservation Commission	31,405
Cash received from custom services	4,738
Cash paid to employees	(36,111)
Cash paid to suppliers	(31,134)
Other receipts	11,903
<b>Net Cash Provided (Used) by Operating Activities</b>	<u>(19,199)</u>

**Cash Flows From Noncapital Financing Activities:**

Decrease in payroll taxes payables	<u>(152)</u>
<b>Net Cash Provided (Used) by Noncapital Financing Activities</b>	<u>(152)</u>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:**

Acquisition of capital assets	(2,028)
Capital lease proceeds	1,965
Payment of principal on long-term debt	<u>(12,147)</u>
<b>Net Cash Provided (Used) in Capital and Related Financing Activities</b>	<u>(12,210)</u>

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Building rental received	36,960
Grant income received	9,374
Interest income received	36
Interest expense	<u>(10,963)</u>
<b>Net Cash Provided by Investing Activities</b>	<u>35,407</u>

Net Increase in Cash and Cash Equivalents	3,846
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Beginning Cash and Cash Equivalents	<u>26,792</u>
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<b>Ending Cash and Cash Equivalents</b>	<u><u>30,638</u></u>
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**RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY**

**Operating Activities:**

Operating income	(30,240)
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	<u>11,041</u>

<b>Net Cash Provided by Operating Activities</b>	<u><u>(19,199)</u></u>
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See Accountant's Compilation Report & Notes Which Accompany These Financial Statements

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As discussed further in Note 1.C, these financial statements are presented on a modified cash basis of accounting. This modified basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the modified cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails.

**1.A. FINANCIAL REPORTING ENTITY**

The District's financial reporting entity is composed of The Latimer County Conservation District a special purpose government. In determining the financial reporting entity, the District complies with the provisions of GASB Statement No. 14, *The Financial Reporting Entity*.

**1.B. BASIS OF PRESENTATION**

**FUND FINANCIAL STATEMENTS**

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. The District presently has no fiduciary funds. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
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The only fund of the financial reporting entity is described below:

**Enterprise Fund**

Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise fund that is reported as a major fund:

<u>Fund</u>	<u>Brief Description</u>
Latimer County Conservation District #84	The District receives local revenues from various sources, and as a subdivision of the Oklahoma Conservation Commission is reimbursed for salaries, office supplies, and meeting expenses.

**1.C. MEASUREMENT FOCUS ON BASIS OF ACCOUNTING**

Measurement focus is a term used to describe “how” transactions are recorded within the financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

**MEASUREMENT FOCUS**

In the funds financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- a. The proprietary fund utilizes an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent, financial, or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net assets.

**BASIS OF ACCOUNTING**

The fund financial statements are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation in the government-wide statements, proprietary fund statements, and the similar discretely presented component unit statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014**

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) *are not recorded* in these financial statements.

If the District utilized the basis of accounting recognized as generally accepted, the fund financial statements would use the accrual basis of accounting.

**1.D. ASSETS, LIABILITIES, AND EQUITY**

**CASH AND CASH EQUIVALENTS**

For the purpose of financial reporting “cash and cash equivalents” includes all demand and savings accounts and certificates of deposit, which are fully insured by the Federal Deposit Insurance Corporation.

**CAPTIAL ASSETS**

The District’s modified cash basis of accounting reports capital assets resulting from cash transactions and reports depreciation where appropriate.

**Fund Financial Statements**

In the financial statements, capital assets arising from cash transactions are accounted for as assets in the Statement of Net Assets. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable. Actual historical cost was used to value the majority of the assets acquired prior to July 1, 2003. Prior to July 1, 2003, the District’s assets were not capitalized. Assets acquired since July 1, 2003 are recorded at cost.

Depreciation of all exhaustible capital assets arising from cash transactions is recorded as an allocated expense in Statement of Revenues, Expenses, and Changes in Net Assets - Modified Cash Basis, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets’ estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$150 is used to report capital assets. The range of estimated useful lives by type of asset is as follows:

Buildings	40-50 years
Improvements other than buildings	10-25 years
Machinery, furniture and equipment	3-20 years

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014**

**LONG-TERM DEBT**

All long-term debt arising from cash basis transactions to be repaid from the district resources is reported as long term debt in the financial statements.

**EQUITY CLASSIFICATION**

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt—Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvements of those assets.
- b. Restricted net assets—Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets—All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

**1. E. REVENUES, EXPENDITURES, AND EXPENSES**

**OPERATING REVENUE AND EXPENSES**

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

**1.F. USE OF STATEMENTS**

The preparation of financial statements in conformity with the other comprehensive basis of accounting (OCBOA) used by the District requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014**

**NOTE 2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

By its nature as a government unit, the District is subject to various federal, state, and local laws and contractual regulations. The following instances of noncompliance are considered material to the financial statements.

**2. A. UNINSURED AND UNCOLLATERALIZED DEPOSITS**

In accordance with State law, all uninsured deposits of municipal funds in financial institutions must be secured with acceptable collateral. Acceptable collateral includes certain U.S. Government or Government Agency securities, certain State or political subdivision debt obligations, surety bonds, or certain letters of credit. At June 30, 2014, there were no uninsured deposits.

**NOTE 3. DETAIL NOTES—TRANSACTIONS CLASSES/ACCOUNTS**

The following notes present detail information to support the amounts reported in the basic financial statements for its various assets, liabilities, equity, revenues, and expenditures/expenses.

**3.A. CASH AND INVESTMENTS**

**CUSTODIAL CREDIT RISK-DEPOSITS**

The table presented below is designed to disclose the level of custodial credit risk assumed by the District based upon how its deposits were insured or secured with collateral at June 30, 2014. The comparison relates to the primary government only. The categories of custodial credit risk are defined as follows:

- Category 1-- Insured or registered with securities held by the District (or public trust) or by its agent in the entity's name.
- Category 2-- Uninsured and unregistered with securities held by the pledging financial institution's trust department or agent in the District's name.
- Category 3-- Uninsured and unregistered with securities held by the pledging financial institution or by its trust department or agent but not in the District's name.

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014**

*Custody Credit Risk Category*

Type of Deposits	Balance	Total Bank			Total Carrying Value
		1	2	3	
Insured deposits	\$ 30,739	\$ 30,739	-	-	\$ 30,638

Reconciliation to Statement of Net Assets:

Cash and Cash Equivalents	16,678
Restricted Cash and Cash Equivalents	13,960
Total Cash and Certificates of Deposit	<u>\$ 30,638</u>

**3.B. RESTRICTED ASSETS**

The amounts reported as restricted assets are composed of amounts held for the Outdoor Classroom of \$2,499, Building Fund of \$3,189 Scholarship Fund of \$1,819, Eastern Okla Ag Trade Show of \$5,338 and Educational Fund of \$1,115.

**3.C. CAPITAL ASSETS**

Capital asset activity, resulting from modified cash basis transactions, for the fiscal year ended June 30, 2014, was as follows:

	<i>Balance at</i> <u>07/01/2013</u>	<i>Additions</i>	<i>Deductions</i>	<i>Balance at</i> <u>06/30/2014</u>
Capital assets not being depreciated:				
Land	27,840	2,028	0	29,868
Total capital assets not being depreciated	<u>27,840</u>	<u>2,028</u>	<u>0</u>	<u>29,868</u>
Other capital assets:				
Buildings	256,018	0	0	256,018
Furniture & Fixtures	350	0	0	350
Equipment	69,159	0	0	69,159
Total other capital assets at historical cost	<u>325,527</u>	<u>0</u>	<u>0</u>	<u>325,527</u>
Less accumulated depreciation for:				
Buildings	17,879	6,424	0	24,303
Furniture & Fixtures	350	0	0	350
Equipment	56,715	4,617	0	61,332
Total accumulated depreciation	<u>74,944</u>	<u>11,041</u>	<u>0</u>	<u>85,985</u>
Other capital assets, net	<u>250,583</u>	<u>(11,041)</u>	<u>0</u>	<u>239,542</u>
Capital assets, net	<u>278,423</u>	<u>(9,013)</u>	<u>0</u>	<u>269,410</u>

**LATIMER COUNTY CONSERVATION DISTRICT #84  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

**3.D. LONG TERM LIABILITIES**

**Outstanding Debt  
June 30, 2014**

Promissory note due to Welch State Bank in the amount of \$212,158 with an interest rate of 5.15% . 180 monthly payments of principal and interest of \$1,925.83 due April 2027. Note is secured by mortgage on office building and 6.71 acres.	<u>206,231</u>
Total Note Payable Outstanding	\$ <u>206,231</u>
Current portion	\$ 12,788
Non-current portion	<u>193,443</u>
Total Notes Payable	\$ <u>206,231</u>

The following is a summary of long-term debt additions and deductions for the year ended June 30, 2014.

	<i>Balance at <u>7/1/2013</u></i>	<i><u>Additions</u></i>	<i><u>Deductions</u></i>	<i>Balance at <u>6/30/2014</u></i>
Notes Payable Welch State Bank	<u>216,413</u>	<u>1,965</u>	<u>12,147</u>	<u>206,231</u>
Total	<u><u>216,413</u></u>	<u><u>1,965</u></u>	<u><u>12,147</u></u>	<u><u>206,231</u></u>

A summary of future long term debt maturities for five years and to maturity are as follows:

Year Ended <u>June 30</u>	<u>Principal</u>	<u>Interest</u>
2015	12,788	10,322
2016	13,462	9,647
2017	14,172	8,938
2018	14,920	8,190
2019	15,707	7,403
2020-2024	91,865	23,685
2025-2026	<u>43,317</u>	<u>2,328</u>
Total	<u><u>206,231</u></u>	<u><u>70,514</u></u>

**LATIMER COUNTY CONSERVATION DISTRICT #84  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

**3.E. PENSION PLAN**

All full-time employees are covered by and must participate in the Oklahoma Public Employees Retirement Plan (OPERS). The District is not legally required to contribute to the OPERS, which is fully funded by the state and by contribution from covered employees. During the year ended June 30, 2014, the covered employees made contributions of \$1,107 to the OPERS.

Under the pension plan, benefits vest after 6 years of full-time employment. An employee with 10 years of service may retire at age 55 and receive reduced retirement benefits.

Based on state statute, employees covered by the pension plan contribute 3.5% of their monthly gross earnings to the pension fund. The state is required to contribute 16.5% of gross earnings to the plan.

The District's total current year payroll for all its employees amounted to \$32,177, which was the same amount as the payroll covered by the plan.

**3.F. COMPENSATED ABSENCES**

The District's policy for accumulation annual leave is based on years of continuous service. Full-time employees with less than five years of service can accumulated up to 240 hours; employees with over five years of service can accumulate up to 480 hours. The accrual of compensated absences is not reflected in modified cash basis statements.

At June 30, 2014, the District had an unrecorded commitment for earned but unused vacation benefits that would require payment upon employee termination of service in the amount of \$6,004.

**NOTE 4. OTHER NOTES**

**4.A. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District manages these various risks of loss as follows:

<b>Type of Loss</b>	<b>Method Managed</b>	<b>Risk Retained</b>
a. Torts, errors and omissions	Coverage provided by Oklahoma Conservation Commission through Compsource	None
b. Injuries to employees (workers' compensation)	Coverage provided by Oklahoma Conservation Commission through Compsource	None
c. Physical property loss and natural disasters	Purchased commercial insurance package	None

**LATIMER COUNTY CONSERVATION DISTRICT #84**  
**NOTES TO FINANCIAL STATEMENTS**  
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Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**4.B. ECONOMIC DEPENDENCY**

Approximately 33% of the organization's total support was provided through funds appropriated annually by the Oklahoma Conservation Commission which are dependent upon legislative approval.

**4.C. SUBSEQUENT EVENTS**

The District did not have any subsequent events through the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending June 30, 2014.

**4.D. STATE CONSERVATION COST-SHARE PROGRAM**

The District is an intermediary for the State's Conservation Cost-Share Program. The District performed review, inspection and other services for applicants who received funds under the program.

**4.E. CONTINGENT LIABILITIES**

The District participates in a state assisted program. This program is audited in accordance with Government Auditing Standards in accordance with the required levels of State Financial Assistance. Audits of prior years have not resulted in any significant disallowed costs; however, granter agencies may provide for further examinations. Based on prior experience, management believes that further examinations would not result in any significant disallowed costs.