

## AUDIT REPORT

RURAL WATER, SEWER AND SOLID WASTE MANAGEMENT,  
DISTRICT NO. 4, ATOKA COUNTY, OKLAHOMA

OCTOBER 31, 2014



### KERSHAW CPA & ASSOCIATES, PC

5300 WEST OKMULGEE AVENUE  
MUSKOGEE, OKLAHOMA 74401  
PHONE (918) 684-1040  
FAX (918) 684-1041

WEB: [KERSHAWCPA.COM](http://KERSHAWCPA.COM)  
E-MAIL: [REK@KERSHAWCPA.COM](mailto:REK@KERSHAWCPA.COM)

607 NORTH 1<sup>ST</sup> STREET  
PONCA CITY, OKLAHOMA 74601  
PHONE (580) 762-1040  
FAX (580) 762-1047

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
OCTOBER 31, 2014

TABLE OF CONTENTS

	<u>PAGE</u>
INTRODUCTORY SECTION:	
BOARD OF DIRECTORS	3
FINANCIAL SECTION:	
INDEPENDENT AUDITOR'S REPORT	4-6
BASIC FINANCIAL STATEMENTS:	
EXHIBIT A STATEMENT OF NET POSITION	7
EXHIBIT B STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION	8
EXHIBIT C STATEMENT OF CASH FLOWS	9
NOTES TO THE FINANCIAL STATEMENTS	10-22
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	23-25
SCHEDULE OF FINDINGS	26
OTHER SUPPLEMENTARY INFORMATION:	
EXHIBIT D COMBINING STATEMENT OF NET POSITION	27
EXHIBIT E COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION	28

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
OCTOBER 31, 2014

BOARD OF DIRECTORS

<u>NAME</u>	<u>POSITION</u>
JAMES BRIGGS	CHAIRMAN
GARY COOPER	VICE-CHAIRMAN
WESLEY MOORE	TREASURER
LARRY OLDHAM	SECRETARY
WILLIE ELDRIDGE	ASST. SECRETARY
ROBERT D. CALVERT	MEMBER
KEVIN FEUERHELM	MEMBER
JIM HARDMAN	MEMBER
JOE DANIEL	MEMBER

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Atoka County Rural Water, Sewer and  
Solid Waste Management, District No.4  
Atoka, Oklahoma

### *Report on the Financial Statements*

We have audited the accompanying financial statements of Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 as of and for the fiscal year ended October 31, 2014, as listed in the table of contents and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment,

# KERSHAW CPA & ASSOCIATES, PC

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including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 as of October 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplementary Information*

Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34. However the District has not presented the Management's Discussion and Analysis required by the Governmental Accounting Standards Board (GASB) that the GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements.

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## *Supplementary and Other Information*

The introductory section listed in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of the District. Such additional information has not been subjected to the auditing procedures applied in our audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated March 31, 2015, on our consideration of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's internal control over financial reporting and compliance.

*Kershaw CPA & Associates, P.C.*

Kershaw, CPA & Associates, PC

March 31, 2015

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO. 4  
STATEMENT OF NET POSITION  
OCTOBER 31, 2014

<u>ASSETS</u>	2014	Memo Only 2013
<u>Current Assets:</u>		
Cash and Cash Equivalents	\$ 194,653	\$ 330,773
Investments	-	-
Accounts Receivable-Trade	143,656	141,629
Account Receivable - ODOT	-	-
ORWAAG Reserve Certificate	5,000	5,000
Total Current Assets	<u>343,309</u>	<u>477,402</u>
<u>Restricted Assets:</u>		
Rental Deposits	12,050	11,925
USDA RD Reserve	229,183	215,809
SLA Reserve	462,225	343,041
SLA - Certificate of Deposit	106,145	104,063
Construction	-	-
CDBG Reserve	8,258	8,248
Total Restricted Assets	<u>817,861</u>	<u>683,086</u>
<u>Capital Assets:</u>		
Water Distribution Facilities	13,265,623	13,258,000
Water Dist Facility Construction in Progress	-	-
Buildings	87,521	88,821
Office Furniture & Equipment	51,116	45,247
Land	38,601	38,601
Less: Accumulated Depreciation	(5,449,976)	(5,071,176)
Total Net Capital Assets	<u>7,992,885</u>	<u>8,359,493</u>
<b>TOTAL ASSETS</b>	<u><b>9,154,055</b></u>	<u><b>9,519,981</b></u>
<u>LIABILITIES</u>		
<u>Current Liabilities:</u>		
Accounts Payable - Trade	67,843	56,693
Payroll Taxes Payable	3,833	2,786
Accrued Interest Payable	10,934	11,147
Project Payable	-	-
Deferred Revenue - RD Grant	-	-
Rental Deposits	12,050	11,925
Current Maturities of Notes Payable	106,738	102,467
Total Current Liabilities	<u>201,398</u>	<u>185,018</u>
<u>Long-Term Liabilities:</u>		
Notes Payable - USDA Rural Development	4,626,757	4,721,451
Notes Payable - Oklahoma DOC (CDBG)	46,010	53,786
Less: Current Maturities	(106,738)	(102,467)
Total Long-Term Liabilities	<u>4,566,029</u>	<u>4,672,770</u>
<b>TOTAL LIABILITIES</b>	<u><b>4,767,427</b></u>	<u><b>4,857,788</b></u>
<u>NET POSITION</u>		
Net investment in capital assets	3,320,118	3,584,256
Restricted for debt service	817,861	683,086
Unrestricted	248,649	394,851
<b>TOTAL NET POSITION</b>	<u><b>\$ 4,386,628</b></u>	<u><b>\$ 4,662,193</b></u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

**ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2014**

	<u>2014</u>	<u>Memo Only 2013</u>
<b><u>Operating Revenues:</u></b>		
Water Sales	\$ 1,351,545	\$ 1,308,265
Recovery of Bad Debts	636	-
Membership Dues and Connection Fees	40,050	32,100
Materials and Line Extensions	16,704	20,070
Miscellaneous Fees	1,550	1,575
<b>Total Operating Revenues</b>	<u>1,410,485</u>	<u>1,362,010</u>
<b><u>Operating Expenses:</u></b>		
Salaries	145,999	130,596
Contract Labor/Operator Fees	188,312	181,208
Employee Expense Allowance	33,407	33,131
Retirement Plan Expense	17,023	15,196
Water Purchases	201,791	161,796
Utilities	68,793	52,958
Repairs and Maintenance	256,241	203,371
Payroll Taxes	12,346	10,930
Office Supplies and Printing	15,614	14,451
Insurance	24,966	25,401
Accounting and Legal	7,465	9,282
Depreciation Expense	378,887	378,480
Permits and Fees	14,351	13,393
Administrative Expense	1,281	1,836
Supplies and Chemicals	112,861	103,990
Bad Debt	697	3,153
Miscellaneous	19,374	16,735
<b>Total Operating Expenses</b>	<u>1,499,408</u>	<u>1,355,907</u>
<b>Operating Income (Loss)</b>	<u>(88,923)</u>	<u>6,103</u>
<b><u>Non-Operating Revenues (Expenses):</u></b>		
Interest Income	4,550	4,363
Miscellaneous Income	2,307	2,573
FEMA	-	36,282
Rental Income	3,000	-
Interest Expense	(202,286)	(206,380)
Gain on Sale of Assets	5,787	-
<b>Total Non-operating Revenues (Expenses)</b>	<u>(186,642)</u>	<u>(163,162)</u>
<b>Net Income (Loss) Before Contributions</b>	<u>(275,565)</u>	<u>(157,059)</u>
Capital Contributions - Grant Income	-	-
Change in Net Position	<u>(275,565)</u>	<u>(157,059)</u>
<b>Total Net Position - Beginning</b>	4,662,193	4,819,252
<b>Total Net Position - Prior Year Adjustment</b>	-	-
<b>Total Net Position - Ending</b>	<u>\$ 4,386,628</u>	<u>\$ 4,662,193</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements



**ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
STATEMENT OF CASH FLOWS  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2014**

	<u>2014</u>	<u>Memo Only 2013</u>
<b><u>Cash Flows from Operating Activities:</u></b>		
Cash Receipts from Customers	\$ 1,408,582	\$ 1,355,146
Payments to Suppliers for Goods & Services	(774,014)	(667,026)
Payments to Employees & Laborers	(334,311)	(311,804)
Net Cash Provided (Used) by Operating Activities	<u>300,257</u>	<u>376,316</u>
<b><u>Cash Flows from Non-Capital Financing Activities:</u></b>		
FEMA	-	-
Transfers to restricted funds	(134,774)	(55,676)
Transfer from restricted funds	-	8,997
Net Cash Provided (Used) by Non-Capital Financing Activities	<u>(134,774)</u>	<u>(46,679)</u>
<b><u>Cash Flows from Capital &amp; Related Financing Activities:</u></b>		
Capital Grant received for construction/purchase of capital assets	-	36,282
Capital Grant - Deferred Revenue	-	(5,134)
Additions to Capital Assets	(13,491)	(37,796)
Proceeds from sale of Capital Assets	7,000	-
Loan Proceeds	-	-
Principal paid on Debt	(102,469)	(98,385)
Interest paid on Debt	(202,500)	(206,583)
Net Cash Provided (Used) by Capital & Related Financing Activities	<u>(311,460)</u>	<u>(311,616)</u>
<b><u>Cash Flows from Investing Activities:</u></b>		
Interest Income	4,550	4,363
Rental Income	3,000	-
Miscellaneous Income	2,307	2,573
Net Cash Provided (Used) by Investing Activities	<u>9,857</u>	<u>6,936</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(136,120)	24,957
Cash & Cash Equivalents, Beginning of Year	330,773	305,816
Cash & Cash Equivalents, Prior Year Adjustment	-	-
Cash & Cash Equivalents, End of Year	<u>\$ 194,653</u>	<u>\$ 330,773</u>
<b><u>Reconciliation of operating income (loss) to net cash provided operating activities:</u></b>		
Operating Income (Loss)	\$ (88,923)	\$ 6,103
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities		
Depreciation	378,887	378,480
Allowance for Uncollectable Accounts	(635)	3,040
(Increase)Decrease in Accounts Receivable-Trade	(11,882)	(19,071)
Increase(Decrease) in Customer Deposits	125	1,450
Increase(Decrease) in Accounts Payable	21,638	5,647
Increase(Decrease) in Other Payable	1,047	667
Net Cash Provided (Used) by Operating Activities	<u>\$ 300,257</u>	<u>\$ 376,316</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Atoka County Rural Water, Sewer and Solid Waste Management, District No.4 of Atoka County, Oklahoma was formed in 1979, pursuant to the Oklahoma Rural Water, Sewer, and Solid Waste Management District Act. The District operates as a nontaxable government entity to serve residents of a portion of rural Atoka County.

Accounting

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. Certain of the significant changes in the Statement include the following:

1. For the first time the financial statement should include:
  - a. A Management Discussion and Analysis (MD&A) section providing analysis of the District's overall financial position and results of operations. However, the District has chosen not to present the required MD&A for the current year.
  - b. Financial statements prepared using full accrual accounting for all of the District's activities, except for including the General capital assets or infrastructure (lines, pump stations, etc.).
2. A change in the fund financial statements to focus on major funds.

These and other changes are reflected in the accompanying financial statements (including the notes to the financial statements). The District has elected to implement the general provisions of the Statement and report infrastructure acquired after July 1, 2003 as provided by GASB standards.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

Basis of Presentation

The accounts of the District are organized on the basis of proprietary fund type, specifically an enterprise fund. The activities of this fund are accounted for with a separate set of self-balancing accounts that comprise the District's assets, liabilities, net assets, revenues and expenses. Enterprise Funds account for activities (1) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (2) that are required by laws or regulations that the activity's costs of providing services, including capital costs (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or (3) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

Basis of Accounting

The proprietary fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. Fund equity consists of contributed capital and retained earnings. Proprietary fund type operating statements present increases (e.g. revenues) and decreases (e.g. expenses) in net total assets. The accrual basis of accounting is utilized by the proprietary fund type. Under this basis of accounting revenues are recognized when earned and expenses are recognized when the related liability is incurred.

Cash and Cash Equivalents

GASB Statement No. 9, paragraph 9, defines cash equivalents as "short-term, highly liquid investments that are both readily convertible to known amounts of cash" and "so near their maturity that they present insignificant risk of changes in value because of changes in interest rates." Investments with a remaining maturity of three months or less at the date of purchase by the entity holding the investment meet this definition of a cash equivalent.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

Accounts Receivable

Accounts receivable consist of the utilities billed that had not been collected at October 31, 2014.

Inventory

Inventory of supplies is not reported on the financial statements of the District. The amount of inventory on hand is not material to the financial statements.

Property and Equipment

Water distribution facilities, office furniture and equipment purchased or constructed by the District are stated at cost. Depreciation is computed on the straight-line method based on the estimated useful lives of the assets ranging from five to forty years.

Construction in progress is recorded at cost. No depreciation is recognized until contracts are complete and the applicable facilities become operational.

Capitalization Policy:

Purchases of capital items in excess of \$1,000.00 that increase the capacity or operation efficiency or extend the useful life of any asset are capitalized. Repairs and maintenance are expensed as incurred

Equity Classification

Equity is classified as net position and displayed in three components:

1. Net investment in capital assets—Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets and adjusted for any deferred inflows and outflows of resources attributable to capital assets and related debt.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

2. Restricted—Consists of restricted assets reduced by liabilities and deferred inflows or resources related to those assets, with restriction constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
3. Unrestricted—Net amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

It is the District's policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

Revenues, expenditures & expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

Memorandum Totals

The "Memorandum Only" captions above the total columns mean that totals are presented for overview information purposes only.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

As a local government unit, the District is subject to various federal, state, and local laws and contractual regulations. In accordance with Government Auditing Standards, the auditor has issued a report on his consideration of the District's internal control over financial reporting and tested its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in compliance with Government Auditing Standards and should be read in conjunction with this report in considering the results of the audit.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

Finance-related Legal & Contractual Provisions

The loan agreement with the United States Department of Agriculture Rural Development (USDA) requires the District to set aside into a Reserve Account an accumulated amount equal to the sum of the annual installment for all RD loans \$297,192.00 (\$38,748, \$27,540, \$94,812, \$9,900 & \$126,192), after which deposits may be suspended, except to replace withdrawals. The District cannot withdraw funds from the reserve account without USDA approval.

Deficit Fund Balance or Retained Earnings

As indicated in the financial statements, there are no fund balance or retained earnings deficits for the District for this fiscal year.

NOTE 3 - AGED ACCOUNTS RECEIVABLE

Accounts receivable of the Atoka County Rural Water, Sewer and Solid Waste Management, District No.4, and the Treatment Water Plant are aged as follows at October 31, 2014:

	Water District	Water Plant	Total
CURRENT	\$ 114,037	\$ 21,575	\$ 135,612
01-30 DAYS	19,812	-	19,812
31-60 DAYS	6,269	-	6,269
61+ DAYS	14,582	-	14,582
Overpayments/Prepayments	(8,759)	-	(8,759)
Total Accounts Receivable	145,941	21,575	167,516
Less: Allowance for Doubtful Accounts	(23,860)	-	(23,860)
Total Accounts Receivable	<u>\$ 122,081</u>	<u>\$ 21,575</u>	<u>\$ 143,656</u>

NOTE 4 - ACCUMULATED UNPAID VACATION AND SICK LEAVE BENEFITS

Accumulated unpaid vacation benefits have not been shown as a liability in the financial statements. The District's position is that any accrued benefits are not significant and would not materially affect the financial statements.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

NOTE 5 - CUSTODIAL CREDIT RISK RELATED TO DEPOSITS

Custodial Credit Risk

At October 31, 2014, the District held deposits of approximately \$1,017,513 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

NOTE 6 - RESTRICTED ASSETS

The District maintains a reserve account at First Bank, Atoka, Oklahoma that funds the reserve contributions as required by the USDA Rural Development Loan Resolution Security Agreements. During the fiscal year 1999, the District received a loan from the Stringtown Public Facilities Authority through the Oklahoma Department of Commerce which requires a reserve fund. The District designated a savings account to fully fund the required reserve.

Restrictions on restricted assets are as follows:

Reserve Funds	-Use is Restricted for Debt Service per USDA & DOC loan agreements
Security Deposits	-Use is Restricted to deposit and refund water meter security deposits
Construction	-Use is Restricted to unforeseen repairs
SLA Accounts	-Use is Restricted for replacement of Short Lived Assets

NOTE 7 - CAPITAL ASSETS

Capital asset activity, for the fiscal year ended October 31, 2014, was as follows:

	Balance at Oct. 31, 2013	Additions	Deductions	Balance at Oct. 31, 2014
Water Distribution Facilities	\$ 13,258,000	\$ 7,623	\$ 1,300	\$ 13,264,323
Buildings	88,821	-	-	88,821
Office Furniture and Equipment	45,247	5,869	-	51,116
Construction in Progress	-	-	-	-
Land	38,601	-	-	38,601
Subtotal	13,430,669	13,492	1,300	13,442,861
Less: Accum. Depr.	(5,071,176)	(378,887)	87	(5,449,976)
Total Capital Assets (Net of Depreciation)	<u>\$ 8,359,493</u>	<u>\$ (365,395)</u>	<u>\$ 1,387</u>	<u>\$ 7,992,885</u>



ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

The capital assets additions included a 1500 gallon tank, computers and a metal detector.

NOTE 8 - LONG-TERM DEBT

USDA RURAL DEVELOPMENT (RD)

The District is indebted to USDA Rural Development under the terms of five forty year installment note which are collateralized by the District's plant and distribution facilities. One note is payable in monthly installments of \$3,229.00 at an interest rate of 5.0% for forty years. The second is payable in monthly installments of \$2,295.00 at an interest rate of 4.5% for forty years. The third is payable in monthly installments of \$7,901.00 with an interest rate at 4.5% for forty years. The fourth note is payable in monthly installments of \$825.00 with an interest rate of 2.5% for forty years. The fifth note is payable in monthly installments of \$10,516.00 with an interest rate of 4.25% for forty years. The notes will mature in 2031, 2035, 2042, 2049 and 2049, respectively.

DEPARTMENT OF COMMERCE-CDBG/STRINGTOWN PUBLIC FACILITIES AUTHORITY

During fiscal year 1999 a Community Development Block Grant-Community Development (CDBG-CD) loan in the amount of \$155,527.00 was approved for water systems improvements. The Atoka County Board of Commissioners is the Applicant for the grant/loan with the Stringtown Public Facilities Authority as the designated Lender and Atoka County Rural Water, Sewer, and Solid Waste Management District No.4 designated as the Borrower. Payments on behalf of the Stringtown Public Facilities Authority are \$648.03 per month at an interest rate of 0% for twenty years.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

Changes in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended October 31, 2014:

	Balance at October 31, 2013	Additions	Deductions	Balance at October 31, 2014
Note Payable - USDA RD 91-11	\$ 458,742.92	\$ -	\$ (16,178.53)	\$ 442,564.39
Note Payable - USDA RD 91-13	\$ 379,594.91	\$ -	\$ (10,676.80)	\$ 368,918.11
Note Payable - USDA RD 91-15	\$ 1,383,484.89	\$ -	\$ (33,235.64)	\$ 1,350,249.25
Note Payable - USDA RD 91-18	\$ 234,661.68	\$ -	\$ (4,080.03)	\$ 230,581.65
Note Payable - USDA RD 91-20	\$ 2,264,964.71	\$ -	\$ (30,521.69)	\$ 2,234,443.02
Note Payable - DOC (CDBG)	\$ 53,786.29	\$ -	\$ (7,776.36)	\$ 46,009.93
Total Long-Term Debt	<u>\$ 4,775,235.40</u>	<u>\$ -</u>	<u>\$ (102,469.05)</u>	<u>\$ 4,672,766.35</u>

A summary of future maturities of principal and interest are as follows:

Year Ending June 30,	Notes Payable - RD #91-11		
	Principal	Interest	Total
2015	\$ 17,006	\$ 21,742	\$ 38,748
2016	17,876	20,872	38,748
2017	18,791	19,957	38,748
2018	19,752	18,996	38,748
2019	20,763	17,985	38,748
2020-2024	120,876	72,864	193,740
2025-2029	155,127	38,613	193,740
2030-2031	72,374	3,758	76,132
Total	<u>\$ 442,564</u>	<u>\$ 214,788</u>	<u>\$ 657,352</u>

Year Ending June 30,	Notes Payable - RD #91-13		
	Principal	Interest	Total
2015	\$ 11,167	\$ 16,373	\$ 27,540
2016	11,680	15,860	27,540
2017	12,217	15,323	27,540
2018	12,778	14,762	27,540
2019	13,365	14,175	27,540
2020-2024	76,619	61,081	137,700
2025-2029	95,911	41,789	137,700
2030-2034	120,061	17,639	137,700
2035	15,121	214	15,334
Total	<u>\$ 368,918</u>	<u>\$ 197,216</u>	<u>\$ 566,134</u>

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

Year Ending June 30,	Notes Payable - RD #91-15		Total
	Principal	Interest	
2015	\$ 34,762	\$ 60,050	\$ 94,812
2016	36,359	58,453	94,812
2017	38,029	56,783	94,812
2018	39,776	55,036	94,812
2019	41,604	53,208	94,812
2020-2024	238,504	235,556	474,060
2025-2029	298,559	175,501	474,060
2030-2034	373,735	100,325	474,060
2035-2037	248,921	16,458	265,379
Total	<u>\$ 1,350,249</u>	<u>\$ 811,370</u>	<u>\$ 2,161,619</u>

Year Ending June 30,	Notes Payable - RD #91-18		Total
	Principal	Interest	
2015	\$ 4,183	\$ 5,717	\$ 9,900
2016	4,289	5,611	9,900
2017	4,397	5,503	9,900
2018	4,509	5,391	9,900
2019	4,623	5,277	9,900
2020-2024	24,927	24,573	49,500
2025-2029	28,242	21,258	49,500
2030-2034	31,999	17,501	49,500
2035-2039	36,254	13,246	49,500
2040-2044	41,076	8,424	49,500
2045-2049	46,082	2,961	49,043
Total	<u>\$ 230,582</u>	<u>\$ 115,461</u>	<u>\$ 346,043</u>

Year Ending June 30,	Notes Payable - RD #91-20		Total
	Principal	Interest	
2015	\$ 31,844	\$ 94,348	\$ 126,192
2016	33,224	92,968	126,192
2017	34,663	91,529	126,192
2018	36,166	90,026	126,192
2019	37,733	88,459	126,192
2020-2024	214,659	416,301	630,960
2025-2029	265,384	365,576	630,960
2030-2034	328,094	302,866	630,960
2035-2039	405,623	225,337	630,960
2040-2044	501,473	129,487	630,960
2045-2047	345,580	22,480	368,060
Total	<u>\$ 2,234,443</u>	<u>\$ 1,919,377</u>	<u>\$ 4,153,820</u>

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

Year Ending June 30,	Notes Payable - DOC (CDBG)		Total
	Principal	Interest	
2015	\$ 7,776	\$ -	\$ 7,776
2016	7,776	-	7,776
2017	7,776	-	7,776
2018	7,776	-	7,776
2019	7,776	-	7,776
2020	7,128	-	7,128
Total	<u>\$ 46,010</u>	<u>\$ -</u>	<u>\$ 46,010</u>

NOTE 9 - FUND EQUITY

As described in Note 1 above, equity is classified as net position and displayed in three components:

1. Net investment in capital assets
2. Restricted
3. Unrestricted

NOTE 10 - RELATED PARTY TRANSACTIONS

The construction of a treatment water plant was completed and became operational by the District in fiscal year 1993. The Board of Directors for the District is the governing body for the treatment plant. The treatment plant buys water from the McGee Creek Authority and in turn sells water to Rural Water, Sewer, and Solid Waste Management, District No 4 at a rate of \$2.89 per 1,000 gallons of water. The sales to Atoka County Rural Water, Sewer and Solid Waste Management, District No.4 have been eliminated by interfund blending. The treatment plant sells water to other water districts at a negotiated rate of \$2.89 to \$2.96 per 1,000 gallons of water.

NOTE 11 - INTERFUND ACTIVITY

In the process of aggregating the financial information for the Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows, some amounts reported as related activity and balances in the combining financial statements have been eliminated or reclassified.

Interfund activity between Atoka County Rural Water, Sewer and Solid Waste Management, District No.4 and the water treatment plant have been eliminated in the basic financial statements. The interfund

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

activities consist of sales or purchases of water between the funds and are reported as revenues and expenditures and/or accounts receivable and accounts payable in the supplemental schedules.

NOTE 12 - ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that could affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 13 - RISK MANAGEMENT

The District's risk management of loss consists of commercial insurance for property and liability losses, an employee's bond for employee dishonesty, and worker's compensation. There have been no significant reductions in insurance coverage during the year ended October 31, 2014.

NOTE 14 - CONTINGENCIES

Litigation

The management of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 is not aware of any contingent liabilities at October 31, 2014 which would materially affect the District's financial statements.

Federally Assisted Programs

In the normal course of operations, the District participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

NOTE 15 - RETIREMENT PLAN

During the fiscal year 2014, the District participated in a Money Purchase Plan. Money Purchase pensions are defined contribution plans

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2014

under the provisions of Section 401(a) of the Internal Revenue Code. Currently, the District contributes seven percent (7%) of employees' total compensation. In addition to the 401(a) plan, the District joined the Oklahoma Public Employees Retirement System. The minimum contribution is 18% with the District contributing 9.5% of the minimum.

The total contributions for the fiscal year ending October 31, 2014, for employer and employee were \$16,789.85 and \$16,160.89, respectively, on total wages of \$145,998.93.

NOTE 16 - SUBSEQUENT EVENTS

The District did not have any subsequent events through March 31, 2015, which is the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending October 31, 2014.

# KERSHAW CPA & ASSOCIATES, PC

5300 WEST OKMULGEE AVENUE  
MUSKOGEE, OKLAHOMA 74401  
PHONE (918) 684-1040  
FAX (918) 684-1041

WEB: KERSHAWCPA.COM  
E-MAIL: REK@KERSHAWCPA.COM

607 NORTH 1<sup>ST</sup> STREET  
PONCA CITY, OKLAHOMA 74601  
PHONE (580) 762-1040  
FAX (580) 762-1047

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## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Atoka County Rural Water, Sewer and  
Solid Waste Management, District No. 4  
Atoka, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes, the financial statements of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4, as of and for the year ended October 31, 2014, and the related notes to the financial statements, and have issued our report thereon dated March 31, 2015. The Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34, except that the District did not present the required MD&A.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's internal control. Accordingly, we do not express an opinion on the effectiveness of Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of

# KERSHAW CPA & ASSOCIATES, PC

5300 WEST OKMULGEE AVENUE  
MUSKOGEE, OKLAHOMA 74401  
PHONE (918) 684-1040  
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WEB: KERSHAWCPA.COM  
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607 NORTH 1<sup>ST</sup> STREET  
PONCA CITY, OKLAHOMA 74601  
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the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control described in the accompanying Schedule of Findings that we consider to be significant deficiencies. Those deficiencies are listed as Item 14-01.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

## Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's Response to Findings

Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's response to the findings identified in our audit is described in the accompanying Schedule of Findings. Atoka County Rural Water, Sewer and Solid Waste Management, District No. 4's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.



# KERSHAW CPA & ASSOCIATES, PC

5300 WEST OKMULGEE AVENUE  
MUSKOGEE, OKLAHOMA 74401  
PHONE (918) 684-1040  
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## Purpose of this Report

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Kershaw CPA & Associates, P.C.*

Kershaw, CPA & Associates, PC

March 31, 2015

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
SCHEDULE OF FINDINGS  
OCTOBER 31, 2014

INTERNAL CONTROL FINDINGS:

Item 14-01: Segregation of Duties

Criteria: A good system of internal control requires a proper segregation of duties to prevent one person from being in a position to authorize, execute, and record the same transaction.

Condition: Due to the size of the District's major areas of internal control, that would be prevalent in a larger District, such segregation of duties is not available for this size operation. Duties are concentrated in the hands of a few individuals, who are responsible for all phases of the accounting functions. Because of this lack of division of responsibility, internal control is determined to be weak, and in some instances, non-existent.

Cause/Effect: Due to the limited number of personnel, a breach of internal controls could occur and not be detected in the normal course of operations.

Recommendation: Some compensating controls have been implemented by requiring the Boards approval and signature for all expenditures. The Board should continue to be actively involved in the operations of the organization.

Response: The Board continues to be actively involved in the operations of the District.

ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO. 4  
COMBINING STATEMENT OF NET POSITION  
OCTOBER 31, 2014

	Enterprise Funds			
	Water District	Water Plant	Consolidation	Total
<b><u>ASSETS</u></b>				
<b><u>Current Assets:</u></b>				
Cash in Bank: Operating	\$ 154,450	\$ 40,203	\$ -	\$ 194,653
Certificate of Deposit	-	-	-	-
Accounts Receivable-Trade	122,081	67,522	(45,947)	143,656
Accounts Receivable-Plant	25,422	-	(25,422)	-
Grants Receivable	-	-	-	-
ORWAAG Reserve Certificate	5,000	-	-	5,000
Total Current Assets	<u>306,953</u>	<u>107,725</u>	<u>(71,369)</u>	<u>343,309</u>
<b><u>Restricted Assets:</u></b>				
Rental Deposits	12,050	-	-	12,050
USDA RD Reserve	229,183	-	-	229,183
SLA Reserve	462,225	-	-	462,225
SLA - Certificate of Deposit	106,145	-	-	106,145
Construction	-	-	-	-
CDBG Reserve	8,258	-	-	8,258
Total Restricted Assets	<u>817,861</u>	<u>-</u>	<u>-</u>	<u>817,861</u>
<b><u>Capital Assets:</u></b>				
Water Distribution Facilities	7,237,269	6,028,354	-	13,265,623
Water Dist Facility Construction in Progress	-	-	-	-
Buildings	87,521	-	-	87,521
Office Furniture & Equipment	51,116	-	-	51,116
Land	38,601	-	-	38,601
Less: Accumulated Depreciation	<u>(3,886,169)</u>	<u>(1,563,807)</u>	<u>-</u>	<u>(5,449,976)</u>
Total Net Capital Assets	<u>3,528,338</u>	<u>4,464,547</u>	<u>-</u>	<u>7,992,885</u>
<b>TOTAL ASSETS</b>	<u>4,653,152</u>	<u>4,572,272</u>	<u>(71,369)</u>	<u>9,154,055</u>
<b><u>LIABILITIES</u></b>				
<b><u>Current Liabilities:</u></b>				
Accounts Payable - Trade	80,653	33,137	(45,947)	67,843
Accounts Payable - District	-	25,422	(25,422)	-
Project Payable	-	-	-	-
Payroll Taxes Payable	2,870	963	-	3,833
Accrued Interest Payable	3,938	6,996	-	10,934
Deferred Revenue - RD Grant	-	-	-	-
Current Maturities of Notes Payable	53,816	52,922	-	106,738
Total Current Liabilities	<u>141,277</u>	<u>119,440</u>	<u>(71,369)</u>	<u>189,348</u>
<b><u>Other Liabilities:</u></b>				
Rental Deposits	12,050	-	-	12,050
<b><u>Long-Term Liabilities:</u></b>				
Notes Payable - USDA Rural Development	1,835,908	2,790,849	-	4,626,757
Notes Payable - Oklahoma DOC (CDBG)	46,010	-	-	46,010
Less: Current Maturities	<u>(53,816)</u>	<u>(52,922)</u>	<u>-</u>	<u>(106,738)</u>
Total Long-Term Liabilities	<u>1,828,102</u>	<u>2,737,927</u>	<u>-</u>	<u>4,566,029</u>
<b>TOTAL LIABILITIES</b>	<u>1,981,429</u>	<u>2,857,367</u>	<u>(71,369)</u>	<u>4,767,427</u>
<b><u>NET POSITION</u></b>				
Net investment in capital assets	1,646,420	1,673,698	-	3,320,118
Restricted for debt service	817,861	-	-	817,861
Unrestricted	207,442	88,018	-	295,460
<b>TOTAL NET POSITION</b>	<u>\$ 2,671,723</u>	<u>\$ 1,714,905</u>	<u>\$ -</u>	<u>\$ 4,386,628</u>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

**ATOKA COUNTY RURAL WATER, SEWER  
AND SOLID WASTE MANAGEMENT, DISTRICT NO.4  
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2014**

	Enterprise Funds			
	Water District	Water Plant	Consolidation	Total
<b>Operating Revenues:</b>				
Water Sales	\$ 1,082,779	\$ 743,518	\$ (474,752)	\$ 1,351,545
Recovery of Bad Debts	636	-	-	636
Membership Dues and Connection Fees	40,050	-	-	40,050
Materials and Line Extensions	16,704	-	-	16,704
Miscellaneous Fees	1,550	-	-	1,550
<b>Total Operating Revenues</b>	<b>1,141,719</b>	<b>743,518</b>	<b>(474,752)</b>	<b>1,410,485</b>
<b>Operating Expenses:</b>				
Salaries	109,154	36,845	-	145,999
Contract Labor/Operator Fees	117,647	70,665	-	188,312
Employee Expense Allowance	33,407	-	-	33,407
Retirement Plan Expense	12,749	4,274	-	17,023
Water Purchases	474,752	201,791	(474,752)	201,791
Utilities	12,746	56,047	-	68,793
Repairs and Maintenance	245,813	10,428	-	256,241
Payroll Taxes	9,082	3,264	-	12,346
Office Supplies and Printing	15,614	-	-	15,614
Insurance	17,691	7,275	-	24,966
Accounting and Legal	7,465	-	-	7,465
Depreciation Expense	223,981	154,906	-	378,887
Permits and Fees	1,170	13,181	-	14,351
Mileage	820	-	-	820
Administrative Expense	-	1,281	-	1,281
Chemicals	-	106,479	-	106,479
Lab Supplies	-	4,776	-	4,776
Janitorial Supplies	1,606	-	-	1,606
Bad Debt	-	-	-	-
Returned Checks	697	-	-	697
Credit Card Charges	6,468	-	-	6,468
Engineering Fees	9,422	-	-	9,422
Dues and Memberships	1,788	-	-	1,788
Advertising	876	-	-	876
Small Tools	-	-	-	-
Line Extension Expense	-	-	-	-
<b>Total Operating Expenses</b>	<b>1,302,948</b>	<b>671,212</b>	<b>(474,752)</b>	<b>1,499,408</b>
<b>Operating Income (Loss)</b>	<b>(161,229)</b>	<b>72,306</b>	<b>-</b>	<b>(88,923)</b>
<b>Non-Operating Revenues (Expenses):</b>				
Interest Income	4,512	38	-	4,550
Miscellaneous Income	2,307	-	-	2,307
Rental Income	3,000	-	-	3,000
Interest Expense	(83,131)	(119,155)	-	(202,286)
Gain (Loss) on Sale of Assets	5,787	-	-	5,787
<b>Total Non-operating Revenues (Expenses)</b>	<b>(67,525)</b>	<b>(119,117)</b>	<b>-</b>	<b>(186,642)</b>
<b>Net Income (Loss) Before Contributions</b>	<b>(228,754)</b>	<b>(46,811)</b>	<b>-</b>	<b>(275,565)</b>
Capital Contributions - Grant Income	-	-	-	-
<b>Change in Net Position</b>	<b>(228,754)</b>	<b>(46,811)</b>	<b>-</b>	<b>(275,565)</b>
<b>Total Net Position - Beginning</b>	<b>2,900,477</b>	<b>1,761,716</b>	<b>-</b>	<b>4,662,193</b>
<b>Total Net Position - Prior Year Adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Net Position - Ending</b>	<b>\$ 2,671,723</b>	<b>\$ 1,714,905</b>	<b>\$ -</b>	<b>\$ 4,386,628</b>

See Accountant's Audit Report & Notes Which Accompany These Financial Statements