AUDIT REPORT

CHOCTAW COUNTY RURAL WATER, SEWER, GAS AND SOLID WASTE MANAGEMENT DISTRICT NO. 3 SAWYER, OKLAHOMA

JULY 31, 2014

KERSHAW CPA & ASSOCIATES, PC

CHOCTAW COUNTY RURAL WATER, SEWER, GAS AND SOLID WASTE MANAGEMENT DISTRICT NO. 3 SAWYER, OKLAHOMA JULY 31, 2014

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CHOCTAW COUNTY RURAL WATER, SEWER, GAS AND SOLID WASTE MANAGEMENT DISTRICT NO. 3 SAWYER, OKLAHOMA JULY 31, 2014

BOARD OF DIRECTORS

NAME POSITION

JANALENE EATON CHAIRMAN

KENT GRIMES VICE CHAIRMAN

PAUL YODER SECRETARY

DONNA MOOS TREASURER

CHRIS CULVEY MEMBER

BOOKKEEPER

KAREN WILLCOX

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3 Sawyer, Oklahoma

Report on the Financial Statements

We have audited the accompanying financial statements of Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3, as of and for the fiscal year ended July 31, 2014, as listed in the table of contents and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting

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estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3 as of July 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34. However the District has not presented the Management's Discussion and Analysis required by the Governmental Accounting Standards Board (GASB) that the GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Supplementary and Other Information

The introductory section listed in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of the District. Such additional information has not been subjected to the auditing procedures applied in our audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 23, 2014, on our consideration of the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over

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financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3's internal control over financial reporting and compliance.

Kershaw CPA \$ Associates, P.C.

Kershaw, CPA & Associates, PC

December 23, 2014

CHOCTAW COUNTY RURAL WATER, SEWER, GAS AND SOLID WASTE MANAGEMENT DISTRICT NO. 3 STATEMENT OF NET POSITION JULY 31, 2014

			Men	norandum Only
		2014		2013
<u>ASSETS</u>				
CURRENT ASSETS:				
Cash in Bank	\$	9,030	\$	27,276
Accounts Receivable		7,260		4,611
Prepaid Insurance	-	1,861		1,778
Total Current Assets		18,151		33,664
NON-CURRENT ASSETS:				
Restricted Cash - Reserve Account		7,469		7,480
Capital Assets, Net of Accumulated Depreciation		574,318		558,518
Total Non-Current Assets		581,787		565,998
TOTAL ASSETS		599,939		599,663
LIABILITIES & NET POSITION				
CURRENT LIABILITIES:				
Accounts Payable		4,455		2,932
Accrued Interest Payable		369		336
Customer Deposits Payable		1,975		2,015
Notes Payable - Current Portion		7,455		2,481
Total Current Liabilities		14,254		7,763
LONG-TERM LIABILITIES:				
Notes Payable - Long-term Portion		107,597		98,455
TOTAL LIABILITIES		121,851		106,218
NET POSITION:				
Net investment in capital assets		466,721		460,063
Restricted for debt service		7,469		7,480
Unrestricted		3,898		25,901
TOTAL NET POSITION	\$	478,088	\$	493,444

CHOCTAW COUNTY RURAL WATER, SEWER, GAS AND SOLID WASTE MANAGEMENT DISTRICT NO. 3 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION FOR THE TWELVE MONTHS ENDED JULY 31, 2014

		Memorandum Only
ODEDATING DEVENUES.	2014	2013
OPERATING REVENUES: Water Sales	\$ 89,478	\$ 62,698
Other Income	\$ 6,204	پ
Other income		2,303
TOTAL OPERATING REVENUES	95,682	65,287
OPERATING EXPENSES:		
Water Purchased	11,623	10,201
Salaries and Payroll Taxes	38,759	20,701
Advertising	167	, 117
Professional Fees	2,000	2,350
Auto and truck	2,155	1,125
Contract Labor	23	-
Dues and fees	695	942
Insurance	2,652	2,710
Office	3,344	1,146
Postage	1,092	845
Repairs and maintenance	15,149	2,121
Taxes, licenses and permits	-	26
Telephone and internet	2,145	2,507
Travel and meetings	-	-
Utilities	1,216	922
Water tests and lab fees	1,936	276
Miscellaneous	1,056	595
Depreciation	21,875	21,363
TOTAL OPERATING EXPENSES	105,887	67,948
OPERATING INCOME (LOSS)	(10,206)	(2,660)
NON-OPERATING REVENUES (EXPENSES):		
Interest Income	(0)	170
Interest Expense	(5,151)	
CHANGE IN NET POSITION	(15,357)	(7,109)
TOTAL NET POSITION, Beginning of Year	493,444	500,566
TOTAL NET POSITION, Prior Year Adjustment	1	(14)
TOTAL NET POSITION, End of Year	\$ 478,088	\$ 493,444
TOTAL NET FUSITION, EIIU UT TEAT	φ 410,000	Φ 493,444

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

CHOCTAW COUNTY RURAL WATER, SEWER, GAS AND SOLID WASTE MANAGEMENT DISTRICT NO. 3 STATEMENT OF CASH FLOWS FOR THE FISCAL YEAR ENDED JULY 31, 2014

FOR THE FISCAL TEAR ENDED SOLT S	1, 20	14	Men	norandum Only
		2014		2013
Cash Flows from Operating Activities: Receipts from Customers Payments to Suppliers for Goods & Services Payments to Employees & Laborers Receipts of Customer Utility Deposits, Net of Refunds	\$	93,032 (43,813) (38,759) (40)	\$	66,026 (26,420) (20,701)
Net Cash Provided (Used) by Operating Activities		10,420		18,904
Cash Flows from Capital & Related Financing Activities: Additions to Capital Assets Loan Proceeds Principal paid on Debt Interest paid on Debt		(37,675) 20,100 (5,984) (5,118)		(3,500) - (2,371) (4,601)
Net Cash Provided (Used) by Capital & Related Financing Activities		(28,677)		(10,472)
Cash Flows from Investing Activities: Interest Income Net Cash Provided (Used) by Investing Activities		(0) (0)		170 170
Net Increase (Decrease) in Cash and Cash Equivalents		(18,257)		8,602
Cash & Cash Equivalents, Beginning of Year		34,756		26,167
Cash & Cash Equivalents, Prior Year Adjustment		0		(14)
Cash & Cash Equivalents, End of Year	\$	16,499	\$	34,756
Reconciliation of operating income (loss) to net cash provided operating activities: Operating Income (Loss)	\$	(10,206)	\$	(2,660)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities Depreciation (Increase)Decrease in Accounts Receivable (Increase)Decrease in Prepaid Insurance Increase(Decrease) in Accounts Payable Increase(Decrease) in Customer Deposits		21,875 (2,650) (83) 1,524 (40)		21,363 739 45 (581)
Net Cash Provided (Used) by Operating Activities	\$	10,420	\$	18,904

See Accountant's Audit Report & Notes Which Accompany These Financial Statements

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3 (the "District") was created under the provisions of Title 82, Oklahoma Statutes, Sections 1324.1-1324.26 inclusive, for the purpose of providing water to the members of the District it serves. Membership in the water district consists of water users who have paid the required membership and connection fees.

Enterprise Fund Accounting

The accompanying financial statements reflect the District's financial condition, results of operations and cash flows within the framework of "enterprise fund" accounting. As defined, enterprise funds are established to account for the financing of self supporting activities of governmental units which render services on a user charge basis to the general public.

Basis of Accounting

The accrual basis of accounting is followed for all accounts. Revenues are recorded when earned and expenses are recognized when incurred. This policy is in accordance with generally accepted accounting principles.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

<u>Financial Position</u>

<u>Cash and Cash Equivalents</u>

Cash is comprised of deposits in demand accounts and highly liquid investments with an original maturity of three months or less. At July 31, 2014, all deposits were fully insured by FDIC.

<u>Capital Assets</u>

Capital assets are valued at cost, and depreciation is computed using the straight-line method. The estimated useful life of these assets is range from 5 to 40 years. Included in these assets are the leases, rights and organizations expenses of the District, which are being amortized over a 40 year period.

<u>Capitalization Policy</u>

The District does not have a specific capitalization threshold. Capitalization is determined on a case by case basis for items that increase the capacity or operation efficiency or extend the useful life of any asset. Repairs and maintenance are expensed as incurred.

Allowance for Doubtful Accounts

The Allowance for Doubtful Accounts is computed as 5% of Accounts Receivable.

Inventory

The District does not include an inventory amount in its financial statements. All items purchased for inventory are expensed immediately.

Long-Term Debt

Long-term debt is reported at face value, net of applicable discounts and deferred loss on refunding. Costs related to the issuance of debt are deferred and amortized over the lives of various debt issues.

Equity Classification

Equity is classified as net position and displayed in three components:

1. Net investment in capital assets — Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or

improvements of those assets and adjusted for any deferred inflows and outflows of resources attributable to capital assets and related debt.

- 2. Restricted Consists of restricted assets reduced by liabilities and deferred inflows or resources related to those assets, with restriction constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
- 3. Unrestricted Net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

It is the District's policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

Revenues, expenditures & expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

<u>Income Tax</u>

As a political subdivision of the State of Oklahoma, the District is exempt from income taxes.

Memorandum Totals

The "memorandum only" captions above the total columns mean that totals are presented for overview information purposes only.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

As a local government unit, the District is subject to various federal, state, and local laws and contractual regulations. In accordance with Government Auditing Standards, the auditor has issued a report on his consideration of the District's internal control over

financial reporting and tested its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in compliance with Government Auditing Standards and should be read in conjunction with this report in considering the results of the audit.

Finance-related Legal & Contractual Provisions

The reserve requirement for the USDA Note Payable is \$6,972, which the District has set aside in a restricted investment (Edward Jones) account.

Deficit Fund Balance or Retained Earnings

As indicated in the financial statements, there are no fund balance or retained earnings deficits for the District for this fiscal year.

NOTE 3 - CASH AND INVESTMENTS

Custodial Credit Risk

At July 31, 2014, the District held deposits of approximately \$16,499 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state

financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.

- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

NOTE 4 - RESTRICTED ASSETS

The loan agreement with the United States Department of Agriculture Rural Development (USDA) requires the District to set aside into a Reserve Account an accumulated amount equal to the sum of the annual installment (\$6,972), after which deposits may be suspended, except to replace withdrawals. The District cannot withdraw funds from the reserve account without USDA approval. As of July 31, 2014, the District was required to have at least \$6,972.00 set aside in the reserve account; as of that date the account balance for the reserve account was \$7,469.36, which complies with the covenants of the loan agreement.

NOTE 5 - CAPITAL ASSETS

Capital asset activity, for the fiscal year ended July 31, 2014, was as follows:

	Ва	lance at					Ba	lance at
	July	31, 2013	Ad	ditions	Dedu	ctions	July	31, 2014
Water distribution system	\$	702,602	\$	33,300	\$	-	\$	735,902
Tools and equipment		3,749		-		-		3,749
Trucks and tractors		14,000		-		-		14,000
Office building		37,250		4,375		-		41,625
Office furniture and equipment		8,702		_				8,702
Total Depreciated capital assets		766,303		37,675		-		803,978
Less accumulated depreciation for:								
Water distribution system		(179,728)		(17,981)				(197,709)
Tools and equipment		(2,595)		(283)				(2,878)
Trucks and tractors		(12,717)		(1,283)				(14,000)
Office building		(8,201)		(1,150)				(9,351)
Office furniture & equipment		(4,543)		(1,177)				(5,720)
Total Accumulated Depreciation		(207,784)		(21,875)		-		(229,659)
Total Capital Assets								
(Net of Depreciation)	\$	558,519	\$	15,799	\$	-	\$	574,318

The current year additions were the electrical work on the office building and the Lakeside Addition Extension.

NOTE 6 - LONG-TERM DEBT

Long-term debt for the District is a promissory note dated September 4, 1997, in the amount of \$126,500, payable to USDA Rural Development, formally known as Farmers Home Administration. The note is secured by certain real property and all other net assets of the District. The monthly payments on this note are \$581, with a fixed interest rate of 4.5% for 40 years.

Effective October 10, 2013, the District has a note payable to First United Bank in the amount of \$20,100.00 at 4.5% interest with monthly payments of \$458.94 and maturing October 10, 2017.

<u>Changes in Long-Term Debt</u>

The following is a summary of changes in long-term debt for the year ended July 31, 2014:

		Balance at					F	Balance at
	Jι	ily 31, 2013	Add	ditions	De	eductions	_Ju	ly 31, 2014
USDA Rural Development	\$	100,935.73	\$	-	\$	(2,480.02)	\$	98,455.71
First United Bank	\$	-	\$ 20	,100.00	\$	(3,504.32)	\$	16,595.68
Total Long-Term Debt	\$	100,935.73	\$ 20	,100.00	\$	(5,984.34)	\$	115,051.39
							=	

<u>Debt Services Requirements to Maturity</u>

The annual debt service requirements to maturity, including principal and interest, for long-term debt, as of July 31, 2014, are as follows:

<u>Long-Term Note Payable - USDA Rural Development</u> Year Ending

icui Liiuing						
June 30,	Pr	Principal		Interest		Total
2015	\$	2,595	\$	4,377	\$	6,972
2016		2,714		4,258		6,972
2017		2,838		4,134		6,972
2018		2,969		4,003		6,972
2019		3,105		3,867		6,972
2020-2024		17,802		17,058		34,860
2025-2029		22,284		12,576		34,860
2030-2034		27,895		6,965		34,860
2035-2037		16,254		949		17,203
	\$	98,456	\$	58,186	\$ 1	156,643

<u>Long-Term Note Payable - First United Bank</u>
Year Ending

icai Liiaing						
June 30,	Pr	Principal		Interest		Total
2015	\$	4,860	\$	\$ 647		5,507
2016		5,083		424		5,507
2017	5,317			191		5,507
2018		1,336		10		1,346
2019		-		-		-
	\$	16,596	\$	1,272	\$	17,868

NOTE 7 - FUND EQUITY

As described in Note 1 above, equity is classified as net position and displayed in three components:

- 1. Net investment in capital assets
- 2. Restricted
- 3. Unrestricted

The restricted amounts are described in Note 4 above.

NOTE 8 - CONTINGENCIES

Litigation

According to management there were no known contingent liabilities at July 31, 2014, which would have a material effect on the financial statements.

Federally Assisted Programs

In the normal course of operations, the District participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

NOTE 9 - ACCUMULATED UNPAID VACATION AND SICK LEAVE BENEFITS

Accumulated unpaid vacation and sick leave benefits have not been shown as a liability in the financial statements. The District's position is that any accrued benefits are not significant and would not materially affect the financial statements.

NOTE 10 - SUBSEQUENT EVENTS

The District did not have any subsequent events through December 23, 2014, which is the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending July 31, 2014.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Choctaw County Rural Water, Sewer, Gas
and Solid Waste Management District No. 3
Sawyer, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in accordance with Oklahoma Statutes, the financial statements of the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3, as of and for the year ended July 31, 2014, and the related notes to the financial statements, and have issued our report thereon dated December 23, 2014. The Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3 has implemented the general provisions of the Governmental Accounting Standards Board (GASB) Statement No. 34, except that the District did not present the required MD&A.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. financial internal control over reporting (internal determine the audit procedures that are appropriate the circumstances for the purpose of expressing our opinion on financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3's internal control. Accordingly, we do not express an opinion on the effectiveness of Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of

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the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. financial statements are free of material misstatement. performed tests of compliance with certain provisions regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of However, providing an opinion financial statement amounts. compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Kershaw CPA & AssociAtes, P.C.

Kershaw, CPA & Associates, PC

December 23, 2014