

EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM

MUSKOGEE, OKLAHOMA

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
JUNE 30, 2015**

**JACKSON AND FOX
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EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM

Year Ended June 30, 2015

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**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2015
(Unaudited)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FY15**

FINANCIAL HIGHLIGHTS

- **Total Revenue** for the System was **\$5,233,265**. This is a combined total of \$4,859,554 in General Fund and \$373,711 in Special Revenue.
- **Total Expenditures** (before depreciation) were **\$5,225,704**. This is a combined total of \$4,788,797 in General Fund and \$436,907 in Special Revenue.

Total General Fund Revenue increased by 2% from the previous year. The primary Revenue source for General Fund, county ad valorem tax, grew 4%. Sequoyah County showed the largest increase (17%) over last year.

General Fund Expenditures increased by 2%, primarily because of equipment purchases.

The System tracks money through two accounts.

General Fund - Ad valorem taxes, fees, interest and State Aid – same categories but new funds – that come in every year.

Special Revenue – Donations, book sales and grants – money given to a specific branch or department. Some branches have larger donation accounts than others.

Special Revenue is not included in the annual budget. Branches are encouraged to purchase food and consumable program supplies from Special Revenue accounts. On June 30, 2015 the total Special Revenue amount was **\$445,245**.

Investments

The majority of our Ad Valorem taxes are received in January and February. This money is invested and is used in months when less ad valorem is received. Carryover funds, although tracked separately, are combined to create investments for the System. Interest from the investments is divided based on the percentage of total ad valorem collected.

Where did the System spend its money?

Total FY Expenditures include General Fund and Special Revenue.

	FY15		FY14	
Staff	\$3,228,122	62%	3,198,575	66%
Materials	\$ 678,395	13%	609,181	12%
Operations	\$1,129,437	22%	927,968	19%
Equipment	\$ 186,432	3%	138,666	3%

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2015
(Unaudited)**

... On Staffing- Personnel

New employees bring new ideas and re-invigorate the staff, but there is often some lag time involved for them to learn new policies and procedures. Normally new hires begin at the starting salary which saves the System money. The total System expenditure for salaries at 62% is a 4% decrease from the previous year.

The manager of the Muskogee Library retired in May; the library will see savings in this area in FY16. Support Services reduced its payroll with the retirement of the long time Business Manager and by experimenting with part time positions; spending 4% less than their staff budget allowance.

The Board's Personnel Philosophy says our employees are worth the investment and we need to stay competitive with our identified job markets. Our current salary scale was adopted in 2011. Job descriptions and the salary scale will need to be reviewed this year.

Performance Management

Performance evaluations are based on job descriptions, competencies and goals. Performance management allows the System to set expectations, and, through constant evaluation, create consistent results.

Evaluators are now on track to complete evaluations each April. For the third year, the board approved Performance Rewards for people who achieved an "Outstanding" performance rating. These employees were able to choose between a cash reward or three vacation days. The goal is to give an across the board increase to all employees who have achieved "Outstanding" or "Successful" again this year. Rewards will always depend on the revenue. Employees receiving a "Needs Improvement" rating do not receive pay increases.

...On Materials

Branches are decreasing their print purchases in favor of digital material. 50% of the Material expenditures were for print items, 25% went to online or downloadable items and 25% went toward audio visual items like CD's and DVD's. EODLS now "circulates" e-books, downloadable audio-books, e-magazines and downloadable music and provides access to a number of databases. Some databases are licensed by individual branches, some are purchased by the System for all EODLS card holders and some are provided by the OK Dept. of Libraries who receives money from the state legislature to provide access to everyone in the state. The State's financial difficulties could reduce the number of ODL supplied databases in the future. The System is continually evaluating the "Format Formula" and asking, what is the right amount to spend in each category to provide patrons access to the materials they need.

...On Operations

All expenses that are not Staff, Material or Equipment are accounted for in the Operations category. These are the everyday expenses for running the branches. Sub categories include postage, supplies, advertising, insurance, travel, speakers, maintenance, rent, etc. Operations expenditures increased by over \$200,000 this year.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2015
(Unaudited)**

The E-rate modernization program has decreased reimbursements for telecommunications costs. Last year the System spent \$24,151 for telephone service and this year we spent \$66,411. This cost will continue to grow each of the next 4 years when no reimbursement will be given for telecommunications. Staff is exploring VOIP as one option for future savings. All branches are now on the fiber network and provide high speed access to the internet for our patrons. Some branches received back payments for lines that were discontinued several years ago. Data Circuit costs for this year show a negative expense of \$168,475 because of those reimbursements. All branches will continue to get a discount on network costs – but there won't be another 'catch-up' period like this year.

Advertising increased 35%, in part due to marketing the open positions. Software and licenses increased because of new computer purchases and because some multi-year agreements expired. Recovery costs changed. Previous work was done in house with a paid employee; now it is handled off-site by a third party vendor. This process continues to be reviewed and should become more efficient with the ability to text patrons when items are available or overdue.

Support Services continues to search for new office space. The current lease expires in April, 2016 and plans are to have a new space secured by January. A different building will create new challenges. An efficient delivery area and a large meeting room (in which to hold board meetings) are two priorities. Staff will create moving plans that will minimize the disruption in cataloging, purchasing, delivery and network access. Many changes will happen when a move is made, we will all need to be organized and flexible when the change occurs.

...On Equipment

With the exception of Ft. Gibson, each branch spent at least \$2,200 on computer equipment this year. That included new desktops, laptops, I-pads, Chromebooks and other peripherals. Each branch must continue to budget for technology purchases each year or they run the risk of not staying current. Purchasing personal technology devices is sometimes difficult for a library. Software and security do not always translate to multiple users but staff continue to work on making equipment available to patrons. Insurance paid for some new furniture and equipment needed in Kansas when a truck ran into the building. Muskogee received a grant from the City of Muskogee foundation to paint, re-carpet, purchase window shades and some furniture. Keeping the library buildings clean and inviting is an ongoing challenge when working with the public.

Long Range Planning

Our current plan ended on June 30th and a new one will soon be adopted. We continue with our Mission: "EODLS welcomes and supports all people through equal access to information and quality services that build on traditions of the past and innovate for the future in pursuit of enhanced quality of life."

The current plan was a stretch for many of the branches. Everyone was asked to try something new and some outcomes were not met. Circulation decreases were common in public libraries all over the country – but are always difficult to accept in your own library.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2015
(Unaudited)**

Marketing and public awareness of library services will be the focus in our new plan. Surveys revealed an extremely high satisfaction rating by people who know about the library, but a large number are apathetic to what the library has to offer. Strengthening our work with children through STEM and STEAM programming and early literacy services will be activities for the coming years. All patrons will be offered a wide variety of technology instruction and the chance to learn about new equipment. Providing a welcoming, quiet and comfortable space to read, think and learn will keep adults coming back to the library.

Budgetary Highlights

How much is the right amount to save each year? The System Emergency Reserve is based on three month's expenses. **Our current Emergency Reserve is \$1,223,433.** We strive to find the balance of serving our patrons to our fullest capacity – but knowing that revenue isn't growing and we also need to save for the future.

	<u>Budget</u>	<u>Expenditures</u>	<u>% Unspent</u>
Stilwell	188,217	180,881	4%
Westville	190,730	156,371	18%
Tahlequah	747,232	632,552	15%
Hulbert	130,993	113,836	13%
Grove	417,600	361,771	13%
Jay	259,715	257,079	1%
Kansas	133,522	121,331	9%
Checotah	287,753	281,093	2%
Eufaula	290,016	249,406	14%
Haskell	114,086	100,779	12%
Muskogee	1,780,973	1,702,579	4%
Ft. Gibson	187,170	176,315	6%
Warner	163,347	123,390	24%
Sallisaw	272,405	221,002	19%
Muldrow	156,593	140,032	11%

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2015
(Unaudited)**

Highlights of Service Provided in FY15

- Summer Reading Programs continue to be successful. Twenty-four more programs were held this year (**527 in all**) and **16,455 children** attended a program at one of our 15 branch libraries.
- **3,047 programs** were held in EODLS branches last year with **71,337 people** attending. That is a 34% increase in programs held and 29% increase in attendance over FY14!
- **161,137 Wi-Fi users** logged on to our wireless network, 50,971 more than last year!
138,695 users logged on to EODLS computers last year.

EODLS is 1 Common Mission, 1 Common Service, 1 Dynamic Library!

Mary J.S. Moroney, Executive Director

Amanda Spaulding, Business Manager

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
 COMBINED STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND
 BALANCES--BUDGET AND ACTUAL--GENERAL FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015
 (Unaudited)**

	Proposed Budget	Approved Budget	Actual	Variance Favorable (Unfavorable)
<u>REVENUES</u>				
Ad Valorem, Sales Tax & City Support	\$ 3,980,244	\$ 4,072,921	\$ 4,614,434	\$ 541,513
Oklahoma Dept of Libraries State Aid	124,998	100,000	118,918	18,918
Other Grants/Donations				-
Other Revenues	137,448	140,359	157,933	17,574
Interest Revenue	12,000	12,000	14,552	2,552
McIntosh Co Sales Tax/Muldrow City Support	93,620	99,328	97,151	(2,177)
Total Revenues	4,348,310	4,424,608	5,002,988	578,380
<u>EXPENDITURES</u>				
Staff Expenditures	2,687,000	2,771,963	3,221,881	(449,918)
Supplies & Other Expenditures	685,204	731,228	749,920	(18,692)
Operations	905,174	925,174	895,553	29,621
Total Expenditures	4,277,378	4,428,365	4,867,353	(438,988)
NET INCREASE (DECREASE)	70,932	(3,757)	135,634	139,391
<u>OTHER FINANCING SOURCES (USES)</u>				
Capital outlay				
Informational materials (books)	(695,683)	(686,151)	(673,563)	12,588
Equipment and furnishings	(209,988)	(205,836)	(143,433)	62,403
FY14 Revenue carryover	834,739	895,744	816,996	(78,748)
Total Other Financing Sources	(70,932)	3,757	(0)	(3,757)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ 135,634	\$ 135,634

Revenue carryovers and grant funding cover budget deficiencies.

The above budget to actual does not include depreciation expense, but rather budgets actual capital outlays.

BASIC FINANCIAL STATEMENTS

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Eastern Oklahoma District Library System
Muskogee, Oklahoma

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Eastern Oklahoma District Library System (the Library), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Eastern Oklahoma District Library System's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Eastern Oklahoma District Library System as of June 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis pages 3-7 and the Statement of Revenues and Expenses-General Fund-Budget to Actual on page 8, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary

information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The Schedule of State Financial Assistance and Schedules of Combined Expenditures are presented for purposes of additional analysis and is not a required part of the basic financial statements

Ardmore, Oklahoma
September 21, 2015

EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
 COMBINED GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS
 STATEMENT OF NET POSITION AND GOVERNMENT FUNDS BALANCE SHEET
 June 30, 2015

<u>ASSETS AND OTHER DEBITS</u>	General	Other Funds	Totals
Assets:			
Cash and Cash Equivalents	\$ 2,877,565	\$ 550,181	\$ 3,427,746
Receivables:			
Ad Valorem Tax	70,600		70,600
Post Retirement Deferred Expense	-	-	-
Due from Other Funds	-		-
Property, Plant and Equipment:			
Materials Collection	9,679,056	73,172	9,752,228
Equipment and Furniture	2,132,906	-	2,132,906
Less: Accum Depreciation	(9,059,183)	(45,777)	(9,104,960)
Fine Art	87,046		87,046
Deferred outflow of resources	34,056		34,056
Total Assets and Other Debits	<u>\$ 5,822,046</u>	<u>\$ 577,576</u>	<u>\$ 6,399,622</u>
<u>LIABILITIES, EQUITY AND OTHER CREDITS</u>			
Liabilities:			
Accounts Payable	\$ 19,175	\$ 19,202	\$ 38,377
Compensated Absences Payable	94,544	-	94,544
Accrued Payroll and Related Costs	114,784	-	114,784
Due to Other Funds			-
Total Liabilities	<u>228,503</u>	<u>19,202</u>	<u>247,705</u>
Deferred inflow of resources			
Equity and Other Credits:			
Investment in General Fixed Assets	2,839,825	27,395	2,867,220
Restricted funds		530,979	530,979
Unrestricted net assets	2,614,513		2,614,513
Committed	139,205		139,205
Net Position	<u>5,593,543</u>	<u>558,374</u>	<u>6,151,917</u>
Total Liabilities and Net Position	<u>\$ 5,822,046</u>	<u>\$ 577,576</u>	<u>\$ 6,399,622</u>

The accompanying notes to financial statements are an integral part of this statement.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
 COMBINED GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS - STATEMENT OF
 ACTIVITIES AND GOVERNMENTAL FUND STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

	General Fund	Special Revenue	Total
<u>EXPENDITURES</u>			
Current--			
Staff Expenditures	\$ 3,200,514	\$ 6,242	\$ 3,206,756
Supplies & Other Expenditures	188,782	92,348	281,130
Materials	109,794	-	109,794
Operations	583,987	288,170	872,157
Depreciation	746,085	3,832	749,917
Total Expenditures	<u>4,829,162</u>	<u>390,592</u>	<u>5,219,754</u>
<u>REVENUES</u>			
Ad Valorem, Sales Tax & City Support	4,711,584	-	4,711,584
Oklahoma Dept of Libraries State Aid	118,918	-	118,918
Other Grants/Donations	495	331,392	331,887
Other Revenues	157,438	39,219	196,657
Interest Revenue	14,552	3,100	17,652
Gain(loss) on asset disposal	(13,954)	-	(13,954)
Total Revenues	<u>4,989,034</u>	<u>373,711</u>	<u>5,362,745</u>
CHANGE IN NET ASSETS	159,872	(16,881)	142,991
Interfund Transfers	42,599	(42,599)	-
			-
Adjustments and reclassifications	(89,337)	6	(89,331)
FUND BALANCE, JULY 1, 2014	<u>5,480,409</u>	<u>617,848</u>	6,098,257
FUND BALANCE JUNE 30, 2015	<u>\$ 5,593,543</u>	<u>\$ 558,374</u>	<u>\$ 6,151,917</u>

The accompanying notes to financial statements are an integral part of this statement.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Eastern Oklahoma District Library System (EODLS) conform to generally accepted accounting principles, as applicable to governmental units. The *Governmental Accounting Standards Board* is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of EODLS's accounting policies are described below.

The Financial Reporting Entity – The Eastern Oklahoma District Library System is an independent special purpose district established under Title 65 Article 4, Public Library Systems, of the Oklahoma statutes. These statutes authorize and empower counties, cities and towns to join in the creation, development, and operation and maintenance of public libraries systems to serve multi-county districts. Title 65 authorizes special tax levies for the support of library systems to serve multi-county systems established under this act. The System includes fifteen branch libraries. Board members are appointed by various governmental entities within the counties of Adair, Cherokee, Delaware, McIntosh, Muskogee and Sequoyah. Under *Governmental Accounting Standards Board (GASB) No. 14*, the system is defined as a Special—Purpose Governmental Unit As such, its accounting conforms to the particular operations of EODLS.

Basis of Presentation—Fund Accounting – EODLS uses funds to report on its financial position and results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

The following fund types are used by the system:

**Governmental Funds:

- General Fund – To account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds – To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally, contractually, or by agreement restricted to expenditures for specified purposes/

The Combined Government-Wide and Fund Financial Statements – Statement of Net Assets and Governments Funds Balance Sheet (Government-Wide Statement of Net Assets) along with the Statement of Activities and Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances (Government-Wide Statement of Activities) display information about the reporting government as a whole, recognizing the General Fund separately from the Special Revenue Fund.

Basis of Accounting – The Government Funds Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable. The Government-Wide Statement of Net Assets and Statement of Activities are presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015 - CONTINUED**

EODLS considers property taxes and other County/City support as available if they are collected within 60 days after year-end. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded when earned since they are measurable and available. Donations and grant funds are considered earned when received, unless subject to forfeiture, in which case when received they are recorded as deferred revenues until earned.

Expenditures are recorded when the related fund liability is incurred.

Budgets – EODLS is required by state law to adopt an annual budget. The budget adopted by the Board of Trustees is a non-appropriated budget in that it is a financial plan approved in a manner authorized by statute but not created by an appropriations bill, which is signed into law.

Annual budgets are adopted for the General Fund on a basis consistent with generally accepted accounting principles. The annual budget is prepared by fund, function and department/branch. The department and branch managers may make transfers of budgeted amounts between expense functions without approval of the Board of Trustees, however management approval is required.

Cash and Cash Equivalents – Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within twelve months of the date acquired by EODLS. The investment policy of EODLS authorizes management to invest in U.S. Treasury bills, certificates of deposit fully covered by F.D.I.C, and U.S. government project notes in amounts up to \$250,000. Investments are stated at cost, which approximates market value. Collateral agreements from financial institutions are required when deposits exceed F.D.I.C. limits. Currently EODLS has a collateral agreement with the Firststar Bank of Muskogee.

Interfund Receivables and Payables – During the course of operations, some transactions occur between funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as “due to and from other funds.” Interfund receivables and payables between funds within governmental activities are eliminated in the Government-Wide Statement of Net Assets.

Ad Valorem Tax Receivable – Included in ad valorem tax receivable is the uncollected portion of EODLS’s share of prior year’s property tax assessments for EODLS’s six counties

Prepaid Expenditures – Payments made to vendors for services that will benefit periods beyond June 30, 2015 are recorded as prepaid expenditures.

Library Materials – Because library materials (books, periodicals, audio visual, etc.) purchased by EODLS have useful lives of greater than one year and in accordance with *Governmental Accounting Standards Board (GASB) Statements No. 34*, such acquisitions are capitalized and reported in the fund in which they are acquired at historical cost except for donated materials which are recorded at their estimated fair value.

Fixed Assets – In the Government-Wide financial statements and in accordance with *Governmental Accounting Standards Board (GASB) Statements No. 34*, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated fixed assets which are recorded at their estimated fair value at the date of donation.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015 - CONTINUED**

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Government-Wide Statement of Activities, with accumulated depreciation reflected in the Government-Wide Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Office equipment	5 to 10 years
Furniture	10 to 20 years
Computer equipment	3 to 5 years
Vehicles	3 to 5 years
Other fixed assets	3 to 20 years

Compensated Absences – Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources are reported as expenditures and a fund liability of the general fund.

Fund Balances

EODLS adopted Governmental Accounting Standards Board (GASB) Statement No 54 which redefines the classifications of fund equities.

- *Nonspendable*. Fund balances that cannot be spent because they are either:
 - *Not in Spendable Form*—generally, amounts that are not expected to be converted to cash, such as inventories or prepaid amounts. This classification also includes some long-term amounts such as property acquired for resale or the long-term portion of loans receivable. (However, if the eventual proceeds or collections from these would be restricted, committed, or assigned, these amounts would be included in that other classification.)
 - *Legally or Contractually Required to be Maintained Intact*—amounts that are required to be maintained intact, such as the principal of a permanent fund.
- *Restricted*—amounts that can be used only for specific purposes because of (a) constitutional provisions or enabling legislation or (b) externally imposed constraints. (External constraints might be imposed by creditors, grantors, contributors, or even the laws or regulations of other governments.)
- *Committed*—amounts that can be used only for specific purposes because of a formal action by the government's highest level of decision-making authority. This classification might also include contractual obligations if existing resources have been committed for use in satisfying those contractual requirements. (The formal action to establish constraints should be taken before year-end, even if the amount might not be determined until the subsequent period.)
- *Assigned*—amounts intended to be used for specific purposes but that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body, another body (such as a finance committee), or by an official to whom that authority has been given. Assigned fund balances represent tentative plans for future use of financial resources. The amounts are decided by the Board and can be reclassified as needed

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015 – CONTINUED**

• *Unassigned*—this is the residual classification for the general fund (i.e., everything that is not in another classification or in another fund). The general fund is the only governmental fund that can report a positive unassigned fund balance. Other governmental funds might have a negative unassigned fund balance as a result of overspending for specific purposes for which amounts had been restricted, committed, or assigned.

2. DETAIL NOTES ON TRANSACTION CLASSES/ACCOUNTS

Cash and Cash Equivalents

There are three categories of credit risk that apply to EODLS's cash and investments balances:

1. Insured by F.D.I.C. or collateralized with securities held by its agent in its name.
2. Uninsured or collateralized with securities held by the pledging institution's trust department or agent in EODLS's name.
3. Uninsured and uncollateralized: or collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in EODLS's name; or collateralized with no written or approved collateral agreement

EODLS's bank deposits are categorized below per GASB Statement 3 to give an indication of the level of risk assumed at year end. Deposits of EODLS are carried at cost. The carrying amount of deposits is stated as "cash and cash equivalents" in the financial statements.

	Risk Category			Total Collateral
	1	2	3	
Deposits				
Demand Deposits	\$ 250,000	\$ 815,412	\$ 1,720	\$ 1,065,412
Certificates of Deposit	2,198,611	311,489		2,510,100
Totals	\$ 2,448,611	\$ 1,126,901	\$ 1,720	\$ 3,575,512

Accounts Receivable – EODLS's ad valorem property tax is billed by each of the six participating counties each November 30 on the net assessed value listed as of the prior January 1, for all real and business personal property located in the county. The ad valorem taxes are due on December 31, or one-half by December 31 and one-half by March 31. Accounts receivable represent tax collections measurable and collectible at period end. Generally, this represents July and August collections. This amounted to \$70,600 for the year ended June 30, 2015.

For the year ended June 30, 2015 the total property tax levy collected for EODLS was \$4,711,584, which represented 4 mills in all counties except Delaware and Sequoyah County. Delaware County is 2.09 mills and Sequoyah County is 2 mills.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015 – CONTINUED**

Fixed Assets – The following is a summary of changes in the general fixed assets account group during the fiscal year:

	Asset Balances		
	Equipment/ Furnishings	Informational Materials	Fine Art
Asset Balances, 7/1/14	\$ 2,307,465	\$ 9,669,589	\$ 87,046
Purchases/Donations	143,433	566,119	-
Disposals/Adjustments	(317,992)	(483,479)	-
Asset Balances, 6/30/15	\$ 2,132,906	\$ 9,752,229	\$ 87,046
	Accumulated Depreciation		
	Equipment/ Furnishings	Informational Materials	Fine Art
Asset Balances, 7/1/14	\$ 1,981,014	\$ 7,114,787	\$ 87,046
Depreciation Expense	183,798	566,119	-
Disposals/Adjustments	(257,279)	(570,525)	-
Asset Balances, 6/30/15	\$ 1,907,533	\$ 7,110,381	\$ 87,046
Depreciation Expense	\$ 183,798	\$ 566,119	

Leases – EODLS entered into a two year lease effective May, 2014, with automatic renewal options on property located at 814 W. Okmulgee, Muskogee, Oklahoma for the administrative offices. Estimated lease rental payments under the terms of the lease are as follows:

FY 2016	\$ 50,980
FY 2017	\$ 0

Employee's Retirement Plan – All of EODLS's eligible employees participate in the Oklahoma Public Employees Retirement System (OPERS), a statewide multiple-employer public employee retirement system. Employees of multi-county libraries are eligible to participate in OPERS under Article 1-106 of Oklahoma statutes. OPERS is a cost sharing public employee retirement system, however, risks are not shared by EODLS, but are the liability of OPERS and the State of Oklahoma. OPERS is funded through employer and employee contributions, but EODLS has no legal obligation for paying benefits.

All employees who work 20 hours/week, 1040 hours/year or more are eligible to participate in OPERS. Normal retirement requires 90 points (age plus years of credited service) however employees who initially became members of OPERS before July 1, 1992 are required to have 80 points. Effective July 1, 1994, all members of the Oklahoma Public Retirement System are required to pay retirement contributions on the gross salary earned (less overtime) up to the maximum annual salary established by statute. Since that time the salary cap has gradually risen and effective July 1, 1998, the cap was waived. EODLS contributed 12.5% of gross compensation and the employee contributes 3.5% of his or her wages.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015– CONTINUED**

Effective July 1, 1999, EODLS’s contribution rate was adjusted to 10%. During fiscal year ended June 30, 2004, OPERS allowed a new step-up incentive program wherein eligible employees could contribute an additional 2.91%.

This is an irrevocable option and the employee cannot alter the contribution rate as long as they are an employee of EODLS or a participant in OPERS. Currently twenty employees are enrolled. Effective July 1, 2010, EODLS’s rate increased to 16.5%. The employee rate remains at 3.5%

For the year ended June 30, 2015

<u>Total Compensation</u>	<u>Eligible Compensation</u>	<u>Employee Contributions</u>	<u>Employer Contributions</u>
\$2,356,234	\$1,835,549	\$ 64,244	\$ 302,866

Additionally, employees participating in the step-up contribution option contributed an additional \$21,865

Additional information can be obtained from the separately issued Oklahoma Public Employees Retirement System Annual Report.

3. OTHER NOTES

Participation in Risk Pools – EODLS maintains worker’s compensation coverage through the Oklahoma State Insurance Fund, which is classified as a risk pool for this coverage.

Risk Management – EODLS is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employee’s health and life; natural disaster; and board liability. EODLS manages these various risks of loss by purchasing insurance coverage specific to the risks involved. Management believes such coverage is sufficient to preclude any significant uninsured losses to the EODLS. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Concentration of Risk - The operation of EODLS is significantly dependent on the property values of the six counties in Eastern Oklahoma in which it operates. Any material change to the property values and ad valorem tax collections could have a significant impact on EODLS’s ability to provide the current level of service.

Related Parties – Friends of the Library - These are separate not-for-profit entities established in the trade area of several branches. Their purpose is to support the local branches of EODLS. EODLS does not appoint members or manage any funds for the entities but is a recipient of gifts and volunteer time.

Subsequent Events - Management has evaluated all events subsequent to the balance sheet date of June 30, 2015 through the date of issuance of these financial statements, September 21, 2015, and has determined that there are no subsequent events that require disclosure under generally accepted accounting principles.

Changes in Accounting Principles – The Government Accounting Standards Board (GASB) issued statements numbers 63 and 65 that change the presentation of net assets and of deferred assets and liabilities. Adopting these statements, the Library now uses the term “Net Position” to refer to net assets. Deferrals are now in a separate presentation known as deferred inflows or outflows of resources.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2015– CONTINUED**

Income Taxes - No provision is made for income taxes. The Library is exempt from taxes under the Internal Revenue Code under Section 501(c)(3). The Library files a Form 990 with the IRS annually. Generally, income tax returns related to the current and three prior years remain open for examination by taxing authorities.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Eastern Oklahoma District Library System

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Eastern Oklahoma District Library System (the Library) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements, and have issued our report thereon dated September 21, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

Ardmore, Oklahoma
September 21, 2015

OTHER SUPPLEMENTARY INFORMATION

Eastern Oklahoma District Library System
Schedule of State Financial Assistance
Year ended June 30, 2015
(Unaudited)

<u>State of Oklahoma Assistance</u>	<u>Project Amount</u>	<u>Receipts Recognized</u>	<u>Expenses Paid</u>
Oklahoma Department of Library Grants			
Oklahoma Department of Libraries State Aid for the Development and Expansion of Library Services	\$ 118,918	\$ 118,918	\$ 118,918
	<u>\$ 118,918</u>	<u>\$ 118,918</u>	<u>\$ 118,918</u>

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
SCHEDULE OF COMBINED EXPENDITURES, GENERAL
AND SPECIAL REVENUE FUNDS – ALL DEPARTMENTS AND BRANCHES
FOR THE YEAR ENDED JUNE 30, 2015**

	TOTAL SUPPORT SERVICES	TOTAL LIBRARIES SERVICES	TOTAL
<u>STAFF EXPENDITURES</u>	\$ 547,163	\$ 2,674,718	3,221,881
Books	-	308,176	308,176
Periodical	523	25,814	26,337
Compact Discs	-	64,977	64,977
Online Subscription	32,353	51,104	83,457
Downloadable Audios	86,366	888	87,254
DVD	-	100,872	100,872
Other-Microforms, Kits, Software	135	2,356	2,491
<u>LIBRARY MATERIALS</u>	119,377	554,186	673,562
Postage	1,489	34,885	36,373
Supplies	11,507	167,258	178,765
Equipment Supplies	483	9,534	10,017
Consultants/Speakers/Grants	15,469	49,454	64,923
Printing/Binding	-	1,571	1,571
Inspection Expense	69	196	264
Telephone	10,552	55,860	66,412
Insurance	5,056	20,496	25,552
Data Circ Line/Automation	-	(168,476)	(168,476)
AMIGOS/OCLC	29,955	-	29,955
Seminars/Training	2,150	4,637	6,787
Travel/Gasoline	19,425	28,091	47,516
Software/Licenses	612	32,436	33,048
Continuing Education	-	120	120
Equip Maint Contracts	12,736	88,887	101,623
Other Maint/Repairs	8,192	69,192	77,384
Recovery Expense	-	28,692	28,692
Fees	25	2,750	2,774
Equipment Rent/Lease	-	200	200
Utilities	11,318	889	12,207
Property Revaluation	-	79,788	79,788
Advertising	4,432	22,783	27,214
Memberships	6,926	5,643	12,569
Meals/Food	1,174	5,225	6,399
Rent	62,871	1,917	64,788
Staff Development	255	2,494	2,749
Construction Expense	-	125	125
Misc Contract Labor	-	700	700
Miscellaneous	25	53	78
<u>SUPPLIES & OTHER EXP</u>	204,720	545,399	750,119
<u>EQUIPMENT & FURNISHINGS</u>	24,294	119,139	143,433
<u>TOTAL EXPENDITURES</u>	\$ 895,553	\$ 3,893,442	\$ 4,788,995

Please note: This report includes materials expenditure which, under GASB 34 have been reclassified as assets in the Government-Wide Fund Financial Statements

EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
SCHEDULE OF COMBINED EXPENDITURES, GENERAL REVENUE FUNDS
PUBLIC SERVICE BRANCH
FOR THE YEAR ENDED JUNE 30, 2015

	Stillwell	Westville	Tahlequah	Hulbert	Grove	Jay	Kansas	Checotah	Eufaula	Haskell	Muskogee	Fort Gibson	Warner	Sallisaw	Muldrow	Total Public Services
STAFF EXPENDITURES	\$94,038	\$102,739	\$321,077	\$59,067	\$194,637	\$143,885	\$57,691	\$145,495	\$156,380	\$62,722	\$978,956	\$92,283	\$60,757	\$125,852	\$79,139	2,674,718
Books	14,935	10,691	38,449	10,970	33,639	13,787	10,221	17,025	18,620	1,715	80,488	15,063	10,969	20,754	10,850	308,176
Periodical	298	1,467	3,576	946	2,911	961	1,038	2,554	1,659	382	6,291	913	490	1,885	442	25,814
Compact Discs	2,069	1,576	16,198	1,586	9,079	2,246	2,180	1,442	2,391	0	17,509	2,810	878	3,428	1,584	64,977
Online Subscription	0	0	7,810	0	5,652	0	0	0	0	0	36,592	0	0	1,050	0	51,104
Downloadable Audios	0	0	0	0	0	0	0	0	0	0	888	0	0	0	0	888
DVD	3,211	894	11,430	3,523	7,851	3,679	6,547	6,455	3,913	1,304	30,522	5,369	5,451	5,878	4,844	100,872
Other-micro, kits, sft w r	117	217	342	67	170	67	67	167	235	67	501	67	67	135	67	2,356
LIBRARY MATERIALS	20,630	14,845	77,805	17,093	59,302	20,741	20,054	27,643	26,818	3,469	172,790	24,223	17,855	33,130	17,787	554,186
Postage	1,296	1,334	5,316	834	1,656	2,178	796	1,574	2,623	1,026	8,470	1,153	1,214	3,595	1,820	34,885
Supplies	6,381	4,729	21,103	6,790	15,729	11,026	8,713	14,121	11,301	2,934	37,056	6,955	6,591	7,974	5,855	167,259
Consultants/Speakers	1,394	2,150	4,007	1,319	5,331	2,832	2,407	14,381	2,444	969	1,744	4,269	2,512	2,095	1,600	49,454
Printing/Binding	0	0	0	0	0	0	0	0	0	0	1,571	0	0	0	0	1,571
Recovery Expense	1,667	1,243	4,209	1,047	1,891	1,672	815	1,624	1,517	751	6,218	1,169	1,226	2,335	1,308	28,692
Telephone	2,686	4,112	4,196	1,331	7,449	5,546	1,063	5,792	3,777	2,340	11,856	2,188	3,525	0	0	55,859
Insurance	762	948	1,548	708	1,753	877	706	1,107	1,097	735	6,806	892	677	1,001	874	20,496
Data Circ Line/Automation Fees	-3,931	-30,556	-21,303	-6,565	-29,636	-1,725	-3,653	634	-26,119	-683	0	-3,628	-10,396	-22,939	-7,976	-168,476
Seminars/Training	260	325	450	175	395	565	110	400	280	35	812	415	8	329	206	4,765
Travel/Gasoline	2,093	2,021	1,470	1,344	3,269	5,304	2,853	1,286	1,146	270	3,540	618	425	1,277	1,174	28,092
Software/Licenses	1,346	1,364	4,321	909	2,590	1,518	866	1,873	2,085	1,000	8,317	1,307	1,183	2,231	1,527	32,436
Equip Maint Contracts	2,905	4,537	12,767	2,626	5,937	3,695	2,607	4,867	5,092	2,411	26,532	3,634	3,248	4,814	3,214	88,887
Other Maint/Repairs	0	0	18,217	167	1,810	0	0	0	1,631	0	47,368	0	0	0	0	69,192
Equipment Rent/Lease	-	0	-	-	-	-	-	0	-	-	0	-	-	-	0	0
Utilities	-	-	-	-	0	255	-	-	-	-	634	-	-	-	-	889
Property Revaluation	5,466	5,466	17,970	3,171	6,280	3,985	1,811	5,640	5,640	841	13,460	1,430	1,094	4,896	2,636	79,788
Equipment Supplies	94	690	2,320	1,598	0	400	1,142	344	624	200	869	385	0	387	481	9,534
Advertising	471	721	2,502	400	1,393	2,398	109	2,089	730	1,183	8,065	445	1,732	356	191	22,783
Memberships	165	299	453	47	438	380	47	577	603	52	2,101	193	52	122	117	5,644
Meals/Food	13	275	48	15	39	958	95	833	3	79	2,724	14	45	55	29	5,225
Rent	0	0	0	0	735	0	0	35	175	0	922	0	50	0	0	1,917
Staff Development	143	143	206	123	181	149	123	143	143	104	505	143	123	143	123	2,493
US Data Capture Fees	9	0	561	43	538	89	27	94	110	0	562	152	9	-	-	125
Construction Expense	-	-	125	0	-	-	-	-	-	-	0	-	-	-	-	125
Digitization	157	0	0	0	0	0	0	0	0	0	0	0	0	0	0	157
Misc Contract Labor	0	0	0	0	0	0	0	0	0	0	450	0	0	0	0	450
Miscellaneous	3	1	0	37	150	0	50	0	40	250	157	0	0	0	0	687
SUPPLIES & OTHER EXP	23,420	-191	80,486	16,131	28,110	42,011	20,950	57,421	14,980	14,497	190,803	21,737	13,318	8,679	13,193	545,545
EQUIPMENT & FURNISHINGS	6,031	3,590	19,100	3,555	4,799	5,069	4,109	4,216	4,645	2,564	46,590	1,418	4,269	6,228	2,957	119,140
TOTAL EXPENDITURES	\$144,120	\$120,984	\$498,469	\$95,845	\$286,848	\$211,705	\$102,804	\$234,775	\$202,822	\$83,252	\$1,389,140	\$139,660	\$96,200	\$173,889	\$113,076	\$3,893,589

Please note: This report includes materials expenditures which, under GASB 34 have been reclassified as assets in the Government-Wide and Fund Financial Statements

*Note: This schedule does not include depreciation expense which is a non-cash item.

**EASTERN OKLAHOMA DISTRICT LIBRARY SYSTEM
SCHEDULE OF COMBINED EXPENDITURES, SPECIAL REVENUE FUNDS
PUBLIC SERVICE BRANCH
FOR THE YEAR ENDED JUNE 30, 2015**

	Stillwell	Westville	Tahlequah	Hulbert	Grove	Jay	Kansas	Checotah	Eufaula	Haskell	Muskogee	Fort Gibson	Warner	Sallisaw	Muldrow	Total Public Services
STAFF EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,242	\$0	\$0	\$0	\$0	\$6,242
Books	15	164	98	-	0	-	-	0	0	0	100	0	0	341	849	1,567
Periodical	-	-	-	-	-	-	-	-	-	0	115	-	-	-	-	115
Compact Discs	-	-	-	-	-	-	-	-	-	-	0	-	-	0	0	0
Online Subscription	-	-	-	-	-	-	-	-	-	-	0	-	-	-	-	0
Downloadable Audios	-	-	-	-	-	-	-	-	-	-	0	-	-	0	0	0
DVD	-	57	498	-	-	-	-	-	-	-	0	-	-	13	-	568
Other-Mico, kits, software	-	0	-	-	-	-	-	0	0	-	-	-	-	26	1,000	1,026
LIBRARY MATERIALS	15	221	596	0	0	0	0	0	0	0	215	0	0	381	1,849	3,276
Postage	-	-	0	-	-	-	-	-	-	-	0	0	-	-	-	0
Supplies	2,117	838	4,226	3,558	12,822	1,007	948	2,613	5,965	886	41,749	2,290	1,130	3,302	3,824	87,274
Consultants/Speakers/Grants	1,344	2,852	1,130	1,429	0	-	0	0	2,617	0	20,140	914	298	949	1,694	33,366
Printing/Binding	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Telephone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Data Circ Line/Automation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
AMIGOS/OCLC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Seminars/Training	-	-	0	-	500	-	0	0	500	-	939	-	1,260	-	500	3,699
Travel/Gasoline	-	-	165	-	-	-	-	0	0	-	335	-	-	-	-	500
Software/Licenses	-	-	-	0	72	-	-	-	-	-	0	-	-	0	0	72
Equip Maint Contracts	-	-	-	-	96	-	-	-	0	-	0	-	-	-	-	96
Other Maint/Repairs	-	-	-	0	1,548	-	-	-	0	-	167,018	-	-	-	-	168,566
Equipment Rent/Lease	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Property Revaluation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Equipment Supplies	-	-	322	-	3,147	391	0	-	996	-	218	-	-	-	0	5,074
Advertising	75	0	0	0	0	2,568	0	0	0	0	285	50	0	0	0	2,978
Memberships	-	20	0	-	0	-	-	0	0	-	0	-	0	150	70	240
Meals/Food	423	490	504	1,632	1,983	514	998	1,996	1,270	126	4,885	601	261	197	168	16,045
Rent	-	-	25	-	-	-	-	-	-	-	925	0	26	-	0	976
Misc Contract Labor	-	158	-	-	-	-	-	-	0	-	21,680	-	-	-	-	21,838
Construction Expense	-	0	0	-	-	-	-	0	-	-	-	-	-	-	-	0
Miscellaneous	-	-	-	0	0	200	-	-	0	-	2,464	-	-	-	0	2,664
SUPPLIES & OTHER EXP	3,959	4,358	6,371	6,618	20,168	4,680	1,945	4,608	11,349	1,011	260,639	3,855	2,974	4,597	6,255	343,388
EQUIPMENT & FURNISHINGS	0	2,549	7,065	3,739	2,339	2,549	7,631	4,647	1,280	0	20,342	0	1,000	658	2,283	56,083
TOTAL EXPENDITURES	\$3,974	\$7,127	\$14,033	\$10,357	\$22,507	\$7,229	\$9,576	\$9,255	\$12,628	\$1,011	\$287,438	\$3,855	\$3,974	\$5,635	\$10,387	\$408,989

Please note: This report includes materials expenditures which, under GASB 34 have been reclassified as assets in the Government-Wide and Fund Financial Statements

*Note: This schedule does not include depreciation expense which is a non-cash item.