| THE TOWN OF JONES CITY |
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| THE TOWN OF JONES CITT |
| (Including the Jones City Public Works Authority) |
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| FINANCIAL STATEMENTS |
| AS OF AND FOR THE YEAR ENDED JUNE 30, 2015 |
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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees The Town of Jones City, Oklahoma

Report on Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jones City, Oklahoma, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, and each major fund of the Town of Jones City, Oklahoma, as of June 30, 2015, and the respective changes in modified cash basis financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Change in Accounting Principle

As described in Note 1 to the financial statements, in 2015 the Town changed its basis of accounting to the modified cash basis. Our opinion is not modified with respect to this matter.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the Town of Jones City's basic financial statements. The budgetary comparison schedule on page 27 and the schedules of expenditures of federal and state awards on page 28, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2016, on our consideration of the internal control over financial reporting of the Town of Jones City and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Jones City's internal control over financial reporting and compliance.

J.C.P.A., Inc.

Becky Fleming, C.P.A., Inc. June 23, 2016

THE TOWN OF JONES CITY STATEMENT OF NET POSITION - MODIFIED CASH BASIS JUNE 30, 2015

| | Governmental | Business-type | Total |
|--|--------------|---------------|-------------|
| ASSETS | Activities | Activities | 2015 |
| Current Assets | _ | _ | |
| Cash and demand deposits | 294,763 | 145,147 | 439,910 |
| Restricted cash | 324,839 | 34,750 | 359,589 |
| Prepaid expenses | 0 | 23,594 | 23,594 |
| Internal balances | 92,669 | (92,669) | 0 |
| Total current assets | 712,271 | 110,822 | 823,093 |
| Noncurrent Assets | | | |
| Depreciable property and equipment | 2,992,126 | 3,560,307 | 6,552,433 |
| Accumulated depreciation | (744,260) | (2,165,975) | (2,910,235) |
| Land | 68,000 | 25,000 | 93,000 |
| Construction in progress | 119,122 | 382,599 | 501,721 |
| Total noncurrent assets | 2,434,988 | 1,801,931 | 4,236,919 |
| TOTAL ASSETS | 3,147,259 | 1,912,753 | 5,060,012 |
| | | | |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Capital leases payable, current portion | 59,058 | 23,899 | 82,957 |
| Total current liabilities | 59,058 | 23,899 | 82,957 |
| Noncurrent Liabilities | | | |
| Meter deposits refundable | 0 | 34,750 | 34,750 |
| Capital leases payable, less current portion | 418,313 | 21,995 | 440,308 |
| Total noncurrent liabilities | 418,313 | 56,745 | 475,058 |
| TOTAL LIABILITIES | 477,371 | 80,644 | 558,015 |
| NET DOCITION | | | |
| NET POSITION | 4.057.047 | 4 750 007 | 0.740.054 |
| Net investment in capital assets | 1,957,617 | 1,756,037 | 3,713,654 |
| Restricted for: | 004.050 | 0 | 004.050 |
| Debt | 204,258 | 0 | 204,258 |
| Capital improvements | 50,434 | 0 | 50,434 |
| Capital outlay | 57,808 | 0 | 57,808 |
| Library | 8,382 | 0 | 8,382 |
| Splash pad | 3,957 | 0 | 3,957 |
| Unrestricted | 387,432 | 76,072 | 463,504 |
| TOTAL NET POSITION | 2,669,888 | 1,832,109 | 4,501,997 |
| | | | |

THE TOWN OF JONES CITY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS FOR THE YEAR ENDED JUNE 30, 2015

| | | Program Revenues | | | Net (Expense) Revenues | | |
|--|--------------------------------------|--------------------------|---------------------|---------------|-----------------------------|---------------|-----------|
| | | Operating Capital | | | and Changes in Net Position | | |
| | | Charges for | Grants and | Grants and | Governmental | Business-type | Total |
| Functions/Programs | Expenses | Services | Contributions | Contributions | Activities | Activities | 2015 |
| Governmental activities: | | | | | | | |
| General government | (266,469) | 26,985 | 525 | 195,500 | (43,459) | 0 | (43,459) |
| Community building department | (10,733) | 3,040 | 0 | 0 | (7,693) | 0 | (7,693) |
| Police department | (457,217) | 165,997 | 2,826 | 0 | (288,394) | 0 | (288,394) |
| Fire department | (126,823) | 0 | 10,681 | 0 | (116,142) | 0 | (116,142) |
| Library department | 0 | 0 | 3,086 | | 3,086 | 0 | 3,086 |
| Park department | (62,010) | 0 | 419 | | (61,591) | 0 | (61,591) |
| Street department | (88,376) | 0 | 24,919 | | (63,457) | 0 | (63,457) |
| Total governmental activities | (1,011,628) | 196,022 | 42,456 | 195,500 | (577,650) | 0 | (577,650) |
| Business-type activities: | | | | | | | |
| Sewer department | (207,730) | 141,412 | 0 | 0 | 0 | (66,318) | (66,318) |
| Trash department | (188,466) | 298,849 | 0 | 0 | 0 | 110,383 | 110,383 |
| Water department | (186,597) | 166,383 | 0 | 0 | 0 | (20,214) | (20,214) |
| Gas department | (452,788) | 479,801 | 0 | 0 | 0 | 27,013 | 27,013 |
| Total business-type activities | (1,035,581) | 1,086,445 | 0 | 0 | 0 | 50,864 | 50,864 |
| Total all activities | (2,047,209) | 1,282,467 | 42,456 | 195,500 | (577,650) | 50,864 | (526,786) |
| | | General rever | nues: | | | | |
| * Interest expense of \$4,352 is | | Taxes: | | | | | |
| included in the fire department | | Sales taxes | s for general pur | poses | 547,752 | 0 | 547,752 |
| ** Interest expense of \$181 is included | | Sales taxes | s, restricted for d | apital | 166,822 | 0 | 166,822 |
| in the sewer, water, and gas departm | ents | expense | s and debt servi | ce | | | |
| | | Franchise a | and public servi | ce taxes | 71,843 | 0 | 71,843 |
| | | Other gene | ral revenues | | 16,450 | 42,924 | 59,374 |
| Investment income | | | | | 2,132 | 133 | 2,265 |
| | Gain on disposal of capital assets | | | | 0 | 18,937 | 18,937 |
| | Transfers | | | | | 179,722 | 0 |
| | Total general revenues and transfers | | | | 625,277 | 241,716 | 866,993 |
| | | Change in net position | | | 47,627 | 292,580 | 340,207 |
| | | Beginning net position | | | | 1,588,137 | 4,220,223 |
| | | Prior period adjustments | | | | (48,608) | (58,433) |
| | | Ending net po | osition | | 2,669,888 | 1,832,109 | 4,501,997 |

THE TOWN OF JONES CITY BALANCE SHEET - MODIFIED CASH BASIS GOVERNMENTAL FUNDS JUNE 30, 2015

| | General |
|--|---------------|
| ASSETS | Fund |
| Cash and demand deposits | 294,763 |
| Restricted cash | 324,839 |
| Due from other funds | 92,669 |
| TOTAL ASSETS | 712,271 |
| | |
| LIABILITIES | 0 |
| | |
| FUND BALANCE | |
| Restricted for: | |
| Debt | 204,258 |
| Capital improvements | 50,434 |
| Capital outlay | 57,808 |
| Library | 8,382 |
| Splash pad | 3,957 |
| Assigned for: | |
| Library construction | 216,076 |
| Unassigned | 171,356 |
| TOTAL FUND BALANCE | 712,271 |
| TOTAL LIABILITIES AND | \$712,271 |
| FUND BALANCE | |
| Decensification of fund halance to not | t position of |
| Reconciliation of fund balance to net governmental activities: | position of |
| Fund balance | 712,271 |
| Depreciable capital assets | 2,992,126 |
| Accumlated depreciation | (744,260) |
| Land | 68,000 |
| | 119,122 |
| Construction in progress | |
| Capital lease payable | (477,371) |

Net position

\$2,669,888

THE TOWN OF JONES CITY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2015

| | General |
|--|---|
| REVENUES | Fund |
| Sales and use taxes | 547,752 |
| Sales taxes - restricted | 166,822 |
| Franchise taxes | 71,843 |
| Shared taxes | 29,905 |
| Fines and forfeitures | 165,997 |
| Licenses, permits, inspections | 26,985 |
| Rental revenues | 3,040 |
| Donations | 11,908 |
| Grants | 200,404 |
| Other revenues | 12,190 |
| Interest | 2,132 |
| TOTAL REVENUES | 1,238,978 |
| | |
| EXPENDITURES | |
| General government | 246,203 |
| Community building | 3,992 |
| Police department | 427,832 |
| Fire department | 77,047 |
| Library department | 0 |
| Park department | 34,863 |
| Street department | 68,580 |
| Debt service | 51,818 |
| Capital outlay | 641,788 |
| TOTAL EXPENDITURES | 1,552,123 |
| REVENUES OVER (UNDER) EXPENDITURES | (313,145) |
| OTHER FINANCING COURCES (LICES) | |
| OTHER FINANCING SOURCES (USES) | 40E ECO |
| Loan proceeds | 485,563 |
| Transfers-in (out) | (179,722) |
| TOTAL OTHER FINANCING SOURCES (USES) | 305,841 |
| NET CHANGE IN FUND BALANCES | (7,304) |
| BEGINNING FUND BALANCE | 729,400 |
| Prior period adjustment | (9,825) |
| ENDING FUND BALANCE | \$712,271 |
| | · , , , , , , , , , , , , , , , , , , , |
| Reconciliation of net change in fund balance to char net position of governmental activities: | nge in |
| Net change in fund balances - governmental funds | (7,304) |
| Capital asset purchases capitalized | 641,788 |
| Depreciation expense | (148,760) |
| Loan proceeds | (485,563) |
| Principal payments on capital lease | 47,466 |
| Change in Net Position of Governmenal Activities | \$47,627 |
| | . ,- |

THE TOWN OF JONES CITY STATEMENT OF NET POSITION - MODIFIED CASH BASIS PROPRIETARY FUNDS JUNE 30, 2015

| | Jones City |
|--------------------------------------|--------------|
| | Public Works |
| ASSETS | Authority |
| Current Assets | |
| Cash and demand deposits | 145,147 |
| Restricted cash | 34,750 |
| Prepaid expenses | 23,594 |
| Total current assets | 203,491 |
| Noncurrent Assets | |
| Depreciable property and equipment | 3,560,307 |
| Accumulated depreciation | (2,165,975) |
| Land | 25,000 |
| Construction in progress | 382,599 |
| Total noncurrent assets | 1,801,931 |
| TOTAL ASSETS | 2,005,422 |
| LIABILITIES Current Liabilities | |
| Due to other funds | 92,669 |
| Current portion of capital leases | 23,899 |
| Total current liabilities | 116,568 |
| Noncurrent Liabilities | , |
| Meter deposits refundable | 34,750 |
| Capital leases, less current portion | 21,995 |
| Total noncurrent liabilities | 56,745 |
| TOTAL LIABILITIES | 173,313 |
| | |
| NET POSITION | |
| Net investment in capital assets | 1,756,037 |
| Unrestricted | 76,072 |
| TOTAL NET POSITION | \$1,832,109 |
| | |

THE TOWN OF JONES CITY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - MODIFIED CASH BASIS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2015

| | Jones City |
|---------------------------------------|--------------|
| | Public Works |
| OPERATING REVENUES | Authority |
| Sewer revenues | 141,412 |
| Trash revenues | 298,849 |
| Water revenues | 166,383 |
| Gas revenues | 479,801 |
| Late fees | 21,334 |
| Other income | 21,590 |
| TOTAL OPERATING REVENUES | 1,129,369 |
| OPERATING EXPENSES | |
| Sewer department | 207,549 |
| Trash department | 188,466 |
| Water department | 186,416 |
| Gas department | 452,607 |
| TOTAL OPERATING EXPENSES | 1,035,038 |
| OPERATING INCOME | 94,331 |
| NON-OPERATING REVENUES (EXPENSES) | |
| Interest income | 133 |
| Interest expense | (543) |
| Gain on sale of capital assets | 18,937 |
| NET NON-OPERATING REVENUES (EXPENSES) | 18,527 |
| INCOME BEFORE TRANSFERS | 112,858 |
| TRANSFERS | |
| Transfers-in (out) | 179,722 |
| CHANGE IN NET POSITION | 292,580 |
| BEGINNING NET POSITION | 1,588,137 |
| Prior period adjustments | (48,608) |
| ENDING NET POSITION | \$1,832,109 |
| | |

THE TOWN OF JONES CITY STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2015

| | Public Works |
|---|------------------|
| Cash flows from operations: | Authority |
| Cash received from: | |
| Customers | 1,134,471 |
| Cash payments for: | |
| Goods and services | (630,626) |
| Employees | (260,957) |
| Net cash provided from operations | 242,888 |
| Cash flows from capital financing activities: | ,-, |
| Grants transferred from general fund | 139,235 |
| Loan proceeds | 6,920 |
| Principal payments | (12,793) |
| Interest payments | (543) |
| Insurance payments to replace capital assets | 51,870 |
| Purchases of capital assets | (582,913) |
| Net cash from capital financing activities | (398,224) |
| Cash flows from non-capital financing activities: | (, |
| Interfund transfers | 59,406 |
| Net cash from non-capital financing activities | 59,406 |
| Cash flows from investing activities: | 22,122 |
| Interest income | 133 |
| Net cash from investing activities | 133 |
| Net (decrease) in cash | (95,797) |
| Beginning cash | 240,944 |
| Ending cash | \$145,147 |
| 3 | - - / |
| Reconciliation of income from operations | |
| to net cash from operations: | |
| Operating income | 94,331 |
| Adjustments to income from operations: | 0 1,00 1 |
| Depreciation | 128,142 |
| Change in assets and liabilities: | 120,112 |
| (Increase) decrease in accounts receivable | 80,347 |
| (Increase) decrease in prepaid expenses | (8,041) |
| (Increase) decrease in due from other funds | (0,041) |
| Increase (decrease) in payables | (51,891) |
| Increase (decrease) in due to other funds | 47,710 |
| Net cash provided by operations | \$242,888 |
| Hot dadi provided by operations | ΨΖ¬Ζ,000 |

1. <u>Summary of Significant Accounting Policies</u>

1A. Introduction

The Town's financial statements are prepared using the modified cash basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP) in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). These modified cash basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting. Generally, that means that only items arising from cash transactions are recorded. Accounts receivable and accounts payable, for instance, are not recorded.

1B. Financial Reporting Entity

The Town of Jones City, Oklahoma, was incorporated January 4, 1909, under the laws of the State of Oklahoma. The Town of Jones City (Town) operates under the Statutory Town Board of Trustees form of government and provides the following major services: public safety, streets, public improvements, planning and zoning, and general administration. Sewer, trash, water, and gas utilities are provided by the Town's public works authority.

1B1. Blended Component Units

The Jones City Public Works Authority (JCPWA) was established to finance, establish, and operate utility services for the citizens of the Town. JCPWA is a legally separate entity from the Town and is governed by the same board of trustees that governs the Town. For financial reporting purposes, the JCPWA is reported as if it were part of the Town's operations. The JCPWA does not present separate financial statements.

1C. Basis of Presentation

1C1. Fund Accounting

The Town uses fund accounting to maintain its financial records. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprises its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures/expenses. The Town's funds are organized into two categories: governmental and proprietary. Within these categories, funds are further defined as major or non-major. The emphasis in fund financial statements is on major funds in either the governmental or business-type activities categories as defined by GASB 34. The Town has one governmental fund and one business-type fund.

1C2. Basis of Accounting and Measurement Focus

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. Measurement focus is a term used to describe which transactions are recorded.

1C2a. Modified Cash Basis of Accounting

The modified cash basis of accounting is a comprehensive basis of accounting other than GAAP, and is a modification of the pure cash basis of accounting. Professional standards define the cash basis of accounting as a basis of accounting an entity uses to record cash receipts and disbursements, and modifications of the cash basis having substantial support (for example, recording depreciation on fixed assets.) Although the modified cash basis of accounting is not separately defined by professional standards, the modifications to the cash basis have evolved over time through common practice, and generally result when cash receipts or disbursements provide a benefit or obligation covering multiple reporting periods, and the reporting of the cash transaction would be more meaningful to financial statement users if spread over those multiple periods.

For modifications to be considered to have substantial support, they should:

- 1. be made as a result of cash receipts or disbursements;
- 2. have substantial support in GAAP or other accounting literature; and
- 3. be logical.

1C3. Government-wide Financial Statements

The government-wide financial statements are highly aggregated financial statements that present financial information for all assets, deferred outflows, liabilities, deferred inflows, and net assets using the economic resources measurement focus within the limitations of the modified cash basis of accounting. This means that revenues are recorded when received and expenses, with the exception of capitalizing and depreciating capital assets, are recorded when paid. The government-wide financial statements required are the statement of net assets and the statement of activities. These financial statements are designed to help users asses the finances of a government in its entirety, including the year's operating results; determine whether the government's overall financial position improved or deteriorated; and evaluate whether the government's current-year revenues were sufficient to pay for current year services. They are also designed to help users assess the cost of providing services to its citizenry; determine how the government finances its programs; understand the extent to which the government has invested in capital assets; and make better comparisons between governments.

1C4. Governmental Fund Financial Statements

The general fund of the Town is a governmental fund. The governmental fund financial statements focus primarily on the sources, uses, and balances of current financial resources. They are presented using the current financial resources measurement focus and the modified cash basis of

accounting. Revenues are recognized when they are received and expenditures are recorded when paid. The financial statements required for governmental funds are the balance sheet and the statement of revenues, expenditures, and changes in fund balance. The governmental fund balance sheet does not present capital assets or long-term liabilities. Instead, the statement of revenues, expenditures and changes in fund balance reports the financial resource inflows and outflows arising from the disposition and acquisition of capital assets, the issuance and repayment of long-term debt, and maturation of non-debt long-term liabilities. Capital assets and long-term liabilities associated with and generally arising from activities reported in governmental funds are reported only in the government-wide financial statements.

1C5. Proprietary Fund Financial Statements

The utility fund of the Town is a proprietary fund. The proprietary fund utilizes an economic resources measurement focus within the limitations of the modified cash basis of accounting, the objectives of which involves the determination of operating income, changes in net position, net position, and cash flows. The accounting principles applicable are those similar to businesses in the private sector. The Town maintains one proprietary fund, which is an enterprise fund. Enterprise funds are used to account for operations for which a fee is charged to external users for goods or services and the activity is financed with debt that is solely secured by a pledge of the net revenues; has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges; or establishes fees and charges based on a pricing policy designed to recover similar costs.

1D. Cash and Cash Equivalents

Cash and cash equivalents for purposes of the statement of cash flows are defined as cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

1E. Deposits and Investments

The governing body has not formally adopted deposit and investment policies that limit the government's allowable deposits or investments and address the specific types of risk to which the government is exposed. However, it is the policy of the governing body to require deposits in excess of FDIC limits to be collateralized as required by Oklahoma Statutes.

Investments are accounted for in accordance with GASB-31, *Accounting and Financial Reporting for Certain Investments*, which states that investments held at year end with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost.

1F. Interfund Activity

Interfund activity is reported either as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other Interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

1G. Capital Assets

Capital assets purchased or acquired with an original cost of \$3,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements

Vehicles and equipment

Infrastructure

15 to 40 years

5 to 25 years

25 to 40 years

GASB-34 required the Town to report and depreciate new infrastructure assets effective with the 2004 year. Infrastructure assets include roads, sidewalks, bridges, traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Town. Neither their historical cost nor related depreciation has been reported in the financial statements. Retroactive reporting is not required.

Since management did not maintain sufficient financial records to adequately support the valuation of capital assets prior to July 1, 2008, the cost of significant capital assets purchased or constructed prior to July 1, 2008, is estimated based on the recollection of past board members and current employees.

1H. Equity Classifications

In the government-wide statements, equity is classified as net position and reported in three components as follows:

- 1. Net investment in capital assets Capital assets, net of accumulated depreciation, are reduced by the outstanding balances of any debt attributable to their acquisition, construction, or improvement.
- 2. Restricted Net assets that have had constraints placed upon them either by external sources such as creditors, grantors, contributors, or laws or regulations of other governments; or law through constitutional provisions or enabling legislation.

3. Unrestricted – All other net assets that do not meet the definition of the previous two classifications.

In the fund financial statements, governmental fund equity is classified as fund balance and reported as needed in five components as follows:

- 1. Nonspendable amounts not in a spendable form, or legally or contractually required to be maintained intact.
- Restricted constraints placed on fund balance are externally imposed by creditors, grantors, or other governments; or are imposed by law through constitutional provisions or enabling legislation.
- Committed amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the individual government's highest level of decision making authority.
- 4. Assigned constraints placed on fund balance are imposed by the government's intent that it be used for specific purposes, but are neither restricted nor committed. An individual government must define and disclose how it expresses its intent for purposes of making assignments. For the Town, this intent is expressed by a vote of the board of trustees encumbering amounts for assigned purposes.
- 5. Unassigned remaining fund balance in excess of all other classifications.

11. Revenues and Expenditures

Program revenues in the government-wide statements include charges paid by the recipients of the goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues. In proprietary funds, operating revenues and expenses result from providing the goods or services that are the funds principal ongoing operations. Revenues and expenses not meeting this definition are nonoperating revenues and expenses. Subsidies and grants to proprietary funds, which finance either capital or current operations, are reported as nonoperating revenue based on GASB-33. In applying GASB-33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

1J. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as needed. When both assigned and

unassigned resources are available for use, it is the government's policy to use assigned resources first, and then unassigned resources as needed.

2. <u>Deposits and Investments</u>

At year end, the Town had insured deposits of \$500,000. Deposits of \$335,130 were not insured, but were collateralized with securities held by the bank's agent but not in the Town's name, in accordance with state statutes.

The State of Oklahoma allows municipalities to invest in the following: direct obligations of the U.S. Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; and county, municipal or school district direct debt.

3. Restricted Cash and Investments

Restricted taxes, as discussed in note 6, and restricted donations, are maintained in separate accounts of the general fund of the Town. Customer meter deposits are maintained in separate accounts of the JCPWA.

4. Capital Assets

Capital asset activity for the year just ended is summarized as follows:

| • | Beginning | | | Ending | Beginning | | | Ending | Book |
|--------------------------------|-----------|-----------|-----------|-----------|--------------|-----------|-----------|--------------|-----------|
| Governmental Activities | Balance | Additions | Disposals | Balance | Depreciation | Additions | Disposals | Depreciation | Value |
| Non-depreciable | | | | | | | | | |
| Construction in progress | 339,431 | 78,739 | (832,517) | 119,122 | 0 | 0 | 0 | 0 | 119,122 |
| Land | 118,000 | 0 | 0 | 68,000 | 0 | 0 | 0 | 0 | 68,000 |
| Total non-depreciable | 457,431 | 78,739 | (832,517) | 187,122 | 0 | 0 | 0 | 0 | 187,122 |
| Depreciable | | | | | | | | | |
| Land improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Buildings & bldg equipment | 505,549 | 7,000 | 0 | 415,006 | 160,929 | 26,925 | 0 | 187,854 | 227,153 |
| Equipment | 793,665 | 528,036 | 0 | 1,385,329 | 365,542 | 94,095 | 0 | 459,637 | 925,692 |
| Roads, bridges, sidewalks | 178,163 | 860,530 | 0 | 1,191,791 | 69,029 | 27,740 | 0 | 96,769 | 1,095,022 |
| Total depreciable | 1,477,377 | 1,395,566 | 0 | 2,992,126 | 595,499 | 148,760 | 0 | 744,260 | 2,247,867 |
| Total governmental | 1,934,809 | 1,474,304 | (832,517) | 3,179,249 | 595,499 | 148,760 | 0 | 744,260 | 2,434,989 |

| Business-type Activities | Beginning Balance | Additions | Disposals | Ending Balance | Beginning Depreciation | Additions | Disposals | Ending Depreciation | Book Value |
|----------------------------|----------------------|-----------|--------------|-------------------|---------------------------|-----------|-----------|------------------------|---------------|
| Non-depreciable | | | - 10 1000110 | | | | p = ==== | | |
| Construction in progress | 61,573 | 321,027 | 0 | 382,599 | 0 | 0 | 0 | 0 | 382,599 |
| Total non-depreciable | 61,573 | 321,027 | 0 | 382,599 | 0 | 0 | 0 | 0 | 382,599 |
| Depreciable | | | | | | | | | |
| Buildings & bldg equipment | 80,167 | 146,564 | 0 | 226,731 | 50,643 | 6,260 | 0 | 56,903 | 169,828 |
| Equipment | 278,445 | 138,524 | (52,000) | 364,969 | 187,556 | 26,538 | (19,067) | 195,028 | 169,942 |
| Utility systems | 2,964,808 | 3,798 | 0 | 2,968,606 | 1,818,701 | 95,344 | 0 | 1,914,044 | 1,054,562 |
| Total depreciable | 3,323,421 | 288,886 | (52,000) | 3,560,307 | 2,056,899 | 128,142 | (19,067) | 2,165,975 | 1,394,332 |
| Total business-type | 3,384,993 | 609,913 | (52,000) | 3,942,906 | 2,056,899 | 128,142 | (19,067) | 2,165,975 | 1,776,931 |

Depreciation (including amortization of equipment under capital leases) by department is as follows:

| Governmental Activities | | Business-type Activities | | | | | | |
|-------------------------|---------|--------------------------|--------------|------------|--|--|--|--|
| General government | 20,266 | Sewer | - | 72,548 | | | | |
| Community building | 6,741 | Water | (| 31,479 | | | | |
| Police department | 29,385 | Gas | | 24,115 | | | | |
| Fire department | 45,425 | | 12 | 28,142 | | | | |
| Park department | 27,147 | | | | | | | |
| Street department | 19,796 | | | | | | | |
| | 148,760 | | | | | | | |
| Capital assets under | G | ross | Accumulated | Net | | | | |
| capital leases | An | nount | Amortization | Amount | | | | |
| Governmental | | 194,463.00 | (8,482.00) | 485,981.00 | | | | |
| Business-type | | 110,679.00 | (5,803.00) | 104,876.00 | | | | |
| | 6 | 505,142.00 | (14,285.00) | 590,857.00 | | | | |

5. <u>Capital Leases</u>

Debt outstanding at June 30, 2015, consisted of the following:

| | | Interest | Maturity | Amount | | |
|---------------|---------|----------|------------|---------|-------------|--------------|
| Fund | | Rate | Date | Issued | Outstanding | Security |
| Governmental | Tanker | 3.720% | 02/14/2025 | 306,848 | 298,656 | Tanker truck |
| Governmental | Lights | 4.022% | 12/22/2019 | 178,715 | 178,715 | Lights |
| Business-type | Truck | 3.000% | 04/14/2018 | 31,704 | 30,018 | Truck |
| Business-type | Backhoe | 2.000% | 08/14/2016 | 26,975 | 15,868 | Backhoe |

Long-term debt activity for the year ended June 30, 2015, was as follows:

| | | Beginning | | | Ending | Due in |
|--------------|------------------|-----------|-----------|------------|---------|----------|
| Fund | Capital Leases | Balance | Additions | Reductions | Balance | One Year |
| Governmental | Fire truck | 14,276 | 0 | (14,276) | 0 | 0 |
| Governmental | Streets | 25,000 | 0 | (25,000) | 0 | 0 |
| Governmental | Fire truck | 0 | 306,848 | (8,192) | 298,656 | 26,077 |
| Governmental | Ballfield lights | 0 | 178,715 | 0 | 178,715 | 32,981 |
| | Total | 39,276 | 485,563 | (47,468) | 477,371 | 59,058 |
| | - - | | | | | |
| Proprietary | Truck | 0 | 31,704 | (1,686) | 30,018 | 10,313 |
| Proprietary | Backhoe | 0 | 26,975 | (11,107) | 15,868 | 13,586 |
| | _ | 0 | 58,679 | (12,793) | 45,886 | 23,899 |

Debt service requirements to maturity are as follows:

| Governmental | Principal | Interest | Business-Type | Principal | Interest |
|--------------|-----------|----------|---------------|-----------|----------|
| 2016 | 59,058 | 18,035 | | 23,899 | 953 |
| 2017 | 61,415 | 15,678 | | 12,909 | 452 |
| 2018 | 63,835 | 13,258 | | 9,077 | 125 |
| 2019 | 66,351 | 10,742 | | 0 | 0 |
| 2020 | 68,948 | 8,145 | | 0 | 0 |
| 2021-2025 | 157,764 | 14,548 | _ | 0 | 0 |
| | 477,371 | 80,407 | _ | 45,886 | 1,529 |

6. Restricted Taxes

1 cent of the 4 cent sales tax of the town is restricted as follows: 60% for the payment of long-term debt; 20% for capital improvements of the Town and the JCPWA; and 20% for capital outlay for the Town and JCPWA.

7. Pension Plans

Defined Benefit Pension Plans

Oklahoma Firefighters Pension and Retirement System – Defined Benefit Pension Plan

<u>Plan Description</u>. The Town contributes to the Oklahoma Firefighters Pension and Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by a 13-member board which acts as fiduciary for investment of funds and the application of plan interpretations. The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The System is a component unit of the State of Oklahoma and is authorized under Title 11, Oklahoma Statutes 1981, sections 48-101 et. seq. The System issues a publicly available financial report that includes financial statements and

required supplementary information for the plan and may be obtained from their offices at 4545 N. Lincoln Blvd., Suite 265, Oklahoma City, OK 73105, or by calling 1-800-525-7461.

<u>Funding Policy</u>. Volunteer firefighters are not required to contribute, but the Town is required to contribute \$60 per volunteer per year. The contribution requirements of the System are an established rate determined by Oklahoma Statute and are not based on actuarial calculations. The Town's required contribution to the System for the years ended June 30, 2015, 2014, and 2013 were \$1,080, \$1,080 and \$1,080, Those payments have not been made due to a problem with the System not being able to update their firefighter rolls. The payments will be made in 2016 and adjusted in future years as required as the rolls are corrected.

Oklahoma Police Pension and Retirement System - Defined Benefit Pension Plan

<u>Plan Description</u>. The city contributes to the Oklahoma Police Pension and Retirement System (OPPRS), a cost-sharing multiple-employer defined benefit pension plan administered by a 13-member board which acts as fiduciary for investment of funds and the application of plan interpretations. The OPPRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The OPPRS is a component unit of the State of Oklahoma and is authorized under Title 11, Oklahoma Statutes 1981, sections 48-101 et. seq. The OPPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan and may be obtained from their offices at 4545 N. Lincoln Blvd., Suite 265, Oklahoma City, OK 73105, or by calling 1-800-525-7461.

<u>Funding Policy</u>. Police are required to contribute 8% of eligible salary, while the city is required to contribute 13%. The contribution requirement of OPPRS is an established rate determined by Oklahoma Statute and is not based on actuarial calculations. The city and employee contributions to OPPRS for 2015, 2014 and 2013 were as follows: \$27,037, \$25,235 and \$23,349; and \$16,638, \$15,529 and \$14,369, equal to the required contributions for each year. Eligible payroll was \$207,980, \$194,113 and \$179,607.

Defined Contribution Pension Plan

The Town employees participate in the Oklahoma Municipal Retirement System as authorized by Town ordinance. Title 11, Oklahoma Statutes 1981, section 48-101 et. seq. assigns the authority to establish and amend the benefit provisions of the plans that participate in the System to the respective employer entities. All full-time and part-time employees of the Town are eligible to participate in the System and full-time employees are fully vested after 10 years. Covered employees are required to contribute from 1% to 4% of their gross payroll which the Town must match. Employee contributions over 4% are optional and are not matched by the Town. The payroll for Town employees for the year was \$515,250. The payroll for Town employees covered by the Fund for the year was \$280,795. Actual Town and employee contributions for the year were \$7,414 each, equal to the required contributions for the year.

8. Risk Management

The Town is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town manages this risk through the purchase of commercial insurance policies. Risk management activities are accounted for by fund, and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered. During the year just ended, claims were made in the amount of \$51,870 for a wrecked backhoe.

9. <u>Inter-fund Transactions</u>

| | Fund | Fund | Transfers | |
|----------------|-----------|----------|-----------|--|
| Operating | (59,406) | 59,406 | 0 | |
| Capital leases | 18,919 | (18,919) | 0 | |
| Capital assets | (139,235) | 139,235 | 0 | |
| | (179,722) | 179,722 | 0 | |
| | | | | |
| | General | Utility | Net | |
| | Fund | Fund | Interfund | |
| Operating | 65,054 | (65,054) | 0 | |
| Capital assets | 27,615 | (27,615) | 0 | |
| | 92,669 | (92,669) | 0 | |

10. Budgets

The board of trustees adopts legally required annual operating budgets each year for each fund. The same generally accepted accounting principles basis of accounting used for fund financial reporting purposes is used for budgetary purposes. At the fund level, actual expenditures cannot exceed budgeted appropriations at the department level. Budgetary transfers between departments of the same fund are approved by the board when required. Supplemental appropriations, if needed, are approved by the board and submitted to the state auditor's office as required by state statutes. All appropriations lapse at the end of the fiscal year. Encumbrance accounting is not used. No budget amendments were approved during the year.

11. Construction Commitments

November 19, 2015 the Jones Public Works Authority board of trustees issued a \$900,000 sales tax revenue note for the construction of a new library building. The Town will own the building, but the Oklahoma County Metropolitan Library System will be responsible for operation of the library. A construction contract for \$872,500 was executed in August of 2015. Construction began during spring of 2016 and is due for completion within 270 days of the start of construction.

12. <u>Subsequent Events</u>

Management performed an evaluation of the Town's activity through June 23, 2016, the date the audit report was ready to be released, and has concluded that there are no significant subsequent events requiring disclosure through that date.

13. Prior Period Adjustments (Change to Modified Cash Basis)

| | General | Utility | Total |
|--------------------------------|----------|----------|-------------|
| | Fund | Fund | Adjustments |
| Accounts receivable | (80,635) | (74,373) | (155,008) |
| Accounts payable | 70,810 | 25,765 | 96,575 |
| Total prior period adjustments | (9,825) | (48,608) | (58,433) |

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Cell: 405.641.5794

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees
The Town of Jones City, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities, and each fund of the Town of Jones City, Oklahoma, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Jones City, and have issued our report thereon, dated June 23, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the internal control over financial reporting of the Town of Jones City to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jones City's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Jones City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies 2015-1, 2015-2, 2015-3, and 2015-7 described in the accompanying schedule of findings and responses to be material weaknesses.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies 2015-4, 2015-5, and 2015-6 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the Town of Jones City are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and which are described in the accompanying schedule of findings and responses as item 2015-6.

The Town of Jones City's Response to Findings

The Town of Jones City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Town of Jones City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Becky Fleming, C.P.A., Inc.

SIC.P.A., Inc.

June 23, 2016

SCHEDULE OF FINDINGS AND RESPONSES For the Year Ended June 30, 2015

2015-1 Criteria: Procedures should be established to insure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

Condition: The general ledger is not being reviewed at least monthly for posting errors and inappropriate account balances.

Cause: There are no established procedures to insure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

Effect: Because there are no established procedures to insure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances, the general ledger contains posting errors and inappropriate account balances, causing the board financial statements to be misstated and town departments to be out of compliance with adopted budgets once the corrections are made.

Recommendation: We recommend that procedures be established to make sure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

Response: We will establish procedures to insure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

2015-2 Criteria: Procedures should be established to insure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; and that capital assets are reconciled to the general ledger and to insurance policies at least annually.

Condition: Capital assets are not being correctly recorded in the general ledger; subsidiary schedules of capital assets are not being adequately maintained; and capital assets are not being reconciled to the general ledger or to insurance policies at least annually.

Cause: There are no established procedures to insure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; or that capital assets are reconciled to the general ledger and to insurance policies at least annually.

Effect: Because there are no established procedures to insure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; or that capital assets are reconciled to the general ledger and insurance policies at least annually, errors in either the general ledger, subsidiary schedules, or insurance policies may exist and not be corrected on a timely basis.

Recommendation: We recommend that procedures be established to make sure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; and that capital assets are reconciled to the general ledger and to insurance policies at least annually.

Response: We will establish procedures to insure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; and that capital assets are reconciled to the general ledger and to insurance policies at least annually.

2015-3 Criteria: Policies and procedures should be established to insure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

Condition: Utility billings are not being correctly recorded in the general ledger and subsidiary reports related to utility billings are not being reconciled to the general ledger at least monthly.

Cause: There are no established procedures to insure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

Effect: Because utility billings are not being correctly recorded in the general ledger and subsidiary reports related to utility billings are not being reconciled to the general ledger at least monthly, errors in either the billing system, the general ledger, or customer accounts may exist and not be corrected on a timely basis.

Recommendation: We recommend that policies and procedures be established to insure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

Response: We will establish procedures to insure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

2015-4 Criteria: Policies and procedures should be established to insure that grants are adequately administered; that grant records are adequately maintained; and that grant revenues and expenditures are correctly recorded in the general ledger.

Condition: Grants are not being adequately administered; grant records are not being adequately maintained; and grant revenues and expenditures are not being correctly recorded in the general ledger.

Cause: There are no established policies or procedures to insure that grants are adequately administered; that grant records are adequately maintained; or that grant revenues and expenditures are correctly recorded in the general ledger.

Effect: Because there are no established policies or procedures to insure that grants are adequately administered, grant revenues and expenditures are not being correctly recognized in the general ledger and grant records are not organized in a consistent and clear manner.

Recommendation: We recommend that policies and procedures be established to insure that grants are adequately administered; grant records are adequately maintained; and grant revenues and expenditures are correctly recorded in the general ledger.

Response: We will establish policies and procedures to insure that grants are adequately administered; grant records are adequately maintained; and that grant revenues and expenditures are correctly recorded in the general ledger.

2015-5 Criteria: Segregation of duties or other compensating procedures to provide oversight and review between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments should be established to make deliberate fraud more difficult to enact and make it more likely that innocent errors will be found and corrected.

Condition: The same employees maintain the general ledger, billing systems, perform reconciliations, and collect payments, with no compensating procedures to provide for oversight or review of those transactions.

Cause: There is not sufficient segregation of duties between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments, and no compensating procedures to provide for oversight or review of those transactions.

Effect: Because there is not sufficient segregation of duties between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments, and no compensating procedures to provide for oversight or review of those transactions, posting or other errors are occurring and not being found and corrected on a timely basis.

Recommendation: We recommend that procedures be established to provide segregation of duties between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments, or, where that is not possible, establish other compensating procedures to provide for oversight or review of those transactions.

Response: Since we are a small town, we will never be able to have sufficient segregation of duties. However, we are working on allocating office tasks to various personnel in order to develop better reconciling and oversight procedures for our accounting records.

2015-6 Criteria: Procedures should be established to insure that budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

Condition: Budget to actual reports are not being prepared and reviewed at least monthly and budgets are not being amended as needed during the year.

Cause: There are no established procedures to insure that budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

Effect: Because there are no established procedures to insure budget to actual reports are prepared and reviewed at least monthly, budgets are not being amended as needed during the year.

Recommendation: We recommend that procedures be established to insure that budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

Response: We will establish procedures to insure budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

All of the above findings are repeat findings from 2014.

2015-7 Criteria: Procedures should be established to insure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

Condition: Restricted sales taxes are not always being accounted for or used in accordance with the ordinances that established them.

Cause: There are no established procedures to insure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

Effect: Because there are no established procedures to insure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them, restricted sales taxes are not always deposited timely into their restricted accounts or used in accordance with the ordinances that established them. In addition, restricted amounts reported in the financial statements are inaccurate and misleading as to the cash balances that are available for restricted and unrestricted purposes which could cause cash flow issues for daily operations.

Recommendation: We recommend that procedures be established to insure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

Response: We will establish procedures to insure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

THE TOWN OF JONES CITY BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2015

| | | | | Variance |
|------------------------------------|-----------|-----------|-----------|---------------|
| | Original | Final | | Favorable |
| REVENUES | Budget | Budget | Actual | (Unfavorable) |
| Sales and use taxes | 441,500 | 441,500 | 547,752 | 106,252 |
| Sales taxes - restricted | 135,000 | 135,000 | 166,822 | 31,822 |
| Franchise taxes | 65,000 | 65,000 | 71,843 | 6,843 |
| Shared taxes | 28,850 | 28,850 | 29,905 | 1,055 |
| Fines and forfeitures | 150,000 | 150,000 | 165,997 | 15,997 |
| Licenses, permits, inspections | 20,000 | 20,000 | 26,985 | 6,985 |
| Rental revenues | 0 | 0 | 3,040 | 3,040 |
| Donations | 0 | 0 | 11,908 | 11,908 |
| Grants | 200,000 | 200,000 | 200,404 | 404 |
| Other revenues | 100,000 | 100,000 | 12,190 | (87,810) |
| Interest | 3,500 | 3,500 | 2,132 | (1,368) |
| TOTAL REVENUES | 1,143,850 | 1,143,850 | 1,238,978 | 95,128 |
| | | | | |
| EXPENDITURES | 000 000 | 000 000 | 0.40.000 | 54507 |
| General government | 300,800 | 300,800 | 246,203 | 54,597 |
| Community building | 11,000 | 11,000 | 3,992 | 7,008 |
| Police department | 407,300 | 407,300 | 427,832 | (20,532) |
| Fire department | 95,501 | 95,501 | 77,047 | 18,454 |
| Library department | 9,200 | 9,200 | 0 | 9,200 |
| Park department | 35,850 | 35,850 | 34,863 | 987 |
| Street department | 78,000 | 78,000 | 68,580 | 9,420 |
| Debt service | 0 | 0 | 51,818 | (51,818) |
| Capital outlay | 116,590 | 116,590 | 641,788 | (525,198) |
| TOTAL EXPENDITURES | 1,054,241 | 1,054,241 | 1,552,123 | (497,882) |
| REVENUES OVER (UNDER) EXPENDITURES | 89,609 | 89,609 | (313,145) | (402,754) |
| OTHER FINANCING SOURCES | | | | |
| Loan proceeds | 0 | 0 | 485,563 | (485,563) |
| Transfers-in (out) | 0 | 0 | (179,722) | (179,722) |
| NET OTHER FINANCING SOURCES (USES) | 0 | 0 | 305,841 | (665,285) |
| NET CHANGE IN FUND BALANCES | 89,609 | 89,609 | (7,304) | (96,913) |
| | | | | - |
| BEGINNING FUND BALANCE | 717,185 | 717,185 | 719,575 | 2,390 |
| ENDING FUND BALANCE | 806,794 | 806,794 | 712,271 | (94,523) |

Notes to the budgetary comparison schedule:

- 1. The budget is prepared on the modified cash basis.
- 2. No budget amendments were adopted during the year, resulting in several departments being out of compliance with their budgets.
- 3. The budget was not amended for the capital leases or their purchases.
- 4. The budget was not amended to account for the interfund transfers.

THE TOWN OF JONES CITY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2015

(Accrual Basis)

| FEDERAL GRANTOR/ | FEDERAL | PASS-THROUGH | |
|---|---------|--------------|-----------------|
| PASS-THROUGH GRANTOR/ | CFDA | GRANTOR'S | =\/==\/== |
| PROGRAM TITLE | NUMBER | NUMBER | EXPENSES |
| U.S. Department of Housing and Urban Development Oklahoma Department of Commerce | | | |
| Community Development Block Grants/State's Program | 14.228 | 15895CDBG13 | 95,500 |
| TOTAL EXPENDITURES OF FEDERAL AWARDS | | | 95,500 |
| THE TOWN OF JONES CITY | | | |
| SCHEDULE OF EXPENDITURES OF STATE AWARDS | | | |
| FOR THE YEAR ENDED JUNE 30, 2015 | | | |
| (Accrual Basis) | | | |
| STATE GRANTOR/ | | | |
| PASS-THROUGH GRANTOR | | GRANTOR'S | |
| PROGRAM TITLE | | NUMBER | EXPENSES |
| Oklahoma Department of Agriculture N/A | | | 4,484 |
| Rural Fire Protection | | | |
| Oklahoma Department of Commerce | | REAP 2014 | 100,000 |
| Association of Central Oklahoma Governments | | | |
| Rural Economic Action Plan | | | |
| Oklahoma Department of Civil Emergency Management | | | |
| N/A | | | |
| Public Assistance Grants | | FEMA DR 4117 | 419 |
| TOTAL EXPENDITURES OF STATE AWARDS | | | 104,903 |