

Management's Discussion and Analysis and Financial Statements September 30, 2015 and 2014 Weatherford Hospital Authority

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# **Independent Auditor's Report**

Board of Trustees Weatherford Hospital Authority Weatherford, Oklahoma

## **Report on the Financial Statements**

We have audited the accompanying financial statements of Weatherford Hospital Authority (Authority) which comprise the statements of net position as of September 30, 2015 and 2014, and the related statements of revenues, expenses and changes in net position and cash flows for the years then ended, and related notes to the financial statements, which collectively comprise the Authority's financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and preform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Weatherford Hospital Authority as of September 30, 2015 and 2014, and the results of its operations, changes in net position, and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

# **Other Matters**

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 2, 2016 on our consideration of the Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Each Barly LLP

Oklahoma City, Oklahoma February 2, 2016

Our discussion and analysis for Weatherford Hospital Authority's financial performance provides an overview of the Authority's financial activities for the fiscal years ended September 30, 2015, 2014, and 2013. Please read it in conjunction with the Authority's financial statements, which begin on page 8.

# **Financial Highlights**

- The Authority's net position decreased in each of the past 2 years with a \$754,619 or 8% decrease in 2015 and a \$177,670 or 2% decrease in 2014.
- The Authority reported operating loss in 2015 of \$231,056 and operating income of \$318,116 in 2014. The operating income in 2015 decreased by \$549,172 or 173% over the income reported in 2014. Operating income in 2014 decreased by \$372,470 or 54% compared to 2013.
- Nonoperating expenses (interest expense) increased by \$3,657 or 1% in 2015 compared to 2014. Nonoperating expenses decreased in 2014 by \$28,955 or 4% compared to 2013.

## **Using This Annual Report**

The Authority's financial statements consist of three statements – Statement of Net Position; Statement of Revenues, Expenses, and Changes in Net Position; and Statement of Cash Flows. These financial statements and related notes provide information about the activities of the Authority including resources held by the Authority but restricted for specific purposes by contributors, grantors, or enabling legislation.

#### The Statements of Net Position and Statements of Revenues, Expenses, and Changes in Net Position

One of the most important questions asked about the Authority's finances is, "Is the Authority as a whole better or worse off as a result of the year's activities?" The Statements of Net Position and the Statements of Revenues, Expenses, and Changes in Net Position report information about the Authority's resources and its activities in a way that helps answer this question. These statements include all restricted and unrestricted assets and all liabilities using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Authority's net position and changes in them. You can think of the Authority's net position - the difference between assets and liabilities - as one way to measure the Authority's financial health, or financial position. Over time, increases or decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Authority's patient base and measures of the quality of service it provides to the community, as well as local economic factors to assess the overall health of the Authority.

## **Statements of Cash Flows**

The final required statement is the Statement of Cash Flows. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities. It provides answers to such questions as "Where did cash come from?" "What was cash used for?" and "What was the change in cash balance during the reporting period?"

## The Authority's Net Position

The Authority's net position is the difference between its assets and liabilities reported in the Statements of Net Position on page 8. The Authority's net position decreased in 2015 by \$754,619 and decreased by \$177,670 with an 8% decrease in 2015 and 2% decrease in 2014.

	2015	2014	2013
Assets			
Cash, cash equivalents, and short term	\$ 4,251,740	\$ 4.007.784	\$ 3.916.124
certificates of deposit Restricted cash and investments	\$ 4,231,740 1,973,527	\$ 4,007,784 1,860,802	\$ 3,916,124 1,751,783
Patient accounts receivable, net	3,474,034	2,689,754	2,811,996
Other current assets	839,388	1,356,211	1,123,724
Capital assets, net	10,924,321	12,229,232	13,223,332
Other noncurrent assets	543,910	536,880	668,298
Total assets	\$ 22,006,920	\$ 22,680,663	\$ 23,495,257
Liabilities			
Long-term debt	\$ 10,371,222	\$ 10,763,808	\$ 11,132,209
Other current liabilities	2,806,389	2,332,927	2,601,450
Total liabilities	13,177,611	13,096,735	13,733,659
Net Position			
Net investment in capital assets	553,099	1,465,424	2,091,123
Restricted expendable	1,973,527	1,860,802	1,751,783
Unrestricted	6,302,683	6,257,702	5,918,692
Total net position	8,829,309	9,583,928	9,761,598
Total liabilities and net position	\$ 22,006,920	\$ 22,680,663	\$ 23,495,257

#### Assets, Liabilities, and Net Position

Significant components of the change in the Authority's assets, liabilities, and net position are as follows:

- Notes receivable from physicians decreased \$131,418 during 2015 compared to the decrease of \$356,671 during 2014.
- Other receivables for electronic health record reimbursement decreased \$454,338 during 2015 and increased \$799,388 during 2014.

# **Operating Results and Changes in Net Position**

	2015	2014	2013
Operating Revenue Net patient service revenue Other revenue	\$ 17,546,117 161,060	\$ 16,651,392 1,092,377	\$ 18,560,822 731,981
Total operating revenue	17,707,177	17,743,769	19,292,803
Operating Expenses Salaries, wages, and employee benefits Purchased services and professional fees Depreciation Supplies and other	8,640,451 3,661,866 1,489,340 4,146,576	8,202,523 3,607,774 1,533,371 4,081,985	9,113,356 3,688,975 1,468,888 4,330,998
Total operating expenses	17,938,233	17,425,653	18,602,217
Operating (Loss) Income	(231,056)	318,116	690,586
Nonoperating Revenues (Expenses) Investment income Interest expense Non capital grants and contributions	15,385 (702,357) 25,829	22,999 (698,700) 26,861	59,591 (727,655) 42,349
Nonoperating revenues(expenses), net	(661,143)	(648,840)	(625,715)
Revenues in excess of (less than) expenses	(892,199)	(330,724)	64,871
Capital appropriations and contributions Capital appropriations-City of Weatherford Capital contributions	104,137 33,443 137,580	114,605 38,449 153,054	109,075 179,598 288,673
Change in Net Position	(754,619)	(177,670)	353,544
Net Position, Beginning of the Year	9,583,928	9,761,598	9,408,054
Net Position, End of Year	\$ 8,829,309	\$ 9,583,928	\$ 9,761,598

# **Operating Results**

The first component of the overall change in the Authority's net position is its operating results. Generally the operating income or loss is the difference between net patient service revenues and the expenses incurred to perform those services. The operating loss for 2015 was \$231,056. The operating income in 2015 decreased by \$549,172 compared to the 2014 operating income of \$318,116. The primary components of the change in the operating income during 2015 was the decrease in other operating revenue of \$931,317 compared to an increase of \$360,396 in 2014 and the increase in operating expenses of \$512,580 in 2015 compared to an decrease of \$1,176,564 in 2014.

The Authority sometimes provides care for patients who have little or no health insurance or other means of repayment. As discussed, this service to the community is consistent with the goals established for the Authority when it was established. There was \$352,311 of charity care provided in 2015 and \$597,497 in 2014 based on charges foregone. Because there is no expectation of repayment, charity care is not reported as patient service revenues of the Authority.

# **Nonoperating Revenues and Expenses**

Nonoperating revenues and expenses consist primarily of, interest expense, non-capital donations and investment income. The major change in nonoperating revenue is due to the increase in interest expense which increased in 2015 by \$3,657 compared to a decrease of \$28,955 in 2014 and the decrease in investment income which decreased in 2015 by \$7,614 compared to a decrease of \$36,592 in 2014. As a result of these factors, nonoperating revenues (expenses) decreased by \$12,303 in 2015 compared to the \$23,125 decrease of nonoperating expenses in 2014.

# The Authority's Cash Flows

The Authority's overall liquidity increased during the year with a net increase to cash and cash equivalents, of \$355,764 in 2015 and an increase of \$196,048 in 2014. Cash flows provided by operating activities decreased by \$150,066 during 2015. This was due primarily to the increase in payments to and on behalf of employees. Cash flows provided by operating activities decreased by \$308,298 in 2014. Cash used for non-capital financing activities decreased by \$24,256 when compared with 2014 and increased by \$18,619 when compared with 2013. Cash used for capital and capital related financing activities increased by \$294,836 when compared with 2014 and increased \$57,219 when compared to 2013. Cash from investing activities decreased by \$9,310 in 2015 and decreased \$23,245 in 2014 due to renewing certificates of deposits.

# **Capital Assets and Debt Administration**

At the end of 2015 and 2014, the Authority had \$10,924,321 and \$12,229,232 invested in net capital assets, as detailed in Note 4 to the financial statements.

# <u>Debt</u>

At September 30, 2015, the Authority had \$10,371,222 in outstanding long-term debt, which represents a decrease of \$392,586 over 2014 compared to a decrease of \$368,401 over 2013. For additional information regarding long-term debt, please see Note 7 to the financial statements.

## **Contacting the Authority's Financial Management**

This financial report is designed to provide our patients, suppliers, taxpayers, and creditors with a general overview of the Authority's finances and to show the Authority's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Weatherford Hospital Authority, Administrator's Office, 3701 E. Main St., Weatherford, Oklahoma 73096.

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	2015	2014
Assets		
Current Assets		
Cash and cash equivalents	\$ 3,249,755	\$ 3,006,716
Short term investments	1,001,985	1,001,068
Restricted cash and investments	429,131	430,371
Receivables		
Patient, net of estimated uncollectibles of		
approximately \$1,825,000 in 2015 and \$1,766,000 in 2014	3,474,034	2,689,754
Estimated third-party payor settlements	345,943	335,163
Other	-	454,338
Notes	-	131,418
Supplies	329,460	278,147
Prepaid expenses	163,985	157,145
Total current assets	8,994,293	8,484,120
Noncurrent Cash and Investments		
Noncurrent certificate of deposit	543,910	538,500
Restricted for future construction	522,734	408,853
Restricted by trustee for debt service	1,021,662	1,021,578
Total noncurrent cash and investments	2,088,306	1,968,931
Capital Assets		
Capital assets not being depreciated	1,151,916	1,151,916
Capital assets being depreciated, net	9,772,405	11,077,316
Total capital assets	10,924,321	12,229,232
	10,721,521	12,227,232
Notes Receivable		(1,620)
Total assets	\$ 22,006,920	\$ 22,680,663

# Weatherford Hospital Authority Statements of Net Position September 30, 2015 and 2014

	2015	2014
Liabilities and Net Position		
Current Liabilities Note payable to bank Current maturities of long-term debt Accounts payable Accrued expenses Salaries and benefits Interest	\$ 404,096 415,573 1,466,679 682,836 252,778	\$ 404,096 394,616 1,077,584 586,830 264,417
Total current liabilities	3,221,962	2,727,543
Long Term Debt, Less Current Maturities Total liabilities	9,955,649 13,177,611	10,369,192 13,096,735
Net Position Net investment in capital assets Restricted Expendable for debt service	553,099 1,450,793	1,465,424 1,451,949
Expendable for capital acquisitions	522,734	408,853
Unrestricted	6,302,683	6,257,702
Total net position	8,829,309	9,583,928
Total liabilities and net position	\$ 22,006,920	\$ 22,680,663

# Weatherford Hospital Authority Statements of Revenues, Expenses, and Changes in Net Position Years Ended September 30, 2015 and 2014

	2015	2014
Operating Revenues Net patient service revenue, net of provision for bad debts of \$2,596,619 in 2015 and \$2,796,829 in 2014 Other revenue	\$ 17,546,117 161,060	\$ 16,651,392 1,092,377
Total operating revenue	17,707,177	17,743,769
Operating Expenses Salaries and wages Employee benefits Purchased services and professional fees Supplies and other Depreciation Total operating expenses	7,192,131 1,448,320 3,661,866 4,146,576 1,489,340 17,938,233	6,782,512 1,420,011 3,607,774 4,081,985 1,533,371 17,425,653
Operating (Loss) Income	(231,056)	318,116
Nonoperating Revenues (Expenses) Investment income Interest expense Non capital grants and contributions	15,385 (702,357) 25,829	22,999 (698,700) 26,861
Net nonoperating expenses	(661,143)	(648,840)
Revenues Less Than Expenses Before Capital Appropriations and Capital Contributions	(892,199)	(330,724)
Capital Appropriations - City of Weatherford	104,137	114,605
Capital Contributions	33,443	38,449
Change in Net Position	(754,619)	(177,670)
Net Position, Beginning of the Year	9,583,928	9,761,598
Net Position, End of Year	\$ 8,829,309	\$ 9,583,928

# Weatherford Hospital Authority Statements of Cash Flows Years Ended September 30, 2015 and 2014

	2015	2014
Operating Activities Receipts from and on behalf of patients Payments to and on behalf of employees Payments to suppliers and contractors Other receipts	\$ 16,751,057 (8,414,647) (7,477,500) 615,398	\$ 16,736,370 (7,891,427) (7,858,608) 638,039
Net Cash from Operating Activities	1,474,308	1,624,374
Non Capital Related Financing Activities Net change in note payable to bank Interest paid on short term bank note Non capital contributions and donations	(22,429) 25,829	(5,654) (42,063) 26,861
Net Cash from (used for) Non Capital Financing Activities	3,400	(20,856)
Capital and Capital Related Financing Activities Capital contributions Capital appropriations - City of Weatherford Principal payments on debt obligations Interest paid on debt obligations Purchase of capital assets	33,443 104,137 (396,865) (687,288) (184,429)	38,449 114,605 (372,680) (666,941) (539,271)
Net Cash used for Capital and Capital Related Financing Activities	(1,131,002)	(1,425,838)
Investing Activities Investment income Purchase of investments	15,385 (6,327)	22,999 (4,631)
Net Cash from Investing Activities	9,058	18,368
Net Change in Cash and Cash Equivalents	355,764	196,048
Cash and Cash Equivalents, Beginning of Year	4,867,518	4,671,470
Cash and Cash Equivalents, End of Year	\$ 5,223,282	\$ 4,867,518
Reconciliation of Cash and Cash Equivalents to the Balance Sheets Cash and cash equivalents Restricted cash and investments Noncurrent cash and investments	\$ 3,249,755 429,131 1,544,396	\$ 3,006,716 430,371 1,430,431
Total Cash and Cash Equivalents	\$ 5,223,282	\$ 4,867,518

# Weatherford Hospital Authority Statements of Cash Flows Years Ended September 30, 2015 and 2014

	 2015	 2014
Reconciliation of Operating (Loss) Income to Net		
Cash from Operating Activities		
Operating (loss) income	\$ (231,056)	\$ 318,116
Adjustments to reconcile operating (loss) income to		
net cash from operating activities		
Depreciation	1,489,340	1,533,371
Provision for bad debts	2,547,215	2,796,829
Forgiveness of notes receivable included in salary expense	129,798	358,291
Changes in assets and liabilities		
Patient receivables	(3,331,495)	(2,674,587)
Other receivables	454,338	(454,338)
Supplies	(51,313)	(25,842)
Prepaid expenses	(6,840)	58,084
Estimated third-party payor settlements	(10,780)	(37, 264)
Accounts payable and accrued expenses	 485,101	 (248,286)
Net Cash from Operating Activities	\$ 1,474,308	\$ 1,624,374

# Note 1 - Reporting Entity and Summary of Significant Accounting Policies

The financial statements of the Weatherford Hospital Authority (Authority) have been prepared in accordance with generally accepted accounting principles in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting and reporting policies and practices used by the Hospital are described below.

## **Reporting Entity**

The Authority was created by a Trust Indenture dated July 30, 1968 as a public trust for the benefit of the City of Weatherford, Oklahoma and the surrounding area. The Authority is an agency of the State of Oklahoma and is empowered to acquire land and to acquire, construct, finance and lease buildings, equipment and related facilities for health care purposes. The Authority operates Weatherford Regional Hospital, a critical access hospital operating 25 beds in its acute care facility.

For financial reporting purposes, the Authority has included all funds, organizations, agencies, boards, commissions, and authorities. The Authority has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the Authority are such that exclusion would cause the Authority's financial statements to be misleading or incomplete. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the Authority to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the Authority. The Authority has no component units which meet the Governmental Accounting Standards Board criteria.

## **Measurement Focus and Basis of Accounting**

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. Revenues are recognized when earned, and expenses are recorded when the liability is incurred.

## **Basis of Presentation**

The statement of net position displays the Authority's assets and liabilities, with the difference reported as net position. Net position is reported in the following categories/components:

*Net investment in capital assets* consists of net capital assets reduced by the outstanding balances of any related debt obligations attributable to the acquisition, construction or improvement of those assets.

Restricted net position:

*Restricted - expendable net position* results when constraints placed on net position use are either externally imposed or imposed through enabling legislation.

*Restricted – nonexpendable net position* is subject to externally imposed stipulations which require them to be maintained permanently by the Authority.

*Unrestricted net position* consists of net position not meeting the definition of the preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Authority's policy is to first apply the expense toward the most restrictive resources and then toward unrestricted resources.

## **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# **Cash and Cash Equivalents**

Cash and cash equivalents include highly liquid investments with an original maturity of three months or less, excluding internally designated or restricted cash and investments. For purposes of the statement of cash flows, the Authority considers all cash and investments with an original maturity of three months or less as cash and cash equivalents. At September 30, 2015 and 2014, cash equivalents consisted of money market mutual funds and certificates of deposit.

## **Short-Term Investments**

Short-term certificates of deposit are those with an original maturity of three to twelve months, excluding internally designated or restricted cash and investments. Certificates of deposit are recorded at historical cost.

## **Patient Receivables**

Patient receivables are uncollateralized customer and third-party payor obligations. Patient receivables, excluding amounts due from third-party payors, are turned over to a collection agency if the receivables remain unpaid after the Authority's collections procedures. The Authority does not charge interest on the unpaid patient receivables. Payments of patient receivables are allocated to the specific claims identified on the remittance advice or, if unspecified, are applied to the earliest unpaid claim.

The carrying amount of patient receivables is reduced by a valuation allowance that reflects management's best estimate of amounts that will not be collected from patients and third-party payors. Management reviews patient receivables by payor class and applies percentages to determine estimated amounts that will not be collected from patients due to bad debts. Management considers historical write off and recovery information in determining the estimated bad debt provision.

## **Supplies**

Supplies are stated at lower of cost (first-in, first-out) or market.

## Noncurrent Cash and Investments

Restricted investments for future capital improvements are restricted under a sales tax ordinance. Restricted investments under debt agreements are restricted by the trustee for debt service. Designated or restricted investments that are available for obligations classified as current liabilities are reported in current assets.

## **Investment Income**

Interest, dividends, gains and losses, both realized and unrealized, on investments and deposits are included in nonoperating revenues when earned.

# **Capital Assets**

Property and equipment acquisitions in excess of \$5,000 are capitalized and recorded at cost. Depreciation is provided over the estimated useful life of each depreciable asset and is computed using the straight-line method. Equipment under capital lease obligations is amortized on the straight-line method over the shorter period of the lease term or the estimated useful life of the equipment. Amortization is included in the depreciation and amortization in the financial statements. The estimated useful lives of capital assets are as follows:

Land improvements	10 years
Buildings and improvements	5-40 years
Equipment	3-25 years

Gifts of long-lived assets such as land, buildings, or equipment are reported as additions to unrestricted net position, and are excluded from revenues less than expenses. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted net position.

## **Notes Receivable**

The Authority issues notes to employees and physicians as part of its recruitment process. Notes are repayable over a minimum of a one-year period to a maximum of a ten-year period and are issued with market interest rates. The notes are issued with forgiveness provisions over the life of the note to encourage retention. It is anticipated that the balance of the notes will be forgiven over time.

At September 30, 2015 and 2014, notes receivable from physicians totaled \$0 and \$129,798. Forgiveness of the notes receivable is recorded in salaries and wages expense and totaled \$129,798 and \$358,291 for the years ended September 30, 2015 and 2014.

## **Bond Premiums and Discounts**

Bonds payable are reported net of the applicable bond premium or discount. Bond premiums and discounts are amortized over the life debt using the effective interest method. Amortization is included in interest expense.

## **Compensated Absences**

The Authority's employees earn paid time-off days at varying rates depending on years of service. Employees may accumulate paid time-off up to a specified maximum. Employees are paid for accumulated paid time-off upon termination. The liability for compensated absences is included with accrued salaries and benefits in the accompanying financial statements.

## **Operating Revenues and Expenses**

The Authority's statement of revenues, expenses, and changes in net position distinguishes between operating and nonoperating revenues and expenses. Operating revenues and expenses of the Authority result from exchange transactions associated with providing health care services - the Authority's principal activity, and the costs of providing those services, including depreciation and excluding interest cost. All other revenues and expenses are reported as nonoperating.

## **Net Patient Service Revenue**

The Authority has agreements with third-party payors that provide for payments to the Authority at amounts different from its established rates. Payment arrangements include prospectively determined rates, reimbursed costs, discounted charges, and per diem payments. Net patient service revenue is reported at the estimated net realizable amounts from patients, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined.

# **Charity Care**

The Authority provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than established rates. Since the Authority does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue. The amount of charges foregone for services provided under the Authority's charity care policy were approximately \$352,000 and \$598,000 for the years ended September 30, 2015 and 2014. Total direct and indirect costs related to these foregone charges were approximately \$159,000 and \$294,000 at September 30, 2015 and 2014, based on an average ratio of cost to gross charges.

## **Electronic Health Record Incentive**

The American Recovery and Reinvestment Act of 2009 (ARRA) amended the Social Security Act to establish incentive payments under the Medicare and Medicaid programs for certain hospitals and professionals that meaningfully use certified Electronic Health Records (EHR) technology.

To qualify for the EHR incentive payments, hospitals and physicians must meet designated EHR meaningful use criteria. In addition, hospitals must attest that they have used certified EHR technology, satisfied the meaningful use objectives, and specify the EHR reporting period. This attestation is subject to audit by the federal government or its designee. The EHR incentive payment to hospitals for each payment year is calculated as a product of (1) allowable costs as defined by the Centers for Medicare & Medicaid Services (CMS) and (2) the Medicare share. Once the initial attestation of meaningful use is completed, critical access hospitals receive the entire EHR incentive payment for submitted allowable costs of the respective periods in a lump sum, subject to a final adjustment on the cost report.

The Authority recognizes EHR incentive payments as revenue when there is reasonable assurance that the Authority will comply with the conditions attached to the incentive payments. EHR incentive payments are included in other operating revenue in the accompanying financial statements. The amount of EHR incentive payments recognized are based on management's best estimate and those amounts are subject to change with such changes impacting the period in which they occur.

During the years ended September 30, 2015 and 2014, the Authority recorded \$0 and \$339,339 related to the Medicare program and recorded \$0 and \$575,000 related to the Medicaid program in other operating revenue for meaningful use incentives.

## Supplemental Hospital Offset Payment Program Act

The Supplemental Hospital Offset Payment Program Act (SHOPP), designated as House Bill 1381 (HB 1381), was passed during 2011 implementing a fee on hospitals to generate matching funds to the State of Oklahoma from federal sources. The program is designed to assess Oklahoma hospitals, unless exempt, a supplemental hospital offset payment program fee. The collected fees will be placed in pools and then allocated to hospitals as directed by legislation. The Oklahoma Health Care Authority (OHCA) does not guarantee that allocations will equal or exceed the amount of the supplemental hospital offset payment program fee.

Critical access hospitals are excluded from paying the supplemental hospital offset fee but are still eligible to receive SHOPP funds. The Authority records receipts as reduction in Medicaid contractual adjustments. Future changes in law or regulation at the federal or state level can adversely affect or eliminate SHOPP.

The Authority received SHOPP payments totaling approximately \$571,000 and \$688,000 for the years ended September 30, 2015 and 2014, which is included in net patient service revenue.

## **Advertising Costs**

Costs incurred for producing and distributing advertising are expensed as incurred.

## **Capital Appropriations**

Effective April 6, 2010, the citizens of the City of Weatherford, Oklahoma (City) approved a 1% sales tax for several major projects within the City. The Authority receives 5% of the 1% sales tax up to an aggregate amount of \$1,022,722. The tax expires in 2020. The City appropriates these amounts monthly to the Authority. The Authority reports this as Capital Appropriations - City of Weatherford.

## **Grants and Contributions**

From time to time, the Authority receives contributions from individuals and private organizations. Revenues from grants and contributions (including contributions of capital assets) are recognized when all eligibility requirements, including time requirements are met. Grants and contributions may be restricted for either specific operating purposes or for capital purposes. Amounts that are unrestricted or that are restricted to a specific operating purpose is reported as nonoperating revenues. Amounts restricted to capital acquisitions are reported after nonoperating revenues and expenses.

# Note 2 - Net Patient Service Revenue

The Authority has agreements with third-party payors that provide for payments to the Authority at amounts different from its established rates. A summary of the payment arrangements with major third-party payors follows:

<u>Medicare:</u> The Authority is licensed as a Critical Access Hospital (CAH). The Authority is reimbursed for most acute care services under a cost reimbursed methodology with a final settlement determined after submission of annual cost reports by the Authority and are subject to audits thereof by the Medicare Administrative Contractor (MAC). The Authority's Medicare cost reports have been audited by the MAC through the year ended September 30, 2013. Clinical services are paid on a cost basis or fixed fee schedule.

<u>Medicaid</u>: Inpatient and outpatient services rendered to patients covered by the state Medicaid program are reimbursed on a prospectively determined per diem rate or established fee.

<u>Blue Cross</u>: Inpatient services rendered to Blue Cross subscribers are paid at prospectively determined rates per discharge. Outpatient services are reimbursed at outpatient payment fee screens or at charges less a prospectively determined discount. The prospectively determined discount is not subject to retroactive adjustment.

<u>Other:</u> The Authority has also entered into payment agreements with certain commercial insurance carriers and other organizations. The basis for payment to the Authority under these agreements includes prospectively determined rates per discharge, discounts from established charges, and prospectively determined daily rates.

Concentration of gross revenues by major payor accounted for the following percentages of the Authority's patient service revenues for the years ended September 30, 2015 and 2014:

	2015	2014
Medicare	41%	37%
Medicaid	13%	15%
Blue Cross and other commercial payors	39%	40%
Self pay and other	7%	8%
	100%	100%

Laws and regulations governing the Medicare, Medicaid, and other programs are extremely complex and subject to interpretation. As a result, there is at least a reasonable possibility that recorded estimates will change by a material amount in the near term. The net patient service revenue increased approximately \$81,000 for the year ended September 30, 2015 and decreased approximately \$120,000 for the year ended September 30, 2014 due to removal of allowances previously estimated that are no longer necessary as a result of final settlements, adjustments to amounts previously estimated and years that are no longer likely subject to audits, reviews and investigations.

## Note 3 - Deposits and Investments

The carrying amounts of deposits and investments as of September 30, 2015 and 2014 are as follows:

	2015	2014
Carrying amounts Cash and deposits	\$ 6,769,177	\$ 6,407,086

Deposits and investments are reported in the following statement of net position captions:

	2015	2014
Included in the following balance sheet captions		
Cash and cash equivalents	\$ 3,249,755	\$ 3,006,716
Short-term investments	1,001,985	1,001,068
Current portion restricted under bond indenture agreements	429,131	430,371
Non current cash and investments		
Noncurrent certificate of deposit	543,910	538,500
Restricted for future construction	522,734	408,853
Restricted by trustee for debt service	 1,021,662	 1,021,578
	\$ 6,769,177	\$ 6,407,086

#### **Deposits – Custodial Credit Risk**

Custodial credit risk is the risk that in the event of a bank or investment company failure, the Authority's deposits may not be returned to it. Under state law, investments are limited to full faith and credit obligations of the federal government, obligations of certain federal agencies or instrumentalities, repurchase agreements collateralized by those securities, collateralized or insured certificates of deposit and other evidences of deposit, negotiable certificates of deposit, Bankers' acceptances, limited top-rated commercial paper, certain money market mutual funds, obligations of state and local governments, including obligations of Oklahoma state public trusts and bond notes, debentures or other similar obligations of a foreign government that meet specific requirements.

The Authority's deposits in banks at September 30, 2015 and 2014 were entirely covered by federal depository insurance or by collateral held by the Authority's custodial bank in the Authority's name.

## **Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

## **Concentration of Credit Risk**

The Authority places no limit on the amount it may invest in any one issuer.

#### **Investment Income**

Investment income, primarily interest income, for the years ended September 30, 2015 and 2014 was \$15,385 and \$22,999.

# Note 4 - Capital Assets

Capital assets additions and transfers, disposals, and balances for the year ended September 30, 2015 are as follows:

	Sept	Balance ember 30, 2014	A	dditions and Transfers	]	Disposals	Sept	Balance ember 30, 2015
Capital assets not being depreciated Land Construction in progress	\$	873,001 278,915	\$	-	\$	-	\$	873,001 278,915
Total capital assets not being depreciated	\$	1,151,916	\$	-	\$	-	\$	1,151,916
Capital assets being depreciated								
Land improvements		130,685	\$	-	\$	-		130,685
Building and improvements		15,781,945		-		-		15,781,945
Equipment		10,227,319		184,429		(200,205)		10,211,543
		26,139,949	\$	184,429	\$	(200,205)		26,124,173
Less accumulated depreciation for:								
Land improvements		(88,024)	\$	(9,316)	\$	-		(97,340)
Building and improvements		(6,842,001)		(744,785)		-		(7,586,786)
Equipment		(8,132,608)		(735,239)	_	200,205		(8,667,642)
Total accumulated depreciation		(15,062,633)	\$	(1,489,340)	\$	200,205		(16,351,768)
Total capital assets being								
depreciated, net	\$	11,077,316					\$	9,772,405
Total capital assets, net	\$	12,229,232					\$	10,924,321

Construction in progress at September 30, 2015, represents an addition of a surgery suite and rehab and professional building. The estimated cost to complete this project is \$6,250,000. Management is evaluating funding alternatives.

Capital assets additions and transfers, disposals, and balances for the year ended September 30, 2014 are as follows:

	Balance September 30, 2013		Additions and Transfers		Disposals		Balance September 30, 2014	
Capital assets not being depreciated Land Construction in progress	\$	873,001 278,915	\$	-	\$	-	\$	873,001 278,915
Total capital assets not being depreciated	\$	1,151,916	\$		\$		\$	1,151,916
Capital assets being depreciated Land improvements Building and improvements Equipment		130,685 15,781,945 9,688,048	\$	539,271	\$	- -		130,685 15,781,945 10,227,319
Total capital assets being depreciated		25,600,678	\$	539,271	\$	-		26,139,949
Less accumulated depreciation for: Land improvements Building and improvements Equipment Total accumulated		(78,708) (6,091,714) (7,358,840)	\$	(9,316) (750,287) (773,768)	\$	- - -		(88,024) (6,842,001) (8,132,608)
depreciation		(13,529,262)	\$	(1,533,371)	\$	_		(15,062,633)
Total capital assets being depreciated, net	\$	12,071,416					\$	11,077,316
Total capital assets, net	\$	13,223,332					\$	12,229,232

# Note 5 - Leases

The Authority leases certain equipment under noncancelable long-term lease agreements. Certain leases have been recorded as capitalized leases and others as operating leases. Total lease expense for the years ended September 30, 2015 and 2014 for all operating leases was \$497,052 and \$484,343. The capitalized leased assets consist of:

	 2015	 2014
Major movable equipment Less accumulated amortization	\$ 67,500 (43,392)	\$ 67,500 (28,928)
	\$ 24,108	\$ 38,572

Minimum future lease payments for capital and operating leases are as follows:

Years Ending September 30,	Capital Leases	Operating Leases	
2016 2017 2018 2019 2020	\$ 15,916 7,958 - -	\$	319,433 322,809 235,197 12,639 8,468
Total minimum lease payments Less interest Present value of minimum lease payments (Note 7)	\$ 23,874 (1,217) 22,657	\$	898,546

# Note 6 - Note Payable to Bank

The Authority has a \$500,000 revolving line of credit. The line of credit has been renewed through February 2016. The Authority made draws of \$0 and \$4,346 during the years ended September 30, 2015 and 2014 and principal payments of \$0 and \$10,000 were made during 2015 and 2014, respectively. At September 30, 2015 and 2014, there was \$404,096 outstanding related to this line of credit. The line is collateralized by the Authority's accounts receivable. Interest varies with the bank's prime rate plus 1.5% (5.5% at September 30, 2015) and is payable monthly.

# Note 7 - Long-Term Debt

A schedule of changes in the Authority's long-term debt for 2015 and 2014 is as follows:

Danda navahlar	Balance 9/30/14	Additions	Reductions	Balance 9/30/15	Due Within One Year
Bonds payable: Revenue bonds, Series 2006 Bond discount	\$ 10,800,000 (72,745)	\$ <u>-</u>	\$ (382,969) 4,279	\$ 10,417,031 (68,466)	\$    405,000 (4,279)
Total bonds	10,727,255	-	(378,690)	10,348,565	400,721
Capital Leases (Note 5)	36,553		(13,896)	22,657	14,852
Total long-term debt	\$ 10,763,808	\$ -	\$ (392,586)	\$ 10,371,222	\$ 415,573
Bonds payable:	Balance June 30, 2013	Additions	Deductions	Balance June 30, 2014	Due Within One Year
Bonds payable: Revenue bonds, Series 2006 Bond discount		Additions \$ -	Deductions \$ (360,000) 4,279		
Revenue bonds, Series 2006	June 30, 2013 \$ 11,160,000		\$ (360,000)	June 30, 2014 \$ 10,800,000	One Year \$ 385,000
Revenue bonds, Series 2006 Bond discount	June 30, 2013 \$ 11,160,000 (77,024)		\$ (360,000) 4,279	June 30, 2014 \$ 10,800,000 (72,745)	One Year \$ 385,000 (4,279)

## **Revenue Bonds, Series 2006**

The Weatherford Hospital Authority Revenue Bonds, Series 2006 (Bonds) in the original amount of \$11,500,000 and sold at a discount of \$105,793 are dated May 1, 2006, which bear interest at 6%. The Bonds are payable with principal payments due annually and interest payments due semiannually. The Authority is required to make monthly deposits to the debt service fund held by the trustee in the amount of 1/6 the next semiannual interest payment due and 1/12 the amount of the next annual principal payment due. All of the Bonds still outstanding may be redeemed at the Authority's option no earlier than May 1, 2016. The redemption price is 103%, decreasing to 102% on or after May 1, 2017, and decreasing to 101% on or after May 1, 2018. Proceeds from the issuance of these bonds were used to construct a new hospital facility. The Bonds are secured by substantially all the assets of the Authority as described in Section 2.01 of the Bond Indenture. The bond discount is being amortized over the life of the bonds.

The Bond Indenture Agreements require that certain funds be established with the trustee. Accordingly, these funds are included as asset held by trustee for debt service in the accompanying statements of net position. The Bond Indenture also requires the Authority to comply with certain restrictive covenants, including minimum insurance coverage, maintaining a historical debt service coverage ratio, restrictions on incurrence of additional debt, maintaining minimum days cash on hand, maintaining maximum aged receivables and payables of no more than a specified amount of days and maintaining a current ratio as defined by the Indenture.

**Bonds** Payable Year Ending September 30, Principal Interest Total 2016 \$ 405,000 \$ 624,900 \$ 1,029,900 2017 430.000 600,600 1,030,600 2018 455,000 574,800 1,029,800 1,032,500 2019 547,500 485,000 518,400 1,033,400 2020 515,000 2021-2025 3,060,000 2,264,700 5,324,700 2026-2030 4,095,000 1,288,800 5,383,800 972,031 1,143,631 2031 171,600 Total 6,591,300 \$ 10,417,031 \$ \$ 17,008,331

Scheduled principal and interest repayments on bonds payable are as follows:

## Note 8 - Retirement Plan

## **Defined Contribution Plan**

The Authority adopted a defined contribution 403(b) Savings Plan (Plan) covering substantially all employees who have over 1,000 hours of service and are at least 21 years of age.

The Plan allows for eligible employees to contribute a percentage of pre-tax annual compensation as defined in the Plan. The Authority makes a discretionary matching percentage on the participant's eligible contributions for the Plan year. The Authority may also make an optional profit sharing contribution subject to certain limitations imposed by the Internal Revenue Service.

Participants are immediately vested in their voluntary contribution plus actual earnings thereon. Vesting in the remainder of their accounts is based on years of continuous service. A participant is 100% vested after three years of service. The discretionary contributions to the Plan were approximately \$114,000, and \$107,000 and \$120,000 for the years ended September 30, 2015, and 2014 and 2013.

## **Note 9 - Related Parties**

During the years ended September 30, 2015 and 2014, the Authority received contributions from the Weatherford Hospital Foundation in the amount of \$33,443 and \$38,449.

# Note 10 - Concentrations of Credit Risk

The Authority grants credit without collateral to its patients, most of whom are insured under third-party payor agreements. The mix of receivables from third-party payors and patients at September 30, 2015 and 2014 was as follows:

	2015	2014
Medicare	35%	37%
Medicaid	8%	14%
Other third-party payors	27%	19%
Patients	30%	30%
	100%	100%

# Note 11 - Contingencies

## **Risk Management**

The Authority is exposed to various risks of loss from torts; theft of, damage, of assets; business interruptions; errors and omissions; employee injuries and illnesses; natural disasters; and employee health, dental, and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters other than employee health claims. Settled claims have not exceeded this commercial coverage in any of the three preceding years.

## **Malpractice Insurance**

The Authority has insurance coverage to provide protection for professional liability losses on a claims-made basis subject to a limit of \$1 million per claim and an aggregate limit of \$3 million. Should the claims-made policy not be renewed or replaced with equivalent insurance, claims based on occurrences during its term, but reported subsequently, would be uninsured.

# Litigation, Claims and Disputes

The Authority is subject to the usual contingencies in the normal course of operations relating to the performance of task under its various programs. In the opinion of management, the ultimate settlement of litigation, claims and disputes in process will not be material to the financial position, operations, or cash flows of the Authority.

The health care industry is subject to numerous laws and regulations of federal, state and local governments. Compliance with these laws and regulations, specifically those relating to Medicare and Medicaid programs, can be subject to government review and interpretation, as well as regulatory actions unknown and unasserted at this time. Federal government activity has increased with respect to investigations and allegations concerning possible violations by health care providers of regulations, which could result in the imposition of significant fines and penalties, as well as significant repayments of previously billed and collected revenues from patient services.



## Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Trustees Weatherford Hospital Authority Weatherford, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Weatherford Hospital Authority (Authority) as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated February 2, 2016.

## **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies described as items 2015-A through 2015-B in the accompanying Schedule of Findings and Responses to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Authority's Response to Findings

The Authority's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Responses. The Authority's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

East Bailly LLP

Oklahoma City, Oklahoma February 2, 2016

## Findings Related To Financial Statements – Internal Controls over Financial Reporting

#### Material Weaknesses:

#### 2015-A Preparation of Financial Statements

*Condition and criteria*: The Authority does not have the internal control system over financial reporting designed to provide for the preparation of the financial statements, including the accompanying footnotes on a periodic or annual basis. In addition, as noted below in other deficiencies, material misstatements to the financial statements were identified. Internal control over preparation of financial statements was reviewed with AU-C Section 265, *Communicating Internal Control Related Matters Identified in an Audit*.

*Effect*: The effect of this condition is that the year-end financial reporting is prepared by a party outside of the Authority. The outside party does not have the constant contact with ongoing financial transactions that internal staff have. Furthermore, it is possible that new standards may not be adopted and applied timely to the interim financial reporting.

*Cause*: This deficiency is partly due to limited resources in the financial reporting process due to budgetary constraints. Furthermore, management has elected to have the financial statements and footnotes prepared by a party outside of management.

*Auditor's Recommendation*: We recommend that management continue reviewing operating procedures in order to obtain the maximum internal control over financial reporting possible under the circumstances to enable staff to draft the financial statements internally.

*Management Response*: Management feels that committing the resources necessary to remain current on GAAP and GASB reporting requirements and corresponding footnote disclosures would lack benefit in relation to the cost, but will continue evaluating on a going forward basis.

# 2015-B Material Audit Entries

*Condition and criteria*: Management is responsible for establishing and maintaining internal control over financial reporting and procedures related to the fair presentation of the financial statements in accordance with standards established by the U.S. generally accepted accounting principles (GAAP) and Governmental Accounting Standards Board (GASB). There was a deficiency in the operation of the Hospital's internal control system over financial reporting designed to identify material variances in account balances through reconciliations or other processes, which resulted in material journal entries. Internal control over material audit entries was reviewed with AU-C Section 265, *Communicating Internal Control Related Matters Identified in an Audit*.

*Effect*: Material adjustments to the 2015 financial statements were required in the areas of net position and third party settlements. An entry which was considered significant was required for the allowance for contractual adjustments.

*Cause:* While there were specific causes for each misstatement, the deficiency was primarily caused by the use of accounting methods not in accordance with GAAP for a clinic and misstated estimates in the amount due from Medicare.

Auditor's Recommendation: We recommend the Authority review the accounting policies used and methodology used for material estimates.

Management Response: Management agrees with the recommendation.