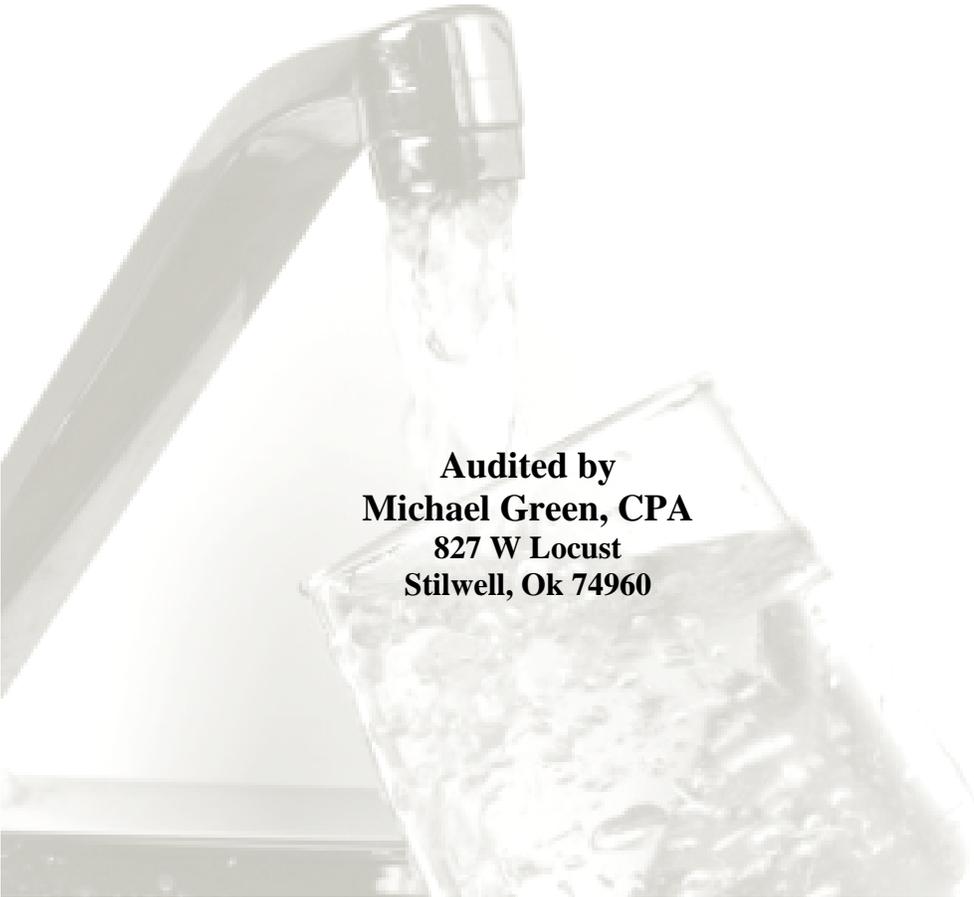


**RURAL WATER, SEWER AND SOLID  
WASTE MANAGEMENT DISTRICT No. 2**

**Stilwell, Oklahoma**

**Financial Statements  
&  
Audit Report**

**December 31, 2016**



**Audited by  
Michael Green, CPA  
827 W Locust  
Stilwell, Ok 74960**

## Table of Contents

Independent Auditor's Report	1
Statement of Net Position	3
Statement of Revenues, Expenses and Changes in Net Position	4
Statement of Cash Flows	5
Notes to Financial Statements	7
Report on Compliance and on Internal Control	11
Schedule of Findings and Responses	13

**MICHAEL W. GREEN**

*Certified Public Accountant*

827 W. Locust Street  
STILWELL, OK. 74960  
(918) 696-6298

INDEPENDENT AUDITOR'S REPORT

Adair County Water, Sewer  
and Solid Waste Management Dist. No. 2  
Board of Directors

I have audited the accompanying financial statements of the Adair County Water, Sewer and Solid Waste Management Dist. No. 2 (the District), as of and for the year ended December 31, 2016, and the related notes to the financial statements, as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### ***Opinion***

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District, as of December 31, 2016, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Management has omitted the management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operations, economic, or historical context. My opinion on the basic financial statements is not affected by this missing information.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, I have also issued a report dated October 6, 2017 on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Michael Green  
Certified Public Accountant

October 6, 2017

**Adair County Rural Water District #2  
Statement of Net Position  
Proprietary Fund  
December 31, 2016**

**ASSETS**

Cash On Hand	100
Cash In Bank	\$ 68,273
Investments	25,723
Accounts Receivable	47,531
Prepaid Insurance	1,731
Utility Deposits	<u>250</u>

**TOTAL CURRENT ASSETS** 143,607

**FIXED ASSETS**

Water System	2,625,773
Equipment	13,935
Office Equipment	26,287
Vehicles	15,730
Buildings	53,199
Land Easement	3,223
Accumulated Depreciation	<u>(1,425,435)</u>

**TOTAL FIXED ASSETS** 1,312,713

**RESTRICTED ASSETS**

Cash Restricted for Debt Reserve	34,200
Cash Restricted for Security Deposits	<u>4,671</u>

**TOTAL ASSETS** \$ 1,495,191

**LIABILITIES**

**CURRENT LIABILITIES**

Accounts Payable & Accrued Liabilities	\$ 23,107
Payroll Taxes Payable	3,490
Security Deposits Payable	4,525
Current Portion of Long-Term Debt	<u>22,587</u>

**TOTAL CURRENT LIABILITIES** 53,709

**NONCURRENT LIABILITIES**

Note Payable - Less Current Portion	<u>171,966</u>
-------------------------------------	----------------

**TOTAL NONCURRENT LIABILITIES** 171,966

**TOTAL LIABILITIES** 225,675

**NET POSITION:**

Invested in Capital Assets Net of Related Debt	1,118,160
Restricted for Debt Reserve	34,200
Unrestricted	<u>117,156</u>

**TOTAL NET POSITION** \$ 1,269,516

The notes are an integral component of the financial statements.

**Adair County Rural Water District #2**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**Proprietary Fund**  
**For the Year Ended December 31, 2016**

**OPERATING REVENUE:**

**Charges for Services:**

Water Sales	\$ 366,186
Membership Tap Fees	9,400
Late Fees	8,769
Reconnect Fees	5,250
Other Income	3,793
Total Charges for Services	<u>393,397</u>

**TOTAL OPERATING REVENUE** 393,397

**OPERATING EXPENSES:**

Water Purchased	177,077
Bank Charges	110
Payroll	59,932
Payroll Expenses	4,337
Contract Labor	19,021
Depreciation	73,065
Repairs & Maintenance	12,838
Insurance	6,634
Supplies	27,977
Legal & Professional	16,136
Telephone	2,408
Utilities	3,849
Vehicle Expense	1,591
Property Tax	942
Rent	75
Dues & Subscriptions	1,188
Advertising	110
Miscellaneous	731
Water Testing	865
Office Exp.	5,800
TOTAL OPERATING EXPENSES	<u>414,685</u>

**NET INCOME FROM OPERATIONS** (21,288)

**NONOPERATING REVENUE (EXPENSE):**

Interest Income	307
Interest Expense	(9,899)

**TOTAL NONOPERATING REVENUE & EXPENSE** (9,592)

**NET INCOME** (30,880)

**NET POSITION, BEGINNING OF YEAR** 1,300,396

**NET POSITION, END OF YEAR** \$ 1,269,516

The notes are an integral component of the financial statements.

**Adair County Rural Water District #2  
Statement of Cash Flows, Direct Method  
Proprietary Fund  
For the Year Ended December 31, 2016**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Cash from Customers	\$ 369,658
Cash to Suppliers	(270,393)
Wages to Employees	(59,932)
<b>Net Cash Provided (used) by Operating Activities</b>	<u>39,334</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Net purchase of Capital Assets	(35,664)
Proceeds from Long Term Debt	-
Principal Paid on Capital Debt	(22,935)
Interest Paid on Capital Debt	(9,899)
<b>Net Cash Provided (used) by Capital and Related Financing Activities</b>	<u>(68,498)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Interest Income	307
Increase in Investments	-
<b>Net Cash Provided (used) by Investing Activities</b>	<u>307</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	(28,858)
BALANCES - BEGINNING OF THE YEAR	161,824
BALANCES - END OF THE YEAR	<u>\$ 132,966</u>

The notes are an integral component of the financial statements.

**Adair County Rural Water District # 2  
Statement of Cash Flows (Continued)  
Proprietary Fund  
For the Year Ended December 31, 2016**

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH  
PROVIDED (USED) BY OPERATING ACTIVITIES**

Operating Income \$ (21,288)

**Adjustments to Reconcile Operating Income to Net Cash  
Provided (used) by Operating Activities:**

Depreciation Expense 73,065

**Change in Assets and Liabilities:**

Accounts Receivable (23,739)

Accounts Payable & Accrued Liabilities 11,296

**NET CASH PROVIDED BY OPERATING ACTIVITIES** \$ 39,334

The notes are an integral component of the financial statements.

**ADAIR COUNTY WATER, SEWER, AND SOLID WASTE MANAGEMENT  
DISTRICT NO.2  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2016**

The Adair County Water, Sewer, And Solid Waste Management District No.2 was incorporated as a non-profit corporation under Oklahoma statutes with the purpose of acquiring in distributing potable water to rural customers within its geographic boundaries.

Note 1. Summary of Significant Accounting Policies

Basis of Presentation

Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The water district believes that its fund is in this category since it relates to or provides for a business type activity.

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus and Basis of Accounting

*Measurement Focus*

On the Statement of Net Position and the Statement of Activities, business-like activities would be presented using the economic resources measurement focus as defined in item b. below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net assets.

c. Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

A. Basis Of Accounting

The financial statements of Adair County Water, Sewer, And Solid Waste Management District No. 2, (hereafter known as the Water District), have been prepared on the accrual basis of accounting. The accrual basis of accounting recognizes revenue when it is earned rather than received, and recognizes expenditures when they are incurred rather than paid.

B. Accounts Receivable

Accounts receivable consist of trade receivables due at year end.

C. Cash & Cash Equivalents

The Water District has a policy of recognizing investments in CDs or savings that mature within 90 days of the financial statement date as cash or cash equivalents. For the purposes of the cash flows statements, reserve cash, is considered to be a cash equivalent.

Cash restricted for debt reserve is maintained in accordance with the FHA loan agreement requirements.

Cash restricted for security deposits is for balances currently held for customer meter deposits.

D. Income Taxes

The Water District is exempt from paying income taxes due to its non-profit status under the Internal Revenue Code 501 (c)(3).

E. Inventories

The Water District has no material inventories that it owns. Supplies are used or recognized when they are needed.

F. Additions & Deletions to Fixed Assets

During the course of the year there were additions made to the water system, building and equipment categories of fixed assets. For further information, see the Fixed Asset schedule in note G.

## G. Fixed Assets

Property, plant and equipment are stated at their historical cost. Depreciation is recorded using the straight-line method over the useful life of the asset. The following is a summary by category of changes in property and equipment:

	December 31, 2015	Additions	Reductions	December 31, 2016
<b>Capital Assets, not being depreciated</b>				
Land Easements	3,223	-	-	3,223
<b>Capital Assets, being depreciated</b>				
Water System	2,610,294	15,479	-	2,625,773
Vehicles	15,730	-	-	15,730
Building	46,949	6,250	-	53,199
Office Equipment	26,287		-	26,287
Equipment	-	13,935		13,935
Accumulated Depreciation	(1,352,370)	(73,065)		(1,425,435)
Total Capital Assets being Depreciated	1,346,890	(37,401)	-	1,309,490
<b>Total Capital Assets</b>	1,350,113	(37,401)	-	1,312,713

## D. Long-Term Debt

The Water District has two outstanding long-term notes payable, one with Rural Development and the other with Armstrong Bank.

The Rural Development note was issued on 06/11/85 with an interest rate of 5%. The note payable had an original beginning principal debt of \$455,300.00 and has a 12/31/16 principal balance of \$172,093.

The Armstrong Bank note was issued on 04/14/2015 with an interest rate of 3.07%. The note payable had an original beginning principal debt of \$30,948.92 and has a 12/31/16 principal balance of \$22,460.

The following is a summary of the District's future annual debt requirements of the loan balances at December 31:

Year End	Principal	Interest
2017	22,587	8,815
2018	23,664	7,739
2019	24,793	6,609
2020	25,937	5,425
2021	27,220	4,183
2022-2026	70,352	4,981
<b>Totals</b>	194,553	37,753

## H. Members' Investments

Members' investment is the joining fee a new member incurs to be a member of the Water District. This fee is non-refundable.

I. Pension Plans

The Water District does not provide retirement benefits to its employees other than the payroll payments to the social security retirement system.

J. Compensated absences

The Water district has no material compensated absence amounts.

K. Claims and Judgments

From time to time the District participates in federal and state programs that may be fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to non-compliance with grant program regulations, the District may be required to reimburse the grantor government. No provision is made in the financial statements for these possible contingencies.

L. Subsequent Events

Subsequent events have been evaluated through the audit reports date of issuance.

**MICHAEL W. GREEN**  
*Certified Public Accountant*

827 W. Locust Street  
Stilwell, Ok. 74960  
(918) 696-6298

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING  
STANDARDS*

Adair County Water, Sewer  
and Solid Waste Management Dist. No. 2  
Board of Directors

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Adair County Water, Sewer and Solid Waste Management Dist. No. 2 (the District), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued my report thereon dated October 6, 2017.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Water District's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and Responses, I identified certain deficiencies in internal control that I consider to be material weaknesses.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. I consider the deficiency described in the accompanying schedule of findings and responses to be a material weakness. (16-1)

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Response to Findings**

The District's response to the findings identified in my audit is described in the accompanying schedule of findings and responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read "Michael Green". The signature is stylized and cursive.

Michael Green, CPA  
October 6, 2017

## **SCHEDULE OF FINDINGS AND RESPONSES**

### **16-1 SEGREGATION OF DUTIES**

Due to the lack of a sufficient number of personnel there is not adequate segregation of duties. A much larger staff would be necessary to assure adequate internal control.

#### **Management Response**

The board and management are committed to be actively involved in the day to day activities of the water district. Also, the services of a local CPA firm will be utilized to assist in matters of internal control.