THE TOWN OF JONES CITY

(Including the Jones City Public Works Authority)

FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED JUNE 30, 2016

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BECKY FLEMING, C.P.A., INC.

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees The Town of Jones City, Oklahoma

Report on Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jones City, Oklahoma, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Member of the American Institute of Certified Public Accountants

Opinions

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, and each major fund of the Town of Jones City, Oklahoma, as of June 30, 2016, and the respective changes in modified cash basis financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the Town of Jones City's basic financial statements. The budgetary comparison schedule on page 27 and the schedules of expenditures of federal and state awards on page 28, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 30, 2017, on our consideration of the internal control over financial reporting of the Town of Jones City and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Jones City's internal control over financial reporting and compliance.

SIC.P.A., Inc.

Becky Fleming, C.P.A., Inc. August 30, 2017

THE TOWN OF JONES CITY STATEMENT OF NET POSITION - MODIFIED CASH BASIS JUNE 30, 2016

	Governmental	Business-type	Total
ASSETS	Activities	Activities	2016
Current Assets			
Cash and demand deposits	46,341	63,884	110,225
Restricted cash	207,297	44,075	251,372
Prepaid expenses	0	29,979	29,979
Internal balances	(29,876)	29,876	0
Total current assets	223,762	167,814	391,576
Noncurrent Assets			
Depreciable property and equipment	3,002,273	4,028,524	7,030,797
Accumulated depreciation	(886,781)	(2,308,774)	(3,195,555)
Land	68,000	25,000	93,000
Construction in progress	694,959	36,596	731,555
Total noncurrent assets	2,878,451	1,781,346	4,659,797
TOTAL ASSETS	3,102,213	1,949,160	5,051,373
LIABILITIES Current Liabilities			
Payroll withholding payable	8,662	0	8,662
Capital leases payable, current portion	61,415	12,909	74,324
Total current liabilities	70,077	12,909	82,986
Noncurrent Liabilities			
Meter deposits refundable	0	44,075	44,075
Loan payable	0	45,000	45,000
Capital leases payable, less current portion	356,898	9,077	365,975
Total noncurrent liabilities	356,898	98,152	455,050
TOTAL LIABILITIES	426,975	111,061	538,036
NET POSITION			
Net investment in capital assets Restricted for:	2,460,138	1,759,360	4,219,498
Debt	225,114	0	225,114
Capital improvements	71,605	0	71,605
Capital outlay	54,900	0	54,900
Splash pad	4,247	0	4,247
Unrestricted	(140,766)	78,739	(62,027)
TOTAL NET POSITION	2,675,238	1,838,099	4,513,337

The accompanying notes are an integral part of these financial statements

THE TOWN OF JONES CITY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS FOR THE YEAR ENDED JUNE 30, 2016

		Program Revenues			Net (Exp	ense) Revenues	
		Operating Capital				ges in Net Positi	
		Charges for	Grants and	Grants and	Governmental	Business-type	Total
Functions/Programs	Expenses	Services	Contributions	Contributions	Activities	Activities	2016
Governmental activities:							
General government*	(269,854)	24,647	5,050		(240,157)	0	(240,157)
Community building department	(13,554)	2,885	0	0	(10,669)	0	(10,669)
Police department	(487,507)	85,723	879	0	(400,905)	0	(400,905)
Fire department**	(135,971)	0	11,311	0	(124,660)	0	(124,660)
Library department	(1,946)	0	89,633	0	87,687	0	87,687
Park department***	(69,280)	0	0	0	(69,280)	0	(69,280)
Street department	(90,854)	0	26,041	0	(64,813)	0	(64,813)
Total governmental activities	(1,068,966)	113,255	132,914	0	(822,797)	0	(822,797)
Business-type activities:							
Sewer department	(250,561)	138,253	0	0	0	(112,308)	(112,308)
Trash department	(224,783)	327,755	0	0	0	102,972	102,972
Water department	(186,000)	168,004	0	0	0	(17,996)	(17,996)
Gas department	(341,997)	343,489	0	0	0	1,492	1,492
Total business-type activities	(1,003,341)	977,501	0	0	0	(25,840)	(25,840)
Total all activities	(2,072,307)	1,090,756	132,914	0	(822,797)	(25,840)	(848,637)
		General rever	nues:				
* Interest expense of \$3,269 is included	1	Taxes:					
in general government		Sales taxes	s for general pur	poses	561,559	0	561,559
** Interest expense of \$10,8477 is include	ded	Sales taxes, restricted for capital			166,175	0	166,175
in the fire department		expenses	s and debt servi	се			
*** Interest expense of \$7,188 is include	d	Franchise a	and public servic	e taxes	66,952	0	66,952
in the park department		Other gene	ral revenues		21,149	37,618	58,767
**** Interest expense of \$315 is included	in each	Investment ir	ncome		1,468	56	1,524
of the sewer, water, and gas departr	nents	Gain on disp	osal of capital a	issets	5,000	0	5,000
		Transfers			5,844	(5,844)	0
		Total general	revenues and tra	ansfers	828,147	31,830	859,977
		Change in n	et position		5,350	5,990	11,340
		Beginning net	t position		2,669,888	1,832,109	4,501,997
		Ending net po	osition		2,675,238	1,838,099	4,513,337

THE TOWN OF JONES CITY **BALANCE SHEET - MODIFIED CASH BASIS GOVERNMENTAL FUNDS** JUNE 30, 2016

General
Fund
46,341
207,297
253,638
8,662
29,876
38,538
225,114
71,605
54,900
4,247
(140,766)
215,100
\$253,638
position of
215,100
3,002,273
(886,781)
68,000
694,959
(418,313)
\$2,675,238

THE TOWN OF JONES CITY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2016

	General
REVENUES	Fund
Sales and use taxes	561,559
Sales taxes - restricted	166,175
Franchise taxes	66,952
Shared taxes	31,035
Fines and forfeitures	85,723
Licenses, permits, inspections	24,647
Rental revenues	2,885
Donations	97,373
Grants	8,790
Other revenues	21,861
Interest	1,468
TOTAL REVENUES	1,068,468
TOTAL REVENUES	1,000,400
EXPENDITURES	040.000
General government	246,883
Community building	6,673
Police department	457,953
Fire department	78,027
Library department	1,946
Park department	31,454
Street department	60,302
Debt service	180,362
Capital outlay	607,883
TOTAL EXPENDITURES	1,671,483
IOTAL EXI ENDITORIEO	1,071,400
REVENUES OVER (UNDER) EXPENDITURES	(603,015)
OTHER FINANCING SOURCES (USES)	
Loan proceeds	100,000
Transfers-in (out)	5,844
TOTAL OTHER FINANCING SOURCES (USES)	105,844
, , , , , , , , , , , , , , , , , , ,	
NET CHANGE IN FUND BALANCES	(497,171)
BEGINNING FUND BALANCE	712,271
ENDING FUND BALANCE	\$215,100
Reconciliation of net change in fund balance to chan	nge in
net position of governmental activities:	
Net change in fund balances - governmental funds	(497,171)
Capital asset purchases capitalized	607,883
Depreciation expense	(164,421)
Loan proceeds	(100,000)
Principal payments on short-term loan.	100,000
Principal payments on capital leases	<u> </u>
Change in Net Position of Governmenal Activities	\$5,350

THE TOWN OF JONES CITY STATEMENT OF NET POSITION - MODIFIED CASH BASIS PROPRIETARY FUNDS JUNE 30, 2016

Jones City Public WorksASSETSAuthorityCurrent Assets63,884Cash and demand deposits63,884Restricted cash44,075Due from other funds29,876Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES11,949,160Current Liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION\$1,838,099Net investment in capital assets1,759,360Unrestricted78,739TOTAL NET POSITION\$1,838,099		
ASSETSAuthorityCurrent Assets63,884Restricted cash44,075Due from other funds29,876Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739		•
Current Assets63,884Cash and demand deposits63,884Restricted cash44,075Due from other funds29,876Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current portion of capital leases12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739		
Cash and demand deposits63,884Restricted cash44,075Due from other funds29,876Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Noncurrent liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	ASSETS	Authority
Restricted cash44,075Due from other funds29,876Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current portion of capital leases12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	Current Assets	
Due from other funds29,876Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	Cash and demand deposits	•
Prepaid expenses29,979Total current assets167,814Noncurrent Assets167,814Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current portion of capital leases12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Restricted cash	44,075
Total current assets167,814Noncurrent Assets0Depreciable property and equipment4,028,524Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current portion of capital leases12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Due from other funds	29,876
Noncurrent AssetsDepreciable property and equipment Accumulated depreciation4,028,524 (2,308,774) 25,000Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES Current Liabilities1,949,160Current portion of capital leases12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION Net investment in capital assets1,759,360 78,739	Prepaid expenses	29,979
Depreciable property and equipment Accumulated depreciation4,028,524 (2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION Net investment in capital assets1,759,360 78,739	Total current assets	167,814
Accumulated depreciation(2,308,774)Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	Noncurrent Assets	
Land25,000Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Depreciable property and equipment	4,028,524
Construction in progress36,596Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	Accumulated depreciation	(2,308,774)
Total noncurrent assets1,781,346TOTAL ASSETS1,949,160LIABILITIES1,949,160Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Land	25,000
TOTAL ASSETS1,949,160LIABILITIES Current Liabilities1,949,160Current Liabilities12,909Total current liabilities12,909Noncurrent Liabilities12,909Noncurrent Liabilities44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION Net investment in capital assets1,759,360 78,739	Construction in progress	36,596
LIABILITIES Current Liabilities Current portion of capital leases Total current liabilities Noncurrent Liabilities Meter deposits refundable Loan payable Capital leases, less current portion Total noncurrent liabilities TOTAL LIABILITIES NET POSITION Net investment in capital assets Unrestricted 1,759,360 78,739	Total noncurrent assets	1,781,346
Current Liabilities Current portion of capital leases Total current liabilities Noncurrent Liabilities Meter deposits refundable Loan payable Capital leases, less current portion Total noncurrent liabilities TOTAL LIABILITIES NET POSITION Net investment in capital assets Unrestricted 1,759,360 78,739	TOTAL ASSETS	1,949,160
Current Liabilities Current portion of capital leases Total current liabilities Noncurrent Liabilities Meter deposits refundable Loan payable Capital leases, less current portion Total noncurrent liabilities TOTAL LIABILITIES NET POSITION Net investment in capital assets Unrestricted 1,759,360 78,739		
Current portion of capital leases12,909Total current liabilities12,909Noncurrent Liabilities12,909Neter deposits refundable44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	LIABILITIES	
Total current liabilities12,909Noncurrent Liabilities12,909Neter deposits refundable44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Current Liabilities	
Noncurrent LiabilitiesMeter deposits refundableLoan payableCapital leases, less current portionTotal noncurrent liabilitiesTOTAL LIABILITIESNET POSITIONNet investment in capital assetsUnrestricted78,739	Current portion of capital leases	12,909
Meter deposits refundable44,075Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Net investment in capital assets1,759,360Unrestricted78,739	Total current liabilities	12,909
Loan payable45,000Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Noncurrent Liabilities	
Capital leases, less current portion9,077Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Meter deposits refundable	44,075
Total noncurrent liabilities98,152TOTAL LIABILITIES111,061NET POSITION1,759,360Unrestricted78,739	Loan payable	45,000
TOTAL LIABILITIES111,061NET POSITION Net investment in capital assets1,759,360 78,739	Capital leases, less current portion	9,077
NET POSITION Net investment in capital assets 1,759,360 Unrestricted 78,739	Total noncurrent liabilities	98,152
Net investment in capital assets1,759,360Unrestricted78,739	TOTAL LIABILITIES	111,061
Net investment in capital assets1,759,360Unrestricted78,739		
Unrestricted 78,739	NET POSITION	
	Net investment in capital assets	1,759,360
TOTAL NET POSITION \$1,838,099	Unrestricted	78,739
	TOTAL NET POSITION	\$1,838,099

THE TOWN OF JONES CITY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - MODIFIED CASH BASIS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2016

	Jones City
	Public Works
OPERATING REVENUES	Authority
Sewer revenues	138,253
Trash revenues	327,755
Water revenues	168,004
Gas revenues	343,489
Late fees	21,892
Other income	15,726
TOTAL OPERATING REVENUES	1,015,119
OPERATING EXPENSES	
Sewer department	250,246
Trash department	224,783
Water department	185,685
Gas department	341,682
TOTAL OPERATING EXPENSES	1,002,396
OPERATING INCOME	12,723
NON-OPERATING REVENUES (EXPENSES)	
Interest income	56
Interest expense	(945)
NET NON-OPERATING REVENUES (EXPENSES)	(889)
	44.004
INCOME BEFORE TRANSFERS	11,834
TRANSFERS	
Transfers-in (out)	(5,844)
	(0,044)
CHANGE IN NET POSITION	5,990
	-,
BEGINNING NET POSITION	1,832,109
ENDING NET POSITION	\$1,838,099

THE TOWN OF JONES CITY STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2016

	Public Works
Cash flows from operations:	Authority
Cash received from:	
Customers	1,005,794
Cash payments for:	
Goods and services	(605,132)
Employees	(259,905)
Net cash provided from operations	140,757
Cash flows from capital financing activities:	
Library transfers	(127,324)
Loan proceeds	45,000
Grant transferred from general fund	4,500
Principal payments	(21,093)
Interest payments	(945)
Purchases of capital assets	(122,214)
Net cash from capital financing activities	(222,076)
Cash flows from investing activities:	
Interest income	56
Net cash from investing activities	56
Net (decrease) in cash	(81,263)
Beginning cash	145,147
Ending cash	\$63,884
Reconciliation of income from operations	
to net cash from operations:	
Operating income	12,723
Adjustments to income from operations:	
Depreciation	142,799
Change in assets and liabilities:	
(Increase) decrease in prepaid expenses	(6,385)
(Increase) decrease in due from other funds	74,964
Increase (decrease) in payables	9,325
Increase (decrease) in due to other funds	(92,669)
Net cash provided by operations	\$140,757

1. <u>Summary of Significant Accounting Policies</u>

1A. Introduction

The Town's financial statements are prepared using the modified cash basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP) in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). These modified cash basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting. Generally, that means that only items arising from cash transactions are recorded. Accounts receivable and accounts payable, for instance, are not recorded.

1B. Financial Reporting Entity

The Town of Jones City, Oklahoma, was incorporated January 4, 1909, under the laws of the State of Oklahoma. The Town of Jones City (Town) operates under the Statutory Town Board of Trustees form of government and provides the following major services: public safety, streets, public improvements, planning and zoning, and general administration. Sewer, trash, water, and gas utilities are provided by the Town's public works authority.

1B1. Blended Component Units

The Jones City Public Works Authority (JCPWA) was established to finance, establish, and operate utility services for the citizens of the Town. JCPWA is a legally separate entity from the Town and is governed by the same board of trustees that governs the Town. For financial reporting purposes, the JCPWA is reported as if it were part of the Town's operations. The JCPWA does not present separate financial statements.

1C. Basis of Presentation

1C1. Fund Accounting

The Town uses fund accounting to maintain its financial records. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprises its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures/expenses. The Town's funds are organized into two categories: governmental and proprietary. Within these categories, funds are further defined as major or non-major. The emphasis in fund financial statements is on major funds in either the governmental or business-type activities categories as defined by GASB 34. The Town has one governmental fund and one business-type fund.

1C2. Basis of Accounting and Measurement Focus

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. Measurement focus is a term used to describe which transactions are recorded.

1C2a. Modified Cash Basis of Accounting

The modified cash basis of accounting is a comprehensive basis of accounting other than GAAP, and is a modification of the pure cash basis of accounting. Professional standards define the cash basis of accounting as a basis of accounting an entity uses to record cash receipts and disbursements, and modifications of the cash basis having substantial support (for example, recording depreciation on fixed assets.) Although the modified cash basis of accounting is not separately defined by professional standards, the modifications to the cash basis have evolved over time through common practice, and generally result when cash receipts or disbursements provide a benefit or obligation covering multiple reporting periods, and the reporting of the cash transaction would be more meaningful to financial statement users if spread over those multiple periods.

For modifications to be considered to have substantial support, they should:

- 1. be made as a result of cash receipts or disbursements;
- 2. have substantial support in GAAP or other accounting literature; and
- 3. be logical.

1C3. Government-wide Financial Statements

The government-wide financial statements are highly aggregated financial statements that present financial information for all assets, deferred outflows, liabilities, deferred inflows, and net assets using the economic resources measurement focus within the limitations of the modified cash basis of accounting. This means that revenues are recorded when received and expenses, with the exception of capitalizing and depreciating capital assets, are recorded when paid. The government-wide financial statements required are the statement of net assets and the statement of activities. These financial statements are designed to help users asses the finances of a government in its entirety, including the year's operating results; determine whether the government's overall financial position improved or deteriorated; and evaluate whether the government's current-year revenues were sufficient to pay for current year services. They are also designed to help users assess the cost of providing services to its citizenry; determine how the government finances its programs; understand the extent to which the government has invested in capital assets; and make better comparisons between governments.

1C4. Governmental Fund Financial Statements

The general fund of the Town is a governmental fund. The governmental fund financial statements focus primarily on the sources, uses, and balances of current financial resources. They are presented using the current financial resources measurement focus and the modified cash basis of

accounting. Revenues are recognized when they are received and expenditures are recorded when paid. The financial statements required for governmental funds are the balance sheet and the statement of revenues, expenditures, and changes in fund balance. The governmental fund balance sheet does not present capital assets or long-term liabilities. Instead, the statement of revenues, expenditures and changes in fund balance reports the financial resource inflows and outflows arising from the disposition and acquisition of capital assets, the issuance and repayment of long-term debt, and maturation of non-debt long-term liabilities. Capital assets and long-term liabilities associated with and generally arising from activities reported in governmental funds are reported only in the government-wide financial statements.

1C5. Proprietary Fund Financial Statements

The utility fund of the Town is a proprietary fund. The proprietary fund utilizes an economic resources measurement focus within the limitations of the modified cash basis of accounting, the objectives of which involves the determination of operating income, changes in net position, net position, and cash flows. The accounting principles applicable are those similar to businesses in the private sector. The Town maintains one proprietary fund, which is an enterprise fund. Enterprise funds are used to account for operations for which a fee is charged to external users for goods or services and the activity is financed with debt that is solely secured by a pledge of the net revenues; has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges; or establishes fees and charges based on a pricing policy designed to recover similar costs.

1D. Cash and Cash Equivalents

Cash and cash equivalents for purposes of the statement of cash flows are defined as cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

1E. Deposits and Investments

The governing body has not formally adopted deposit and investment policies that limit the government's allowable deposits or investments and address the specific types of risk to which the government is exposed. However, it is the policy of the governing body to require deposits in excess of FDIC limits to be collateralized as required by Oklahoma Statutes.

Investments are accounted for in accordance with GASB-31, *Accounting and Financial Reporting for Certain Investments,* which states that investments held at year end with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost.

1F. Interfund Activity

Interfund activity is reported either as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other Interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

1G. Capital Assets

Capital assets purchased or acquired with an original cost of \$3,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements	15 to 40 years
Vehicles and equipment	5 to 25 years
Infrastructure	25 to 40 years

GASB-34 required the Town to report and depreciate new infrastructure assets effective with the 2004 year. Infrastructure assets include roads, sidewalks, bridges, traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Town. Neither their historical cost nor related depreciation has been reported in the financial statements. Retroactive reporting is not required.

Since management did not maintain sufficient financial records to adequately support the valuation of capital assets prior to July 1, 2008, the cost of significant capital assets purchased or constructed prior to July 1, 2008, is estimated based on the recollection of past board members and current employees.

1H. Equity Classifications

In the government-wide statements, equity is classified as net position and reported in three components as follows:

- 1. Net investment in capital assets Capital assets, net of accumulated depreciation, are reduced by the outstanding balances of any debt attributable to their acquisition, construction, or improvement.
- 2. Restricted Net assets that have had constraints placed upon them either by external sources such as creditors, grantors, contributors, or laws or regulations of other governments; or law through constitutional provisions or enabling legislation.

3. Unrestricted – All other net assets that do not meet the definition of the previous two classifications.

In the fund financial statements, governmental fund equity is classified as fund balance and reported as needed in five components as follows:

- 1. Nonspendable amounts not in a spendable form, or legally or contractually required to be maintained intact.
- 2. Restricted constraints placed on fund balance are externally imposed by creditors, grantors, or other governments; or are imposed by law through constitutional provisions or enabling legislation.
- 3. Committed amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the individual government's highest level of decision making authority.
- 4. Assigned constraints placed on fund balance are imposed by the government's intent that it be used for specific purposes, but are neither restricted nor committed. An individual government must define and disclose how it expresses its intent for purposes of making assignments. For the Town, this intent is expressed by a vote of the board of trustees encumbering amounts for assigned purposes.
- 5. Unassigned remaining fund balance in excess of all other classifications.

1I. Revenues and Expenditures

Program revenues in the government-wide statements include charges paid by the recipients of the goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues. In proprietary funds, operating revenues and expenses result from providing the goods or services that are the funds principal ongoing operations. Revenues and expenses not meeting this definition are nonoperating revenues and expenses. Subsidies and grants to proprietary funds, which finance either capital or current operations, are reported as nonoperating revenue based on GASB-33. In applying GASB-33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

1J. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as needed. When both assigned and

unassigned resources are available for use, it is the government's policy to use assigned resources first, and then unassigned resources as needed.

2. Deposits and Investments

At year end, all Town and JPWA deposits were fully insured.

The State of Oklahoma allows municipalities to invest in the following: direct obligations of the U.S. Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; and county, municipal or school district direct debt.

3. <u>Restricted Cash and Investments</u>

Restricted taxes, as discussed in note 7, and restricted donations, are maintained in separate accounts of the general fund of the Town. Customer meter deposits are maintained in separate accounts of the JCPWA.

4. Capital Assets

	Beginning			Ending	Beginning			Ending	Book
Governmental Activities	Balance	Additions	Disposals	Balance	Depreciation	Additions	Disposals	Depreciation	Value
Non-depreciable									
Construction in progress	339,431	575,837	0	694,959	0	0	0	0	694,959
Land	118,000	0	0	68,000	0	0	0	0	68,000
Total non-depreciable	457,431	575,837	0	762,959	0	0	0	0	762,959
Depreciable									
Land improvements	0	0	0	0	0	0	0	0	0
Buildings & bldg equipment	505,549	0	0	415,006	187,854	27,065	0	214,918	200,088
Equipment	793,665	32,047	(21,900)	1,395,475	459,637	98,859	(21,900)	536,596	858,879
Roads, bridges, sidewalks	178,163	0	0	1,191,791	96,769	38,497	0	135,266	1,056,525
Total depreciable	1,477,377	32,047	(21,900)	3,002,273	744,260	164,421	(21,900)	886,781	2,115,492
Total governmental	1,934,809	607,883	(21,900)	3,765,232	744,260	164,421	(21,900)	886,781	2,878,451
	Deginging			Ending	Deginging			Ending	Book
	Beginning	A .1.111	Diaman	Ending	Beginning	A .1.1242	Discussion	Ending	
Business-type Activities Non-depreciable	Balance	Additions	Disposals	Balance	Depreciation	Additions	Disposais	Depreciation	Value
Construction in progress	382,599	0	(346,003)	36,597	0	0	0	0	36,597
Total non-depreciable	382,599	0	(346,003)	36,597	0	0	0	0	36,597
Depreciable									
Buildings & bldg equipment	226,731	0	0	226,731	56,903	9,192	0	66,095	160,636
Equipment	364,969	0	0	364,969	195,028	32,869	0	227,896	137,073
Utility systems	2,968,606	468,217	0	3,436,823	1,914,044	100,739	0	2,014,783	1,422,040
Total depreciable	3,560,307	468,217	0	4,028,524	2,165,975	142,799	0	2,308,774	1,719,750
Total business-type	3,942,906	468,217	(346,003)	4,065,120	2,165,975	142,799	0	2,308,774	1,756,346

Capital asset activity for the year just ended is summarized as follows:

Depreciation (including amortization of equipment under capital leases) by department is as follows:

Governmental Activities		Bus	iness-type Acti	vities
General government	19,701	Sew	er	72,379
Community building	6,881	Wat	er	40,419
Police department	29,554	Gas		30,001
Fire department	47,097			142,799
Park department	30,635			
Street department	30,553			
	164,421			
Capital assets under	Gros	s	Accumulated	Net
capital leases	Amou	Int	Amortization	Amount
Governmental	306,84	8.00	(18,411.00)	288,437.00
Business-type	110,67	9.00	(17,409.00)	93,270.00
	417,52	7.00	(35,820.00)	381,707.00

5. <u>Capital Leases</u>

Capital leases outstanding at June 30, 2016, consisted of the following:

		Interest	Maturity	Amount		
Fund		Rate	Date	lssued	Outstanding	Security
Governmental	Tanker	3.720%	02/14/2025	306,848	272,579	Tanker truck
Governmental	Lights	4.022%	12/22/2019	178,715	145,734	Lights
Business-type	Truck	3.000%	04/14/2018	31,704	19,704	Truck
Business-type	Backhoe	2.000%	08/14/2016	26,975	2,282	Backhoe

Long-term capital lease activity for the year ended June 30, 2016, was as follows:

		Beginning			Ending	Due in
Fund	Capital Leases	Balance	Additions	Reductions	Balance	One Year
Governmental	Fire truck	298,656	0	(26,077)	272,579	27,107
Governmental	Ballfield lights	178,715	0	(32,981)	145,734	34,308
	Total	477,371	0	(59,058)	418,313	61,415
	-					
Proprietary	Truck	30,018	0	(10,314)	19,704	10,627
Proprietary	Backhoe	15,868	0	(13,586)	2,282	2,282
		45,886	0	(23,900)	21,986	12,909

Governmental	Principal	Interest	Business-Type	Principal	Interest
2017	61,415	15,678		12,909	452
2018	63,835	13,258		9,077	125
2019	66,351	10,742		0	0
2020	68,948	8,145		0	0
2021	31,514	5,410		0	0
2022-2025	126,250	9,138		0	0
_	418,313	62,372		21,986	577

Capital lease payment requirements to maturity are as follows:

6. <u>Notes Payable</u>

Notes outstanding at June 30, 2016, consisted of the following:

Notes Payable

		Interest	Maturity	Amount		
Fund		Rate	Date	lssued	Outstanding	Security
Governmental	Library building	Variable [*]	* 06/01/2028	900,000	45,000	Library building
		* Interest	rate is 2.25%	until June 1, 2	2017; then is	a fixed rate
		equal to the then 5-year constant maturity treasury (CMT) plus				
		250 basis points to be reset on June 1 of 2017, 2022, and 2027.				

Long-term debt activity for the year ended June 30, 2016, was as follows:

	Beginning				Ending	Due in
Fund	Notes Payable	Balance	Additions	Reductions	Balance	One Year
Governmental	Library building	0	45,000	0	45,000	unknown *
	* The note is for \$900,000 and is being drawn down as the funds are					
	needed for construction of the library, which will not be completed					
	until FY 2018. Only \$45,000 had been drawn at June 30, 2016.					

7. <u>Restricted Taxes</u>

1 cent of the 4 cent sales tax of the town is restricted as follows: 60% for the payment of long-term debt; 20% for capital improvements of the Town and the JCPWA; and 20% for capital outlay for the Town and JCPWA.

8. <u>Pension Plans</u>

Defined Benefit Pension Plans

Oklahoma Firefighters Pension and Retirement System – Defined Benefit Pension Plan

<u>Plan Description</u>. The Town contributes to the Oklahoma Firefighters Pension and Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by a 13-member board which acts as fiduciary for investment of funds and the application of plan interpretations. The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The System is a component unit of the State of Oklahoma and is authorized under Title 11, Oklahoma Statutes 1981, sections 48-101 et. seq. The System issues a publicly available financial report that includes financial statements and required supplementary information for the plan and may be obtained from their offices at 4545 N. Lincoln Blvd., Suite 265, Oklahoma City, OK 73105, or by calling 1-800-525-7461.

<u>Funding Policy</u>. Volunteer firefighters are not required to contribute, but the Town is required to contribute \$60 per volunteer per year. The contribution requirements of the System are an established rate determined by Oklahoma Statute and are not based on actuarial calculations. The Town's required contribution to the System for the years ended June 30, 2016, 2015, and 2014 were \$1,080, \$1,080 and \$1,080, Those payments have not been made due to a problem with the System not being able to update their firefighter rolls. The payments will be made in 2018 and adjusted in future years as required as the rolls are corrected.

Oklahoma Police Pension and Retirement System - Defined Benefit Pension Plan

<u>Plan Description</u>. The city contributes to the Oklahoma Police Pension and Retirement System (OPPRS), a cost-sharing multiple-employer defined benefit pension plan administered by a 13member board which acts as fiduciary for investment of funds and the application of plan interpretations. The OPPRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The OPPRS is a component unit of the State of Oklahoma and is authorized under Title 11, Oklahoma Statutes 1981, sections 48-101 et. seq. The OPPRS issues a publicly available financial report that includes financial statements and required supplementary information for the plan and may be obtained from their offices at 4545 N. Lincoln Blvd., Suite 265, Oklahoma City, OK 73105, or by calling 1-800-525-7461.

<u>Funding Policy</u>. Police are required to contribute 8% of eligible salary, while the city is required to contribute 13%. The contribution requirement of OPPRS is an established rate determined by Oklahoma Statute and is not based on actuarial calculations. The city and employee contributions to OPPRS for 2016, 2015 and 2014 were as follows: \$28,951, \$27,037 and \$25,235; and \$17,816, \$16,638 and \$15,529, equal to the required contributions for each year. Eligible payroll was \$222,697, \$207,980 and \$194,113.

Defined Contribution Pension Plan

The Town employees participate in the Oklahoma Municipal Retirement System as authorized by Town ordinance. Title 11, Oklahoma Statutes 1981, section 48-101 et. seq. assigns the authority to establish and amend the benefit provisions of the plans that participate in the System to the respective employer entities. All full-time and part-time employees of the Town are eligible to participate in the System and full-time employees are fully vested after 10 years. Covered employees are required to contribute from 1% to 4% of their gross payroll which the Town must match. Employee contributions over 4% are optional and are not matched by the Town. The payroll for Town employees for the year was \$569,303. The payroll for Town employees covered by the Fund for the year was \$266,953. Actual Town and employee contributions for the year were \$6,946 each, equal to the required contributions for the year.

9. Inter-fund Transactions

-			
	General	Utility	Net
	Fund	Fund	Transfers
Operating	44,092	(44,092)	0
Capital leases	(24,852)	24,852	0
Capital assets	(13,396)	13,396	0
	5,844	(5,844)	0
-			
	General	Utility	Net
	Fund	Fund	Interfund
Operating	(57,491)	57,491	0
Capital assets	27,615	(27,615)	0
-	(29,876)	29,876	0

10. Budgets

The board of trustees adopts legally required annual operating budgets each year for each fund. The same generally accepted accounting principles basis of accounting used for fund financial reporting purposes is used for budgetary purposes. At the fund level, actual expenditures cannot exceed budgeted appropriations at the department level. Budgetary transfers between departments of the same fund are approved by the board when required. Supplemental appropriations, if needed, are approved by the board and submitted to the state auditor's office as required by state statutes. All appropriations lapse at the end of the fiscal year. Encumbrance accounting is not used. No budget amendments were approved during the year.

11. Risk Management

The Town is exposed to various risks of losses related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town manages this risk through the purchase of commercial insurance policies. Risk management activities are accounted for by fund, and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create

claims, but for which none have been reported, are considered. During the year just ended, claims were made in the amount of \$3,354 for a police car.

12. <u>Construction Commitments</u>

November 19, 2015 the Jones Public Works Authority board of trustees issued a \$900,000 sales tax revenue note for the construction of a new library building. The Town will own the building, but the Oklahoma County Metropolitan Library System will be responsible for operation of the library. A construction contract for \$872,500 was executed in August of 2015. Construction began during spring of 2016 and is due for completion within 270 days of the start of construction.

13. <u>Subsequent Events</u>

Management performed an evaluation of the Town's activity through August 30, 2017, the date the audit report was ready to be released, and has concluded that there are no significant subsequent events requiring disclosure through that date.

BECKY FLEMING, C.P.A., INC.

7920 108th Ave NE Norman, OK 73026-9761

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees The Town of Jones City, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities, and each fund of the Town of Jones City, Oklahoma, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Jones City, and have issued our report thereon, dated August 30, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the internal control over financial reporting of the Town of Jones City to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jones City's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of the Town of Jones City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies 2016-1, 2016-2, 2016-3, and 2016-7 described in the accompanying schedule of findings and responses to be material weaknesses.

A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies 2016-4, 2016-5, and 2016-6 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the Town of Jones City are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as item 2015-6.

The Town of Jones City's Response to Findings

The Town of Jones City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Town of Jones City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dic.P.A., Inc.

Becky Fleming, C.P.A., Inc. August 30, 2017

SCHEDULE OF FINDINGS AND RESPONSES For the Year Ended June 30, 2016

2016-1 Criteria: Procedures should be established to ensure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

Condition: The general ledger is not being reviewed at least monthly for posting errors and inappropriate account balances.

Cause: There are no established procedures to ensure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

Effect: Because there are no established procedures to ensure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances, the general ledger contains posting errors and inappropriate account balances, causing the board financial statements to be misstated and town departments to be out of compliance with adopted budgets once the corrections are made.

Recommendation: We recommend that procedures be established to make sure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

Response: We will establish procedures to ensure that the general ledger is reviewed at least monthly for posting errors and inappropriate account balances.

2016-2 Criteria: Procedures should be established to insure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; and that capital assets are reconciled to the general ledger and to insurance policies at least annually.

Condition: Capital assets are not being correctly recorded in the general ledger; subsidiary schedules of capital assets are not being adequately maintained; and capital assets are not being reconciled to the general ledger or to insurance policies at least annually.

Cause: There are no established procedures to ensure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; or that capital assets are reconciled to the general ledger and to insurance policies at least annually.

Effect: Because there are no established procedures to ensure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; or that capital assets are reconciled to the general ledger and insurance policies at least annually, errors in either the general ledger, subsidiary schedules, or insurance policies may exist and not be corrected on a timely basis. Recommendation: We recommend that procedures be established to make sure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; and that capital assets are reconciled to the general ledger and to insurance policies at least annually.

Response: We will establish procedures to ensure that capital assets are correctly recorded in the general ledger; that subsidiary schedules of capital assets are adequately maintained; and that capital assets are reconciled to the general ledger and to insurance policies at least annually.

2016-3 Criteria: Policies and procedures should be established to ensure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

Condition: Utility billings are not being correctly recorded in the general ledger and subsidiary reports related to utility billings are not being reconciled to the general ledger at least monthly.

Cause: There are no established procedures to ensure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

Effect: Because utility billings are not being correctly recorded in the general ledger and subsidiary reports related to utility billings are not being reconciled to the general ledger at least monthly, errors in either the billing system, the general ledger, or customer accounts may exist and not be corrected on a timely basis.

Recommendation: We recommend that policies and procedures be established to ensure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

Response: We will establish procedures to ensure that utility billings are correctly recorded in the general ledger and that subsidiary reports related to utility billings are reconciled to the general ledger at least monthly.

2016-4 Criteria: Policies and procedures should be established to ensure that grants are adequately administered; that grant records are adequately maintained; and that grant revenues and expenditures are correctly recorded in the general ledger.

Condition: Grants are not being adequately administered; grant records are not being adequately maintained; and grant revenues and expenditures are not being correctly recorded in the general ledger.

Cause: There are no established policies or procedures to ensure that grants are adequately administered; that grant records are adequately maintained; or that grant revenues and expenditures are correctly recorded in the general ledger.

Effect: Because there are no established policies or procedures to ensure that grants are adequately administered, grant revenues and expenditures are not being correctly recognized in the general ledger and grant records are not organized in a consistent and clear manner.

Recommendation: We recommend that policies and procedures be established to ensure that grants are adequately administered; grant records are adequately maintained; and grant revenues and expenditures are correctly recorded in the general ledger.

Response: We will establish policies and procedures to ensure that grants are adequately administered; grant records are adequately maintained; and that grant revenues and expenditures are correctly recorded in the general ledger.

2016-5 Criteria: Segregation of duties or other compensating procedures to provide oversight and review between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments should be established to make deliberate fraud more difficult to enact and make it more likely that innocent errors will be found and corrected.

Condition: The same employees maintain the general ledger, billing systems, perform reconciliations, and collect payments, with no compensating procedures to provide for oversight or review of those transactions.

Cause: There is not sufficient segregation of duties between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments, and no compensating procedures to provide for oversight or review of those transactions.

Effect: Because there is not sufficient segregation of duties between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments, and no compensating procedures to provide for oversight or review of those transactions, posting or other errors are occurring and not being found and corrected on a timely basis.

Recommendation: We recommend that procedures be established to provide segregation of duties between those maintaining the general ledger and billing systems, performing reconciliations, or collecting payments, or, where that is not possible, establish other compensating procedures to provide for oversight or review of those transactions.

Response: Since we are a small town, we will never be able to have sufficient segregation of duties. However, we are working on allocating office tasks to various personnel in order to develop better reconciling and oversight procedures for our accounting records.

2016-6 Criteria: Procedures should be established to ensure that budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

Condition: Budget to actual reports are not being prepared and reviewed at least monthly and budgets are not being amended as needed during the year.

Cause: There are no established procedures to ensure that budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

Effect: Because there are no established procedures to insure budget to actual reports are prepared and reviewed at least monthly, budgets are not being amended as needed during the year.

Recommendation: We recommend that procedures be established to ensure that budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

Response: We will establish procedures to insure budget to actual reports are prepared and reviewed at least monthly and that budgets are amended as needed during the year.

All of the above findings are repeat findings from 2014 and 2015.

2016-7 Criteria: Procedures should be established to ensure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

Condition: Restricted sales taxes are not always being accounted for or used in accordance with the ordinances that established them.

Cause: There are no established procedures to ensure that restricted sales taxes are accounted for or used in accordance with the ordinances that established them.

Effect: Because there are no established procedures to ensure that restricted sales taxes are accounted for or used in accordance with the ordinances that established them, restricted sales taxes are not always deposited timely into their restricted accounts or used in accordance with the ordinances that established them. In addition, restricted amounts reported in the monthly financial statements are inaccurate and misleading as to the cash balances that are available for restricted and unrestricted purposes which could cause cash flow issues for daily operations.

Recommendation: We recommend that procedures be established to ensure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

Response: We will establish procedures to ensure that restricted sales taxes are accounted for and used in accordance with the ordinances that established them.

This is a repeat finding from 2015.

THE TOWN OF JONES CITY BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2016

Sales and use taxes 441,500 441,500 561,559 12 Sales taxes - restricted 135,000 135,000 166,175 12 Franchise taxes 65,000 65,000 66,952 12 Shared taxes 28,500 28,500 31,035 Fines and forfeitures 150,000 150,000 85,723 (12) Licenses, permits, inspections 25,000 25,000 24,647 Rental revenues 0 0 2,885 Donations 0 0 97,373 9 Grants 193,640 193,640 8,790 (14) Interest 4,000 4,000 1,468	ariance vorable
Sales taxes - restricted 135,000 135,000 166,175 135,000 Franchise taxes 65,000 65,000 66,952 100,000	avorable)
Franchise taxes65,00065,00066,952Shared taxes28,50028,50031,035Fines and forfeitures150,000150,00085,723(tLicenses, permits, inspections25,00025,00024,647Rental revenues002,885(tDonations0097,373(tGrants193,640193,6408,790(tOther revenues125,850125,85021,861(tInterest4,0004,0001,468(t	20,059
Shared taxes 28,500 28,500 31,035 Fines and forfeitures 150,000 150,000 85,723 (f) Licenses, permits, inspections 25,000 25,000 24,647 Rental revenues 0 0 2,885 Donations 0 0 97,373 9 Grants 193,640 193,640 8,790 (14) Other revenues 125,850 125,850 21,861 (14) Interest 4,000 4,000 1,468 140	31,175
Fines and forfeitures150,000150,00085,723(fLicenses, permits, inspections25,00025,00024,647Rental revenues002,885Donations0097,3739Grants193,640193,6408,790(14)Other revenues125,850125,85021,861(14)Interest4,0004,0001,468	1,952
Licenses, permits, inspections 25,000 25,000 24,647 Rental revenues 0 0 2,885 Donations 0 0 97,373 Grants 193,640 193,640 8,790 (14) Other revenues 125,850 125,850 21,861 (14) Interest 4,000 4,000 1,468	2,535
Rental revenues 0 0 2,885 Donations 0 0 97,373 9 Grants 193,640 193,640 8,790 (14) Other revenues 125,850 125,850 21,861 (14) Interest 4,000 4,000 1,468 14)	64,277)
Donations 0 0 97,373 9 Grants 193,640 193,640 8,790 (11) Other revenues 125,850 125,850 21,861 (11) Interest 4,000 4,000 1,468	(353)
Grants193,640193,6408,790(14)Other revenues125,850125,85021,861(10)Interest4,0004,0001,468	2,885
Other revenues 125,850 125,850 21,861 (1) Interest 4,000 4,000 1,468	97,373
Interest 4,000 1,468	84,850)
	03,989)
TOTAL REVENUES 1,168,490 1,168,490 1,068,468 (1)	(2,532)
	00,022)
EXPENDITURES	
General government 307,792 307,792 246,883	60,909
Community building 12,000 12,000 6,673	5,327
	45,267)
	39,385
Library department 9,200 9,200 1,946	7,254
Park department 45,000 45,000 31,454	13,546
Street department 75,000 75,000 60,302	14,698
Debt service 0 0 180,362 (18	80,362)
	34,883)
TOTAL EXPENDITURES1,252,0901,671,483(4	19,393)
REVENUES OVER (UNDER) EXPENDITURES (83,600) (83,600) (603,015) (5	19,415)
OTHER FINANCING SOURCES	
	00,000)
Transfers-in (out) 0 0 5,844	5,844
NET OTHER FINANCING SOURCES (USES)00105,844(9)	94,156)
NET CHANGE IN FUND BALANCES (83,600) (83,600) (497,171) (4	13,571)
BEGINNING FUND BALANCE 717,185 717,185 712,271	(4,914)
ENDING FUND BALANCE 633,585 633,585 215,100 (4	

Notes to the budgetary comparison schedule:

- 1. The budget is prepared on the modified cash basis.
- 2. No budget amendments were adopted during the year, resulting in several departments being out of compliance with their budgets.
- 3. The budget was not amended for the capital leases.
- 4. The budget was not amended to account for the interfund transfers.
- 5. The budget was not amended to account for the loan proceeds.

THE TOWN OF JONES CITY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2016

(Accrual Basis)

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH GRANTOR'S NUMBER	EXPENSES
U.S. Department of Housing and Urban Development Oklahoma Department of Commerce			
Community Development Block Grants/State's Program	14.228	15895CDBG13	4,500
TOTAL EXPENDITURES OF FEDERAL AWARDS			4,500
THE TOWN OF JONES CITY SCHEDULE OF EXPENDITURES OF STATE AWARDS FOR THE YEAR ENDED JUNE 30, 2016 (Accrual Basis)			
STATE GRANTOR/			
PASS-THROUGH GRANTOR		GRANTOR'S	
PROGRAM TITLE Oklahoma Department of Agriculture		NUMBER	EXPENSES
N/A			
Rural Fire Protection			4,290
TOTAL EXPENDITURES OF STATE AWARDS			4,290