

**INDEPENDENT ACCOUNTANT'S  
AGREED-UPON PROCEDURES REPORT**

**TOWN OF BRAY, OKLAHOMA**

**JULY 1, 2016 TO JUNE 30, 2017**

BY





---

---

**Independent Accountant's Report on Applying Agreed-Upon Procedures**

To the Specified Users of the Report:

Town Council, Town of Bray  
Bray, Oklahoma

Oklahoma Office of State Auditor and Inspector  
Oklahoma City, Oklahoma

We have compiled the accompanying Summary of Changes in Fund Balances-Cash Basis of the Town of Bray, Oklahoma as of June 30, 2017, the related Budgetary Comparison Schedule of the General Fund-Cash Basis for the fiscal year ended June 30, 2017, and related Grant Schedule in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared in a format and basis of accounting prescribed by Oklahoma Statutes that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma. This is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting information in the form of financial statements prescribed by Oklahoma Statutes that is the representation of the management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

Management is responsible for the preparation and fair presentation of the accompanying statements in accordance with their comprehensive basis of accounting. Management is also responsible for the designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, we have performed the procedures enumerated below which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town in meeting its financial accountability requirements as prescribed by Oklahoma Statutes §11-17 (105-107) and §60-180.1-3 and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2017. Management of the Town of Bray is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agree-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### **Procedures and Findings**

As to the **Town of Bray** as of and for the fiscal year ended June 30, 2017:

- 1. Procedures Performed:** From the Town's trial balances, we prepared a summary of changes in fund balances for each major fund and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

**Findings:** We found no instances of noncompliance.

- 2. Procedures Performed:** From the Town's trial balances, we prepared a budget and actual financial schedule for the General Fund and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with appropriation limitations.

**Findings:** The Town had not prepared a budget for the General Fund for the year ended June 30, 2017. Therefore, they were noncompliant with budget laws of the State of Oklahoma.

- 3. Procedures Performed:** We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** We found no instances of any significant or unusual reconciling items.

- 4. Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** We found no uninsured or uncollateralized deposits.

**5. Procedures Performed:** We compared use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Findings:** We found no instances of noncompliance.

**6. Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

**Findings:** We found no instances of noncompliance.

**7. Procedures Performed:** We compared the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Findings:** We found no instances of noncompliance.

As to the **Town of Bray Grant Programs**, as of and for the fiscal year ended June 30, 2017:

**1. Procedures Performed:** From the Town's trial balances, we prepared a schedule of grant activity for each grant and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreement(s).

**Findings:** We found no instances of noncompliance.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

*Furrh & Associates, PC*

Furrh & Associates, PC  
Lawton, Oklahoma  
August 29, 2017

**Town of Bray**  
**Bray, Oklahoma**  
**Summary of Changes in Fund Balance - Cash Basis**  
**For the Fiscal Year Ended June 30, 2017**  
(Unaudited)

Funds	Balance as of 7/01/16	Current Year Receipts	Current Year Disbursements	Balance as of 6/30/17
General Fund				
General Fund Account	\$ 29,026	\$ 29,508	\$ (36,124)	\$ 22,410
Investment Account	34,594	17	0	34,611
Total General Fund	63,620	29,525	(36,124)	57,021
Street and Alley Fund				
Street and Alley Account	2,501	13,372	(7,338)	8,535
Investment Account	12,962	11	(11)	12,962
Total Street and Alley Fund	15,463	13,383	(7,349)	21,497
Community Building Fund Account	1,982	2,575	(3,234)	1,323
Volunteer Fire Department Fund				
Volunteer Fire Department Account	14,136	9,281	(18,769)	4,648
Investment Account	34,415	113	0	34,528
Total Volunteer Fire Dept. Fund	48,551	9,394	(18,769)	39,176
Grant Fund	0	0	0	0
<b>Total</b>	<b>\$ 129,616</b>	<b>\$ 54,877</b>	<b>\$ (65,476)</b>	<b>\$ 119,017</b>

Please see Accompanying Independent Accountant's Report.

**Town of Bray**  
**Bray, Oklahoma**  
**General Fund**  
**Budget Comparison Schedule-Cash Basis**  
**For the Fiscal Year Ended June 30, 2017**  
**(Unaudited)**

	<u>Original / Final Budget</u>	<u>Actual</u>	<u>Amount (Over) Under Budget</u>
<u>Balance, June 30, 2016</u>			
General Fund Account	\$ 0	\$ 29,026	\$ (29,026)
Investment Account	0	34,594	(34,594)
	<u>0</u>	<u>63,620</u>	<u>(63,620)</u>
<u>Revenue Sources</u>			
Taxes			
Sales Tax	0	19,544	(19,544)
Alcohol Beverage Tax	0	5,941	(5,941)
Use Tax	0	1,278	(1,278)
Tobacco Tax	0	227	(227)
	<u>0</u>	<u>26,990</u>	<u>(26,990)</u>
Total Taxes	<u>0</u>	<u>26,990</u>	<u>(26,990)</u>
Investment Income	0	17	(17)
Rental/Leases	0	1,300	(1,300)
Miscellaneous	0	1,205	(1,205)
Transfers from Other Funds	<u>0</u>	<u>11</u>	<u>(11)</u>
Amount Available for Appropriation	0	93,143	(93,143)
<u>Charges to Appropriations</u>			
General Government			
Personal Services	0	1,295	(1,295)
Maintenance and Operations	0	32,327	(32,327)
Capital Outlay	<u>0</u>	<u>2,500</u>	<u>(2,500)</u>
Total Charges to Appropriations	<u>0</u>	<u>36,122</u>	<u>(36,122)</u>
Balance, June 30, 2017	<u>\$ 0</u>	<u>\$ 57,021</u>	<u>\$ (57,021)</u>

Please see Accompanying Independent Accountant's Report.

**Town of Bray**  
**Bray, Oklahoma**  
**Fire Department Grant**  
**Revenue and Expenditures Compared with Budget**  
**Year Ended June 30, 2017**

	<b>Budget</b>	<b>Current Year</b>	<b>(Over) Under Budget</b>
<b><u>Revenue</u></b>			
Grant Funds	\$ 0	\$ 3,817	\$ (3,817)
Total Revenues	0	3,817	(3,817)
<b><u>Expenditures</u></b>			
Fire Dep. Operations	0	3,817	(3,817)
Total Expenditures	0	3,817	(3,817)
<u>Revenue Over (Under) Expenditures</u>	\$ 0	\$ 0	\$ 0

Please see Accompanying Independent Accountant's Report.