

State of Oklahoma



**OKLAHOMA DRINKING WATER TREATMENT LOAN
ADMINISTRATIVE FUND**

**ANNUAL FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEARS ENDED JUNE 30, 2017 AND 2016
AND INDEPENDENT AUDITOR'S REPORTS**

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

TABLE OF CONTENTS

	Page
Independent Auditor’s Report on Financial Statements.....	3-4
Management’s Discussion and Analysis.....	6-9
The Basic Financial Statements	
Statements of Net Position.....	11
Statements of Revenues, Expenses, and Changes in Net Position	12
Statements of Cash Flows	13
Footnotes to Statements	14-16
Internal Control over Financial Reporting and Compliance.....	19-20
Independent Auditor’s Report on Internal Control and Compliance	



INDEPENDENT AUDITOR'S REPORT

To the Members of the
Oklahoma Water Resources Board

Report on the Financial Statements

We have audited the accompanying financial statements of the Oklahoma Water Resources Board/Oklahoma Drinking Water Treatment Loan Administrative Fund (the "Fund") as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of June 30, 2017 and 2016, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2017, on our consideration of the Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control over financial reporting and compliance.



Edmond, Oklahoma
September 25, 2017

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

MANAGEMENT'S DISCUSSION AND ANALYSIS

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

MANAGEMENT’S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Oklahoma Drinking Water Treatment Loan Administrative Fund's (the "Fund") financial performance provides an overview of the Fund's financial activities for the fiscal years ended June 30, 2017 and 2016. Please read it in conjunction with the Fund's financial statements, which begin on page 10. The Fund was created to account for the administrative fees and application fees received from loans made out of The Oklahoma Drinking Water State Revolving Fund Program (the "Program"). The Oklahoma Department of Environmental Quality manages the capitalization grant. The Oklahoma Water Resources Board (the "Board") handles certain financial functions including originating, approving and servicing loans made to qualifying recipients as well as maintaining the Fund.

Financial Highlights

- The Fund's net position increased by approximately 16.56% and decreased by 11.55% in FY 2017 and 2016, respectively. Ending net position increased from \$7,595,420 in FY 2016 to \$8,853,570 in FY 2017. Ending net position decreased from \$8,566,009 in FY 2015 to \$7,595,420 in FY 16.
- Total operating income decreased \$515,010 or 30.09% in FY 2017. During FY 2016, total operating income decreased by \$159,795 or 8.5%. Operating revenues come from borrowers paying 0.5% administrative fees on their outstanding loan balance.

Using This Annual Report

This annual report is presented in a format that substantially meets the presentation requirements of the Governmental Accounting Standards Board (GASB) in accordance with generally accepted accounting principles. The Fund is accounted for and presented similar to, but not identical to, a special-purpose government engaged solely in business-type activities.

The financial statements for the Fund are presented after the Management’s Discussion and Analysis in this annual report and then followed by the footnotes in this order:

- Management’s Discussion and Analysis – that provides useful analysis that facilitates a better understanding of the Fund’s financial condition and changes therein.
- Basic Financial Statements
 - Statements of Net Position
 - Statements of Revenues, Expenses and Changes in Net Position
 - Statements of Cash Flows
- Footnotes - that elaborate on the accounting principles used in the preparation of the financial statements and further explain financial statement elements.

A Financial Analysis of the Fund

One of the most frequently asked questions about the Fund’s finances is, “Has the overall financial condition improved, declined or remained steady over the past year?”

(Unaudited. See accompanying auditor’s report.)

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

The Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Fund as a whole and about its activities in a way that helps answer this question. The following tables present a condensed comparative presentation of net position and changes therein.

Oklahoma Water Resources Board
Drinking Water Treatment Loan Account Administrative Fund
Net Position

	Business-Type		
	Activities		
	June 30		
	<u>2017</u>	<u>2016</u>	<u>2015</u>
Current assets	\$ 8,958,944	\$ 7,650,526	\$ 8,655,693
Capital assets, net	8,449	19,440	31,412
Total assets	8,967,393	7,669,966	8,687,105
Current liabilities	113,823	74,546	121,096
Total liabilities	113,823	74,546	121,096
Net position			
Net investment in capital assets	8,449	19,440	31,412
Unrestricted	8,845,121	7,575,980	8,534,597
Total net position	\$ 8,853,570	\$ 7,595,420	\$ 8,566,009

The increase in current assets and unrestricted net position in FY17 is attributable to an increase in cash. Current liabilities increased in FY 17 due to an increase in the amount of accounts payable due to the State of Oklahoma for indirect cost.

In FY 16, the decrease in net position is attributable to a decrease in cash related to the transfer to the DW Fund and a decrease in administrative fees receivable due to the pay-off of loans in conjunction with the 2010 bond refunding. The decrease in current liabilities is due to the indirect cost being paid on a timely basis in FY 2016.

(Unaudited. See accompanying auditor's report.)

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

Oklahoma Water Resources Board
Drinking Water Treatment Loan Account Administrative Fund
Revenues, Expenses, and Changes in Net Position

	Business-Type		
	Activities		
	Years Ended June 30,		
	<u>2017</u>	<u>2016</u>	<u>2015</u>
Revenues			
Operating revenues	\$ 2,003,952	\$ 2,285,693	\$ 2,115,497
Non-operating revenues	124,924	117,384	118,820
Total revenues	<u>2,128,876</u>	<u>2,403,077</u>	<u>2,234,317</u>
Expenses			
Personnel expense	447,394	248,684	121,460
Indirect cost expense	86,499	177,097	11,956
Other administrative expenses	262,461	136,323	97,716
Depreciation expense	10,991	11,972	12,953
Total expenses	<u>807,345</u>	<u>574,076</u>	<u>244,085</u>
Net income before transfers	1,321,531	1,829,001	1,990,232
Transfers (to) from other programs	<u>(63,381)</u>	<u>(2,799,590)</u>	<u>(36,161)</u>
Change in net position	1,258,150	(970,589)	1,954,071
Total net position - beginning	7,595,420	8,566,009	6,611,938
Total net position - ending	<u>\$ 8,853,570</u>	<u>\$ 7,595,420</u>	<u>\$ 8,566,009</u>

Expenses increased in FY 2017 due to an increase in personnel and administrative expenses.

Expenses increased in 2016 due to an increase in personnel cost related to more accurate time management and program cost allocation, and an increase in indirect cost billing from the state. Transfers out increased due to a transfer to the DWSRF Loan Fund for the matching portion of the 2015 Capitalization Grant.

(Unaudited. See accompanying auditor's report.)

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

Capital Assets

At the end of June 30, 2017, the capital assets net of accumulated depreciation were \$8,449.

**Oklahoma Water Resources Board
Drinking Water Treatment Loan Account Administrative Fund
Capital Assets
(Net of accumulated depreciation)**

	Business-Type Activities		
	Years Ended June 30,		
	<u>2017</u>	<u>2016</u>	<u>2015</u>
Software	\$ 4,054	\$ 12,162	\$ 20,270
Automobile	3,896	6,493	10,071
Printer	499	785	1,071
	<hr/>	<hr/>	<hr/>
Totals	\$ 8,449	\$ 19,440	\$ 31,412
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

During FY 2017 and 2016, the program did not purchase any new capital assets.

See Note 3 to the financial statements for more detailed information on the Fund's capital assets and changes therein.

Economic Factors and Next Year's Outlook

The Oklahoma DWSRF has been extremely popular with communities that borrow from the program. No additional staff is planned at this time. No change in the Oklahoma DWSRF financing strategy is anticipated for the next fiscal year.

Contacting the Fund's Financial Management

This financial report is designed to provide the Board's accountability of the Fund. If you have questions about this report or need additional financial information, contact the Financial Assistance Division of the Oklahoma Water Resources Board at 3800 N. Classen Blvd, Oklahoma City, OK 73118.

(Unaudited. See accompanying auditor's report.)

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

BASIC FINANCIAL STATEMENTS

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

Statements of Net Position – June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
ASSETS:		
Current Assets:		
Cash and cash equivalents	\$8,339,667	\$7,006,002
Administrative fee receivable	607,336	523,089
Interest receivable	11,570	10,186
Due from other funds	371	111,249
Total current assets	<u>8,958,944</u>	<u>7,650,526</u>
Noncurrent Assets:		
Depreciable capital assets, net	8,449	19,440
Total noncurrent assets	<u>8,449</u>	<u>19,440</u>
Total assets	<u>8,967,393</u>	<u>7,669,966</u>
LIABILITIES:		
Current Liabilities:		
Accounts payable	107,052	74,546
Due to other funds	6,771	-
Total current liabilities	<u>113,823</u>	<u>74,546</u>
NET POSITION:		
Net investment in capital assets	8,449	19,440
Unrestricted	8,845,121	7,575,980
Total net position	<u>\$8,853,570</u>	<u>\$7,595,420</u>

See accompanying notes to the basic financial statements.

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

Statements of Revenues, Expenses and Changes in Net Position – Years Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
OPERATING REVENUES		
Administrative fee income	\$ 2,001,202	\$ 2,148,177
Application fee income	2,750	2,500
Other income	-	135,016
Total operating revenues	<u>2,003,952</u>	<u>2,285,693</u>
OPERATING EXPENSES		
Personnel expense	447,394	248,684
Indirect cost expense	86,499	177,097
Other administrative expenses	262,461	136,323
Depreciation expense	10,991	11,972
Total operating expenses	<u>807,345</u>	<u>574,076</u>
OPERATING INCOME	1,196,607	1,711,617
NON-OPERATING REVENUES		
Interest income	<u>124,924</u>	<u>117,384</u>
Total non-operating revenues	<u>124,924</u>	<u>117,384</u>
Net income before transfers	1,321,531	1,829,001
Transfers to Oklahoma Drinking Water State Revolving Fund Loan Program	<u>(63,381)</u>	<u>(2,799,590)</u>
Change in net position	1,258,150	(970,589)
Total net position - beginning	<u>7,595,420</u>	<u>8,566,009</u>
Total net position - ending	<u><u>\$8,853,570</u></u>	<u><u>\$7,595,420</u></u>

See accompanying notes to the basic financial statements.

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

Statements of Cash Flows – Years Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Administrative fee income	\$1,916,955	\$2,363,671
Application fee income	2,750	2,500
Payments to employees	(447,394)	(248,684)
Payments to other suppliers	(198,805)	(470,518)
Net Cash Provided by Operating Activities	<u>1,273,506</u>	<u>1,646,969</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Transfers to Oklahoma Drinking Water State Revolving Fund Loan Program	(63,381)	(2,799,590)
Net Cash Provided by (Used in) Noncapital Financing Activities	<u>(63,381)</u>	<u>(2,799,590)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest income	123,540	118,486
Net Cash Provided by Investing Activities	<u>123,540</u>	<u>118,486</u>
Net Increase (decrease) in Cash and Cash Equivalents	1,333,665	(1,034,135)
Balances - beginning of the year	<u>7,006,002</u>	<u>8,040,137</u>
Balances - end of the year	<u><u>\$8,339,667</u></u>	<u><u>\$7,006,002</u></u>
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	\$1,196,607	\$1,711,617
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	10,991	11,972
Change in assets and liabilities:		
Decrease (Increase) in administration fee receivable	(84,247)	80,478
Decrease (Increase) in due from other funds	110,878	(110,548)
Decrease (Increase) in due to other funds	6,771	-
Increase (Decrease) in other accrued liabilities	32,506	(46,550)
Net Cash Provided by Operating Activities	<u><u>\$1,273,506</u></u>	<u><u>\$1,646,969</u></u>

See accompanying notes to the basic financial statements.

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

Footnotes to the Basic Financial Statements:

1. Summary of Significant Accounting Policies

Reporting Entity

The Oklahoma Water Resources Board/Oklahoma Drinking Water Treatment Revolving Loan Account (the "Program"), Title 82 Oklahoma Statutes, Sections 1085.71 et seq. was created pursuant to the 1996 Amendments (P.L. 104-182) to the Federal Safe Drinking Water Act set apart from all other Oklahoma Water Resources Board accounts and programs to be permanent and perpetual; not subject to fiscal year limitations. Title 82, Section 1085.84 created the Oklahoma Water Resources Board/Oklahoma Drinking Water Treatment Loan Administrative Fund (the "Fund") for the purpose of administering the Program, transferring monies into the Program and for other purposes authorized by the Federal Safe Drinking Water Act. The Fund consists of revenues primarily from loan administrative fees, Fund investment earnings, loan processing and application processing fees.

Administrative fees are assessed on loans made from the Program. Fees are assessed to each participating municipality at the rate of one-half of one percent (0.5%) per annum of the amount of each municipality's loan balance outstanding, and loan application fees.

The significant accounting principles and practices followed by the Fund are presented below:

Basis of Accounting and Measurement Focus

The Fund is accounted for and presented similar to, but not identical to, a special-purpose government engaged solely in business type activities.

The Fund uses the accrual basis of accounting whereby expenses are recognized when the liability is incurred and revenues are recognized when earned.

The Fund uses the economic resources measurement focus where all assets, liabilities, net position, revenues, expenses and transfers relating to the Program and net income and capital maintenance are measured.

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board ("GASB").

Cash and Cash Equivalents

The Fund considers all highly liquid debt instruments purchased with an original maturity of three months or less and money market funds to be cash equivalents.

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

1. Summary of Significant Accounting Policies (cont'd)

Capital Assets

Capital assets are stated at cost, less accumulated depreciation. Depreciation is charged to operating expense and is computed using the straight-line method. The useful life of software and printer has been estimated at 7 years. The useful life of automobiles has been estimated at 6 years. Maintenance and repairs are charged to operations when incurred and improvements are capitalized. The Fund's policy is to capitalize purchases in excess of \$5,000. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the respective accounts and the resulting gain or loss is reflected in operations.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Due To/From Other Funds

During FY 2017, the Drinking Water State Revolving Loan Fund (DWSRF) owed the Admin fund \$371. During FY 2016, the DWSRF Loan fund owed the Admin fund \$111,249.

2. Cash Deposits and Investment Risk

Cash of \$8,339,667 and \$7,006,002 at June 30, 2017 and 2016 respectively, was on deposit in the State Treasurer's office's internal investment pool – *OK Invest*.

Custodial credit risk for deposits is the risk that in the event of a bank or other institution failure, the Fund's deposits may not be returned or the Fund will not be able to recover collateral securities in the possession of an outside party. The Fund deposits its funds with the Office of the State Treasurer (OST). Oklahoma statutes require OST to ensure that all state funds either be insured by Federal Deposit Insurance, collateralized by securities held by the cognizant Federal Reserve Bank, or invested in U.S. government obligations. The Fund's deposits with the State Treasurer are pooled with the funds of other State agencies and then, in accordance with statutory limitations, placed in financial institutions or invested as the Treasurer may determine, in the State's name.

Of the \$8,339,667 and \$7,006,002 in cash and cash equivalents on deposit with the State Treasurer as of June 30, 2017 and June 30, 2016, respectively, 100%, represent amounts held within OK INVEST. Agencies and funds that are considered to be part of the State's reporting entity in the State's Comprehensive Annual Financial Report are allowed to participate in OK INVEST. Oklahoma statutes and the State Treasurer establish the primary objectives and guidelines governing the investment of funds in OK INVEST. Safety, liquidity, and return on investment are the objectives that establish the framework for the day to day OK INVEST management with an emphasis on safety of the capital and the probable income to be derived and meeting the State's daily cash flow requirements. Guidelines in the State Treasurer's Investment Policy address credit quality requirements, diversification percentages and the types and maturities of allowable investments. The

OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016

specifics regarding these policies can be found on the State Treasurer's website at <http://www.ok.gov/treasurer/>. An evaluation of the use and purpose of the Funds participation in the internal investment pool determined that the amounts on deposit with OK INVEST are considered demand accounts and reported as cash equivalents.

3. Capital Assets

A summary of equipment activity follows:

	Beginning Balance July 1, 2016	Additions	Deletions	Ending Balance June 30, 2017
Other capital assets:				
Computer software	\$ 113,156	-	-	\$ 113,156
Printer	2,000	-	-	2,000
Automobile	22,796	-	-	22,796
Total other capital assets, historical cost	<u>\$ 137,952</u>	<u>-</u>	<u>-</u>	<u>\$ 137,952</u>
Less: accumulated depreciation for:				
Computer software	\$ 100,994	8,108	-	\$ 109,102
Printer	1,215	286	-	1,501
Automobile	16,303	2,597	-	18,900
Total accumulated depreciation	<u>\$ 118,512</u>	<u>10,991</u>	<u>-</u>	<u>\$ 129,503</u>
Other capital assets, net	<u>\$ 19,440</u>	<u>(10,991)</u>	<u>-</u>	<u>\$ 8,449</u>
	Beginning Balance July 1, 2015	Additions	Deletions	Ending Balance June 30, 2016
Other capital assets:				
Computer software	\$ 113,156	-	-	\$ 113,156
Printer	2,000	-	-	2,000
Automobile	22,796	-	-	22,796
Total other capital assets, historical cost	<u>\$ 137,952</u>	<u>-</u>	<u>-</u>	<u>\$ 137,952</u>
Less: accumulated depreciation for:				
Computer software	\$ 92,886	8,108	-	\$ 100,994
Printer	929	286	-	1,215
Automobile	12,725	3,578	-	16,303
Total accumulated depreciation	<u>\$ 106,540</u>	<u>11,972</u>	<u>-</u>	<u>\$ 118,512</u>
Other capital assets, net	<u>\$ 31,412</u>	<u>(11,972)</u>	<u>-</u>	<u>\$ 19,440</u>

4. Indirect Costs

Indirect costs represent recoverable personnel costs charged to the Program by the Fund in connection with administering and accounting for activities of the Program. The amount allocated to the Program is based on a percentage of the Fund personnel costs as established in an indirect cost allocation plan. The indirect cost rate for the year ended June 30, 2017 and 2016 were 62.20% and 98.68%, respectively.

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE

**OKLAHOMA WATER RESOURCES BOARD
OKLAHOMA DRINKING WATER TREATMENT LOAN ADMINISTRATIVE FUND
ANNUAL FINANCIAL REPORT
As of and for the Years Ended June 30, 2017 and 2016**

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Members of the
Oklahoma Water Resources Board

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Oklahoma Water Resources Board/Oklahoma Drinking Water Treatment Loan Administrative Fund (the "Fund") as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements, and have issued our report thereon dated September 25, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Fund's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Fund's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Arledge & Associates, P.C." The signature is written in a cursive, flowing style.

Edmond, Oklahoma
September 25, 2017