

# **ADAIR COUNTY JAIL TRUST AUTHORITY**

Financial Statements and Audit Report  
For the Year Ended June 30, 2018

Audited by:  
Michael Green, CPA  
827 W. Locust Street  
Stilwell, Ok 74960

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# **MICHAEL W. GREEN**

## ***Certified Public Accountant***

827 W. Locust Street  
STILWELL, OK. 74960  
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### **INDEPENDENT AUDITOR'S REPORT**

Board of Trustees  
Adair County Jail Trust Authority  
Stilwell, Oklahoma

I have audited the accompanying financial statements of the business-type activities of the Adair County Jail Trust Authority as of and for the year then ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### ***Opinion***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Adair County Jail Trust Authority as of June 30, 2018, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Management has omitted the management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operation, economic, or historical context. My opinion on the basic financial statements is not affected by this missing information.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, I have also issued my report dated May 02, 2019, on my consideration of Adair County Jail Trust Authority's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Adair County Jail Trust Authority's internal control over financial reporting and compliance.

A handwritten signature in black ink, appearing to read "Mike Green", with a stylized flourish at the end.

Michael Green, CPA  
Stilwell, OK

May 02, 2019

ADAIR COUNTY JAIL TRUST AUTHORITY  
STATEMENT OF NET POSITION  
JUNE 30 2018

ASSETS

CURRENT ASSETS

Cash	\$ 283,596
Receivables	161,601
Total Current Assets	<u>445,197</u>

RESTRICTED ASSETS

Restricted Cash	118,486
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PROPERTY AND EQUIPMENT

Land	70,975
Buildings	2,928,694
Furniture, Fixtures, and Equipment	203,668
Total Fixed Assets	<u>3,203,337</u>
Less Accumulated Depreciation	<u>(1,257,588)</u>
Net Property and Equipment	<u>1,945,749</u>

Total Assets	<u><u>\$ 2,509,432</u></u>
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LIABILITIES & NET POSITION

CURRENT LIABILITIES

Accounts Payable	\$ 75
Interest Payable	3,666
Current Portion of Long Term Debt	52,803
Total Current Liabilities	<u>56,544</u>

LONG TERM LIABILITIES

Note Payable - Rural Development	1,434,093
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NET POSITION

Net Investment in Capital Assets	458,853
Restricted	118,486
Unrestricted	441,456
Total Net Position	<u>1,018,795</u>

Total Liabilities and Net Position	<u><u>\$ 2,509,432</u></u>
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The accompanying notes and Independent Auditors Report are an integral part of these financial statements

**ADAIR COUNTY JAIL TRUST AUTHORITY**  
**STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION**  
**FOR THE YEAR ENDING JUNE 30, 2018**

REVENUE

Sales Tax	\$ 975,276
Other Revenue	<u>16,452</u>
Total Revenue	<u>991,728</u>

OPERATING EXPENSES

Jail Operating Contract	835,000
Professional Fees	3,600
Depreciation	79,160
Insurance	<u>11,501</u>
Total Operating Expenses	<u>929,261</u>

Operating Income	<u>62,467</u>
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NON-OPERATING REVENUE (EXPENSE)

Interest Expense	(68,024)
Interest Income	<u>913</u>
Total Non-Operating Income	<u>(67,111)</u>

Total Change in Net Postion	(4,644)
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Net Position - Beginning of Year	1,023,439
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Net Position-End of Year	<u><u>\$ 1,018,795</u></u>
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The accompanying notes and Independent Auditor's Report are an integral part of these financial statements

**ADAIR COUNTY JAIL TRUST AUTHORITY**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Cash Received From Sales Tax	979,509
Other Income Received	16,452
Cash Paid for Jail Operations	(850,501)
Net Cash Provided by Customers	<u>145,460</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest Income	913
Capital Expenditures	(34,022)
Net Cash Provided (used) by Investing Activities	<u>(33,109)</u>

**CASH FLOWS FROM FINANCING ACTIVITIES**

Interest Expense	(68,024)
Payments of Notes Payable	(50,404)
Net Cash (Used) Provided by Financing Activities	<u>(118,428)</u>

Net Increase in Cash and Cash Equivalents	(6,077)
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Cash and Cash Equivalents at the Beginning of the Year	<u>289,673</u>
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Cash and Cash Equivalents at the End of the Year	<u><u>283,596</u></u>
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**RECONCILIATION OF OPERATING INCOME TO NET CASH**

**Provided by Operating Income**

Net Income	62,467
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**Adjustments to Reconcile Operating Income to Net Cash**

Depreciation	79,160
(Increase ) Decrease in Accounts Receivable	4,233
Increase (Decrease) in Accounts Payable	(400)

Net Cash Provided by Operating Activities	<u><u>145,460</u></u>
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The accompanying notes and Independent Auditor's Report are an integral part of these financial statements

**ADAIR COUNTY JAIL TRUST AUTHORITY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***A. GENERAL***

Under the provision of the Oklahoma Trust Act, the Adair County Jail Trust Authority (hereinafter referred to as the "Authority") was established March 12, 1996, for the purpose of promoting the establishment and maintenance of an effective corrections and detention system which will enhance the preservation of the welfare and safety of the residents of the county. The authority is governed by a board of trustees, which include the Chairman of the Board of the County Commissioners, the County Sheriff, and three appointed trustees.

***B. REPORTING ENTITY***

The Adair County Jail Trust Authority is a component unit of Adair County and for the purpose of this report is considered to be a proprietary fund. A proprietary fund is used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the governmental unit (internal service funds).

***C. BASIS OF ACCOUNTING***

The Authority's policy is to prepare its financial statements on the accrual basis of accounting; consequently, revenue and the related assets are recognized when earned, and expenditures are recognized when the obligation is incurred.

***D. FIXED ASSETS; PROPERTY, PLANT, AND EQUIPMENT***

Assets in excess of \$500 are considered to be capital in nature and therefore are recorded as such in the appropriate asset account and depreciated as follows.

Depreciation is provided in the Trust Fund in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives computed on the straight-line method.

Those rates are as follows:	Rates
Buildings	2.5%
Furniture, Fixtures, and Equipment	20%

One of the primary purposes for the establishment of the Adair County Jail Trust Authority was for the construction of a new jail facility. The amounts disclosed in the financial statements represent the construction costs of this facility. Depreciation has been recorded in relation to this asset, starting March 6, 2003, the occupancy date. The



following is a summary by category of changes in property and equipment:

	Balance at June 30, 2017	Additions	Deletions	Balance at June 30, 2018
Land	70,975			70,975
Buildings	2,928,694			2,928,694
Furniture, Fixtures and Equipmen	169,646	34,022		203,668
Accumulated Depreciation	(1,178,428)	(79,160)	-	(1,257,588)
Net Property and Equipment	1,990,887	(45,138)	-	1,945,749

#### ***E. INVENTORY AND PREPAID EXPENSES***

Supplies purchased are consumed in operations and expensed as incurred. As of June 30, 2018, there were no Prepaid Expenses.

#### ***F. CASH AND INVESTMENTS***

The Authority's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies; collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. For the purposes of the statement of cash flows, the Authority considers all cash on hand, demands deposits and highly liquid investments, with an original maturity of twelve months or less when purchased, to be cash and cash equivalents.

#### ***Deposit Categories of Credit Risk***

(A) Insured or collateralized with securities.

(B) Collateralized with securities held by the pledging financial institutions trust department.

(C) Uncollateralized.

<u>Category</u>	(A)	(B)	(C)	Bank Balance	Carrying Amount
Cash	402,082	0	0	\$402,082	\$402,082

#### ***G. LONG TERM DEBT***

At the balance sheet date of June 30, 2018, there was long-term debt of \$1,486,896 (See Note 3).

#### ***H. INCOME TAXES***

The Authority is a political subdivision of Adair County organized under the laws of the State of Oklahoma and is not subject to Federal or State income taxes.

### ***I. BUDGETS***

The Adair County Jail Trust is required to legally adopt a formal operating budget as required by State Statute.

### ***J. SALES TAX REVENUE***

The Authority's major source of revenue is a sales tax of one-half of one percent (1/2%) upon the gross proceeds or gross receipts derived from all sales or services in the County of Adair, State of Oklahoma, upon which a consumer's sales tax is levied by the State of Oklahoma.

The initial sales tax of one half of one percent was passed by the voters of Adair County on September 17, 1996. On April 1<sup>st</sup> of 2014, the voters of Adair County voted to pass an additional tax of one half of one percent for a total sales tax of 1% to fund the operations of the Adair County Jail Trust Authority.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results differ from those estimates.

### **NOTE 2: CONTINGENCIES**

During the previous fiscal year a law suit was brought against the Board of County Commissioners County of Adair, Adair County Sheriff and the Adair County Jail Trust Authority for medical services provided to prisoners of Adair County at the Adair County Health Center, Inc. dba Memorial Hospital in the amount of \$211,091.29 for FY 2017 and \$266,140.70 for FY 2018. The opinion of the Oklahoma Attorney General was sought in this case and it appears that his opinion is that ultimately the County of Adair would be responsible for this debt. Following is an excerpt of his statement: "A county is required to provide for a jail and fund its operations and give priority for the funding to ensure performance of a constitutional duty. This funding requirement is the same regardless of whether the jail is operated by the county sheriff or a public trust created for such purpose."

### **NOTE 3: NOTE PAYABLE**

The note payable as of June 30, 2018, represents a Community Facilities Loan, in the amount of \$2,150,000.00, provided by the Department of Agriculture (Rural Housing Service), to be used for the construction, acquisition, and equipping of criminal justice facilities in Adair County, Oklahoma. The balance at June 30, 2018, is \$1,486,896 with no remaining un-advanced funds. Interest is being charged at 4.50%, payable interest only for the first two years and thereafter monthly installments of \$9,869.00. The note is secured by the 1/2 percent sales tax levied by the State of Oklahoma upon gross proceeds or gross receipts from all sales or services in Adair County.

Schedule of Maturity for the next five years and in five year increments after that are as follows:

	Principal	Interest
Current Portion	<u>52,803</u>	<u>65,625</u>
2020	55,221	63,207
2021	57,750	60,678
2022	60,394	58,034
2023	63,160	55,268
2024	66,052	52,376
2025-2029	378,500	213,640
2030-2034	473,474	118,666
2035-2037	<u>279,542</u>	<u>16,488</u>
	1,434,093	638,357
Total	<u>\$ 1,486,896</u>	<u>\$ 703,982</u>

At June 30, 2018, the fair value of the note payable approximates the amounts recorded in the financial statements.

#### **NOTE 4: JAIL OPERATION CONTRACT**

The Adair County Jail Trust Authority contracts the operations and maintenance of the jail out to the Adair County Sheriff's Department. During fiscal year 2018 the Authority paid a total of \$835,000 to the sheriff's department for operational services.

#### **NOTE 5: SUBSEQUENT EVENTS**

Subsequent events have been evaluated through the date of the Auditor's report which is the date the financials were available to be issued.

**MICHAEL W. GREEN**  
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Stilwell, Ok. 74960  
(918) 696-6298

INDEPENDENT AUDITOR'S  
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING  
STANDARDS*

Board of Trustees  
Adair County Jail Trust Authority  
Stilwell, Oklahoma

I have audited the balance sheet of the Adair County Jail Trust Authority as of June 30, 2018, and the related statements of revenue, expenses and changes in net assets, and cash flows for the year then ended, and have issued my report thereon dated May 02, 2019. I conducted the audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Adair County Jail Trust Authority's (the Authority) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these

limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Adair County Jail Trust Authority's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read "Michael Green", is positioned above the printed name.

Michael Green, CPA  
Stilwell, OK

May 02, 2019