

INDEPENDENT ACCOUNTANT'S REPORT
TOWN OF ELMORE CITY, OKLAHOMA
JULY 1, 2018 TO JUNE 30, 2019

BY





Independent Accountant's Report

To the Specified Users of the Report:

City Council, City of Elmore City
Elmore City, Oklahoma

Oklahoma Forestry Services
Oklahoma City, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

We have compiled the accompanying Summary of Changes in Fund Balances-Cash Basis of the City of Elmore City, Oklahoma as of June 30, 2019 and the related Budgetary Comparison Schedule of the General Fund-Cash Basis and EMS Fund-Cash Basis for the fiscal year ended June 30, 2019 in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared in a format and basis of accounting, as prescribed by Oklahoma Statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting information in the form of financial statements prescribed by Oklahoma Statutes that is the representation of the management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

Management is responsible for the preparation and fair presentation of the accompanying statements in accordance with their comprehensive basis of accounting. Management is also responsible for the designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets,

liabilities, equity, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management of the City of Elmore City is responsible for the City's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures and Finding

As to the **City of Elmore City** as of and for the fiscal year ended June 30, 2019:

- 1. Procedures Performed:** From the City's trial balances, we prepared a summary of changes in fund balances for each major fund and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: We found no instances of non-compliance.

- 2. Procedures Performed:** From the City's trial balances, we prepared a budget and actual financial schedule for the General Fund and EMS Fund and compared the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances of noncompliance with appropriation limitations.

Findings: The City was over budget in the General Government Department of the General Fund by \$21,853.

- 3. Procedures Performed:** We agreed the City's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: We found no instances of non-compliance.

- 4. Procedures Performed:** We compared the City's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: We found no instances of non-compliance.

- 5. Procedures Performed:** We compared use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: We found no instances of non-compliance.

6. Procedures Performed: We compared the accounting for the City's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: We found no instances of non-compliance.

7. Procedures Performed: We compared the City's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: This procedure was not performed because the City did not have any debt service requirements.

As to the **City of Elmore City** as of and for the fiscal year ended June 30, 2019:

1. Procedures Performed: From the City's trial balances, we compiled the Annual Survey of City and City Finances (SA&I 2643) as described in Oklahoma Statutes 11-17-105.1.

Findings: We found no instances of non-compliance.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.



FURRH & ASSOCIATES, PC

January 18, 2021

City of Elmore City, OK
Summary of Changes in Fund Balance - Cash Basis
Governmental Funds
For the Fiscal Year Ended June 30, 2019
(Unaudited)

	Balance as of 7/01/2018	Current Year Inflows	Transfers	Current Year Outflows	Balance as of 6/30/2019
General Fund	\$ 256,227	\$ 356,156	\$ 83,594	\$ (450,925)	\$ 245,052
EMS Fund	126,240	302,309	0	(290,746)	137,803
Bail Bond Fund	97,000	163,092	(108,239)	(41,452)	110,401
T. Selby Cemetery Care Fund	39,843	803	0	0	40,646
T. Selby Cemetery Perpetual Care Fund	27,786	0	195	0	27,981
T. Selby Cemetery Operating Care Fund	10,748	8,069	0	(71)	18,746
Police Equipment Fund	2,561	2,525	7,450	(10,598)	1,938
Grant Fund	100	0	0	0	100
Volunteer Fire Fund	1,754	10,243	17,000	(27,573)	1,424
Total	\$ 562,259	\$ 843,197	\$ 0	\$ (821,365)	\$ 584,091

Please see accompanying Accountant's Report.

City of Elmore City, OK
Budgetary Comparison Schedule
General Fund - Cash Basis
For the Fiscal Year Ended June 30, 2019
(Unaudited)

	<u>Budgeted Amounts</u>		Actual Amounts	with Final Budget
	<u>Original Budget</u>	<u>Revised Budget</u>		<u>Positive (Negative)</u>
<u>Resources (Inflows)</u>				
Taxes	\$ 291,040	\$ 291,040	\$ 285,119	\$ (5,921)
Franchise Revenue	29,150	29,150	24,966	(4,184)
Miscellaneous	25,290	25,290	43,227	17,937
Licenses and Permits	980	980	1,144	164
Lease Income	660	660	1,700	1,040
Charges for Services	10	10	0	(10)
Total Inflows	<u>347,130</u>	<u>347,130</u>	<u>356,156</u>	<u>9,026</u>
<u>Charges to Appropriations (Outflows)</u>				
General Government Department	172,340	195,340	217,193	(21,853)
Park Department	10,890	4,790	4,732	58
Street and Alley Department	11,210	8,210	8,193	17
Legal and Judicial Department	28,900	20,100	20,089	11
Police Department	210,270	201,370	200,718	652
Total Charges to Appropriations	<u>433,610</u>	<u>429,810</u>	<u>450,925</u>	<u>(21,115)</u>
<u>Revenue Over (Under Expenditures)</u>	(86,480)	(82,680)	(94,769)	(12,089)
<u>Other Financing Sources (Uses)</u>				
Transfers In/(Out)	86,480	82,680	83,594	914
Total Other Financing Sources (Uses)	<u>86,480</u>	<u>82,680</u>	<u>83,594</u>	<u>914</u>
Beginning Cash Balance, June 30, 2018	256,227	256,227	256,227	0
Ending Cash Balance, June 30, 2019	<u>\$ 256,227</u>	<u>\$ 256,227</u>	<u>\$ 245,052</u>	<u>\$ (11,175)</u>

Please see accompanying Accountant's Report.

City of Elmore City, OK
Budgetary Comparison Schedule
EMS Fund - Cash Basis
For the Fiscal Year Ended June 30, 2019
(Unaudited)

	<u>Budgeted Amounts</u>		Actual Amounts	with Final Budget
	<u>Original Budget</u>	<u>Revised Budget</u>		Positive (Negative)
<u>Resources (Inflows)</u>				
Taxes	\$ 214,110	\$ 214,110	\$ 181,827	\$ (32,283)
Charges for Services	87,670	87,670	108,708	21,038
Miscellaneous	2,400	2,400	11,774	9,374
Total Inflows	<u>304,180</u>	<u>304,180</u>	<u>302,309</u>	<u>(1,871)</u>
<u>Charges to Appropriations (Outflows)</u>				
EMS Department	314,180	314,180	290,746	23,434
Total Charges to Appropriations	<u>314,180</u>	<u>314,180</u>	<u>290,746</u>	<u>23,434</u>
<u>Revenue Over (Under Expenditures)</u>	(10,000)	(10,000)	11,563	21,563
<u>Other Financing Sources (Uses)</u>				
Transfers In/(Out)	0	0	0	0
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Beginning Cash Balance, June 30, 2018	10,000	10,000	126,240	116,240
Ending Cash Balance, June 30, 2019	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 137,803</u>	<u>\$ 137,803</u>

Please see accompanying Accountant's Report.

City of Elmore City, Oklahoma
Schedule of Grant Activity

Modified Cash Basis

For the Year Ended June 30, 2019
(Unaudited)

Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Grantor's Project Number	Award Amount	Received		Expended		Remaining to be Expended
			Prior Years	Current Year	Prior Years	During Current Year	
<i>State Funds</i>							
Oklahoma Forestry Grant	Fire Operational	\$ 2,000	\$ 0	\$ 2,000	\$ 0	\$ 2,000	\$ 0
<i>Other Grants</i>							
REC	Fire Operational	650	0	650	0	0	650
Total Grant Activity		\$ 2,650	\$ 0	\$ 2,650	\$ 0	\$ 2,000	\$ 650