

801 Frisco, Clinton, OK 73601 580.323.1766 | 580.323.1768 fax

Members of American Institute of Certified Public Accountants Members of Oklahoma Society of Certified Public Accountants

Office of the State Auditor and Inspector State of Oklahoma 2300 North Lincoln Boulevard, Room 100 Oklahoma City, OK 73105

Management is responsible for the accompanying financial statements of the City of Elk City, Oklahoma (the "City"), which comprise the 2020-21 Annual Survey of City and Town Finances (SA&I Form 2643) as of June 30, 2021 included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on the financial statements included in the accompanying prescribed form.

The financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the Oklahoma State Auditor and Inspector, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Town's management and the Office of the Oklahoma State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.

RSMeacham CPAs & Advisors Clinton, OK

February 14, 2022

DUE DATE: Six months after Fiscal-Year-End

IMPORTANT

This report is to be completed by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending 2021. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 6 of this document.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sai.ok.gov.

OFFICE OF THE STATE AUDITOR AND INSPECTOR
STATE OF OKLAHOMA
CINDY BYRD, AUDITOR AND INSPECTOR
ANNUAL SURVEY OF CITY AND TOWN FINANCES

Name			
Address			
City	State	ZIP Code	

FILE AT

Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

Part I

TAX REVENUES

Items 1–3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.

Item	Amount (Omit cents)	ltem	Amount (Omit cents)
Property taxes — General fund, building fund, and sinking fund	ТØ1	e. Use tax	TØ9
Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below. General sales tax	TØ9	Occupation and business licensing and permits a. Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc.	T28
b. Franchise fee or tax	T15	b. Other licensing and permits	T29
c. Cigarette tax	C30	4. Other — Specify	T99
d. Hotel/Motel	T19		

INTERGOVERNMENTAL REVENUE Part IA

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

Column (a) — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

Column (c) — Report only amounts received directly from the Federal

		Amount (Omit cents)	
Purpose for which received	From State	From other local governments	From Federal Government (directly)
	(a)	(b)	(c)
General support — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed. 1. Alcoholic beverage tax	C3Ø	D3Ø	B3Ø
2. Street and highways	C46	D46	B46
3. Health or hospital	C42	D42	B42
4. Grants received for water utilities	C91	D91	B91
5. Grants received for waste water utilities	C8Ø	D8Ø	B8Ø
6. Grants received for housing, economic, and community development	C5Ø	D5Ø	B5Ø
7. Airports	C89	D89	BØ1
8. Mass transit rail and/or bus system	C94	D94	B94
9. Grants received for transportation	C89	D89	B89
 ALL OTHER (From State – code C89; From Federal Government – Code B89) —	C89	D89	B89
b. Public safety	C89	D89	B89
c. Job training	C89	D89	B89
d. Library grants	C89	D89	B89
Other -Specify	C89	D89	B89
e			
f.	C89	D89	B89

OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

1. Utility sales revenue — Gross receipts of any	Amount (Omit cents)	2. Other sales and service re
water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	A91	from sales, rentals, maint other charges for municip utility receipts (carried in amounts received from o
a. Water supply system		• Coweres shares
	A92	a. Sewerage charges
b. Electric power system		b. Refuse collection char
	A93	c. Hospital charges rece
c. Gas supply system		patients under the Me
	A94	insurance-type arrang and amounts for hos
d. Transit		other governments.

venue — Gross receipts tenance assessments, and oal services, aside from tem 1) and exclusive of ther governments.

Amount (Omit cents)

A81

A36

- ges
- ived on behalf of individual edicare program or other gements. Exclude Medicaid pital purposes received from

Part IB OTHER REVENUES — Other than tax and	intergovernmental	revenues — Continued	
Enter below amounts of the stated types of re the fiscal year. Be sure to include revenues o	venue (net of refund f all funds other than	ds and interfund transfers) received by your government dur in the exceptions noted in the special instructions.	ing
2. Other sales and service revenue — Continued	Amount (Omit cents)	5. Interest earnings — Interest received on all	Amount (Omit cents)
d. Recreation charges (swimming, golf, auditoriums, etc.)	A61	deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund.	U2Ø
Airports — Include rentals and gross sales of gas and oil.	AØ1	6. Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2.	U4Ø
f. Parking facilities (parking lots, garages, parking meters)	A6Ø	7. Royalties — Compensation or portion of proceed from extraction of natural resources such as oil.	U41
g. Municipal housing project rentals (gross)	A5Ø	 Fines and forfeitures — (City or town share only) 	U3Ø
	A89	9. Private donations	U5Ø
h. Ambulance services		10. Miscellaneous other revenue — Revenue of your	
i. Miscellaneous commercial activities (cemeteries)	AØ3	government and its agencies not covered by items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT	
j. Other (including miscellaneous fee collections)	A89	include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's	
3. Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1	UØ1	or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund. a	
page 1.		c.	
 Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments. 	U11	TOTAL miscellaneous other revenue Sum of items 10a–10c.	U99

Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III).

 ${\color{red} \textbf{Column (b)}} \ - \ {\color{red} \textbf{Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.}$

 $\begin{tabular}{ll} \textbf{Column (c)} & -- \end{tabular} \begin{tabular}{ll} \textbf{Column$

	EXPENDITURES BY PURPOSE AND TYPE				
			CAPITAL OUTLAY		
PURPOSE	Personal services (a)	Operations and maintenance (b)	Construction (c)	Purchase of land, equipment, and structures (d)	
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23	
Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).					
 Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16). 	E25	E25	F25	G25	
 Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel. 	E29	E29	F29	G29	
HEALTH AND WELFARE	E79	E79	F79	G79	
4. Social services					
Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.	E36	E36	F36	G36	
6. Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.					
 Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons. 	E77	E77	F77	G77	
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E32	E32	F32	G32	
TRANSPORTATION	E44	E44	F44	G44	
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.					
 Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis 	E45	E45	F45	G45	
11. Municipal airports	EØ1	EØ1	FØ1	GØ1	
12. Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)	E6Ø	E6Ø	F6Ø	G6Ø	
PUBLIC SAFETY	E62	E62	F62	G62	
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).					
14. Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	E24	E24	F24	G24	

Part II DIRECT EXPENDITURE BY PURPOSE AND TYPE — Continued					
	EXPENDITURES BY PURPOSE AND TYPE				
PURPOSE		Operations and	CAPITAL	OUTLAY	
FURFUSE	Personal services	maintenance	Construction	Purchase of land, equipment, and structures	
PUBLIC SAFETY — Continued	(a) EØ4	(b)	(C) FØ4	(d) GØ4	
15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.					
16. Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15).	EØ5	EØ5	FØ5	GØ5	
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66	E66	F66	G66	
AMBULANCE 18. All expenditures for city operated or subsidized ambulance services	E32	E32	F32	G32	
CULTURE AND RECREATION 19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.	E61	E61	F61	G61	
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. <i>Aid to other governmental libraries should be excluded and reported in part III.</i>	E52	E52	F52	G52	
UTILITIES 21. Gross expenditure for utility systems operated by your government. Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).	E91	E91	F91	G91	
a. Water supply system	E92	E92	F92	G92	
b. Electric power supply	E93	E93	F93	G93	
c. Gas supply system					
d. Transit system	E94	E94	F94	G94	
Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants	E8Ø	E8Ø	F8Ø	G8Ø	
Solid waste and landfill — The collection and disposal of garbage and landfill operations	E81	E81	F81	G81	
INTEREST ON DEBT					
Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations. Water supply system		191			
b. Electric power supply		192			
c. Gas supply system		193			
d. Transit system		194			
e. All interest not covered by items 19a through 19d		189			
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.					
Do not include: (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.					
 a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities. 	E5Ø	E5Ø	F5Ø	G5Ø	
b. Economic development	E5Ø	E5Ø	F5Ø	G5Ø	
c. Civil defense	E89	E89	F89	G89	
d. Cemetery operations and maintenance	EØ3	EØ3	FØ3	GØ3	
e. Miscellaneous commercial activities	EØ3	EØ3	FØ3	GØ3	
Other — Specify	E89	E89	F89	G89	
f					
g					
h.					

Please detail all payme basis — e.g., for hospi figures reported in coluduring the fiscal year.	tal care. highways. sch	hool tuition, or supr	oort. etċ. (Šuch amo	ounts should be exclud	led from expenditure	I
ltem	Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents)	ltem		Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents)
	(a)	(b)	-		(a)	(b)
			5.			
			6.			
			0.			
			7.			
			1			
			8.			
art IV SALARIES, WAGES,					Amount (C	mit cents)
Report the total expen well as any salaries ar	diture for salaries and nd wages paid on force	wages included in account construct	column (a) of part I tion projects.	I, as	200	
art V DEBT OUTSTANDING general city or town		IRED — Report s _i	pecial obligations	of all agencies of you	ur government as we	ell as
. Long-term debt — Bonds, mort		iginal term of more	than one year issu	ed in the name of you	r government	
or of particular agencies. When an advance refunding has	s resulted in a legal or	an in-substance de	efeasance, the debt	may be considered ex	dinguished.	
reported as retired in the year of	f defeasance and shou	ild not be reported	herein in subseque	nt years.	ungalonoa,	
			AMOUNT,	BY PURPOSE (Omit o	cents)	
		DURING F	FISCAL YEAR		0	
	Outstanding at beginning of fiscal year	Issued	Retired	_	Outstanding total (a) plus (b) minus (c)	
	(a)	(b)	(c)		(d)	
a. Sewer debt	19U	29U	39U	49U		
b. Water supply system	19U	29U	39U	49U		
debt c. Electric power system	19U	29U	39U	49U		
debt	19U	29U	39U	49U		
d. Gas supply system debt						
e. Transit	19U	29U	39U	49U		
f. Industrial revenue and	19T	24T	34T	44T		
pollution control debt	19U	29U	39U	49U		
g. All other purposes						
Short-term (interest-bearing) deb interest-bearing warrants, and ot	ther obligations with a	term of one year or	ation notes, r less — <i>Exclude</i>		Amount (C	mit cents)
accounts payable and other non	interest-bearing obliga	tions.				
a. Amount outstanding at beginn	ning of fiscal year				64V	
b. Amount outstanding at end of	f fiscal year					
Part VI CASH AND INVESTM	ENTS HELD AT END	OF FISCAL YEAR	3			
Report separately for einvestments in Federa all investments at carry housing and industrial Assets obtained and hereported herein.	I Government, Federal ying value. <i>Include in t</i> financing loans. Exclu	I agency, State and the sinking fund tot de accounts receiv	d local government, al any mortgages a rable, value of real p	and non-governments and notes receivable he property, and all non-se	al securities. Report eld as offsets to ecurity assets.	
	Туре	of fund				d of fiscal year cents)
. Sinking funds — Reserves held sinking fund and revenue bond r	I for redemption of long	g-term debt. All cas	sh held for statutory		WØ1	
of long-term debt.	adocume and a				W31	
Bond funds — Unexpended propending disbursement	oceeds from sale of G.	.O. and revenue bo	and issues held			
					W61	
3. All other funds except employee	retirement funds					

INTERGOVERNMENTAL EXPENDITURES

4. Retirement systems - Single employer plans only

Remarks					
Part VII AUDITOR INFORMATION					
Auditor's firm name					
Address — Number and street			Τ	TELEPHONE	
			Area code	Number	Extension
City	State	ZIP Code			
Name of contact person/Email			1		

FORM SA&I 2643 (7-1-2021) Page 5

COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2021 ANNUAL SURVEY OF CITY AND TOWN FINANCES

COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- City water districts
- · Medical center authorities
- · Joint airport boards
- Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- · Utilities authorities
- · Zoning districts

Exclude internal/Service funds

Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses.

1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

Part IA — INTERGOVERNMENTAL REVENUE

1. General support

From State (code C3 \varnothing) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- Grants received for mass transit and/or bus systems (codes C94 to B94)
- All other (From State —code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- Park and recreation (BOR or HUD)
- Community development and urban renewal
- · Civic defense
- · Water and sewer facilities
- Manpower planning and utilization

Part 1B — OTHER REVENUE

3. Special assessment funds

Include -

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations at part II, item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

Part IV — SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

${\sf Part\ V-DEBT\ OUTSTANDING,\ ISSUED,\ AND\ RETIRED}$

Also include industrial revenue or pollution control bonds, if issued by your city or town.