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Members of American Institute of Certified Public Accountants Members of Oklahoma Society of Certified Public Accountants

Office of the State Auditor and Inspector State of Oklahoma 2300 North Lincoln Boulevard, Room 100 Oklahoma City, OK 73105

Management is responsible for the accompanying financial statements of the Town of Carter, Oklahoma (the "Town"), which comprise the 2022-23 Annual Survey of City and Town Finances (SA&I Form 2643) as of June 30, 2023 included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on the financial statements included in the accompanying prescribed form.

The financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the Oklahoma State Auditor and Inspector, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Town's management and the Office of the Oklahoma State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.

RSMeacham CPAs & Advisors Clinton, OK

December 18, 2023

# DUE DATE: Six months after Fiscal-Year-End

This report is to be completed by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11.

This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending June 30. 2023. See supplementary instructions (coverage of this report) for information related to entities and activities to be included in this report on page 6 of this document.

This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities.

When completed, please file electronically at www.sai.ok.gov.

# OFFICE OF THE STATE AUDITOR AND INSPECTOR STATE OF OKLAHOMA CINDY BYRD, AUDITOR AND INSPECTOR

ANNUAL SURVEY OF CITY AND TOWN FINANCES

Town of Carter		
Name PO Box 239		
Address		
Carter	OK	73627
City	State	ZIP Code

# FILE AT Part I

Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov

#### TAX REVENUES

Items 1–3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses.

	•			3		
Item	Amour	nt (Omit cents)		Item	Amou	ınt (Omit cents)
	TØ1				TØ9	
<ol> <li>Property taxes — General fund, building fund, and sinking fund</li> </ol>				e. Use tax		\$36,632
<ol><li>Local sales taxes — Taxes on goods and services,</li></ol>	TØ9		3.	Occupation and business licensing and permits	T28	
measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below.				a. Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending		
a. General sales tax		\$65,425		licenses, and liquor licenses; business licenses; etc.		
b. Franchise fee or tax	T15	\$5,962		b. Other licensing and permits	T29	
c. Cigarette tax	C30	\$320	4.	Other — Specify	T99	
d. Hotel/Motel	T19					

### Part IA INTERGOVERNMENTAL REVENUE

Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government.

**Column (a)** — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State.

Column (c) - Report only amounts received directly from the Federal

	Amount (Omit cents)				
Purpose for which received	From State	From other local governments (b)	From Federal Government (directly) (c)		
O	C3Ø	D3Ø	B3Ø		
General support — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed.  1. Alcoholic beverage tax	C39	\$2,380	539		
1. Alcoholic beverage tax	C46	D46	B46		
2. Street and highways	\$322	\$1,359	3.0		
3. Health or hospital	C42	D42	B42		
4. Grants received for water utilities	<sup>c91</sup> \$5,223	D91	B91		
5. Grants received for waste water utilities	C8Ø	D8Ø	B8Ø		
6. Grants received for housing, economic, and community development	C5Ø	D5Ø	B5Ø		
7. Airports	C89	D89	BØ1		
8. Mass transit rail and/or bus system	C94	D94	B94		
9. Grants received for transportation	C89	D89	B89		
ALL OTHER (From State – code C89; From Federal Government – Code B89) —     Include in the appropriate box, receipts from various payments such as —     a. Parks and recreation (BOR or HUD)	C89	D89	B89		
b. Public safety	<sup>C89</sup> \$10,053	D89	B89		
c. Job training	C89	D89	B89		
d. Library grants	C89	D89	B89		
Other -Specify	C89	D89	B89		
e. ARPA Funding			\$22,12		
f.	C89	D89	B89		

#### Part IB OTHER REVENUES — Other than tax and intergovernmental revenues

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

1. Utility sales revenue — Gross receipts of any	Amount (Omit cents)	2. Other sales and service revenue — Gross receipts	Amount (Omit cents)
water, electric, gas, or transit systems operated by your government, from utility sales and charges. Exclude any amounts paid to such utilities by the parent government.	A91		48Ø
a. Water supply system	\$71,748	a. Sewerage charges	\$10,653
	A92		A81
b. Electric power system		b. Refuse collection charges	\$46,572
c. Gas supply system	A93	patients under the Medicare program or other	A36
d. Transit	A94	insurance-type arrangements. Exclude Medicaid and amounts for hospital purposes received from other governments.	

### OTHER REVENUES — Other than tax and intergovernmental revenues — Continued

Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

and needs years be care to mercuae revenues to	or air ramae earer anar	Tarie exceptione noted in the openial motification.	
2. Other sales and service revenue — Continued	Amount (Omit cents)	5. Interest earnings — Interest received on all	Amount (Omit cents)
d. Recreation charges (swimming, golf, auditoriums, etc.)	A61	deposits and investment holdings of your government and its agencies excluding earnings of any employee pension fund.	\$5,017
Airports — Include rentals and gross sales of gas and oil.	AØ1	Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2.	∪4Ø \$400
Parking facilities (parking lots, garages, parking meters)	A6Ø	7. Royalties — Compensation or portion of proceed from extraction of natural resources such as oil.	U41
g. Municipal housing project rentals (gross)	A5Ø	8. Fines and forfeitures — (City or town share only)	U3Ø
	A89	9. Private donations	<sup>U5Ø</sup> \$2,536
h. Ambulance services  i. Miscellaneous commercial activities (cemeteries)	AØ3	<ol> <li>Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT</li> </ol>	
j. Other (including miscellaneous fee collections)	<sup>A89</sup> \$4,340	or agencies or your government, or (4) employee's	
Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on page 1.	UØ1	contributions to, and interest earnings of, any employee pension fund.  a. Miscellaneous  b	\$16,354
Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments.	U11	TOTAL miscellaneous other revenue Sum of items 10a–10c.	U99 <b>\$16,354</b>

# Part II DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

Column (a) — Gross salaries and wages without deduction of withholdings for

coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III).

 $\hbox{\bf Column (b) -- Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services. }$ 

income taxes, employee contributions for Social Security or retirement	proceeds, assessr	nents, grants, etc.		,
	E	XPENDITURES BY	PURPOSE AND TY	/PE
			CAPITA	L OUTLAY
PURPOSE	Personal services (a)	Operations and maintenance	Construction (c)	Purchase of land, equipment, and structures (d)
GOVERNMENTAL ADMINISTRATION	E23	E23	F23	G23
Financial administration — Office of the finance director, auditor, comptroller, treasurer, tax assessment and collection, central accounting and purchasing services, budgeting, etc. (including related data processing, information technology).				
<ol> <li>Judicial and legal — All municipal court and court-related activities including juries, probate officials, prosecutors, public defenders, municipal attorneys, and legal departments. Exclude probation and parole (report in item 16).</li> </ol>	E25	E25	F25	G25
<ol> <li>Central administration — City council, aldermen or commissioners, mayor, manager, city clerk's office, recorder, planning, zoning, and personnel.</li> </ol>	\$40,166	\$33,300	F29	<sup>G29</sup> \$5,115
HEALTH AND WELFARE	E79	E79	F79	G79
4. Social services				
<ol><li>Own hospitals — Construction and operation of hospitals by your government. Nursing homes are to be reported in item 7.</li></ol>	E36	E36	F36	G36
<ol> <li>Other hospitals — Payments to hospitals operated privately. Exclude here and report in item 6, any payments under public welfare programs. Report payments to hospitals operated by other governments in part III.</li> </ol>				
<ol> <li>Welfare institutions — Construction and operation of nursing homes and welfare institutions by your government for veterans and needy persons.</li> </ol>	E77	E77	F77	G77
8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquito control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs.	E32	E32	F32	G32
TRANSPORTATION	E44	E44	F44	G44
9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.				
<ol> <li>Toll highways and facilities — Operation and maintenance of highways, roads, and bridges operated on fee or toll basis</li> </ol>	E45	\$2,307	F45	G45
11. Municipal airports	EØ1	EØ1	FØ1	GØ1
Parking facilities — Municipal garages, parking lots, etc., and all purchase and maintenance of meters (including on-street meters)	E6Ø	E6Ø	F6Ø	G6Ø
PUBLIC SAFETY	E62	E62	F62	G62
13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).				
Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.	\$1,140	\$27,884	F24	G24

	EX	(PENDITURES BY	PURPOSE AND TYPE		
			CAPITAL OUTLAY		
PURPOSE	Personal services	Operations and maintenance	Construction	Purchase of land equipment, and structures	
PUBLIC SAFETY — Continued	(a) EØ4	(b) EØ4	(C) FØ4	(d)	
Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.			124	354	
<ol> <li>Other corrections — Probation and parole activities – But exclude "lock-up" operations (report in item 15).</li> </ol>	EØ5	EØ5	FØ5	GØ5	
17. Protection inspection and regulation, n.e.c. — Regulation of private enterprise for the protection of the public and inspection of hazardous activities (including building inspection), except when related to major functions, such as health, natural resources, etc.	E66	E66	F66	G66	
AMBULANCE  18. All expenditures for city operated or subsidized ambulance services	E32	E32	F32	G32	
CULTURE AND RECREATION	E61	E61	F61	G61	
<ol> <li>Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.</li> </ol>					
20. Libraries — Include payments to nongovernmental libraries as well as libraries operated by the city. Aid to other governmental libraries should be excluded and reported in part III.	E52	E52	F52	G52	
UTILITIES					
21. Gross expenditure for utility systems operated by your government. Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).					
a. Water supply system	E91	\$41,828	F91	G91	
b. Electric power supply	E92	E92	F92	G92	
c. Gas supply system	E93	E93	F93	G93	
d. Transit system	E94	E94	F94	G94	
<del></del>	E8Ø	E8Ø	F8Ø	G8Ø	
<ul> <li>Sewers and storm sewers — Construction, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants</li> </ul>					
<ul> <li>f. Solid waste and landfill — The collection and disposal of garbage and landfill operations</li> </ul>	E81	\$13,047	F81	G81	
INTEREST ON DEBT					
Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.     Water supply system		191			
b. Electric power supply		192			
c. Gas supply system		193			
		194			
d. Transit system		189			
e. All interest not covered by items 19a through 19d  ALL OTHER EXPENDITURES					
23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.					
<b>Do not include:</b> (1) Payments for retirement of debt, (2) payments for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.					
<ul> <li>a. Housing and community development — Gross expenditure for urban renewal, slum clearance, municipal housing projects, and similar activities.</li> </ul>	E5Ø	E5Ø	F5Ø	G5Ø	
b. Economic development	E5Ø	E5Ø	F5Ø	G5Ø	
c. Civil defense	E89	E89	F89	G89	
d. Cemetery operations and maintenance	EØ3	EØ3	FØ3	GØ3	
e. Miscellaneous commercial activities	EØ3	EØ3	FØ3	GØ3	
Other — Specify 🔀	E89	E89	F89	G89	
f. Carter Utility Authority	\$29,450	\$16,783			
g					
h.					
	•				

 h.
 Page 3

ltem	Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cents)	ŀ	tem	Type of recipient government(s) (County, State, school districts, etc.)	Amount (Omit cen
	(a)	(b)			(a)	(b)
			5.			
			6.			
			7.			
V SALARIES, WAGES	 S, AND FORCE ACCOU	NT	8.		Amount (O	mit cents)
	enditure for salaries and and wages paid on force			as	<sup>z∞</sup> \$ 70,756	
			AMOUNT, B	Y PURPOSE (Omit o	cents)	
		DURING F	ISCAL YEAR	T T OTIL OSE (OTILLE		
	Outstanding at	5011111011	IOO/IL TE/III	Outstanding total (a) plus (b)		
	beginning of fiscal	legued	Potirod		(a) plus (b)	
	year	Issued (b)	Retired (c)		(a) plus (b) minus (c)	
. Sewer debt		lssued (b)	Retired (c)	49U	(a) plus (b)	
. Water supply system	year (a)	(b)	(c)	49U 49U	(a) plus (b) minus (c)	
. Water supply system debt	year (a)	(b) 29U	(c)		(a) plus (b) minus (c)	
. Water supply system debt  Electric power system debt	year (a) 19U	(b) 29U 29U	39U (c)	49U	(a) plus (b) minus (c)	
. Water supply system debt  . Electric power system debt	year (a) 19U 19U	(b) 29U 29U	39U (c)	49U 49U	(a) plus (b) minus (c)	
. Water supply system debt  Electric power system debt  Gas supply system debt  . Transit	year (a) 19U 19U 19U	(b) 29U 29U 29U 29U	(c) 39U 39U	49U 49U 49U	(a) plus (b) minus (c)	
. Water supply system debt  Electric power system debt  Gas supply system debt  . Transit	year (a) 19U 19U 19U 19U	(b) 29U 29U 29U 29U	(c) 39U 39U 39U	49U 49U 49U	(a) plus (b) minus (c)	
. Water supply system debt . Electric power system debt . Gas supply system debt . Transit . Industrial revenue and pollution control debt	year (a) 19U 19U 19U 19U 19U 19U 19U 19U	(b) 29U 29U 29U 29U 29U 29U 29U 29U	(c) 39U 39U 39U 39U 39U 39U 39U	49U 49U 49U 49U	(a) plus (b) minus (c)	
. Water supply system debt . Electric power system debt . Gas supply system debt . Transit . Industrial revenue and pollution control debt . All other purposes	year (a) 19U 19U 19U 19U 19U 19U 19U 19T 19T 19U other obligations with a	29U 29U 29U 29U 29U 29U 29U 29U otes, bond anticipat term of one year or	(c) 39U 39U 39U 39U 39U 39U 39U 39U	49U 49U 49U 49U	(a) plus (b) minus (c)	mit cents)
. Water supply system debt . Electric power system debt . Gas supply system debt . Transit . Industrial revenue and pollution control debt . All other purposes	year (a) 19U 19U 19U 19U 19U 19U 19U 19T 19U 19T 19U other obligations with a loninterest-bearing obliga	29U 29U 29U 29U 29U 29U 29U 29U otes, bond anticipat term of one year or	(c) 39U 39U 39U 39U 39U 39U 39U 39U	49U 49U 49U 49U	(a) plus (b) minus (c) (d)	mit cents)
. Water supply system debt . Electric power system debt . Gas supply system debt . Transit . Industrial revenue and pollution control debt . All other purposes nort-term (interest-bearing) deterest-bearing warrants, and ecounts payable and other not.	year (a) 19U 19U 19U 19U 19U 19U 19U 19T 19U	29U 29U 29U 29U 29U 29U 29U 29U otes, bond anticipat term of one year or	(c) 39U 39U 39U 39U 39U 39U 39U 39U	49U 49U 49U 49U	(a) plus (b) minus (c) (d)	mit cents)
. Water supply system debt . Electric power system debt . Gas supply system debt . Transit . Industrial revenue and pollution control debt . All other purposes mort-term (interest-bearing) deterest-bearing warrants, and coounts payable and other not Amount outstanding at begin Amount outstanding at end	year (a)  19U  19U  19U  19U  19U  19U  19U  19	29U 29U 29U 29U 29U 29U 29U 29U Otes, bond anticipat term of one year or tions.	(c) 39U 39U 39U 39U 39U 39U 34T 39U tion notes, less — Exclude	49U 49U 49U 49U 44T 49U	(a) plus (b) minus (c) (d)  Amount (O) 61V	mit cents)
. Water supply system debt  Electric power system debt  Gas supply system debt  Transit  Industrial revenue and pollution control debt  All other purposes  nort-term (interest-bearing) deterest-bearing warrants, and coounts payable and other not counts payable and other not counts payable and steements at counts payable and steements in Federall investments in Federall investments in Federall investments at ca housing and industria	year (a)  19U  19U  19U  19U  19U  19U  19U  19	29U 29U 29U 29U 29U 29U 29U 29U  Otes, bond anticipat term of one year or tions.  OF FISCAL YEAR as of funds listed beloagency, State and he sinking fund tota de accounts receive a dea accounts receive	(c) 39U 39U 39U 39U 39U 39U 39U 39U 39U 34T 39U bow, the total amount local government, all any mortgages and able, value of real profiles	49U 49U 49U 49U 49U 49U 49I 49U 49I 49U	(a) plus (b) minus (c)  (d)  Amount (O)  61V  d on deposit and al securities. Report led as offsets to eccurity assets.	mit cents)
. Water supply system debt  Electric power system debt  Gas supply system debt  Transit  Industrial revenue and pollution control debt  All other purposes  The description of the point of	year (a)  19U  19U  19U  19U  19U  19U  19U  19	29U 29U 29U 29U 29U 29U 29U 29U  Otes, bond anticipat term of one year or tions.  OF FISCAL YEAR as of funds listed beloagency, State and he sinking fund tota de accounts receive a dea accounts receive	(c) 39U 39U 39U 39U 39U 39U 39U 39U 39U 34T 39U bow, the total amount local government, all any mortgages and able, value of real profiles	49U 49U 49U 49U 49U 49U 49I 49U 49I 49U	(a) plus (b) minus (c)  (d)  Amount (O)  61V  d on deposit and al securities. Report lid as offsets to ecunity assets. ance should not be	,
Electric power system debt     Gas supply system debt     Transit     Industrial revenue and pollution control debt     Hall other purposes     Hort-term (interest-bearing) deterest-bearing warrants, and coounts payable and other no.     Amount outstanding at begin and counts payable and other no.     Amount outstanding at end     CASH AND INVEST     Report separately for investments in Federall investments at ca housing and industrial Assets obtained and	year  (a)  19U  19U  19U  19U  19U  19U  19U  19	29U 29U 29U 29U 29U 29U 29U 29U 29U 29T 29U 29T 29U 24T 29U 30T	(c) 39U	49U 49U 49U 49U 49U 49U 49I 49U 49I 49U	(a) plus (b) minus (c)  (d)  Amount (O)  61V  d on deposit and al securities. Report lid as offsets to ecunity assets. ance should not be	d of fiscal ye

3. All other funds except employee retirement funds

Remarks				
Part VII AUDITOR INFORMATION				
AUDITOR INFORMATION				
Auditor's firm name				
RSMeacham CPAs & Advisors, PLLC				
Address — Number and street			TELEPHONE	
801 Frisco Ave	State	ZIP Code	Area Number code	Extension
City Clinton	OK	73601	580-323-1766	
Name of contact person/Email	- OK	/ 0001	300-323-1700	
Michelle Kauk/mskauk@rsmcpas.com				
monone rauninakaunwiamepas.com				

#### **COVERAGE OF THIS REPORT**

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

# SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2023 ANNUAL SURVEY OF CITY AND TOWN FINANCES

#### COVERAGE OF THIS REPORT

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- · City water districts
- · Medical center authorities
- · Joint airport boards
- · Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- · Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- · Utilities authorities
- Zoning districts

#### Exclude internal/Service funds

#### Part I — TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses

#### 1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

## 2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

**b.** Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

# 3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

# Part IA — INTERGOVERNMENTAL REVENUE

#### 1. General support

From State (code C3Ø) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- Grants received for mass transit and/or bus systems (codes C94 to R94)
- 9. All other (From State —code C-89; From Federal Government code B89)

Include in the appropriate box, receipts from various payments such

- Park and recreation (BOR or HUD)
- · Community development and urban renewal
- · Civic defense
- · Water and sewer facilities
- Manpower planning and utilization

#### Part 1B - OTHER REVENUE

#### 3. Special assessment funds

#### Include -

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3.
- Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations at part II, item 19e
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI.

# Part IV — SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

# Part V — DEBT OUTSTANDING, ISSUED, AND RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.