

**TOWN OF BYRON, OKLAHOMA
BYRON, OKLAHOMA**

**AGREED UPON PROCEDURES
AND ACCOMPANYING
INDEPENDENT AUDITOR'S REPORT**

**FOR THE YEAR ENDED
JUNE 30, 2016**



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Members of American
Institute of Certified
Public Accountants

Members of Oklahoma
Society of Certified
Public Accountants

Independent Accountant’s Report on Applying Agreed-Upon Procedures

To the Specified Users of the Report:

Town Board, Town of Byron
Byron, Oklahoma

Oklahoma Office of State Auditor and Inspector
Oklahoma City, Oklahoma

Management is responsible for the accompanying financial statements of The Town of Byron, which comprise the Summary of Changes in Fund Balances (Budgetary Basis) for the Town of Byron, the Budgetary Comparison Schedule for the General Fund, the Schedule of Grants for the Town of Byron, and the Balance Sheet – Cash Basis, for the fiscal year ended June 30, 2016, in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user’s conclusions about the Trust’s assets, liabilities, equity, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We have performed the procedures enumerated within Appendix A which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma solely to assist the Town of Byron (the Town) in meeting its financial accountability requirements as prescribed by such state laws and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2016. Management of the Town of Byron is responsible for the Town’s financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional requirements prescribed in Oklahoma Statutes 11-17.105-.107 and 60-180.1.-3.

The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described in Appendix A, either for the purpose for which this report has been requested or for any other purpose.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on financial accountability and compliance with contractual requirements. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.



RSMeacham CPAs & Advisors
August 3, 2016

**Town of Byron, Oklahoma
Procedures and Findings
For the Year Ended June 30, 2016**

As to the Town of Byron as of and for the fiscal year ended June 30, 2016:

- I. Prepare a schedule of changes in fund balances for each fund from the Town's trial balances and compare the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: See Exhibit I. No instances of noncompliance noted.

- II. Prepare a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund and compare the actual expenditures and encumbrances reported to the authorized appropriations to report any noted instances on noncompliance with the appropriation limitations.

Findings: See Exhibit II. Instances of noncompliance noted. Council did not adopt a budget in fiscal year 2016, which is out of compliance with state statutes. In the future, council needs to adopt a budget as well as additional appropriations, if needed, for each fiscal year.

- III. Agree the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No instances of noncompliance noted.

- IV. Compare the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: No instances of noncompliance noted.

- V. Compare use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No instances of noncompliance noted.

- VI. Compare the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No instances of noncompliance noted.

- VII. Compare the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

Findings: No instances of noncompliance noted.

- VIII. For the grants received during the year, prepare a schedule of grant funds awarded, received, expended and the remaining balances.

Findings: See Exhibit III. No instances of noncompliance noted.

- IX. Prepare a balance sheet.

Findings: See Exhibit IV.

**TOWN OF BYRON, OKLAHOMA
SUMMARY OF CHANGES IN BUDGETARY FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Beginning of Year Fund Balance</u>	<u>Current Year Change</u>	<u>End of Year Fund Balance</u>
TOWN OF BYRON			
General Fund	\$ 356,378	\$ 2,205	\$ 358,583
TOWN TOTAL	<u>\$ 356,378</u>	<u>\$ 2,205</u>	<u>\$ 358,583</u>

See accountant's report

**TOWN OF BYRON, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016**

	Approved Budget	Actual Amounts	Variance with Final Budget Positive (Negative)
Beginning Budgetary Fund Balance:	\$ -	\$ 356,378	\$ 356,378
Resources (Inflows):			
Taxes:			
Sales tax	-	22,525	22,525
Franchise tax	-	3,482	3,482
Cigarette tax	-	406	406
Gas excise tax	-	65	65
Motor vehicle tax	-	268	268
Total Taxes	<u>-</u>	<u>26,745</u>	<u>26,745</u>
Intergovernmental:			
Alcoholic beverage tax	-	753	753
Total Intergovernmental	<u>-</u>	<u>753</u>	<u>753</u>
Grant proceeds	-	4,290	4,290
Royalty income	-	2,623	2,623
Patronage dividend	-	261	261
Trash service	-	7,234	7,234
Interest income	-	778	778
Total current year resources	<u>-</u>	<u>42,684</u>	<u>42,684</u>
Amounts available for appropriation	<u>\$ -</u>	<u>\$ 399,062</u>	<u>\$ 399,062</u>
General government			
Personal services	-	1,068	(1,068)
Materials and supplies	-	19,971	(19,971)
Capital outlay	-	3,775	(3,775)
Total General government	<u>-</u>	<u>24,814</u>	<u>(24,814)</u>
Trash department			
Other services and charges	-	8,369	(8,369)
Total Trash department	<u>-</u>	<u>8,369</u>	<u>(8,369)</u>
Street and alley			
Total Street and alley	<u>-</u>	<u>-</u>	<u>-</u>
Fire department			
Personal services	-	1,140	(1,140)
Materials and supplies	-	6,156	(6,156)
Total Fire department	<u>-</u>	<u>7,296</u>	<u>(7,296)</u>
Total Charges to Appropriations	<u>-</u>	<u>40,479</u>	<u>(40,479)</u>
Change in Fund Balance	-	2,205	83,163
Ending Budgetary Fund Balance	<u>\$ -</u>	<u>\$ 358,583</u>	<u>\$ 439,541</u>

TOWN OF BYRON, OKLAHOMA
 SCHEDULE OF GRANTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Grant revenue	Funding period	Project description	Award	Amount received	Amount expended	Receipts less expenditures
<i>Grant received from:</i>						
OK Dept. of Ag., Food, and Forestry	2015-2016	Operational grant	\$ 4,290	\$ 4,290	\$ 4,290	\$ -
		Total	<u>\$ 4,290</u>	<u>\$ 4,290</u>	<u>\$ 4,290</u>	<u>\$ -</u>

Exhibit IV

**TOWN OF BYRON, OKLAHOMA
BALANCE SHEET - CASH BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016**

ASSETS

Unrestricted Assets:

Cash and cash equivalents \$ 347,823

Restricted Assets:

Cash and cash equivalents 10,620

Royalties Receivable 141

Total assets \$ 358,584

LIABILITIES

Total liabilities -

FUND BALANCES

Nonspendable \$ 141

Restricted 10,620

Unassigned 347,823

Total fund balances \$ 358,584

See accountant's report