

**TOWN OF GRANITE  
GRANITE, OKLAHOMA**

**AGREED UPON PROCEDURES  
AND ACCOMPANYING  
PRACTITIONER'S REPORT**

**FOR THE YEAR ENDED  
JUNE 30, 2024**

**TOWN OF GRANITE, OKLAHOMA  
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FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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Members of American  
Institute of Certified  
Public Accountants

Members of Oklahoma  
Society of Certified  
Public Accountants

## Practitioner's Report on Applying Agreed-Upon Procedures

To the Specified Users of the Report:

Town Board, Town of Granite  
Granite, Oklahoma

Oklahoma Office of State Auditor and Inspector  
Oklahoma City, Oklahoma

We have performed the procedures enumerated below as defined within the applicable state laws of the State of Oklahoma solely to assist the Town of Granite, Oklahoma (the "Town") and Utility Fund in meeting its financial accountability requirements as prescribed by applicable Oklahoma law and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2024. Management of the Town is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements.

The Town has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting its financial accountability requirements as prescribed in Oklahoma Statutes 11-17.105-.107 and 60-180.1-.3. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

### **Procedures and Findings**

As to the Town of Granite as of and for the fiscal year ended June 30, 2024:

- I. **Procedures Performed:** Prepare a schedule of changes in fund balances for each fund from the Town's trial balances and compare the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

**Findings:** See Exhibit I. No instances of noncompliance noted.

- II. **Procedures Performed:** Prepare a budget and actual financial schedule for the General Fund and any other significant funds listing separately each federal fund and compare the actual expenditures reported to the authorized appropriations to report any noted instances on noncompliance with the appropriation limitations.

**Findings:** See Exhibit II. No instances of noncompliance noted.

- III. **Procedures Performed:** Agree the Town's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** No instances of noncompliance noted.

- IV. **Procedures Performed:** Compare the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** No instances of noncompliance noted.

- V. **Procedures Performed:** Compare use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Findings:** No instances of noncompliance noted.

- VI. **Procedures Performed:** Compare the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

**Findings:** No instances of noncompliance noted.

- VII. **Procedures Performed:** Compare the Town's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Findings:** No such compliance requirements were identified that were applicable to the Town.

As to the Granite Utility Fund, as of and for the year ended June 30, 2024:

- I. **Procedures Performed:** Prepare a schedule of revenues, expenditures, and changes in fund balance-cash basis from the Utility Fund's trial balances and compare the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

**Findings:** See Exhibit III. No instances of noncompliance noted.

- II. **Procedures Performed:** Agree the Utility Fund's material bank account balances to bank statements and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

**Findings:** No instances of noncompliance noted.

- III. **Procedures Performed:** Compare the Utility Fund's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

**Findings:** No instances of noncompliance noted.

- IV. **Procedures Performed:** Compare the Utility Fund's use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

**Findings:** No instances of noncompliance noted.

- V. **Procedures Performed:** Compare the accounting for the Utility Fund's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

**Findings:** No instances of noncompliance noted.

- VI. **Procedures Performed:** Compare the Utility Fund's account balances in reserve accounts to contractually required balances and debt service coverage requirements of bond indentures to the actual coverage to report any noted instances of noncompliance.

**Findings:** No instances of noncompliance noted.

We were engaged by the Town to perform this agree-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and the additional requirements prescribed in Oklahoma Statutes 11-17.105-.107 and 60-180.1.-3. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, to meet the requirements prescribed in Oklahoma Statutes 11-17.105-.107 and 60-180.1.-3. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than those specified parties.



**rsmeacham**  
CPA - ADVISORS

Clinton, Oklahoma  
December 17, 2024

**EXHIBIT I**

**TOWN OF GRANITE, OKLAHOMA  
SUMMARY OF CHANGES IN FUND BALANCES - MODIFIED CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2024**

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	<b>Beginning of Year Fund Balance</b>	<b>Current Year Change</b>	<b>End of Year Fund Balance</b>
<b>TOWN OF GRANITE, OK</b>			
General Fund	\$ 580,305	(368,186)	\$ 212,119
Public Works Authority	\$ 871,150	425,752	\$ 1,296,902

## EXHIBIT II

**TOWN OF GRANITE, OKLAHOMA**  
**BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS**  
**GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2024**

	Approved Budget Amendments	Actual Amounts	Variance with Final Budget Positive (Negative)
<b>Beginning Budgetary Fund Balance:</b>	\$ 497,057	\$ 580,305	
<b>Resources (Inflows):</b>			
Sales Tax	125,437	125,436	(1)
Sales Tax - Police & Fire Restriction	62,718	62,718	-
Use Tax	40,908	40,908	-
Tobacco Tax	1,180	1,164	(16)
Beverage Tax	38,975	43,653	4,678
Franchise Tax	1,550	-	(1,550)
Police Fines	12,000	12,891	891
Charges for Services	65,275	16,160	(49,115)
Swimming Pool	1,000	2,113	1,113
Fire Income	3,325	4,325	1,000
Grant Income	13,673	16,081	2,408
Donations	2,000	5,070	3,070
Sales of Assets	15,000	15,180	180
Interest Income	4,200	4,446	246
Miscellaneous Income	11,100	54,985	43,885
Transfers In	100,000	412	(99,588)
<b>Total current year resources</b>	<u>498,341</u>	<u>405,542</u>	<u>(92,799)</u>
<b>Amounts available for appropriation</b>	<u>\$ 995,398</u>	<u>\$ 985,847</u>	<u>\$ (92,799)</u>
<b>Charges to Appropriations (Outflows):</b>			
<b>General Government:</b>			
General Government Dept.	122,225	104,405	17,820
Code Enforcement	7,500	7,089	411
Police Dept.	426,875	375,592	51,283
Fire Dept.	118,919	116,639	2,280
Ambulance	60,000	58,356	1,644
Street Dept.	25,000	19,199	5,801
Park & Pool Dept.	45,700	32,263	13,437
Cemetery Maintenance	7,000	6,608	392
Senior Citizens	14,500	14,320	180
Community Events	4,000	3,267	733
Library	19,007	7,399	11,608
Headstart Building	-	-	-
Animal Welfare	2,000	1,356	644
Transfers Out	28,000	27,235	765
<b>Total General Government</b>	<u>880,726</u>	<u>773,728</u>	<u>106,998</u>
<b>Total Charges to Appropriations</b>	<u>880,726</u>	<u>773,728</u>	<u>106,998</u>
<b>Change in Fund Balance</b>	(382,385)	(368,186)	(14,199)
<b>Prior Period Adjustment - Modified Cash Basis</b>	-	-	
<b>Ending Budgetary Fund Balance</b>	<u>\$ 114,672</u>	<u>\$ 212,119</u>	

**EXHIBIT III**

**TOWN OF GRANITE, OKLAHOMA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE - MODIFIED CASH BASIS**  
**UTILITY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Operating Revenues:**

## Charges for services:

Sewer	\$ 62,862
Water	234,925
Trash	194,017
Gas	321,064
Electric	917,065
Quartz Mountain Water Plant	81,710
Penalties	23,166
Other Utility Revenues	20,964
<b>Total Operating Revenues</b>	<u>1,855,773</u>

**Operating Expenses:**

Sewer	8,111
Water	222,254
Trash	160,748
Gas	166,309
Electric	588,820
Quartz Mountain Water Plant	64,696
<b>Total Operating Expenses</b>	<u>1,210,938</u>

Net Operating Income	\$ 644,835
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**Non-Operating Revenues/(Expenses):**

Interest Income	41,254
Sale of Assets	-
Grant Income	77,215
Grant Expenses	(42,785)
Admin	(324,426)
Transfer Out	29,659
<b>Total Non-Operating Revenues/(Expenses)</b>	<u>(219,083)</u>

<b>Change in Fund Balance</b>	\$ 425,752
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<b>Fund Balance - Beginning</b>	<u>871,150</u>
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<b>Fund Balance - Ending</b>	<u>\$ 1,296,902</u>
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