Agra School District I-134 Agra, OK

Financial Statements July 1, 2018 to June 30, 2019

(With Independent Auditor's Report Thereon)

Audited By

Bill Ford

Certified Public Accountant

Agra School District I-134 Lincoln County, Oklahoma School District Officials July 1, 2018 to June 30, 2019

Board of Education

President Vice President Clerk Member Member Joe Selcer Bryan Pendergraff Kyle Herrmann Kyle Wolff Brien Gladden

School District Treasurer

Amber Steele

Superintendent of Schools

Jeff Kelly

AGRA INDEPENDENT SCHOOL DISTRICT NO. I-134 LINCOLN COUNTY, OKLAHOMA June 30, 2019

TABLE OF CONTENTS

School District Officials Table of Contents	<u>Page</u>
Independent Auditor's Report	1-3
Combined Financial Statements Combined Statement of Assets, Liabilities and Fund Equity – All Fund Types and Account Groups – Regulatory Basis	4
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances — All Government Fund Types and Expendable Trust Funds – Regulatory Basis	5
Combined Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General and Special Revenue Funds – Regulatory Basis	6
Notes to Combined Financial Statements	7-16
Combining Financial Statements Combining Statement of Assets, Liabilities and Fund Equity – All Special Revenue Funds – Regulatory Basis	17
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – All Special Revenue Funds – Regulatory Basis	18
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Special Revenue Funds – Regulatory Basis	19
Combining Statement of Changes in Assets and Liabilities – Agency Funds – Regulatory Basis	20
Supporting Schedules Schedule of Expenditures of Federal Awards – Regulatory Basis Schedule of Findings Schedule of Prior Audit Findings Professional Liability Insurance Affidavit Statement of Statutory, Fidelity & Honesty Bonds	21-22 23 24 25 26
Internal Control and Compliance Report Independent Auditor's Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with	27-28
Government Auditing Standards	21-28

WILLIAM A. FORD CERTIFIED PUBLIC ACCOUNTANT 119 MARSHALL DRIVE CHANDLER, OKLAHOMA 74834

INDEPENDENT AUDITOR'S REPORT

TELEPHONE (405) 258-2405

The Honorable Board of Education Agra School District I-134 Lincoln County, Oklahoma

I have audited the accompanying combined fund type and account group financial statements – regulatory basis of the Agra School District I-134, Lincoln County, Oklahoma, as of and for the year ended June 30, 2019, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions prescribed or permitted by the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amount and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the financial statements are prepared by the Agra School District I-134, Lincoln County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Agra School District I-134, Lincoln County, Oklahoma, as of June 30, 2019, or the revenues, expenses, and changes in financial position for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to in the first paragraph do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In my opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balances arising from regulatory basis transactions of each fund type and account group of Agra School District I-134, Lincoln County, Oklahoma, as of June 30, 2019, and the revenues collected and expenditures paid and encumbered for the year then ended, on the regulatory basis of accounting described in Note 1.

Other Matters

My audit was conducted for the purpose of forming opinions on the fund type and account group financial statements within the combined financial statements. The combining fund statements-regulatory basis, and other schedules as listed in the table of contents, under supplementary information, are presented for purposes of additional analysis and are not a required part of the combined financial statements-regulatory basis of the District.

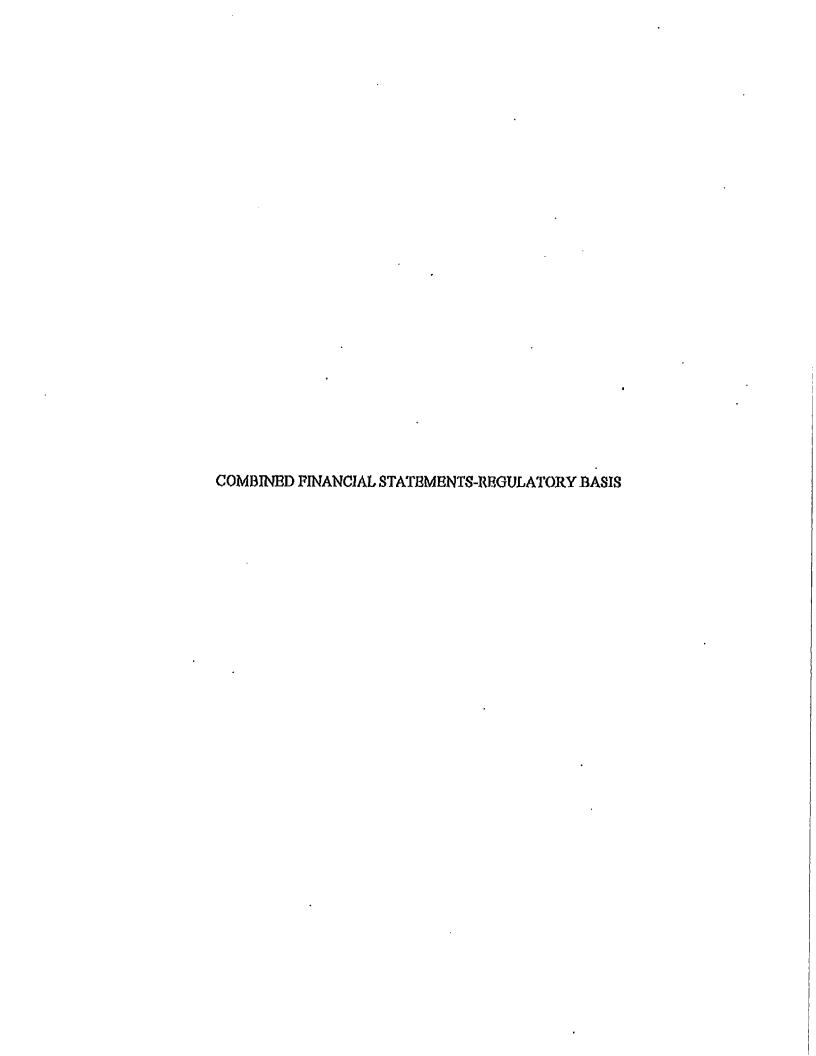
The combining statements-regulatory basis and the other supplementary information including the schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting records used to prepare the combined financial statements-regulatory basis. Such information has been subjected to the auditing procedures applied in the audit for the fund type and account group financial statements within the combined financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining statements-regulatory basis and the other supplementary information including the schedule of expenditures of federal awards, are fairly stated in all material respects in relation to the combined financial statements-regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards* I have also issued my report dated June 8, 2020, on my consideration of Agra School District I-134, Lincoln County, Oklahoma's, internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Agra School District I-134, Lincoln County, Oklahoma's, internal control over financial reporting and compliance.

Bill Ford, C.P.A.

June 8, 2020



AGRA, SCHOOL DISTRICT NO. 1134 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY ALL FUND TYPES AND ACCOUNT GROUPS - STATUTORY BASIS JUNE 30, 2019

	Governmental Fund Types								
				Special Debt			Capital		
		General		Revenue	Service		Projects		
ASSETS									
Cash and cash equivalents	\$	852,788.27	\$	94,584.36 \$	6,201.38	\$	294,684.17		
Investments		0.00		0.00	0.00		0.00		
Amount available in Debt Service Fund		0.00		0.00	0.00		0.00		
Amount to be provided for retirement									
of general long-term debt		0.00		0.00	0.00		0.00		
Amount to be provided for									
capitalized lease agreements		0.00		0.00	0.00		0.00		
Amount to be provided for compensated absences									
and early retirement incentive		0.00		0.00	0.00		0.00		
Total assets	\$	852,788.27	\$	94,584.36	6,201.38	\$	294,684.17		
LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable	\$	299,464.71	\$	12,463.94 \$	0.00	\$	84,282.45		
Encumbrances		0.00		0.00	0.00		0.00		
Due to others		0.00		0.00	0.00		0.00		
General obligation bonds payable		0.00		0.00	0.00		0.00		
Interest payable		0.00		0.00	0.00		0.00		
Judgments payable		0.00		0.00	0.00		0.00		
Capitalized lease obligations payable		0.00		0.00	0.00		0.00		
Compensated absence		0.00		0.00	0.00		0.00		
Early retirement incentive		0.00		0.00	0.00		0.00		
Total liabilities		299,464.71		12,463.94	0.00	_	84,282.45		
Fund equity:									
Unreserved:									
Designated for capital projects		0.00		0.00	0.00		210,401.72		
Designated for debt service		0.00		0.00	6,201.38		0.00		
Undesignated		553,323.56		82,120.42	0.00		0.00		
Total cash fund balances		553,323.56	_	82,120.42	6,201.38		210,401.72		
Total liabilities and fund equity	\$	852,788.27	\$	94,584.36 \$	6,201.38	\$	294,684.17		

	Fiduciary				
_	Fund Types	_ A	ccount Group		Total
	Trust		General	(Memorandum
	and		Long-Term	C	nly - Note 1)
_	Agency	_	Debt	_	2019
\$	92,126.83	\$	0.00	\$	1,340,385.01
	7,360.73		0.00		7,360.73
	0.00		6,201.38		6,201.38
	0.00		603,798.62		603,798.62
	0.00		0.00		0.00
	0.00		0.00		0.00
\$	99,487.56	s	610,000.00	\$	1,957,745.74
\$	6,463.59	\$	0.00	\$	402,674.69
	0.00		0.00		0.00
	93,023.97		0.00		93,023.97
	0.00		610,000.00		610,000.00
	0.00		0.00		0.00
	0.00		0.00		0.00
	0.00		0.00		0.00
	0.00		0.00		0.00
	0.00	_	0.00	_	0.00
_	99,487.56	_	610,000.00	_	1,105,698.66
	0.00		0.00		210,401.72
	0.00		0.00		6,201.38
	0.00	_	0.00		635,443.98
_	0.00		0.00		852,047.08
\$	99,487.56	\$	610,000.00	\$	1,957,745.74

AGRA, SCHOOL DISTRICT NO. 1134

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND

CHANGES IN CASH FUND BALANCES -

ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS - STATUTORY BASIS FOR THE YEAR ENDED JUNE 30, 2019

Governmental Fund Types Capital Special Debt Revenue Service Projects General Revenues collected: 18,816.92 \$ 52,160.61 \$ 298.00 305,066.44 Local sources 437,723.79 46,388.63 138,322.69 0.00 Intermediate sources 0.00 1,832,474.56 1,726.46 39.22 State sources 278,485.07 0.00 0.00 243,020.90 Federal sources 305,066.44 Total revenues collected 2,567,500.34 343,296.60 138,659.91 Expenditures paid: 1,751,226.59 38,764.32 0.00 0.00 Instruction 840,391.95 0.00 136,421.28 73,180.00 Support services 0.00 Non-Instructional services 23,496.82 373,182.65 0.00 17,440.00 5,680.00 0.00 17,800.00 Capital outlay Other outlays 0.00 0.00 0.00 0.00 Debt service: 0.00 0.00 150,000.00 0.00 Principal retirement 0.00 0.00 8,112.50 0.00 Interest and fiscal agent charges 0.00 0.00 Judgments paid 0.00 0.00 2,632,555.36 452,042.65 158,112.50 192,985.60 Total expenditures Excess of revenues over (under) expenditures -65,055.02 -108,746.05 -19,452.59 112,080.84 Adjustments to prior year encumbrances 39.20 0.00 0.00 0.00 Other financing sources (uses): 0.00 0.00 0.00 0.00 Bond sale proceeds Operating transfers in 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Operating transfers out 0.00 0.00 0.00 Total other financing sources (uses) 0.00 0.00 Excess of revenues and other sources over (under) expenditures and other uses -65,015.82 -108,746.05 -19,452.59 112,080.84 Cash fund balances, beginning of year 618,339.38 190,866.47 25,653.97 98,320.88 Cash fund balances, end of year 553,323.56 82,120.42 \$ 6,201.38 210,401.72

Fiduciary	Total
Fund Type	(Memorandum
Expendabl	e Only - Note 1)
Trust	2019
\$ 0.	00 \$ 376,341.97
0.	00 622,435.11
0.	00 1,834,240.24
	00 521,505.97
0.	00 3,354,523.29
0.	
	00 1,049,993.23
0.	
0.	
0.	0.00
0.	00 150,000.00
0.	00 8,112.50
0.	-
0.	00 3,435,696.11
0.	00 -81,172.82
0.	00 39.20
0.	00 0.00
0.	0.00
0.	0.00
0.	0.00
	01 132 62
0.	
0.	933,180.70
\$ 0.	00 \$ 852,047.08

AGRA, SCHOOL DISTRICT NO. 1134

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE (BUILDING AND CHILD NUTRITION ONLY) FUNDS - STATUTORY BASIS FOR THE YEAR ENDED JUNE 30, 2019

General Fund Variance Budget Actual Beginning cash fund balances, budgetary basis 618,339.38 \$ 618,339.38 \$ 0.00 Revenues: Local sources 0.00 18,816.92 18,816.92 16,803.17 Intermediate sources 420,920.62 437,723.79 State sources 1,483,974.48 1,832,474.56 348,500.08 Federal sources 26,862.74 251,622.33 278,485.07 Total revenues, budgetary basis 410,982.91 2,156,517.43 2,567,500.34 Expenditures: Instruction 1,893,528.04 1,751,226.59 142,301.45 Support services 840,391.95 840,391.95 0.00 Non-Instructional services 23,496.82 23,496.82 0.00 Capital outlay 0.00 17,440.00 17,440.00 Other outlays 0.00 0.00 0.00 Total expenditures, budgetary basis 2,774,856.81 2,632,555.36 142,301.45 Excess of revenues and beginning cash fund balances over (under) expenditures - budgetary basis 553,284.36 0.00 553,284.36 \$ Adjustments to prior year encumbrances 39.20 Other financing sources (uses): Operating transfers in 0.00 Operating transfers out 0.00 Total other financing sources (uses) 0.00 Excess of revenues, other sources, and beginning cash fund balances over (under) expenditures and other uses 553,323.56 Ending cash fund balances 553,323.56

Special Revenue Funds

 Budget		Actual	_	Variance
\$ 190,866.47	\$	190,866.47	\$	0.00
31,272.20		52,160.61		20,888.41
47,347.76		46,388.63		-959.13
1,723.76		1,726.46		2.70
181,377.54		243,020.90		61,643.36
 261,721.26	_	343,296.60		81,575.34
0.00		0.00		0.00
80,632.14		73,180.00		7,452.14
549,451.75		373,182.65		176,269.10
5,680.00		5,680.00		0.00
 0.00		0.00		0.00
 635,763.89		452,042.65		183,721.24
\$ -183,176.16		82,120.42	\$	265,296.58
		0.00		
		0.00		
		0.00		
		0.00		
		82,120.42		
	\$	82,120.42		

AGRA SCHOOL DISTRICT I-134 NOTES TO THE FINANCIAL STATEMENT YEAR ENDED JUNE 30, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Agra Public Schools Independent District No. 134 (the "District") have been prepared in conformity with another comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The Stroud School Board of Education is the basic level of government which has financial accountability and control over all activities related to the public school education of the district. The Board receives funding from local, state, and federal government sources and must comply with the requirements of these funding source entities. However, the Board is not included in any other governmental "reporting entity" as defined by the GASB pronouncement, since Board members are elected by the public and have decision making authority, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. In addition, there are no potential component units as defined in Governmental Accounting Standard Board statement 14 which are included in the District's reporting entity.

B. Fund Accounting and Description of Funds

The accounts of the district are organized on the basis of funds, each of which is considered a separate accounting entity. The operation of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenue, and expenditures.

Government Fund Types

Government funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The following funds are used by the district:

General Fund – The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds, and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

<u>Special Revenue Fund</u> – The special revenue fund is the District's Building Fund, and the Child Nutrition Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment. The Child Nutrition Fund consists of monies from federal, state, and local sources, restricted for meals served or food sold.

<u>Debt Service Fund</u> – The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

<u>Capital Projects Fund</u> – The capital projects fund is the District's Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovation existing facilities, and acquiring transportation equipment.

<u>Fiduciary Fund Types</u> – Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Agency Fund – The Agency Fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing, and accounting for these activity funds.

<u>Account Group</u> – Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets.

General Long-Term Debt Account Group – This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal.

<u>General Fixed Asset Account Group</u> – The account group is used to account for property, plant, and equipment of the school district. The District does not have the information necessary to include this group in its combined financial statements.

Memorandum Only-Total Columns – The total columns presented in the combined financial statements are captioned Memorandum Only to indicate they are presented only to facilitate financial analysis. No consolidating entries or other eliminations were made in the aggregation of the totals; thus, they do not present consolidated information and do not purport to present financial position, results of operations or cash flows in conformity with generally accepted accounting principles.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective dates of GASB Statement No. 34, Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

Encumbrances represented by purchase orders, contracts, and other commitments for the expenditures of monies and are recorded as expenditures when approved.

Investments and inventories are recorded as assets when purchased.

Warrants payable are recorded as liabilities when issued.

Long-term debt is recorded when incurred.

Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measureable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

Revenues from local sources consist primarily of property taxes, and are recognized when received. Revenues received from the State Department of Education, U.S. Department of Education, and investment earnings are recognized when received.

D. Budgets and Budgetary Accounting

The District is required by state law to adopt annual budgets. Each budget is presented on the regulatory basis of accounting which is a prescribed basis of accounting other than generally

accepted accounting principles. There were no supplemental budgets. Original and final budgets were the same.

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- A. Prior to July 1 of the preceding fiscal year, the District prepares a temporary estimate of needs (budget). This budget is prepared primarily to authorize the district to expend funds until the operating budget is prepared.
- B. The operating budget is prepared based on data received from the State Department of Education and county.
- C. The excise board of the county approves the budget after the tax conference, usually the first week in September.
- D. The board of education adopts the budget after publication in the newspaper and public notice of the meeting.
- E. The budget is then filed with the State Department of Education and county.

Once a budget is approved, it can be amended only by approval of a majority of members of the board of education. Supplemental appropriations of original budget amounts are prepared prior to year end to authorize additional expenditures in excess of original budget amounts and must be published. All budget encumbered appropriates lapse at year end. A supplemental budget was approved for the Child Nutrition Fund for \$183,176.17.

E. Assets, Liabilities, and Fund Equity

<u>Cash and Investments</u> — Investments are all certificates of deposits recorded at cost. An employee of the school district acts as treasurer for the district, and upon approval of the board makes investments and pays warrants as so directed.

<u>Inventories</u> – Accounting for inventories of materials, supplies, and food commodities are not maintained by the district. In accordance with OCAS standards, expenditures for inventory items are recorded as an expenditure when the warrant is issued.

<u>Property Tax Revenues</u> – See Note 3.

<u>Compensated Absences</u> – The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104 which provides an annual sick leave accrual of 10 days per year for certified employees.

Other employees accrue one day sick leave per month. Accrued sick leave up to 120 days is accumulated in a "sick bank" which can be used to add up to one year's retirement to the Teachers Retirement System. This is an added benefit for retirement and the District has no

liability to the "sick bank". The amount of accumulated vested compensated absences and the amount payable from future resources at June 30, 2019, cannot be determined. Certified and non-certified personnel are allowed emergency and personal leave to accrue in the same manner sick leave is accrued. All sick leave, emergency, and personal leave are with pay. The District is on a regulatory basis of accounting and compensated absences are charged to the District when used.

Teachers do not receive paid vacation, but are paid on the number of days they are required to work (180 days). Maintenance personnel receive two weeks of paid vacation per year if the employee is a 12 month employee. Administrative personnel receive vacation according to their contract. The District has no liability for unused vacation pay since all vacation leave is used or lost if not taken. Vacation pay is charged to operations when taken by the employees.

In accordance with the provisions of Statement of Financial Accounting Standards No. 43, Accounting for Compensated Absences, no liability is recorded for nonvesting accumulating rights to receives sick pay benefits. Vested accumulated rights are estimated with a portion budgeted for each school year; however, the District includes only expenditures paid with available financial resources in the combined financial statements.

<u>Long-Term Debt</u> – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Fund Balance</u> – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

F. Revenue, Expenses, and Expenditures

<u>State Revenues</u> – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require the money not expended as of the close of the fiscal year be carried forward into the following year to be

expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

<u>Interfund Transactions</u> — Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

<u>Statement of Cash Flows</u> – The District is not required to present a statement of cash flows in fiscal 2019 combined financial statements.

The purpose of the Statement of Cash flows is to provide relevant information about the cash receipts and payments during the year for proprietary and nonexpendable trust funds.

2. CASH AND INVESTMENTS

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. In accordance with state statutes, the District's investment policy is: An employee of the school district is the treasurer for the District. The treasurer acts as agent for the District when investing funds. Upon approval of the board the treasurer makes investments as so directed. The depository bank deposits for safekeeping and trusts approved pledged securities in an amount to protect district funds on a day to day basis during the period of the contract. The treasurer maintains these funds. The pledge of approved securities is waived only to the extent of the dollar amount of Federal Deposit Insurance Corporation insurance. Deposits (cash and certificates) are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash" and "Investments".

<u>Deposits and Investments</u> – The District's cash deposits and investments at June 30, 2019, were completely insured or collateralized by federal deposit insurance, direct obligations of the United States Government, or securities held by the District or by its agent in the District's name.

The District's cash deposits and investments at June 30, 2019, were not exposed to Custodial Credit Risk, Investment Credit Risk, Investment Interest Rate Risk, or Concentration of Investment Credit Risk.

3. PROPERTY TAXES

The District's ad valorem property tax is levied each July 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the District. The assessed value of the roll on January 1, 2018, upon which the levy for the 2019 fiscal year was based was \$9,433,618 (net homestead expenses).

The tax rates assessed for the year ended June 30, 2019, to finance General Fund operations, Building Fund operations, and the payment of principal and interest on general obligation long-term debt were \$.03691, \$.00527, and \$.01566 per \$100 valuation, respectively, for a total of \$.05784.

Property taxes attach as an enforceable lien on property as of January 1 following the levy date. Taxes are due on December 31 and become delinquent by April 1 following the July 1 levy date. Current tax collection for the year ended June 30, 2019, were 91.1% of the gross tax levied. The District does not account for property taxes receivables nor allowances for uncollectible taxes.

4. EMPLOYEES' RETIREMENT PLAN

All of the District's eligible teaching employees and a portion of the District's support personnel participate in the Teacher's Retirement System ("TRS") of Oklahoma, a statewide multiple public employee retirement system covering employees of local school districts within the State of Oklahoma. TRS is a cost sharing public employee retirement system. TRS is funded through the State and school district and employee contributions with the District not having an obligation of paying benefits. As discussed below, the District has made contributions on behalf of employees.

Membership is required of all teachers and other certified employees. Membership is optional of all other regular employees who work at least 20 hours per week. A member may retire at age 62 upon completing at least 10 years of creditable Oklahoma service; or a member with at least 10 years of creditable Oklahoma service may retire, with reduced benefits, as early as age 55. A member may also retire, with reduced benefits, at the age of which the sum of the member's age and the number of years of creditable service totals 80. As of 7/1/92, new participants must have their age and the number of years of creditable service total 90.

The three primary sources of revenue for TRS are contributions from active members, dedicated revenue from the State of Oklahoma, and investment income. Participating members are required to contribute 7% of their applicable earnings. There is also an employer contribution of 9.5% for fiscal year 2019. The District paid, as members' contributions, \$134.226.95. The District also paid through federal matching funds, contributions of \$24,913.24. The District made retirement plan contributions on total covered salaries plus certain fringe benefits. The total covered salaries in the retirement plan is \$1,387,619.04. The District's contribution to the System for the years ending June 30, 2017, 2018, and 2019, were \$133,843.77, \$123,011.51, and \$134,226.95 respectively.

Ten year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2019. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

The System issues an independent financial report, financial statements, and required supplementary information that can be obtained in writing at the Teacher's Retirement System of Oklahoma, Post Office Box 53524, Oklahoma City, OK 73152 or by calling 405-521-2387.

5. HEALTH CARE COVERAGE

The District offers a health insurance dental plan provided by the Oklahoma State and Educational Group Insurance Board. The District pays \$594.90 per month for health insurance for classified employees electing to be covered and \$594.90 per month for non-classified employees electing to be covered. Employees electing not to be covered receive payment from the District as additional payroll. The State Department of Education reimburses the District at the above rates.

6. GENERAL LONG-TERM DEBT

A brief description of the outstanding general obligation bond issues at June 30, 2019, is set forth below:

	Amount Outstanding
Independent School District No. I-134 Building Bonds original issue 5-1-19, \$305,000, interest rate of 2.1%-2.3% due in annual installment of \$150,000 and \$155,000	305,000
Independent School District No. I-134 Building Bonds Original issue 7-1-15, \$270,000, interest rate of 1.60%, due in annual installments of \$75,000	75,000
Independent School District No. I-134 Building Bonds Original issue 5-1-17, \$305,000, interest rate of 1.60-2.125%, due in annual installments of \$75,000.	239,000
Balance 6/30/19:	<u>\$610,000</u>

Following is a summary of bond principal and interest requirements:

Year Ending			Total
6/30	Principal	<u>Interest</u>	<u>Maturities</u>
2020	75,000	4,513	79,513
2021	300,000	11,115	311,115
2022	235,000	5,265	<u>240,265</u>
Totals	<u>\$ 610,000</u>	<u>\$ 20,893</u>	<u>\$ 630,893</u>

General obligation bonds of the District are reflected in the General Long-Term Debt Account Group and current requirements for principal and interest expenditures are accounted for in the Debt Service Fund. Interest expense on general long-term debt provided for during the current year totaled \$8,112.50.

7. LEASES

The District entered into a lease with BancFirst on October 7, 2016, for lighting. The lease is due August 15 for 7 years in the amount of one payment of \$17,440.00 per year.

The District entered into a lease with BancFirst for a mobile home building. The lease is due August 11 for five years in the amount of \$5,680.00 per year.

The District entered into a lease with BancFirst of Chandler on September 16, 2013, for a truck. The lease is due for six years in the amount of \$6,332.18 per year

The above are considered operating leases as they may be renewed annually at the option of school district officials.

8. COMMITMENTS AND CONTINGENCIES

<u>Grant Programs</u> – Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

9. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

10. NON-MONETARY TRANSACTIONS

The fair market value as determined by the Oklahoma Department of Human Services of the commodities received during the fiscal year ended June 30, 2019, was \$14,320.19.

11. RELATED PARTY TRANSACTIONS

Some of the members of the Board perform work for the District at no cost. The District leases a mobile home to the Treasurer at a monthly rate.

12. SUBSEQUENT EVENTS

Subsequent events have been evaluated through June 8, 2020, which is the date the financial statements were available to be issued.

COMBINING FINANCIAL STATEMENTS-REGULATORY BASIS

AGRA, SCHOOL DISTRICT NO. 1134 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY ALL SPECIAL REVENUE FUNDS - STATUTORY BASIS JUNE 30, 2019

ASSETS	:	Building Fund	Chi	ld Nutrition Fund	 Other	 Totals 2019
Cash and cash equivalents	\$	28,228.24	\$	66,356.12	\$ 0.00	\$ 94,584.36
Investments		0.00		0.00	0.00	0.00
Total assets	\$	28,228.24	\$	66,356.12	\$ 0.00	\$ 94,584.36
LIABILITIES AND FUND EQUITY						
Liabilities:						
Warrants payable	\$	7,054.46	\$	5,409.48	\$ 0.00	\$ 12,463.94
Encumbrances		0.00		0.00	0.00	0.00
Total liabilities		7,054.46	_	5,409.48	 0.00	12,463.94
Fund equity:						
Unreserved:						
Undesignated		21,173.78		60,946.64	 0.00	 82,120.42
Total cash fund balances		21,173.78		60,946.64	 0.00	 82,120.42
Total liabilities and fund equity	\$	28,228.24	\$	66,356.12	\$ 0.00	\$ 94,584.36

AGRA, SCHOOL DISTRICT NO. 1134 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND

CHANGES IN CASH FUND BALANCES -

ALL SPECIAL REVENUE FUNDS - STATUTORY BASIS FOR THE YEAR ENDED JUNE 30, 2019

	Building Fund	Child Nutrition Fund	Other	Totals 2019
Revenues collected:				
Local sources	\$ 14,667.57	\$ 37,493.04	\$ 0.00	\$ 52,160.61
Intermediate sources	46,388.63	0.00	0.00	46,388.63
State sources	13.20	1,713.26	0.00	1,726.46
Federal sources	0.00	243,020.90	0.00	243,020.90
Total revenues collected	61,069.40	282,227.20	0.00	343,296.60
Expenditures paid:				
Instruction	0.00	0.00	0.00	0.00
Support services	73,180.00	0.00	0.00	73,180.00
Non-Instructional services	0.00	373,182.65	0.00	373,182.65
Capital outlay	5,680.00	0.00	0.00	5,680.00
Other outlays	0.00	0.00	0.00	0.00
Total expenditures	78,860.00	373,182.65	0.00	452,042.65
Excess of revenues over (under) expenditures	-17,790.60	-90,955.45	0.00	-108,746.05
Adjustments to prior year encumbrances	0.00	0.00	0.00	0.00
Other financing sources (uses):				
Operating transfers in	0.00	0.00	0.00	0.00
Operating transfers out	0.00	0.00	0.00	0.00
Total other financing sources (uses)	0.00	0.00	0.00	0.00
Excess of revenues and other sources over				•
(under) expenditures and other uses	-17,790.60	-90,955.45	0.00	-108,746.05
Cash fund balances, beginning of year	38,964.38	151,902.09	0.00	190,866.47
Cash fund balances, end of year	\$ 21,173.78	\$ 60,946.64	\$ 0.00	\$ 82,120.42

AGRA, SCHOOL DISTRICT NO. 1134

COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN

CASH FUND BALANCES - BUDGET AND ACTUAL - SPECIAL REVENUE

(BUILDING AND CHILD NUTRITION ONLY) FUNDS - STATUTORY BASIS

FOR THE YEAR ENDED JUNE 30, 2019

Beginning cash fund balances, budgetary basis

Revenues:

Local sources
Intermediate sources
State sources
Federal sources
Total revenues, budgetary basis

Expenditures:

Instruction
Support services
Non-Instructional services
Capital outlay
Other outlays
Total expenditures, budgetary basis

Excess of revenues and beginning cash fund balances over (under) expenditures - budgetary basis

Adjustments to prior year encumbrances

Other financing sources (uses):
Operating transfers in
Operating transfers out
Total other financing sources (uses)

Excess of revenues, other sources,
and beginning cash fund balances
over (under) expenditures and other uses

Ending cash fund balances

The notes to the financial statements are an integral part of this statement.

Special Revenue Funds

	Building Fund						Child Nutrition Fund						
	Budget		Actual		Variance		Budget		Actual		Variance		
\$	38,964.38	\$	38,964.38	\$	0.00	\$	151,902.09	\$	151,902.09	\$	0.0		
	0.00		14,667.57		14,667.57		31,272.20		37,493.04		6,220.8		
	47,347.76		46,388.63		-959.13		0.00		0.00		0.0		
	0.00		13.20		13.20		1,723.76		1,713.26		-10.5		
	0.00		0.00		0.00		181,377.54		243,020.90		61,643.3		
_	47,347.76	_	61,069.40		13,721.64		214,373.50		282,227.20		67,853.7		
	0.00		0.00		0.00		0.00		0.00		0.0		
	80,632.14		73,180.00		7,452.14		0.00		0.00		0.0		
	0.00		0.00		0.00		549,451.75		373,182.65		176,269.1		
	5,680.00		5,680.00		0.00		0.00		0.00		0.0		
	0.00		0.00		0.00		0.00		0.00		0.0		
	86,312.14		78,860.00		7,452.14		549,451.75		373,182.65	_	176,269.1		
-	0.00		21,173.78	\$	21,173.78	\$	-183,176.16		60,946.64	\$	244,122.8		
			0.00						0.00				
			0.00						0.00				
			0.00						0.00				
			0.00						0.00				
			21,173.78						60,946.64				
		\$	21,173.78					\$	60,946.64				

AGRA SCHOOL DISTRICT I-134 STATEMENT OF CHANGES IN ASSETS AND LIABILITIES REGULATORY BASIS FIDUCIARY FUNDS FOR THE YEAR ENDED JUNE 30, 2019

ASSETS	Balance <u>7/1/18</u>	Receipts	Checks	Balance 6/30/10
BancFirst/Payne County Deposits in Transit Outstanding Checks Certificate of Deposit Total Assets	\$ 82,939.98 0.00 (8,680.18) 7,324.03 \$ 81,583.83	\$222,746.55 36.70 \$222,783.25	\$213,559.70 (2,216.59) \$211,343.11	\$ 92,126.83 0.00 (6,463.59) 7,360.73 \$ 93,023.97
LIABILITIES				
Student Activities	\$ 78,613.06	<u>\$211,261.00</u>	\$199,504.585	\$ 90,369.48
ADMINISTRATIVE				
Miscellaneous Slush Puppy/Library HS Slush/Library Total Administrative	\$ 604.85 146.78 2,219.14 \$ 2,970.77	\$ 2,458.41 6,516.68 2,547.16 \$ 11,522.25	\$ 2,753.87 6,277.20 2,807.46 \$ 11,838.53	\$ 309.39 386.26 1,958.84 \$ 2,654.49
Total All Agency Funds	<u>\$ 81,583.83</u>	<u>\$222,783.25</u>	<u>\$211.343.11</u>	\$ 93,023.97

AGRA SCHOOL DISTRICT I-134 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS – REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2019

Federal Grantor/ Pass Through Grantor/ Program Title	Federal CFDA <u>Number</u>	Agency or Pass-Through Number	Federal Disbursements/ Expenditures
U.S. Department of Education District Programs: Title VI Title VII Subtotal	84.358 84.060	588 561	\$ 28,625.00 <u>13,934.00</u> \$ 42,559.00
Passed through State Department of Title I, A	f Education: 84.010	511	\$155,584.02
Special Education Cluster: Idea flow thru B Idea flow thru Preschool Total for program	84.027 84.173	621 641	69,596.65 3,945.81 73,542.46
Subtotal			<u>\$229,126.48</u>
U.S. Department of Agriculture Passed through State Department of Education:			
School Breakfast Program National School Lunch Prgm. Summer Food Service Child & Adult Care Food Prgm Subtotal	10.553 10.555 10.559 . 10.558	764 763 766 769	\$ 66,660.30 125,848.47 1,925,52 <u>93,476.27</u> \$287,910.56
Passed through Department of Human Services: Commodities-non-cash Total Programs	10.550	N/A	\$ 14,320.19 \$302,230.75
Total			\$573,916.23

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of expenditures of federal awards is a summary of the activity of the School District's federal award programs presented on the regulatory basis of accounting which is a prescribed basis other than generally accepted accounting principles.

NOTE 2 – Commodities received by the district are of a non-monetary nature and therefore does not agree with the financial statements.

AGRA SCHOOL DISTRICT I-134 SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2019

SUMMARY OF AUDITOR'S RESULTS

Financial Statements:							
Type of Auditor's Report Issued: Adverse opinion on the basic financial statements-regulatory basis							
in conformity with generally accepted accounting principles and a qualified opinion on the financial							
statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma							
Department of Education, due to omission of the general fixed asset group.							
Internal Control Over Financial Reporting:							
Material Weakness(es) identified? Yes X No							
Significant Deficiencies identified not considered to be material weaknesses? No							
Noncompliance material to financial statements noted? Yes X No							

AGRA SCHOOL DISTRICT I-134 SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED JUNE 30, 2019

18-01 Finding

<u>Statement of Condition</u> – The District relied on their bank to sufficiently collateralize the District's bank account funds.

<u>Criteria</u> – Oklahoma Statutes require school districts to be completely insured or collateralized by federal deposit insurance, direct obligations of the United States Government, or securities held by the District or by its agent in the District's name.

<u>Cause/Effect of Condition</u> – The District did not comply with the requirement of having their bank funds completely collateralized.

Recommendation – I recommend the District review their collateral with the bank.

<u>School District's Response</u> – We have corrected this.

This has been corrected.

AGRA SCHOOL DISTRICT I-134 SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2018 TO JUNE 30,2019

State of Oklahoma)
County of Lincoln)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Agra Public Schools for the audit year 2018-2019.

William A. Ford
Certified Public Accountant

William Aford

Subscribed and sworn before me this 1^{th} day of $\frac{mag}{mag}$, 2020

ssion Expires: 7-24-21

Katharine ann Stiton
Notary Public

AGRA SCHOOL DISTRICT I-134 STATEMENT OF STATUTORY, FIDELITY AND HONESTY BONDS FOR THE YEAR ENDED JUNE 30, 2019

Effective	<u>Dates</u>	7/2/18-7/2/19	7/1/18-7/1/19	4/18/19-4/18/20	4/18/19-4/18/20	4/18/10-4/18/20	
Coverage	Amount	\$100,000	100,000	22,500	22,500	22,500	
	Bond Number	008404501	LSM1180066	6962437	6962437	6962437	
	Position Covered	Treasurer	Superintendent	Activity Funds	Child Nutrition Custodian	Deputy Minutes Clerk/	Encumbrance Clerk
	Bonding Company	Western Surety Company	Western Surety Company	CNA Surety	CNA Surety	CNA Surety	

WILLIAM A. FORD CERTIFIED PUBLIC ACCOUNTANT 119 MARSHALL DRIVE CHANDLER, OKLAHOMA 74834

TELEPHONE (405) 258-2405

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF COMBINED FINANCIAL STATEMENTS PERFOREMD IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Agra School District I-134 Agra, Oklahoma

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis of Agra School District I-134, Oklahoma, as listed in the Table of Contents, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued my report thereon dated June 8, 2020, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, my report was qualified for the omission of generally fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Agra School District I-134's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Agra School District I-134's internal control. Accordingly, I do not express an opinion on the effectiveness of the Agra School District I-134's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected in a timely basis. A significant deficiency is a deficiency, or a

combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during my audit, I did not identify any deficiencies in internal control that I consider to be material weaknesses or significant deficiencies. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Agra School District I-134's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance Accordingly, this communication is not suitable for any other purpose.

Bill Ford, C.P.A.

June 8, 2020