

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORTS  
ALTUS INDEPENDENT SCHOOL DISTRICT  
NO. 018  
JACKSON COUNTY, OKLAHOMA  
JUNE 30, 2017**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**JUNE 30, 2017**

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**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**JUNE 30, 2017**

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**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JULY 1, 2016 THROUGH JUNE 30, 2017**

**Board of Education**

President	Kelley Duncan
Vice-President	John Thomas
Member	Debora Phillips
Member	Stephen Barnett
Member	James Patterson
Ex-Officio Member	Col. Lance Whitfill

**School District Treasurer**

Vicki Shatswell

**Superintendent of Schools**

Roger Hill



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507  
WEATHERFORD, OK 73096  
580-772-3596  
FAX 580-772-3085

**INDEPENDENT AUDITOR'S REPORT**

To the Honorable Board of Education  
Altus Independent School District No. 018  
Altus, Jackson County, Oklahoma

***Report on the Financial Statements***

We have audited the accompanying fund type and account group financial statements-regulatory basis of Altus Independent School District No. 018, Oklahoma, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Altus Independent School District No. 018, Oklahoma's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not

for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1, the financial statements are prepared by Altus Independent School District No. 018, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Altus Independent School District No. 018, Oklahoma, as of June 30, 2017, or changes in financial position for the year then ended.

***Basis for Qualified Opinion on Regulatory Basis of Accounting***

As discussed in Note 1, the financial statements referred to above do not include the General Fixed Asset Account Group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the General Fixed Asset Account Group is not known.

***Qualified Opinion on Regulatory Basis of Accounting***

However, in our opinion, except for the effects of the matter discussed in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances arising from regulatory basis transactions of each fund type and account group of Altus Independent School District No. 018, Oklahoma, as of June 30, 2017, and the revenues it received and expenditures it paid and encumbered for the year then ended, in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1.

### *Other Matters*

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements that collectively comprise Altus Independent School District No. 018, Oklahoma's basic financial statements. The Combining Financial Statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The Combining Financial Statements and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the Combining Financial Statements and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated December 6, 2017, on our consideration of Altus Independent School District No. 018, Oklahoma's, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Altus Independent School District No. 018, Oklahoma's internal control over financial reporting and compliance.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
December 6, 2017

**COMBINED FINANCIAL STATEMENTS**

**OF**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA**



ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINED BALANCE SHEET  
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
 JUNE 30, 2017

	Governmental Fund Types		Fiduciary Fund Types Trust and Agency	Account Group General Long-Term Debt	Total (Memorandum Only - Note 1) 2017
	General	Special Revenue			
<b>ASSETS</b>					
Cash and Investments	\$ 4,482,124.32	\$ 2,975,632.00	\$ 709,641.20	\$ 0.00	\$ 8,167,397.52
Amount Available in Debt Service Fund	0.00	0.00	0.00	0.00	0.00
Amount to Be Provided for Retirement of General Long-Term Debt	0.00	0.00	0.00	470,350.67	470,350.67
<b>Total Assets</b>	<b>\$ 4,482,124.32</b>	<b>\$ 2,975,632.00</b>	<b>\$ 709,641.20</b>	<b>\$ 470,350.67</b>	<b>\$ 8,637,748.19</b>

**LIABILITIES AND FUND BALANCE**

<b>LIABILITIES</b>					
Warrants Payable	\$ 950,544.32	\$ 133,381.51	\$ 0.00	\$ 0.00	\$ 1,083,925.83
Encumbrances	28,077.47	3,985.00	0.00	0.00	32,062.47
Due to Student Groups	0.00	0.00	709,641.20	0.00	709,641.20
Capital Lease Payable	0.00	0.00	0.00	470,350.67	470,350.67
<b>Total Liabilities</b>	<b>978,621.79</b>	<b>137,366.51</b>	<b>709,641.20</b>	<b>470,350.67</b>	<b>2,295,980.17</b>
<b>Fund Equity:</b>					
Restricted For:					
Building Programs	0.00	2,043,434.55	0.00	0.00	2,043,434.55
Child Nutrition Programs	0.00	794,830.94	0.00	0.00	794,830.94
Unassigned	3,503,502.53	0.00	0.00	0.00	3,503,502.53
<b>Total Fund Balances</b>	<b>3,503,502.53</b>	<b>2,838,265.49</b>	<b>0.00</b>	<b>0.00</b>	<b>6,341,768.02</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 4,482,124.32</b>	<b>\$ 137,366.51</b>	<b>\$ 709,641.20</b>	<b>\$ 470,350.67</b>	<b>\$ 8,637,748.19</b>

The notes to the financial statements are an integral part of this statement.

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 ALL GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2017

	Governmental Fund Types		Total (Memorandum Only - Note 1) 2017
	General	Special Revenue	
Revenues:			
Local Sources	\$ 3,688,984.61	\$ 813,502.37	\$ 4,502,486.98
Intermediate Sources	497,617.99	0.00	497,617.99
State Sources	15,471,550.20	147,558.15	15,619,108.35
Federal Sources	2,165,667.95	1,225,168.34	3,390,836.29
<b>Total Revenues Collected</b>	<b>21,823,820.75</b>	<b>2,186,228.86</b>	<b>24,010,049.61</b>
Expenditures:			
Instruction	14,467,171.01	88,786.56	14,555,957.57
Support Services	7,642,116.09	251,664.79	7,893,780.88
Non-Instructional Services	0.00	1,470,792.71	1,470,792.71
Capital Outlay	0.00	617,656.22	617,656.22
Other Outlays	2,532.68	512.75	3,045.43
Debt Service:			
Principal Retirement	0.00	0.00	0.00
Interest and Fiscal Agent Charges	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>22,111,819.78</b>	<b>2,429,413.03</b>	<b>24,541,232.81</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(287,999.03)</b>	<b>(243,184.17)</b>	<b>(531,183.20)</b>
Adjustments to Prior Year Encumbrances	4,559.80	567.30	5,127.10
Other Financing Sources (Uses):			
Bond Sale Proceeds	0.00	0.00	0.00
<b>Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses</b>	<b>(283,439.23)</b>	<b>(242,616.87)</b>	<b>(526,056.10)</b>
Beginning Fund Balances	3,786,941.76	3,080,882.36	6,867,824.12
Ending Fund Balances	<u>\$ 3,503,502.53</u>	<u>\$ 2,838,265.49</u>	<u>\$ 6,341,768.02</u>

The notes to the financial statements are an integral part of this statement.

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
 BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
 BUDGETED GOVERNMENTAL FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 2017

	General Fund			Special Revenue Funds		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 3,786,941.76	\$ 3,786,941.76	\$ 3,786,941.76	\$ 3,080,882.36	\$ 3,080,882.36	\$ 3,080,882.36
Revenues:						
Local sources	3,300,382.64	3,300,382.64	3,688,984.61	761,937.20	761,937.20	813,502.37
Intermediate sources	480,000.00	480,000.00	497,617.99	0.00	0.00	0.00
State sources	15,148,425.00	15,148,425.00	15,471,550.20	25,000.00	25,000.00	147,558.15
Federal sources	1,537,500.00	1,537,500.00	2,165,667.95	1,075,000.00	1,075,000.00	1,225,168.34
Total Revenue, budgetary basis	20,466,307.64	20,466,307.64	21,823,820.75	1,861,937.20	1,861,937.20	2,186,228.86
Expenditures:						
Instruction	16,066,937.96	16,066,937.96	14,467,171.01	100,000.00	100,000.00	88,786.56
Support services	8,186,311.44	8,186,311.44	7,642,116.09	300,000.00	300,000.00	251,664.79
Non - Instructional services	0.00	0.00	0.00	1,989,938.00	1,989,938.00	1,470,792.71
Capital Outlay	0.00	0.00	0.00	2,552,881.56	2,552,881.56	617,656.22
Other Outlays	0.00	0.00	2,532.68	0.00	0.00	512.75
Debt Service:						
Principal retirement	0.00	0.00	0.00	0.00	0.00	0.00
Interest and fiscal agent charges	0.00	0.00	0.00	0.00	0.00	0.00
Judgments paid	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures, budgetary basis	24,253,249.40	24,253,249.40	22,111,819.78	4,942,819.56	4,942,819.56	2,429,413.03
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	3,498,942.73	0.00	0.00	2,837,698.19
Other financing sources (uses):						
Bond sale proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	3,498,942.73	0.00	0.00	2,837,698.19
Adjustments to prior year encumbrances	0.00	0.00	4,559.80	0.00	0.00	567.30
Ending fund balances	\$ 0.00	\$ 0.00	\$ 3,503,502.53	\$ 0.00	\$ 0.00	\$ 2,838,265.49

The notes to the financial statements are an integral part of this statement.

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**OF**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

1. **Summary of Significant Accounting Policies**

The basic financial statements of the Altus Independent School District No. 018 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic -- but not the only -- criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**B. Fund Accounting**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**General Fund** - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Salary Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**Special Revenue Fund** - The special revenue fund of the District consists of the Building Fund and Child Nutrition Fund.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Fund Accounting, (Continued)**

**Special Revenue Funds, (Continued)**

**Building Fund** - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

**Child Nutrition Fund** - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries. The district also deposits monies received from the National School Lunch and Breakfast programs into this fund.

**Debt Service Fund** - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments. The District currently has no Sinking Fund.

**Capital Projects Fund** - The Capital Projects Fund is the District's Bond Funds and are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment. The District currently has no Bond Funds.

**Permanent Fund** - Permanent Funds account for restricted resources where the District is under an obligation to maintain the trust principal. Although the principal may not be expended, the interest generated from these funds is to be used for scholarships. The District currently has no permanent fund.

**Fiduciary Fund Types** - Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations. The fiduciary fund of the District consists of the Agency Fund.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Fund Accounting, (Continued)**

**Fiduciary Fund Types, (Continued)**

**Agency Fund** - The Agency Fund is the School Activities Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

**General Long-Term Debt Account Group** - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

**General Fixed Asset Account Group** - This account group is used to account for property, plant and equipment of the school district. The District has not maintained the cost of fixed assets purchased in previous years. Thus the General Fixed Asset Account Group is not presented.

**Memorandum Only - Total Column**

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.



**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**C. Basis of Accounting**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments*. This format differs significantly from that required by GASB Statement No. 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- School supplies are recorded as expenditures and not as inventory assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the basic financial statements.
- Compensated absences are recorded as expenditures when paid and not recorded as a liability.
- Fixed assets are recorded in the General Fixed Asset Account Group and not in the basic financial statements. Fixed assets are not depreciated.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the advalorem levy, emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**E. Assets, Liabilities and Fund Equity**

**Cash and Cash Equivalents** - For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

**Investments** - Investments consist of direct obligations of the United States Government and Agencies or certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

**Property Tax Revenues** - The District is authorized by state law to levy property taxes which consist of advalorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Assets, Liabilities and Fund Equity, (Continued)**

**Property Tax Revenues, (Continued)**

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If, at the end of two years, the owner has not done so, the purchaser is issued a deed to the property.

**Inventories** - The value of consumable inventories at June 30, 2017 is not material to the financial statements.

**Fixed Assets and Property, Plant and Equipment** - The General Fixed Asset Account Group is not presented.

**Compensated Absences** - The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. None of the benefits are payable upon retirement or death. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

**Long-Term Debt** - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the General Long-Term Debt Account group.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Assets, Liabilities and Fund Equity, (Continued)**

**Fund Balance** – In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

**Assigned** fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Assets, Liabilities and Fund Equity, (Continued)**

**Fund Balance, (Continued)**

**Unassigned** fund balance is the residual classification for the general fund. It represents amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**Resource Use Policy** – It is the District’s policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the District considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the District’s policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the School considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

**F. Revenue, Expenses and Expenditures**

**State Revenues** - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made. The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical, educational program revenues be accounted for in the general fund.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (Continued)**

**Revenues, Expenses and Expenditures, (Continued)**

**Interfund Transactions** - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no transfers during the fiscal year ended June 30, 2017.

**G. Statement of Cash Flows**

Since the District does not currently have any Proprietary Fund Types, the statement of cash flows has not been presented in the fiscal year 2017 accompanying financial statements.

2. **Deposits and Investments**

**Custodial Credit Risk** – Custodial credit risk exists when the District holds deposits or investments that are uninsured and uncollateralized. The District's cash deposits and investments at financial institutions as of June 30, 2017 was \$8,167,397.52. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligations of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name

**Investment Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Deposits and Investments, (Continued)**

**Investment Credit Risk** – Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District does not have a formal investment policy limiting its investment choices, other than the limitation of state law as follows:

- Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- Money market funds regulated by the SEC and in which investments consist of the obligations of the United States, its agencies and instrumentalities.

The cash and investments held by the District at year end are as follows:

	<u>Average Maturity (Months)</u>	<u>Credit Rating</u>	<u>Market Value</u>	<u>Cost</u>
Money Market	N/A	N/A	\$ 8,167,397.52	\$ 8,167,397.52
Certificates of Deposit	N/A	N/A	<u>0.00</u>	<u>0.00</u>
<b>Total</b>			<b><u>\$ 8,167,397.52</u></b>	<b><u>\$ 8,167,397.52</u></b>

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
 JACKSON COUNTY, OKLAHOMA  
 NOTES TO FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED JUNE 30, 2017**

**Deposits and Investments, (Continued)**

**Concentration of Investment Credit Risk** – Exposure to concentration of investment credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer. The District had no concentration of credit risk as defined above.

3. **Investment Income**

Investment income deposits are receipted as allocated by the Treasurer. School District Funds held by the Treasurer are required to be invested in accordance with Title 70 of the Oklahoma Statutes. Interest income on cash funds totaled \$79,325.13.

4. **General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District’s voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of capital leases. Obligations for compensated absences and early retirement incentives have not been presented. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2017:

	<u>Bonds Payable</u>		<u>Capital Leases</u>		<u>Total</u>
Balance July 1, 2016	\$ 0.00	\$	850,081.33	\$	850,081.33
Additions	0.00		0.00		0.00
Retirements	0.00		(379,730.66)		(379,730.66)
Balance June 30, 2017	<u>\$ 0.00</u>	\$	<u>470,350.67</u>	\$	<u>470,350.67</u>



**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-Term Debt, (Continued)**

A brief description of the outstanding general obligation bond issues at June 30, 2017, is set forth below:

	Maturity Date	Interest Rate	Amount Issued	Amount Outstanding
			\$ 0.00	\$ 0.00
Total			\$ 0.00	\$ 0.00

Presented below is a summary of debt service requirements to maturity by years for the remaining life of the bond issues:

Year Ending	Principal	Interest	Total
6/30/2018	\$ 0.00	\$ 0.00	\$ 0.00
6/30/2019	0.00	0.00	0.00
6/30/2020	0.00	0.00	0.00
6/30/2021	0.00	0.00	0.00
6/30/2022	0.00	0.00	0.00
Thereafter	0.00	0.00	0.00
	\$ 0.00	\$ 0.00	\$ 0.00

Interest expense on general obligation bond long-term debt incurred during the current year totaled \$0.00.

The District has entered into lease agreements as lessee, that qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. The lease contains a clause, which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

The District records any current year payments on capital leases as expenditures and records a liability for future lease payment in the general long-term debt account group.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-Term Debt, (Continued)**

A brief description of the outstanding capital leases at June 30, 2017, is set forth below:

Capital lease payable for 1020 iPads with CSI Leasing, Inc. in the amount of \$487,560.00 has annual payments of \$124,607.33 bearing interest at 1.49% per annum. This lease is dated September 15, 2014, final payment due September 15, 2017.

Capital lease payable for 930 iPads with Apple Financial Services in the amount of \$347,820.00 has annual payments of \$88,893.51, bearing interest at 1.49% per annum. This lease is dated July 15, 2015 final payment due July 15, 2018.

Capital lease payable for 930 iPads with Apple Financial Services in the amount of \$347,401.50 has annual payments of \$88,786.56 bearing interest at 1.49% per annum. This lease is dated June 5, 2016, final payment due June 5, 2019.

	Interest Rate	Final Payment	Original Lease	Amount Outstanding
1020 iPads	1.49%	9/15/17	\$ 487,560.00	\$ 122,777.94
930 iPads	1.49%	7/15/18	347,820.00	173,890.98
930 iPads	1.49%	6/5/19	347,401.50	173,681.75
<b>Total Capital Leases</b>			<b>\$ 1,182,781.50</b>	<b>\$ 470,350.67</b>

Presented below is a schedule of future minimum lease payments as follows:

<u>Year Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
6/30/2018	\$ 295,279.17	\$ 7,008.23	\$ 302,287.40
6/30/2019	175,071.50	2,608.57	177,680.07
6/30/2020	0.00	0.00	0.00
6/30/2021	0.00	0.00	0.00
6/30/2022	0.00	0.00	0.00
Thereafter	0.00	0.00	0.00
<b>Totals</b>	<b>\$ 470,350.67</b>	<b>\$ 9,616.80</b>	<b>\$ 479,967.47</b>

Interest expense on capital lease long-term debt incurred during the current year totaled \$11,343.30.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

5. **Employee Retirement System**

**Plan Description** - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS) and is administered by the Board of Trustees of the System. The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

**Basis of Accounting** - The System's financial statements are prepared on the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation dated June 30, 2016, is as follows:

Total Pension Benefit Obligation	\$22,193,244,472
Actuarial Value of Assets	<u>14,577,868,730</u>
Unfunded Actuarial Accrued Liability	<u>\$ 7,615,375,742</u>

**Funding Policy** - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. The contribution rates for the District, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation effective January 1, 2011 and thereafter. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Employee Retirement System, (Continued)**

**Funding Policy, (Continued)**

The required contribution for participating members is 7.0% of each member's total compensation. Contributions received by the System from the State of Oklahoma are used to offset required employer contributions by the local school district. In addition, if a member's salary is paid in part by federal or private funds, the contribution on that portion of the salary paid by those funds must be matched by the District at 7.70%.

**Annual Pension Cost** - For the year ended June 30, 2017, the District's total compensation covered by the Teacher Retirement System was \$12,171,688.40. The District's contributions to the System for the years ending June 30, 2017, 2016, and 2015 were \$1,270,536.61, \$1,361,627.28, and \$1,440,814.00, respectively.

Ten year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2016. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

6. **Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage for the current year or three prior years.

The District also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Risk Management, (Continued)**

In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five years. OSAG provides coverage in excess of the loss fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

The District is also a member of the Oklahoma Public Schools Unemployment Compensation Program. In this program the District is required to contribute 1.6% of their taxable payroll for unemployment insurance. The funds for each district are kept separate and districts can contribute more than 1.6% of their payroll if they elect to. The money contributed by each District earns interest and is fully insured. If the District has claims in excess of the amount in their account they would be liable for the excess.

7. **Health Care Coverage**

During the year ended June 30, 2017, employees of the Altus Independent School District No. 018, Oklahoma, were covered by a health insurance plan (the plan). The plan was authorized by House Bill 1731, 1988 Oklahoma Legislature (74 O.S. 1988, Supp. Section 1301-1322) with the Oklahoma State and Education Employers Group Insurance Board.

8. **Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**9. Surety Bonds**

The District has a public official bond with Liberty Mutual Surety, bond number 32S408230. The bond covers the superintendent for the amount of \$100,000.00. The bond covers the term of July 1, 2016 to July 1, 2017.

The District has a public official position schedule bond with American States Insurance Company, bond number 32S108638. The bond covers the following positions:

<u>Position</u>	<u># in Position</u>	<u>Location</u>	<u>Amount</u>
Treasurer	1	Admin Ctr	\$100,000.00
Asst. Treasurer	1	Admin Ctr	\$10,000.00
Asst. Superintendent	1	Admin Ctr	\$5,000.00
Clerk	1	Admin Ctr	\$5,000.00
Payroll Clerk	1	Admin Ctr	\$5,000.00
Encumbrance/Cafeteria Clerk	1	Admin Ctr	\$5,000.00
Activity Fund Clerk	1	Admin Ctr	\$5,000.00
Principal	1	Altus HS	\$5,000.00
Asst. Principal (\$5,000 Ea)	3	Altus HS	\$15,000.00
Athletic Director	1	Altus HS	\$5,000.00
Athletic Director Secretary	1	Altus HS	\$5,000.00
Principal	1	Altus JHS	\$5,000.00
Asst. Principal	1	Altus JHS	\$5,000.00
Secretary	1	Altus JHS	\$2,000.00
Principal	1	Altus IS	\$5,000.00
Asst. Principal	1	Altus IS	\$5,000.00
Secretary	1	Altus IS	\$2,000.00
Principal	1	Altus ECH	\$5,000.00
Secretary	1	Altus ECH	\$2,000.00
Principal	1	Altus PS	\$5,000.00
Secretary	1	Altus PS	\$2,000.00
Principal	1	Altus ES	\$5,000.00
Secretary	1	Altus ES	\$2,000.00
Principal	1	Rivers ES	\$5,000.00
Secretary	1	Rivers ES	\$2,000.00
Child Nutrition Clerk	1	Altus HS	\$2,000.00
Child Nutrition Clerk	1	Altus JHS	\$2,000.00
Child Nutrition Clerk	1	Altus IS	\$2,000.00
Child Nutrition Clerk	1	Altus ECH	\$2,000.00
Child Nutrition Clerk	1	Altus PS	\$2,000.00
Child Nutrition Clerk	1	Altus ES	\$2,000.00
Child Nutrition Clerk	1	Rivers ES	\$2,000.00

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Surety Bonds, (Continued)**

The bond covers the term of January 1, 2016 to January 1, 2017 and from January 1, 2017 to January 1, 2018.

**10. Use of Estimates**

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**11. Subsequent Events**

Management has evaluated subsequent events through December 6, 2017, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**SUPPORTING SCHEDULES**

**OF**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA**



**COMBINING FINANCIAL STATEMENTS**

**OF**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA**

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2017

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Totals 2017</u>
<u>ASSETS</u>			
Cash and Investments	\$ 2,141,090.46	\$ 834,541.54	\$ 2,975,632.00
Total Assets	<u>\$ 2,141,090.46</u>	<u>\$ 834,541.54</u>	<u>\$ 2,975,632.00</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Warrants Payable	\$ 93,670.91	\$ 39,710.60	\$ 133,381.51
Encumbrances	<u>3,985.00</u>	<u>0.00</u>	<u>3,985.00</u>
Total Liabilities	<u>97,655.91</u>	<u>39,710.60</u>	<u>137,366.51</u>
Fund Balances - Restricted	<u>2,043,434.55</u>	<u>794,830.94</u>	<u>2,838,265.49</u>
Total Liabilities and Fund Balances	<u>\$ 2,141,090.46</u>	<u>\$ 834,541.54</u>	<u>\$ 2,975,632.00</u>

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 ALL SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Building Fund	Child Nutrition Fund	Totals 2017
Revenues:			
Local Sources	\$ 508,591.03	\$ 304,911.34	\$ 813,502.37
Intermediate Sources	0.00	0.00	0.00
State Sources	1,506.73	146,051.42	147,558.15
Federal Sources	0.00	1,225,168.34	1,225,168.34
Total Revenues Collected	<u>510,097.76</u>	<u>1,676,131.10</u>	<u>2,186,228.86</u>
Expenditures:			
Instruction	88,786.56	0.00	88,786.56
Support services	251,664.79	0.00	251,664.79
Non-Instructional services	0.00	1,470,792.71	1,470,792.71
Capital Outlay	617,656.22	0.00	617,656.22
Other Outlays	0.00	512.75	512.75
Total Expenditures	<u>958,107.57</u>	<u>1,471,305.46</u>	<u>2,429,413.03</u>
Excess of Revenues Over (Under) Expenditures	(448,009.81)	204,825.64	(243,184.17)
Adjustments to prior year encumbrances	500.00	67.30	567.30
Beginning Fund Balances	<u>2,490,944.36</u>	<u>589,938.00</u>	<u>3,080,882.36</u>
Ending Fund Balances	<u>\$ 2,043,434.55</u>	<u>\$ 794,830.94</u>	<u>\$ 2,838,265.49</u>

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
 BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
 ALL SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Building Fund			Child Nutrition Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 2,490,944.36	\$ 2,490,944.36	\$ 2,490,944.36	\$ 589,938.00	\$ 589,938.00	\$ 589,938.00
Revenues:						
Local sources	461,937.20	461,937.20	508,591.03	300,000.00	300,000.00	304,911.34
Intermediate sources	0.00	0.00	0.00	0.00	0.00	0.00
State sources	0.00	0.00	1,506.73	25,000.00	25,000.00	146,051.42
Federal sources	0.00	0.00	0.00	1,075,000.00	1,075,000.00	1,225,168.34
Total Revenue, budgetary basis	461,937.20	461,937.20	510,097.76	1,400,000.00	1,400,000.00	1,676,131.10
Expenditures:						
Instruction	100,000.00	100,000.00	88,786.56	0.00	0.00	0.00
Support services	300,000.00	300,000.00	251,664.79	0.00	0.00	0.00
Non - Instructional services	0.00	0.00	0.00	1,989,938.00	1,989,938.00	1,470,792.71
Capital Outlay	2,552,881.56	2,552,881.56	617,656.22	0.00	0.00	0.00
Other Outlays	0.00	0.00	0.00	0.00	0.00	512.75
Total Expenditures, budgetary basis	2,952,881.56	2,952,881.56	958,107.57	1,989,938.00	1,989,938.00	1,471,305.46
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	2,042,934.55	0.00	0.00	794,763.64
Other financing sources (uses):						
Bond sale proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	2,042,934.55	0.00	0.00	794,763.64
Adjustments to prior year encumbrances	0.00	0.00	500.00	0.00	0.00	67.30
Ending fund balances	\$ 0.00	\$ 0.00	\$ 2,043,434.55	\$ 0.00	\$ 0.00	\$ 794,830.94

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - FIDUCIARY FUNDS  
 JUNE 30, 2017

	<u>Agency Fund</u> <u>Activity</u> <u>Funds</u>	<u>Totals</u> <u>2017</u>
<u>ASSETS</u>		
Cash and Investments	\$ 709,641.20	\$ 709,641.20
Total Assets	<u>\$ 709,641.20</u>	<u>\$ 709,641.20</u>
<u>LIABILITIES AND FUND BALANCE</u>		
Liabilities:		
Due to Student Groups	\$ 709,641.20	\$ 709,641.20
Total Liabilities	<u>709,641.20</u>	<u>709,641.20</u>
Fund balances:		
Unreserved	<u>0.00</u>	<u>0.00</u>
Total Fund Balances	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Balances	<u>\$ 709,641.20</u>	<u>\$ 709,641.20</u>

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 REGULATORY BASIS  
 ALL AGENCY FUNDS  
 July 1, 2016 Through June 30, 2017

<u>ASSETS</u>	Beginning Balance As of 7-1-16	Total Receipts	Total Adjustments	Total Disbursements	Ending Balance As of 6-30-17
<u>ACTIVITIES</u>					
All-School Production	\$ 23,007.51	\$ 29,373.15	\$ 0.00	\$ 22,255.74	\$ 30,124.92
Athletics	88,974.84	117,800.15	0.00	93,201.97	113,573.02
AHS Bulldog Academy	1,503.58	0.00	0.00	442.94	1,060.64
1:1 Digital Lrn Init Acct	8,601.60	42,039.00	0.00	47,604.72	3,035.88
AES Library Service	0.00	10,897.57	0.00	7,289.46	3,608.11
Community Service	40,441.72	2,001.13	0.00	38,250.25	4,192.60
AHS Cheerleaders	6,606.33	54,098.11	0.00	45,073.45	15,630.99
AHS Basketball Boosters	2,121.00	0.00	0.00	2,121.00	0.00
AHS National Honor Soc	106.15	1,684.00	0.00	1,129.07	661.08
AHS Class of 2019	2,521.20	15,642.86	0.00	7,640.00	10,524.06
AHS Dance Team	2,404.49	28,595.33	0.00	25,682.89	5,316.93
Athletic Website	2,500.00	3,000.00	0.00	2,500.00	3,000.00
AHS Girls Soccer	33.50	829.00	0.00	720.00	142.50
AHS ROTC	2,632.76	4,620.50	0.00	4,582.44	2,670.82
Altus Teens Interact	587.76	244.55	0.00	300.00	532.31
AHS Cheer Parents	4,536.08	4,520.00	0.00	6,693.19	2,362.89
AHS Football	25,495.94	56,448.00	0.00	42,070.60	39,873.34
F.F.A.	14,603.23	76,157.90	0.00	73,488.92	17,272.21
AHS Library	13.00	0.00	0.00	0.00	13.00
AHS FCCLA	5,077.84	4,201.53	0.00	4,056.17	5,223.20
AHS Class of 2020	817.00	9,764.41	0.00	4,455.08	6,126.33
AHS Boys Track	0.00	0.00	0.00	0.00	0.00
AHS Leo Club	69.01	192.00	0.00	202.00	59.01
AHS Activity	25,077.80	23,320.44	0.00	12,880.30	35,517.94
AHS Band	691.50	540.93	0.00	775.81	456.62
AHS Baseball	166.00	0.00	0.00	0.00	166.00
Acts Scholarship Fund	1,550.76	0.00	0.00	0.00	1,550.76
AHS Special Education	7,901.81	4,438.50	0.00	3,879.16	8,461.15
AHS Class of 2018	0.00	922.30	0.00	0.00	922.30
AHS Class of 2021	0.00	6,544.65	0.00	3,053.00	3,491.65
AHS Girls Basketball	2,422.02	4,514.00	0.00	4,670.48	2,265.54
AHS Vocal Music	9,964.77	19,334.00	0.00	18,909.86	10,388.91
AHS Boys Basketball	356.93	0.00	0.00	0.00	356.93
AHS Competitive Theatre	0.06	0.00	0.00	0.00	0.06
AHS Bulldog 5K PTP	392.05	0.00	0.00	0.00	392.05
AJH Student Council	208.84	567.99	0.00	663.94	112.89
AIS Library	2,707.48	5,703.48	0.00	6,097.66	2,313.30
AIS Activity	9,197.68	17,509.68	0.00	13,792.06	12,915.30
AHS Yearbook	46,901.49	10,974.60	0.00	16,114.05	41,762.04
Rivers Activity	11,282.91	21,326.33	0.00	21,536.10	11,073.14
Altus Primary Activity	34,605.26	43,335.96	0.00	46,699.55	31,241.67
AJH Library	642.98	2,971.46	0.00	2,079.13	1,535.31
AJH Activity	18,919.57	30,672.05	0.00	26,251.82	23,339.80
AJH Band	7,190.95	25,794.90	0.00	25,651.16	7,334.69
AJH Leo Club	2,329.17	1,490.00	0.00	1,165.20	2,653.97
AJH Paws	4,557.67	8,549.51	0.00	10,309.29	2,797.89
AJH Vocal Music	2,174.35	20,565.70	0.00	18,772.24	3,967.81

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
 JACKSON COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 REGULATORY BASIS  
 ALL AGENCY FUNDS  
 July 1, 2016 Through June 30, 2017

<u>ASSETS</u>	Beginning Balance As of 7-1-16	Total Receipts	Total Adjustments	Total Disbursements	Ending Balance As of 6-30-17
<u>ACTIVITIES</u>					
AJH Cheerleaders	6,050.37	21,504.50	0.00	22,981.56	4,573.31
AJH Basketball Camps	1,879.81	1,025.00	0.00	525.00	2,379.81
AHS Student Council	1,196.78	0.00	0.00	0.00	1,196.78
Altus Early Childhood Activity	14,935.24	6,872.45	0.00	9,064.08	12,743.61
Supply	0.00	8,924.08	0.00	8,924.08	0.00
Voc-Scholarship	7,077.67	0.00	0.00	0.00	7,077.67
Professional Dev	27,074.85	13,122.75	0.00	34,773.75	5,423.85
Enrichment	0.00	31,855.00	0.00	0.00	31,855.00
Altus Elementary Activity	17,794.43	19,756.82	0.00	25,960.40	11,590.85
AHS Color Guard	616.41	4,762.40	0.00	3,721.10	1,657.71
AHS Class of 2016	741.25	0.00	0.00	741.25	0.00
AHS Class of 2017	2,073.83	1,184.09	0.00	3,257.92	0.00
Tech/Safety Special	52,356.00	0.00	0.00	52,356.00	0.00
AIS Band	789.10	35,574.54	0.00	31,251.00	5,112.64
AJH Yearbook	7,992.57	6,775.00	0.00	6,279.77	8,487.80
Courtesy Fund	350.77	0.00	0.00	90.00	260.77
AHS Summer Drivers Ed	0.00	0.00	0.00	0.00	0.00
Extended Day Care	17,940.29	152,527.30	0.00	144,368.18	26,099.41
Athletic Concession	19,249.92	31,721.63	0.00	19,590.35	31,381.20
FFA Concession	1,426.09	1,487.77	0.00	2,541.01	372.85
FFA Horticulture	112.74	0.00	0.00	0.00	112.74
All Star Olympics	17,997.11	8,973.43	0.00	7,573.03	19,397.51
All-Sports Discretionary	14,087.36	22,000.00	0.00	19,465.11	16,622.25
Athletic Donors	58.28	7,582.50	0.00	7,482.50	158.28
AHS Matmaids	1,689.99	5,750.00	0.00	4,619.69	2,820.30
All Sports Association	18,719.91	44,442.44	0.00	42,109.49	21,052.86
AHS Boys Soccer	1,073.00	1,755.00	0.00	2,412.00	416.00
Eugene Field Parent Grp	493.10	0.00	0.00	0.00	493.10
Open Doors	3,715.36	1,249.64	0.00	1,249.64	3,715.36
AHS Swimming	13,785.91	18,186.70	0.00	15,046.08	16,926.53
AHS Girls Golf	1,838.12	3,835.00	0.00	4,038.20	1,634.92
AHS Wrestling	40.53	725.00	0.00	200.00	565.53
Altus Tennis Assoc	3,349.24	1,515.00	0.00	1,081.00	3,783.24
AHS Track Booster Club	1,558.75	3,510.51	0.00	3,361.50	1,707.76
<b>TOTAL ASSETS</b>	<b>\$ 679,961.37</b>	<b>\$ 1,167,804.22</b>	<b>\$ 0.00</b>	<b>\$ 1,138,124.39</b>	<b>\$ 709,641.20</b>
<u>LIABILITIES</u>					
Due to Student Groups	\$ 679,961.37	\$ 1,167,804.22	\$ 0.00	\$ 1,138,124.39	\$ 709,641.20
<b>TOTAL LIABILITIES</b>	<b>\$ 679,961.37</b>	<b>\$ 1,167,804.22</b>	<b>\$ 0.00</b>	<b>\$ 1,138,124.39</b>	<b>\$ 709,641.20</b>

**SUPPLEMENTARY INFORMATION**

**OF**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA**



ALTUS INDEPENDENT SCHOOL DISTRICT NO. 18  
JACKSON COUNTY, OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA #	Grantor's Number	Approved Amount	Balance at July 1, 2016	Receipts	Expenditures	Balance at June 30, 2017
<i>U.S. Department of Education Direct Programs:</i>							
P.L. 81-874 Impact Aid	84.041	591	\$ 1,163,731.84	\$ 583,589.33	\$ 580,142.51	\$ 188,786.56	\$ 974,945.28
P.L. 81-874 Impact Aid	84.041	592	21,765.19	0.00	21,765.19	0.00	21,765.19
<i>Passed Through State Department of Education:</i>							
<u>2015-2016 Programs</u>							
Title I - Part A, Basic Program	84.010	511	0.00	(150,715.00)	150,715.00	0.00	0.00
Title I - Part C, Migrant Education	84.011	521	0.00	(9,102.89)	9,102.89	0.00	0.00
Title II, Part A - Training	84.367	541	0.00	(4,173.45)	4,173.45	0.00	0.00
Consolidated Administrative Funds	84.367	786	0.00	(3,986.49)	3,986.49	0.00	0.00
Title II, Mathematics and Science Partnerships	84.366	544	0.00	(14,564.01)	14,564.01	0.00	0.00
Title III, Part A	84.365	572	0.00	(5,713.28)	5,713.28	0.00	0.00
IDEA-Part B, Flow Through	84.027	621	0.00	(64,700.14)	64,700.14	0.00	0.00
IDEA-Part B, Flow Through, Private	84.027	625	0.00	(566.35)	566.35	0.00	0.00
IDEA-Part B, Preschool	84.173	641	0.00	(11,204.15)	11,204.15	0.00	0.00
<u>2016-2017 Programs</u>							
Title I - Part A, Basic Program	84.010	511	1,087,716.45	0.00	611,966.44	851,885.81	(239,919.37)
Title I - School Support	84.010	515	8,000.00	0.00	5,738.00	5,738.00	0.00
Title I - Part C, Migrant Education	84.011	521	81,976.12	0.00	25,059.89	39,940.30	(14,880.41)
Title II, Part A - Training	84.367	541	170,167.14	0.00	63,056.25	85,152.30	(22,096.05)
Title III, Part A, Immigrant Education Act	84.365	571	3,691.70	0.00	3,238.51	3,238.51	0.00
Title III, Part A, English Language	84.365	572	28,048.66	0.00	8,606.02	19,608.61	(11,002.59)
Title VI, Part B, Subpart 2, Rural & Low Income	84.358	587	134,286.71	0.00	56,592.75	83,299.07	(26,706.32)
IDEA-Part B, Flow Through	84.027	621	620,556.11	0.00	463,016.02	611,272.49	(148,256.47)
IDEA-Part B, Preschool	84.173	641	13,492.29	0.00	8,650.21	8,650.21	0.00
Total State Department of Education			2,147,935.18	(264,725.76)	1,510,649.85	1,708,785.30	(462,861.21)
Total U.S. and State Department of Education			3,333,432.21	318,863.57	2,112,557.55	1,897,571.86	533,849.26
<i>U.S. Department of Defense Direct Programs:</i>							
Air Force ROTC	12.000	771	0.00	0.00	0.00	0.00	0.00
Air Force ROTC	12.000	777	46,292.98	0.00	46,292.98	46,292.98	0.00
<i>Passed Through OK Dept. of Vocational &amp; Technical Education:</i>							
Carl D. Perkins - Secondary	84.048	421	33,490.00	0.00	0.00	33,479.08	(33,479.08)
<i>Passed Through OK Dept. of Rehabilitation Services:</i>							
Rehabilitation Services	84.126	456	6,817.42	0.00	6,817.42	6,817.42	0.00
<i>U.S. Department of Agriculture:</i>							
<i>Cash Assistance:</i>							
National School Lunch Program	10.555	763	918,749.28	30,875.74	918,749.28	819,449.79	130,175.23
School Breakfast Program	10.553	764	261,698.87	0.00	261,698.87	261,698.87	0.00
Summer Food Service Program	10.559	766	6,391.58	0.00	6,391.58	6,391.58	0.00
Fresh Fruit/Vegetable Program	10.582	768	38,328.61	0.00	38,328.61	38,328.61	0.00
<i>Non-Cash Assistance (Commodities):</i>							
National School Lunch Program	10.555	n/a	125,407.29	0.00	125,407.29	125,407.29	0.00
Total U.S. Department of Agriculture			1,350,575.63	30,875.74	1,350,575.63	1,251,276.14	130,175.23
Total Federal Assistance			\$ 4,770,608.24	\$ 349,739.31	\$ 3,516,243.58	\$ 3,235,437.48	\$ 630,545.41

Notes to Schedule of Expenditures of Federal Awards

**Basis of Presentation** - The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Altus Independent School District No. 18, Jackson County, Oklahoma under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2, U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Altus Independent School District No. 18, Jackson County, Oklahoma, it is not intended to and does not present the financial position, changes in net position, or cash flows of Altus Independent School District No. 18, Jackson County, Oklahoma.

**Summary of Significant Accounting Policies** - Expenditures reported in the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Nonmonetary assistance in the form of commodities is reported in the Schedule at the fair market value of the commodities received and disbursed. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The District has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. Also, there were no awards passed

**REPORTS ON INTERNAL CONTROL AND ON COMPLIANCE**

**OF**

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA**



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS***

To the Honorable Board of Education  
Altus Independent School District No. 018  
Altus, Jackson County, Oklahoma.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the fund type and account group financial statements-regulatory basis of Altus Independent School District No. 018, Oklahoma, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Altus Independent School District No. 018, Oklahoma's basic financial statements, and have issued our report thereon dated December 6, 2017. As stated in our report, our opinion was adverse with respect to the financial statements not being prepared in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education. In addition, our opinion was qualified because the omission of the General Fixed Assets Account Group results in an incomplete presentation with respect to the financial statements being prepared following the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education.

***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Altus Independent School District No. 018, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a

combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### *Compliance and Other Matters*

As part of obtaining reasonable assurance about whether Altus Independent School District No. 018, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the United States of America.

### *Purpose of this Report*

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL AND MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
December 6, 2017



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable Board of Education<sup>31</sup>  
Altus Independent School District No. 018  
Altus, Jackson County, Oklahoma

***Report on Compliance for Each Major Federal Program***

We have audited Altus Independent School District No. 018, Oklahoma's compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Altus Independent School District No. 018, Oklahoma's major federal programs for the year ended June 30, 2017. Altus Independent School District No. 018, Oklahoma's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of Altus Independent School District No. 018, Oklahoma's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Altus Independent School District No. 018, Oklahoma's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Altus Independent School District No. 018, Oklahoma's compliance.

### *Opinion on Each Major Federal Program*

In our opinion, Altus Independent School District No. 018, Oklahoma, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

### *Report on Internal Control over Compliance*

Management of Altus Independent School District No. 018, Oklahoma, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Altus Independent School District No. 018, Oklahoma's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL AND MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
December 6, 2017

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
 JACKSON COUNTY, OKLAHOMA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED JUNE 30, 2017**

**SUMMARY OF AUDITOR'S RESULTS**

<b>TYPE OF REPORT ISSUED ON THE FINANCIAL STATEMENTS IN ACCORDANCE WITH GAAP:</b>	Adverse Opinion
<b>MATERIAL WEAKNESSES IDENTIFIED IN INTERNAL CONTROL OVER FINANCIAL REPORTING:</b>	No
<b>SIGNIFICANT DEFICIENCIES IDENTIFIED IN INTERNAL CONTROL OVER FINANCIAL REPORTING THAT ARE NOT CONSIDERED TO BE MATERIAL WEAKNESSES:</b>	No
<b>DISCLOSURES OF NONCOMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS:</b>	None Reported
<b>MATERIAL WEAKNESSES IDENTIFIED IN INTERNAL CONTROL OVER MAJOR FEDERAL AWARD PROGRAMS:</b>	No
<b>SIGNIFICANT DEFICIENCIES IDENTIFIED IN INTERNAL CONTROL OVER MAJOR FEDERAL AWARD PROGRAMS THAT ARE NOT CONSIDERED TO BE MATERIAL WEAKNESSES:</b>	No
<b>TYPE OF REPORT ISSUED ON COMPLIANCE FOR MAJOR FEDERAL AWARD PROGRAMS:</b>	Unqualified Opinion
<b>AUDIT FINDINGS REQUIRED TO BE REPORTED IN ACCORDANCE WITH THE UNIFORM GUIDANCE 2 CFR SECTION 200.516 (A):</b>	No
<b>MAJOR PROGRAMS:</b>	84.027 IDEA-B Flowthrough 84.173 IDEA-B Preschool 10.555 National School Lunch Program 10.553 School Breakfast Program 10.559 Summer Food Service Program 10.582 Fresh Fruit/Vegetable Program
<b>DOLLAR THRESHOLD USED TO DISTINGUISH BETWEEN TYPE A AND B PROGRAMS:</b>	\$750,000
<b>QUALIFIED LOW-RISK AUDITEE:</b>	No
<b>FINDINGS – FINANCIAL STATEMENTS AUDIT:</b>	None Reported
<b>FINDINGS &amp; QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT:</b>	None Reported

**ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018**  
**JACKSON COUNTY, OKLAHOMA**  
**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS**  
**JUNE 30, 2017**

- 2016-001      During our audit of the federal programs, we noted that some of the equipment purchased with federal funds was not properly labeled as required by the federal program guidelines. All equipment purchased with federal funds should be labeled with the name of the federal program and the fiscal year the equipment was purchased for tracking purposes.
- 2016-002      During our audit of the payroll records, we noted some extra duty pay where remunerations for services exceeding \$500.00 did not have a written extra duty contract as required by Title 70 Section 5-123 of the Oklahoma statutes. No expenditure involving an amount greater than Five Hundred Dollars (\$500.00) shall be made by a board of education except in accordance with the provisions of a written contract.
- 2016-003      During our audit of the Activity Fund, we noted numerous instances where sponsors were not issuing individual receipts for money collected. Fundraisers, donations, etc. should have individual receipts written to students or others turning in monies when possible. When not feasible, gates, raffles, carnivals, etc. should have a dated cash count sheet signed by two individuals to account for all monies received. When applicable, tickets with beginning and ending numbers should be noted on the cash count sheet and retained. When possible, documentation such as a cash register printout receipt or other supporting documentation such as a fundraiser reconciliation should be attached where applicable. State law requires the use of pre-numbered receipts that are to be issued by the sponsor of each individual subaccount to support all money collected. The District should implement a system and put procedures and controls in place to allow for adequate control over the receipting process.
- 2016-004      During our audit of the Activity Fund, we found that money being receipted by several of the Activity Fund sponsors was not being forwarded to the Activity Fund custodian on a timely basis. Sponsors should turn in their money daily so that per 70 O.S. 5-129 the Activity Fund custodian can determine if money is required to be deposited on that business day.
- 2016-005      During our audit of the Activity Fund, we noted instances where invoices were dated before the purchase orders were approved. All purchase orders must be approved by the purchasing agent to allow any purchase to be made or any order placed. Funds are not to be obligated without authorization by the purchasing agent. Policies should be enforced to follow procedures as provided by law.

The District implemented controls and procedures to correct the prior year audit comments 2016-001, 2016-002, 2016-003 and 2016-005. There were instances of reoccurrence of prior year comment 2016-004 in the current fiscal year.



# Altus Public Schools

## Altus Public Schools Audit Responses

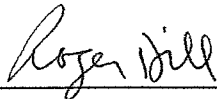
**2016-001** – Altus Public Schools will label all equipment purchased with federal funds with the name of the federal program and the fiscal year the equipment was purchased for tracking purposes.

**2016-002** – Altus Public Schools will have a Board approved extra-duty contract for all personnel that performs specified services to be paid from a timesheet or as a stipend.

**2016-003** – All employees with Altus Public Schools will issue individual receipts for monies collected for fundraisers, donations, etc. When not feasible, gates, raffles, carnivals, etc. will have a dated collection slip that will have proper documentation with two signatures and date of collections to account for all monies received. The receipt books will have pre-numbered receipts and tickets will show a start number and end number when applicable. Internal controls are also being reviewed by the District. Due to the workload, increased responsibilities, and to strengthen our internal control, we are making the Activity Fund Custodian position a full time position and giving the Insurance Coordinator position to another person.

**2016-004** – Monies received by sponsors will be receipted by the sponsor and the monies will be turned in to the Activity Fund Custodian on a daily basis so the Activity Fund Custodian can determine if money is required to be deposited on that business day as required by law.

**2016-005** – Employees of Altus Public Schools will get requisitions and purchase orders approved prior to the purchase of goods or services. Failure of employees to comply with District policies or state law regarding the purchasing of goods or services may be required to pay for those goods or services out of their own personal money.



\_\_\_\_\_  
Signature of Superintendent.

1-5-17

\_\_\_\_\_  
Date

ALTUS INDEPENDENT SCHOOL DISTRICT NO. 018  
JACKSON COUNTY, OKLAHOMA  
SCHEDULE OF ACCOUNTANTS' PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2016 THROUGH JUNE 30, 2017

State of Oklahoma    )  
                                  ) ss  
County of Custer    )

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Altus Independent School District No. 018 for the audit year 2016-2017.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

By *Rick Miller*

Subscribed and sworn to before me this *10<sup>th</sup>* day of *December*, 2017.

*Patty Klein*  
NOTARY PUBLIC

