

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORTS  
ARAPAHO-BUTLER  
INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA  
JUNE 30, 2017**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05**  
**CUSTER COUNTY, OKLAHOMA**  
**JUNE 30, 2017**

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**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05**  
**CUSTER COUNTY, OKLAHOMA**  
**JUNE 30, 2017**

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**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA  
SCHOOL DISTRICT OFFICIALS  
JULY 1, 2016 THROUGH JUNE 30, 2017**

**Board of Education**

President..... Randi Day  
Vice-President..... Steve Kelley  
Clerk..... Bryan Hunter  
Member..... Derek Matz  
Member..... Burke Eagan

**School District Treasurer**

Linda Dewees

**Superintendent of Schools**

Jay Edelen



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER

204 E. FRANKLIN - P.O. BOX 507  
WEATHERFORD, OK 73096  
580-772-3596  
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## **INDEPENDENT AUDITOR'S REPORT**

To the Honorable Board of Education  
Arapaho-Butler Independent School District No. 5  
Arapaho-Butler, Custer County, Oklahoma

### ***Report on the Financial Statements***

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Arapaho-Butler Independent School District No. 5, Oklahoma, as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1, the financial statements are prepared by Arapaho-Butler Independent School District No. 5, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Oklahoma State Department of Education.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Arapaho-Butler Independent School District No. 5, Oklahoma, as of June 30, 2017, or changes in financial position, or cash flows thereof for the year then ended.

***Basis for Qualified Opinion on Regulatory Basis of Accounting***

As discussed in Note 1, the financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

***Qualified Opinion on Regulatory Basis of Accounting***

However, in our opinion, except for the effects of the matter discussed in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances arising from regulatory basis transactions of each fund type and account group of Arapaho-Butler Independent School District No. 5, Oklahoma, as of June 30, 2017, and the revenues it received and expenditures it paid and encumbered for the year then ended, in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1.

### *Other Matters*

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements that collectively comprise Arapaho-Butler Independent School District No. 5, Oklahoma's basic financial statements. The accompanying Combining Financial Statements and Schedule of Expenditures of Federal Awards as listed in the accompanying Table of Contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining Financial Statements and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, such information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated August 3, 2017, on our consideration of Arapaho-Butler Independent School District No. 5, Oklahoma's, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Arapaho-Butler Independent School District No. 5, Oklahoma's internal control over financial reporting and compliance.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
August 3, 2017

**COMBINED FINANCIAL STATEMENTS**

**OF**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA**



ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
CUSTER COUNTY, OKLAHOMA  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
JUNE 30, 2017

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<u>ASSETS</u>				
Cash and Investments	\$ 1,433,319.57	\$ 727,641.60	\$ 837.08	\$ 675,489.84
Amount available in debt service fund	0.00	0.00	0.00	0.00
Amount to be provided for retirement of general long-term debt	0.00	0.00	0.00	0.00
Total Assets	<u>\$ 1,433,319.57</u>	<u>\$ 727,641.60</u>	<u>\$ 837.08</u>	<u>\$ 675,489.84</u>
<u>LIABILITIES AND FUND BALANCE</u>				
Liabilities:				
Warrants payable	\$ 292,162.89	\$ 4,751.83	\$ 0.00	\$ 0.00
Encumbrances	0.00	0.00	0.00	0.00
Due to others	0.00	0.00	0.00	0.00
General obligation bonds payable	0.00	0.00	0.00	0.00
Capital lease payable	0.00	0.00	0.00	0.00
Interest Payable	0.00	0.00	0.00	0.00
Judgment Payable	0.00	0.00	0.00	0.00
Total Liabilities	<u>292,162.89</u>	<u>4,751.83</u>	<u>0.00</u>	<u>0.00</u>
Fund Equity:				
Unreserved:				
Designated for capital projects	0.00	0.00	0.00	675,489.84
Designated for debt service	0.00	0.00	837.08	0.00
Undesignated	<u>1,141,156.68</u>	<u>722,889.77</u>	<u>0.00</u>	<u>0.00</u>
Total fund balances	<u>1,141,156.68</u>	<u>722,889.77</u>	<u>837.08</u>	<u>675,489.84</u>
Total Liabilities and Fund Balances	<u>\$ 1,433,319.57</u>	<u>\$ 727,641.60</u>	<u>\$ 837.08</u>	<u>\$ 675,489.84</u>

The notes to the financial statements are an integral part of this statement.

<u>Fiduciary Fund Types</u>	<u>Account Group</u>	<u>Total (Memorandum Only - Note 1) 2017</u>
<u>Trust and Agency</u>	<u>General Long- Term Debt</u>	
\$ 155,743.04	\$ 0.00	\$ 2,993,031.13
0.00	837.08	837.08
<u>0.00</u>	<u>9,471,562.92</u>	<u>9,471,562.92</u>
<u>\$ 155,743.04</u>	<u>\$ 9,472,400.00</u>	<u>\$ 12,465,431.13</u>
\$ 0.00	\$ 0.00	\$ 296,914.72
0.00	0.00	0.00
155,743.04	0.00	155,743.04
0.00	1,230,000.00	1,230,000.00
0.00	8,242,400.00	8,242,400.00
0.00	0.00	0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>155,743.04</u>	<u>9,472,400.00</u>	<u>9,925,057.76</u>
0.00	0.00	675,489.84
0.00	0.00	837.08
<u>0.00</u>	<u>0.00</u>	<u>1,864,046.45</u>
<u>0.00</u>	<u>0.00</u>	<u>2,540,373.37</u>
<u>\$ 155,743.04</u>	<u>\$ 9,472,400.00</u>	<u>\$ 12,465,431.13</u>

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
CUSTER COUNTY, OKLAHOMA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2017

	Governmental Fund Types				Total (Memorandum Only - Note 1) 2017
	General	Special Revenue	Debt Service	Capital Projects	
Revenues:					
Local sources	\$ 969,820.16	\$ 211,266.44	\$ 382,915.07	\$ 0.00	\$ 1,564,001.67
Intermediate sources	92,696.05	0.00	0.00	0.00	92,696.05
State sources	1,934,803.95	38,341.77	4,250.22	0.00	1,977,395.94
Federal Sources	197,499.51	111,769.41	0.00	0.00	309,268.92
Total Revenues Collected	3,194,819.67	361,377.62	387,165.29	0.00	3,943,362.58
Expenditures:					
Instruction	2,016,470.00	0.00	0.00	0.00	2,016,470.00
Support services	1,281,042.33	75,084.89	0.00	139,010.16	1,495,137.38
Non - Instructional services	29,863.45	231,124.70	0.00	0.00	260,988.15
Capital outlay	0.00	1,500.00	0.00	415,500.00	417,000.00
Other outlays	200.00	11,250.32	0.00	0.00	11,450.32
Debt service:					
Principal retirement	0.00	0.00	829,689.68	0.00	829,689.68
Interest and fiscal agent charges	0.00	0.00	0.00	0.00	0.00
Judgments paid	0.00	0.00	0.00	0.00	0.00
Total Expenditures	3,327,575.78	318,959.91	829,689.68	554,510.16	5,030,735.53
Excess of revenue over (under) expenditures	(132,756.11)	42,417.71	(442,524.39)	(554,510.16)	(1,087,372.95)
Adjustments to prior year encumbrances	0.00	0.00	0.00	0.00	0.00
Other financing sources (uses):					
Bond sale proceeds	0.00	0.00	0.00	1,230,000.00	1,230,000.00
Excess of revenues and other sources over (under) expenditures and other uses	(132,756.11)	42,417.71	(442,524.39)	675,489.84	142,627.05
Beginning fund balance	1,273,912.79	680,472.06	443,361.47	0.00	2,397,746.32
Ending fund balance	\$ 1,141,156.68	\$ 722,889.77	\$ 837.08	\$ 675,489.84	\$ 2,540,373.37

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
CUSTER COUNTY, OKLAHOMA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
BUDGETED GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund		
	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 1,273,912.79	\$ 1,273,912.79	\$ 1,273,912.79
Revenues:			
Local sources	940,160.34	940,160.34	969,820.16
Intermediate sources	75,971.23	75,971.23	92,696.05
State sources	1,808,436.39	1,808,436.39	1,934,803.95
Federal sources	126,632.82	126,632.82	197,499.51
Total Revenue, budgetary basis	<u>2,951,200.78</u>	<u>2,951,200.78</u>	<u>3,194,819.67</u>
Expenditures:			
Instruction	2,511,669.02	2,511,669.02	2,016,470.00
Support services	1,677,717.51	1,677,717.51	1,281,042.33
Non - Instructional services	34,527.04	34,527.04	29,863.45
Capital Outlay	0.00	0.00	0.00
Other Outlays	1,200.00	1,200.00	200.00
Debt Service:			
Principal retirement	0.00	0.00	0.00
Interest and fiscal agent charges	0.00	0.00	0.00
Judgments paid	0.00	0.00	0.00
Total Expenditures, budgetary basis	<u>4,225,113.57</u>	<u>4,225,113.57</u>	<u>3,327,575.78</u>
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	1,141,156.68
Other financing sources (uses):			
Bond sale proceeds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	1,141,156.68
Adjustments to prior year encumbrances	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending fund balances	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 1,141,156.68</u>

The notes to the financial statements are an integral part of this statement.

Special Revenue Funds			Debt Service Fund		
Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
\$ 680,472.06	\$ 680,472.06	\$ 680,472.06	\$ 443,361.47	\$ 443,361.47	\$ 443,361.47
193,704.27	193,704.27	211,266.44	397,488.53	397,488.53	382,915.07
0.00	0.00	0.00	0.00	0.00	0.00
47,386.10	47,386.10	38,341.77	0.00	0.00	4,250.22
120,822.91	120,822.91	111,769.41	0.00	0.00	0.00
361,913.28	361,913.28	361,377.62	397,488.53	397,488.53	387,165.29
3,800.00	3,800.00	0.00	0.00	0.00	0.00
617,434.75	617,434.75	75,084.89	0.00	0.00	0.00
246,994.45	246,994.45	231,124.70	0.00	0.00	0.00
162,905.82	162,905.82	1,500.00	0.00	0.00	0.00
11,250.32	11,250.32	11,250.32	0.00	0.00	0.00
0.00	0.00	0.00	830,000.00	830,000.00	829,689.68
0.00	0.00	0.00	10,850.00	10,850.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
1,042,385.34	1,042,385.34	318,959.91	840,850.00	840,850.00	829,689.68
0.00	0.00	722,889.77	0.00	0.00	837.08
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	722,889.77	0.00	0.00	837.08
0.00	0.00	0.00	0.00	0.00	0.00
\$ 0.00	\$ 0.00	\$ 722,889.77	\$ 0.00	\$ 0.00	\$ 837.08

**NOTES TO COMBINED FINANCIAL STATEMENTS**

**OF**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05**  
**CUSTER COUNTY, OKLAHOMA**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Note 1. Summary of Significant Accounting Policies**

The basic financial statements of the Arapaho Public Schools Independent District No. I-05, Custer County, Oklahoma (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**B. Fund Accounting and Description of Funds**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types".

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

**General Fund** – The general fund is used to account for all financial transactions, except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Salary Incentive Aid Program. Expenditures include all costs associated with the daily operations of the school except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**Special Revenue Funds** – Special revenue funds for the District include the Building and Child Nutrition funds.



**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Fund Accounting and Description of Funds, (continued)**

**Special Revenue Fund, (continued)**

Building Fund – The Building Fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

Child Nutrition Fund – The Child Nutrition Fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund – The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest, and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund – The District currently has Combined Purpose Bond Funds which are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Permanent Fund – Permanent funds account for restricted resources where the District is under an obligation to maintain the trust principal. The District has no permanent funds.

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary funds.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Fund Accounting and Description of Funds, (continued)**

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

**Expendable Trust Funds** – Expendable trust funds include the gifts and endowments fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust fund.

**Agency Fund** – The agency fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing, and accounting for these activity funds.

**Account Groups**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

**General Long-Term Debt Account Group** – This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It would also be used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

**General Fixed Asset Account Group** – This account group is used to account for property, plant, and equipment of the school district. The District does not have the information necessary to include this group in its combined financial statements.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Fund Accounting and Description of Funds, (continued)**

**Memorandum Only – Total Column**

The total column on the combined financial statements is captioned “memorandum only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements and Management’s Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payables are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Basis of Accounting and Presentation, (Continued)**

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

**D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31, for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

**E. Assets, Liabilities, and Fund Equity**

**Cash** – The District considers all cash on hand, demand deposit accounts, and interest bearing checking accounts to be cash.

**Investments** – Investments consist of certificate of deposits or direct obligations of the United States Government and Agencies. All investments are recorded at cost, which approximates market value.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Assets, Liabilities, and Fund Equity, (continued)**

**Inventories** – The value of consumable inventories at June 30, 2017 is not material to the combined financial statements.

**Fixed Assets and Property, Plant, and Equipment** – Fixed assets are recorded by the District as capital outlay expenditures in each fund. The District has not maintained the cost of fixed assets purchased in previous years. Thus, the General Fixed Asset Account Group is not presented.

**Compensated Absences** – The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma statutes. Vested accumulated rights to receive sick pay benefits have not been reported in the accompanying financial statements. The amount that should be recorded in the General Long Term Debt Account Group is not known.

**Long-Term Debt** – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

**Fund Balance** - Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

**F. Revenue, Expenses, and Expenditures**

**Local Revenues** – Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. One such revenue is property tax revenues. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's General, Building, and Sinking Funds based on the levies approved for each fund. Other local sources of revenues could include interest earnings, tuition, fees, rentals, disposals, commissions, and reimbursements.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Revenue, Expenses, and Expenditures, (continued)**

**Property Tax Revenues** – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the district. The county assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the County Treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

**Intermediate Revenues** – Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit or a political subdivision between the District and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

**State Revenues** – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules required that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Revenue, Expenses, and Expenditures, (continued)**

**Federal Revenues** – Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

**Non-Revenue Receipts** – Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

**Instruction Expenditures** – Instruction includes the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations, such as those involving cocurricular activities. It may also be provided through some other approved medium such as television, radio, telephone, correspondence, and other educational or assistive technology devices. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. The activities of tutors, translators, and interpreters would be recorded here. Also included are department chairpersons who teach for any portion of time. Tuition/transfer fees paid to other LEAs would also be included here.

**Support Services Expenditures** – Support services provide administrative, technical (such as guidance and health), and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services, and enterprise programs, rather than as entities within themselves.

**Operation of Non-instructional Services Expenditures** – Activities concerned with providing non-instructional services to students, staff, or community.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Summary of Significant Accounting Policies, (continued)**

**Revenue, Expenses, and Expenditures, (continued)**

**Facilities Acquisition and Construction Services Expenditures** – Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

**Other Outlays/Uses Expenditures** – A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as other outlays. These include debt service payments (principal and interest) and certain transfers of monies from one fund to another. Other outlays also include other use expenditures. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Repayment expenditures are also included as other outlays. Repayments are checks/warrants issued to outside agencies for refund of restricted revenue previously received for overpayment, nonqualified expenditures, and other refunds to be repaid from district funds. Other outlays could also include a provision for any interest that the District paid on warrants.

**Interfund Transactions** – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. The following transfers occurred in fiscal year 2017. The Activity Fund transferred \$64,747.63 of local lunch revenues to the Child Nutrition Fund.

**Note 2. Cash and Investments**

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, bank and trust companies, savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.



**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Cash and Investments, (continued)**

In accordance with state statutes, the District's investment policy states that funds may be invested in the following: 1.) direct obligations of the United States government to the payment of which the full faith and credit of the United States government or State of Oklahoma is pledged, 2.) certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies, 3.) savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States government, 4.) repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma, 5.) county, municipal or school district debt obligations for which an ad valorem tax may be levied, 6.) money market mutual funds regulated by the Securities and Exchange Commission and which investments consist of obligations of the United States, its agencies and instrumentalities, 7.) warrants, bonds or judgments of the school district, 8.) qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in items 1 through 7 above, as well as obligations of the United States agencies and instrumentalities, and 9.) any other investment that is authorized by law.

**Deposits and Investments** – The District's cash deposits and investments at June 30, 2017, were completely insured or collateralized by federal deposit insurance, direct obligations, of the United States Government, or securities held by the District or by its agent in the District's name.

**Deposit Categories of Credit Risk**

- (A) Insured by Federal Deposit Insurance
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name
- (C) Uncollateralized

	<u>Category</u>			
	<u>(A)</u>	<u>(B)</u>	<u>(C)</u>	<u>Bank Balance</u>
Cash	\$ 405,743.04	\$ 2,087,288.09	\$ 0.00	\$ 2,493,031.13
Investments	0.00	500,000.00	0.00	500,000.00
Total	<u>\$ 405,743.04</u>	<u>\$ 2,587,288.09</u>	<u>\$ 0.00</u>	<u>\$ 2,993,031.13</u>

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Note 3. Investment Income and Interest Cost**

Investment income deposits to the District's Treasurer's accounts are receipted as allocated by the Independent Treasurer. School District funds held by the Independent Treasurer are required to be invested in accordance with Title 70 of the Oklahoma Statutes, Article 5, Section 115. Interest income on cash funds totaled \$6,770.03.

Expenditures for interest totaled \$10,850.00 during the current year, which was expended out of the Building Fund due to a shortfall in the Sinking Fund.

**Note 4. Interfund Receivables and Payables**

The Sinking Fund did not have enough available cash to make the required debt service payment. The balance in the amount of 11,160.32 was paid from the Building Fund. If funds become available this amount will be transferred back to the Building Fund from the Sinking Fund.

**Note 5. General Long-term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable and capital leases. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2017:

	<u>Bonds Payable</u>	<u>Capital Leases</u>	<u>Total</u>
Balance 7/1/16	\$ 830,000.00	\$ 4,032,150.00	\$ 4,862,150.00
Additions	1,230,000.00	4,625,750.00	5,855,750.00
Retirements	<u>830,000.00</u>	<u>415,500.00</u>	<u>1,245,500.00</u>
Balance 6/30/17	<u>\$ 1,230,000.00</u>	<u>\$ 8,242,400.00</u>	<u>\$ 9,472,400.00</u>

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-term Debt, (continued)**

A brief description of the outstanding general obligation bond issues at June 30, 2017, is set forth below:

	<u>Amount Outstanding</u>
Independent School District No. I-05 Building Bonds, Series 2014, original issue \$410,000.00, interest rate of 0.70%, payment of \$410,000.00 due March 1, 2017.	\$ 0.00
Independent School District No. I-05 Building Bonds, Series 2015, original issue \$420,000.00, interest rate of 0.95%, payment of \$420,000.00 due July 1, 2017.	0.00
Independent School District No. I-05 Combined Purpose Bonds, Series 2016, original issue \$615,000.00, interest rate of 1.50%, payment of \$615,000.00 due July 1, 2018.	615,000.00
Independent School District No. I-05 Combined Purpose Bonds, Series 2017, original issue \$615,000.00, interest rate of 1.75%, payment of \$615,000.00 due June 1, 2019.	<u>615,000.00</u>
Total	\$ <u>1,230,000.00</u>

The annual debt service requirements for retirement of bond principal and payment of interest are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 0.00	\$ 10,762.50	\$ 10,762.50
2019	1,230,000.00	29,212.50	1,259,212.50
2020	0.00	0.00	0.00
2021	0.00	0.00	0.00
2022	0.00	0.00	0.00
Thereafter	0.00	0.00	0.00
	<u>\$ 1,230,000.00</u>	<u>\$ 39,975.00</u>	<u>\$ 1,269,975.00</u>

Interest expense on general long-term debt incurred during the current year totaled \$10,850.00.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-term Debt, (continued)**

The District has entered into lease agreements as lessee, that qualify as capital leases for accounting purposes since title transfers at the end of the lease term and it has been recorded at the present value of the future minimum lease payments. The lease contains a clause, which gives the District the ability to terminate the lease agreements at the end of each fiscal year. The District records any current year payments on capital leases as expenditures and records a liability for future lease payment in the general long-term debt account group.

The District voters authorized and approved \$6,500,000.00 in Building Bonds during the election on May 11, 2010. The bond proceeds are to be used for constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites within the District. The District has entered into an agreement with the Custer County Economic Development Authority to lease certain real property which in turn will be sub leased to the District to be known as Custer County Educational Development Authority Educational Facilities Lease Revenue Bonds (Arapaho-Butler Public Schools Project) Series 2010.

The District voters authorized and approved \$4,755,000.00 in general obligation bonds during the election on April 5, 2016. The bond proceeds are to be used for acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites within the District. The District has entered into an agreement with the Custer County Economic Development Authority to lease certain real property which in turn will be sub leased to the District to be known as Custer County Educational Development Authority Educational Facilities Lease Revenue Bonds (Arapaho-Butler Public Schools Project) Series 2016.

A brief description of the outstanding capital leases at June 30, 2017, is set forth below:

	<u>Final Payment</u>	<u>Original Lease</u>	<u>Amount Outstanding</u>	<u>Interest Rate</u>
Custer County Econ. Dev. Auth.	9/1/22	\$ 5,995,600.00	\$ 3,616,650.00	2.375-4.00%
Custer County Econ. Dev. Auth.	9/1/30	4,625,750.00	4,625,750.00	2.00-4.00%
Total Capital Lease		<u>\$ 10,621,350.00</u>	<u>\$ 8,242,400.00</u>	

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**General Long-term Debt, (continued)**

Presented below is a schedule of future minimum lease payments as follows:

<u>Year Ending</u>	<u>Payment</u>	<u>Total</u>
6-30-2018	\$ 533,600.00	\$ 533,600.00
6-30-2019	603,600.00	603,600.00
6-30-2020	603,600.00	603,600.00
6-30-2021	603,600.00	603,600.00
6-30-2022	603,600.00	603,600.00
Thereafter	5,294,400.00	5,294,400.00
Totals	<u>\$ 8,242,400.00</u>	<u>\$ 8,242,400.00</u>

**Note 6. Other Post-Employment Benefits**

The District does not offer any early retirement incentive plans.

**Note 7. Employee Retirement System**

The District participates in the state-administered Teachers' Retirement System of Oklahoma (the "System"), which is a cost-sharing, multiple-employer Public Employee Retirement System. Under the System, the District, the State of Oklahoma, and the participating employees make contributions. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week.

A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues an independent financial report, financial statements, and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, Post Office Box 53524, Oklahoma City, OK 73152 or by calling 405-521-2387.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Employee Retirement System, (continued)**

earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the District's, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits.

The district is required by statute to contribute 9.50% of applicable compensation effective January 1, 2010 and thereafter. The District is allowed by the Teachers' Retirement System of Oklahoma to make the required contributions on behalf of the participating members. The required contribution for participating members is 7% of compensation.

For the year ended June 30, 2017, the total compensation covered by the Teacher Retirement System was \$2,078,022.74. The District's contributions to the System for the years ending June 30, 2017, 2016, and 2015 were \$186,302.25, \$194,069.19, and \$190,801.12, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation dated June 30, 2016, is as follows:

Total pension benefit obligation	\$22,193,244,472
Net assets available for benefits, at cost	<u>14,577,868,730</u>
Nonfunded pension benefit obligation	<u>\$ 7,615,375,742</u>

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income. Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2016. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Note 8.    Contingencies**

**Federal Grants**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

**Litigation**

School officials are not aware of any pending or threatened litigation, claims or assessments or unasserted claims of assessments against the District.

**Note 9.    Risk Management**

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employee's health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**Note 10.   Surety Bonds**

Superintendent is bonded by Western Surety Company, bond number 62082154, for the penal sum of \$100,000.00 for the term of July 1, 2016, to July 1, 2017.

Treasurer is bonded by Western Surety Company, bond number 68508257, for the penal sum of \$100,000.00 for the term of July 1, 2016, to July 1, 2017.

Custodian of Activity Fund is bonded by Western Surety Company, bond number 13444664, for the penal sum of \$1,000.00 for the term of July 1, 2016 to July 1, 2017.

Custodian of Activity Fund is bonded by Western Surety Company, bond number 70544632, for the penal sum of \$1,000.00 for the term of July 1, 2016 to July 1, 2017.

Board Minutes Clerk is bonded by Western Surety Company, bond number 14327914, for the penal sum of \$1,000.00 for the term of December 10, 2015 to December 10, 2016 and for the term December 10, 2016 to December 10, 2017.

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. I-05**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

**Surety Bonds, (continued)**

Encumbrance Clerk is bonded by Western Surety Company, bond number 70750098, for the penal sum of \$1,000.00, for the term of July 1, 2016, to July 1, 2017.

Custodian of Activity Fund is bonded by Western Surety Company, bond number 62082184, for the penal sum of \$1,000.00 for the term of July 1, 2016, to July 1, 2017.

**Note 11. Subsequent Events**

Management has evaluated subsequent events through August 3, 2017, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.



**SUPPORTING SCHEDULES**

**OF**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA**

**COMBINING FINANCIAL STATEMENTS**

**OF**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA**

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
 CUSTER COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS  
 JUNE 30, 2017

	Building Fund	Child Nutrition Fund	Totals 2017
<u>ASSETS</u>			
Cash and Investments	\$ 700,211.42	\$ 27,430.18	\$ 727,641.60
Total Assets	\$ <u>700,211.42</u>	\$ <u>27,430.18</u>	\$ <u>727,641.60</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Warrants payable	\$ 0.00	\$ 4,751.83	\$ 4,751.83
Encumbrances	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities	<u>0.00</u>	<u>4,751.83</u>	<u>4,751.83</u>
 Total fund balances	 <u>700,211.42</u>	 <u>22,678.35</u>	 <u>722,889.77</u>
Total Liabilities and Fund Balances	\$ <u>700,211.42</u>	\$ <u>27,430.18</u>	\$ <u>727,641.60</u>

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
 CUSTER COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 ALL SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Building Fund	Child Nutrition Fund	Totals 2017
Revenues:			
Local sources	\$ 140,604.16	\$ 70,662.28	\$ 211,266.44
Intermediate sources	0.00	0.00	0.00
State sources	15,615.66	22,726.11	38,341.77
Federal Sources	0.00	111,769.41	111,769.41
	<u>156,219.82</u>	<u>205,157.80</u>	<u>361,377.62</u>
Total Revenues Collected			
Expenditures:			
Instruction	0.00	0.00	0.00
Support services	75,084.89	0.00	75,084.89
Non - Instructional services	0.00	231,124.70	231,124.70
Capital Outlay	1,500.00	0.00	1,500.00
Other Outlays	11,160.32	90.00	11,250.32
	<u>87,745.21</u>	<u>231,214.70</u>	<u>318,959.91</u>
Total Expenditures			
Excess of revenue over (under) expenditures	68,474.61	(26,056.90)	42,417.71
Adjustments to prior year encumbrances	0.00	0.00	0.00
Excess of revenue and other sources over (under) expenditures and other uses	68,474.61	(26,056.90)	42,417.71
Beginning fund balance	631,736.81	48,735.25	680,472.06
Ending fund balance	<u>\$ 700,211.42</u>	<u>\$ 22,678.35</u>	<u>\$ 722,889.77</u>

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
CUSTER COUNTY, OKLAHOMA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS  
ALL SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

	Building Fund			Child Nutrition Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Beginning fund balances, budgetary basis	\$ 631,736.81	\$ 631,736.81	\$ 631,736.81	\$ 48,735.25	\$ 48,735.25	\$ 48,735.25
Revenues:						
Local sources	134,383.03	134,383.03	140,604.16	59,321.24	59,321.24	70,662.28
Intermediate sources	0.00	0.00	0.00	0.00	0.00	0.00
State sources	29,181.05	29,181.05	15,615.66	18,205.05	18,205.05	22,726.11
Federal sources	0.00	0.00	0.00	120,822.91	120,822.91	111,769.41
Total Revenue, budgetary basis	163,564.08	163,564.08	156,219.82	198,349.20	198,349.20	205,157.80
Expenditures:						
Instruction	3,800.00	3,800.00	0.00	0.00	0.00	0.00
Support services	617,434.75	617,434.75	75,084.89	0.00	0.00	0.00
Non - Instructional services	0.00	0.00	0.00	246,994.45	246,994.45	231,124.70
Capital Outlay	162,905.82	162,905.82	1,500.00	0.00	0.00	0.00
Other Outlays	11,160.32	11,160.32	11,160.32	90.00	90.00	90.00
Total Expenditures, budgetary basis	795,300.89	795,300.89	87,745.21	247,084.45	247,084.45	231,214.70
Excess of revenue and beginning fund balances over (under) expenditures - budgetary basis	0.00	0.00	700,211.42	0.00	0.00	22,678.35
Other financing sources (uses):						
Bond sale proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	700,211.42	0.00	0.00	22,678.35
Adjustments to prior year encumbrances	0.00	0.00	0.00	0.00	0.00	0.00
Ending fund balances	\$ 0.00	\$ 0.00	\$ 700,211.42	\$ 0.00	\$ 0.00	\$ 22,678.35

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
 CUSTER COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - ALL CAPITAL PROJECT FUNDS  
 JUNE 30, 2017

	Combined Purpose Bond Fund	Combined Purpose Bond Fund	Totals 2017
<u>ASSETS</u>			
Cash and Investments	\$ 593,100.00	\$ 82,389.84	\$ 675,489.84
Total Assets	\$ 593,100.00	\$ 82,389.84	\$ 675,489.84
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Warrants payable	\$ 0.00	\$ 0.00	\$ 0.00
Encumbrances	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00
Total fund balances	593,100.00	82,389.84	675,489.84
Total Liabilities and Fund Balances	\$ 593,100.00	\$ 82,389.84	\$ 675,489.84

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
 CUSTER COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES - REGULATORY BASIS -  
 ALL CAPITAL PROJECT FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Combined Purpose Bond Fund	Combined Purpose Bond Fund	Totals 2017
Revenues:			
Local sources	\$ 0.00	\$ 0.00	\$ 0.00
Intermediate sources	0.00	0.00	0.00
State sources	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00
Total Revenues Collected	0.00	0.00	0.00
Expenditures:			
Instruction	0.00	0.00	0.00
Support services	11,400.00	127,610.16	139,010.16
Non - Instructional services	0.00	0.00	0.00
Capital Outlay	415,500.00	0.00	415,500.00
Other Outlays	0.00	0.00	0.00
Total Expenditures	426,900.00	127,610.16	554,510.16
Excess of revenue over (under) expenditures	(426,900.00)	(127,610.16)	(554,510.16)
Adjustments to prior year encumbrances	0.00	0.00	0.00
Other financing sources (uses):			
Bond sale proceeds	1,020,000.00	210,000.00	1,230,000.00
Excess of revenue and other sources over (under) expenditures and other uses	593,100.00	82,389.84	675,489.84
Beginning fund balance	0.00	0.00	0.00
Ending fund balance	\$ 593,100.00	\$ 82,389.84	\$ 675,489.84

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
 CUSTER COUNTY, OKLAHOMA  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES  
 - REGULATORY BASIS - FIDUCIARY FUNDS  
 JUNE 30, 2017

	<u>Agency Fund</u> <u>Activity</u> <u>Fund</u>	<u>Totals</u> <u>2017</u>
<u>ASSETS</u>		
Cash and Investments	\$ 155,743.04	\$ 155,743.04
Total Assets	\$ <u>155,743.04</u>	\$ <u>155,743.04</u>
<u>LIABILITIES AND FUND BALANCE</u>		
Liabilities:		
Warrants Payable	\$ 0.00	\$ 0.00
Due to Others	<u>155,743.04</u>	<u>155,743.04</u>
Total Liabilities	<u>155,743.04</u>	<u>155,743.04</u>
 Total fund balances	 <u>0.00</u>	 <u>0.00</u>
Total Liabilities and Fund Balances	\$ <u>155,743.04</u>	\$ <u>155,743.04</u>



ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
CUSTER COUNTY, OKLAHOMA  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
- REGULATORY BASIS -  
ALL AGENCY FUNDS  
July 1, 2016 through June 30, 2017

<u>ASSETS</u>	Beginning Balance As of 7-1-16	Total Receipts	Total Adjustments	Total Disbursements	Ending Balance As of 6-30-17
<u>ACTIVITIES</u>					
Petty Cash	\$ 0.00	\$ 200.00	\$ 0.00	\$ 200.00	\$ 0.00
Athletics	15,858.91	68,991.22	1,891.62	60,107.87	26,633.88
Seventh Grade	343.20	0.00	52.80	49.50	346.50
Eighth Grade	355.64	864.50	240.36	935.85	524.65
Ninth Grade	1,207.47	0.00	(491.38)	0.00	716.09
Tenth Grade	1,533.07	0.00	366.50	0.00	1,899.57
Junior Class	2,314.11	3,991.99	(589.79)	4,413.05	1,303.26
Twelfth Grade	0.00	599.00	3,234.81	3,833.81	0.00
Student Council	2,031.61	7,482.56	(3,787.55)	1,269.73	4,456.89
Annual	2,895.12	9,334.48	0.00	5,907.31	6,322.29
Cheerleaders	1,033.48	5,263.62	1,171.97	5,506.24	1,962.83
Gen FFA	6,057.12	65,475.02	(418.50)	63,325.40	7,788.24
Flower	49.86	48.00	(48.00)	0.00	49.86
POP	733.00	1,483.26	0.00	2,175.66	40.60
Tech Ed	1,221.67	1,928.20	267.60	3,151.44	266.03
Clearing	0.00	0.00	0.00	0.00	0.00
6th Grade-Elder	1,526.50	218.26	525.67	828.61	1,441.82
2nd Grade-Lax	3,880.01	302.31	1,028.67	1,049.25	4,161.74
2nd Grade-Grybowski	3,663.29	192.31	1,044.67	780.90	4,119.37
4th Grade-Pauling	3,300.43	122.31	1,024.67	486.35	3,961.06
5th Grade-Carpenter	3,158.50	122.31	1,025.67	2,940.39	1,366.09
6th Grade-Hughes	4,382.99	122.31	1,018.67	2,128.99	3,394.98
Concession	0.00	0.00	0.00	0.00	0.00
Alumni	0.00	0.00	0.00	0.00	0.00
1st Grade-Kinder	3,100.14	122.31	1,044.67	1,088.82	3,178.30
Elementary Principal's Incentive	7,448.28	43,315.61	(16,326.49)	27,260.03	7,177.37
Child Nutrition	0.00	64,163.63	584.00	64,747.63	0.00
Refund	0.00	110.62	0.00	110.62	0.00
Elementary Playground	5,739.21	2,197.48	0.00	822.37	7,114.32
Reading	1,728.12	0.00	117.11	0.00	1,845.23
Scholastic	4,050.20	4,724.04	117.11	4,033.19	4,858.16
Pre-Kindergarten	2,434.90	123.21	1,116.92	910.36	2,764.67
Drama Scholarships	884.89	1,070.00	120.00	1,026.00	1,048.89
School Masters	9,395.99	4,900.00	0.00	1,971.68	12,324.31
Accelerated Reading & Math	590.63	0.00	0.00	0.00	590.63
Memorial Fund	97.34	50.00	0.00	0.00	147.34
Softball	6,695.88	21,467.50	2,170.45	24,667.03	5,666.80
HS Baseball	8,295.79	23,468.50	(1,850.50)	24,525.14	5,388.65
Robbie Woodall Scholarship	7,507.31	1,000.00	0.00	2,000.00	6,507.31
Music	4,545.11	725.00	357.11	4,074.66	1,552.56
Girls Basketball	6,027.58	5,783.00	(1,317.00)	7,314.31	3,179.27
Boys Basketball	4,597.47	1,840.00	1,317.00	6,850.94	903.53
Pep Club	50.00	0.00	0.00	0.00	50.00
Kindergarten-Keeton	2,796.37	412.31	1,213.22	1,659.98	2,761.92
Kindergarten-Carlisle	2,905.20	122.31	1,213.22	1,242.52	2,998.21
Academic Team	201.85	300.00	0.00	450.74	51.11
Pre-Kindergarten-Baker	2,959.25	122.31	1,116.92	1,384.72	2,813.76
1st Grade-Ingram	3,650.05	122.31	1,044.67	1,151.82	3,665.21
4th Grade-Shepherd	2,708.48	122.31	1,024.67	391.00	3,464.46
3rd Grade-Davis	3,009.85	222.31	1,044.67	574.64	3,702.19
Speech-Cudd	0.00	0.00	117.11	0.00	117.11
3rd Grade-Wright	0.00	122.31	1,044.67	51.00	1,115.98
<b>TOTAL ASSETS</b>	<b>\$ 146,965.87</b>	<b>\$ 343,348.73</b>	<b>\$ 2,827.99</b>	<b>\$ 337,399.55</b>	<b>\$ 155,743.04</b>
<u>LIABILITIES</u>					
Due to Student Groups	\$ 146,965.87	\$ 343,348.73	\$ 2,827.99	\$ 337,399.55	\$ 155,743.04
<b>TOTAL LIABILITIES</b>	<b>\$ 146,965.87</b>	<b>\$ 343,348.73</b>	<b>\$ 2,827.99</b>	<b>\$ 337,399.55</b>	<b>\$ 155,743.04</b>

**SUPPLEMENTARY INFORMATION**

**OF**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA**

ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 5  
CUSTER COUNTY, OKLAHOMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Project Reporting Number	Program Approved Amount	Beginning Balance at July 1, 2016	Receipts	Expenditures	Ending Balance at June 30, 2017
<u>U.S. Department of Education</u>							
<u>2015-2016 Programs</u>							
Title I - Part A	84.010	511	\$ 0.00	(3,791.59) \$	3,791.59 \$	0.00 \$	0.00
Title II - Part A	84.367	586	0.00	(1,463.00)	1,463.00	0.00	0.00
IDEA-B Flowthrough	84.027	621	0.00	(10,628.42)	10,628.42	0.00	0.00
<u>2016-2017 Programs</u>							
Title I - Part A	84.010	511	47,204.48	0.00	47,050.14	47,050.14	0.00
Title II - Part A	84.367	586	8,891.44	0.00	8,739.64	8,739.64	0.00
IDEA-B Preschool	84.173	641	1,323.66	0.00	1,248.64	1,248.64	0.00
IDEA-B Flowthrough	84.027	621	72,403.27	0.00	72,264.58	72,264.58	0.00
Impact Aid	84.041	591	13,207.00	0.00	13,207.00	13,207.00	0.00
Job Training-OJT	84.126	456	1,447.97	0.00	1,236.09	1,447.97	(211.88)
Small, Rural School Achievement Program	84.358	588	37,975.67	0.00	37,870.41	37,870.41	0.00
Total Department of Education			182,453.49	(15,883.01)	197,499.51	181,828.38	(211.88)
<u>U.S. Department of Agriculture</u>							
Passed Through State Dept. of Education:							
National School Lunch Programs - Commodities	10.555	n/a	13,477.02	0.00	13,477.02	13,477.02	0.00
National School Lunch Programs - Cash	10.555	763	83,746.12	0.00	83,746.12	83,746.12	0.00
School Breakfast Program - Cash	10.553	764	28,023.29	0.00	28,023.29	28,023.29	0.00
Total USDA			125,246.43	0.00	125,246.43	125,246.43	0.00
TOTAL FEDERAL ASSISTANCE			\$ 307,699.92	\$ (15,883.01)	\$ 322,745.94	\$ 307,074.81	\$ (211.88)

Notes to Schedule of Expenditures of Federal Awards

Basis of Presentation - The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Arapaho-Butler Independent School District No. 5, Custer County, Oklahoma under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2, U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Arapaho-Butler Independent School District No. 5, Custer County, Oklahoma, it is not intended to and does not present the financial position, changes in net position, or cash flows of Arapaho-Butler Independent School District No. 5, Custer County, Oklahoma.

Summary of Significant Accounting Policies - Expenditures reported in the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Nonmonetary assistance in the form of commodities is reported in the Schedule at the fair market value of the commodities received and disbursed. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Certain federal awards permit the School to elect to use up to a 10 percent *de Minimis* indirect cost rate as allowed under the Uniform Guidance.

**REPORTS ON INTERNAL CONTROL AND ON COMPLIANCE**

**OF**

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05  
CUSTER COUNTY, OKLAHOMA**

**BRITTON, KUYKENDALL, & MILLER**

CERTIFIED PUBLIC ACCOUNTANTS

JAMES M. KUYKENDALL  
RICK D. MILLER204 E. FRANKLIN - P.O. BOX 507  
WEATHERFORD, OK 73096  
580-772-3596  
FAX 580-772-3085

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

To the Honorable Board of Education  
Arapaho-Butler Independent School District No. 5  
Arapaho-Butler, Custer County, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the fund type and account group financial statements-regulatory basis of Arapaho-Butler Independent School District No. 5, Oklahoma, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Arapaho-Butler Independent School District No. 5, Oklahoma's basic financial statements, and have issued our report thereon dated August 3, 2017. As stated in our report, our opinion was adverse with respect to the financial statements not being prepared in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education. In addition, our opinion was qualified because the omission of the General Fixed Assets Account Group results in an incomplete presentation with respect to the financial statements being prepared following the regulatory basis of the financial reporting provisions of the Oklahoma State Department of Education.

***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Arapaho-Butler Independent School District No. 5, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Arapaho-Butler Independent School District No. 5, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* in the United States of America.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL AND MILLER  
Certified Public Accountants

Weatherford, Oklahoma  
August 3, 2017

**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05**  
**CUSTER COUNTY, OKLAHOMA**  
**AUDIT COMMENTS**  
**JUNE 30, 2017**

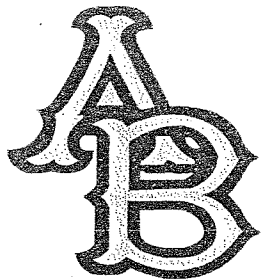
CURRENT YEAR

None Reported

PRIOR YEAR

2016-001      During our audit of the Building Fund, Child Nutrition Fund, and Bond Fund, we noted instances where the purchase order was not signed as approved. A properly completed and approved purchase order should be in place prior to any order placed or payment made. Funds are not to be obligated without authorization by the purchasing agent.

The District implemented policies and procedures to correct the prior year audit comment.



# ARAPAHO - BUTLER PUBLIC SCHOOLS

214 North 12th Street P.O. Box 160 Arapaho, Oklahoma 73620

**JAY EDELEN**  
*Superintendent*  
580/323-3262

**KRISTEN SHEPHERD**  
*Dean of Students - HS*  
580/323-3261

**BRAD SOUTHHALL**  
*Elementary Principal*  
580/323-7264

August 3, 2016

Britton, Kuykendall, & Miller:

Response to Audit Comments:

The Building Fund PO numbers 2,3,6, 9 were missing purchase order signatures in error.

The Bond Fund PO number 1 & 2 were missing purchase order signatures in error.

Purchase Orders are always printed and signed by Superintendent before any purchases or payments are made.

Sincerely,

Jay Edelen  
Superintendent



**ARAPAHO-BUTLER INDEPENDENT SCHOOL DISTRICT NO. 05**  
**CUSTER COUNTY, OKLAHOMA**  
**SCHEDULE OF ACCOUNTANTS' PROFESSIONAL**  
**LIABILITY INSURANCE AFFIDAVIT**  
**JULY 1, 2016 THROUGH JUNE 30, 2017**

State of Oklahoma     )  
                                      ) ss  
County of Custer        )

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountants' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Arapaho-Butler Independent School District No. 05 for the audit year 2016-2017.

*Britton, Kuykendall & Miller*

BRITTON, KUYKENDALL & MILLER  
Certified Public Accountants

*Rich Miller*  
By

Subscribed and sworn to before me this 3<sup>rd</sup> day of August, 2017.

*Patty Klein*  
NOTARY PUBLIC

