

AUDIT REPORT

BRIGGS SCHOOL DISTRICT NO. CO44

CHEROKEE COUNTY, OKLAHOMA

JULY 1, 2017 THROUGH JUNE 30, 2018

AUDITED BY

ALAN CHAPMAN

CERTIFIED PUBLIC ACCOUNTANT

401 S. Water Street

TAHLEQUAH, OKLAHOMA

**BRIGGS SCHOOL DISTRICT CO44
CHEROKEE COUNTY, OKLAHOMA
JUNE 30, 2018**

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Single Audit Section

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INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Briggs School District, No. CO44
Cherokee County, Oklahoma

I have audited the accompanying combined fund type and account group financial statements - regulatory basis - of Briggs School District, No. CO44 Cherokee County, Oklahoma as listed in the table of contents, as of and for the year ended June 30, 2018.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse and qualified opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 (C) to the financial statements, the financial statements are prepared by the Briggs School District, No. CO44 Cherokee County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 (C) and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Briggs School District, No. CO44 Cherokee County, Oklahoma as of June 30, 2018, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

The financial statements referred to in the first paragraph do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

In my opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balances arising from regulatory basis transactions of each fund type and account group of Briggs School District, No. CO44 Cherokee County, Oklahoma as of June 30, 2018, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, on the regulatory basis of accounting described in the Note 1 (C).

Other Matter

Other Information

My audit was conducted for the purpose of forming an opinion on the fund type and account group financial statements with the combined financial statements. The combining fund statements and schedules and other schedules as listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the Briggs School District, No. CO44 Cherokee County. Also, the accompanying schedule of federal awards is presented for additional analysis as required by Title 2 U.S. Code of Federal Regulation (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, (The Uniform Guidance), and is also not a required part of the financial statements.

The other supplementary information and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements, and other additional procedures, including comparing and

reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the other supplementary information including the Schedule of Expenditures of Federal Awards are fairly stated in all material respects in relation to the combined financial statements taken as a whole on the regulatory basis of accounting described in Note 1 (C).

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my reported dated January 29, 2019, on my consideration of the Briggs School District, No. CO44 Cherokee County, Oklahoma's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Briggs School District, No. CO44 Cherokee County, Oklahoma's internal control over financial reporting and compliance.

January 29, 2019

A handwritten signature in cursive script that reads "Alan Chapman".

Alan Chapman, CPA

COMBINED FINANCIAL STATEMENTS

BRIGGS SCHOOL DISTRICT NO. C044
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2018

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total (Memorandum Only
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	General Long-Term Debt	Note 1) 2018
<u>ASSETS</u>							
Cash and Investments	\$ 1,294,623.52	\$ 161,408.66	\$ 56,757.60	\$ -	\$ 44,951.49	\$ -	\$ 1,557,741.27
Amount Available in Debt Service Fund	-	-	-	-	-	56,757.50	56,757.50
Amount to be Provided for Retirement of General Long-Term Debt	-	-	-	-	-	493,242.50	493,242.50
Amount to be Provided for Capitalized Lease Agreements	-	-	-	-	-	76,373.92	76,373.92
Total Assets	<u>\$ 1,294,623.52</u>	<u>\$ 161,408.66</u>	<u>\$ 56,757.60</u>	<u>\$ -</u>	<u>\$ 44,951.49</u>	<u>\$ 626,373.92</u>	<u>\$ 2,184,115.19</u>
<u>LIABILITIES AND FUND BALANCES</u>							
Liabilities:							
Warrants Payable	\$ 206,466.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 206,466.44
Reserves	-	-	-	-	-	-	-
Due to Others	-	-	-	-	44,951.49	-	44,951.49
General Obligation Bonds Payable	-	-	-	-	-	550,000.00	550,000.00
Capitalized Lease Obligations Payable	-	-	-	-	-	76,373.92	76,373.92
Total Liabilities	<u>206,466.44</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>44,951.49</u>	<u>626,373.92</u>	<u>877,791.85</u>
Fund Balances:							
Designated for Capital Projects	-	-	-	-	-	-	-
Designated for Debt Service	-	-	56,757.60	-	-	-	56,757.60
Undesignated	1,088,157.08	161,408.66	-	-	-	-	1,249,565.74
Total Fund Balances	<u>1,088,157.08</u>	<u>161,408.66</u>	<u>56,757.60</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,306,323.34</u>
Total Liabilities and Fund Balances	<u>\$ 1,294,623.52</u>	<u>\$ 161,408.66</u>	<u>\$ 56,757.60</u>	<u>\$ -</u>	<u>\$ 44,951.49</u>	<u>\$ 626,373.92</u>	<u>\$ 2,184,115.19</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID,
AND CHANGES IN FUND BALANCES - REGULATORY BASIS
ALL GOVERNMENTAL FUND TYPES
JUNE 30, 2018

	Governmental Fund Types			Total (Memorandum Only Note 1) 2018
	General	Special Revenue	Debt Service	
<u>REVENUES:</u>				
Local Sources	\$ 420,626.76	\$ 57,303.35	\$ -	\$ 477,930.11
Intermediate Sources	57,968.99	-	85,310.43	143,279.42
State Sources	2,505,892.08	0.07	-	2,505,892.15
Federal Sources	<u>1,023,844.71</u>	<u>268,650.76</u>	<u>-</u>	<u>1,292,495.47</u>
Total Revenues Collected	<u>4,008,332.54</u>	<u>325,954.18</u>	<u>85,310.43</u>	<u>4,419,597.15</u>
<u>EXPENDITURES:</u>				
Instruction	1,911,879.35	-	-	1,911,879.35
Support Services	1,528,459.14	1,314.49	-	1,529,773.63
Non-Instructional Services	319,458.26	-	-	319,458.26
Capital Outlay	-	307,066.25	-	307,066.25
Other Outlays	-	-	-	-
Debt Service:				
Principal Retirement	-	-	75,000.00	75,000.00
Interest and Fiscal Agent Charges	<u>-</u>	<u>-</u>	<u>15,362.50</u>	<u>15,362.50</u>
Total Expenditures	<u>3,759,796.75</u>	<u>308,380.74</u>	<u>90,362.50</u>	<u>4,158,539.99</u>
Other Financing Sources (Uses):				
Bond Sale Proceeds	-	-	-	-
Excess of Revenues Over (Under) Expenditures	<u>248,535.79</u>	<u>17,573.44</u>	<u>(5,052.07)</u>	<u>261,057.16</u>
Adjustments to Prior Year Encumbrances	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	248,535.79	17,573.44	(5,052.07)	261,057.16
Beginning Fund Balances	<u>839,621.29</u>	<u>143,835.22</u>	<u>61,809.67</u>	<u>1,045,266.18</u>
Ending Fund Balances	<u>\$ 1,088,157.08</u>	<u>\$ 161,408.66</u>	<u>\$ 56,757.60</u>	<u>\$ 1,306,323.34</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID,
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS
BUDGETED GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2018

	General Fund		
	Original Budget	Final Budget	Actual
<u>REVENUES COLLECTED:</u>			
Local sources	\$ 323,993.01	\$ 323,993.01	\$ 420,626.76
Intermediate sources	50,452.83	50,452.83	57,968.99
State sources	2,523,367.94	2,523,367.94	2,505,892.08
Federal sources	907,713.93	907,713.93	1,023,844.71
Total revenues collected	<u>3,805,527.71</u>	<u>3,805,527.71</u>	<u>4,008,332.54</u>
<u>EXPENDITURES PAID:</u>			
Instruction	2,445,149.00	2,445,149.00	1,911,879.35
Support services	1,800,000.00	1,800,000.00	1,528,459.14
Non-instructional services	400,000.00	400,000.00	319,458.26
Capital outlays	-	-	-
Other outlays	-	-	-
Total expenditures paid	<u>4,645,149.00</u>	<u>4,645,149.00</u>	<u>3,759,796.75</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	<u>(839,621.29)</u>	<u>(839,621.29)</u>	<u>248,535.79</u>
Adjustments to prior year encumbrances	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other resources over expenditures and other financing sources (uses)	<u>(839,621.29)</u>	<u>(839,621.29)</u>	<u>248,535.79</u>
Fund balance, beginning of year	<u>839,621.29</u>	<u>839,621.29</u>	<u>839,621.29</u>
Fund balance, end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,088,157.08</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID,
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS
BUDGETED GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Debt Service</u>		
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
<u>REVENUES COLLECTED:</u>			
Local sources	\$ -	\$ -	\$ -
Intermediate sources	85,310.43	85,310.43	85,310.43
State sources	-	-	-
Federal sources	-	-	-
Total revenues collected	<u>85,310.43</u>	<u>85,310.43</u>	<u>85,310.43</u>
<u>EXPENDITURES PAID:</u>			
Capital Outlay	-	-	-
Principial Retirement	75,000.00	75,000.00	75,000.00
Interest and Fiscal Agent Charges	<u>15,362.50</u>	<u>15,362.50</u>	<u>15,362.50</u>
Total expenditures paid	<u>90,362.50</u>	<u>90,362.50</u>	<u>90,362.50</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	<u>(5,052.07)</u>	<u>(5,052.07)</u>	<u>(5,052.07)</u>
Adjustments to prior year encumbrances	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other resources over expenditures and other financing sources (uses)	(5,052.07)	(5,052.07)	(5,052.07)
Fund balance, beginning of year	<u>61,809.67</u>	<u>61,809.67</u>	<u>61,809.67</u>
Fund balance, end of year	<u>\$ 56,757.60</u>	<u>\$ 56,757.60</u>	<u>\$ 56,757.60</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Briggs School District No. CO44 (the "District") have been prepared on a regulatory basis of accounting which is another comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The accounting policies are prescribed by the Oklahoma Department of Education and conform to the system of accounting authorized by the State of Oklahoma. The following is a summary of the more significant accounting policies.

A. REPORTING ENTITY

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes, and accordingly, is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education, and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic--but not the only--criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility included, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon application of these criteria, there are no potential component units included in the District's reporting entity.

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. REPORTING ENTITY (continued)

The Board of School Trustees (Board), an elected three member group constituting an on-going entity, is the level of government which has governance responsibilities over all activities related to public school education within the jurisdiction of the local dependent school district. The Board receives funding from local, state, and federal government sources, and must comply with the requirements of these funding source entities. However, the Board is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting standards, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations, and primary accountability for fiscal matters.

B. FUND ACCOUNTING

The District used funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental Fund Types

Governmental Funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds).

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction, and debt service on bonds and other long-term debt. The General Fund includes federal and state restricted monies that must be expended for specific programs.

BRIGGS SCHOOL DISTRICT NO. C044
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Special Revenue Funds - The first Special Revenue Fund is the District's Building fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

The second Special Revenue Fund is the Child Nutrition Fund, used to account for monies derived from federal and state reimbursement and local food service collections.

Debt Service Fund - The Debt Service Fund is the District's Sinking Fund used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest, and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund - The Capital Projects Fund is the District's Bond Fund used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment. The District did not maintain a Capital projects Fund during the 2017-2018 school year.

Proprietary Fund Types

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration.

Goods or services from such activities can be provided either to outside parties (Enterprise Funds) or to other departments or agencies primarily within the District (Internal Service Funds). The District does not have any Proprietary Funds.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency Funds generally are used to account for assets that the District holds on behalf of others as their agent, and do not involve measurement of results of operations.

Agency Fund - The Agency Fund is the School Activities Fund used to account for monies collected principally through fundraising efforts of the Students and District sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing, and accounting for these Activity Funds.

BRIGGS SCHOOL DISTRICT NO. C044
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Account Groups

Account Groups are not funds, and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in Proprietary Funds.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District which is offset by the amount available in the Debt Service Fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives which are to be paid from funds provided in future years.

General Fixed Asset Account Group - This account group is used to account for property, plant, and equipment of the District. The District does not maintain a record of its general fixed assets, and accordingly, a statement of general fixed assets, required by accounting principles generally accepted in the United States of America, is not included in the financial statements. Land, buildings, nonstructural improvements, and all other physical assets in all funds are considered expenditures in the year of acquisition, and are not recorded as assets for financial statement purposes.

Memorandum Only - Total Column

The total column on the financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data on this column does not present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. BASIS OF ACCOUNTING

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. BASIS OF ACCOUNTING (continued)

- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. BUDGETS AND BUDGETARY ACCOUNTING - ESTIMATE OF NEEDS

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate. A budget is legally adopted by the Board of Education for the General Fund and Special Revenue Funds (Building Fund and Child Nutrition Fund) that includes revenues and expenditures.

The 2017-2018 Estimate of Needs was approved by the Board and subsequently filed with the county clerk. The Estimate of Needs was approved by the excise board and the requested levies were made.

E. ENCUMBRANCES

Encumbrances represent commitments to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. ENCUMBRANCES (continued)

recorded as expenditures of the applicable fund--is utilized in all governmental funds of the District. Appropriations not used or encumbered lapse at the end of the year.

F. ASSETS, LIABILITIES, AND FUND EQUITY

Cash and Cash Equivalents - The District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of bank certificates of deposit with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Inventories - The value of consumable inventories at June 30, 2018, is not material to the financial statements. Purchases for inventor items are considered expenditures at the time the items were encumbered.

Fixed Assets and Property, Plant, and Equipment - The General Fixed Asset Account Group is not presented. The amount that should be recorded in the General Fixed Asset Account Group is not known.

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources has not been reported as an expenditure or a fund liability of the governmental fund that will pay it since the combined financial statements have been prepared on the regulatory basis of accounting. Vested accumulated rights to receive sick pay benefits have not been reported in the General Long-Term Debt Account Group since the combined financial statements have been prepared on the regulatory basis of accounting. These practices differ from accounting principles generally accepted in the United States of America.

In accordance with the provisions of Statement of Financial Accounting Standards No. 43, Accounting for Compensated Absences, no liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have been reported in the General Long-Term debt Account Group since none of the vested sick leave is expected to be liquidated with expendable available financial resources.

Long-Term Debt - Long-Term Debt is recognized as a liability of governmental fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Long-Term Debt (continued)

following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the General Long-Term Debt Account Group when applicable.

Fund Balance - Fund Balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

G. REVENUES, EXPENSES, AND EXPENDITURES

Property Tax Revenues - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within Th District. The county assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the General Fund.

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as revenues, expenditures, or expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There was one operating transfers or residual equity transfers during fiscal year 2018.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Risk Management - The District participates in a risk pool for worker's compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the District reports the required contribution to the pool, net of refunds, as insurance expense.

Subsequent Events - Subsequent events have been evaluated through January 29, 2019, which is the date the financial statements were available to be issued.

NOTE 2: CASH AND INVESTMENTS

The District's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies, certificates of deposit of savings and loan associations, and bank and trust companies, savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance.

In accordance with state statutes, the District's investment policy:

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 2: CASH AND INVESTMENTS (Continued)

Deposits and Investments - The District's cash deposits and investments at June 30, 2018, were completely insured or collateralized by federal deposit insurance, direct obligations of the United States Government, or securities held by the District or by its agent in the District's name.

Therefore, the District's cash deposits and investments at June 30, 2018, were not exposed to Custodial Credit Risk, Investment Credit Risk, Investment Interest Rate Risk, or Concentration of Investment Credit Risk.

NOTE 4: INTERFUND RECEIVABLES AND PAYABLES

There were no interfund receivables or payables at June 30, 2018.

NOTE 5: GENERAL LONG-TERM DEBT

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the district's voters. General long-term debt of the District consists of lease/purchase agreements and outstanding general obligation bonds.

The following is a summary of the long term debt transactions of the District for the year ended June 30, 2018:

	<u>Bonds Payable</u>	<u>Capital Lease Obligations</u>	<u>Total</u>
Balance July 1, 2017	\$ 625,000.00	\$ 144,304.76	\$ 769,304.76
Additions	0.00	0.00	0.00
Retirements	<u>(75,000.00)</u>	<u>(67,930.84)</u>	<u>(142,930.84)</u>
Balance June 30, 2018	<u>\$ 550,000.00</u>	<u>\$ 76,373.92</u>	<u>\$ 626,373.92</u>

A brief description of the outstanding general obligation issues at June 30, 2017, is set forth below:

Independent School District No. CO-44 Building Bonds	<u>Amount Outstanding</u>
Original Issue \$700,000.00. Interest rates of	
2.10-2.65% due in installments of \$75,000.00	
due beginning June 1, 2017 and final installment of \$100,000	
due June 1, 2025.	<u>\$ 550,000.00</u>
Total Outstanding	<u>\$ 550,000.00</u>

BRIGGS SCHOOL DISTRICT NO. C044
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 5: GENERAL LONG-TERM DEBT (Continued)

The annual debt service requirements of bond principal and payment of interest are as follows:

<u>Year Ending</u> <u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	75,000.00	13,487.50	88,487.50
2020	75,000.00	11,612.50	86,612.50
2021	75,000.00	9,737.50	84,737.50
2022-2025	<u>325,000.00</u>	<u>21,325.00</u>	<u>346,325.00</u>
	<u>\$550,000.00</u>	<u>\$56,162.50</u>	<u>\$606,162.50</u>

As disclosed in Note 1 to the Financial Statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the General Long-Term Account Group.

The schedule of future minimum lease payments under the capital lease and the present value of the net minimum lease payments at June 30, are as follows:

<u>Year Ending June 30</u>	<u>Lighting</u>
2019	40,506.09
2020	<u>40,506.09</u>
Total Minimum Lease Payments	\$ 81,012.18
Less:	
Amount Representing Interest	<u>4,638.26</u>
Present Value of Future Minimum Lease Payments	<u>\$ 76,373.92</u>

NOTE 6: OPERATING LEASE

On June 29, 2018 the District entered into an operating lease for the lease of 1 buses with Midwest Bus Sales, the district will pay \$18,000.00 per bus per year for a total of \$18,000.00 per year. On June 29, 2018 the District entered into an operating lease for the lease of 5 buses with Midwest Bus Sales, the district will pay \$15,250.00 per bus per year for a total of \$76,250.00 per year.

NOTE 7: OTHER POST EMPLOYMENT BENEFITS

The District does not offer any early retirement incentive plans.

NOTE 8: EMPLOYMENT RETIREMENT SYSTEM

The District participates in the state administered Oklahoma Teacher's Retirement System (The "System"), which is a cost-sharing, multiple employer public employee retirement system (PERS). Under the system contributions are made by the District, the State of Oklahoma, and the participating employees.

BRIGGS SCHOOL DISTRICT NO. C044
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 3: SUMMARY OF STATE AND FEDERAL GRANTS/CONTRACTS FUNDING

<u>Grant: Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Project Number</u>	<u>Revenue Receivable At 7-1-17</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Revenue Receivable At 6-30-18</u>
U.S. DEPARTMENT OF EDUCATION						
<u>Direct Programs:</u>						
Indian Ed	84.060	561	\$ 17,143.30	\$ 83,270.30	\$ 66,127.00	\$ -
Title VIII Impact Aid	84.041	591	-	268,650.76	268,650.76	-
Title VIII Impact Aid Disabled	84.041	592	-	10,732.45	10,732.45	-
Rural School Achievement	84.358	588	7,566.80	33,691.80	26,125.00	-
<u>Pass-through State Department of Education</u>						
Title I	84.010	511	26,314.35	162,278.88	163,330.13	27,365.60
Title I - School Support	84.010	515	2,496.00	17,865.12	16,541.81	1,172.69
Total Program Cluster			<u>28,810.35</u>	<u>180,144.00</u>	<u>179,871.94</u>	<u>28,538.29</u>
Supplemental School Support	84.377	503	48,363.06	314,806.39	303,893.00	37,449.67
Title II Part A - REAP	84.367	586	-	21,384.69	21,384.69	-
Special Ed Cluster						
Special Ed Flow Through Part B	84.027	621	19,538.11	108,398.63	105,197.81	16,337.29
Special Ed Preschool	84.173	641	-	2,338.83	2,338.83	-
Total for Program (Cluster)			<u>19,538.11</u>	<u>110,737.46</u>	<u>107,536.64</u>	<u>16,337.29</u>
U.S. DEPARTMENT OF AGRICULTURE						
<u>Pass-through State Department of Education</u>						
Child Nutrition Cluster						
Breakfast	10.553	764	-	52,160.12	52,160.12	-
National School Lunch Program:						
Non cash assistance: Commodities	10.550	385	-	20,810.72	20,810.72	-
Cash assistance	10.555	763	-	190,740.03	190,740.03	-
Summer Food Service Program	10.559	766	-	13,335.73	9,588.83	(3,746.90)
Total for Program (Cluster)			<u>-</u>	<u>277,046.60</u>	<u>273,299.70</u>	<u>(3,746.90)</u>
<u>OTHER FEDERAL PROGRAMS</u>						
Johnson O'Malley	15.130	563	11,560.00	11,560.00	11,680.00	11,680.00
Total Federal Grants and Assistance			<u>\$ 132,981.62</u>	<u>\$ 1,312,024.45</u>	<u>\$ 1,269,301.18</u>	<u>\$ 90,258.35</u>

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 8: EMPLOYMENT RETIREMENT SYSTEM (continued)

Participation is required for all teachers and other certified employees, and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a Board of Trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System, nor has it any liability, except for the current contribution requirements.

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest earning years on contributory service multiplied by the number of years credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date.

When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the District, which are not actuarial determined, and its employees are established by statute and applied to the employee's earnings, plus employer paid fringe benefits.

The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2018. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

BRIGGS SCHOOL DISTRICT NO. C044
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 8: EMPLOYMENT RETIREMENT SYSTEM (continued)

The District's contributions to the System for the years ending June 30, 2018, 2017, and 2016 were \$385,859, \$398,067, and \$404,491, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date, and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

The Oklahoma Teacher Retirement System issues an independent financial report, financial statements, and required supplementary information that can be obtained in writing at the Oklahoma Teacher's Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling 405-521-2387.

Ten year historical trend information is presented in the Teacher's Retirement System of the Oklahoma Annual Report for the year ended June 30, 2017. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due.

Schedule of Funding Progress (dollars in millions) (unaudited)

<u>Actuarial</u> <u>Valuation Date</u>	<u>Actuarial</u> <u>Value of</u> <u>Assets(AVA)</u> <u>(a)</u>	<u>Actuarial</u> <u>Accrued</u> <u>Liability</u> <u>(AAL)(b)</u>	<u>Unfunded</u> <u>Actuarial</u> <u>Accrued</u> <u>Liability</u> <u>(UAAL)(b-a)</u>	<u>Funder</u> <u>Ratio(a/b)</u>	<u>Annual</u> <u>Covered</u> <u>Payroll(c)</u>	<u>UAAL as %</u> <u>of Covered</u> <u>Payroll</u> <u>(b-a)/(c)</u>
June 30, 2008	9,256.8	18,346.9	9,090.1	50.5%	3,751.4	243.3%
June 30, 2009	9,439.0	18,950.9	9,512.0	49.8%	3,807.9	249.8%
June 30, 2010	9,566.7	19,980.6	10,414.0	47.9%	3,854.8	270.2%
June 30, 2011	9,960.6	17,560.8	7,600.2	56.7%	3,773.3	201.4%
June 30, 2012	10,190.5	18,588.0	8,397.6	54.8%	3,924.8	214.0%
June 30, 2013	10,861.1	18,973.2	8,112.1	57.2%	3,933.1	206.3%
June 30, 2014	12,369.0	19,575.6	7,206.6	63.2%	4,002.9	180.0%
June 30, 2015	13,771.9	20,692.6	6,920.7	66.6%	4,231.8	163.5%
June 30, 2016	14,577.9	22,193.4	7,615.6	65.7%	4,254.8	179.0%
June 30, 2017	15,516.3	22,054.1	6,537.8	70.4%	4,115.7	158.9%

BRIGGS SCHOOL DISTRICT NO. CO44
NOTES TO THE FINANCIAL STATEMENTS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 9: CONTINGENCIES AND OTHER COMMITMENTS

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

NOTE 10: RISK MANAGEMENT

The District purchases commercial insurance policies covering property casualty loss, public liability, school board member and administrator liability, and workers compensation. The District also purchases surety bonds for employees in all positions required by state law to be bonded. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District.

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchase commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three years.

NOTE 11: SURETY BONDS

The District purchases commercial insurance policies covering property casualty loss, public liability, school board member and administrator liability, and worker's compensation. At June 30, 2018 the following surety bonds were also in place: Public Officials Bond #68741228 dated 07/01/2017-07/01/2018, Superintendent \$100,000, Custodian of Activity Funds \$1,000, and Encumbrance and Recording Clerk \$1,000. The treasurer for the District also had surety bond #69773654 in the amount of \$100,000, which is continuous since 2004 with Western Surety.

COMBINING FINANCIAL STATEMENTS

BRIGGS SCHOOL DISTRICT NO. CO44
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS
JUNE 30, 2018

	<u>Building Fund</u>	<u>Total</u>
<u>ASSETS</u>		
Cash and Investments	<u>\$ 161,408.66</u>	<u>\$ 161,408.66</u>
Total Assets	<u><u>\$ 161,408.66</u></u>	<u><u>\$ 161,408.66</u></u>
 <u>LIABILITIES AND FUND BALANCES</u>		
Liabilities:		
Warrants Payable	<u>\$ -</u>	<u>\$ -</u>
Total Liabilities	<u>-</u>	<u>-</u>
 Fund Balances:		
Undesignated	<u>161,408.66</u>	<u>161,408.66</u>
Total Fund Balances	<u><u>161,408.66</u></u>	<u><u>161,408.66</u></u>
 Total Liabilities and Fund Balances	<u><u>\$ 161,408.66</u></u>	<u><u>\$ 161,408.66</u></u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID,
AND CHANGES IN FUND BALANCES - REGULATORY BASIS
ALL SPECIAL REVENUE FUNDS
JUNE 30, 2018

	Building Fund	Total (Memorandum Only Note 1) 2018
<u>REVENUES:</u>		
Local Sources	\$ 57,303.35	\$ 57,303.35
Intermediate Sources	-	-
State Sources	0.07	0.07
Federal Sources	<u>268,650.76</u>	<u>268,650.76</u>
Total Revenues Collected	<u>325,954.18</u>	<u>325,954.18</u>
<u>EXPENDITURES:</u>		
Instruction	-	-
Support Services	1,314.49	1,314.49
Non-Instructional Services	-	-
Capital Outlay	307,066.25	307,066.25
Other Outlays	<u>-</u>	<u>-</u>
Total Expenditures	<u>308,380.74</u>	<u>308,380.74</u>
Excess of Revenues Over (Under) Expenditures	<u>17,573.44</u>	<u>17,573.44</u>
Adjustments to Prior Year Encumbrances	<u>-</u>	<u>-</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	17,573.44	17,573.44
Beginning Fund Balances	<u>143,835.22</u>	<u>143,835.22</u>
Ending Fund Balances	<u>\$ 161,408.66</u>	<u>\$ 161,408.66</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
FINANCIAL STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
REGULATORY BASIS - SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	Special Revenue Funds		
	Building Fund		
	Original Budget	Final Budget	Actual
<u>REVENUES COLLECTED:</u>			
Local sources	\$ 40,240.28	\$ 40,240.28	\$ 57,303.35
Intermediate sources	-	-	-
State sources	-	-	0.07
Federal sources	154,811.26	154,811.26	\$ 268,650.76
Total revenues collected	<u>195,051.54</u>	<u>195,051.54</u>	<u>325,954.18</u>
<u>EXPENDITURES PAID:</u>			
Instruction	-	-	-
Support services	10,000.00	10,000.00	1,314.49
Non-instructional services	-	-	-
Capital outlays	328,886.76	328,886.76	307,066.25
Other outlays	-	-	-
Total expenditures paid	<u>338,886.76</u>	<u>338,886.76</u>	<u>308,380.74</u>
Excess of revenues collected over (under) expenditures before adjustments to prior year encumbrances	<u>(143,835.22)</u>	<u>(143,835.22)</u>	<u>17,573.44</u>
Adjustments to prior year encumbrances	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other resources over expenditures and other financing sources (uses)	(143,835.22)	(143,835.22)	17,573.44
Fund balance, beginning of year	<u>143,835.22</u>	<u>143,835.22</u>	<u>143,835.22</u>
Fund balance, end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 161,408.66</u>

Accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
REGULATORY BASIS - FIDUCIARY FUNDS
JUNE 30, 2018

	Agency Fund	
	Activity Fund	Total 2018
<u>ASSETS</u>		
Cash and Investments	\$ 44,951.49	\$ 44,951.49
Total Assets	<u>\$ 44,951.49</u>	<u>\$ 44,951.49</u>
 <u>LIABILITIES AND FUND BALANCES</u>		
Liabilities:		
Due to Student Groups	\$ 44,951.49	\$ 44,951.49
Total Liabilities	<u>\$ 44,951.49</u>	<u>\$ 44,951.49</u>
 Fund Balances:		
Unreserved:		
Undesignated	<u>-</u>	<u>-</u>
Total Fund Balances	<u>-</u>	<u>-</u>
 Total Liabilities and Fund Balances	<u>\$ 44,951.49</u>	<u>\$ 44,951.49</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
REGULATORY BASIS - FIDUCIARY FUNDS
JUNE 30, 2018

	Agency Funds		
	Balance July 1, 2017	Additions	Balance June 30, 2018
<u>ACTIVITIES</u>			
Student Activities	\$ 37,153.16	\$ 105,594.91	\$ 44,951.49
Total - All Agency Funds	<u>\$ 37,153.16</u>	<u>\$ 105,594.91</u>	<u>\$ 44,951.49</u>
<u>ASSETS</u>			
Cash	\$ 37,153.16	\$ 105,594.91	\$ 44,951.49
Total Assets	<u>\$ 37,153.16</u>	<u>\$ 105,594.91</u>	<u>\$ 44,951.49</u>
<u>LIABILITIES</u>			
Due to Student Groups	\$ 37,153.16	\$ 105,594.91	\$ 44,951.49
Total Liabilities	<u>\$ 37,153.16</u>	<u>\$ 105,594.91</u>	<u>\$ 44,951.49</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. C044
COMBINING STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES
FIDUCIARY FUND - SUB-ACCOUNTS OF AGENCY FUND
JUNE 30, 2018

	Athletics Fund	Pictures Fund	Yearbook Fund	4-H Fund	8th Fund	Library Fund	Cheerleading Fund	General Fund	2nd Fund	1st Fund	3rd Fund	Pre-k Fund	Sub Total Page 1 2018
<u>ASSETS</u>													
Cash and Investments	\$ 13,890.77	\$ 2,699.70	\$ 2,710.38	\$ 4,139.51	\$ 253.11	\$ 3,130.60	\$ 1,298.44	\$ 2,405.11	\$ 1,171.26	\$ 233.26	\$ 0.18	\$ 46.76	\$ 31,979.08
Total Assets	<u>\$ 13,890.77</u>	<u>\$ 2,699.70</u>	<u>\$ 2,710.38</u>	<u>\$ 4,139.51</u>	<u>\$ 253.11</u>	<u>\$ 3,130.60</u>	<u>\$ 1,298.44</u>	<u>\$ 2,405.11</u>	<u>\$ 1,171.26</u>	<u>\$ 233.26</u>	<u>\$ 0.18</u>	<u>\$ 46.76</u>	<u>\$ 31,979.08</u>
<u>LIABILITIES AND FUND BALANCES</u>													
Liabilities:													
Due to Others	\$ 13,890.77	\$ 2,699.70	\$ 2,710.38	\$ 4,139.51	\$ 253.11	\$ 3,130.60	\$ 1,298.44	\$ 2,405.11	\$ 1,171.26	\$ 233.26	\$ 0.18	\$ 46.76	\$ 31,979.08
Total Liabilities	<u>\$ 13,890.77</u>	<u>\$ 2,699.70</u>	<u>\$ 2,710.38</u>	<u>\$ 4,139.51</u>	<u>\$ 253.11</u>	<u>\$ 3,130.60</u>	<u>\$ 1,298.44</u>	<u>\$ 2,405.11</u>	<u>\$ 1,171.26</u>	<u>\$ 233.26</u>	<u>\$ 0.18</u>	<u>\$ 46.76</u>	<u>\$ 31,979.08</u>
Fund Balances:													
Undesignated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fund Balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Liabilities and Fund Balances	<u>\$ 13,890.77</u>	<u>\$ 2,699.70</u>	<u>\$ 2,710.38</u>	<u>\$ 4,139.51</u>	<u>\$ 253.11</u>	<u>\$ 3,130.60</u>	<u>\$ 1,298.44</u>	<u>\$ 2,405.11</u>	<u>\$ 1,171.26</u>	<u>\$ 233.26</u>	<u>\$ 0.18</u>	<u>\$ 46.76</u>	<u>\$ 31,979.08</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. CO44
COMBINING STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES
FIDUCIARY FUND - SUB-ACCOUNTS OF AGENCY FUND
JUNE 30, 2018

	4th Fund	Service Fund	After School Fund	Kindergarten Fund	Robotics Fund	Band Fund	Technology Fund	Adult Meals Fund	Athletic Booster Fund	Community Conn Fund	Totals 2018
<u>ASSETS</u>											
Cash and Investments	\$ 75.52	\$ 5,980.63	\$ -	\$ 103.64	\$ 3,975.55	\$ 304.02	\$ 1,410.00	\$ 9.00	\$ 820.75	\$ 293.30	\$ 44,951.49
Total Assets	<u>\$ 75.52</u>	<u>\$ 5,980.63</u>	<u>\$ -</u>	<u>\$ 103.64</u>	<u>\$ 3,975.55</u>	<u>\$ 304.02</u>	<u>\$ 1,410.00</u>	<u>\$ 9.00</u>	<u>\$ 820.75</u>	<u>\$ 293.30</u>	<u>\$ 44,951.49</u>
<u>LIABILITIES AND FUND BALANCES</u>											
Liabilities:											
Due to Others	\$ 75.52	\$ 5,980.63	\$ -	\$ 103.64	\$ 3,975.55	\$ 304.02	\$ 1,410.00	\$ 9.00	\$ 820.75	\$ 293.30	\$ 44,951.49
Total Liabilities	<u>\$ 75.52</u>	<u>\$ 5,980.63</u>	<u>\$ -</u>	<u>\$ 103.64</u>	<u>\$ 3,975.55</u>	<u>\$ 304.02</u>	<u>\$ 1,410.00</u>	<u>\$ 9.00</u>	<u>\$ 820.75</u>	<u>\$ 293.30</u>	<u>\$ 44,951.49</u>
Fund Balances:											
Undesignated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fund Balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Liabilities and Fund Balances	<u>\$ 75.52</u>	<u>\$ 5,980.63</u>	<u>\$ -</u>	<u>\$ 103.64</u>	<u>\$ 3,975.55</u>	<u>\$ 304.02</u>	<u>\$ 1,410.00</u>	<u>\$ 9.00</u>	<u>\$ 820.75</u>	<u>\$ 293.30</u>	<u>\$ 44,951.49</u>

The accompanying notes and auditor's report are an integral part of these financial statements.

BRIGGS SCHOOL DISTRICT NO. C044
SCHEDULE OF FEDERAL AWARDS EXPENSED
FOR THE YEAR ENDED JUNE 30, 2018

<u>Grant: Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Project Number</u>	<u>Balance at June 30, 2017</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance at June 30, 2018</u>
U.S. DEPARTMENT OF EDUCATION						
<u>Direct Programs:</u> - Note 1						
Indian Ed	84.060	561	\$ 17,143.30	\$ 83,270.30	\$ 66,127.00	\$ -
Title VIII Impact Aid *	84.041	591	-	268,650.76	268,650.76	-
Title VIII Impact Aid Disabled	84.041	592	-	10,732.45	10,732.45	-
Rural School Achievement	84.358	588	7,566.80	33,691.80	26,125.00	-
<u>Pass-through State Department of Education</u> - Note 1						
Title I	84.010	511	26,314.35	162,278.88	163,330.13	27,365.60
Title I - School Support	84.010	515	2,496.00	17,865.12	16,541.81	1,172.69
Total Program Cluster			28,810.35	180,144.00	179,871.94	28,538.29
Supplemental School Support *	84.377	503	48,363.06	314,806.39	303,893.00	37,449.67
Title II Part A - REAP	84.367	586	-	21,384.69	21,384.69	-
Special Ed Cluster						
Special Ed Flow Through Part B	84.027	621	19,538.11	108,398.63	105,197.81	16,337.29
Special Ed Preschool	84.173	641	-	2,338.83	2,338.83	-
Total for Program (Cluster)			19,538.11	110,737.46	107,536.64	16,337.29
Total Department of Education			\$ 150,231.97	\$ 1,203,561.85	\$ 1,164,193.42	\$ 110,863.54
U.S. DEPARTMENT OF AGRICULTURE						
<u>Pass-through State Department of Education</u>						
Child Nutrition Cluster						
Breakfast - Note 1	10.553	764	-	52,160.12	52,160.12	-
National School Lunch Program:						
Non cash assistance: Commoi - Note 2	10.550	385	-	20,810.72	20,810.72	-
Cash assistance - Note 1	10.555	763	-	190,740.03	190,740.03	-
Summer Food Service Progra - Note 1	10.559	766	-	13,335.73	9,588.83	(3,746.90)
Total for Program (Cluster)			-	224,886.48	221,139.58	(3,746.90)
OTHER FEDERAL PROGRAMS						
Johnson O'Malley	15.130	563	11,560.00	11,560.00	11,680.00	11,680.00
TOTAL FEDERAL ASSISTANCE			<u>\$ 132,981.62</u>	<u>\$ 1,312,024.45</u>	<u>\$ 1,269,301.18</u>	<u>\$ 90,258.35</u>

Note 1 - Funds were expended and properly reported in prior years.

Note 2 - Commodities received were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by the amount.

Note 3 - Basis of Accounting: is presented on an other comprehensive basis of accounting conforming with accounting practices prescribed or permitted by the Oklahoma State Department of Education.

* - Major Program

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
COMBINED FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education
Briggs School District, No. CO44
Cherokee County, Oklahoma

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements regulatory basis within the combined financial statements of Briggs School District, No. CO44 Cherokee County, Oklahoma (District), as listed in the Table of Contents, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued my report thereon dated January 29, 2019, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, my report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my audit procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Briggs School District, No. CO44 Cherokee County financial statements are free of misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

January 29, 2019

A handwritten signature in cursive script that reads "Alan Chapman".

Alan Chapman, CPA

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Education
Briggs School District, No. CO44
Cherokee County, Oklahoma

Report on Compliance for Each Major Federal Program

We have audited Briggs School District, No. CO34 (The District) compliance with the types of compliance requirements described in *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, (The Uniform Guidance) that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2018. the District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (The Uniform Guidance). Those standards and requirements of Title 2 U.S. Code of Federal Regulation (CFR) Part 200, *Uniform Administration Requirements, Cost Principles and Audit Requirements for Federal Awards*, (The Uniform Guidance) require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with *Title 2 U.S. Code of Federal Regulation (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (The Uniform Guidance), but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified. The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of *Title 2 U.S. Code of Federal Regulation (CFR) Part 200, Uniform Administration Requirements, Cost Principles and Audit Requirements for Federal Awards*, (The Uniform Guidance). Accordingly, this report is not suitable for any other purpose.



Alan Chapman, CPA
January 29, 2019

BRIGGS SCHOOL DISTRICT NO. CO44
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2018

<u>Grant: Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Year</u>	<u>Amount of Expenditures</u>
<u>U.S. DEPARTMENT OF EDUCATION</u>			
<u>Direct Programs:</u>			
Indian Ed	84.060	6-30-18	\$ 66,127.00
Title VIII Impact Aid	84.041	6-30-18	268,650.76
Title VIII Impact Aid Disabled	84.041	6-30-18	10,732.45
Rural School Achievement	84.358	6-30-18	26,125.00
<u>Pass-through State Department of Education</u>			
Title I	84.010	6-30-18	163,330.13
Title I - School Support	84.010	6-30-18	16,541.81
Supplemental School Support	84.377	6-30-18	303,893.00
Title I Part A - REAP	84.367	6-30-18	21,384.69
Special Ed Flow Through Part B	84.027	6-30-18	105,197.81
Special Ed Preschool	84.173	6-30-18	2,338.83
<u>U.S. DEPARTMENT OF AGRICULTURE</u>			
<u>Pass-through State Department of Education</u>			
Non cash assistance: Commodities	10.550	6-30-18	20,810.72
Breakfast	10.553	6-30-18	52,160.12
Cash assistance	10.555	6-30-18	190,740.03
Summer Food Program	10.559	6-30-18	9,588.83
<u>OTHER FEDERAL PROGRAMS</u>			
Johnson O'Malley	15.130	6-30-18	11,680.00
Total Federal Grants and Assistance			<u>\$ 1,269,301.18</u>

Note: There were no amounts passed to subrecipients.

Note: The expenditures are presented using the regulatory basis of accounting.

Note: Grantor provides adequate insurance coverage against loss on assets purchased with Federal Awards.

The notes to the financial statements are an integral part of this statement.

**BRIGGS SCHOOL DISTRICT NO. CO44
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018**

Section I - Summary of Auditor's Results:

Financial Statements

Type of Auditor's Report issued: I have audited the accompanying fund type and account group financial statements - regulatory basis - of Briggs Springs School District No. CO44, Cherokee County, Oklahoma as listed in the table of contents, as of and for the year ended June 30, 2018. In my opinion letter, my report was adverse on U.S. Generally Accepted Accounting Principles because the school district prepares its financial statements on a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting is prescribed by the laws of the State of Oklahoma. Also my report was qualified with regard to the prescribed basis of accounting because of the omission of the general fixed asset account group.

Internal Control Over Financial Reporting:

Material weaknesses identified?	NO
Reportable conditions identified not considered to be material weaknesses?	NONE REPORTED
Noncompliance material to financial statements noted?	NONE REPORTED

Federal Awards

Internal Control Over Major Programs:

Material weaknesses identified?	NO
Reportable conditions identified not considered to be material weaknesses?	NONE REPORTED
Any audit finding disclosed that are required to be Reported in accordance with The Uniform Guidance	NONE REPORTED
Type of Auditor's Report Issued on Compliance for Major Programs:	UNQUALIFIED

Identification of Major Programs:

Supplemental School Support (84.377)	303,893.00
Title VIII, PL874 (84.041)	268,650.76

The dollar threshold used to distinguish between type A and type B programs was \$750,000.00. The percentage of coverage of rule was used to achieve 50% of Federal program expenditures.

	<u>YES</u>	<u>NO</u>
Auditee qualified as low-risk auditee?		X

Section II - Financial Statement Findings:

No matters were reported.

Section III - Federal Award Findings and Questioned Costs - Current Year:

No questioned costs were identified.

Section IV - Federal Award Findings and Questioned Costs - Prior Year:

No questioned costs were identified.

**BRIGGS SCHOOL DISTRICT NO. CO44
STATEMENT OF PRIOR YEAR FINDINGS
JUNE 30, 2018**

PRIOR YEAR FINDINGS:

There were no prior year findings.

**BRIGGS SCHOOL DISTRICT NO. C044
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2017 TO JUNE 30, 2018**

State of Oklahoma

County of Cherokee

The undersigned auditing firm of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Briggs School for the audit year 2017-2018.

Alan Chapman, C.P.A.

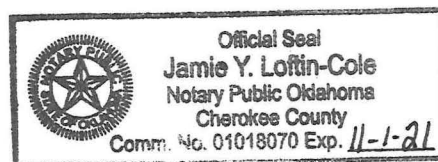
Alan Chapman

By _____
Authorized Agent

Subscribed and sworn to before me this 12th day of February, 2019.

Jamie Y. Loftin-Cole
Notary Public

My Commission Expires: Nov 1, 2021
My Commission Number: 01018070



Joy Hofmeister
State Superintendent of Public Instruction
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

AUDIT ACKNOWLEDGEMENT

District Name BRIGGS SCHOOL DISTRICT

District Number CO44

County Name CHEROKEE

County Code 11

Audit Year: 2017-2018

The annual independent audit for the

BRIGGS SCHOOL DISTRICT NO CO44

(District Name)

was presented to the Board of Education in an Open Board Meeting on Feb 12, 2019

(Date of Meeting)

by ALAN CHAPMAN CPA

(Independent Auditor)

Alan Chapman

(Independent Auditor's Signature)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

[Signature]
Superintendent, Signature

[Signature]
Board of Education President, Signature

[Signature]
Board of Education Vice President, Signature

[Signature]
Board of Education Member, Signature

Board of Education Member, Signature

Board of Education Member, Signature

Board of Education Member, Signature

Board of Education Member, Signature

Board of Education Member, Signature

Subscribed and sworn before me on

2/12/2019
(Sworn On)

My Commission expires

NOV 1, 2021

[Signature]
(Notary Public)



*** A copy of the Board Agenda and Board Minutes with the approval of the audit must accompany the audit. ***

BRIGGS PUBLIC SCHOOL
17210 S. 569 Road, Tahlequah OK 74464
Administration Building
BOARD OF EDUCATION
REGULAR MEETING AGENDA
February 12, 2019 6:00 p.m.

(Note: The board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

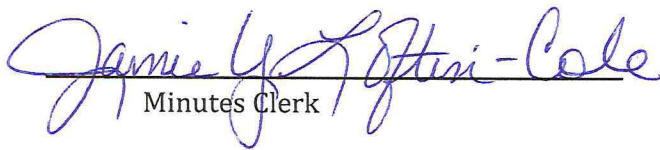
1. Call to Order and Roll Call.
2. Presentation of Briggs Public Schools Audit of Fiscal Year 2018 Financial Records by Lori Kimble, Audit Associate with Alan Chapman, CPA.
3. Board consideration and vote to accept Audit of Briggs Public Schools Fiscal Year 2018 Financial Records.
4. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee pursuant to 25 O.S. §307(B)(1). Items for discussion:
 - a. Employment of Principal for 2019-2020 School Year
 - b. Employment of School Improvement Grant Turnaround Officer/Teacher Trainer for 2019-2020 School Year
5. Board consideration and vote to convene or not to convene in executive session.
6. Acknowledge return to open session.
7. Executive Session Minutes Compliance Statement.
8. Board consideration and vote to approve or disapprove employment of Principal for the 2019-2020 School Year.
9. Board consideration and vote to approve or disapprove employment of School Improvement Grant Turnaround Officer/Teacher Trainer for the 2019-2020 School Year.
10. Consent Agenda:

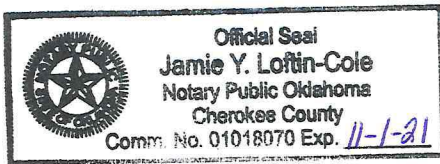
All of the following items, which concern reports and items of a routine nature normally approved at board meeting, will be approved by one vote unless any board member desires to consideration, and approval of the following items:

 - a. Minutes of Regular Board of Education Meeting
 - i. January 10, 2019
 - b. Financial Reports
 - i. Treasurers Balance Sheet
 - ii. Activity Fund Rev/Exp. Summary
11. Board consideration and vote to approve or disapprove Building Fund Supplemental Appropriation in the amount of \$180,925.07.
12. Board consideration and vote to approve or disapprove Annual Review and Update of Briggs Public Schools Procurement Plan.
13. Board consideration and vote to approve or disapprove Request for Internal Transfer of Briggs School Activity Funds from Subaccount 819 – Service Club to Subaccount 802 – Athletics in the amount of \$6,692.31 for Briggs Basketball League.

14. Board consideration and vote to approve or disapprove Authorization for Borrowing Resolution and VISA Purchasing Card Application with ARVEST Bank.
15. Board consideration and vote to approve or disapprove General Fund and Building Fund Purchase Orders and Change Orders.
16. Superintendents Report
17. New Business
18. Board consideration and vote to approve adjournment.

Posted at 3:15 p.m. this 11th day of February 2019, on the door of the Briggs Public School Administrative Office Building, 17210 S. 569 Road, Tahlequah Oklahoma, 74464. Notice of this regular meeting was given to the Cherokee County Clerk prior to December 15, 2018.


Minutes Clerk



MINUTES OF THE BRIGGS PUBLIC SCHOOL BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 12, 2019

1. Call to Order and Roll Call.

Board of Education President Billy Gibson called meeting to order at 6:00 p.m.

Members Present: Billy Gibson, Anthony Hare, and Shannon Robertson

Members Absent:

Visitors and Staff Present: George Ritzhaupt, Kair Ridenhour, and Lori Kimble.

2. Presentation of Briggs Public Schools Audit of Fiscal Year 2018 Financial Records by Lori Kimble, Audit Associate with Alan Chapman, CPA.

Ms. Kimble began presentation of Audit by giving each Board of Education Member, Superintendent, Principal, and Encumbrance Clerk a copy of the Audit Report. She stated the Audit of 2018 Financial Records was good and there were no findings. She reviewed financial information on the following pages:

Page 4 Combined Statement of Assets, Liabilities and Fund Balances for all Funds as of June 30, 2018

Assets = \$2,184,115.09

Liabilities = \$877,791.85

Fund Balance = \$1,306,323.34

Page 5 Combined Statement of Revenues Collected, Expenditures Paid, and Change in Fund Balance

Total Revenues Collected = \$4,419,597.15

Total Expenditures = \$4,158,539.99

Excess Revenues Over Exp. = \$ 261,057.16

Ending Fund Balance = \$1,306,323.34 (General Fund had an increase in Fund Balance of \$248,535.79.)

Page 6 Combined Statement of General Fund Budget and Actual.

Revenues Collected =	\$3,805,527.71	\$4,088,332.54
----------------------	----------------	----------------

Expenditures Paid =	\$4,645,149.00	\$3,759,796.75
---------------------	----------------	----------------

Fund Balance =	Beg. Yr. \$ 839,621.29	End Yr. \$1,088,157.08
----------------	------------------------	------------------------

Page 8-21 Notes to Financial Statements.

Page 16 Note 5: General Long Term Debt as of June 30, 2018.

Bonds Payable = \$550,000.00

Capital Lease Obligations = \$ 76,373.92

Total Long Term Debt = \$626,373.92

Page 17 Note 5: (Continued) Long Term Debt Payment Schedule.

Bond will pay off in 2025

Capital Lease Obligations = LED Lighting will pay off in 2020

Page 18 Note 3: Summary of State and Federal Grants/Contracts Funding

Page 22 All Special Revenue Funds Combining Statement of Assets, Liabilities and Fund Balances

Building Fund Balance as of June 30, 2018 = \$161,408.66

Page 23 Special Revenue Funds Combining Statement of Revenues Collected, Expenditures Paid, and Change in Fund Balance.

Building Fund Revenues Collected = \$325,954.18

Building Fund Expenditures = \$308,380.74

Excess Revenues Over Exp. = \$ 17,573.44

Ending Fund Balance = \$161,408.66

Page 25 Activity Fund Statement of Assets, Liabilities and Fund Balances

Activity Fund Balance as of June 30, 2018 = \$44,951.49

Page 26 Activity Fund Statement of Changes in Assets and Liabilities

Begin Year Fund Balance = \$ 37,153.16

Activity Fund Revenues Collected = \$105,594.91

Activity Fund Expenditures = \$ 97,796.58
End Year Fund Balance = \$ 44,951.49

Page 27-28 Activity Fund Combining Statement of Sub-Accounts Assets, Liabilities, and Fund Balances

Page 29 Schedule of Federal Awards Expensed (Total Federal Assistance)

Balance June 30, 2017 to be collected = \$ 132,981.62 Received
Total Federal Awards Received = \$1,312,024.45
Total Federal Awards Expended = \$1,269,301.18
Balance June 30, 2018 to be collected = \$ 90,258.35

Page 30-33 Report on Internal Controls Over Financial Reporting and Compliance and Other Matters

Based on an Audit of Combined Financial Statements Performed in Accordance with Government Auditing Standards.

Page 34 Schedule of Expenditures of Federal Awards as of June 30, 2018.

Total Federal Grants and Assistance = \$1,269,301.18

Page 35-36 Schedule of Findings and Questioned Costs for the year ended June 30, 2018.

No matters were reported and No questioned costs were identified.

Page 37 Statement of Prior Year Findings. – There were no prior year findings.

The Briggs Board of Education Members did not address Ms. Kimble with any questions and all members acknowledged audit by signature on the Audit Acknowledgement Page.

3. Board consideration and vote to accept Audit of Briggs Public Schools Fiscal Year 2018 Financial Records.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to accept Audit of Briggs Public Schools Fiscal Year 2018 Financial Records.

Billy Gibson Yes
Anthony Hare Yes
Shannon Robertson Yes

4. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee pursuant to 25 O.S. §307(B)(1). Items for discussion:

a. Employment of Principal for 2019-2020 School Year

b. Employment of School Improvement Grant Turnaround Officer/Teacher Trainer for 2019-2020 School Year

5. Board consideration and vote to convene or not to convene in executive session.

Motion Passed: Ms. Robertson moved and Mr. Hare seconded to not convene in executive session.

Billy Gibson Yes
Anthony Hare Yes
Shannon Robertson Yes

6. Board consideration and vote to approve or disapprove employment of Principal for the 2019-2020 School Year.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve employment of George Ritzhaupt as Principal for the 2019-2020 School Year.

Billy Gibson Yes
Anthony Hare Yes
Shannon Robertson Yes

7. Board consideration and vote to approve or disapprove employment of School Improvement Grant Turnaround Officer/Teacher Trainer for the 2019-2020 School Year.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve employment of Kair L. Ridenhour as School Improvement Grant Turnaround Officer/Teacher Trainer for the 2019-2020 School Year.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

8. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meeting, will be approved by one vote unless any board member desires to consideration, and approval of the following items:

a. Minutes of Regular Board of Education Meeting

i. January 10, 2019

b. Financial Reports

i. Treasurers Balance Sheet

ii. Activity Fund Rev/Exp. Summary

Superintendent Haynes presented Consent Agenda items Bi and Bii and discussed the Districts monthly financial status for the following funds: General, Building, Capital Projects (Bond), Sinking and Activity Fund Accounts.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve Consent Agenda.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

9. Board consideration and vote to approve or disapprove Building Fund Supplemental Appropriation in the amount of \$180,925.07.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve FY19 Building Fund Supplemental Appropriation of \$180,925.07.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

10. Board consideration and vote to approve or disapprove Annual Review and Update of Briggs Public Schools Procurement Plan.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve Briggs Public Schools Procurement Plan update.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

11. Board consideration and vote to approve or disapprove Request for Internal Transfer of Briggs School Activity Funds from Subaccount 819 – Service Club to Subaccount 802 – Athletics in the amount of \$6,692.31 for Briggs Basketball League.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve Briggs School Activity Fund internal subaccount transfer from 819, Service Club, to 802, Athletics, in the amount of \$6,692.31 for Briggs Basketball League.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

12. Board consideration and vote to approve or disapprove Authorization for Borrowing Resolution and VISA Purchasing Card Application with ARVEST Bank.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve Authorization for Borrowing Resolution and VISA Purchasing Card with ARVEST Bank and direct Stephen R. Haynes, Superintendent, to enter into the VISA Purchasing Card Agreement by authorization of signature.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

13. Board consideration and vote to approve or disapprove General Fund and Building Fund Purchase Orders and Change Orders.

Motion Passed: Mr. Gibson moved and Mr. Hare seconded to approve General Fund Purchase Orders 121-127 and Change Orders 16, 17, 29, 51, 61, 9 and Building Fund Purchase Orders 7-8.

Billy Gibson	Yes
Anthony Hare	Yes
Shannon Robertson	Yes

14. Superintendents Report

Superintendent Haynes presented and discussed the monthly Superintendents Report as outlined on attachment.

15. New Business - None

16. Board consideration and vote to approve adjournment.

Motion Passed: Mr. Hare moved and Ms. Robertson seconded to approve adjournment. There being no further business of the Board, meeting was adjourned at 6:58 p.m.

Billy Gibson	Not present for vote, left meeting at 6:39 p.m.
Anthony Hare	Yes
Shannon Robertson	Yes

Minutes adopted this _____ day of _____, 2019. Notice of this regular meeting was given to the Cherokee County Clerk prior to December 15, 2018 and at least 24 hours prior to the meeting excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Presiding Officer, Board of Education

Minutes Clerk

Clerk, Board of Education