

ANNUAL FINANCIAL REPORT
INDEPENDENT SCHOOL DISTRICT NO. 2
CATOOSA PUBLIC SCHOOL DISTRICT
ROGERS COUNTY, OKLAHOMA
JULY 1, 2017 TO JUNE 30, 2018

CATOOSA PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 2
ROGERS, COUNTY
JUNE 30, 2018

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CATOOSA PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 2
ROGERS, COUNTY
JULY 1, 2017 TO JUNE 30, 2018

SCHOOL DISTRICT BOARD MEMBERS

Jeff Landburg
Dean Miller
Amy Shouse
Jimmy Keeter
Robert West

SUPERINTENDENT OF SCHOOL DISTRICT

Donna Campo

CLERK OF THE BOARD

Robert West

SCHOOL DISTRICT TREASURER

Wendy Ache

PUTNAM & COMPANY, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

January 10, 2019

The Honorable Board of Education
Catoosa School District No. 2
Rogers County, Oklahoma

Report on the Financial Statements

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of Catoosa School District No. 2, Rogers County, Oklahoma, as of and for the year ended June 30, 2018, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating their overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by the District, on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determined, are presumed to be material.

Adverse Opinion of U.S. Generally Accepted Accounting Principles

In our opinion, because the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2018, or the revenues, expenses, and changes in net position and where applicable cash flows thereof for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education noted above. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2018, and the revenues collected and expenditures paid and encumbered, of each fund type, for the year then ended, on the regulatory basis of accounting described in Note 1.

Other Matters

Other supplemental information


Our audit was conducted for the purpose of forming opinions on the fund type and the account group financial statements – regulatory basis within the combined financial statements. The combining fund statements – regulatory basis and other schedules as listed in the table of contents, under other supplementary information, are presented for purposes of additional analysis and are not a required part of the combined financial statements – regulatory basis of the District. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Title 2 U.S Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining statements – regulatory basis, and the other supplementary information, including the schedule of expenditures of federal awards, are the responsibility of management and were derived from and relate directly to the underlying accounting records used to prepare the combined financial statements – regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements – regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance

with auditing standards generally accepted in the United States of America. In our opinion, the combining statements – regulatory basis and the other supplementary information, including the schedule of expenditures of federal awards, are fairly stated in all material respects in relation to the combined financial statements – regulatory basis taken as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 10, 2019 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.


Putnam & Company, PLLC

COMBINED FINANCIAL STATEMENTS

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINED STATEMENT OF ASSETS AND LIABILITIES
(ALL FUND TYPES AND ACCOUNT GROUPS) - REGULATORY BASIS
JUNE 30, 2018

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Debt Service	Capital Projects Fund	Trust and Agency	General Long-Term Debt	(Memorandum Only)
<u>ASSETS</u>							
Cash and Cash Equivalents	\$2,839,402	839,594	3,198,169	3,463,537	534,010		10,874,712
Amount available in Debt Service Fund						346,443	346,443
Amount to be provided for retirement of General Long-Term Debt						10,641,599	10,641,599
Total Assets	<u>\$2,839,402</u>	<u>839,594</u>	<u>3,198,169</u>	<u>3,463,537</u>	<u>534,010</u>	<u>10,988,042</u>	<u>21,862,754</u>
<u>LIABILITIES</u>							
Warrants Payable	\$846,549	4,095			15,648		866,292
Reserved for Encumbrances	164,484	37,758		131,210			333,452
General Obligation Bonds Payable			2,805,000			10,410,000	13,215,000
Interest Payable on Bonds			46,726			578,042	624,768
Total Liabilities	<u>1,011,033</u>	<u>41,853</u>	<u>2,851,726</u>	<u>131,210</u>	<u>15,648</u>	<u>10,988,042</u>	<u>15,039,512</u>
<u>FUND EQUITY</u>							
Fund Balances:							
Restricted for Building Purposes		707,258					707,258
Restricted for Child Nutrition Purposes		90,483					90,483
Restricted for Debt Service			346,443				346,443
Restricted for Capital Projects				3,332,327			3,332,327
Restricted for Gifts & Endowments Purposes					8,486		8,486
Restricted for Student Activities					509,876		509,876
Unassigned	1,828,369						1,828,369
Total Fund Balance	<u>1,828,369</u>	<u>797,741</u>	<u>346,443</u>	<u>3,332,327</u>	<u>518,362</u>	<u>0</u>	<u>6,823,242</u>
Total Liabilities and Fund Equity	<u>\$2,839,402</u>	<u>839,594</u>	<u>3,198,169</u>	<u>3,463,537</u>	<u>534,010</u>	<u>10,988,042</u>	<u>21,862,754</u>

The notes to the financial statements are an integral part of this statement.

**CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES AND SIMILAR TRUST FUNDS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018**

	Governmental Fund Types				Fiduciary Fund Types	Totals
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	(Memorandum Only)
REVENUES:						
Local Sources	\$6,714,719	1,055,720	3,691,502	186,408	654,751	12,303,100
Intermediate Sources	553,807					553,807
State Sources	5,699,123	7,691	15			5,706,829
Federal Sources	1,085,870	672,167				1,758,037
Total Revenues	14,053,519	1,735,578	3,691,517	186,408	654,751	20,321,773
EXPENDITURES:						
Instruction	8,615,908			1,042,523	103,160	9,761,591
Support Services	5,267,915	866,909		450,441	378,633	6,963,898
Non-Instructional Services	17,886	756,135			164,138	938,159
Facilities Acquisition & Construction Services				5,964,650	74,426	6,039,076
Other Outlays	5,687	6,448			108	12,243
DEBT SERVICE						
Bonds Accrued			3,391,000			3,391,000
Coupons Accrued			234,513			234,513
Total Expenditures	13,907,396	1,629,492	3,625,513	7,457,614	720,465	27,340,480
Revenues Over (Under) Expenditures	146,123	106,086	66,004	(7,271,206)	(65,714)	(7,018,707)
OTHER FINANCING SOURCES (USES):						
Proceeds from Sale of Bonds				1,400,000		1,400,000
Return of Assets	57,037	21,725	8,540		7,800	95,102
Estopped Warrants	1,441				2,885	4,326
Deobligation of Prior Year Funds	99					99
Total Other Financing Sources (Uses)	58,577	21,725	8,540	1,400,000	10,685	1,499,527
Revenue and Other Sources Over (Under) Expenditures and Other Uses	204,700	127,811	74,544	(5,871,206)	(55,029)	(5,519,180)
Fund Balance, Beginning of Year	1,623,669	669,930	271,899	9,203,534	573,391	12,342,423
Fund Balance, End of Year	\$1,828,369	797,741	346,443	3,332,328	518,362	6,823,243

The notes to the financial statements are an integral part of this statement.

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - REGULATORY BASIS
GENERAL FUND AND BUDGETED SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	General Fund			Special Revenue Funds		
	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:						
Local Sources	\$5,829,106	6,714,719	885,613	906,494	1,055,720	149,226
Intermediate Sources	482,923	553,807	70,884			0
State Sources	5,647,806	5,699,123	51,317	8,667	7,691	(976)
Federal Sources	1,162,805	1,085,870	(76,935)	602,975	672,167	69,192
Total Revenues	13,122,640	14,053,519	930,879	1,518,136	1,735,578	217,442
EXPENDITURES :						
Instruction	10,122,009	8,615,908	1,506,101			0
Support Services	4,636,000	5,267,915	(631,915)	1,424,363	866,909	557,454
Non-Instructional Services	13,500	17,886	(4,386)	757,203	756,135	1,068
Facilities Acquisition & Construction Services						0
Other Outlays	5,800	5,688	112	6,500	6,448	52
Repayments			0			0
Total Expenditures	14,777,309	13,907,397	869,912	2,188,066	1,629,492	558,574
Revenues Over (Under) Expenditures	(1,654,669)	146,122	1,800,791	(669,930)	106,086	776,016
OTHER FINANCING SOURCES (USES):						
Return of Assets	31,000	57,037	26,037		21,725	21,725
Estopped Warrants		1,441	1,441			0
Deobligation of Prior Year Funds		99	99			0
Total Other Financing Sources (Uses)	31,000	58,577	27,577	0	21,725	21,725
Revenue and Other Sources Over (Under) Expenditures and Other Uses	(1,623,669)	204,699	1,828,368	(669,930)	127,811	797,741
Fund Balance, Beginning of Year	1,623,669	1,623,669	0	669,930	669,930	0
Fund Balance, End of Year	\$0	1,828,368	1,828,368	0	797,741	797,741

The notes to financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Catoosa Public Schools Independent District No. 2, Rogers County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters.

A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities.

Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

B. Fund Accounting and Description of Funds

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

B. Fund Accounting and Description of Funds – (continued)

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate “fund types.”

Governmental Fund Types

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund – The general fund is used to account for all financial transactions, except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Salary Incentive Aid program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

Special Revenue Fund – The special revenue fund is the District’s Building Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

The Child Nutrition Fund derives monies from State, Federal and local sources.

Debt Service Fund – The debt service fund is the District’s Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund – The capital projects fund is the District’s Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

Agency Fund – The Agency fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

General Long-Term Debt Account Group – This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

General Fixed Asset Account Group – This account group is used to account for property, plant, and equipment of the school district. The District does not have the information necessary to include this group in its combined financial statements.

Memorandum Only – Total Column - The total column on the general purpose financial statements is captioned “memorandum only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments*. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

C. Basis of Accounting and Presentation – (continued)

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by October 261 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the second Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent. Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

E. Assets, Liabilities, and Fund Equity

Cash and Cash Equivalents – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments – Investments consist of direct obligations of the United States Government and Agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues – The district is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the district. The county assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the County Treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

E. Assets, Liabilities, and Fund Equity – (continued)

Inventories – The value of consumable inventories at June 30, 2018 is not material to the basic financial statements.

Capital Assets – The accounting treatment over capital assets (property, plant, and equipment) depends on whether the assets are used in governmental fund-type operations or proprietary fund-type operations. Fixed assets used in governmental fund-type operations (general fixed assets) are recorded for as capital outlay expenditures of the governmental fund-type upon acquisition and are recorded as property, plant, and equipment in the General Fixed Asset Account Group. Fixed assets used in proprietary fund-type operations are accounted for as property, plant, and equipment within the proprietary fund itself.

All fixed assets are valued at historical cost, or estimated cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation.

Depreciation and accumulated depreciation are not reported against general fixed assets.

Compensated Absences – Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. Vested accumulated rights to receive sick pay benefits have been reported in the general long-term debt account group since none of the vested sick leave is expected to be liquidated with expendable available financial resources.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance – Fund balance represents the cash and investments not encumbered by purchase order, legal contracts, and outstanding warrants.

F. Revenue, Expenses, and Expenditures

State Revenues – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

F. Revenue, Expenses, and Expenditures – (continued)

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Interfund Transactions – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditure/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

G. Budgets and Budgetary Accounting – Estimate of Needs

The District is required by state law and prepare an annual budget. A preliminary budget must be submitted to the Board of Education by October 261 for the fiscal year beginning the following July 1. If the preliminary budget requires additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate. A budget is legally adopted by the Board of Education for the General Fund, Special Revenue Funds (Building Fund and Child Nutrition Fund) and the Debt Service Fund, that includes revenues and expenditures.

The 2018-19 Estimate of Needs was approved by the Board and subsequently filed with the County Clerk. The Estimate of Needs was approved by the excise board and the requested levies were made.

H. Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting—under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund—is utilized in all governmental funds of the District. Appropriations not used or encumbered will lapse at the end of the year.

I. Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

2. DEPOSIT AND INVESTMENT RISKS

Custodial Credit Risk - The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2018, the District was not exposed to custodial credit as defined above.

Investment Credit Risk – The District's investment policy limits investments to those allowed in state law applicable to school districts as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.

Investment Credit Risk (continued) - Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investments. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District's investment policy limits investments to those with a short-term maturities, as a means of managing exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District's investment policy requires diversification of investments.

At June 30, 2018, the District had no concentration of credit risk as defined above.

**CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

3. INTERFUND RECEIVABLES AND PAYABLES

There were no Interfund receivables or payables at June 30, 2018.

4. GENERAL LONG-TERM DEBT

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable, obligations for compensated absences, and capital leases. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2018:

	Bonds <u>Payable</u>	Compensated <u>Absences</u>	Capital Lease <u>Obligation</u>	<u>Total</u>
Balance, July 1, 2017	\$15,120,000	\$	\$	\$ 15,120,000
Additions	1,400,000			1,400,000
Retirements	3,305,000			3,305,000
Balance, June 30, 2018	<u>\$13,215,000</u>	<u>\$</u>	<u>\$</u>	<u>\$ 13,215,000</u>

A brief description of the outstanding general obligation bond issues at June 30, 2018 is set forth below:

	<u>Amount Outstanding</u>
Independent School District No. 2 General Obligation Bonds, Series 2017, original issue \$9,010,000, interest rate of 1.5% to 2.25% due in annual installments of \$3,000,000, final payment of \$3,010,000 due June 1, 2021.	\$ 1,400,000
Independent School District No. 2 General Obligation Bonds, Series 2017, original issue \$9,010,000, interest rate of 1.5% to 2.25% due in annual installments of \$3,000,000, final payment of \$3,010,000 due June 1, 2021.	9,010,000
Independent School District No. 2 General Obligation Bonds, Series 2016, original issue \$1,205,000, interest rate of 1.75% due in one installments of \$1,205,000 due March 1, 2019.	1,205,000

CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

4. GENERAL LONG-TERM DEBT - (continued)

Independent School District No. 2
 General Obligation Bonds, Series 2014, original issue
 \$4,800,000, interest rate of 1.50%, due in annual
 installments of \$730,000, final payment of \$1,600,000
 due July 1, 2018. 1,600,000

TOTAL \$13,215,000

The annual debt service requirements for retirement of bond principal and payment of interest are as follows:

Year ending <u>June 30</u>	<u>Principle</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 5,805,000	\$ 414,428	\$ 6,219,428
2020	3,700,000	138,170	3,838,170
2021	3,710,000	72,170	3,782,170
	\$ 13,215,000	\$ 624,768	\$ 13,839,768

Interest expense on general long-term debt incurred during the current year totaled \$234,513.

5. EMPLOYEE RETIREMENT SYSTEM

The Retirement System's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The financial statements have also been prepared in compliance with the requirements of the Government Accounting Standards Board Statement No. 34.

The financial statements are prepared on the accrual basis of accounting, under which expenses are recorded when the liability is incurred, revenues are recorded in the accounting period they are earned and become measurable, and investment purchases and sales are recorded as of their trade dates. Member and employer contributions are recognized when due, pursuant to formal commitments. Benefits and refunds are recognized when due and payable

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. Actuarial valuations are not performed on individual school districts. The nonfunded pension benefit obligation of the System, as determined as part of the latest actuarial valuation indicates a significant unfunded pension benefit obligation

**CATOOSA SCHOOL DISTRICT NO. 2
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

5. EMPLOYEE RETIREMENT SYSTEM – (continued)

Funding Policy

A participant with five years of creditable service may retire with a normal retirement allowance at the age of sixty-two (62) or with reduced benefits as early as age fifty-five (55). The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his/her accumulated contributions and defer receipt of a retirement annuity until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00 and the participant's contributions plus interest. If the beneficiary is a surviving spouse, the surviving spouse may, in lieu of the death benefit elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death. The contribution rates for the Districts, which are not actuarially determined, and its employees are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. Employers' contribution of applicable employee earnings was 9.5% for the year ended June 30, 2018.

Annual Pension Cost

	Contribution	Total Payroll
2018	\$ 787,867	\$ 8,046,916
2017	\$ 770,081	\$ 7,824,081
2016	\$ 829,204	\$ 8,419,999

6. CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

7. RISK MANAGEMENT AND LITIGATION

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, employees' health and life, and natural disasters. The District manages these various risks of loss through the purchase of commercial insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

8. SUBSEQUENT EVENTS

Subsequent events have been evaluated through January 10, 2019, which is the date the financial statements were issued.

OTHER SUPPLEMENTARY INFORMATION

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF ASSETS AND LIABILITIES - REGULATORY BASIS
SPECIAL REVENUE FUNDS
JUNE 30, 2018

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (Memorandum Only)</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	<u>\$746,677</u>	<u>92,917</u>	<u>839,594</u>
 Total Assets	 <u><u>\$746,677</u></u>	 <u><u>92,917</u></u>	 <u><u>839,594</u></u>
 <u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Warrants Outstanding	\$3,895	200	4,095
Reserved for Encumbrances	<u>35,524</u>	<u>2,234</u>	<u>37,758</u>
 Total Liabilities	 <u>39,419</u>	 <u>2,434</u>	 <u>41,853</u>
 Fund Equity:			
Restricted for Building Purposes	707,258		707,258
Restricted for Child Nutrition Purposes		<u>90,483</u>	<u>90,483</u>
 Total Fund Equity	 <u>707,258</u>	 <u>90,483</u>	 <u>797,741</u>
 Total Liabilities and Fund Equity	 <u><u>\$746,677</u></u>	 <u><u>92,917</u></u>	 <u><u>839,594</u></u>

The notes to the financial statements are an integral part of this statement.

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - REGULATORY BASIS
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTALS (Memorandum Only)</u>
Revenues:			
Local Sources	\$ 932,246	123,474	1,055,720
State Sources	4	7,687	7,691
Federal Sources		672,167	672,167
	<u>932,250</u>	<u>803,328</u>	<u>1,735,578</u>
Total Revenues Collected			
Expenditures:			
Support Services	866,909		866,909
Non-Instructional Services		756,135	756,135
Other Outlays		6,448	6,448
	<u>866,909</u>	<u>762,583</u>	<u>1,629,492</u>
Total Expenditures			
Excess of Revenues Over Expenditures	<u>65,341</u>	<u>40,745</u>	<u>106,086</u>
Other Financing Sources (Uses):			
Return of Assets	<u>15,277</u>	<u>6,448</u>	<u>21,725</u>
Total Other Financing Sources (Uses):	<u>15,277</u>	<u>6,448</u>	<u>21,725</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	80,618	47,193	127,811
Fund Balance, Beginning of Year	<u>626,640</u>	<u>43,290</u>	<u>669,930</u>
Fund Balance, End of Year	<u>\$ 707,258</u>	<u>90,483</u>	<u>797,741</u>

The notes to the financial statements are an integral part of this statement.

**CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETED SPECIAL REVENUE FUNDS - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2018**

	Building Fund			Child Nutrition Fund		
	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)	Original/ Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:						
Local Sources	\$797,723	932,246	134,523	108,771	123,474	14,703
State Sources		4	4	8,667	7,687	-980
Federal Sources			0	602,975	672,167	69,192
Total Revenues	<u>797,723</u>	<u>932,250</u>	<u>134,527</u>	<u>720,413</u>	<u>803,328</u>	<u>82,915</u>
EXPENDITURES :						
Support Services	1,424,363	866,909	557,454			0
Operation of Non-Instructional Services			0	757,203	756,135	1,068
Other Outlays			0	6,500	6,448	52
Total Expenditures	<u>1,424,363</u>	<u>866,909</u>	<u>557,454</u>	<u>763,703</u>	<u>762,583</u>	<u>1,120</u>
Revenues Over (Under) Expenditures	<u>(626,640)</u>	<u>65,341</u>	<u>691,981</u>	<u>(43,290)</u>	<u>40,745</u>	<u>84,035</u>
OTHER FINANCING SOURCES (USES):						
Return of Assets		15,277	15,277		6,448	6,448
Total Other Financing Sources (Uses)	<u>0</u>	<u>15,277</u>	<u>15,277</u>	<u>0</u>	<u>6,448</u>	<u>6,448</u>
Revenue and Other Sources Over (Under) Expenditures and Other Uses	<u>(626,640)</u>	<u>80,618</u>	<u>707,258</u>	<u>(43,290)</u>	<u>47,193</u>	<u>90,483</u>
Fund Balance, Beginning of Year	<u>626,640</u>	<u>626,640</u>	<u>0</u>	<u>43,290</u>	<u>43,290</u>	<u>0</u>
Fund Balance, End of Year	<u><u>\$0</u></u>	<u><u>707,258</u></u>	<u><u>707,258</u></u>	<u><u>0</u></u>	<u><u>90,483</u></u>	<u><u>90,483</u></u>

The notes to financial statements are an integral part of this statement.

**CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF ASSETS AND LIABILITIES - REGULATORY BASIS
CAPITAL PROJECTS FUNDS
JUNE 30, 2018**

	<u>BOND FUND #31</u>	<u>BOND FUND #33</u>	<u>BOND FUND #34</u>	<u>BOND FUND #35</u>	<u>BOND FUND #36</u>	<u>BOND FUND #37</u>	<u>TOTALS (Memorandum Only)</u>
<u>ASSETS</u>							
Cash and Cash Equivalents	<u>\$18,731</u>	<u>331,650</u>	<u>200,400</u>	<u>984,750</u>	<u>64,350</u>	<u>1,863,656</u>	<u>3,463,537</u>
Total Assets	<u>\$18,731</u>	<u>331,650</u>	<u>200,400</u>	<u>984,750</u>	<u>64,350</u>	<u>1,863,656</u>	<u>3,463,537</u>
<u>LIABILITIES AND FUND EQUITY</u>							
Liabilities:							
Warrants Outstanding							0
Reserved for Encumbrances	<u>\$18,731</u>	<u>40,000</u>		<u>0</u>	<u>63,258</u>	<u>9,221</u>	<u>131,210</u>
Total Liabilities	<u>18,731</u>	<u>40,000</u>	<u>0</u>	<u>0</u>	<u>63,258</u>	<u>9,221</u>	<u>131,210</u>
Fund Equity:							
Restricted for Capital Projects	<u>0</u>	<u>291,650</u>	<u>200,400</u>	<u>984,750</u>	<u>1,092</u>	<u>1,854,435</u>	<u>3,332,327</u>
Total Fund Equity	<u>0</u>	<u>291,650</u>	<u>200,400</u>	<u>984,750</u>	<u>1,092</u>	<u>1,854,435</u>	<u>3,332,327</u>
Total Liabilities and Fund Equity	<u>\$18,731</u>	<u>331,650</u>	<u>200,400</u>	<u>984,750</u>	<u>64,350</u>	<u>1,863,656</u>	<u>3,463,537</u>

The notes to the financial statements are an integral part of this statement.

**CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - REGULATORY BASIS
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2018**

	BOND FUND #31	BOND FUND #33	BOND FUND #34	BOND FUND #35	BOND FUND #36	BOND FUND #37	TOTALS (Memorandum Only)
Revenues:							
Local Sources	\$0		186,408				186,408
Total Revenues Collected	0	0	186,408	0	0	0	186,408
Expenditures:							
Instruction		40,000				1,002,523	1,042,523
Support Services	179,541	3,350		15,250	63,908	188,392	450,441
Facilities Acquisition & Construction Services						5,964,650	5,964,650
Total Expenditures	179,541	43,350	0	15,250	63,908	7,155,565	7,457,614
Excess of Revenues Over Expenditures	(179,541)	(43,350)	186,408	(15,250)	(63,908)	(7,155,565)	(7,271,206)
Other Financing Sources (Uses):							
Proceeds from Sale of Bonds		335,000		1,000,000	65,000		1,400,000
Total Other Financing Sources (Uses):	0	335,000	0	1,000,000	65,000	0	1,400,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(179,541)	291,650	186,408	984,750	1,092	(7,155,565)	(5,871,206)
Fund Balance, Beginning of Year	179,541	0	13,992	0	0	9,010,000	9,203,533
Fund Balance, End of Year	\$0	291,650	200,400	984,750	1,092	1,854,435	3,332,327

The notes to the financial statements are an integral part of this statement.

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF ASSETS AND LIABILITIES - REGULATORY BASIS
TRUST AND AGENCY FUNDS
JUNE 30, 2018

	<u>GIFTS FUND</u>	<u>ACTIVITY FUND</u>	<u>TOTALS (Memorandum Only)</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	<u>\$8,486</u>	<u>525,524</u>	<u>534,010</u>
Total Assets	<u><u>\$8,486</u></u>	<u><u>525,524</u></u>	<u><u>534,010</u></u>
<u>LIABILITIES AND FUND EQUITY</u>			
Liabilities:			
Warrants Outstanding	\$0	15,648	15,648
Reserved for Encumbrances			<u>0</u>
Total Liabilities	<u>\$0</u>	<u>15,648</u>	<u>15,648</u>
Fund Equity:			
Restricted for Gifts & Endowment Purposes	8,486		8,486
Restricted for Student Activities		<u>509,876</u>	<u>509,876</u>
Total Fund Equity	<u>8,486</u>	<u>509,876</u>	<u>518,362</u>
Total Liabilities and Fund Equity	<u><u>\$8,486</u></u>	<u><u>525,524</u></u>	<u><u>534,010</u></u>

The notes to the financial statements are an integral part of this statement.

**CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - REGULATORY BASIS
TRUST AND AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2018**

	GIFTS FUND	ACTIVITY FUND	TOTALS (Memorandum Only)
Revenues:			
Local Sources	\$43	654,708	654,751
Total Revenues Collected	43	654,708	654,751
Expenditures:			
Instruction		103,160	103,160
Support Services		378,633	378,633
Operation Non-Instructional Services		164,138	164,138
Other Outlays		74,426	74,426
Other Uses	108		108
Total Expenditures	108	720,357	720,465
Excess of Revenues Over Expenditures	(65)	(65,649)	(65,714)
Other Financing Sources (Uses):			
Return of Assets		7,800	7,800
Estopped Warrants		2,885	2,885
Total Other Financing Sources (Uses):	0	10,685	10,685
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(65)	(54,964)	(55,029)
Fund Balance, Beginning of Year	8,551	564,840	573,391
Fund Balance, End of Year	\$8,486	509,876	518,362

The notes to the financial statements are an integral part of this statement.

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
REGULATORY BASIS - ACTIVITY FUND - CATOOSA PUBLIC SCHOOLS
JULY 1, 2017 TO JUNE 30, 2018

	<u>Balance</u> <u>7/01/17</u>	<u>Deposits</u>	<u>Transfers</u>	<u>Disbursed</u>	<u>Balance</u> <u>6/30/18</u>
HS Football	\$2,236.51	4,120.00	12,494.00	18,486.64	363.87
HS Baseball	5,569.13	4,461.00	2,938.00	6,757.75	6,210.38
Scoreboard	15,276.94	0.00	0.00	15,276.94	0.00
HS Softball	3,835.85	1,777.15	2,938.00	4,198.93	4,352.07
HS Wrestling	2,604.90	6,995.00	3,260.00	11,683.35	1,176.55
HS Golf (Boys)	952.32	2,114.00	1,700.00	2,427.10	2,339.22
Cross Country (Boys)	7.77	1,000.00	500.00	494.00	1,013.77
HS Soccer (Boys)	1,597.03	2,392.22	1,844.50	4,217.50	1,616.25
Athletic Ticket Sales	54,024.24	155,904.05	(23,781.47)	155,776.65	30,370.17
HS Basketball (Boys)	0.00	5,985.63	2,850.00	8,405.00	430.63
HS Basketball (Girls)	713.19	5,841.61	2,850.00	7,956.73	1,448.07
HS Track (Boys)	11,578.22	10,902.45	1,530.00	11,773.50	12,237.17
HS Cheerleaders	1,314.47	126.58	490.00	1,129.50	801.55
MS Cheerleaders	1,856.64	2,653.75	176.00	2,496.39	2,190.00
GameView Television	290.03	2,213.33	1,256.47	3,396.42	363.41
Band	9,921.61	45,571.62	360.00	44,636.05	11,217.18
Tulsa Run	4,155.13	1,760.00	0.00	1,709.69	4,205.44
Catoosa Education Foundation	2,213.38	9,795.68	0.00	11,087.16	921.90
Admin - General Activity	1,168.67	0.00	0.00	1,160.55	8.12
HS Science	1.28	0.00	0.00	0.00	1.28
Foreign Exchange Program	63.91	0.00	0.00	0.00	63.91
Activity- Interest	742.72	4,067.28	0.00	2,365.52	2,444.48
FCCLA (Club)	599.39	1,000.00	0.00	1,318.00	281.39
Christian Student Union	0.00	59.00	0.00	0.00	59.00
BPA (Club)	370.28	420.00	0.00	175.00	615.28
Jr. Class (Club)	18,627.98	8,544.00	0.00	8,798.41	18,373.57
Sr. Class (Club)	13,730.07	56,369.20	0.00	57,593.04	12,506.23
Speech & Drama (Club)	1,114.60	0.00	0.00	0.00	1,114.60
HS Student Council	313.17	1,173.00	0.00	1,055.00	431.17
MS Student Council	8,495.31	8,531.15	0.00	7,579.65	9,446.81
Science Club	1,041.43	20.00	0.00	229.30	832.13
French Club	2,089.00	0.00	0.00	0.00	2,089.00
Spanish Club	1,749.04	60.00	0.00	0.00	1,809.04
NJHS Middle	1,811.58	1,307.25	(758.31)	1,521.38	839.14
NHS (Club)	212.26	1,284.98	0.00	1,226.00	271.24
HS Academic Team	155.70	0.00	0.00	0.00	155.70

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
REGULATORY BASIS - ACTIVITY FUND - CATOOSA PUBLIC SCHOOLS
JULY 1, 2017 TO JUNE 30, 2018

	<u>Balance</u> <u>7/01/17</u>	<u>Deposits</u>	<u>Transfers</u>	<u>Disbursed</u>	<u>Balance</u> <u>6/30/18</u>
JWS PFC	503.14	12,321.93	0.00	11,451.73	1,373.34
Cherokee Learning Service	8.16	0.00	0.00	0.00	8.16
HS Yearbook	131.23	1,688.19	0.00	0.00	1,819.42
HS Newspaper	513.07	0.00	0.00	0.00	513.07
MS Yearbook	10,112.05	3,387.34	0.00	2,453.22	11,046.17
HPLC Yearbook	1,974.53	3,588.00	0.00	3,391.25	2,171.28
Cherokee Yearbook	6,355.64	3,083.65	0.00	2,752.55	6,686.74
JWS Yearbook	4,260.63	4,138.72	(730.83)	5,590.30	2,078.22
OREB Grant	0.00	6,705.95	0.00	2,284.48	4,421.47
HS Media	1,695.92	309.88	0.00	0.00	2,005.80
MS Media	3,065.04	5,910.54	0.00	6,612.17	2,363.41
Cherokee Media	7,584.13	121.25	0.00	1,519.59	6,185.79
JWS Media	2,056.42	5,049.03	0.00	5,101.15	2,004.30
Perkins Challenge	230.00	0.00	0.00	0.00	230.00
Archery	1.00	400.00	0.00	252.00	149.00
Leadership	91.04	0.00	0.00	0.00	91.04
Concessions	40,206.45	62,972.36	(18,000.00)	57,417.26	27,761.55
HS Testing	1,193.01	2,324.00	0.00	2,054.00	1,463.01
CHS Youth Alliance	508.65	1,285.00	0.00	1,112.52	681.13
PFL j- Personal Financial Liter	3,849.89	0.00	0.00	2,967.00	882.89
HS Art	755.24	122.79	0.00	474.51	403.52
MS Art	126.48	0.00	0.00	0.00	126.48
HS-Pepsi\Imperial	6,539.13	7,136.33	0.00	6,501.05	7,174.41
MS-Pepsi\Imperial	16,043.45	1,423.76	0.00	2,120.81	15,346.40
CE-Pepsi\Imperial	1,237.40	94.04	0.00	92.20	1,239.24
JWS-Pepsi\Imperial	521.12	271.57	0.00	749.03	43.66
CE General Activity	12,343.40	6,307.30	0.00	5,076.69	13,574.01
HS General Activity	2,748.59	1,016.68	0.00	1,622.88	2,142.39
MS General Activity	15,280.59	4,144.98	758.31	4,283.85	15,900.03
JWS General Activity	93.23	1,848.39	730.83	474.52	2,197.93
HPLC General Activity	3,070.09	3,035.78	0.00	3,112.02	2,993.85
Refund Clearing Account	0.00	6,780.00	0.00	6,780.00	0.00
HS Special Indians	5,101.34	19,699.70	0.00	21,498.57	3,302.47
Admin-Pepsi\Imperial	9,843.98	5,194.40	0.00	10,317.97	4,720.41
District Wide Special Program	732.06	1,250.00	0.00	0.00	1,982.06
Advocacy	1,071.95	0.00	0.00	446.26	625.69
One to One Fees	165,508.67	68,026.70	0.00	76,515.93	157,019.44
HS Soccer (Girls)	495.47	6,766.00	1,244.50	6,672.00	1,833.97
MS PFC	5,587.32	0.00	0.00	0.00	5,587.32

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
REGULATORY BASIS - ACTIVITY FUND - CATOOSA PUBLIC SCHOOLS
JULY 1, 2017 TO JUNE 30, 2018

	Balance <u>7/01/17</u>	<u>Deposits</u>	<u>Transfers</u>	<u>Disbursed</u>	Balance <u>6/30/18</u>
Serteen Club	318.40	911.00	0.00	809.98	419.42
Gifted Education	2,584.56	3,232.80	0.00	3,030.30	2,787.06
Vocal Music	2,855.93	2,070.00	0.00	1,921.34	3,004.59
Volleyball	6,559.53	10,727.00	1,620.00	11,115.80	7,790.73
Kindergarten	3,458.12	0.00	1,380.65	2,651.33	2,187.44
HPLC-Pepsi\Imperial	316.15	280.44	0.00	0.00	596.59
Choir Parent Club	1,206.71	2,643.90	0.00	2,301.60	1,549.01
Middle/Choir Trip	471.00	0.00	0.00	0.00	471.00
High/Choir Trip	1,052.56	85.00	0.00	263.34	874.22
HPLC Special Indians	892.45	497.40	919.25	1,765.64	543.46
CE PFC	12,394.57	2,790.65	0.00	4,916.85	10,268.37
HPLC PFC	3,029.38	10,043.10	0.00	8,417.07	4,655.41
Speech & Debate Team	361.98	0.00	0.00	0.00	361.98
MS Mathcounts	125.49	0.00	0.00	0.00	125.49
HPLC Media	1,464.01	3,569.95	0.00	3,374.32	1,659.64
HS Golf (Girls)	1,684.70	1,472.36	1,700.00	2,152.59	2,704.47
Cross Country (Girls)	49.52	1,000.00	500.00	544.00	1,005.52
HS Track (Girls)	12,526.67	11,002.45	1,530.00	11,305.68	13,753.44
JWS Special Indians	1,541.76	38.07	0.00	20.00	1,559.83
MS Special Indians	166.80	0.00	0.00	0.00	166.80
CE Special Indians	496.71	0.00	0.00	0.00	496.71
Pre-K HPLC	990.88	636.00	922.80	728.92	1,820.76
1st Grade Classroom	2,524.01	9,599.50	(3,222.70)	7,330.43	1,570.38
International Club	155.30	0.00	0.00	0.00	155.30
Creative Writing	0.31	0.00	0.00	0.00	0.31
Catoosa Thunderbirds	38.97	1,711.50	0.00	1,469.85	280.62
MS Academic Team	239.71	0.00	0.00	99.00	140.71
2nd Grade Account	3,255.35	4,488.09	(880.00)	4,336.48	2,526.96
3rd Grade Account	1,284.38	606.83	880.00	655.13	2,116.08
Senior Grad Bash	920.92	2,248.50	0.00	1,634.25	1,535.17
TOTAL	<u><u>\$564,840.09</u></u>	<u><u>662,508.73</u></u>	<u><u>0.00</u></u>	<u><u>717,472.56</u></u>	<u><u>509,876.26</u></u>

The notes to the financial statements are an integral part of this statement.

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2018

	Project Code	Federal CFDA Number	Program or Award Amount	Cash/ Beginning Balance at July 1, 2017	Federal Receipts	Federal Expenditures Direct Costs	Indirect Costs	Cash/ Ending Balance at June 30, 2018
<u>Direct Funding:</u>								
Title IX Indian Education	561	84.060	\$130,038.00		122,573.04	130,037.75		(7,464.71)
<u>U.S. Department of Education:</u>								
Passed through the Department of Education:								
Title I	511	84.010	513,034.27		403,748.53	470,894.53		(67,146.00)
Title I - Prior Year	799	84.010		(11,985.60)	11,985.60			0.00
Title I Cluster			513,034.27	(11,985.60)	415,734.13	470,894.53	0.00	(67,146.00)
Title II, Part A	541	84.367	79,529.86		50,509.76	67,027.37		(16,517.61)
Title II, Part A - Prior Year	799	84.367		(23,693.80)	23,693.80			0.00
Title II Cluster			79,529.86	(23,693.80)	74,203.56	67,027.37	0.00	(16,517.61)
Title III, English Language Acq	572	84.365	14,321.07		0.00	0.00		0.00
Title III Cluster			14,321.07	0.00	0.00	0.00	0.00	0.00
IDEA-B Flow Through	621	84.027	451,327.20		352,996.97	388,393.71		(35,396.74)
IDEA-B Pre-School	641	84.173	6,363.14		6,363.14	6,363.14		0.00
Special Education Cluster			457,690.34	0.00	359,360.11	394,756.85	0.00	(35,396.74)
Gear Up	729	93.276			58,656.97	55,790.95		2,866.02
Sub-total			0.00	0.00	58,656.97	55,790.95	0.00	2,866.02
Passed through Oklahoma State Department of Vocational Technical Training								
Carl Perkins - Secondary	421	84.048	19,588.20		19,343.50	19,343.50		0.00
Carl Perkins - High Schools That Work	426	84.048	8,500.00		8,500.00	8,500.00		0.00
Rehabilitation Services	456	84.126	8,913.69		8,913.69	8,913.69		0.00
Sub-total			37,001.89	0.00	36,757.19	36,757.19	0.00	0.00
Other Federal Assistance								
Johnson O'Malley	563	15.130	17,160.00		4,425.58	16,880.00		(12,454.42)
Johnson O'Malley - Prior Year	799	15.130		(12,926.68)	12,926.68			0.00
Flood Control			1,233.22		1,233.22	0.00		1,233.22
Sub-total			18,393.22	(12,926.68)	18,585.48	16,880.00	0.00	(11,221.20)
<u>U.S. Department of Agriculture:</u>								
Passed Through the State Department of Education								
Food Service Programs - Lunches	763	10.555	470,124.39		470,124.39	470,124.39		0.00
Food Service Programs - Breakfasts	764	10.553	202,042.36		202,042.36	202,042.36		0.00
USDA Donated Food	385	10.550	69,046.77		69,046.77	69,046.77		0.00
Child Nutrition Cluster			741,213.52	0.00	741,213.52	741,213.52	0.00	0.00
Total Federal Assistance			\$1,991,222.17	(48,606.08)	1,827,084.00	1,913,358.16	0.00	(134,880.24)

Note A: Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of the Catoosa Public Schools District and is presented on another comprehensive basis of accounting conforming with the accounting practices prescribed or permitted by the Oklahoma State Department of Education which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this method, expenditures are recognized when an approved purchase order is issued.

Note B: Commodities representing non-cash expenditures have been included in the Schedule of Federal Awards which is an exception to the prescribed basis of accounting.

Note C: Federal expenditures reported above were chargeable to the respective Federal programs, however, in some instances, they may not be identical to amounts recorded under the specific OCAS project codes in the District's accounting records. Common reasons for those variances include: (1) timing differences, (2) differences in basis of accounting utilized, (3) mis-coding to other project codes, (4) refunds or reimbursements that offset expenditure data, (5) matching (or other local) expenditures that supplement or exceed Federal awarded amounts, and (6) approved indirect costs which are recorded under separate project codes.

Note D: The District did not receive any Federal awards that were passed through to subrecipients.

Note E: The District did not elect to use the 10% de minimis indirect cost rate allowed by the Uniform Guidance.

The notes to the financial statements are an integral part of this statement.

**CATOOSA PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
SCHEDULE OF STATUTORY, FIDELITY, AND HONESTY BONDS
JULY 1, 2017 TO JUNE 30, 2018**

Donna Campo – Superintendent

Employee Dishonesty Bond
The Ohio Casualty Insurance Company Policy No. 5056678
\$100,000.00 Limit
Effective: July 1, 2017 to Until Cancelled

Wendy Ache - Treasurer

Employee Dishonesty Bond
Traveler's Policy No. 100845541
\$150,000.00 Limit
Effective: From October 23, 1999 To Until Cancelled

Donna Tapley – Activity Clerk

Employee Dishonesty Bond
Liberty Mutual Policy No 5056679
\$100,000.00 Limit
Effective: From July 1, 2017 to Until Cancelled

Employee Dishonesty
(which includes the Encumbrance Clerk and the Minutes Clerk)

OSIG-2017
\$10,000.00 Limit
Effective: From July 1, 2017 to June 30, 2018

INTERNAL CONTROL AND COMPLIANCE REPORTS

PUTNAM & COMPANY, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

169 S.E. 32ND

EDMOND, OKLAHOMA 73013

(405) 348-3800

Fax (405) 348-3846

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

January 10, 2019

The Honorable Board of Education
Catoosa School District No. 2
Rogers County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis of Catoosa School District No. 2, Rogers County, Oklahoma as listed in the Table of Contents, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated January 10, 2019, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement; we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Putnam & Company
Putnam & Company, PLLC

PUTNAM & COMPANY, PLLC
Certified Public Accountants
169 E. 32ND
EDMOND, OKLAHOMA 73013
(405) 348-3800
Fax (405) 348-3846

**Independent Auditor's Report on Compliance for Each Major Program
and on Internal Controls over Compliance Required by the Uniform Guidance**

January 10, 2019

The Honorable Board of Education
Catoosa School District No. 2
Rogers County, Oklahoma

Report on Compliance for Each Major Federal Program

We have audited Catoosa School District No. 2, Rogers County, Oklahoma (the District's) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2018. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of the District, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.


Putnam & Company, PLLC

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Auditee qualified as low-risk auditee? Yes X No

CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018

Section II – Findings Relating to the Financial Statements

None

Section III – Findings and Questioned Costs for Federal Awards

N/A

Section IV – Status of Prior Year Audit Findings


None related to the financial statements or questioned costs for federal awards.

Section V – Management’s Corrective Action Plan

N/A

ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT

Schedule of Accountants' Professional Liability Insurance Affidavit For the Year Ending June 30, 2018

 **AMY ZIEMBA**
Notary Public in and for the
State of Oklahoma
Commission #08005504
My Commission expires 3/04/2019

MANAGEMENT LETTER AND COMMENTS

PUTNAM & COMPANY, PLLC
CERTIFIED PUBLIC ACCOUNTANTS

169 S.E. 32ND
EDMOND, OKLAHOMA 73013
(405) 348-3800
fax (405) 348-7965

January 10, 2019

The Honorable Board of Education
Catoosa School District No. 2
Rogers County, Oklahoma

We have audited financial statements of Catoosa School District No. 2, Rogers County, Oklahoma, as of and for the year ended June 30, 2018, as listed in the table of contents, and have issued our report thereon dated January 10, 2019. As a part of our audit, we made a study and evaluation of the District's system of internal accounting control to the extent we considered necessary solely to determine the nature, timing and extent of our auditing procedures. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole, and we do not express such an opinion.

However, during our audit we became aware of some matters that, while not involving material weaknesses in internal accounting control, are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated, January 10, 2019 on the financial statements of Catoosa School District No. 2.

We will review the status of these comments during our next audit engagement. We would be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

We also wish to express our appreciation of the courteous attention and cooperation which we received from staff members during our engagement.

Sincerely,



Jerry W. Putnam, CPA
Putnam & Company, PLLC

**CATOOSA SCHOOL DISTRICT NO. 2
ROGERS COUNTY, OKLAHOMA
MANAGEMENT LETTER COMMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

PRIOR YEAR'S COMMENTS AND RECOMMENDATIONS

The prior year's comments have been addressed and resolved.

CURRENT YEAR'S COMMENTS AND RECOMMENDATIONS

REVIEW OF PURCHASE ORDERS AND PAYMENTS

Our review of the purchase orders indicated that in almost every instance the purchase orders were properly approved and supported with adequate documentation. However we noted the following during our review:

<u>Findings</u>	<u>No. of Instances</u>
Did Not Sign for Goods/Services	1
Paid From a Vendor's Statement	1
Inaccurate Math	2

REVIEW OF ACTIVITY FUND TRANSACTIONS

During our review of the Activity Fund transactions we noted that the transactions were well documented. However we noted the following during our review:

<u>Findings</u>	<u>No. of Instances</u>
Did Not Sign for Goods/Services	1

DISTRICT'S RESPONSE TO AUDIT COMMENTS/CORRECTIVE ACTION PLAN

The District is generally in agreement with the finding and recommendations above and will review current procedures in order to implement necessary changes.